



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, June 5, 2018

MINUTES

1. **6:00 PM** Call to Order, Determine a Quorum is Present, Pledge of Allegiance.

Attendee Name	Title	Status	Arrived
Chris Riley	Mayor	Present	
Monica Alcocer	Mayor Pro Tem	Present	
David Edwards	Council Place 1	Present	
Catherine Rodriguez	Council Place 2	Present	
Benny Martinez	Council Place 4	Present	
David Jordan	Council Place 5	Present	

Also present was City Manager Kelly Kuenstler, ACM/HR Director Crystal Caldera, City Secretary Sandra Passailaigue, City Attorney Denise Frederick, Library Director Sandy Underwood, Assistant Library Director Theresa Brader, Planning & Zoning Director Brandon Melland, Public Works Director Melinda Moritz, Assistant Public Works Director David Dimaline, Deputy Fire Marshal Eric Burnside, Special Events/Community Center Manager Maribel Mendoza, LVFD Chief Luis Valdez, LVFD Captain Todd Morgan, LVPD Chief Joseph Salvaggio, LVPD Captain Ruben Saucedo, and LVPD staff.

Mayor Riley welcomed everyone and asked Councilor Catherine Rodriguez to lead the Pledge of Allegiance.

Mayor Riley asked for all cell phones to be silenced.

Presentations

Zoning Commission Annual Report (Hal Burnside, Zoning Commission Chairman)

Hal Burnside, Zoning Commission Chairman presented the Annual Zoning Commission Report.

Presentation and Discussion on an Update on the City Leon Valley's July 4th, 2018 Event

City Secretary Sandra Passailaigue presented an update on the July 4th event.

City Manager's Report

Approved Committee Minutes for City Council Review

Upcoming Important Events

- Next City Council Meeting June 19, 2018, at 6:00 p.m.
- Leon Valley Swimming Pools opened Memorial Day Weekend
- Library Summer Reading Program Kick Off, Saturday, June 9, 2018, at 10:30 a.m.
- Miscellaneous other events and announcements

City Manager Kelly Kuenstler reminded everyone that the City Manager's Report is posted on the website as well as placed on the table in the foyer for all interested. City Manager Kuenstler then supplemented that report with new information with: A) Pointed out the McCoy's and Pena Brothers Upholstery Soap Box Derby cars that were in Chambers tonight for display; B) Informed the Council that Mr. Hank Daughtry contacted her to say that his business would participate in the Soap Box Derby and sponsor the July 4th event but that he would have to decline the Grand Marshall this year but maybe in the future; C) Mr. Esquivel has accepted the role of Grand Marshall; D) There will be a Soap Box Derby training on June 10th at 9:00 a.m. at the fire station and then on June 17th and July 1st from 6:30 a.m. to 8:30 a.m.. The community will be notified of this prior to those dates. E) One of our ambulances was involved in an accident and now the fire department is working through the corresponding policies in response to vehicle accidents, and arranging for necessary repairs. F) Sela Aquatics is sending a newsletter to those that have signed up for swim season passes. The first went to 86 pass holders.

Citizens to Be Heard

- Tina Chasen asked for a status on the animal control officer position; and about her request for cat traps.
- Phillip Riddle congratulated the Council on their election; and asked about recycling in Leon Valley.
- Kathy Hill spoke about the successful LVHS Ice Cream Social.

Announcements by the Mayor and Council Members

Mayor Riley spoke about the second meeting with TxDOT regarding Bandera Road; Stage I water restrictions and asked that staff push out the information on when they can water.

Councilor David Edwards thanked everyone for coming.

Councilor Catherine Rodriguez thanked the LVHS for the Ice Cream Social.

Councilors Benny Martinez , David Jordan and Monica Alcocer all echoed the previous comment and said they had a great time.

CONSENT AGENDA

A motion was made by Councilor Monica Alcocer and seconded by Councilor David Jordan to accept the Consent Agenda as presented.

RESULT:	ADOPTED [4 TO 0]
MOVER:	Monica Alcocer, Mayor Pro Tem
SECONDER:	David Jordan, Council Place 5
AYES:	Alcocer, Rodriguez, Martinez, Jordan
AWAY:	Edwards

Discuss and Consider Possible Action to Cancel the July 03, 2018, Regular City Council Meeting (M&C # 2018-06-05-01 S. Passailaigue)

A motion was made by Councilor Monica Alcocer and seconded by Councilor David Jordan to approve as presented. (Councilor David Edwards had stepped out of the room and was not present for the vote)

Ordinance

Discussion and Possible Action on an Ordinance Amending the City of Leon Valley's Code of Ordinances, Chapter 5 "Fire Prevention and Protection", Article 5.02, Creating Section 5.02.011, "Authority to Establish Fire Prevention Education Programs and Activities" (1st Reading was held on 05-15-2018) (M&C # 2018-06-05-02 L. Valdez)

A motion was made by Councilor Benny Martinez and seconded by Councilor Monica Alcocer to adopt as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Benny Martinez, Council Place 4
SECONDER:	Monica Alcocer, Mayor Pro Tem
AYES:	Alcocer, Edwards, Rodriguez, Martinez, Jordan

Discussion and Possible Action on a 2nd Reading of an Ordinance Authorizing a Budget Adjustment in the Amount of \$20,600 to the FY 2017-2018 General Fund Budget to Provide Funding for the Updating of Internet Cable Infrastructure and Technology at the Library (1st Reading was held on 05-15-2018) (M&C # 2018-06-05-03 S. Underwood)

Library Director Sandy Underwood presented the item saying that this had been a six month process and that in her opinion, the Library and the Library Board of Trustees has done due diligence and would like to move forward.

A Barcom representative was present to answer questions.

Councilor Benny Martinez asked the City go back out for bid so this can be "fair".

A motion was made by Councilor Monica Alcocer and seconded by Councilor Catherine

Rodriguez to adopt as presented.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Monica Alcocer, Mayor Pro Tem
SECONDER:	Catherine Rodriguez, Council Place 2
AYES:	Alcocer, Edwards, Rodriguez, Jordan
NAYS:	Martinez

Discussion and Possible Action to Consider an Ordinance Authorizing a Budget Adjustment in the Amount of \$15,000 for the General Fund, for the Platting of Properties Along William Rancher, Aids, Samaritan, and Grass Hill Drives and to Consider Dedicating 1.72 Acres of Land as Parkland (1st Reading was Held on 05 - 15-2018) (M&C # 2018-06-05-04 M. Moritz)

A motion was made by Councilor Monica Alcocer and seconded by Councilor Benny Martinez to adopt as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Monica Alcocer, Mayor Pro Tem
SECONDER:	Benny Martinez, Council Place 4
AYES:	Alcocer, Edwards, Rodriguez, Martinez, Jordan

8. **REGULAR AGENDA**

Presentation and Discussion on Accepting the Lowest Responsive Bid and Award a Contract in an Amount Not to Exceed \$605,564.00. With 15% for Contingency, to Gilbert's Utility & Concrete for the Purpose of Constructing the Cades Cove Water and Sewer Main Project (1st Reading As Required by City Charter). (M&C # 2018-06-05-05 D.Dimaline)

Public Works Assistant Public Works Director David Dimaline presented this item for the purpose seeking Council consideration to award a bid in the amount of \$605,564.00 with 15% contingency, and authorizing the City Manager to enter into a contract with Gilbert's Utility & Concrete for the purpose of constructing the Cades Cove Water and Sewer Main Project.

RESULT:	FIRST READ
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Presentation, Public Hearing and Discussion of an Ordinance, on a Request by Jonathan Keller, Granting a Specific Use Permit for Motorcycle Sales, Repair, and Service, at 5405 Bandera Road, Suite 117; Generally Located on the North Side of Bandera Road approximately ½ mile east of NW Loop 410. (1st Reading as Required by City Charter) (M&C # 2018-06-05-06 B. Melland)

Planning and Zoning Director Brandon Melland presented for a public hearing and consideration of an ordinance, on a request by Jonathan Keller, for a Specific Use Permit for Motorcycle Sales, Repair, and Service, at 5405 Bandera Road, Suite 117; generally located on the north side of Bandera Road, approximately ½ mile east of NW Loop 410.

Councilor Monica Alcocer asked to remove the "Not to Exceed" from the caption for the 2nd read. All concurred.

There was a consensus to bring this item back to June 19, 2018 for a 1st read instead of a 2nd read in an effort to have the applicant present.

RESULT:	FIRST READ
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Presentation and Discussion on the Acceptance of the Lowest Responsive Bid and Award a Contract to SAECO Electric & Utility, Ltd. in an Amount Not to Exceed \$115,770.53 for the Purpose of Constructing a New Traffic Signal System at Wurzbach and Exchange Parkway Roads (1st Reading as Required by City Charter) (M&C # 2018-06-05-07 D. Dimaline)

Public Works Director David Dimaline presented the item for consideration of awarding a bid in the amount of \$115,770.53, with 15% for contingency, and authorizing the City Manager to enter into a contract with SAECO Electric & Utility, Ltd. for the purpose of constructing a new traffic signal system at Wurzbach and Exchange Parkway roads.

The existing signal system is 32 years old and most of the components are obsolete. Additionally, the pedestrian crossings are not in the correct location and are not ADA compliant. This is one of two signal systems owned by the City. The other signal system at Huebner and Evers was recently replaced for the same reasons.

The project was bid and the bids have now been opened and examined. Below are the bids: SAECO Electric & Utility, Ltd \$115,770.53; Signal Services Group \$119,497.50; The Levy Company \$132,877.50; and EZ Bel Company \$138,633.10.

References for SAECO Electric & Utility, Ltd. were contacted and found to be satisfactory and the company has previous satisfactory experience in this type of work.

There was a consensus to remove the "Not to Exceed" statement as in the previous item.

RESULT:	FIRST READ
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Presentation and Discussion on an Ordinance Accepting the Southwest Texas Regional Advisory Council Trauma System Reimbursement Funds for Response to a Regional State Deployment Emergency; and a FY 2017-2018 General Fund Budget Adjustment in the Amount of \$3,000 for Leon Valley Fire Department Personnel Cost (1st Reading as Required by City Charter) (MC# 2018-06-05-08 B. Wade)

LVFD Chief Luis Valdez presented this budget adjustment for the acceptance of the Southwest Texas Regional Advisory Council trauma system reimbursement funds of \$3,000, to pay for personnel costs associated with the state deployment in response to the Sutherland Springs, Texas church shooting.

RESULT:	FIRST READ
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Presentation and Discussion to Consider Approval of an Ordinance Authorizing a Budget Adjustment in the Amount of \$285,000 From the Stormwater Fund Balance to Fund a Feasibility Study for the Huebner Creek Flood Remediation Project and to Authorize the City Manager to Execute a Project Management Plan Agreement with the United States Corp of Engineers and a Cost Sharing Agreement with the San Antonio River Authority for the Feasibility Study of Huebner Creek (1st Reading as Required by City Charter) (M&C # 2018-06-05-09 M. Moritz)

Public Works Director Melinda Moritz presented this item for Council consideration of an ordinance authorizing a budget adjustment in the amount of \$285,000 from the Stormwater Fund balance, and to authorize the City Manager to sign a Project Management Plan agreement with the Corp and a cost sharing agreement with SARA, to fund a feasibility study for the flood remediation and bank restoration of Huebner Creek.

Discussion and Possible Action on an Ordinance Authorizing a Budget Adjustment for the Police Department General Fund in the Amount of \$25,577 and the Federal Forfeiture Fund in the amount of \$36,985 for a Total Budget Adjustment of \$62,562 and Acceptance of a Grant in the Amount of \$2,385 from the National Rifle Association (1st Reading Was Read on 06-05-2018 as Required by City Charter) (M&C # 2018-06-05-10 J. Salvaggio)

LVPD Captain Ruben Saucedo presented this budget adjustment for the acceptance of a grant from the National Rifle Association to assist in purchasing new handguns; request Federal Forfeiture Funds to purchase the remaining handguns/holsters and an undercover vehicle, and to properly fund the Police Department to administer the Photographic Traffic Control System and Impound Lot additions to their mission.

Citizens to be Heard

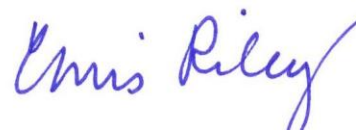
- Lyn Joseph asked what the process was for the speed hump petition.
- Ms. Joseph was directed to staff and the website where she would be provided the Speed Hump Policy.

Adjournment


Mayor Riley announced that the meeting adjourned at 9:40 PM.

These minutes approved by the Leon Valley City Council on the 22nd of June, 2018.

APPROVED



CHRIS RILEY
MAYOR

ATTEST: 
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

