

City of Leon Valley

Proposed Annual Operating Budget



City of Leon Valley, Texas

List of Principal Officers

Fiscal Year 2024

Elected Officials

Chris Riley, Mayor

Council Place 1	Benny Martinez
Council Place 2	Josh Stevens
Council Place 3	Philip Campos
Council Place 4	Rey Orozco
Council Place 5	Will Bradshaw

City Officials

Dr. Crystal Caldera, City Manager

Human Resource Director	Lisa Hernandez
Finance Director	Carol Goering
City Secretary	Saundra Passailaigue
Planning and Zoning Director	Mindy Teague
Police Chief	David Gonzalez
Fire Chief	Michael Naughton
Library Director	Regina Reed
Public Works Director	Melinda Moritz

GENERAL FUND

FUND NARRATIVE

The General Fund accounts for the resources used to finance the fundamental operations of the City. It is the basic fund of the City and covers all activities except for those in which a separate fund has been established. The General Fund contains such services as municipal court, finance, city manager and council, police, fire, EMS, library, streets, parks, and planning and zoning.

In addition to property and sales taxes, the General Fund also includes revenues derived from fines, fees for services, franchise fees, payments from other governments, and miscellaneous revenue sources.

**GENERAL FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
BEGINNING FUND BALANCE	\$ 3,398,783	\$ 4,568,316	\$ 4,568,316	\$ 3,862,209
Revenues				
Ad Valorem Taxes	5,271,893	5,476,000	5,476,000	5,470,447
Sales Taxes	3,688,365	3,719,631	3,719,631	3,789,946
Franchise Fees	941,466	911,798	911,798	1,001,820
Licenses, Permits, Fees, Fines	1,304,875	1,576,080	1,276,080	1,237,800
Grants	37,112	150,000	938,976	1,335,312
Other	412,943	500,516	580,116	749,582
Total Revenues	11,656,654	12,334,025	12,902,601	13,584,907
Other Funding Sources				
Transfer in-ARP Funds	-	190,350	-	330,000
Transfer-Personnel Shared Services	-	1,762,209	1,762,209	1,803,856
Contractual Shared Services	-	127,000	127,000	-
Fund Balance	-	1,035	-	-
Tree Mitigation Fds (Sprinkler System)	-	-	-	227,000
Total Other Funding Sources	-	2,080,594	1,889,209	2,360,856
TOTAL RESOURCES	\$ 11,656,654	\$ 14,414,619	\$ 14,791,810	\$ 15,945,763
Expenditures				
Personnel Services	7,305,729	9,967,490	9,967,490	10,366,433
Supplies	817,812	875,810.00	875,810.00	915,270
Contractual Services	2,142,676	2,443,546	3,010,221	2,959,848
Capital Outlay	263,288	86,925	86,925	2,689,390
Total Expenditures	10,529,505	13,373,771	13,940,446	16,930,941
Other Financing Uses				
Transfer to Capital	-	1,200,569	1,200,569	-
Transfer Out EDCD to GF	-	62,884	-	-
Transfer to ARP (Unused from FY 22)	-	356,902	356,902	-
Total Other Financing Uses	-	1,620,355	1,557,471	-
TOTAL EXPENDITURES	\$ 10,529,505	\$ 14,994,126	\$ 15,497,917	\$ 16,930,941
ENDING FUND BALANCE	\$ 4,525,932	\$ 3,988,809	\$ 3,862,209	\$ 2,877,030

**GENERAL FUND
SCHEDULE OF REVENUES BY SOURCE**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
Ad Valorem Taxes				
Current	5,270,672	5,426,000	5,426,000	5,420,447
Delinquent	-	25,000	25,000	25,000
Penalty and Interest	1,221	25,000	25,000	25,000
Total Ad Valorem Taxes	5,271,893	5,476,000	5,476,000	5,470,447
Sales Taxes				
City Sales Tax	3,232,731	3,271,631	3,271,631	3,332,946
Alcoholic Beverage Sales Tax	29,758	34,000	34,000	30,000
Economic Development Sales Tax	408,025	399,000	399,000	409,000
Vehicle Inventory Tax	17,851	15,000	15,000	18,000
Total Sales Taxes	3,688,365	3,719,631	3,704,631	3,789,946
Franchise Fees				
City Public Service	742,177	700,000	700,000	801,000
Telecommunication Fees	8,083	11,000	11,000	8,000
Node Pole Rental	750	1,000	1,000	750
ROW Fees	11,870	6,000	6,000	11,870
San Antonio Water System	-	1,298	1,298	1,300
Sanitation	64,644	55,000	55,000	65,000
PEG Fees	18,769	10,000	10,000	18,700
Franchise Fees	93,366	125,000	125,000	93,400
Grey Forest Utilities	1,807	2,500	2,500	1,800
Total Franchise Fees	941,466	911,798	911,798	1,001,820
Licenses, Fees and Fines				
Building Department	410,915	450,000	150,000	253,000
Contractor's Registration	-	-	-	-
Renter's Registration	-	-	-	-
Animal Licenses and Tags	-	-	-	-
Animal Control Fees	510	500	500	500
Property Room Fee	1,900	1,500	1,500	1,900
Property Room Auctions	2,979	3,000	3,000	3,000
Special and Solicitors	2,400	1,000	1,000	2,400
Zoning and Board of Adjustment	3,965	3,000	3,000	-
Subdivision Platting Fees	-	-	-	-
Occupation, Liquor, and Food	-	-	-	-
Warrant Fees	48,224	55,000	55,000	48,500
Municipal Court Fines	309,367	450,000	450,000	373,700
Red Light Camera Fines	-	-	-	-
Red Light Camera Late Fees	-	-	-	-

**GENERAL FUND
SCHEDULE OF REVENUES BY SOURCE**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
Impound Lot Fees	70,075	60,000	60,000	100,000
Impound Lot Auctions	64,764	71,080	71,080	65,000
Recreation Fee	26,548	31,000	31,000	26,600
Fire Inspection Fees	-	-	-	-
Garage Sale Permit Fees	-	-	-	-
EMS Fees	362,828	450,000	450,000	362,800
Book Fines	400	-	-	400
Total Licenses, Fees and Fines	1,304,875	1,576,080	1,276,080	1,237,800
Grants				
PD Grants	-	25,000	25,000	25,000
Fire Grants	18,215	50,000	50,000	50,000
Library Grants	18,897	75,000	75,000	-
EMS/Trauma System	-	-	-	-
Criminal Justice Grant	-	-	-	-
Hike and Bike	-	-	788,976	1,260,312
Total Grants	37,112	150,000	938,976	1,335,312
Other				
Interest Income	56,409	50,400	130,000	305,000
EDCD Interest	-	5,500	5,500	11,000
Sprint Tower Lease	17,303	15,972	15,972	15,972
Pool Revenue	61,558	50,000	50,000	50,000
Credit Card Processing Fees	29,302	51,000	51,000	39,400
Parks Bucks Program	710	744	744	710
Miscellaneous	61,076	100,000	100,000	100,000
Library Non Resident Users	3,000	2,500	2,500	3,000
Library Memorial Donations	290	100	100	300
EDCD Miscellaneous Revenue	-	-	-	-
Sale of Surplus Property	25,750	10,000	10,000	10,000
Towing Contract	-	500	500	-
Special Events	52,530	50,000	50,000	80,000
Blue Santa	5,366	4,200	4,200	4,200
CARES Act Reimbursement	-	-	-	-
Café Lease	9,105	9,600	9,600	-
ASSPP	-	100,000	100,000	30,000
DEA Reimbursement	17,596	50,000	50,000	50,000
TXDOT Reimbursement	-	-	-	-
Insurance Proceeds	72,948	-	-	50,000
Total Other	412,943	500,516	580,116	749,582

**GENERAL FUND
SCHEDULE OF REVENUES BY SOURCE**

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATED</u>	<u>BUDGET</u>
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2022-2023</u>	<u>2023-2024</u>
TOTAL REVENUES	\$ 11,656,654	\$ 12,334,025	\$ 12,887,601	\$ 13,584,907

**GENERAL FUND
SCHEDULE OF EXPENDITURES BY DEPARTMENT**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
Municipal Court	178,324	419,050	419,050	426,289
Finance	167,984	407,845	407,845	465,686
City Manager & Council	847,905	1,329,819	1,329,819	1,110,434
Information Technology	-	-	-	315,718
Police	2,635,719	3,311,063	3,311,063	3,542,439
Red Light Camera	1,843,427	2,244,574	2,244,574	-
Impound Lot	128,833	113,594	(113,594)	134,402
Fire	3,553,890	3,623,269	3,623,269	3,900,409
Public Works	1,409,878	2,232,693	2,232,693	2,522,719
Planning & Zoning	380,187	515,534	515,534	649,790
Economic Development	294,434	292,549	292,549	393,099
Special Events	125,493	140,350	140,350	144,606
Parks & Recreation	306,853	281,400	281,400	2,767,490
Library	500,006	572,648	572,648	557,862
TOTAL EXPENDITURES	\$ 12,372,932	\$ 15,484,387	\$ 15,257,199	\$ 16,930,943

DEPARTMENT DESCRIPTION AND MISSION

Municipal Court Office is responsible for the day-to-day receipting and processing of all City revenue and the functions of the Municipal Court.

The mission of the Municipal Court is to maintain the highest standards of professionalism and ethics, in compliance with the governing rules and regulation. Provide excellent customer service to our residents, visitors, and court defendants and to support the community by providing efficient services through the promotion of justice.

PROGRAM NARRATIVE**Accomplishments for FY 2022-2023:**

- We continue offering options on how to appear in court via phone, in person, and remotely.
- All the court documents and citation downloads are in the TCM system which is a paperless program. We are paper light with the exception of documents we have defendants signs to scan back in TCM.
- Continuously review and maintain complaints to be accurate with each citation.
- Maintain good record keeping of all accounts regarding court.
- Affirm that court cost fees are being distributed accordingly regarding the type of citations.
- Ensure that we are meeting the OCA recommendation with court procedures.
- Continue taking over the phone payment for court, building payments, and sometimes water transactions.
- Communicate and forward correspondence regarding court documentation more efficiently with defendants, judges, and prosecutors.
- Cross-trained a new employee that came on board with our department.
- Set up a system in the courtroom that is more productive for court hearings.

Objectives for FY 2023-2024:

- Strive to improve the quality of our services, thereby promoting public trust and confidence in the judicial system.
- Continue to effectively collect on warrants.
- Maintain the highest level of Municipal Court education available.
- Intergrade or get access to video evidence on our own.

MUNICIPAL COURT

GENERAL FUND

- Have all the documentation court needs in one program to obtain for each case.
- Continue to maintain good record keeping on all city ordinance violation for the city.
- Carry on with cross training in our department as we currently do.

**COURT
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	23,500	194,610	194,610	201,753
Retirement Plan	4,419	36,937	36,937	40,310
Group Insurance	9,801	33,187	33,187	36,547
Worker Compensation	1,523	345	345	357
Liability Insurance	3,217	-	-	-
Social Security	1,651	14,888	14,888	15,434
Longevity Pay	544	2,108	2,108	3,333
Total Personnel Services	44,655	282,075	282,075	297,734
SUPPLIES				
Office Supplies	1,854	1,500	1,500	1,500
Operating Supplies	12,399	10,200	10,200	7,430
Repairs & Maintenance - Internal	-	250	250	250
Misc. Supplies	837	1,750	1,750	2,160
Total Supplies	15,090	13,700	13,700	11,340
CONTRACTUAL SERVICES				
Professional Services	57,845	68,200	68,200	57,965
Contractual Services	14,272	-	-	-
Utilities - Gas, Water, Electric	12,202	-	-	15,000
Printing	2,193	2,000	2,000	700
Advertising	143	600	600	600
Travel	1,121	2,000	2,000	3,000
Membership, Dues & Licenses	-	275	275	350
Subscriptions to Publications	-	200	200	200
Credit Card Processing Fee	30,803	50,000	50,000	39,400
Total Contractual Services	118,579	123,275	123,275	117,215
TOTAL EXPENDITURES	\$ 178,324	\$ 419,050	\$ 419,050	\$ 426,289

DEPARTMENT DESCRIPTION AND MISSION

The purpose of the finance department is to optimally manage the City's finances through its accounting, purchasing and billing functions in order to ensure the proper safeguarding and preservation of City assets. The Finance Department accomplishes this mission by ensuring all the financial operations and transactions of the City which include accounts payable, cash management, grant administration, internal audit and purchasing, are adequately managed and accounted for in accordance with Generally Accepted Accounting Principles, Governmental Accounting Standards Board Pronouncements and other legally mandated standards as required by Federal, State and City laws. The Finance Department assists the City Manager with developing and compiling the City's annual operating budget and is also responsible for compiling the City's financial statements and Annual Comprehensive Financial Report (ACFR).

PROGRAM NARRATIVE**Accomplishments for FY 2022-2023:**

- Prepared, submitted and was awarded the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) Program for the Annual Comprehensive Financial Report (ACFR) for the fiscal year ended September 30, 2022.
- Assisted City Manager with preparation of annual budget.
- Prepared salary and benefit costs for budget preparation.
- Assisted Department Heads with the preparation of their Budget and Capital acquisition Plans.
- Conducted training for department heads on online budget preparation on an as needed basis.
- Coordinated and assisted external auditor with annual audit.
- Ensured time frames were met with regard to timely preparation and presentation of the annual audit.
- Prepared schedules for the ACFR.
- Reviewed records management schedule and prepared records that are to be destroyed.
- Explored ways to make the functions of the Finance Department more efficient.

Objectives for FY 2023-2024:

- Prepare and submit fiscal year 2023 ACFR to GFOA for Certificate of Achievement for Excellence in Financial Reporting Program.
- Continue to improve information reporting, budgeting and forecasting.
- Continue to review and update internal controls.
- Assist City Manager with preparation of annual budget.
- Continue to prepare salary and benefit costs for budget preparation.
- Coordinate and assist external auditor with annual audit.
- Continue to ensure time frames are met with regard to timely preparation and presentation of the annual audit.
- Continue to prepare schedules for the ACFR.
- Continue to train the Assistant Finance Director.
- Continue to explore ways to make the functions of the Finance Department more efficient.

**FINANCE
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	54,715	237,760	237,760	288,807
Retirement Plan	7,880	45,127	45,127	47,714
Group Insurance	3,380	24,890	24,890	27,410
Worker Compensation	-	421	421	423
Liability Insurance	-	-	-	-
Social Security	4,081	18,189	18,189	18,269
Longevity Pay	-	3,056	3,056	3,198
Total Personnel Services	70,056	329,443	329,443	385,821
SUPPLIES				
Office Supplies	3,262	1,500	1,500	3,000
Operating Supplies	1,431	1,000	1,000	2,800
Misc. Supplies	-	-	-	1,000
Total Supplies	4,693	2,500	2,500	6,800
CONTRACTUAL SERVICES				
Professional Services	67,114	47,000	47,000	49,265
Utilities - Telephone	854	-	-	-
Utilities - Gas, Water, Electric	11,173	-	-	13,000
Printing	-	250	250	350
Advertising	1,800	500	500	2,000
Travel	5,845	5,000	5,000	3,000
Membership, Dues & Licenses	3,449	3,000	3,000	450
Liability Insurance	3,000	20,152	20,152	5,000
Total Contractual Services	93,235	75,902	75,902	73,065
TOTAL EXPENDITURES	\$ 167,984	\$ 407,845	\$ 407,845	\$ 465,686

- Develop strategies to mitigate traffic congestion throughout the City of Leon Valley;
- Develop a system of parks, facilities and recreational activities to enhance the quality of life; and
- Effectively manage the City's infrastructure and capital needs.

The City Manager's Office partners with the Mayor and City Council in achieving the goals and objectives set forth for the City of Leon Valley. To this end, a key factor is the identification of priorities and the establishment of management procedures that develops and effectively utilizes City resources. As the City's Chief Administrative Officer, the City Manager's responsibilities include organizational management; fiscal management; program development and City service evaluation. The City Manager must be aware of new methods as they apply to City services. New developments in the area of public policy are researched and analyzed to organize a process of program planning in anticipation of future City needs.

The Office of the City Secretary is responsible for a multitude of duties that support, facilitate and strengthen the Leon Valley governmental process by assisting the City Manager, City Council and City Staff in fulfilling their duties and responsibilities, publishing required legal notices in the official newspaper of the City as dictated by state law, attending the City Council meetings, as well as preparing and archiving the minutes of the meetings, coordinating the various boards and commissions and the appointment process of new members, safeguarding and improving the public access to records, documents and files of the City, including responding to requests for information, coordinating and conducting all City elections, managing and updating the Leon Valley Code of Ordinances, and for the maintenance schedule of City Hall and the Leon Valley Police Department.

The Department of Human Resources is responsible for providing administrative and management support to the City's policies and procedures. To set programs, policies and procedures to meet the City's needs for recruitment, retention, risk management, training, and benefit programs; management of workers' compensation, property and liability claims and workforce planning.

PROGRAM NARRATIVE

Accomplishments for FY 2022-2023:

- Through a formal bidding process, coordinated the selection of health insurance broker and City group benefits.

- Successful compliance of the new Affordable Care Act requirements, saving the City money by doing it in-house.
- Began implementing Physical Assessments of staffing as established by their essential job functions.
- Department staffing needs were addressed using a multi-source approach using third party agencies, contractors, temp hires, and direct hires to ensure timely response to staffing vacancies and keeping within budget.
- Continued to provide excellent customer service to all internal and external customers.
- Maintained the City's Code of Ordinances with routine updates to include the online version.
- Continued using Granicus and the MinuteTraQ Agendas and Minutes Program to allow all departments to work together on a single system for drafting, submitting and searching meeting topics and documents in an effort to assist all departments in creating organized City Council agendas, packets and minutes in a consistent manner.
- Maintained the City's Contract Inventory.
- Began implementation of JustFOIA to process open record requests.

Objectives for FY 2023-2024:

- Continue "green" communication efforts to keep the public and employees informed with the use of electronic messaging through updated website, emails, Leon Valley ENews, and timely messages on the local business marquees that have been made available to the City.
- Continue to implement Physical Assessments of staffing as established by their essential job functions.
- Continue to provide guidance to staffing needs using a multi-source approach using third party agencies, contractors, temp hires, and direct hires to ensure timely response to staffing vacancies and keeping within budget.
- Continue to provide excellent customer service to all internal and external customers.
- Continue to promote efficient and effective training and current safety programs to all departments with the goal of reducing insurance claims: health, workers' compensation, property/liability claims, and keeping you with safety regulations.
- Maintain up to date employment policies to ensure compliance with applicable Federal, State, and local laws – FMLA policy, driving, drug and alcohol, electronic communications, and new health program mandates.

CITY MANAGER AND COUNCIL**GENERAL FUND**

- Human Resources to continue educational development with professional associations to ensure employment policies and methods of best practices are in compliance with federal, state and local laws.
- Conduct a record destruction in accordance with the Record Management Program and approved by the Record Management Committee.
- Coordinate with each department to implement the revised records management retention schedule and hold more staff training events.
- Continue to process open record requests with all departments and research ways to make information more readily available to the public using a newly revised City website and MuniDocs.
- Continue the implementation of the Contract Management Program.
- Maintain the Leon Valley City Code of Ordinances through bi-annual Supplements.
- Oversee legal requirements for all City elections, promoting communications to keep voters informed and coordinating joint elections with Bexar County Elections Department.
- Continue training in the Texas Municipal Clerks Certification Program for recertification (City Secretary).

**CITY MANAGER & COUNCIL
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	195,660	393,910	393,910	427,632
Retirement Plan	54,214	80,463	80,463	91,440
Group Insurance	22,862	33,187	33,187	36,547
Worker Compensation	-	751	751	811
Liability Insurance	-	-	-	-
Unemployment Compensation	-	-	-	-
Social Security	22,763	32,431	32,431	35,011
Car Allowance	1,558	6,000	6,000	6,000
ARP Premium Pay	99,000	-	-	-
Other Benefits	6,346	24,026	24,026	24,026
Special Pay	405	-	-	-
Longevity Pay	2,271	5,084	5,084	5,457
Total Personnel Services	405,079	575,852	575,852	626,923
SUPPLIES				
Operating Supplies	458	30,640	30,640	23,150
Repairs & Maintenance - Internal	35,361	4,500	4,500	2,000
Misc. Supplies	5,058	-	-	-
Employee Award Program	4,635	3,300	3,300	4,800
Coronavirus Expenses	1,960	-	-	-
Total Supplies	47,472	38,440	38,440	29,950
CONTRACTUAL SERVICES				
Professional Services	52,561	29,142	29,142	29,394
Contractual Services	206,918	214,920	214,920	229,412
Utilities - Telephone	23,219	80,000	80,000	25,000
Utilities - Gas, Water, Electric	12,018	280,000	280,000	17,800
Printing	31,891	45,000	45,000	45,000
Advertising	1,985	9,150	9,150	10,475
Repairs and Maintenance - External	1,034	-	-	-
Travel	11,104	35,000	35,000	38,900
Membership, Dues & Licenses	6,592	10,709	10,709	10,709
Subscriptions to Publications	767	1,795	1,795	1,870
Liability Insurance	21,848	9,811	9,811	30,000
American Rescue Plan	5,134	-	-	-
Total Contractual Services	375,071	715,527	715,527	438,560
CAPITAL OUTLAY				
Other Machinery & Equipment	20,283	-	-	15,000
Total Capital Outlay	20,283	-	-	15,000
TOTAL EXPENDITURES	\$ 847,905	\$ 1,329,819	\$ 1,329,819	\$ 1,110,434

DEPARTMENT DESCRIPTION

The Technology Department develops and implements the strategy to keep all city departments up to date with current technology and information security based on industry best practices. Personnel in all departments within the city rely on various levels of technology to perform their duties. It is the mission of the Information Technology department to maintain all these systems at their peak both operationally and securing them from threats.

The 2023-2024 fiscal year marks the return of this department being managed in-house. This budget was developed to ensure that the level of technology can meet the needs of each department through upgrades to critical systems such as servers and user devices.

As this is the first budget for this department there are only objectives to be met and they are described below.

Objectives for FY 2023-2024:

- Maintain a more stable network for all departments through the implementation of more cloud-based systems.
- Strengthen cyber security policies and user training to protect the technology and data for the city.
- Reduce downtime due to major and minor technology component failures. This will be accomplished through replacement of aging or out-of-compliant hardware and software.
- Migrate from the commercial Microsoft 365 suite to the more secure Government Microsoft 365.
- Increase the virtualization of server hardware to provide a more reliable and cost-effective way of managing departments and data.
- Implement a network-wide monitoring and alerting system. Data from this system will provide valuable insight for future technology purchases that need to be replaced.
- Maintain a ticket-based help desk system to provide triage of reported issues and develop an in-house knowledge base that includes self-help articles for easy end-user fixes.

**INFORMATION TECHNOLOGY
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	-	94,333	94,333	86,426
Retirement Plan	-	17,904	17,904	17,268
Group Insurance	-	8,297	8,297	9,137
Worker Compensation	-	167	167	153
Social Security	-	7,217	7,217	6,612
Longevity Pay	-	40	40	-
Total Personnel Services	-	127,958	127,958	119,596
SUPPLIES				
Office Supplies	-	1,000	1,000	1,000
Operating Supplies	-	-	-	6,500
Repairs & Maintenance - Internal	-	5,000	5,000	5,500
Total Supplies	-	6,000	6,000	13,000
CONTRACTUAL				
Professional Services	-	-	-	-
Contractual Services	-	181,225	181,225	163,647
Repairs and Maintenance-External	-	-	-	16,300
Travel	-	-	-	3,000
Memberships, Dues & Licenses	-	-	-	175
Total Contractual Services	-	181,225	181,225	183,122
TOTAL EXPENDITURES	\$ -	\$ 315,183	\$ 315,183	\$ 315,718

DEPARTMENT DESCRIPTION AND MISSION

The Police Department is broken down into three sections: Administration, Patrol, and Criminal Investigations. Code Compliance, Animal Control, and Impound Lot are sub-sections of Administration and Criminal Investigations, and the Red-Light Camera program is a sub-section of Administration, Patrol and Criminal Investigations. The Administrative Section endeavors to enhance public understanding and support of police services, activities, and programs. They promote a spirit of cooperation and partnership with our community, working closely with citizens to resolve disputes and deter crime. The Patrol Section responds to calls for public service, upholds the law, protects citizen's rights, maintains the peace, and protects the public. The detectives in the Criminal Investigations Division are well versed in all aspects of criminal investigations, working closely with local, state and federal agencies to ensure criminals are brought to justice. Our investigators collect evidence, conduct interviews, prepare and execute search warrants, prepare criminal case files, and develop all aspects of a criminal case for presentation to the district attorney for criminal prosecution. Our Code Compliance and Animal Control officers ensure all City and State codes, zoning, and animal control laws are upheld, to protect the health, safety, and welfare of all citizens within the City of Leon Valley. The Leon Valley Impound Lot receives, and releases vehicles removed from the streets as abandoned, for traffic violations, and criminal offenses. The Red-Light Camera program provides oversight for the entire photographic traffic enforcement system, citation issuance, violation hearings and as a by-product provides funding for traffic safety initiatives which are conducted, managed, and administered by the Administration, Patrol and Criminal Investigations.

PROGRAM NARRATIVE**Accomplishments for FY 2022-2023:**

- The Citizen's Police Advisory Committee had been inactive since February 2020. The committee began meeting again in March 2022. This committee is composed of citizens from throughout the community who provide suggestions to the department on ordinances, equipment, programs, and special projects. They have brought forward critical input to the Police Department.
- Utilized Police Forfeiture Funds to purchase equipment for the Police Department. The equipment purchases included vehicles, and computers at no cost to taxpayers.
- Applied for and received grants for bullet resistant vests, rifle body armor and ballistic shields for officers.
- Continued the Photographic Traffic Control System with 14 cameras installed throughout the city.

- Updated and standardized various equipment items used by officers daily.
- Patrol officers responded to calls for service, while maintaining low response times for life threatening emergency service calls in Leon Valley.
- Fairly enforced all City Ordinances, State of Texas laws, and the federal statutes of the United States. Officers made arrests for various felony and misdemeanor charges and wrote police reports for calls for service.
- Maintained safety and security on the streets of Leon Valley by enforcing traffic laws and issuing warnings and citations for moving and non-moving violations.
- Conducted presentations to schools, residential and business communities on crime prevention, drugs, elderly crimes, property crimes, business and home security, church security, and traffic safety.
- Worked with schools and day care facilities in the area to identify needy children for the Blue Santa Program. Raised donations and delivered gifts to the children and their families.
- Our DEA Task Force Officers seized cash and assets from illegally obtained drug proceeds and organized crime money laundering.
- Sought and received approval to remove, destroy or auction off property that no longer had evidentiary value. Items removed brought additional money into the general fund.
- Detectives filed felony and misdemeanor cases for various violations of local, state and federal laws.

Objectives for FY 2023-2024:

- Continuing work on the rewrite of all general manual and standard operating procedures, adopting Texas Police Chiefs Association recommended best practices policies and standard operating procedures.
- Increase officer presence in our neighborhoods and remain pro-active to the needs of our Citizens.
- Continued to work to increase the number of Neighborhood Watch Programs and urge communities to create additional neighborhood associations in Leon Valley.
- Continued to pursue a cooperative effort in the fight against drugs and worked closely with the community to resolve citizen's complaints on suspected drug activity.
- Increase property crime undercover enforcement and further develop mechanisms to inform the public about crime prevention measures.
- Further grow Community Policing programs.
- Seek additional grants and funding opportunities to support additional programs, equipment, and more officers.
- Continuing work on Animal Control and Code Compliance issues.
- Recruit and retain qualified applicants for our Reserve Police Officer program.

- Work closely with citizens to implement data driven programs to meet the law enforcement needs of our citizens.
- Continue to build on the traffic enforcement program to respond professionally to citizen complaints of traffic violations in neighborhoods and school zones.
- Work closely with businesses and residents to eradicate graffiti, address code violations, and proactively respond to locations that become a public nuisance.
- Maintain a proactive investigation force with an objective to reduce opportunities for criminal activity before it occurs.
- Work closely with the District Attorney's Office, Bexar County Sheriff's Department, San Antonio Police Department, and other local law enforcement agencies to solve crime and prosecute criminals to the fullest extent of the law.
- Implement covert programs to seek out and arrest criminals breaking the law in our community.
- Further develop property crime reduction programs to address the property crimes being committed in Leon Valley.
- Utilize intelligence driven data to identify locations and proactively address where crime is occurring, or locations that are becoming a nuisance under the law.

**POLICE
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	1,371,470.00	1,928,934	1,928,934	2,018,077
Retirement Plan	296,322.00	400,336	400,336	443,745
Group Insurance	179,534.00	257,201	257,201	283,241
Worker Compensation	22,299.00	48,061	48,061	50,722
Physical Examinations	1,125.00	-	-	-
Unemployment Compensation	1,031.00	-	-	-
Overtime	185,682.00	95,000	95,000	95,000
Social Security	124,401.00	161,358	161,358	170,201
Clothing Allowance	25,988.00	21,000	21,000	30,000
Standby	7,680.00	-	-	6,240
Special Pay	70,906.00	4,030	4,030	7,930
Certification Pay	94.00	60,288	60,288	67,600
Longevity Pay	18,721.00	18,740	18,740	20,305
Total Personnel Services	2,305,253	2,994,948	2,994,948	3,193,061
SUPPLIES				
Office Supplies	2,177	5,000	5,000	5,000
Operating Supplies	92,662	72,000	72,000	75,000
Misc. Supplies	60,305	33,500	33,500	35,000
Blue Santa	613	4,200	4,200	4,200
Total Supplies	155,757	114,700	114,700	119,200
CONTRACTUAL SERVICES				
Professional Services	34,919	15,000	15,000	15,000
Contractual Services	39,954	54,000	54,000	52,678
Utilities - Telephone	13,409	-	-	14,000
Utilities - Gas, Water, Electric	13,286	-	-	14,000
Printing	-	2,500	2,500	2,500
Repairs and Maintenance - External	41,092	32,000	32,000	32,000
Travel	1,979	2,500	2,500	3,000
Membership, Dues & Licenses	290	1,500	1,500	1,500
Subscriptions to Publications	-	500	500	500
Grant Expense	-	25,000	25,000	25,000
Liability Insurance	29,780	68,415	68,415	70,000
Total Contractual Services	174,709	201,415	201,415	230,178
CAPITAL OUTLAY				
Vehicles	-	-	-	-
Other Machinery and Equipment	-	-	-	-
Total Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	\$ 2,635,719	\$ 3,311,063	\$ 3,311,063	\$ 3,542,439

DEPARTMENT DESCRIPTION AND MISSION

The Impound Lot is a program that falls under the direction of the Administrative Division. The program consists of one sworn and one civilian team member manage the daily intake, release, and management of the vehicles entering into or leaving the impound lot. This program is responsible for the safekeeping of the vehicles, light maintenance on vehicles left long term, and preparing for, and executing six vehicle auctions per year. The impound lot is responsible for making notifications to vehicle owners and lien holders in accordance with local and state laws, and filing all paperwork with the State of Texas when an abandoned car is sold, destroyed, or repurposed within the City of Leon Valley.

PROGRAM NARRATIVE**Accomplishments for FY 2022-2023:**

- The Leon Valley Police Impound Lot continued to accept all non-wrecked vehicles towed within the City limits. Our officers towed vehicles and the impound collected storage and administrative fees.
- The City seized/auctioned abandoned vehicles at two auctions. Funds collected go to the general fund.

Objectives for FY 2023-2024:

- Provide secure, professional, and efficient impound services to the citizens whose cars come into our custody.

**IMPOUND LOT
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	76,779	61,891	61,891	75,943
Retirement Plan	14,766	13,089	13,089	16,646
Group Insurance	-	8,297	8,297	9,137
Worker Compensation	-	1,588	1,588	1,918
Social Security	6,299	5,276	5,276	6,373
Clothing Allowance	-	700	700	1,000
Standby	10,970	-	-	-
Special Pay	6,615	3,120	3,120	3,120
Certification Pay	-	3,250	3,250	3,250
Longevity Pay	5,036	4,983	4,983	5,115
Total Personnel Services	120,465	102,194	102,194	122,502
SUPPLIES				
Office Supplies	710	1,900	1,900	400
Operating Supplies	-	-	-	1,500
Misc. Supplies	1,500	-	-	-
Total Supplies	2,210	1,900	1,900	1,900
CONTRACTUAL SERVICES				
Professional Services	742	1,500	1,500	2,000
Contractual Services	4,716	5,000	5,000	5,000
Advertising	700	3,000	3,000	3,000
Total Contractual Services	6,158	9,500	9,500	10,000
CAPITAL OUTLAY				
Office Equipment	-	-	-	-
Vehicles	-	-	-	-
Other Machinery & Equipment	-	-	-	-
Land	-	-	-	-
Improvements	-	-	-	-
Total Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	\$ 128,833	\$ 113,594	\$ 113,594	\$ 134,402

DEPARTMENT DESCRIPTION AND MISSION

The Fire Department is divided into two functional sections, Administrative Section and Operations Section.

The mission of the Administrative section is to manage the City's multifaceted all-risk emergency services including fire suppression, investigation and prevention, emergency management, rescue, hazardous materials, weapons of mass destruction and emergency medical services. The administration of the Fire Department works with the City Manager to establish levels of service, propose new programs or improvements, and formulate budget requests.

The mission of the City's Emergency Management Program provides action plans for City emergencies, maintains emergency warning equipment, and governs overall disaster responses and mitigation capabilities for the City.

The Fire Chief, Assistant Fire Chief, Deputy Fire Marshal and Mobile Integrated Health are trained to respond to "all risks" and maintain certifications in structural firefighting, Emergency Medical Services, various types of technical rescue, hazardous materials/WMD, and arson investigation. The Fire Chief, Assistant Fire Chief and Deputy Fire Marshal must also maintain certification as Peace Officers and credentials in Emergency Management.

The Fire Chief, Assistant Fire Chief, Deputy Fire Marshal and Mobile Integrated Health crew work 40-hour work weeks and are subject to recall during emergencies. The Operations Section is responsible for the suppressing fires, providing rescue services, providing emergency medical services, promoting public safety, provide fire prevention service and education. Operation personnel are trained as certified Texas Firefighters, certified Texas basic emergency medical technicians or paramedics and are trained to handle basic hazardous material operations. The Operations Sections is always staffed 24/7/365 by a minimum of 6 personnel. Staffing is broken down into three shifts working 48/96-hour shift. Each shift consists of a Captain (1), Lieutenant (1), Engineer (1) and Firefighters (5). All personnel are certified by the Texas Department of State Health Service as an EMT or Paramedic.

To provide a fire department based full-service Emergency Medical Service with advanced life support capabilities. Strive to maintain superior services at reasonable costs with quality patient care as our number one goal.

FIRE DEPARTMENT

GENERAL FUND

The Emergency Medical Services staff is the same staff utilized and assigned in the Operations Division. All of the staff are trained Emergency Medical Technician, and most are trained to the Paramedic level. Paramedics receive training in Advanced Cardiac Life Support (ACLS), Pediatric Cardiac Life Support (PALS), Basis Life Support (BLS), Basic Trauma Life Support (BTLS), Pediatric Pre-hospital Provider Course (PPPC) and other EMS specialty classes.

PROGRAM NARRATIVE

Accomplishments for FY 2022–2023:

- Continue EMS training agreements with John Marshall High School, San Antonio College, U.S. Army Combat Medic, and U.S. Air Force PJ Training Programs.
- Actively participating in the John Marshall High School student mentoring program
- Improved staffing levels to meet the minimum staffing requirements
- Participated and received funds from the ASSPP (Ambulance Service Supplemental Payment Program)
- Maintain the use and collection of funds from Fire Recovery Services.
- Maintained Texas Forestry Service FireWise status for the entire City of Leon Valley.
- Collected and distributed over 2000lbs of food through the Blessing Box program.
- Collected and distributed essential school supplies and back packs for over 50 elementary school kids.
- Improved healthcare and mental wellness services to community through the Mobile Integrated Health program.
- Purchased a new Class A Pumper to replace the articulating platform.
- Purchased a new 107-foot Aerial Ladder truck to replace the current 25-year old ladder truck

Objectives for FY 2023-2024:

- Increase staff to accommodate for greater demand for services, especially EMS services
- Purchase a new EMS unit to replace our current 2007 Frazer
- Promote a highly motivated and well-trained workforce by providing staff with the opportunity to improve and excel at their position.

FIRE DEPARTMENT**GENERAL FUND**

- Maintain an average response time under 5 minutes.
- Cultivate and strengthen relationships with stakeholders, governing bodies and our residents throughout the community.
- Initiate revised fire prevention and life safety programs.
- Continue to apply for grants to improve of fire prevention programs
- Continue to implement practices that meet the TFMA (Texas Fire Marshals Association) Best Practices model.
- Seek to improve operational efficiency and effectiveness by shaping, enhancing, and adapting to changing circumstances
- Seek to maintain/improve our current ISO rating of 3.
- Continue to apply for grants through FEMA, AFG, TIFMAS and STRAC
- Work to decrease the number of times the fire department has no personnel available to respond to calls due to call volume
- Continue preparing for the return of the CERT program through BCOEM
- Continue to implement practices that meet the TFCA (Texas Fire Chiefs Association) Best Practices model.
- Continue to participate and received funds from the ASSPP (Ambulance Service Supplemental Payment Program)
- Maintain the use and collection of funds from Fire Recovery Services.
- Maintain the lowest possible fire loss rates

**FIRE
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	1,550,360	1,862,590	1,862,590	1,786,198
Retirement Plan	351,292	406,280	406,280	411,088
Group Insurance	240,728	224,014	224,014	237,557
Worker Compensation	30,981	55,669	55,669	53,508
Physical Examinations	16,412	16,000	16,000	16,000
Overtime	265,923	140,000	140,000	140,000
Social Security	143,129	163,754	163,754	157,399
Clothing Allowance	20,379	18,900	18,900	18,980
Other Benefits	1,350	-	-	-
Special Pay	114,780	-	-	-
Certification Pay	160	119,080	119,080	112,320
Longevity Pay	20,060	19,877	19,877	18,770
Total Personnel Services	2,755,554	3,026,164	3,026,164	2,951,820
SUPPLIES				
Office Supplies	14,079	13,000	13,000	7,500
Operating Supplies	112,420	110,000	110,000	132,000
Repairs & Maintenance - Internal	4,485	10,000	10,000	12,000
Misc. Supplies	5,921	-	-	-
EMS Supplies	98,678	84,000	84,000	84,900
Total Supplies	235,583	217,000	217,000	236,400
CONTRACTUAL SERVICES				
Professional Services	4,951	4,900	4,900	3,024
Contractual Services	55,669	57,225	57,225	67,200
Utilities - Telephone	8,654	-	-	10,320
Utilities - Gas, Water, Electric	30,076	-	-	32,000
Printing	-	300	300	500
Advertising	2,372	3,200	3,200	3,500
Repairs and Maintenance - External	173,051	120,000	120,000	100,000
Travel	24,105	22,100	22,100	25,000
Membership, Dues & Licenses	9,113	10,500	10,500	17,344
Subscriptions to Publications	717	4,800	4,800	1,300
Grant Expense	-	50,000	50,000	50,000
Liability Insurance	37,328	20,155	20,155	40,000
Total Contractual Services	346,036	293,180	293,180	350,188
CAPITAL OUTLAY				
Vehicles	-	-	-	330,000
Lease Purchase	-	86,925	86,925	-
Other Machinery & Equipment	73,935	-	-	32,000
Improvements	-	-	-	-
American Rescue Plan	142,782	-	-	-
Total Capital Outlay	216,717	86,925	86,925	362,000
TOTAL EXPENDITURES	\$ 3,553,890	\$ 3,623,269	\$ 3,623,269	3,900,409

DEPARTMENT DESCRIPTION AND MISSION

The mission of this department is to construct, operate, maintain and repair the City's infrastructure including streets, sidewalks, curbs, drains, rights-of-way, traffic control systems and signage, marquees, buildings and other facilities and to provide support services to other City departments and to the public. Included is the operation of environmental activities such as solid waste disposal, used oil recycling, drought management, right-of-way mowing, street sweeping and mosquito control. Also included is supervision of franchised utilities, telecommunication companies and developer construction of public infrastructure.

This department provides personnel and support facilities for activities such as subdivision and building plan review, code enforcement lot cleaning, janitorial services, vehicle maintenance, traffic counts and special activities (Christmas, Neighborhood Renewal Program, Earthwise Living, Community Center, Fourth of July, etc.). This department also administers grant projects through the Texas Department of Transportation and Bexar County Community Development Block Grant programs.

PROGRAM NARRATIVE**Accomplishments for FY 2022-2023:**

- Continue to monitor EPA Plume Project and well testing.
- Conduct Spring and Fall trash and large item pickup.
- Continue to support El Verde by 2025 initiatives by creation of new policies and procedures for carbon reduction.
- Propose electric vehicle stations at various city facilities in support of El Verde by 2025.
- Continue to apply for grants through Bexar County CDBG.
- Repair/replace various street signs through the city.
- Provide maintenance to clear debris, mow grass in each mow zone, trim and maintain all city buildings, and over 150 acres of creeks, drainage ditches and right of ways.
- Assist Police, Fire, Library and City Hall as needed.
- Continue energy savings program, lights, filters, water, reseal windows, etc.
- Repair erosion damage along Huebner Creek and low water crossings.
- Continue accreditation efforts for Public Works.

PUBLIC WORKS

GENERAL FUND

- Manage Street Maintenance Program using sales tax revenue funds throughout City.
- Repair and maintain curbs and sidewalks.
- Remove fallen trees, trim overgrown for emergency vehicle clearance.
- Provide support services for city events.
- Demolish records storage building.

Objectives for FY 2023-2024:

- Replace dead trees and other vegetation in public areas.
- Continue supervision of telecommunications contractors.
- Apply for grants for infrastructure rehabilitation where appropriate.
- Assure the continued maintenance programs for all city property.
- Continue pothole repair program throughout city.
- Support Bexar County with Huebner Creek LC-17 Flood Control project.
- Open both pools and provide maintenance support.
- Complete annual street maintenance program goals.
- Assure the continued maintenance programs for all city property.
- Provide staff support to the Bandera Rd. Groundwater Plume Superfund Site Community Advisory Group (CAG).
- Repair/replace various street signs through the city.
- Provide maintenance to clear debris, mow grass in each mow zone, trim and maintain all city buildings, and over 150 acres of park, creeks, drainage ditches and right of ways.
- Assist Police, Fire, Library and City Hall as needed.
- Continue energy savings program, lights, filters, water, reseal windows, etc.
- Repair erosion damage along Huebner Creek and low water crossings.
- Continue accreditation efforts for Public Works.
- Repair and maintain curbs and sidewalks.

**PUBLIC WORKS
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	519,598	1,078,492	1,078,492	1,100,200
Retirement Plan	97,769	218,042	218,042	235,139
Group Insurance	111,316	165,936	165,936	182,736
Worker Compensation	37,651	23,903	23,903	24,125
Liability Insurance	-	-	-	-
Overtime	5,061	60,000	60,000	60,000
Social Security	40,281	87,883	87,883	90,031
Special Pay	7,005	-	-	-
Certification Pay	201	9,360	9,360	15,070
Longevity Pay	12,331	14,242	14,242	22,782
Total Personnel Services	831,213	1,657,858	1,657,858	1,730,082
SUPPLIES				
Office Supplies	3,865	15,000	15,000	3,000
Operating Supplies	67,134	90,000	90,000	102,320
Repairs & Maintenance - Internal	52,079	58,315	58,315	44,815
Misc. Supplies	49,580	35,000	35,000	42,500
Total Supplies	172,658	198,315	198,315	192,635
CONTRACTUAL SERVICES				
Professional Services	64,652	146,440	146,440	106,440
Contractual Services	58,697	71,917	71,917	120,062
Utilities - Telephone	5,510	-	-	4,000
Utilities - Gas, Water, Electric	61,464	-	-	70,000
Printing	-	6,000	6,000	6,000
Advertising	-	5,000	5,000	5,000
Repairs and Maintenance - External	189,347	50,000	50,000	70,000
Single Audit	-	4,500	4,500	4,500
Equipment Rental	-	13,000	13,000	13,000
Travel	1,494	15,000	15,000	10,000
Membership, Dues & Licenses	2,042	3,230	3,230	5,000
Liability Insurance	22,802	61,433	61,433	71,000
Total Contractual Services	406,007	376,520	376,520	485,002
CAPITAL OUTLAY				
Vehicles	-	-	-	-
Other Machinery & Equipment	-	-	-	90,000
Improvements	-	-	-	25,000
Total Capital Outlay	-	-	-	115,000
TOTAL EXPENDITURES	\$ 1,409,878	\$ 2,232,693	\$ 2,232,693	\$ 2,522,719

DEPARTMENT DESCRIPTION AND MISSION

To promote and foster a wholesome, active, community environment and to protect the health, safety, and welfare of citizens in a proactive and neighborhood-based formula, through public education and positive behavior reinforcement.

The Planning and Zoning Department is a multi-faceted team tasked with the responsibilities of zoning, planning, platting, permits, subdivision administration and tree preservation, building inspections, health inspections, workshops, and public information. The team is committed to providing a wholesome, active, community environment in Leon Valley. The public health, safety, and welfare of Leon Valley will be advanced in a proactive neighborhood-based initiative through public education and positive behavior reinforcement.

PROGRAM NARRATIVE**Accomplishments for FY 2022-2023:**

- Utilized Sustainability, Gateway, and Commercial/Industrial Overlay Standards with projects.
- Adoption of new building codes.
- Revision of Code of Ordinances that is used by this department.
- Update Zoning map.
- Customizing permitting software.
- Updated forms that are used for this department.
- RFP's for health and building.
- Create a welcome packet.
- Continue to clean up open permits.
- Facilitate large development projects.

Objectives for FY 2023-2024:

- Update Fee Schedule.
- Further revision and analysis of the Code of Ordinances that is used by this department.
- Update Master Plan.
- Further customizing permitting software.
- Continuing training for staff.

**PLANNING & ZONING
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	120,177	198,674	198,674	201,632
Retirement Plan	23,471	37,708	37,708	40,286
Group Insurance	20,346	24,890	24,890	27,410
Worker Compensation	-	352	352	357
Overtime	164	-	-	-
Social Security	9,414	15,199	15,199	15,425
Other Benefits	59	-	-	-
Longevity Pay	1,102	80	80	200
Total Personnel Services	174,732	276,904	276,904	285,311
SUPPLIES				
Office Supplies	1,148	1,030	1,030	2,000
Operating Supplies	4,593	2,750	2,750	4,000
Repairs & Maintenance - Internal	-	500	500	500
Misc. Supplies	727	1,000	1,000	500
Total Supplies	6,468	5,280	5,280	7,000
CONTRACTUAL SERVICES				
Professional Services	162,556	171,150	171,150	275,195
Contractual Services	4,663	50,400	50,400	50,400
Utilities - Telephone	1,940	-	-	1,940
Utilities - Gas, Water, Electric	17,145	-	-	17,144
Printing	28	1,500	1,500	1,500
Advertising	4,555	2,300	2,300	2,300
Travel	-	7,000	7,000	7,000
Membership, Dues & Licenses	219	1,000	1,000	1,500
Subscriptions to Publications	-	-	-	500
Liability Insurance	7,881	-	-	-
Total Contractual Services	198,987	233,350	233,350	357,479
CAPITAL OUTLAY				
Office Equipment	-	-	-	-
Vehicles	-	-	-	-
Other Machinery & Equipment	-	-	-	-
Land	-	-	-	-
Improvements	-	-	-	-
American Rescue Plan	-	-	-	-
Total Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	\$ 380,187	\$ 515,534	\$ 515,534	\$ 649,790

DEPARTMENT DESCRIPTION AND MISSION

The Economic & Community Development Department (ECD) serves as the City of Leon Valley's business arm. ECD focuses on three areas of activity: 1) promote the development and expansion of new and existing business enterprises within Leon Valley; 2) serve as the City liaison with the Leon Valley business community; and 3) develop and coordinate partnerships with various government agencies and business groups to develop and retain local businesses.

The mission of the Economic Development Department is to facilitate economic development activities that assist in developing and sustaining businesses to create a strong local economy, in an effort to provide a better quality of life for the citizens of Leon Valley; as well as focusing on redevelopment to enhance the community, revitalize the Bandera Road corridor, and increase sales tax revenue.

**ECONOMIC & COMMUNITY DEVELOPMENT
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	130,449	110,972	110,972	106,363
Retirement Plan	24,278	21,063	21,063	31,543
Group Insurance	9,934	10,371	10,371	13,705
Worker Compensation	512	197	197	280
Liability Insurance	-	-	-	-
Social Security	10,232	8,489	8,489	12,077
Car Allowance	1,558	-	-	1,500
Other Benefits	6,475	-	-	6,006
Longevity Pay	239	300	300	666
Shared Services	-	-	-	-
Total Personnel Services	183,677	151,392	151,392	172,139
SUPPLIES				
Office Supplies	408	650	650	950
Operating Supplies	4,458	12,625	12,625	10,525
Total Supplies	4,866	13,275	13,275	11,475
CONTRACTUAL SERVICES				
Professional Services	132	4,500	4,500	10,000
Contractual Services	25,882	19,135	19,135	33,235
Utilities - Telephone	-	-	-	-
Utilities - Gas, Water, Electric	-	-	-	-
Advertising	2,715	1,500	1,500	4,500
Repairs & Maintenance - External	-	-	-	300
Travel	3,462	5,000	5,000	5,195
Membership, Dues & Licenses	1,082	1,422	1,422	1,346
Subscriptions to Publications	125	100	100	950
Project Funding	71,969	65,000	65,000	121,959
4th of July Funding	-	30,000	30,000	30,000
Liability Insurance	524	1,225	1,225	2,000
Total Contractual Services	105,891	127,882	127,882	209,485
CAPITAL OUTLAY				
Office Equipment	-	-	-	-
Vehicles	-	-	-	-
Other Machinery & Equipment	-	-	-	-
Land	-	-	-	-
Improvements	-	-	-	-
Total Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	\$ 294,434	\$ 292,549	\$ 292,549	\$ 393,099

DEPARTMENT DESCRIPTION AND MISSION

The City sponsors several special events in collaboration with the City's Community Events Committee. The following are programmed City events: July 4th Celebration, Soap Box Derby, Holiday Tree Lighting Ceremony, Beethoven Concert, Grandparents' Day Concert, and Earthwise Living Day.

The mission of the Special Event program is to provide a sense of community, recreation and entertainment to enhance the quality of life of the Leon Valley citizenry, and to promote tourism of the City.

**SPECIAL EVENTS
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Retirement Plan	4,797	500	500	4,596
Overtime	26,856	18,000	18,000	23,000
Social Security	1,981	1,500	1,500	1,760
Total Personnel Services	33,634	20,000	20,000	29,356
SUPPLIES				
Advertising	378	3,000	3,000	3,000
Concerts	13	-	-	-
Volunteer Appreciation Dinner	-	-	-	4,000
Fourth of July	84,099	80,000	80,000	99,200
Christmas Tree Lighting	174	2,850	2,850	4,350
Earthwise Living Day	5,866	2,700	2,700	2,700
Soap Box Derby	-	-	-	-
Concert in the Park	-	29,800	29,800	-
Movies in the Park	1,330	2,000	2,000	2,000
Total Supplies	91,859	120,350	120,350	115,250
TOTAL EXPENDITURES	\$ 125,493	\$ 140,350	\$ 140,350	\$ 144,606

DEPARTMENT DESCRIPTION AND MISSION

The goal of the Parks and Recreation Department is to provide excellent parks, recreational green space, and cultural opportunities. The mission of the Parks and Recreation Department is to monitor and revise the Parks Master Plan, encourage development of new recreational programs, continue to improve park spaces, continue to develop the hike & bike trail system, develop a program to encourage residents to take advantage of outside amenities, and to provide cultural opportunities to our citizens and guests. The Department will enhance the citizens' quality of life by providing safe, well-maintained parks and public places; preserving open space and historic resources; caring for people; strengthening the bonds of community; and creating opportunities for enrichment. This department works with the Reservation Clerk for rentals in the park and provides staff support to the Park Commission

PROGRAM NARRATIVE**Accomplishments for FY 2022-2023:**

- Constructed a new pedestrian path at the Linkwood Pavona Place walking trail.
- Continued to support activities at the Community Garden area and encourage citizens to participate.
- Provide management and program oversight to City pools contractor.
- Provided staff support to Park Commission and work with the Commission to create programs for citizen participation at the parks.
- Completed the Ridge at Leon Valley and Hetherington trails.
- Rehabilitate Park amenities as needed at all parks, mow grass, creeks and trim trees, and repair sidewalks and walkways.
- Continue to support City events.
- Plant and maintain new trees in all parks for El Verde 2020 project.
- Developed erosion control project along Huebner Creek, from Bandera Road to Poss Road, in the Huebner-Onion Natural Area Park.
- Repair athletic field surface and irrigation system.
- Continue to develop the Huebner Creek Greenway Hike & Bike Trail.
- Maintained swimming pools and repaired/replaced broken equipment and components.

Objectives for FY 2023-2024:

- Construct a Dog Park.
- Continue to support activities at the Community Garden area and encourage citizens to participate.
- Provide management and program oversight to City pools contractor.
- Work with Park Commission to create programs for citizen participation at the parks.
- Rehabilitate Park amenities as needed at all parks, mow grass, creeks and trim trees, and repair sidewalks and walkways.
- Continue to support City events.
- Plant and maintain new trees in all parks for El Verde 2020 project.
- Continue to develop erosion control projects along Huebner Creek, from Poss to Evers Road.
- Repair athletic field surface and irrigation system.
- Continue to develop the Huebner Creek Greenway Hike & Bike Trail.
- Provide staff support and assistance to the Park Commission.

**PARK & RECREATION
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	15,892	-	-	-
Retirement Plan	2,833	-	-	-
Group Insurance	9,314	-	-	-
Worker Compensation	-	-	-	-
Liability Insurance	-	-	-	-
Social Security	1,176	-	-	-
Special Pay	-	-	-	-
Longevity Pay	-	-	-	-
Total Personnel Services	29,215	-	-	-
SUPPLIES				
Operating Supplies	15,348	45,000	45,000	45,000
Repairs & Maintenance - Internal	18,779	47,100	47,100	47,500
Misc. Supplies	3,577	12,000	12,000	29,500
Total Supplies	37,704	104,100	104,100	122,000
CONTRACTUAL SERVICES				
Professional Services	10,700	8,700	8,700	15,700
Contractual Services	138,992	125,000	125,000	345,000
Utilities - Telephone	1,981	-	-	2,400
Utilities - Gas, Water, Electric	49,629	-	-	40,000
Printing	-	5,000	5,000	5,000
Advertising	533	8,500	8,500	8,500
Repairs and Maintenance - External	7,724	25,000	25,000	25,000
Travel	-	2,000	2,000	1,000
Membership, Dues & Licenses	20	55	55	1,500
Liability Insurance	4,067	3,045	3,045	4,000
Total Contractual Services	213,646	177,300	177,300	448,100
CAPITAL OUTLAY				
Other Machinery & Equipment	-	-	-	-
Improvements	26,288	-	-	2,197,390
Total Capital Outlay	26,288	-	-	2,197,390
TOTAL EXPENDITURES	\$ 306,853	\$ 281,400	\$ 281,400	\$ 2,767,490

DEPARTMENT DESCRIPTION AND MISSION

The Leon Valley Public Library is the city's friendly gateway to the worlds of learning, imagination, creativity, and community interaction. The primary mission of the Leon Valley Public Library is to provide quality educational and information resources, historical and cultural opportunities, and recreational activities enriching the entire community.

PROGRAM NARRATIVE**Accomplishments for FY 2022-2023:**

- We were awarded the Achievement of Library Excellence Award for 2022 by the Texas Municipal League Library Directors Association.
- Due to the focus on expanding our Spanish materials, circulation of the Spanish Collection increased by 458%.
- We partnered with Chick-fil-A to host onsite storytimes for homeschoolers.
- We provide onsite programming and materials checkout at Christian Village once a month.
- We held a CPR Class in collaboration with CPR San Antonio, and thanks to a generous donation, all attendees obtained their CPR Certifications free of charge.
- We hosted two Master of Library Science students from Texas Women's University for their last term internship.
- We received a grant from the Texas State Library and Archives Commission to become a Family Place Library, the first in Bexar County.
- We began digitizing and cataloging our archives collection into an online library.
- Last year, we received a grant from the Hancher Foundation and used the funds to purchase new seating and a computer furniture system. This year, we installed the new furniture in the Library.
- The Young Adult area was brightened and revitalized by Public Works through a fresh coat of paint.
- We began working with the Library Advisory Board on a new Strategic Plan for the Library.
- We continued to partner with other City departments and the community to host our annual Big Rig Petting Zoo as our Summer Reading Kickoff program.
- We partnered with the Earth Wise Living Board to host speaking events at the library.
- We continued to partner with Abled Body to provide Yoga to the community.

Objectives for FY 2023-2024:

- Continue working with the Library Advisory Board to finalize and implement the Library's new Strategic Plan.
- Create a Technology Plan outlining future updates, replacements, and purchases to improve technology for library patrons and staff.
- Continue working on digitizing the archive and bring in more volunteers to help.
- Start a lapsit program that caters to babies aged 0 to 18 months and incorporates programming suitable for their developmental needs.
- Create a parenting section within the children's area of the Library.
- Host our first Five Week parent-child workshop as a Family Place Library.
- Continue looking for and applying for grants to help us enhance programming and update the Library's appearance.

**LIBRARY
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	259,462.9	297,516	297,516	314,557
Retirement Plan	40,442.8	56,468	56,468	62,848
Group Insurance	29,454.1	41,484	41,484	45,684
Worker Compensation	-	707	707	747
Liability Insurance	-	-	-	-
Social Security	19,952.5	22,760	22,760	24,064
Longevity Pay	2,884.0	3,768	3,768	4,188
Total Personnel Services	352,196	422,703	422,703	452,088
SUPPLIES				
Office Supplies	2,863	2,700	2,700	3,000
Operating Supplies	3,570	2,350	2,350	4,000
Repairs & Maintenance - Internal	113	800	800	1,000
Misc. Supplies	9,117	11,800	11,800	10,500
Library Supplies	27,684	21,600	21,600	28,820
Gifts and Memorials	106	1,000	1,000	1,000
Total Supplies	43,452	40,250	40,250	48,320
CONTRACTUAL SERVICES				
Professional Services	879	1,150	1,150	1,150
Contractual Services	30,993	19,550	19,550	19,054
Utilities - Telephone	2,259	-	-	3,000
Utilities - Gas, Water, Electric	15,275	-	-	17,000
Printing	200	500	500	750
Repairs and Maintenance - External	889	3,000	3,000	3,000
Travel	4,105	1,500	1,500	3,000
Membership, Dues & Licenses	2,193	2,750	2,750	3,000
Subscriptions to Publications	1,498	2,000	2,000	2,500
Liability Insurance	4,814	4,245	4,245	5,000
Grant Expenses	39,114	75,000	75,000	-
American Rescue Plan	2,138	-	-	-
Total Contractual Services	104,358	109,695	109,695	57,454
CAPITAL OUTLAY				
Improvements	-	-	-	-
Total Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	\$ 500,006	\$ 572,648	\$ 572,648	\$ 557,862

ENTERPRISE FUND

FUND NARRATIVE

The Enterprise Fund's function is to account for the management and operation of the City's Water, Sewer, and Stormwater Systems. All operations are intended to be self-supporting through user charges. The fund has three departments: Water System, Sewer System, and Stormwater.

**WATER, SEWER AND STORMWATER
SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	BUDGET 2023-2024
OPERATING REVENUES				
Water Sales	\$ 2,157,443	\$ 2,013,433	\$ 2,013,433	\$ 2,090,215
Sewer Sales	2,577,726	2,486,600	2,486,600	2,516,542
Stormwater Fees	414,147	592,388	592,388	583,679
Customer Penalties	58,967	50,000	50,000	51,576
Tapping Fees	165,566	-	-	10,000
Connection & Platting	7,500	12,750	12,750	8,360
TOTAL OPERATING REVENUES	5,381,349	5,155,171	5,155,171	5,260,372
OPERATING EXPENSES				
General & Administrative	765,084	-	-	-
Water System	2,023,947	1,002,017	683,285	1,264,795
Sewer System	2,219,658	2,204,520	2,204,520	2,263,872
Stormwater	240,444	822,246	189,079	175,600
Depreciation	308,233	-	-	-
TOTAL OPERATING EXPENSES	5,557,366	4,028,783	3,076,884	3,704,267
NET OPERATING INCOME (LOSS)	(176,017)	1,126,388	2,078,287	1,556,105
NON-OPERATING REVENUES (EXPENSES)				
Interest Income and Other	28,490	6,200	6,200	60,500
Transfers In-ARPA	230,000	19,191	19,191	224,382
Bexar County Seneca Drainage Reimbursement	546,778	-	-	-
Non-Operating Transfer Out-Debt Service	-	(107,863)	(107,863)	(105,363)
Transfer Out Shared Personnel Services	-	(1,299,604)	(1,299,604)	(1,380,646)
Transfer Out Shared Contractual Services	(393,124)	(127,000)	(127,000)	-
Transfer to ARP (Unused from FY 22)	-	(25,680)	(25,680)	-
Interest Expense	(55,815)	-	-	-
TOTAL NON-OPERATING REVENUES (EXPENSES)	356,329	(1,534,756)	(1,534,756)	(1,201,127)
NET INCOME (LOSS)	180,312	(408,368)	543,531	354,978
CHANGES IN WORKING CAPITAL				
NET INCOME (LOSS)	180,312	(408,368)	543,531	354,978
SOURCES (USES) OF WORKING CAPITAL				
Additions to Fixed Assets- Transfer Out to Capital	-	(1,244,050)	(1,244,050)	(914,382)
TOTAL SOURCES (USES) OF WORKING CAPITAL	-	(1,244,050)	(1,244,050)	(914,382)
NET INCREASE (DECREASE) IN WORKING CAPITAL	180,312	(1,652,418)	(700,519)	(559,404)
BEGINNING FUND BALANCE	3,150,191	3,330,503	3,330,503	2,629,984
*ENDING FUND BALANCE	\$ 3,330,503	\$ 1,678,085	\$ 2,629,984	\$ 2,070,580

**WATER AND SEWER FUND
SCHEDULE OF OPERATING REVENUES BY SOURCE**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2022-2024
OPERATING REVENUES				
Water Sales				
Metered Water	1,829,880	\$ 1,700,000	\$ 1,700,000	1,770,253
Edwards Aquifer Fee	178,214	170,000	170,000	172,593
Bulk Water	-	2,300	2,300	2,300
Water Supply Fee	143,169	135,000	135,000	138,969
TCEQ Public Health Fee	6,180	6,133	6,133	6,100
Total Water Sales	2,157,443	2,013,433	2,013,433	2,090,215
Sewer Sales				
City Service (SAWS)	2,567,913	2,477,000	2,477,000	2,507,356
City Surcharge	9,813	9,600	9,600	9,186
Total Sewer Sales	2,577,726	2,486,600	2,486,600	2,516,542
Storm Water				
Storm Water Fees	291,308	394,288	394,288	396,797.00
Storm Water Fee-SAWS Billing	118,917	195,000	195,000	183,647.00
Storm Water Penalties	3,922	3,100	3,100	3,235.00
Total Storm Water Fees	414,147	592,388	592,388	583,679
Connection Fees				
Connection Fees	-	-	-	350
Total Connection Fees	-	-	-	350
Customer Fees				
Customer Penalties	58,967	50,000	50,000	51,576
Customer Disconnection Fees	7,500	12,750	12,750	8,010
Total Customer Fees	66,467	62,750	62,750	59,586
Tapping Fees				
Water Tap Fees	165,566	-	-	10,000
Sewer Tap Fees	-	-	-	-
Total Tapping Fees	165,566	-	-	10,000
TOTAL OPERATING REVENUES	\$ 5,381,349	\$ 5,155,171	\$ 5,155,171	\$ 5,260,372

WATER AND SEWER FUND
SCHEDULE OF NON-OPERATING REVENUES (EXPENSES)

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
Non-Operating Revenues				
Interest Income	\$ 28,490	\$ 6,200	\$ 100,000	\$ 50,000
Impact Fees	-	-	-	10,000
Miscellaneous Income	181,363	-	-	500
Bexar County Reimbursement	448,235	-	-	-
American Rescue Plan	25,680	19,191	19,191	-
Transfer in from Other Funds	-	-	-	-
Total Non-Operating Revenues	683,768	25,391	119,191	60,500
Non-Operating Expenses				
Transfer out to Debt Service	-	(107,863)	(107,863)	(105,363)
Transfers to Capital	-	(1,244,050)	(1,244,050)	-
Transfer to ARP (Unused from FY 22)	-	(25,680)	(25,680)	-
Total Non-Operating Expenses	-	(1,377,593)	(1,377,593)	(105,363)
TOTAL NON-OPERATING REVENUES (EXPENSES)	\$ 683,768	\$ (1,352,202)	\$ (1,258,402)	\$ (44,863)

WATER AND SEWER FUND
SCHEDULE OF SOURCES (USES) OF WORKING CAPITAL

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
Additions to Fixed Assets				
General & Administrative	-	-	-	-
Water System	-	836,500	836,500	440,000
Sewer System	-	250,000	250,000	474,382
Storm Water	-	157,550	157,550	-
Total Additions to Fixed Assets	\$ -	\$ 1,244,050	\$ 1,244,050	\$ 914,382

WATER

ENTERPRISE FUND

DEPARTMENT DESCRIPTION AND MISSION

This department provides 24-hour support for operations and maintenance of the Leon Valley public water supply and distribution system. The mission is to deliver adequate supplies of potable water to approximately 2,600 customers in accordance with Texas Commission on Environmental Quality (TCEQ) and State Fire Insurance Commission regulations, and to plan for future water needs. Included is the maintenance of records, reports, and support for the water system and billing department in the reading of meters, customer actions, and new meter installations. The Department conducts meter repair and replacement; water storage tank rehabilitation and well maintenance; water main, fire hydrant, curb stop, valve and lateral replacement activities. The department is also responsible for finding and correcting unaccounted water loss through an on-going leak detection and repair program. Personnel are also responsible for Edwards Aquifer Authority (EAA) critical period management plan operations.

PROGRAM NARRATIVE

Accomplishments for FY 2022-2023:

- Replaced non or partially functioning water valves in
- Installed new fire hydrants in
- Installed new meters to upgraded touch read meters under the meter replacement program.
- Installed replacement water lines and curb stops as needed.
- Continue to coordinate with the Fire Department and installed new “quick connect” on existing fire hydrants.
- Installed new water and sewer service connections for infill housing and commercial development.
- Maintained three elevated storage tanks and one groundwater storage tank.
- Tested backflow protection device for Recycled Water System.
- Maintained the Grass Hill and Huebner Chlorine control systems.
- Conducted annual TCEQ tank inspection.
- Complied with TCEQ, EPA and the San Antonio Health District by providing proper water samples for analysis.

- Repaired leaks under driveways, sidewalks, etc. and replaced materials as needed.
- Flushed dead end water mains per schedule.
- Repaired irrigation systems at Rimkus Park, Community and Conference Centers, Library and City Hall.
- Completed the Huebner Elevated Water Storage Tank Rehabilitation project.
- Completed the Huebner Water Well Generator Project.
- Completed the Blacksmith Water Main Replacement Project.
- Received a renewed Superior Rating Status from the TCEQ for our water system.
- Monitored water rates and investigated funding resources to provide for water main replacement.

Objectives for FY 2023-2024:

- Replace portions of water and sewer mains as identified in the water and sewer main ranking program.
- Maintain and conduct an annual inspection of the three elevated and one ground storage tanks.
- Update the water and sewer GIS mapping.
- Continue to assist developers with water and sewer service for any new residential or commercial development.
- Continue the water meter repair/replacement program.
- Replace fire hydrants as needed with newer “quick-connect” type hydrants.
- Install replacement meters to upgraded touch read meters for meter replacement program.
- Install replacement curb stops.
- Test backflow prevention device for Recycled Water System.
- Maintain the Grass Hill and Huebner Chlorine control system.
- Conduct annual TCEQ tank inspection.
- Conduct water sampling for analysis per the TCEQ. Perform all required reporting.
- Repair any reported leaks under driveways, sidewalks, etc. and replace materials as needed.
- Continue to monitor water and sewer mains and rank for replacement.

WATER**ENTERPRISE FUND**

- Continue to monitor water rates and identify methods to fund water main replacement.
- Replace fire hydrants in the
- Maintain irrigation systems at Rimkus Park, Conference and Community Centers, Library and City Hall.

**WATER
EXPENSES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	260,942	206,359	206,359	213,280
Retirement Plan	56,330	41,159	41,159	45,041
Group Insurance	50,658	33,187	33,187	36,547
Worker Compensation	12,626	4,216	4,216	4,382
Liability Insurance	15,780	-	-	-
Overtime	22,424	8,000	8,000	8,000
Social Security	23,130	16,589	16,589	17,246
Car Allowance	-	-	-	-
Other Benefits	-	-	-	-
Standby	11,709	-	-	-
Special Pay	5,654	-	-	-
Certification Pay	150	2,495	2,495	3,632
2021 Winter Storm	-	-	-	-
Longevity Pay	13,869	6,726	6,726	7,722
Total Personnel Services	473,272	318,732	318,732	335,850
SUPPLIES				
Office Supplies	501	3,500	3,500	3,000
Operating Supplies	41,760	30,500	30,500	39,000
Repairs & Maintenance - Internal	49,798	136,400	136,400	136,400
Misc. Supplies	18,568	15,000	15,000	15,000
Water Conservation Program	-	2,000	2,000	2,000
Total Supplies	110,627	187,400	187,400	195,400
CONTRACTUAL SERVICES				
Professional Services	20,266	20,555	20,555	50,555
Contractual Services	235,114	297,735	297,735	369,490
Utilities - Telephone	12,609	-	-	17,000
Utilities - Gas, Water, Electric	100,434	-	-	100,000
Printing	2,070	3,000	3,000	3,000
Advertising	2,873	5,000	5,000	5,000
Repairs and Maintenance - External	1,062,710	145,000	145,000	145,000
Equipment Rental	-	1,500	1,500	1,500
Travel	3,296	7,000	7,000	10,000
Membership, Dues & Licenses	676	2,000	2,000	2,000
Liability Insurance	-	14,095	14,095	30,000
Total Contractual Services	1,440,048	495,885	495,885	733,545
CAPITAL OUTLAY				
Vehicles	-	-	-	-
Other Machinery & Equipment	-	-	-	50,000
Water Rights	-	-	-	140,000
Improvements	-	-	-	250,000
American Rescue Plan	-	-	-	-
Total Capital Outlay	-	-	-	440,000
TOTAL EXPENSES	\$ 2,023,947	\$ 1,002,017	\$ 1,002,017	\$ 1,704,795

DEPARTMENT DESCRIPTION AND MISSION

This department provides 24-hour personnel for operations and maintenance of the sanitary sewer collection system. Included in the responsibilities is the reconstruction of existing sewer mains and services, preparation of required reports, development of long range plans for system replacements, supervision of new construction by developers, support of Finance Department billing operations, clearance of sewer blockages, sewer main cleaning, and providing support of other utility operations.

PROGRAM NARRATIVE**Accomplishments for FY 2022-2023:**

- Performed sewer camera video and sewer jet machine activities to clear mains and lines.
- Maintained sewer mains and lines.
- Conducted annual Sewer Line Cleaning Program.
- Continue the low-flow toilet rebate/replacement program.
- Assisted public with sewer locating services.
- Monitored sewer rates and investigated funding resources to provide for sewer main replacement.
- Applied for and was granted CDBG funding to replace the sewer main and manholes at the Hidden Meadow apartment property.

Objectives for FY 2023-2024:

- Televisive video of sewer mains; commercial and residential.
- Run sewer camera for video and sewer jet machine to clear lines.
- Maintain sewer lines, point repairs, line replacements and install clean outs.
- Replace damaged sewer mains, identified from videotaped footage.
- Continue low-flow toilet replacement program.
- Complete the Hidden Meadow Sewer Main replacement project with CDBG funding.
- Perform sewer cleaning activities.
- Continue to monitor sewer rates and identify methods to fund sewer main replacement.

**SEWER
EXPENSES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	80,904	51,590	51,590	53,320
Retirement Plan	15,250	11,429	11,429	12,407
Group Insurance	14,595	8,297	8,297	9,137
Worker Compensation	4,798	1,171	1,171	1,207
Liability Insurance	24,115	-	-	-
Overtime	60	8,000	8,000	8,000
Social Security	6,340	4,606	4,606	4,751
Standby	-	-	-	-
Special Pay	1,348	-	-	-
Certification Pay	42	624	624	778
Longevity Pay	2,905	1,682	1,682	1,930
Total Personnel Services	150,357	87,398	87,398	91,530
SUPPLIES				
Office Supplies	-	200	200	-
Operating Supplies	-	5,000	5,000	5,000
Repairs & Maintenance - Internal	-	27,500	27,500	27,500
Misc. Supplies	-	5,000	5,000	27,500
Total Supplies	-	37,700	37,700	60,000
CONTRACTUAL SERVICES				
Professional Services	5,070	25,555	25,555	50,555
Contractual Services	1,700,869	1,977,787	1,977,787	1,977,787
Utilities - Telephone	-	-	-	-
Utilities - Gas, Water, Electric	542	-	-	-
Printing	-	-	-	-
Advertising	-	-	-	-
Repairs and Maintenance - External	352,098	60,000	60,000	60,000
Liability Insurance	-	2,080	2,080	10,000
Travel	-	-	-	-
Sewer Surcharge	10,722	14,000	14,000	14,000
Total Contractual Services	2,069,301	2,079,422	2,079,422	2,112,342
CAPITAL OUTLAY				
Improvements	-	-	-	474,382
Total Capital Outlay	-	-	-	474,382
TOTAL EXPENSES	\$ 2,219,658	\$ 2,204,520	\$ 2,204,520	\$ 2,738,254

DEPARTMENT DESCRIPTION AND MISSION

The goal of this program is to reduce the discharge of pollutants into drainage systems, creeks and streams to the maximum extent practicable, to protect water quality, and to satisfy the requirements of the Texas Commission on Environmental Quality (TCEQ) Phase II program under the provisions of Section 402 of the Clean Water Act (CWA) and Chapter 26 of the Texas Water Code (TWC). The program also identifies Leon Valley's legal authority to implement the general permit.

This program describes the manner in which the permit will be administered and provides the basis for the city's development of a budget and fee collection system. The city's authority is explicitly stated in Chapter 30 of the Texas Administrative Code 205.5(a), and Section 26.040 of the Texas Water Code for the Texas Storm Water Discharges from Small MS4s – TCEQ Docket No. 2006-0428-WO TPDES General Permit To Discharge Under the Texas Pollutant Discharge Elimination System TXR040000.

PROGRAM NARRATIVE**Accomplishments for FY 2022-2023:**

- Completed four times per year street sweeping program.
- Identified construction activity for proper storm water runoff control.
- Participate in educational activities such as Earthwise Living Day, with coordination of volunteers.
- Participated in the 2023 Basura Bash creek and river clean up event.
- Continue maintenance program for public parking areas.
- Mowed and cleaned debris from Zarzamora and Huebner Creeks.
- Mowed and maintained storm drain inlet/outlets.
- Started construction on the Seneca West Drainage Project.
- Revised the Stormwater Fee Schedule.
- Engineered and designed flood and erosion control project for Huebner Creek, from Bandera Road to Poss Road.

Objectives for FY 2023-2024:

- Continue mowing and de-silting program for both creeks.
- Continue inspections of construction activity to ensure Best Management Practices.
- Complete Annual Report for MS4 Permit.
- Participate in the 2024 Basura Bash and Earthwise Living Day.
- Investigate funding for Huebner Creek erosion control.
- Continue street sweeping program, with neighborhood notification and scheduling.
- Finalize construction of the Seneca West drainage remediation project.
- Conduct Stormwater public education.
- Continue maintenance of storm drains.
- Provide maintenance of existing LID parking lot at City Hall.
- Perform flood/drainage remediation at identified areas.
- Identify additional opportunities for the construction of a LID parking lot.
- Mow and maintain storm drain inlet/outlets.
- Install medallions on remaining/new storm drain inlets.

STORMWATER EXPENSES

	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	BUDGET 2023-2024
PERSONNEL SERVICES				
Salaries	87,043	-	-	-
Retirement Plan	16,073	-	-	-
Group Insurance	15,174	-	-	-
Overtime	19	-	-	-
Social Security	6,809	-	-	-
Car Allowance	312	-	-	-
Other Benefits	1,224	-	-	-
Special Pay	958	-	-	-
Certification Pay	24	-	-	-
Longevity Pay	1,773	-	-	-
Total Personnel Services	129,409	-	-	-
SUPPLIES				
Office Supplies	-	3,500	3,500	-
Operating Supplies	10,282	12,000	12,000	10,000
Repairs & Maintenance - Internal	214	10,000	10,000	10,000
Total Supplies	10,496	25,500	25,500	20,000
Contractual Services				
Professional Services	26,111	25,800	25,800	30,800
Contractual Services	25,526	109,500	109,500	56,500
Telephone	710	-	-	-
Printing	2,077	3,000	3,000	3,000
Repairs and Maintenance - External	46,115	20,000	20,000	50,000
Travel	-	3,000	3,000	5,000
Membership, Dues & Licenses	-	200	200	300
Liability Insurance	-	2,079	2,079	10,000
Total Contractual Services	100,539	163,579	163,579	155,600
CAPITAL OUTLAY				
Vehicles	-	-	-	-
Improvements	-	633,167	-	-
Total Capital Outlay	-	633,167	-	-
TOTAL EXPENSES	\$ 240,444	\$ 822,246	\$ 189,079	\$ 175,600

RED LIGHT CAMERA PROGRAM

DIVISION DESCRIPTION AND MISSION

The purpose of the Red-Light Camera Program is to provide oversight for the photographic traffic enforcement system throughout Leon Valley. Members of this program observe, approve, and adjudicate civil traffic violations documented by our automated traffic control system. The goal of the program is traffic safety and reduction of injuries and property loss from traffic crashes throughout the City of Leon Valley.

PROGRAM NARRATIVE

Accomplishments for FY 2022-2023:

- The Red-Light Camera Program documented incidents of disregarding red-light signals, with citations being issued over this time frame.
- Funds from the program allow the City to purchase traffic safety equipment and fund traffic safety initiatives.

Objectives for FY 2023-2024:

- Continue to develop policies and processes, and review, approve, and oversee adjudication of the civil citations issued by the automated traffic control system.
- Monitor the camera systems to ensure that only those who commit violations are ticketed and held accountable for the indiscretions.

**RED LIGHT CAMERA AND TRAFFIC SAFETY
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2021-2022	BUDGET 2021-2022	ESTIMATED 2022-2023	BUDGET 2023-2024
BEGINNING FUND BALANCE	\$600,453	\$919,759	\$919,759	\$881,186
Revenues				
Red Light Camera Fines	1,971,249	2,234,341	1,971,000	1,895,872
Red Light Camera Late Fees	191,485	200,000	200,000	200,000
Interest	-	3,000	35,000	25,000
Total Revenue	2,162,733	2,437,341	2,206,000	2,120,872
Other Funding Sources				
ARP Funds	-	3,007	-	-
Fund Balance	-	-	-	-
Total Other Funding Sources	-	3,007	-	-
TOTAL RESOURCES	\$ 2,763,186	\$ 3,360,107	\$ 3,125,759	\$ 3,002,058
Expenditures				
Personnel Services	942,545	887,000	887,000	940,485
Supplies	9,853	4,000	4,000	12,950
Contractual Services	891,029	901,000	901,000	940,997
Capital Outlay	-	-	-	505,738
Total Expenditures	1,843,427	1,792,000	1,792,000	2,400,170
Other Financing Uses				
Shared Personnel Services to GF-RLC	-	326,574	326,574	342,558
Transfer to Capital-Traffic Safety	-	126,000	126,000	-
Total Other Financing Uses	-	452,574	452,574	342,558
TOTAL EXPENDITURES	\$ 1,843,427	\$ 2,244,574	\$ 2,244,574	\$ 2,742,728
ENDING FUND BALANCE	\$ 919,759	\$ 1,115,534	\$ 881,186	\$ 259,330

**RED LIGHT CAMERA
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	368,995	404,186	404,186	415,024
Retirement Plan	67,132	82,397	82,397	89,204
Group Insurance	42,096	49,781	49,781	54,821
Worker Compensation	11,410	9,996	9,996	10,280
Unemployment Compensation	1,031	-	-	-
Overtime	2,301	-	-	-
Social Security	27,046	33,211	33,211	34,155
Clothing Allowance	1,547	4,200	4,200	5,700
Stand - By	-	6,240	6,240	6,240
Special Pay	12,176	-	-	-
Certification Pay	31	19,500	19,500	19,500
Longevity Pay	1,679	1,597	1,597	7,335
Shared Services General Fund	-	326,574	326,574	-
Total Personnel Services	535,444	937,682	937,682	642,258
SUPPLIES				
Office Supplies	1,165	1,500	1,500	150
Operating Supplies	-	2,500	2,500	3,000
Total Supplies	1,165	4,000	4,000	3,150
CONTRACTUAL SERVICES				
Professional Services	16,403	1,000	1,000	1,000
Contractual Services	859,123	900,000	900,000	886,000
Utilities - Telephone	-	-	-	-
Utilities - Gas, Water, Electric	-	-	-	-
Printing	-	-	-	-
Advertising	36	-	-	-
Repairs and Maintenance - External	-	-	-	-
Total Contractual Services	875,562	901,000	901,000	887,000
TOTAL EXPENDITURES	\$ 1,412,171	\$ 1,842,682	\$ 1,842,682	\$ 1,532,408

DIVISION DESCRIPTION AND MISSION

The purpose of Traffic Safety initiative is to provide data driven traffic enforcement efforts to keenly focus our traffic control officers on traffic safety concerns to reduce crashes, address problem traffic areas, and respond to concerns identified by Leon Valley residents and business owners.

PROGRAM NARRATIVE**Accomplishments for FY 2022-2023:**

- This division is 100% funded through the Tier II monies collected from the Photographic Traffic Control System violations. These officers are in the field and available to handle citizen complaints dealing with traffic related incidents throughout the community.
- The officers assigned to Traffic Safety are assigned to areas of high traffic concerns to reduce incidents through issuance of citations or warnings for violations witnessed in their presence or view.
- Developed a traffic reporting tracking system to ensure citizen's complaints are answered and resolved in a timely manner.

Objectives for FY 2023-2024:

- Respond to citizen complaints of traffic problem areas on roads throughout Leon Valley.

**TRAFFIC SAFETY
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	274,438	175,083	175,083	179,547
Retirement Plan	53,266	38,502	38,502	41,602
Group Insurance	29,430	16,594	16,594	27,410
Worker Compensation	2,597	4,671	4,671	4,794
Overtime	3,555	18,000	18,000	18,000
Social Security	22,070	15,518	15,518	15,929
Clothing Allowance	2,018	2,100	2,100	3,000
Standby	3,600	3,120	3,120	3,120
Special Pay	13,960	650	650	-
Certification Pay	-	-	-	4,550
Longevity Pay	2,167	1,654	1,654	275
Total Personnel Services	407,101	275,891	275,891	298,227
SUPPLIES				
Office Supplies	-	-	-	300
Operating Supplies	693	-	-	9,000
Misc. Supplies	7,995	-	-	500
Total Supplies	8,688	-	-	9,800
CONTRACTUAL SERVICES				
Professional Services	102	-	-	1,000
Contractual Services	6,585	-	-	44,997
Utilities - Telephone	144	-	-	-
Repairs and Maintenance - Exte	8,636	-	-	8,000
Travel	-	-	-	-
Total Contractual Services	15,467	-	-	53,997
CAPITAL OUTLAY				
Vehicles	-	-	-	275,000
Other Machinery & Equipment	-	-	-	230,738
Total Capital Outlay	-	-	-	505,738
TOTAL EXPENDITURES	\$ 431,256	\$ 275,891	\$ 275,891	\$ 867,762

GRANT FUND

FUND NARRATIVE

This fund is used to account for the expenditures of grant monies received for specific programs.

**AMERICAN RESCUE PLAN (ARP)
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
BEGINNING FUND BALANCE	\$ 1,524,627	\$ 2,519,238	\$ 2,519,238	\$ 554,382
Revenues				
ARP	1,527,460	-	-	-
Interest	5,251	-	50,000	-
Total Revenue	1,532,711	-	50,000	-
Other Funding Sources				
Fund Balance	-	-	-	-
Transfer from GF (Unused FY 2022)	-	356,902	356,902	-
Transfer from Water (Unused FY 2022)	-	25,680	25,680	-
Total Other Funding Sources	-	382,582	382,582	-
TOTAL RESOURCES	\$ 3,057,338	\$ 2,901,820	\$ 2,951,820	\$ 554,382
Expenditures				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	-	-	-	-
Capital Outlay	-	-	-	-
Total Expenditures	-	-	-	-
Other Financing Uses				
Transfers Out	538,100	217,134	-	554,382
Transfer to Capital	-	2,397,438	2,397,438	-
Total Other Financing Uses	538,100	2,614,572	2,397,438	554,382
TOTAL EXPENDITURES	\$ 538,100	\$ 2,614,572	\$ 2,397,438	\$ 554,382
ENDING FUND BALANCE	\$ 2,519,238	\$ 287,248	\$ 554,382	\$ -

PROGRAM DESCRIPTION

Senate Bill 1135, passed by the 74th Texas Legislature, directs the Comptroller of Public Accounts to make an annual allocation from the Law Enforcement Officer Standards and Education (LEOSE) account to qualified law enforcement agencies. Twenty percent of the account is allocated equally among the qualified agencies. The remaining eighty percent is allocated based on the number of eligible law enforcement positions each agency had as of January 1 of the preceding calendar year.

Funds must only be spent on expenses related to the continuing education of qualified persons. Eligible expenses are not limited to tuition or registration fees; they may include equipment (such as TV's and VCR's), subscriptions, or travel expense if they are related to continuing education.

This program includes funds for the Leon Valley Police Department.

**LEOSE FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
BEGINNING FUND BALANCE	\$6,165	\$7,142	\$7,142	\$7,142
Revenues				
LEOSE Grant	2,477	2,856	2,856	2,856
Total Revenue	\$ 2,477	\$ 2,856	\$ 2,856	\$ 2,856
TOTAL RESOURCES	\$ 8,642	\$ 9,998	\$ 9,998	\$ 9,998
Expenditures				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	1,500	2,856	2,856	5,000
Capital Outlay	-	-	-	-
Total Expenditures	\$ 1,500	\$ 2,856	\$ 2,856	\$ 5,000
TOTAL EXPENDITURES	1,500	2,856	2,856	5,000
ENDING FUND BALANCE	\$7,142	\$7,142	\$7,142	\$4,998

**LEOSE
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2021-2022	2022-2023	2023-2024
CONTRACTUAL SERVICES				
Travel	1,500	2,856	2,856	5,000
TOTAL EXPENDITURES	\$ 1,500	\$ 2,856	\$ 2,856	\$ 5,000

LEON VALLEY CRIME CONTROL & PREVENTION DISTRICT

FUND DESCRIPTION AND MISSION

The Crime Control & Prevention District is a special purpose district created for the purpose of improving crime prevention and reducing crime. In 1989, the Texas Legislature recognized that smaller cities within large metropolitan areas are greatly impacted by big city crime without the big city resources to fight crime problems they face. The Legislature passed the Crime Control & Prevention District Act to enable cities to create a special district that can collect a sales tax specifically dedicated to crime Control and reduction.

On November 5, 2013 the citizens of Leon Valley voted to create a Crime Control & Prevention District that will be supported through a 1/8 percent local sales and use tax.

**CRIME CONTROL DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
BEGINNING FUND BALANCE	\$294,506	\$466,681	\$466,681	\$503,206
Revenues				
Tax Revenue	362,977	363,000	363,000	403,800
Interest	2,050	500	10,000	5,000
Total Revenue	365,027	363,500	373,000	408,800
Other Funding Sources				
ARP Funds	-	3,591	-	-
Fund Balance	-	-	-	-
Total Other Funding Sources	-	3,591	-	-
TOTAL RESOURCES	\$ 659,533	\$ 833,772	\$ 839,681	\$ 912,006
Expenditures				
Personnel Services	192,825	253,229	253,229	261,960
Supplies	-	-	-	-
Contractual Services	27	10,100	10,100	10,100
Capital Outlay	-	-	-	-
Total Expenditures	192,852	263,329	263,329	272,060
Other Financing Uses				
Shared Personnal Services to GF	-	73,147	73,147	80,651
Total Other Financing Uses	-	73,147	73,147	80,651
TOTAL EXPENDITURES	\$ 192,852	\$ 336,476	\$ 336,476	\$ 352,711
ENDING FUND BALANCE	\$ 466,681	\$ 497,297	\$ 503,206	\$ 559,295

**CRIME CONTROL DISTRICT
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	128,457	137,007	137,007	138,996
Retirement Plan	25,333	34,721	34,721	37,068
Group Insurance	12,417	16,594	16,594	18,274
Worker Compensation	3,008	4,212	4,212	4,272
Overtime	2,434	34,000	34,000	34,000
Social Security	10,632	13,995	13,995	14,193
Clothing Allowance	63	1,400	1,400	2,000
Standby	2,760	3,120	3,120	3,120
Special Pay	7,110	910	910	910
Certification Pay	-	6,500	6,500	6,500
Longevity Pay	612	770	770	2,627
Shared Services	-	73,147	73,147	-
Total Personnel Services	192,825	326,376	326,376	261,960
CONTRACTUAL SERVICES				
Professional Services	27	-	-	-
Contractual Services	-	10,100	10,100	10,100
Total Contractual Services	27	10,100	10,100	10,100
TOTAL EXPENDITURES	\$ 192,852	\$ 336,476	\$ 336,476	\$ 272,060

BUILDING SECURITY FUND

FUND DESCRIPTION AND MISSION

This fund is used to account for security fee proceeds received through Municipal Court operations. Security fee proceeds can only be used to finance the direct cost of personnel services, supplies, contractual services, and capital outlay items directly related to building security.

Art. 102.017 of the Texas Code of Criminal Procedure allows a municipality to create a municipal court building security fund and require a defendant convicted of a misdemeanor offense in municipal court to pay a \$3 security fee as a cost of court. This fee must be deposited in a fund known as the Municipal Court Building Security Fund. These funds may only be used for security personnel, services, and items related to buildings that house the operations of municipal courts. "Security personnel, services and items" include:

- X-ray machines
- Handheld metal detectors
- Identification cards and systems;
- Electronic locking and surveillance equipment
- Video teleconferencing systems, personnel, signage, confiscated weapon inventory and tracking systems
- Locks, chains, alarms, or similar security devices including bullet-proof glass
- Continuing education on security issues for court or security personnel
- Warrant officers and related equipment.

**COURT BUILDING SECURITY
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2021-2022	BUDGET 2021-2022	ESTIMATED 2022-2023	BUDGET 2023-2024
BEGINNING FUND BALANCE	\$32,357	\$49,897	\$49,897	\$67,897
Revenues				
MC Building Security Fees	17,120	15,500	18,000	18,000
Interest	228	-	-	-
Total Revenue	17,348	15,500	18,000	18,000
Other Funding Sources				
Fund Balance	-	-	-	-
Total Other Funding Sources	-	-	-	-
TOTAL RESOURCES	\$ 49,705	\$ 15,500	\$ 18,000	\$ 18,000
Expenditures				
Personnel Services	(192)	-	-	-
Supplies	-	-	-	-
Contractual Services	-	-	-	10,000
Capital Outlay	-	-	-	-
Total Expenditures	(192)	-	-	10,000
Other Financing Uses				
Transfer to Capital	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL EXPENDITURES	\$ (192)	\$ -	\$ -	\$ 10,000
ENDING FUND BALANCE	\$ 49,897	\$ 65,397	\$ 67,897	\$ 75,897

**COURT BUILDING SECURITY
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	(153)	-	-	-
Retirement Plan	(27)	-	-	-
Group Insurance	-	-	-	-
Worker Compensation	-	-	-	-
Liability Insurance	-	-	-	-
Overtime	-	-	-	-
Social Security	(12)	-	-	-
Special Pay	-	-	-	-
Longevity Pay	-	-	-	-
Total Personnel Services	(192)	-	-	-
CONTRACTUAL SERVICES				
Professional Services	-	-	-	10,000
Total Contractual Services	-	-	-	10,000
TOTAL EXPENDITURES	\$ (192)	\$ -	\$ -	\$ 10,000

CHILD SAFETY

FUND DESCRIPTION AND MISSION

The Child Safety Fund Program provides school crossing guards to assist children in crossing safely on our busy streets.

**CHILD SAFETY
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	BUDGET 2023-2024
BEGINNING FUND BALANCE	\$41,467	\$50,840	\$50,840	\$53,067
Revenues				
MC Child Safety Fees	15,000	15,000	13,700	13,700
Interest	238	100	1,000	500
Total Revenue	15,239	15,100	14,700	14,200
Other Funding Sources				
Fund Balance	-	-	-	-
Total Other Funding Sources	-	-	-	-
TOTAL RESOURCES	\$ 56,706	\$ 65,940	\$ 65,540	\$ 67,267
Expenditures				
Personnel Services	5,866	12,473	12,473	5,953
Supplies	-	-	-	-
Contractual Services	-	-	-	-
Capital Outlay	-	-	-	-
Total Expenditures	5,866	12,473	12,473	5,953
Other Financing Uses				
Transfer to Capital	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL EXPENDITURES	\$ 5,866	\$ 12,473	\$ 12,473	\$ 5,954
ENDING FUND BALANCE	\$ 50,840	\$ 53,467	\$ 53,067	\$ 61,313

**CHILD SAFETY
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	3,862	7,303	7,303	5,000
Retirement Plan	-	1,426	1,426	-
Group Insurance	-	2,489	2,489	-
Worker Compensation	1,708	106	106	71
Liability Insurance	-	-	-	-
Social Security	295	575	575	383
Clothing Allowance	-	575	575	500
Total Personnel Services	5,866	12,473	12,473	5,953
TOTAL EXPENDITURES	\$ 5,866	\$ 12,473	\$ 12,473	\$ 5,953

MUNICIPAL COURT TECHNOLOGY

FUND DESCRIPTION AND MISSION

To enhance technology within the Municipal Court system.

Art. 102.0172 of the Texas Code of Criminal Procedure allows a municipality to require a defendant convicted of a misdemeanor offense in municipal court to pay a technology fee not to exceed \$4 as a cost of court. This fund may be used only to finance the purchase of or to maintain technological enhancements for a municipal court, including:

- Computer systems
- Computer networks
- Computer hardware
- Computer software
- Imaging systems
- Electronic kiosks
- Electronic ticket writers
- Docket management systems.

**COURT TECHNOLOGY
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
BEGINNING FUND BALANCE	\$23,564	\$38,208	\$38,208	\$43,308
Revenues				
MC Technology Fees	18,172	16,000	19,000	19,000
Interest	174	-	1,100	500
Total Revenue	18,346	16,000	20,100	19,500
Other Funding Sources				
Fund Balance	-	-	-	-
Total Other Funding Sources	-	-	-	-
TOTAL RESOURCES	\$ 41,910	\$ 54,208	\$ 58,308	\$ 62,808
Expenditures				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	3,703	15,000	15,000	15,000
Capital Outlay	-	-	-	-
Total Expenditures	3,703	15,000	15,000	15,000
Other Financing Uses				
Transfer to Capital	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL EXPENDITURES	\$ 3,703	\$ 15,000	\$ 15,000	\$ 15,000
ENDING FUND BALANCE	\$ 38,208	\$ 39,208	\$ 43,308	\$ 47,808

**COURT TECHNOLOGY
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
CONTRACTUAL SERVICES				
Professional Services	3,703	15,000	15,000	15,000
Contractual Services	-	-	-	-
Total Contractual Services	3,703	15,000	15,000	15,000
TOTAL EXPENDITURES	\$ 3,703	\$ 15,000	\$ 15,000	\$ 15,000

DEBT SERVICE FUND

FUND DESCRIPTION AND MISSION

The Debt Service Fund is used to account for the accumulation of resources for and the payment of principal and interest on general long-term debt of the City other than revenue bonds. An ad valorem property tax rate is calculated by the City annually. Property taxes are levied on January 1 each year on all taxable property within the City. The taxes become payable on October 1 following the levy date and delinquent on February 1 of the subsequent year. The annual tax levy must be sufficient in amount to meet current year debt payment requirements.

**DEBT SERVICE
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
BEGINNING FUND BALANCE	\$419,426	\$416,991	\$416,991	\$420,353
Revenues				
Ad Valorem Taxes	575,614	586,262	586,262	582,250
Interest	-	-	-	-
Total Revenue	575,614	586,262	586,262	582,250
Other Funding Sources				
Transfers in from Other Funds	107,863	105,113	105,113	105,363
Fund Balance	-	-	-	-
Total Other Funding Sources	107,863	105,113	105,113	105,363
TOTAL RESOURCES	\$ 1,102,903	\$ 1,108,366	\$ 1,108,366	\$ 1,107,966
Expenditures				
Principal	465,000	480,000	480,000	495,000
Interest	219,862	205,013	205,013	189,613
Fees	1,050	3,000	3,000	3,000
Total Expenditures	685,912	688,013	688,013	687,613
Other Financing Uses				
Bond Refunding	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL EXPENDITURES	\$ 685,912	\$ 688,013	\$ 688,013	\$ 687,613
ENDING FUND BALANCE	\$ 416,991	\$ 420,353	\$ 420,353	\$ 420,353

**DEBT SERVICE
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
DEBT SERVICE				
Principal - 2009 PPFCO	-	-	-	-
Interest - 2009 PPFCO	-	-	-	-
Interest - 2012 GO	-	-	-	-
Principal - 2012 GO	-	-	-	-
Principal - 2016 CO	45,000	50,000	50,000	50,000
Interest - 2016 CO	60,112	57,863	57,863	55,363
Principal - Refunding Bonds	-	-	-	-
Interest - Refunding Bonds	-	-	-	-
Principal - 2021 Refunding GO	420,000	430,000	430,000	445,000
Interest - 2021 Refunding GO	159,750	147,150	147,150	134,250
Paying Agent Fee	1,050	3,000	3,000	3,000
Total Personnel Services	685,912	688,013	688,013	687,613
TOTAL EXPENDITURES	\$ 685,912	\$ 688,013	\$ 688,013	\$ 687,613

COMMUNITY CENTER FUND

FUND DESCRIPTION AND MISSION

The Community Center Fund is comprised of the operations of two multipurpose centers: the Community Center, and the Conference Center. These Centers are rented to the general public for a fee and are also used for City sponsored events. The rental revenues off-set operational expenses and a portion of the revenue are also retained for the long-term maintenance of the facilities. The Hotel tax revenue fund also supports the Centers' operations.

The Centers are versatile facilities in a park-like setting and are used for a variety of activities such as civic, private, and social functions. The Conference Center was designed specifically for business conferences and events but is versatile enough to accommodate social events as well. The Conference Center is designed for events up to 150 people, and the Community Center can accommodate up to 300 people. The Centers are also used to host the City's civic events.

The mission of the Leon Valley Community and Conference Centers is to provide a multipurpose venue for area community groups such as senior citizens, civic organizations, and others, and to attract clients on a fee basis for use of the facilities for various events such as weddings, graduations, reunions, and special events.

PROGRAM NARRATIVE

Accomplishments for FY 2022-2023:

- Maximized facility efficiency, cleanliness, and maintenance for safety purposes, and for the enhancement of the clients' rental experience.
- Assigned a button on website to schedule/request tours of venue. Investigated other online reservation systems.
- Increased facility rentals.

Objectives for FY 2023-2024:

- Develop a virtual option to tour the facilities.
- Expanding the Kitchenette at the Conference Center to a full Kitchen; gather quotes and plan from Public Works to execute in 2022-2023.
- Replace/renovate the restrooms at the Conference Center.
- Replace tables and chairs at the Conference Center. Feedback has requested smaller round tables for Conferences/Events at the Conference Center.

**COMMUNITY/CONFERENCE CENTER
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
BEGINNING FUND BALANCE	\$188,873	\$228,025	\$228,025	\$208,358
Revenues				
Hotel/Motel Taxes	84,186	70,000	70,000	84,000
Rental Fees	64,292	50,000	50,000	64,254
Interest	1,470	100	5,000	7,200
Miscellaneous	-	-	-	-
Total Revenue	149,948	120,100	125,000	155,454
Other Funding Sources				
ARP Funds	-	995	-	-
Fund Balance	-	23,572	-	-
Total Other Funding Sources	-	24,567	-	-
TOTAL RESOURCES	338,821	349,120	353,025	363,812
Expenditures				
Personnel Services	59,240	73,610	73,610	89,338
Supplies	1,003	7,500	7,500	8,000
Contractual Services	50,553	51,557	51,557	59,350
Capital Outlay	-	12,000	12,000	60,000
Total Expenditures	110,796	144,667	144,667	216,688
Other Financing Uses				
Transfer to Capital	-	-	-	-
Total Other Financing Uses	-	-	-	-
TOTAL EXPENDITURES	\$ 110,796	\$ 144,667	\$ 144,667	\$ 216,688
ENDING FUND BALANCE	\$ 228,025	\$ 204,453	\$ 208,358	\$ 147,124

**COMMUNITY/CONFERENCE CENTER
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	40,973	53,112	53,112	64,474
Retirement Plan	7,359	10,081	10,081	12,882
Group Insurance	6,320	6,223	6,223	6,853
Worker Compensation	1,233	94	94	114
Liability Insurance	80	-	-	-
Social Security	3,099	4,063	4,063	4,932
Special Pay	-	-	-	-
Longevity Pay	176	38	38	83
Total Personnel Services	59,240	73,610	73,610	89,338
SUPPLIES				
Office Supplies	130	500	500	1,000
Operating Supplies	873	2,000	2,000	2,000
Repairs & Maintenance - Internal	-	4,500	4,500	4,500
Misc. Supplies	-	500	500	500
Total Supplies	1,003	7,500	7,500	8,000
CONTRACTUAL SERVICES				
Professional Services	2,399	2,110	2,110	3,500
Contractual Services	6,574	3,200	3,200	3,200
Utilities - Telephone	10,474	9,000	9,000	14,800
Utilities - Gas, Water, Electric	22,791	28,000	28,000	28,000
Printing	-	200	200	200
Advertising	2,680	2,100	2,100	2,100
Repairs and Maintenance - External	4,001	2,000	2,000	2,000
Membership, Dues & Licenses	1,223	550	550	550
Liability Insurance	410	4,397	4,397	5,000
Total Contractual Services	50,553	51,557	51,557	59,350
CAPITAL OUTLAY				
Office Equipment	-	12,000	12,000	-
Improvements	-	-	-	60,000
Other Machinery & Equipment	-	-	-	-
Total Capital Outlay	-	12,000	12,000	60,000
TOTAL EXPENDITURES	\$ 110,796	\$ 144,667	\$ 144,667	\$ 216,688

STREET MAINTENANCE TAX

FUND DESCRIPTION AND MISSION

The City held an election in November of 2007, under Chapter 327 of the Texas Tax Code, to adopt an additional 1/4% city sales and use tax for Municipal Street Maintenance. The tax was re-authorized on November 8, 2011. State law requires the creation of a separate fund for these funds.

The sales tax may be used only to maintain and repair municipal streets and sidewalks that existed on the date of the election to adopt the tax.

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**STREET MAINTENANCE
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
BEGINNING FUND BALANCE	\$1,359,760	\$1,245,523	\$1,245,523	\$525,192
Revenues				
Sales Taxes	816,051	799,000	798,000	798,000
Interest	6,722	4,000	36,000	30,000
Total Revenue	822,773	803,000	834,000	828,000
Other Funding Sources				
Transfer in-Water	272,399	-	-	-
Fund Balance	-	163,052	-	-
Total Other Funding Sources	272,399	163,052	-	-
TOTAL RESOURCES	\$ 2,454,932	\$ 2,048,523	\$ 2,079,523	\$ 1,353,192
Expenditures				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	1,209,409	966,052	1,554,331	720,000
Total Expenditures	1,209,409	966,052	1,554,331	720,000
TOTAL EXPENDITURES	\$ 1,209,409	\$ 966,052	\$ 1,554,331	\$ 720,000
ENDING FUND BALANCE	\$ 1,245,523	\$ 1,082,471	\$ 525,192	\$ 633,192

**STREET MAINTENANCE
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
CONTRACTUAL SERVICES				
Repairs and Maintenance - External	739,464	966,052	966,052	720,000
Total Contractual Services	739,464	966,052	966,052	720,000
TOTAL EXPENDITURES	\$ 739,464	\$ 966,052	\$ 966,052	\$ 720,000

POLICE FORFEITURE FUND

FUND DESCRIPTION AND MISSION

This fund is used to account for proceeds of criminal asset forfeitures. State law requires the creation of a separate fund for these assets. Forfeiture funds can only be used for law enforcement purposes.

**POLICE FORFEITURE
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
BEGINNING FUND BALANCE	\$233,595	\$289,376	\$289,376	\$252,476
Revenues				
Seizures	127,208	50,000	148,000	-
Interest	3,929	100	5,000	2,000
Total Revenue	131,138	50,100	153,000	2,000
Other Funding Sources				
Fund Balance	-	69,900	-	-
Total Other Funding Sources	-	69,900	-	-
TOTAL RESOURCES	\$ 364,733	\$ 339,476	\$ 372,476	\$ 254,476
Expenditures				
Personnel Services	64,346	-	-	-
Supplies	-	-	-	-
Contractual Services	11,010	-	-	-
Capital Outlay	-	-	-	253,350
Total Expenditures	75,356	-	-	253,350
Other Financing Uses				
Transfer to Capital	-	120,000	120,000	-
Total Other Financing Uses	-	120,000	120,000	-
TOTAL EXPENDITURES	\$ 75,356	\$ 120,000	\$ 120,000	\$ 253,350
ENDING FUND BALANCE	\$ 289,376	\$ 219,476	\$ 252,476	\$ 1,126

**POLICE FORFEITURE
EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONNEL SERVICES				
Salaries	41,131	-	-	-
Retirement Plan	7,823	-	-	-
Group Insurance	9,666	-	-	-
Overtime	367	-	-	-
Social Security	3,114	-	-	-
Clothing Allowance	-	-	-	-
Special Pay	2,005	-	-	-
Longevity Pay	240	-	-	-
Total Personnel Services	64,346	-	-	-
CONTRACTUAL SERVICES				
Professional Services	10	-	-	-
Contractual Services	11,000	-	-	-
Total Contractual Services	11,010	-	-	-
CAPITAL OUTLAY				
Vehicles	-	-	-	190,000
Other Machinery & Equipment	-	-	-	63,350
Total Capital Outlay	-	-	-	253,350
TOTAL EXPENDITURES	\$ 75,356	\$ -	\$ -	\$ 253,350

Manager and Council

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 23-24</i>	<i>FY 24-25</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>Future Needs</i>
Replace Server	Replacement	Replacement	15,000					
Replace Server	Replacement	Replacement		15,000				
Replace Server	Replacement	Replacement			15,000			
Painting (Exterior) City Hall	New	New			50,000			
Replace Server	Replacement	Replacement				15,000		
Replace Server							15,000	
TOTAL MANAGER AND COUNCIL			\$ 15,000	\$ 15,000	\$ 65,000	\$ 15,000	\$ 15,000	\$ -

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>Future Needs</i>
Replace Server	Replacement	Replacement	\$15,000					
Replace Server	Replacement	Replacement		15,000				
Replace Server	Replacement	Replacement			15,000			
Replace Server	Replacement	Replacement				15,000		
Replace Server							15,000	
TOTAL MANAGER AND COUNCIL			\$15,000	\$15,000	\$15,000	\$15,000	15,000	\$ -

**City of Leon Valley
Manager and Council
Request for Capital
Fiscal Year 2024**

Item Description:

Server

Description of Benefit from Purchase in Improved Service or Lower Cost:

Replace existing 10 year old server for City Hall

NUMBER OF ITEMS	1
COST PER ITEM	15,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$15,000</u></u>

Police Department

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 23-24</i>	<i>FY 24-25</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>Future Needs</i>
TOTAL POLICE			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>Future Needs</i>
Police Patrol Vehicle (1 w/equip)	Variable	Replacement	65,000					
Detective Vehicle (1)	Variable	Replacement	55,000					
Mobile Digital Terminals	Variable	Replacement					32,000	
TOTAL POLICE			\$ 120,000	\$ -	\$ -	\$ -	\$ 32,000	\$ -

Fire Department

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 23-24</i>	<i>FY 24-25</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>Future Needs</i>
UTV	New	New	32,000					
Ambulance with Power Load System (M159B)	2014	APR	330,000					
Fire Station Technology	2013	Replacement		95,000				
Utility Terrain Vehicle	2013	Replacement		12,000				
Gear Extractor	2013	Replacement		10,000				
Rescue Air Bags	2013	Replacement			30,000			
FD Application Server	2019	Replacement			25,000			
Rescue Air Bags	2013	Replacement			30,000			
FD Application Server	2019	Replacement			25,000			
Thermal Imaging Camera (3)	2019	Replacement				28,000		
Brush Truck	2015	Replacement					125,000	
	2015	Replacement						
TOTAL FIRE DEPARTMENT			\$ 362,000	\$ 117,000	\$ 110,000	\$ 28,000	\$ 125,000	\$ -

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>Future Needs</i>
Ambulance with Power Load System (M159A)	2018	Replacement	320,000					
Fire Marshal Vehicle	2019	Replacement	65,000					
Platform Fire Apparatus	2009	Replacement	1,500,000					
Mechanical CPR Device (3)	2019	Replacement		50,000				
Cardiac Monitors (4)	2019	Replacement		150,000				
Ambulance with Power Load System (M159C)	2020	Replacement		320,000				
TOTAL FIRE DEPARTMENT			\$ 1,885,000	\$ 520,000	\$ -	\$ -	\$ -	\$ -

**City of Leon Valley
Fire Department
Request for Capital
Fiscal Year 2024**

Item Description:

UTV with seating for four and space for fire fighting equipment and the ability to carry sick or injured patients from our natural areas and trail system. This vehicle will be equipped to haul a stokes basket and will have additional scene lighting.



Description of Benefit from Purchase in Improved Service or Lower Cost:

The FD needs a safe and efficient means of ingress and egress in our natural areas and trail systems. With the increasing number of fires in our natural areas and trails, the FD needs a vehicle able to traverse open land and trails. This item will improve the services that the FD will be able to provide to our resident and guest.

This purchase will replace our current 2012 Kawasaki Mule

NUMBER OF ITEMS	1
COST PER ITEM	\$32,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$32,000</u></u>

**City of Leon Valley
Fire Department
Request for Capital
Fiscal Year 2024**

Item Description:

Replacement of existing EMS unit M159D

Description of Benefit from Purchase in Improved Service or Lower Cost:

While this item is scheduled for FY24-25, there is a 500-day Leadtime for delivery. There is a possibility of some funds coming in from the same of an ambulance that it will replace. This is a planned replacement unit.

NUMBER OF ITEMS	1
COST PER ITEM	\$330,000
ADDITIONAL COST PER ITEM	\$0
TOTAL	<u><u>\$330,000</u></u>



Public Works

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 23-24</i>	<i>FY 24-25</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>Future Needs</i>
Crack seal trailer	New	New	40,000					
Sidewalks	Replacement	Replacement	25,000					
C16 Broce Broom	1998	Replacement	50,000					
C1 Chevy C8500	2000	Replacement		100,000				
Server	2023	Replacement		7,000				
Sidewalks	Replacement	Replacement		100,000				
C14 Ford F 350 Flatbed	1994	Replacement		45,000				
M12 Bobcat		Replacement			50,000			
M14 F150 Pick-Up 1/2 Ton	2013	Replacement			50,000			
Sidewalks	Replacement	Replacement			100,000			
M3 Ford F-150	2012	Replacement			50,000			
M9 Case JX55 Farm Tractor	2003	Replacement			150,000			
ST01 Onan generator	2000	Replacement			115,000			
Plotter	2017	Transfer to PZ						
M1 Ford F150 Super cab 4x2	2023	Replacement				50,000		
M16 Chevy Silverado 1/2 Ton	2017	Replacement				50,000		
C12A Doosan Compressor	2013	Replacement				30,000		
C15 Trail-Eze Trailer	1997	Replacement				20,000		
C18 Ingersoll Rand Roller	1999	Replacement				50,000		
C21 International Water Truck	2010	Replacement				100,000		
M15 Chevrolet Silverado 2500	2016	Replacement				45,000		
C10A Leeboy Motor Grader	2014	Replacement						
M7 Rhino 1348 Boom Mower	2006	Replacement					75,000	
C20 Southwest Gooseneck Trailer	2017	Replacement					20,000	
C22 Cart-Away Concrete Mixer Trailer	2018	Replacement					40,000	
C23 Doosan Forklift	2018	Replacement					70,000	
C24 Stewart -Amos Isuzu Sweeper	2018	Replacement					200,000	
C21 Water Tanker	2010	Replacement					80,000	
C5 Interstate Haul Trailer	2023	Replacement					30,000	
C19 Asphalt Zipper	2022	Replacement					120,000	
TOTAL PUBLIC WORKS			\$ 115,000	\$ 252,000	\$ 515,000	\$ 345,000	\$ 635,000	\$ -

Public Works

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>Future Needs</i>
M22 Chevrolet Silverado	2019	Replacement	45,000					
M21 Ford F 350 Truck	2019	Replacement	45,000					
C25 International Dump Truck	2020	Replacement		100,000				
C26 Concrete Load Pro	2020	Replacement		80,000				
M9 Case JX55 Backhoe	2003	Replacement		150,000				
Car washing Equipment	2021	Replacement		10,000				
C26 Concrete Load Pro	2020	Replacement		80,000				
M9 Case JX55 Backhoe	2003	Replacement		150,000				
Car washing Equipment	2021	Replacement		10,000				
M6A Case Loader Backhoe	2015	Replacement			120,000			
Traffic Signal System - Wurzbach	2017	Replacement			150,000			
All Building Generator	1984	Replacement			115,000			
Traffic Signal System - Huebner/Evers	2017	Replacement			150,000			
TOTAL PUBLIC WORKS			\$ 90,000	\$ 580,000	\$ 535,000	\$ -	\$ -	\$ -

**City of Leon Valley
Public Works
Request for Capital
Fiscal Year 2024**

Item Description:

Crackseal trailer

Description of Benefit from Purchase in Improved Service or Lower Cost:

This will allow the Construction Crew to heat seal cracks in asphalt, resulting in longer street life span.



NUMBER OF ITEMS	1
COST PER ITEM	40,000
ADDITIONAL COST PER ITEM	-
<i>TOTAL</i>	<u><u>\$40,000</u></u>

**City of Leon Valley
Public Works
Request for Capital
Fiscal Year 2024**

Item Description:
Sidewalk replacement

Description of Benefit from Purchase in Improved Service or Lower Cost:
This is part of the ongoing capital improvements plan to improve pedestrian mobility.



NUMBER OF ITEMS	1
COST PER ITEM	25,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$25,000</u></u>

**City of Leon Valley
Public Works
Request for Capital
Fiscal Year 2024**

Item Description:
Broce Broom

Description of Benefit from Purchase in Improved Service or Lower Cost:

This will replace the existing broom, which is used in street construction. The existing broom was purchased in 1998, is in poor condition, and has outlived its economic life.



NUMBER OF ITEMS	1
COST PER ITEM	50,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$50,000</u></u>

Economic Development

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 23-24</i>	<i>FY 24-25</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>Future Needs</i>
TOTAL ECONOMIC DEVELOPMENT			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>Future Needs</i>
TOTAL ECONOMIC DEVELOPMENT			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 23-24</i>	<i>FY 24-25</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>Future Needs</i>
Sprinkler System - 4 parks	2024	New	120,000					
Hike & Bile Trail Seg 2	2024	New	1,970,390					
Hile and Bike (El Verde) Sprinkler System	2024	New	107,000					
TOTAL PARKS			\$ 2,197,390	\$ -	\$ -	\$ -	\$ -	\$ -

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>Future Needs</i>
Silo Park Pavilion	2018	Replacement	15,000					
Silo Park Playscape	2018	Replacement	50,000					
Old Mill Pavilion	2018	Replacement	16,000					
Old Mill Park Playscape	2018	Replacement	50,000					
Old Mill fencing	2018	Replacement	40,000					
Ridge Park fitness equipment	2018	Replacement	15,000					
Ridge Park Pavilion	2019	Replacement	15,000					
Ridge Park Playscape	2019	Replacement	50,000					
TOTAL PARKS			\$ 251,000	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Leon Valley
Parks
Request for Capital
Fiscal Year 2024**

Item Description:

Sprinkler systems for four parks.

Description of Benefit from Purchase in Improved Service or Lower Cost:

Installing sprinkler systems in each of the neighborhood parks will allow for irrigation of new trees and other plantings.



NUMBER OF ITEMS	4
COST PER ITEM	30,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$120,000</u></u>

City of Leon Valley Parks Request for Capital Fiscal Year 2024

Item Description:

Leon Valley Huebner Creek Hike & Bike Trail Segment II

Description of Benefit from Purchase in Improved Service or Lower Cost:

This project was granted funds from the MPO and is to connect to the existing Segment I at Huebner Creek. Reimbursement funds in the amount of \$1,500,000 will be received through TxDOT and the FHWA.

NUMBER OF ITEMS	1
COST PER ITEM	1,970,390
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>1,970,390</u></u>



**City of Leon Valley
Parks and Recreation
Request for Capital
Fiscal Year 2024**

Item Description:

Leon Valley Huebner Creek Hike & Bike Trail Segment I Irrigation System

Description of Benefit from Purchase in Improved Service or Lower Cost:

The irrigation system will assist in watering the trees and other vegetation along the first segment of the trail. Reimbursement funds will be taken from the Tree Mitigation Fund.

NUMBER OF ITEMS	1
COST PER ITEM	107,000
ADDITIONAL COST PER ITEM	-
TOTAL	107,000

Library

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 23-24</i>	<i>FY 24-25</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>Non Funded</i>
TOTAL LIBRARY			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>Non Funded</i>
TOTAL LIBRARY			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	<i>FY 23-24</i>	<i>FY 24-25</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>Future Needs</i>
TOTAL BY FISCAL YEAR	\$ 2,689,390	\$ 369,000	\$ 625,000	\$ 373,000	\$ 775,000	\$ -

	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>Future Needs</i>
TOTAL BY FISCAL YEAR	\$ 2,346,000	\$ 1,100,000	\$ 535,000	\$ -	\$ 32,000	\$ -

CITY OF LEON VALLEY
ENTERPRISE FUND 10 YEAR CAPITAL ACQUISITION PLAN
FY 2024

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 23-24</i>	<i>FY 24-25</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>Future Needs</i>
WA - Excavator Trailer	FY 24	New	50,000					
WA - Replace water Mains City-Wide	1960 - 1990	Replacement	250,000					
WA - Purchase Water Rights	2018	New	140,000					
SW - Replace Sewer Mains City-Wide	1960 - 1990	Replacement	250,000					
SW - Replace Sewer Mains Wurzbach (ARP)	2010	Replacement	224,382					
WA - S122 Top Hat Trailer	2014	Replacement		7,000				
WA - S123 Top Hat Trailer	2014	Replacement		7,000				
WA - Replace Water Mains City-Wide	1960 - 1990	Replacement		250,000				
WA - Purchase Water Rights	2018	New		140,000				
WA - Replace Water Mains City-Wide	1960 - 1990	Replacement		250,000				
WA - Purchase Water Rights	2018	New		140,000				
SW - Replace Sewer Mains City-Wide	1960 - 1990	Replacement		250,000				
SW - Replace Sewer Mains City-Wide	1960 - 1990	Replacement		250,000				
WA - Replace Water Mains City-Wide	1960 - 1990	Replacement			250,000			
WA - Purchase Water Rights	New	New			140,000			
WA - S136 Leeboy Asphalt Distributor	2017	Replacement			100,000			
WA - S137 Dynpac Roller	2017	Replacement			70,000			
SW - Replace Sewer Mains City-Wide	1960 - 1990	Replacement			250,000			
STW - S135 Vermeer Chipper	2017	Replacement			30,000			
STW S143 Hustler Super Z HD	2018	Replacement			30,000			
SW - W10 3/4 Ton Pickup Truck	2016	Replacement				50,000		
WA - Replace Water Mains City-Wide	1960 - 1990	Replacement				250,000		
WA - Purchase Water Rights	New	New				140,000		
SW - Replace Sewer Mains City-Wide	1960 - 1990	Replacement				250,000		
STW - S141 ATV	2017	Replacement				20,000		
SW - W11 Sewer Jet Machine	2016	Replacement					40,000	
WA - Replace Water Mains City-Wide	1960 - 1990	Replacement					250,000	
WA - Purchase Water Rights	New	New					140,000	
SW - Replace Sewer Mains City-Wide	1960 - 1990	Replacement					250,000	
SW - W12 Vermeer Vac-Tron Trailer	2017	Replacement					60,000	
STW - S144 John Deere Rotary Cutter	2018	Replacement					25,000	
TOTAL BY FISCAL YEAR			914,382	1,294,000	870,000	710,000	765,000	\$ -

**CITY OF LEON VALLEY
 ENTERPRISE FUND 10 YEAR CAPITAL ACQUISITION PLAN
 FY 2024**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>Future Needs</i>
WA - W13 Ford F550 Dump truck	2018	New	100,000					
WA - W8 Backhoe	2009	Replacement	130,000					
WA - Replace water mains city-wide	1960-1990	Replacement	250,000					
SW - Replace sewer mains city-wide	1960-1990	Replacement	250,000					
STW - Streetsweeper	2018	New	200,000					
STW - M18 John Deere Mower Tractor w/Shred	2018	Replacement	100,000					
WA - Replace John Marshall elevated tank	1939	Replacement	1,000,000					
WA - ST01 Onan 100KW Generator	2010	Replacement		115,000				
WA - Replace Water Mains City-Wide	Replacement	Replacement		250,000				
WA - Purchase Water Rights	New	New		140,000				
SW - Replace Sewer Mains City-Wide	Replacement	Replacement		250,000				
WA - Replace Water Mains City-Wide	Replacement	Replacement			250,000			
WA - Purchase Water Rights	New	New			140,000			
SW - Replace Sewer Mains City-Wide	Replacement	Replacement			250,000			
TOTAL BY FISCAL YEAR			2,030,000	755,000	640,000	-	-	\$ -

**City of Leon Valley
Water
Request for Capital
Fiscal Year 2024**

Item Description:
Excavator Trailer

Description of Benefit from Purchase in Improved Service or Lower Cost:
This will replace the trailer currently being used, as it was not designed for this use.

NUMBER OF ITEMS	1
COST PER ITEM	50,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$50,000</u></u>

City of Leon Valley
Water
Request for Capital
Fiscal Year 2024

Item Description:
Replace water mains.

Description of Benefit from Purchase in Improved Service or Lower Cost:
This is part of the ongoing capital improvements plan to replace 40-50 year old asbestos concrete water mains.

NUMBER OF ITEMS	1
COST PER ITEM	250,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$250,000</u></u>

**City of Leon Valley
Water
Request for Capital
Fiscal Year 2024**

Item Description:

Purchase 20 acre feet of water rights.

Description of Benefit from Purchase in Improved Service or Lower Cost:

This is part of the ongoing capital improvements plan to acquire up to 2000 acre feet of water rights for future development.

NUMBER OF ITEMS	20
COST PER ITEM	7,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$140,000</u></u>

**City of Leon Valley
Sewer
Request for Capital
Fiscal Year 2024**

Item Description:

Replace sewer mains.

Description of Benefit from Purchase in Improved Service or Lower Cost:

This is part of the ongoing capital improvements plan to replace 40-50 year old sewer mains.

NUMBER OF ITEMS	1
COST PER ITEM	250,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$250,000</u></u>

**City of Leon Valley
Sewer
Request for Capital
Fiscal Year 2024**

Item Description:

Replace sewer mains on Wurzbach.

Description of Benefit from Purchase in Improved Service or Lower Cost:

This is part of the ongoing capital improvements plan to replace 40-50 year old sewer mains.

NUMBER OF ITEMS	1
COST PER ITEM	224,382
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$224,382</u></u>

**CITY OF LEON VALLEY
TRAFFIC SAFETY 10 YEAR CAPITAL ACQUISITION PLAN
FY 2024**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 23-24</i>	<i>FY 24-25</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>Future Needs</i>
Command Vehicle	2,012	Replacement	80,000					
Jaws of Life (Tier 2)	Variable	Replacement	61,000					
In-Car Camera Systems	Variable	Replacement	149,738					
Police Patrol Vehicle (3 w/equip)	Variable	Replacement	195,000					
School Zone MotherBoard	Variable	Replacement	20,000					
Police Patrol Vehicle (1 w/equip)	Variable	Replacement		62,000				
Mobile Digital Terminals	Variable	Replacement			31,740			
Detective Vehicle	Variable	Replacement			50,000			
Office Furniture	Variable	Replacement				18,200		
Police Patrol Vehicles (2 w/equip)	Variable	Replacement				130,000		
Police Patrol Vehicle (1 w/equip)	Variable	Replacement					65,000	
Detective Vehicle	Variable	Replacement					52,000	
TOTAL BY FISCAL YEAR			\$ 505,738	\$ 62,000	\$ 81,740	\$ 148,200	\$ 117,000	\$ -

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>Future Needs</i>
Jaws of Life (Tier 2)	Variable	Replacement	62,500					
In-Car Camera Systems	Variable	Replacement	86,500					
Police Patrol Vehicle (2 w/equip)	Variable	Replacement	130,000					
Police Patrol Vehicle (1 w/equip)	Variable	Replacement			68,000			
Detective Vehicle	Variable	Replacement					55,000	
TOTAL BY FISCAL YEAR			\$ 279,000	\$ -	\$ 68,000	\$ -	\$ 55,000	\$ -

**City of Leon Valley
Traffic Safety Fund
Request for Capital
Fiscal Year 2024**

Item Description:

Command vehicle replacement
This is a hold over from the FY22-23
budget that was not purchased



Description of Benefit from Purchase in Improved Service or Lower Cost:

This item is the scheduled purchase of a command vehicle. This vehicle will replace the current 2012 Ford F150 that was the original animal control vehicle and then passed to the FD. This vehicle will match the current existing command vehicle.

This vehicle will function as a quick response vehicle for traffic incidents.

NUMBER OF ITEMS	1
COST PER ITEM	\$80,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$80,000</u></u>

City of Leon Valley
Traffic Safety
Request for Capital
Fiscal Year 2024

Item Description:

Replacement of Jaws of Life

Description of Benefit from Purchase in Improved Service or Lower Cost:

This set of tools will be used for forceable rescue, mainly in vehicles involved in a crash but can be used for other forceable entries. This tool set is battery powered to allow for unlimited mobility and ease of use by the operator. The set consists of a cutter, spreader, and ram. The tool is commonly referred to as Jaws of Life.

NUMBER OF ITEMS	1
COST PER ITEM	61,000
ADDITIONAL COST PER ITEM	-
<i>TOTAL</i>	<u><u>\$61,000</u></u>

City of Leon Valley
Traffic Safety
Request for Capital
Fiscal Year 2024

Item Description:

In Car Camera Systems - Axon

Description of Benefit from Purchase in Improved Service or Lower Cost:

Continue service agreement with Axon in order to keep in car camera equipment for the department.

NUMBER OF ITEMS	1
COST PER ITEM	149,738
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$149,738</u></u>

**City of Leon Valley
Traffic Safety
Request for Capital
Fiscal Year 2024**

Item Description:

New Police Patrol Vehicles (2) w/Equipment Replacement

Description of Benefit from Purchase in Improved Service or Lower Cost:

This vehicle purchase will replace 2 - 2017 Patrol vehicles scheduled to be taken out of service in the fiscal year.

Police Vehicles have been placed on a maintenance and replacement schedule as of 2017. All police vehicles will be kept in service for 100,000 miles or five years before they are replaced.

NUMBER OF ITEMS	2
COST PER ITEM	65,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$130,000</u></u>

**City of Leon Valley
Traffic Safety Fund
Request for Capital
Fiscal Year 2024**

Item Description:

School zone signal motherboard.

Description of Benefit from Purchase in Improved Service or Lower Cost:

This will replace the electronic motherboard inside the school zone signal equipment on Evers Road

NUMBER OF ITEMS	1
COST PER ITEM	20,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$20,000</u></u>



City of Leon Valley
Traffic Safety
Request for Capital
Fiscal Year 2024

Item Description:

New Police Patrol Vehicle w/Equipment Replacement

Description of Benefit from Purchase in Improved Service or Lower Cost:

This vehicle purchase will replace a 2016 patrol vehicle taken out of service in September 2022.

Police Vehicles have been placed on maintenance and replacement schedule as of 2017. All police vehicles will be kept in service for 100,000 miles or five years before they are replaced.

NUMBER OF ITEMS	1
COST PER ITEM	65,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$65,000</u></u>

**CITY OF LEON VALLEY
COMMUNITY CENTER FUND 10 YEAR CAPITAL ACQUISITION PLAN
FY 2024**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 23-24</i>	<i>FY 24-25</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>Future Needs</i>
Conference Center Kitchen	New	New	60,000					
Conference Center Floors	2006	Replacement		15,000				
Conference Center Accordion Doors	1998	Replacement		12,000				
Conference Center Tables and Chairs		Replacement		25,000				
TOTAL BY FISCAL YEAR			\$ 60,000	\$ 52,000	\$ -	\$ -	\$ -	\$ -

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>Future Needs</i>
A/C (2) Units Community Center	2018	Replacement	28,000					
Conference Center A/V Equipment	2019	Replacement		25,000				
TOTAL BY FISCAL YEAR			\$ 28,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -

**City of Leon Valley
Community Center
Request for Capital
Fiscal Year 2024**

Item Description:

Restain floors at the Conference Center. Remove/replace accordian doors, tables,
The floors, accordion doors, tables and chairs have been not been replaced since 2
/1998 and are deteriorating.

Description of Benefit from Purchase in Improved Service or Lower Cost:

Upgrade Conference Center to generate more interest in rental.

710-5100-540.51

NUMBER OF ITEMS	1
COST PER ITEM	60,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$60,000</u></u>

**CITY OF LEON VALLEY
POLICE FORFEITURE 10 YEAR CAPITAL ACQUISITION PLAN
FY 2024**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 23-24</i>	<i>FY 24-25</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>Future Needs</i>
Video Server	Variable	Replacement	54,600					
Multi Function Copier	Variable	Replacement	8,750					
Police Police Vehicles (2) w/equip	Variable	Replacement	130,000					
Undercover Police Vehicle (1)	Variable	Replacement	60,000					
Detective Police Vehicle (2)	Variable	Replacement		100,000				
Police Patrol Vehicles (2) w/equip	Variable	Replacement		124,000				
Mobile Digital Terminals	Variable	Replacement			31,740			
Detective Police Vehicles (1)	Variable	Replacement			50,000			
Undercover Police Vehicles (1)	Variable	Replacement				55,000		
Multi Function Copier	Variable	Replacement				8,750		
Police Patrol Vehicles (2) w/equip	Variable	Replacement				126,000		
Police Patrol Vehicles (2) w/equip	Variable	Replacement				126,000		
In-Car Camera Systems	Variable	Replacement						
Detective Police Vehicles (2)	Variable	Replacement					100,000	
TOTAL BY FISCAL YEAR			\$ 253,350	\$ 224,000	\$ 81,740	\$ 315,750	\$ 100,000	\$ -

**CITY OF LEON VALLEY
POLICE FORFEITURE 10 YEAR CAPITAL ACQUISITION PLAN
FY 2024**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY28-29</i>	<i>FY 29-30</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>Future Needs</i>
Video Server	Variable	Replacement	54,600					
In-Car Camera Systems	Variable	Replacement	70,500					
Multi Function Copier	Variable	Replacement	9,300					
Police Police Vehicles (2) w/equip	Variable	Replacement	130,000					
Police Patrol Vehicles (2) w/equip	Variable	Replacement			130,000			
Undercover Police Vehicles (1)	Variable	Replacement			55,000			
Detective Police Vehicles (1)	Variable	Replacement			50,000			
TOTAL BY FISCAL YEAR			\$ 264,400	\$ -	\$ 235,000	\$ -	\$ -	\$ -

**City of Leon Valley
Police Forfeiture
Request for Capital
Fiscal Year 2024**

Item Description:

Video Server

Description of Benefit from Purchase in Improved Service or Lower Cost:

This server will continue the storage of police recordings

NUMBER OF ITEMS	1
COST PER ITEM	54,600
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$54,600</u></u>

**City of Leon Valley
Police Forfeiture
Request for Capital
Fiscal Year 2024**

Item Description:
Multi Function Copier

Description of Benefit from Purchase in Improved Service or Lower Cost:
This purchase will replace copier in patrol room area of the police department.

NUMBER OF ITEMS	1
COST PER ITEM	8,750
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$8,750</u></u>

City of Leon Valley
Police Forfeiture
Request for Capital
Fiscal Year 2024

Item Description:

New Police Patrol Vehicles (2) w/Equipment Replacement

Description of Benefit from Purchase in Improved Service or Lower Cost:

This vehicle purchase will replace 2 - 2017 Patrol vehicles scheduled to be taken out of service during the fiscal year

Police Vehicles have been placed on a maintenance and replacement schedule as of 2017. All police vehicles will be kept in service for 100,000 miles or five years before they are replaced.

NUMBER OF ITEMS	2
COST PER ITEM	65,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$130,000</u></u>

City of Leon Valley
Police Forfeiture
Request for Capital
Fiscal Year 2024

Item Description:

Police Detective - Undercover Vehicle - Replacement

Description of Benefit from Purchase in Improved Service or Lower Cost:

This vehicle purchase will replace the vehicle assigned to our undercover detective. This vehicle is scheduled to be taken out of service during the fiscal year.

Police Vehicles have been placed on maintenance and replacement schedule as of 2017. All police vehicles will be kept in service for 100,000 miles or five years before they are replaced.

NUMBER OF ITEMS	1
COST PER ITEM	60,000
ADDITIONAL COST PER ITEM	-
<i>TOTAL</i>	<u><u>\$60,000</u></u>