

**PARK COMMISSION OF THE CITY OF LEON VALLEY, TEXAS**  
**January 11, 2018 MEETING MINUTES**

The Park Commission of the City of Leon Valley, Texas met on the 11<sup>th</sup> day of January, 2018, at 7:00 p.m., at the Leon Valley Conference Center, 6421 Evers Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

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**LEON VALLEY PARK COMMISSION MEETING, 7:00 P.M.**

**1. Call the Meeting to Order, Pledge of Allegiance, and Determine a Quorum is Present.**

Chairman Roger Christensen called the Park Commission meeting to order at 7:00 p.m., with the following Park Commissioners in attendance: Linda Tarin, Belinda Ealy, Carolyn Gabriel, Stephen Parker, and Danielle Bolton. Absent were Commissioners David Smith, Geraldine Rodriguez-Smith, Jackie Walton, and Kathy Hill. Also present were City Staff member Melinda Moritz and resident Robert Jarzombek.

**2. Review and Approval of the November 9, 2017 Regular Park Commission Meeting Minutes.**

Commissioner Ealy noted a correction was needed to the minutes on page 5 to add an "s" to the word Commissioner. Commissioner Ealy then made a motion to approve the minutes of the November 9, 2017 regular Park Commission meeting, with the correction. Commissioner Parker seconded the motion and the motion carried unanimously.

**3. Citizens to Be Heard**

There were no citizens to be heard.

**4. Reports on Activities that Impact Parks or Access to Parks**

**A. Presentation, Discussion, and Possible Action – Final Revisions to Park User Fee Schedule (D. Smith, M. Moritz / Commissioners)**

Staff member Moritz stated that the revisions to the park user fees were being performed by Commissioner Smith and that he was unable to attend the meeting. She noted that he did want the Commissioner's opinion on whether or not to add fees for the tennis, volleyball, and basketball courts.

Commissioner Ealy stated that she agreed with charging \$5.00 per hour for the tennis court, but only at the Forest Oaks facility, leaving the Raymond Rimkus courts free to the public. Chairman Christensen stated that the Commissioners would need to make a motion on any action taken.

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Commissioner Parker stated that he did not support adding fees for the basketball courts, as the courts were not regulation size and did not have the amenities that most regulation courts would have. He then stated that for consistency, the courts should be available for rent, but free if not rented and on a first come-first served basis.

Commissioner Walton stated that it would be very difficult to enforce a fee for use policy at Raymond Rimkus Park, as there wouldn't be any staff present to assure that the courts were not being used without fees having been paid first.

Commissioner Gabriel stated that the courts at Raymond Rimkus Park had a sign that addressed time limits for use, but that the Forest Oaks facility was locked at all times.

Commissioner Ealy stated that users of the Forest Oaks courts had to have a reservation before the gate was opened.

Chairman Christensen inquired as to when this item would be taken to City Council. Ms. Moritz stated that if the changes were received in time, she could possibly place the item on the February 6, 2018 City Council agenda, but that it could be postponed to the second meeting in February.

Resident Robert Jarzombek stated that the tennis courts at Raymond Rimkus Park had always been free, as were the basketball courts. He stated that he didn't think people would pay to play.

A general discussion was held on the merits and consequences of charging a fee for the tennis, volleyball, and basketball courts.

Commissioner Bolton made a motion to leave the proposed fees as is and the motion was seconded by Commissioner Gabriel. Commissioner Parker stated that the language should state "the courts are free unless otherwise reserved." Commissioner Ealy stated that the language should state "courts are available for use at no charge on a first come-first served basis, unless reservations are made." The change in the motion was accepted and the motion carried unanimously.

**B. Presentation, Discussion, and Possible Action to Revise the Parks, Recreation, and Open Space Master Plan (R. Christensen)**

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Chairman Christensen addressed the Commissioners, stating that the Park Master Plan called for revisions to the plan every five years and that it was time to start the review process. He then stated that he hoped to have the Commission complete the revisions by the winter of 2018. He explained that the Plan indicated five park zones and asked that each member review the zone closest to their area.

Commissioner Parker asked if the Commission would be making changes to the Plan. Chairman Christensen explained that the Commissioners would be recommending updates to the Plan, rather than outright changes. He stated that the new parks should be added, along with recommendations for improvements to the new parks. He noted that the new trails were not being referenced in the Plan and that there may be other recreational areas also not noted. He asked that the members review the Plan carefully for such items.

Commissioner Parker noted that the new area behind City Hall down to the city limits needed to be incorporated, as well as the planned Hike & Bike Trail. He then asked some questions about the planned trail and noted that he saw a conflict in the Plan where the proposed trail would lead towards the Natural Area and that the issue needed to be resolved.

Chairman Christensen stated that he was on the Hike & Bike Trail Committee and that the trail was planned to traverse under the Bandera Road bridge and then meet the existing sidewalk in the Triangle Park. Commissioner Parker stated that he thought that was a better idea and that this should be incorporated into the Plan.

Commissioner Ealy stated that the Triangle area was also not in the Plan and that it should be incorporated with suggestions for its use. Chairman Christensen stated that it should and that he would be grateful for everyone's input on proposed updates.

Commissioner Parker asked if staff would send an email to remind everyone to review the Plan and park zones. Ms. Moritz stated that she would.

**C. Discussion and Presentation – Rehabilitation of Raymond Rimkus Park (M. Moritz)**

Staff member Moritz gave a presentation that showed pictures of dilapidated and broken equipment and other amenities that she had found at Raymond Rimkus



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Park during a December walk through. She then gave an update of the status of the repairs. Commissioner Ealy mentioned that the concrete pads under the picnic tables were eroding and asked if they could be repaired. Ms. Moritz stated that they could be, but only after the Evers Road bridge project was completed.

**5. Commissioner and Staff Comments**

Commissioner Ealy mentioned that the crosswalk at the library was blocked due to the construction of the new bridge and asked if that could be remedied. She noted that the weather had been beautiful and that she encouraged everyone to get out and about. Ms. Moritz stated that she would talk to the contractor about the sidewalk issue.

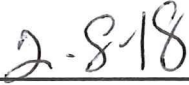
Commissioner Tarin stated that she was impressed with the new fencing at the Huebner Gravesite in the Natural Area. She then encouraged everyone to take a look.

Chairman Christensen asked how far the Evers Road bridge project would encroach into Raymond Rimkus Park. He also asked if the contractor had a designated lay down area. Ms. Moritz stated that the limits were very tight, that two trees would be removed, but that the trees were already damaged from repeated flooding and subsequent disease. She noted that the contractor would be removing any spoils as they progressed and that the lay down area would be inside the construction barricades.

**7. Adjourn.**

Commissioner Bolton made a motion to adjourn the meeting, which was seconded by Commissioner Gabriel. The vote was unanimously in favor of the motion. The meeting was adjourned at 7:59 p.m.

  
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Roger Christensen - Chairman

  
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Date