



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, August 21, 2018

MINUTES

1. **6:00 PM** Call to Order, Determine a Quorum is Present, Pledge of Allegiance.

| Attendee Name | Title | Status | Arrived |
|---------------------|-----------------|---------|---------|
| Monica Alcocer | Mayor Pro Tem | Present | |
| David Edwards | Council Place 1 | Present | |
| Catherine Rodriguez | Council Place 2 | Present | |
| Benny Martinez | Council Place 4 | Present | |
| David Jordan | Council Place 5 | Late | 8:22 PM |
| Chris Riley | Mayor | Present | |

Also present was City Manager Kelly Kuenstler, ACM/HR Director Crystal Caldera, City Secretary Sandra Passailaigue, City Attorney Denise Frederick, Assistant Public Works Director David Dimaline, Planning & Zoning Director Brandon Melland, Finance Director Vickie Wallace, Assistant Finance Director Ashley Wayman, Special Events/Community Center Manager Maribel Mendoza, LVFD Chief Luis Valdez, Interim LVFD Chief Robert Ojeda, LVPD Chief Joseph Salvaggio, LVPD Captain Ruben Saucedo, and LVPD staff.

Mayor Riley welcomed everyone and led the Pledge of Allegiance.

Mayor Riley asked for all cell phones to be silenced.

Mayor Riley thanked Mayor Pro Tem Alcocer for filling in for her at the August 7, 2018 meeting.

Presentations

2018 Beautification Awards (Donna Charles, Chairperson)

Beautification Committee Chair Donna Charles introduced the Beautification Committee Members who are Lupita Carpio, Lyn Joseph, Carolyn Diaz, Belinda Ealy, Jean Johnson, Caroline Macias, Chris Riley and Staff Liaison Vickie Wallace.

A presentation and award was given to all recipients.

Monthly Financial Report July 2018 (A. Wayman, Assistant Finance Director)

Assistant Finance Director Ashley Wayman presented the monthly Financial Report for

July 2018.

Board of Adjustment Annual Report (Brandon Melland, Planning & Zoning Director)

Board of Adjustment Staff Liaison Brandon Melland gave the Board of Adjustment Annual Report.

City Manager's Report

Approved Committee Minutes for City Council Review:

Upcoming Important Events:

- Next Regular City Council Meeting September 04, 2018, at 6:00 p.m.
- Fall Clean-up Week is September 10-16, 2018
- October 2, 2018 Regular City Council Meeting has been rescheduled to October 1, 2018 to accommodate National Night Out which is October 2, 2018.
- Miscellaneous other events and announcements

City Manager Kelly Kuenstler reminded everyone that the City Manager's Report is posted on the website as well as placed on the table in the foyer for all interested. City Manager Kuenstler then supplemented that report with new information with: A) Demand letter for liquidation damages to EZ Bell Construction was received; B) Planning & Zoning Director Brandon Melland will now become the new floodplain administrator for the City of Leon Valley; C) Our office received notice today that the proposed FY 2018-2019 City of San Antonio Budget includes a \$600,000 line item for a corridor study of Bandera Road; and D) Our insurance rates are finally in and we came in at a 9.5% increase which will result in a savings of \$62,765.17.

Citizens to Be Heard

- Debbie Bassett of Thunderbird Drive spoke about increasing the speed limit from 20 mph in the Monte Robles Subdivision.
 - City Manager Kelly Kuenstler told Ms. Bassett she would discuss this with the Public Works Director and see what could be done.

Announcements by the Mayor and Council Members

- Councilor David Edwards stated that he would be out of the City on September 4, 2018 and hoped to be video conferenced into the meeting.
 - ACM/HR Director Crystal Caldera wanted it noted that the City does not own the technology and that last time we had to borrow it. Ms. Caldera further stated that staff would need to come to City Council for a policy and a budget revision of some sort.
- Councilor David Edwards then stated that for the record, there was an Executive Session on August 7, 2018 that he was not informed of; told he could not be video conferenced in; and that staff needs to "make it happen".
 - ACM/HR Director Crystal Caldera asked that it also be noted that she worked for four (4) days, including her weekend, to make it happen.

- Councilor Catherine Rodriguez thanked everyone for coming tonight; told Chief Valdez that everyone would miss him; thanked Interim LVFD Chief Ojeda and glad Captain Blake Wade was here.
- Councilor Monica Alcocer said she would miss Chief Valdez but welcomed Interim LVFD Chief Ojeda; and reminded everyone to be nice and smile.
- Councilor Benny Martinez thanked everyone for coming; and said he knows people who could do IT for the City.
- Mayor Riley spoke briefly about Mayor Marcy Meffert's funeral and asked that everyone continue to keep the family in their thoughts and prayers; wished good luck to all of the students returning to school; wished everyone a happy Labor Day; and informed every one of the swearing in of the Municipal Judges on September 4, 2018.

CONSENT AGENDA

A motion was made by Councilor Monica Alcocer and seconded by Councilor Catherine Rodriguez to adopt as presented.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Monica Alcocer, Mayor Pro Tem |
| SECONDER: | Catherine Rodriguez, Council Place 2 |
| AYES: | Alcocer, Edwards, Rodriguez, Martinez |

1. Consideration of the Following City Council Minutes:
 - a. Special Meeting for Executive Session- August 7, 2018 5:30 PM

Ordinance

Discussion and Action to Consider Approval of an Ordinance Authorizing the City Manager to Enter into a Lease Agreement with VIA Transit for the Use of a Portion of City Property at 6425 and 6440 Evers Road for Next Generation Bus Shelters (1st Read was held on 08-07-2018) (M&C # 2018-08-21-01 D. Dimaline)

A motion was made by Councilor Monica Alcocer and seconded by Councilor Benny Martinez to adopt as presented.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Monica Alcocer, Mayor Pro Tem |
| SECONDER: | Benny Martinez, Council Place 4 |
| AYES: | Alcocer, Edwards, Rodriguez, Martinez |

Discussion and Possible Action on an Ordinance Authorizing and Allowing, Under The Act Governing The Texas Municipal Retirement System, "Updated Service Credits; Providing For Increased Prior And Current Service Annuities For Retirees And Beneficiaries Of Deceased Retirees of the City; To Increase The Rate Of Deposits To The Texas Municipal Retirement System By The Employees Of The City; And Establishing an Effective Date For the Ordinance (1st Read was held 08-07-2018) (M&C # 2018-08-21-02 C. Caldera)

A motion was made by Councilor Monica Alcocer and seconded by Councilor Catherine Rodriguez to adopt as presented.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Monica Alcocer, Mayor Pro Tem |
| SECONDER: | Catherine Rodriguez, Council Place 2 |
| AYES: | Alcocer, Edwards, Rodriguez, Martinez |
| EXCUSED: | Jordan |

Presentation and Discussion of an Ordinance, on a Request by Keller Custom Signs, on Behalf of TRT HEB Marketplace, LP, for Approval of a Master Sign Plan, at 5601 Bandera Road (1st Reading was held on 08-07-2018) (M&C # 2018-08-21-03 B. Melland)

A motion was made by Councilor Benny Martinez and seconded by Councilor David Edwards to adopt as presented.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Benny Martinez, Council Place 4 |
| SECONDER: | David Edwards, Council Place 1 |
| AYES: | Alcocer, Edwards, Rodriguez, Martinez |

Presentation, Public Hearing and Discussion of an Ordinance, on a Request by John David Saenz, Granting a Specific Use Permit for a Guest House, at Lot 5, Block A, Monte Robles Park Subdivision, Leon Valley, Bexar County, Texas. (1st Reading was held on 08-07-2018) (M&C # 2018-08-21-18-04 B. Melland)

A motion was made by Councilor Monica Alcocer and seconded by Councilor Catherine Rodriguez to adopt as presented.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Monica Alcocer, Mayor Pro Tem |
| SECONDER: | Catherine Rodriguez, Council Place 2 |
| AYES: | Alcocer, Edwards, Rodriguez, Martinez |

Presentation and Discussion on an Ordinance Creating a Sign Code Update Advisory Committee (1st Reading was held on 08-07-2018) (M&C # 2018-08-21-05 B. Melland)

A motion was made by Councilor Benny Martinez and seconded by Councilor Monica Alcocer to adopt as presented.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Benny Martinez, Council Place 4 |
| SECONDER: | Monica Alcocer, Mayor Pro Tem |
| AYES: | Alcocer, Edwards, Rodriguez, Martinez |

Discussion and Possible Action on an Ordinance Amending the Code of Ordinances of the City of Leon Valley, Texas to Add Additional Streets to Chapter 12, Traffic and Vehicles, Article 12.04 Truck Traffic, Division 2 Through Truck Traffic, Section 12.04.032 Through Truck Traffic Prohibited on Certain Streets (1st Read was held 08-07-2018) (M&C # 2018-08-21-06 J. Salvaggio)

A motion was made by Councilor Benny Martinez and seconded by Councilor Monica Alcocer to adopt as presented.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Benny Martinez, Council Place 4 |
| SECONDER: | Monica Alcocer, Mayor Pro Tem |
| AYES: | Alcocer, Edwards, Rodriguez, Martinez |

Discussion and Possible Action on an Amendment to the City Of Leon Valley Code of Ordinances, Chapter 1, General Provisions, Article 1.06 BOARDS, COMMISSIONS, AND COMMITTEES, Section 1.06.003 Leon Valley Police Department Citizens Police Advisory Committee to Delete and Replace Language in the Current Ordinance and Code, and Add Additional Language to the Same Ordinance and Code (1st Read was held on 08-07-2018) (M&C # 2018-08-07 J. Salvaggio)

A motion was made by Councilor Benny Martinez and seconded by Councilor David Edwards to table this item to the September 4, 2018 Regular City Council meeting. Councilor Monica Alcocer and Councilor Catherine Rodriguez were opposed of the motion. Mayor Chris Riley voted in favor of the motion to table. The motion carried.

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| RESULT: | TABLED [3 TO 2] |
| MOVER: | Benny Martinez, Council Place 4 |
| SECONDER: | David Edwards, Council Place 1 |
| AYES: | Riley, Edwards, Martinez |
| NAYS: | Alcocer, Rodriguez |

8. REGULAR AGENDA

Discussion and Possible Action on a Resolution of the City of Leon Valley City Council Appointing Councilor Catherine Rodriguez to a One (1) Year Term on the Leon Valley Police Department Citizen's Police Advisory Committee (M&C # 2018-08-21-08 S. Passailaigue)

A motion was made by Councilor Benny Martinez and seconded by Councilor David Edwards to adopt as presented.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Benny Martinez, Council Place 4 |
| SECONDER: | David Edwards, Council Place 1 |
| AYES: | Alcocer, Edwards, Rodriguez, Martinez |

Conduct a Public Hearing on Fiscal Year 2019 Budgets and Associated Capital Acquisition Plans (Kelly Kuenstler, City Manager)

City Manager Kelly Kuenstler presented the Proposed Fiscal Year 2019 Budget.

Mayor Chris Riley opened the Public Hearing at 9:25 p.m. and there being no public comment, closed the Public Hearing at 9:25 p.m.

Discussion and Action to Consider an Ordinance Approving and Adopting Fiscal Year 2019 Budgets and Associated Capital Acquisition Plans. (1st Read was Held on 07-17-2018) (M&C # 2018-08-21-09 K. Kuenstler)

A motion was made by Councilor Monica Alcocer and seconded by Councilor David Edwards to adopt the Ordinance approving the budgets and associated capital acquisition plans for the City of Leon Valley, Texas for the fiscal year 2019 with the addition of an amendment adding a 2% COLA.

Mayor Riley requested a call vote to which the City Council replied: Councilor David Edwards - Aye; Councilor Catherine Rodriguez - Aye; Councilor Monica Alcocer - Aye; Councilor Benny Martinez - Aye; and Councilor David Jordan - Aye; Upon a unanimous vote, Mayor Riley announced the motion carried.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Monica Alcocer, Mayor Pro Tem |
| SECONDER: | David Edwards, Council Place 1 |
| AYES: | Alcocer, Edwards, Rodriguez, Martinez, Jordan |

Discussion and Possible Action of an Ordinance Ratifying the Fiscal Year 2019 Budget that will Raise More Total Property Taxes than Last Year's Budget by \$411,000 or 10.538%, and of that Amount \$74,239.47 is Tax Revenue to be raised from New Property Added to the Roll this Year. (1st Read was held on 07-17-2018) (M&C # 2018-08-21-10 V. Wallace)

A motion was made by Councilor David Jordan and seconded by Councilor Monica Alcocer to adopt the Ordinance ratifying the fiscal year 2019 budget that will raise more total property taxes than last year's budget by \$411,000 or 10.538% and of that amount \$74,239.47 is tax revenue to be raised from new property added to the roll this year.

Mayor Riley requested a call vote to which the City Council replied: Councilor David Edwards - Aye; Councilor Catherine Rodriguez - Aye; Councilor Monica Alcocer - Aye; Councilor Benny Martinez - Aye; and Councilor David Jordan - Aye; Upon a unanimous vote, Mayor Riley announced the motion carried.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | David Jordan, Council Place 5 |
| SECONDER: | Monica Alcocer, Mayor Pro Tem |
| AYES: | Alcocer, Edwards, Rodriguez, Martinez, Jordan |

Discussion and Action on an Ordinance Approving and Adopting the Tax Year 2018 Tax Rate for the Maintenance and Operations Fund at \$0.478277/\$100 and the Interest and Sinking Fund at \$0.067600/\$100 for a Total Tax Rate of \$0.545877/\$100, Which is the Effective Tax Rate and is Lower than the Rollback Tax Rate. (1st Read was held on 08-07-2018) (M&C # 2018-08-21-11 V. Wallace)

A motion was made by Councilor Monica Alcocer and seconded by Councilor Catherine Rodriguez to adopt the 2018 Property Tax Rate of \$0.545877, which is \$0.010722 lower than last year's tax rate of \$0.556599. The Maintenance and Operations Tax Rate portion being \$0.478277 and the Interest and Sinking Tax Rate portion being \$0.067600 for a total Tax Rate of \$0.545877.

Mayor Riley requested a call vote to which the City Council replied: Councilor David Edwards - Aye; Councilor Catherine Rodriguez - Aye; Councilor Monica Alcocer - Aye; Councilor Benny Martinez - Aye; and Councilor David Jordan - Aye; Upon a unanimous vote, Mayor Riley announced the motion carried.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Monica Alcocer, Mayor Pro Tem |
| SECONDER: | Catherine Rodriguez, Council Place 2 |
| AYES: | Alcocer, Edwards, Rodriguez, Martinez, Jordan |

A Resolution Authorizing a Memorandum of Understanding (MOU) between the City of Leon Valley and the Elijah Group for the Use of the Leon Valley Community and Conference Centers. (M&C # 2018-08-21-12 M. Mendoza)

A motion was made by Councilor Monica Alcocer and seconded by Councilor David Edwards to approve as presented.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Monica Alcocer, Mayor Pro Tem |
| SECONDER: | David Edwards, Council Place 1 |
| AYES: | Alcocer, Edwards, Rodriguez, Martinez, Jordan |

Presentation and Discussion on an Ordinance Authorizing Changes to the Policy and Criteria for the City of Leon Valley's In-Kind Grant Program (1st Read as Required by City Charter) (M&C # 2018-08-21-13 M. Mendoza)

Special Events/Community Center Manager Maribel Mendoza presented the item to present to City Council an update to the In-Kind Grant policy, as requested by the City Council. This update is being presented to clarify the definition of public purpose and the scoring rubric process.

There was a consensus among City Council to have this item brought back with amendments and a fee schedule amendment in the future.

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| RESULT: | FIRST READ |
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Presentation and Discussion to Consider an Ordinance Amending the Leon Valley Code of Ordinances Chapter 14, Article 14.09 Stormwater Management Utility, Division 1. Generally, Section 14.09.004 Authority, to Correct the State Statute Reference; Section 14.09.010 Stormwater Drainage Revenue Bonds, to Correct the Statute Reference; Division 2. Funding, Sections 14.09.052 (b) Stormwater Management Fund Established, to Remove a Reference to a Board; and 14.09.057 Exemptions From Fee (a) and (b), to Include School District Owned Properties (1st Read as Required by City Charter). (M&C # 2018-08-21-14 D. Dimaline)

Assistant Public Works Director David Dimaline presented the item seeking City Council approval of an ordinance dissolving the Stormwater Committee; and amending Chapter 14 Utilities, Article 14.09 Stormwater Management Utility, in Division 1. Generally, Section 14.09.004 Authority, to correct the state statute reference and Section 14.09.010 Stormwater Drainage Revenue Bonds, to correct the statute reference; in Division 2. Funding, Section 14.09.052 Stormwater Management Fund Established, to remove the reference to a board and in Section 14.09.057 Exemptions from Fee (a) and (b), to add language that would exempt school districts from paying the fees.

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| RESULT: | FIRST READ |
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Discuss and Consider Possible Action on a Resolution Authorizing the Application for and Acceptance, if awarded, of a Texas Office of the Governor (OOG) Grant in the Amount of \$68,820 for an In-Car Camera System for Nine (9) Police Patrol Vehicles (M&C # 2018-08-21-15 J. Salvaggio)

A motion was made by Councilor Monica Alcocer and seconded by Councilor David Jordan to approve as presented.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Monica Alcocer, Mayor Pro Tem |
| SECONDER: | David Jordan, Council Place 5 |
| AYES: | Alcocer, Edwards, Rodriguez, Martinez, Jordan |

Citizens to be Heard

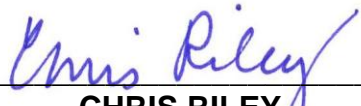
None

Adjournment

Mayor Riley announced that the meeting adjourned at 10:37 PM.

These minutes approved by the Leon Valley City Council on the 4th of September, 2018.

APPROVED



CHRIS RILEY
MAYOR

ATTEST: 
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

