



## **Leon Valley Park Commission Meeting Minutes**

**The Park Commission of the City of Leon Valley, Texas met on the 10th day of March 2022, at 7:00 p.m., at the Leon Valley Conference Center, 6421 Evers Road, Leon Valley, Texas, 78238 for the purpose of the following business, to-wit:**

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**1. Call to Order, Pledge of Allegiance, and Determine if Quorum is Present.**

Park Commission Chairman Christensen called the meeting to order at 7:10 p.m., with the following members in attendance: Vice-Chairwoman Danielle Bolton and Commissioners Yvonne Orozco, Carolyn Gabriel, Evan Bohl, and Alternate Commissioner Drew Power. Absent were Commissioner Michelle Alonzo, Diana Frazier, Kathy Hill, Joyce Trent, Elaine Valdez, and Alternate Commissioner Kerin Freideck.

Also present at the meeting was Staff Liaison Melinda Moritz.

**2. Review and Consider Approval of the February 10, 2022, Park Commission Meeting Minutes.**

Vice-Chairwoman Bolton made a motion to approve the minutes, which was seconded by Commissioner Orozco. The motion carried unanimously.

**3. Citizens to be Heard.**

There were no citizens requesting to be heard.

**4. Reports - Activities or Events that Impact Parks and/or Access to Parks:**

**A. Discussion and Action – Designating Veteran’s Memorial Park, Located Between 6427 and 6421 Evers Road, as a Legally Designated Park.**

Staff Liaison Moritz directed the Commission’s attention to the aerial view of the proposed park in their packets. She stated that the former Fire Chief had asked the City Council to use this area for their flag retirement ceremonies and Public Works had built the circular paver and concrete area, installed a flagpole and signage, and purchased the fire pit for the burning of the flags, but that it had never been officially designated as a park by Ordinance. She noted that if the Commission wanted to do so, they could choose just the area in which the pavers were situated, or they could recommend the entire green space be so designated.

Chairman Christensen stated his opinion that this area should be legally designated as an official park. Commissioner Power stated that would like to see the entire green space designated as a park, to which Commissioner Bohl agreed. Commissioner Orozco stated that she agreed but was concerned about allowing the library staff hold their events in this area. Chairman Christensen stated that, because the area was owned by the City, the library would continue to use it as they had in the past. Commissioners Bohl and Orozco asked if the space would be offered for rent to the general public. Chairman Christensen stated that such a decision would be the purview of the City Council. Commissioner Power noted that rental fees would off-set the cost of the maintenance.

Staff Liaison Moritz reminded the Commissioners that once the park was designated by Ordinance, it could not be reversed, except by vote of the citizens, which would prevent any further development of the area. Chairman Christensen stated that it should be a goal to leave the area undeveloped.

Commissioner Orozco asked that any ordinance proposed should state that the area was to be used only for City activities and not for camping or rental activities.

Commissioner Power made a motion to dedicate the entire green space in front of the Conference Center as Veteran's Memorial Park. The motion was seconded by Commissioner Bohl and the motion carried unanimously.

#### **B. Discussion - Capital Acquisition Items Requested for FY 2022-2023.**

Staff member Moritz directed the Commission's attention to the proposed Capital Acquisition Plan for Parks for the coming fiscal year. She explained that she had included a utility vehicle and trailer to replace the existing one, the Linkwood Trail fencing project, an outdoor fitness equipment station at Raymond Rimkus Park, a new restroom at Raymond Rimkus Park, a skate park at Shadow Mist Park, and the Hike & Bike Trail Segment II. She explained the reasoning behind each item and the grant opportunities for the restrooms and the Hike & Bike Trail, then asked the Commissioners if they would like to change, add, or delete any of the items. It was the general consensus of the Commissioners that the list remain as is.

#### **5. Commissioner and Staff Comments.**

Commissioner Bohl explained that he was campaigning to be elected to office on the Leon Valley City Council, but assured the Commissioners that regardless of the outcome, he would remain committed to the boards, committees, and commissions on which he was a current member.

Commissioner Gabriel asked when the Citizen Bond Survey would be mailed to the residents. Ms. Moritz stated that it was their goal to have these in the mail by the next week and expected to receive completed surveys no later than March 31<sup>st</sup>.

Commissioner Power warned the Commissioners to be aware of catalytic converter thefts increasing and to place their vehicles in the garage or other protected areas to prevent this type of theft from happening to them. He noted that if the item was stolen, it could be three to four months to have one replaced, due to supply shortages.

Staff member Moritz stated that she had placed a volunteer application at each place and asked the Commissioners to complete and submit the applications to the City Secretary as soon as possible. She noted that their terms of office on the Park Commission were conterminous with the election of the Mayor.

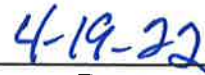
Commissioner Orozco asked if the Park Commission had been assigned a City Council Liaison. Ms. Moritz stated that they did have one, but that Councilmember was no longer on the City Council and a new one had not been appointed as yet.

Chairman Christensen reminded the Commissioners of the Park Bucks program and that they could donate \$1.00 each month through the Utility Billing system to help support the park system. He then reminded them that the Easter holiday was in the near future and that the parks would be full of persons celebrating the religious holiday. He also asked that the park rental application be revised to state that the entire park cannot be rented at one time by one group or individual. Ms. Moritz stated that she would change the park rental application, but that the Ordinance also needed to be revised to reflect that mandate. The Chairman then thanked all the Commissioners for their participation at the meeting.

## **7. Adjourn.**

Chairman Christensen asked for a motion to adjourn. Commissioner Bohl made a motion to adjourn the meeting, which was seconded by Commissioner Orozco. The vote carried unanimously. The meeting was adjourned at 7:40 pm.

  
Roger Christensen, Chairman

  
Date