

CITY OF LEON VALLEY CITY COUNCIL REGULAR MEETING

Leon Valley City Council Chambers 6400 El Verde Road, Leon Valley, TX 78238 Tuesday, February 6, 2018

MINUTES

1. **6:00 PM** Call to Order, Determine a Quorum is Present, Pledge of Allegiance.

Attendee Name	Title	Status	Arrived
Chris Riley	Mayor	Present	
Benny Martinez	Mayor Pro Tem	Present	
David Edwards	Council Place 1	Present	
Belinda Ealy	Council Place 2	Present	
Monica Alcocer	Council Place 3	Present	
David Jordan	Council Place 5	Present	

Also present was City Manager Kelly Kuenstler, ACM/HR Director Crystal Caldera, City Secretary Saundra Passailaigue, City Attorney Denise Frederick, LVPD Chief Joseph Salvaggio, LVFD Chief Luis Valdez, Finance Director Vickie Wallace, Assistant Finance Director Ashley Wayman, LVPD Lieutenant David Anderson, Assistant Public Works Director David Dimaline and Director of Special Events Maribel Mendoza. Mayor Riley welcomed everyone and led the Pledge of Allegiance.

Presentations

Presentation and Discussion on New Fall Prevention Program in Leon Valley (M&C # 2018-02-06-01 E. Garcia)

LVFD Firefighter/Paramedic Eli Garcia gave presentation on a Fall Prevention Program. Dr. Craig Manifold, Leon Valley Medical Director; Gina Dawson - Director for Physical Therapy with Methodist hospital; and Tracy Zerkle - Associate Director with Oasis were present to answer any questions.

This is a new program being introduced by the LVFD.

RESULT: PRESENTED

City Manager's Report

City Manager Kuenstler reminded everyone that the City Manager's Report is posted on the website as well as placed on the table in the foyer for all interested. City Manager Kuenstler then supplemented that report with new information with a) made a correction to the

presentation regarding the contract with Fire Recovery, LLC by the LVFD during the last City Council meeting. In Chief Valdez's presentation he stated that the estimate in recovery to the City of Leon Valley was 80% and the commission to be paid to the company was 20%. This is true; however he provided a breakdown estimate that presented a total of \$54,544 in recovery to the City, when in fact that did not take into account the 20% commission to the company, Fire Recovery LLC. The correct estimate to the City of Leon Valley as presented in annual revenue is \$43,635. This information is being brought to the City Council this evening in the interests of total transparency, to correct a staff error from last meeting and to create a record showing the revenue correction. b) LVFD raised \$4,000 for the Cystic Fibrosis Foundation and was first place in monies raised for this cause at the annual Tower Climb. LVFD came in third place in the actual timed event with 16 firefighters participating in the climb and one LVPD officer. c) The gas contractor for the Evers Road Bridge contractor has delivered his entire gas main piping and the gas main work is expected to begin on February 8th. The sidewalks directly in front to f the library and in front of the bus stop have been torn out temporarily so there is no more pedestrian access in this area for the time being. Sidewalks will have to be rebuilt and we encourage all to stay out of the work area. d) An announcement went out on social media that Waste Management will be issuing refunds by the end of February and also refunds for any resident who paid the \$5.00 late fee. e) As of today, we now have two red light cameras up and running. We still expect all cameras to be operable by February 20th.

Approved Minutes from Committees

Upcoming Important Events:

Citizens to Be Heard

None

Announcements by the Mayor and Council Members

- Council Member David Edwards said it was great to see so many at the Town Hall Meeting.
- Council Member Monica Alcocer thanked everyone for attending tonight's meeting.
 Thanked City Staff for all their hard work on the recent packets. Asked everyone to "be kind to one another" and to "critique positively".
- Council Member Benny Martinez echoed the previous comments and said that the Council "got good advice and direction at the Town Hall Meeting".
- Council Member David Jordan thanked everyone for coming out and yelled out..."Eagles Win!"
- Council Member Belinda Ealy also thanked everyone for coming out to the Town Hall meeting; announced that she would not be seeking re-election this year; and announced the next Raw Vegan meeting on February 17th.
- Mayor Riley said kudos to everyone regarding the Town Hall meeting and said that the Strategic Plan report is coming at the next Coffee with the Mayor and Council. Lastly, Mayor Riley said she would like to develop a criterion to prioritize new ordinances coming to City Council and perhaps some of them go through committees for review prior to Council consideration.

CONSENT AGENDA

RESULT: ADOPTED [UNANIMOUS]

MOVER: Monica Alcocer, Council Place 3

SECONDER: Belinda Ealy, Council Place 2

AYES: Martinez, Edwards, Ealy, Alcocer, Jordan

1. Consideration of the Following City Council Minutes:

a. Workshop- January 4, 2018 5:30 PM

b. Special Meeting- January 23, 2018 6:00 PM

Consider Approval of Quarterly Investment Report for the Quarter Ended December 31, 2017 (M&C # 2018-02-06-02 V. Wallace)

Discuss and Consider Possible Action Moving Catherine Rowse from Alternate #1 to Place 5 on the Leon Valley Zoning Commission; Appointing Edward Alonzo as Alternate #1 on the Leon Valley Zoning Commission; and Appointing Patricia Manea as Alternate #3 on the Leon Valley Board of Adjustment (M&C # 2018-02-06-03 S. Passailaigue)

Ordinance

Discussion and Possible Action on a 2nd Reading of an Ordinance the Establishment And Implementation Of A Program To Charge Mitigation Rates For The Deployment Of Emergency And Non-Emergency Services By The Leon Valley Fire Department; And Authorizing The City Manager To Negotiate And Execute An Agreement With Fire Recovery USA, LLC For Billing And Collection Services. (1st Reading was held on January 23rd) (M&C # 2018-02-06-04 L. Valdez)

A motion was made by Council Member Benny Martinez and seconded by Council Member David Jordan to adopt the ordinance as presented.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Benny Martinez, Mayor Pro Tem

SECONDER: David Jordan, Council Place 5

AYES: Martinez, Edwards, Ealy, Alcocer, Jordan

Discussion and Possible Action on a 2nd Reading of an Ordinance Amending the City of Leon Valley Code of Ordinances Chapter 8, Article 08.008 Junked Vehicles to Provide the City More Latitude to Remove, Store and Dispose of Junked Vehicles (1st Reading was held on January 23rd) (M&C # 2018-02-06-05 J. Salvaggio)

LVPD Chief Joseph Salvaggio presented the item noting an amendment to the 2nd reading of proposed ordinance Section 2. B (5) to read: *(5) Outside storage of junk vehicles at any business is prohibited unless allowed outright by the City of Leon Valley Code of Ordinances, or City Council approves a Special Use Permit under the present zoning or approves an application for rezoning.*

A motion was made by Council Member Monica Alcocer and seconded by Council Member David Jordan to adopt the ordinance as amended.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Monica Alcocer, Council Place 3

SECONDER: David Jordan, Council Place 5

AYES: Martinez, Edwards, Ealy, Alcocer, Jordan

Discussion and Possible Action on a 2nd Reading of an Ordinance Amending Ordinance 2017-19 Impound Lot to Comply With New State Law, Correspond with Amended Junked Vehicle Ordinance, Allow Discretion for Use of the City and Waive Towing Fees (1st Reading was held on January 23rd) (M&C # 2018-02-06-06 J. Salvaggio)

LVPD Chief Joseph Salvaggio presented the item noting an amendment to the 2nd reading of proposed ordinance Section 2. (a) changing twenty-one (21) calendar days to thirty (30) calendar days.

A motion was made by Council Member Monica Alcocer and seconded by Council Member David Edwards to adopt the ordinance as amended.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Monica Alcocer, Council Place 3

SECONDER: David Edwards, Council Place 1

AYES: Martinez, Edwards, Ealy, Alcocer, Jordan

Discussion and Possible Action on a 2nd Reading of an Ordinance Amending the City of Leon Valley Code of Ordinances, Chapter 8 Offenses and Nuisances, Article 8.03 Graffiti, Section 08.03.074 Removal Record, 08.03.075 Notice To Remove, 08.03.076 Hearing, And 08.03.077 Abatement By City; and Collection Of City's Expenses. (1st Reading was held January 23rd) (M&C # 2018-02-06-07 J. Salvaggio)

A motion was made by Council Member Monica Alcocer and seconded by Council Member Benny Martinez to adopt as presented.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Monica Alcocer, Council Place 3

SECONDER: Benny Martinez, Mayor Pro Tem

AYES: Martinez, Edwards, Ealy, Alcocer, Jordan

Discussion and Possible Action on a 2nd Reading of an Ordinance Amending the Leon Valley Code of Ordinances to Add Article 4.09 Massage Establishments (1st Reading was held January 23rd) (M&C # 2018-02-06-08 J. Salvaggio)

A motion was made by Council Member David Edwards and seconded by Council Member David Jordan to adopt the ordinance as presented.

RESULT: ADOPTED [UNANIMOUS]

MOVER: David Edwards, Council Place 1

SECONDER: David Jordan, Council Place 5

AYES: Martinez, Edwards, Ealy, Alcocer, Jordan

Discussion and Possible Action on a 2nd Reading of an Ordinance Amending the City of Leon Valley Code of Ordinances to Article 4.10 Fortune Telling (1st Reading was held on January 23rd) (M&C # 2018-02-06-09 J. Salvaggio)

A motion was made by Council Member Monica Alcocer and seconded by Council Member Belinda Ealy to adopt the ordinance as presented.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Monica Alcocer, Council Place 3
SECONDER: Belinda Ealy, Council Place 2

AYES: Martinez, Edwards, Ealy, Alcocer, Jordan

8. **REGULAR AGENDA**

Discuss, Consider, and Possible Action on the Approval of Comprehensive Annual Financial Report (Audit) for Fiscal Year 2017 (M&C #2018-02-06-10 V.Wallace and Debbie Fraser, CPA)

Debbie Fraser, CPA Armstrong, Vaughan and Associates, P. C. presented the Comprehensive Annual Financial Report (Audit).

A motion was made by Council Member Monica Alcocer and seconded by Council Member David Edwards to approve as presented.

RESULT: APPROVED [UNANIMOUS]
MOVER: Monica Alcocer, Council Place 3
SECONDER: David Edwards, Council Place 1

AYES: Martinez, Edwards, Ealy, Alcocer, Jordan

Presentation and Possible Action on an Ordinance Approving the Hike & Bike Trail Grading Plan and Trail Alignment (2nd Reading as Required by City Charter) (M&C # 2018-02-20-02 F. Novan)

Assistant Community Development Director Felicia Novan presented the current recommendation from the Hike & Bike Trail Advisory Committee seeking City Council approval so that they can move forward with research and recommending action on the Hike & Bike Trail.

Mayor Riley thanked Hike & Bike Committee Chair Matthew Hodde for all he and his committee have done on this project.

Public Works Director Melinda Moritz will bring back more information regarding the cost of engineering fees at the 2nd reading on February 20th.

RESULT: FIRST READ Next: 2/20/2018 6:00 PM

Public Hearing, Discussion and Possible Action to Consider an Ordinance Declaring a Public Nuisance and Issuing an Order in Accordance with Article 3.12 Substandard Buildings of Chapter 3 Building Regulations of the City Code of Ordinances, for the Property Located at 6643 Grist Mill, Leon Valley, Texas (Emergency Ordinance)Only 1 Reading Required). (M&C # 2018-02-06-12 N. Nixon-Mendez)

Community Development Director Nina Nixon-Mendez prefaced the item informing the City Council that the property owner emailed her just prior to this meeting that the property had been sold. However, City Attorney Denise Frederick advised the City Council that until proof of the sale was available, the public hearing should continue as posted.

Community Development Director Nixon-Mendez presented the item for to conduct a public hearing and for discussion and possible action to consider an ordinance declaring a public nuisance and issuing an order in accordance with Article 3.12 Substandard Buildings of Chapter 3 Building Regulations of the City Code of Ordinances, for the property located at 6643 Grist Mill, Leon Valley, Texas.

The public hearing is being held to determine whether the property located at 6643 Grist Mill constitutes a public nuisance in need of abatement. A fire burned the single-family home in June, 2016.

Mayor Riley opened the public hearing at 7:56 p.m.

There being no comments from the public, Mayor Riley closed the public hearing at 7:56 p.m.

A motion was made by Council Member Benny Martinez and seconded by Council Member David Jordan to grant the ordinance declaring a public nuisance and issuing an order in accordance with Article 3.12 Substandard Buildings of Chapter 3 as presented.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Benny Martinez, Mayor Pro Tem

SECONDER: David Jordan, Council Place 5

AYES: Martinez, Edwards, Ealy, Alcocer, Jordan

Presentation and Possible Action on an Ordinance Granting Specific Use Permit #2017-281 to Crystal Covino of the San Antonio Aquarium, LLC for the Operation of an "Entertainment-Outdoor" Facility in a B-3 (Commercial) Commercial/Industrial Overlay Zoning District, Generally Located at 6320 Bandera Road, being 5.6 acres known as CB 4429H (Lincoln Mercury Subdivision) BLK 1 LOT 6 (2nd Reading as Required by the Leon Valley Charter) (M&C # 2018-02-20-04 N. Nixon-Mendez)

Community Development Director Nina Nixon-Mendez presented this item for discussion and possible action on an ordinance granting Specific Use Permit #2017-281 to Crystal Covino of the San Antonio Aquarium, LLC, for the operation of an "Entertainment - Outdoor" Facility, in a B-3 (Commercial) Commercial Industrial Overlay Zoning District, generally located at 6320 Bandera Road, being 5.6 acres known as CB 4429H (Lincoln Mercury Subdivision) Block 1 Lot 6. The public hearing and 1st Reading of the Ordinance was held on February 6, 2018.

Zoning Commission Chair Hal Burnside reported that the Zoning Commission heard the case and recommend denial of the request. Of the seven (7) commissioners present at the meeting, six (6) were in favor of the denial and one (1) was opposed.

Community Development Director Nina Nixon-Mendez presented the recommendations if City Council did approve the request. Those conditions were:

- Roller coaster, merry-go-round, splash pad and any live animal exhibits including the aviary, caiman, pony rides and stabling shall be setback a minimum of 25 feet from the rear property line to provide for a buffer from the Ridge at Leon Valley Subdivision in accordance with the zoning code.
- Splash pad -Splash pad surfaces shall slope to a drain; perimeter of pad shall be designed to prevent water entering from the surrounding areas (parking lots, Bandera Road). If water is allowed to be retained for a short period of time, the depth of the retained water based shall not exceed 15 cm. Surfaces shall be readily cleaned and sanitized. Back-flow preventers shall be provided on water supply lines. Where electricity is used, ensure ground fault circuit interrupters are functional. For non-recirculating systems, the splash pad surface shall be drained and disinfected between daily uses. If recirculation is provided, the splash pad shall be maintained with adequate filtration and disinfectant 24 hours per day unless the water is drained. Persons under 18 years of age using splash pad shall be supervised by parents, guardians, or an adult 18 years of age or older. A sign that water is not intended for drinking

shall be posted at the site. If splash pad becomes contaminated due to fouling, the splash pad and any equipment used shall be cleaned and disinfected in accordance with the Centers for Disease Control and Prevention's "Fecal Incident Response Recommendation for Pool Staff."

- Live animal exhibits Outdoor animal exhibits shall have underground drainage. All exhibits with live animals shall be washed down daily, with fecal and food materials manually removed or washed into an on-site drain. Strainer baskets must be placed in the drain to catch large particles which shall be emptied into garbage container. Waste shall be removed weekly to an off-site composting site. Waste storage areas shall be enclosed and kept free of flies and rodents. Any drainage from animal exhibits shall be diverted away from drainage easements and waterway. Waste storage areas shall be placed a distance of 50 feet from all property lines, or other outdoor entertainment activities. Dumpsters must be positioned at the stable for temporary stall waste storage (no trash or garbage). Dumpsters shall be sized so that the contents are emptied at least weekly. The dumpster storage site must be screened from view with vegetation or fencing.
- Compliance with all city codes, including 8 ft. vision proof fence, parking, landscaping and fire code requirements.
- Obtain a building permit.

Crystal Covino of the San Antonio Aquarium, LLC was present to answer questions.

It was discussed and approved to move forward with a Rule 11 and Council Member Monica Alcocer asked that staff and Ms. Covino get together and come up with an agreement to present at the February 20th meeting. Mayor Riley asked for an emphasis on health, safety and the fire lanes.

Council Member Benny Martinez asked that the gate on Thistle be locked as it was supposed to be. Ms. Covino said she would make sure of that.

Mayor Riley opened the public hearing at 8:50 p.m.

There being no public comment, Mayor Riley closed the public hearing at 8:50 p.m.

RESULT: FIRST READ Next: 2/20/2018 6:00 PM

Public Hearing, Presentation and Discussion on a 1st Reading of an Ordinance Granting Specific Use Permit #2017-283 to Jenn Roldan, U-Haul Company of San Antonio to Allow the Use of an "Auto and Boat Storage," for a Proposed Self-Storage Facility in a B-3 (Commercial) Zoning District and Zoning Case 2017-402b Rezoning the Property from the Sustainability Overlay District to the Commercial Industrial Overlay District, being 3.53 acres on Grissom Road, described as Lot 103, Blk 101, CB 4433 located on Grissom Road. (1st Reading as Required by the Leon Valley Charter) - Withdrawn (M&C # 2018-02-06-14 F. Novan)

Assistant Community Development Director Felisha Novan updated the City Council on news that she had just received prior to this meeting that the requestor wants to withdraw this application and submit a new application.

There is a six (6) month wait to reapply to which Council Member Benny Martinez said should be changed as this is the first time this provision has been imposed. Public Works Director Melinda Moritz stepped up to the podium and informed City Council that it has been imposed many times and that this provision has been in the Code since the 1980's. Mayor Riley asked Director Moritz to research that and bring that information back so Council Member Martinez could hear it.

Property owner, Manuel Rubio spoke on behalf of the requestor and said that the request is "allowed by right."

Mayor Riley, upon the advice of City Attorney Denise Frederick, opened the public hearing at 9:10 p.m.

At 9:10 p.m. the City Council shall meet in Executive Session to discuss the following: Section 551.071 Consultation with Attorney regarding council meeting procedure, in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Local Government Code.

The City Council reconvened into Open Session at 9:19 p.m.

Mayor Riley closed the public hearing at 9:19 p.m.

The City Council pulled the item from the agenda because the applicant wants to amend his request.

Presentation and Possible Action on an Ordinance Authorizing the Continued Closure of Evers Road until Completion of the Evers Road Multi-Culvert Crossing Project (2nd Reading as Required by City Charter) (M&C # 2018-02-20-05 M. Moritz)

Public Works Director Melinda Moritz presented this item for the purpose of City Council consideration of an ordinance that would allow the contractor J3 Company to leave Evers Road closed through the remainder of the construction of the Evers Road crossing project.

The demolition/construction of the Evers Road low water crossing over Huebner Creek began on January 10, 2017. The contractor has a deadline of August 30th to complete this project. After speaking with them and receiving a copy of their proposed schedule, they are asking if they can leave Evers Road closed for most of the remainder of the project. They state that by leaving the road closed, they will be able to open the road completely by June, weather permitting, and reduce the cost of additional barricades and costs for lane opening and closing methods by approximately \$20,000. There will still be construction ongoing until final completion.

The continued closure would also facilitate smoother travel for citizens and less congestion for the surrounding area. Opening the street up to two lane traffic will limit access to Evers Road by the residents living in the Sun Valley, Grass Valley, Canterfield, and portion of Forest Oaks neighborhoods, as traffic will back up on Evers Road while vehicles try to merge from two lanes to one lane across the bridge during rush hour.

RESULT: FIRST READ Next: 2/20/2018 6:00 PM

Presentation and Possible Action on an Ordinance Accepting the Texas Office of the Governor (OOG) Grant Award and Adjusting and Increasing the General Fund Budget in the amount of \$23,850 for Ballistic Rifle Armor Carriers (2nd Reading as Required by the Leon Valley Charter) (M&C # 2018-02-20-06 J. Salvaggio)

LVPD Chief Joseph Salvaggio presented a proposed budget adjustment is to accept the Texas Office of the Governor (OOG) Grant of \$23,850 to purchase ballistic rifle armor and carriers for all officers on the Leon Valley Police Department.

RESULT: FIRST READ Next: 2/20/2018 6:00 PM

Presentation and Possible Action on an Ordinance Authorizing a Budget Adjustment in the FY 2017-2018 General Fund Budget in the Amount \$1,840.25 to Reimburse Northstar Sports, LLC for ECDAC Signage. (2nd Reading as Required by City Charter) (M&C # 2018-02-20-07 K. Kuenstler)

City Manager Kelly Kuenstler presented this item for the purpose of City Council to consideration of a partial signage reimbursement for a property located at 7007 Bandera Road, specifically Northstar Sports, LLC.

RESULT: FIRST READ Next: 2/20/2018 6:00 PM

Presentation and Possible Action on an Ordinance Authorizing a Budget Adjustment in the Amount of \$17,500 for a Mowing Tractor (2nd Reading as Required by the Leon Valley Charter) (M&C # 2018-02-20-03 M. Moritz)

Public Works Director Melinda Moritz presented this item to request approval of an ordinance authorizing a budget adjustment in the amount of \$17,500 to purchase a new mowing tractor and shredder. This equipment will be used to mow all creeks, drains, and some right-of-ways.

The purchase of a replacement tractor and shredder was authorized in the amount of \$30,000 in the FY 2017-18 Stormwater budget. It was anticipated that we would be able to purchase them for that amount; however, after requesting numerous quotes, we were unable to find this equipment at this price. Therefore, we are requesting approval of a budget adjustment in the amount of \$17,500 to purchase a new mowing tractor and shredder.

The current tractor is a 2003 Case 75 horsepower (hp) and was purchased used. The PTO (power take off) shaft continues to malfunction, has been repaired on numerous occasions, and parts are becoming hard to find. The shredder was purchased in 1997 and cannot be repaired any further, due to the number and positions of the repair welds and continued metal fatigue. The jumper plate had to be welded, as we were unable to find replacement parts. In addition, this shredder does not have flexible wings, which causes the operator to have to drive the tractor up onto the embankments, which has caused the tractor to flip on its side in the past.

When a crew member is mowing creeks and drains, they come into contact with beehives, wasp nests, and other insects. The actions of the shredder and tractor kick up dust, dirt and debris. In addition, mowing usually takes place during the intense heat of the summer months. A fully enclosed tractor would prevent the crew member from being stung by insects, from accumulating dirt and debris on their bodies and clothing, and would offer relief from the heat with air conditioning.

The shredder we are proposing to buy will be a "flex-wing" or "bat-wing" type shredder. This will allow the crew to mow the banks of the creeks, but allow the tractor to stay flat, assuring the safety of the crew member. This type of shredder will improve efficiency by reducing mowing time. To pull this shredder and navigate the creek beds, it is recommended that we purchase a tractor that has at least a 75 hp engine.

Council Member Monica Alcocer asked that a price quote from Kubota be brought to Council at the 2nd reading.

RESULT: FIRST READ Next: 2/20/2018 6:00 PM

Presentation, Discussion and Possible Action the Juvenile Curfew Ordinance Review and Renewal Ordinance (Emergency Ordinance Only 1 Reading Required) (M&C # 2018-02-06-19 S. Passailaique)

City Secretary Saundra Passailaigue presented this item because the State Legislature mandates a three-year review of the juvenile curfew, reference in V. T. C. A. Local Government Code 370.002.

Council Member Monica Alcocer asked that the time daylight hours for middle school be changed to 9:30 a.m. to 3:30 p.m.

A motion was made by Council Member Monica Alcocer and seconded by Council Member David Jordan to adopt the ordinance with the amendment to daylight hours as discussed.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Monica Alcocer, Council Place 3
SECONDER: David Jordan, Council Place 5

AYES: Martinez, Edwards, Ealy, Alcocer, Jordan

Citizens to be Heard

None

Adjournment

Mayor Riley announced that the meeting adjourned at 9:45 PM.

These minutes approved by the Leon Valley City Council on the 20th of February, 2018.

APPROVED

HRIS RILEY/

MAYOR

ATTEST: SAUNDRA PASSAILAIGUE, TRMC

CITY SECRETARY