



CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, April 17, 2018

MINUTES

1. **6:00 PM** Call to Order, Determine a Quorum is Present, Pledge of Allegiance.

Attendee Name	Title	Status	Arrived
Chris Riley	Mayor	Present	
Benny Martinez	Mayor Pro Tem	Present	
David Edwards	Council Place 1	Present	
Belinda Ealy	Council Place 2	Present	
Monica Alcocer	Council Place 3	Present	
David Jordan	Council Place 5	Present	

Also present was City Manager Kelly Kuenstler, ACM/HR Director Crystal Caldera, City Secretary Sandra Passailaigue, City Attorney Denise Frederick, Public Works Director Melinda Moritz, Planning and Zoning Director Brandon Melland, Felisha Novan, LVFD Chief Luis Valdez, LVFD Asst. Chief Blake Wade, LVPD Chief Joseph Salvaggio, LVPD Captain Ruben Saucedo, Special Events/Program Coordinator Maribel Mendoza, LVFD Captain Todd Morgan, and several members of the LVFD and LVPD.

Mayor Riley welcomed everyone and asked Scout Gabriel of O'Connor High School who was present for his Citizenship in Community Badge, to lead the Pledge of Allegiance.

Mayor Riley asked for all cell phones to be silenced.

Presentations

Presentation of a Proclamation Declaring May 2018 as National Air Quality Awareness Month as part of the 2018 Walk and Roll Challenge (L. Martin, LVFD Administrative Assistant, Walk and Roll Challenge Officer)

Lisa Martin, LVFD Administrative Assistant gave a brief presentation on the Walk & Roll Challenge.

Mayor Riley presented Ms. Martin with a proclamation declaring May 2018 "National Air Quality Awareness Month" in the City of Leon Valley, TX.

Introduction and Recognition of New Officer Mike Tacquard (Mayor Chris Riley and LVPD Chief Joseph Salvaggio)

LVPD Chief Joseph Salvaggio introduced Administrative Hearing Officer Mike Tacquard. Mayor Riley welcomed Officer Tacquard and presented him with a Certificate of Achievement.

Recognition of Leon Valley Police Department Officer of the Year: Officer Andy Griego, Detective Terry Brooks, Corporal Chad Mandry, and Sergeant Joel Urdiales (Mayor Chris Riley and LVPD Chief Joseph Salvaggio)

LVPD Chief Joseph Salvaggio and Mayor Riley presented awards for Officer of the Year to Officer Andy Griego; Detective of the Year to Detective Terry Brooks; Corporal of the Year to Corporal Chad Mandry, and Sergeant of the Year to Sergeant Joel Urdiales.

Mayor Riley recessed for a small reception in the lobby at 6:32 p.m.

Mayor Riley reconvened the meeting at 6:47 p.m.

Pool Advisory Committee Annual Report (Raymond Diaz, Chair)

Raymond Diaz, Chair of the Leon Valley Pool Advisory Committee presented the Annual Report to the City Council and guests.

Monthly Financial Report - March 2018 (V. Wallace)

Vickie Wallace, Finance Director presented the Monthly Financial Report for March 2018.

City Manager's Report

Approved Committee Minutes for City Council Review.

Upcoming Important Events:

- Next City Council Meeting May 1, 2018, at 6:00 p.m.
- Introduction to Yoga FREE taught by Yoga Seva Institute: Sundays began March 4 and goes through April 29 from 3:00 p.m. - 4:30 p.m. at the Library
- Candidate Forum hosted by the League of Women Voters, Conference Center, April 18, 2018 from 6:00 p.m.-8:00 p.m.
- Library Volunteer Appreciation Event at the library Wednesday, April 18 from 5:00 p.m.-7:00 pm
- Coffee with the Mayor and City Council, Conference Center, Saturday, April 28, 2018, from 9:00 a.m. until 11:00 a.m.
- May 5, 2018 General Election Early Voting, April 23rd - May 1st
- Election Day - Saturday, May 5, 2018
- Library Summer Reading Program Kick Off, Saturday, June 9, 2018, at 10:30 a.m.
- Miscellaneous other events and announcements

City Manager Kelly Kuenstler reminded everyone that the City Manager's Report is posted on the website as well as placed on the table in the foyer for all interested. City

Manager Kuenstler then supplemented that report with new information with: A) Just learned that former First Lady Barbara Bush just passed away; B) Introduced the new Planning & Zoning Director Brandon Melland. C) Thanked Special Events/Program Coordinator Maribel Mendoza for not only updating the City's website but also has put the City on Instagram. Ms. Kuenstler encouraged everyone to go "follow us" on Instagram. D) Asked for City Council to confirm the topics for the April 28th Coffee with the Mayor & City Council. E) Announced that the FEMA Video is on the City's website and encouraged all to watch; and thanked LVFD Chief Luis Valdez and Public Works Director Melinda Moritz, and F) May 7th workshop at the Conference Center with San Antonio City Council Member, Ana Sandoval.

Councilor Benny Martinez pointed out a missing page from the Committee Reports: Board of Adjustment Minutes. City Secretary Sandra Passailaigue stated that it was more than likely an error in scanning and that she would be happy to rescan them and resubmit for acceptance.

Mayor Riley asked for a status on the water rate report. City Manager Kuenstler replied that the results were not in yet.

RESULT:	PRESENTED
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Citizens to Be Heard

- Rita Burnside spoke about cars speeding down Forest Way.
- LVPD Chief informed everyone that he was aware of it and has already increased patrol.
- Councilor David Edwards echoed Ms. Burnside's concern.
- Will Bradshaw asked about the Red Light Camera traffic studies, results, and number of tickets issued.
- City Manager Kuenstler replied that Yes, traffic studies are required and therefore done. LVPD Chief said that in the first month there were 8000 incidents. Some of those were funeral processions

Announcements by the Mayor and Council Members

Councilor David Edwards agreed with the City Manager that it is sad news to hear about Barbara Bush; and said it was great that CoSA City Councilwoman Ana Sandoval would be holding her workshop her in Leon Valley.

Councilor Monica Alcocer asked everyone to "stop talkin trash and pick it up"; also spoke about the hummingbirds and fireflies and encouraged everyone to get out and see them; also reminded everyone to "be kind to one another".

Council Benny Martinez thanked everyone for coming to the meeting; and reminded everyone of the upcoming Chamber Silent Auction.

Councilor David Jordan thanked everyone for coming and said "Go Spurs Go!".

Councilor Belinda Ealy spoke about Fiesta, the Walk and Roll Challenge and the Raw Vegan Society meeting next Saturday.

Mayor Riley thanked everyone for coming tonight; spoke about an upcoming meeting to discuss Bandera Road along with CoSA Ana Sandoval; Mayor Riley asked that everyone join her in signing happy birthday to Councilors Martinez and Jordan.

Councilor Ealy added that the Homestead Fundraiser is this weekend.

CONSENT AGENDA

A motion was made by Councilor Monica Alcocer and seconded by Councilor David Jordan to adopt Consent Agenda Items 6.1a; 6.1b; and 6.2 as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Monica Alcocer, Council Place 3
SECONDER:	David Jordan, Council Place 5
AYES:	Martinez, Edwards, Ealy, Alcocer, Jordan

1. Consideration of the Following City Council Minutes:
 - a. Special Meeting for Executive Session- April 3, 2018 5:30 PM
 - b. Regular Meeting- April 3, 2018 6:00 PM

Consider Approval of Quarterly Investment Report for the Quarter Ended March 31, 2018 (M&C # 2018-04-17-01 V.Wallace)

Ordinance

Discussion and Possible Action on an Ordinance Authorizing the Expenditure of Economic & Community Development Funds in the Amount of \$32,500 to Provide Funding for the Leon Valley 2018 July 4th event; and Authorizing a Budget Adjustment in the Amount of \$32,500. (1st Read was held on 04-03-2018) (M&C # 2018-04-17-02 S. Passailaigue)

Mayor Riley asked City Secretary Sandra Passailaigue if there were any changes since the last meeting to which Ms. Passailaigue replied "No". That being said Mayor Riley asked if there were any citizen comments.

- John Stanley spoke in opposition of the donation and asked about expenses and revenue from last year's event.
 - City Secretary Passailaigue responded with numbers from last year.
- Barbara Briscoe spoke in opposition of the amount of \$32,500
- Marianna Sanchez thanked City Secretary Passailaigue for all her hard work on the event.

A motion was made by Councilor Monica Alcocer to reduce the amount to \$20,000 keeping \$12,500 in reserve only to be used if necessary due to lack of revenue and that the committee can use it without coming back to Council but to count on \$20,000 being

transferred after this ordinance has passed.

City Manager Kuenstler said we would not be able to only transfer a part of the amount and asked Councilor Alcocer to rephrase her motion.

This was followed by a brief discussion. Councilor Alcocer withdrew her motion.

A new motion was made by Councilor Monica Alcocer and seconded by Councilor David Edwards to approve of the \$32,000 as requested but asked that staff try to keep it at \$20,000.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Monica Alcocer, Council Place 3
SECONDER:	David Edwards, Council Place 1
AYES:	Martinez, Edwards, Ealy, Alcocer, Jordan

Discussion and Action on an Ordinance Authorizing a Budget Adjustment from the General Fund Reserve in the Amount of \$1,246,101 to Complete the Funding of the Evers Road Bridge Project (1st read held on April 3, 2018) (M&C # 2018-04-17-03 M. Moritz)

Mayor Riley asked Public Works Director Melinda Moritz if there was any update to which Ms. Moritz replied that the new completion date is somewhere around July 6th.

A motion was made by Councilor David Edwards and seconded by Councilor David Jordan to adopt as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Edwards, Council Place 1
SECONDER:	David Jordan, Council Place 5
AYES:	Martinez, Edwards, Ealy, Alcocer, Jordan

Discussion and Possible Action on an Ordinance Amending the Leon Valley Code of Ordinances to Add Article 4.10 Game Room Establishments (1st Reading was held on 04-03-2018) (M&C # 2018-04-17-04 J. Salvaggio)

LVPD Chief Joseph Salvaggio said that the Citizens Police Advisory Committee unanimously approved this recommendation.

A motion was made by Councilor David Jordan and seconded by Councilor Benny Martinez to adopt as stated.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Jordan, Council Place 5
SECONDER:	Benny Martinez, Mayor Pro Tem
AYES:	Martinez, Edwards, Ealy, Alcocer, Jordan

8. **REGULAR AGENDA**

Presentation of Spring Oak Leaf Collection Program for the City of Leon Valley (M&C # 2018-04-17-05 D.Dimaline)

Public Works Director Melinda Moritz presented with a staff recommendation to implement the Spring Oak Leaf Collection Program.

Councilor David Jordan made a recommendation that the City use every form of social media to educate citizens on options for leaf disposal.

RESULT:	PRESENTED
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Presentation and Discussion on a Request by Property Owner Jonah Obasi, for a Variance to the Leon Valley Code of Ordinances, Article 3.04, Section 3.04.015 for the property located at 7228 Bandera Road (1st Reading as Required by City Charter) (M&C # 2018-04-17-06 F. Novan)

Felisha Novan, Community Development presented this item on behalf of property owner Jonah Obasi who is requesting to be allowed to have a temporary construction sign in place for a period of three months prior to the start of his construction of a new shopping center, to be located at 7228 Bandera Road. The code only allows temporary or construction signs to be in place for a period of five days prior to construction. Mr. Obasi states that he needs to have more advertising of the commencement of his construction in order to entice new tenants.

The presentation was followed by a brief discussion.

RESULT:	FIRST READ
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Presentation and Discussion on an Amendment to the City of Leon Valley Code of Ordinances, Appendix A - Article A10.000 "Emergency Medical Services Fees" (1st Reading as Required by City Charter) (M&C # 2018-04-17-07 L. Martin)

Lisa Martin, LVFD Administrative Assistant presented this item by saying that the Leon Valley Emergency Medical Services (EMS) has not raised rates for 10 years. The current fee structure is no longer a compatible billing structure with many insurance companies. This incompatible structure is also among the lowest fees in the region, and does not support the rising cost of EMS supplies and services. The purpose of the presentation is to propose a rate increase that is compatible with regional EMS providers, Insurance services,

and supports the needs of EMS.

- Barbara Briscoe spoke about her billing experience and asked questions regarding department procedures.

The presentation was followed by discussion.

RESULT:	FIRST READ
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Presentation and Discussion on a Request by Property Owner Alberto Milmo, for a Variance to the Leon Valley Code of Ordinances, Article 3.04, Section 3.04.011 for 6007 Grissom Road (1st Reading as Required by City Charter). (M&C # 2018-04-17-08 F. Novan)

Felisha Novan, Community Development presented this item on behalf of property owner Alberto Milmo who is requesting a variance to the landscaping buffer requirement for a proposed pole sign. Instead of the landscaping required by Code, Dr. Milmo is proposing to install a decorative wall between the pole sign and the street, to be located at 6007 Grissom Road. Mr. Milmo states this is due to the geography of the lot and drainage structures before and behind the proposed sign. The Board of Adjustment heard and approved of this case at their March 15, 2018 meeting, stating that due to the physical circumstances of the lot, a landscape buffer would not be possible; however, this regulation is also in Chapter 3 of the Leon Valley Code of Ordinances, and therefore, he must seek a variance from the City Council as well.

The applicant was not present. There was a consensus among members of City Council that the applicant be present at the second reading.

- Cassie Rowse asked about the amendment regarding pole sign location.

The presentation was followed by a brief discussion.

RESULT:	FIRST READ
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Presentation and Discussion on an Amendment of Ordinance No. 2018-24 to Correct the Budget Adjustment from the General Fund to the Stormwater Fund In The Amount of \$123,724.43 to Fund the Drainage Improvement CDBG Project at Huebner and Timberhill; and Authorizing a Budget Adjustment in the Amount of \$123,724.43 to the Stormwater Fund (1st Read as required by City Charter) (M&C # 2018-04-17-09 M. Moritz)

Public Works Director Melinda Moritz presented this item seeking City Council approval of an ordinance amending Ordinance No. 2018-24, which incorrectly authorized a budget

adjustment from the General Fund in the amount of \$123,724.43, to fund the construction of drainage improvements at Huebner and Timberhill. The fund that the budget adjustment should have come from was the Stormwater Fund.

After the presentation there was a brief discussion.

RESULT:	FIRST READ
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Presentation and Discussion on an Ordinance Revising the Leon Valley Code of Ordinances, Chapter 1 General Provisions, Article 1.06 Boards, Commissions, and Committees, to Create a New Article 1.06.006 Board Appointments and Succession (1st read as required by City Charter) (M&C # 2018-04-17-10 M. Moritz)

Public Works Director Melinda Moritz presented this item seeking City Council consideration of an ordinance revising Chapter 1 General Provisions, Article 1.06 Boards, Commissions, and Committees by adding a new section to Article 1.06, being Article 1.06.006 Board Appointments and Succession.

Public Works Director Moritz concluded the presentation adding that on March 27, 2018, the Zoning Commission recommended unanimous approval of the proposed ordinance.

This was followed by a brief discussion.

RESULT:	FIRST READ
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Citizens to be Heard

There were no citizen comments

The City Council reconvened back into Executive Session at 9:53 p.m.

Adjournment

Mayor Riley announced that the meeting adjourned at 10:53 PM.

These minutes approved by the Leon Valley City Council on the 15th of May, 2018.

APPROVED


CHRIS RILEY
MAYOR

ATTEST:





SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY