



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, July 16, 2019

MINUTES

6:00 PM Call to Order, Determine a Quorum is Present, Pledge of Allegiance.

Attendee Name	Organization	Title	Status	Arrived
Chris Riley	City of Leon Valley	Mayor	Present	
Monica Alcocer	City of Leon Valley	Mayor Pro-Tem, Council Place 3	Present	
Donna Charles	City of Leon Valley	Council Place 1	Present	
Catherine Rodriguez	City of Leon Valley	Council Place 2	Present	
Benny Martinez	City of Leon Valley	Council Place 4	Present	
Will Bradshaw	City of Leon Valley	Council Place 5	Present	

Also present was ACM/HR Director Crystal Caldera, City Secretary Sandra Passailaigue, City Attorney Denise Frederick, Public Works Director Melinda Moritz, Assistant Public Works Director David Dimaline, Finance Director Vickie Wallace, Assistant Finance Director Ashley Wayman, Planning & Zoning Director Brandon Melland, LVPD Assistant Chief Ruben Saucedo, LVFD Administrative Assistant Lisa Martin, and various LVPD staff.

Mayor Riley announced a quorum present and that City Manager Kelly Kuenstler is out of town and will not be present this evening as she is out for the birth of her first grandchild.

Mayor Riley asked that everyone stand and join her in the Pledge of Allegiance. After the Pledge of Allegiance, Mayor Riley asked everyone to silence their cell phones; and reminded guests to step outside of Council Chambers if they wished to speak with their neighbors; refrain from any outbursts.

Lastly, Mayor Riley announced that the City of Leon Valley's local rules allow for citizens input at any point on the agenda but asked that those wanting to speak wait until after staff speaks and Council members have had their discussion. Mayor asked that those wanting to speak raise their hand and she would be more than happy to call on them.

Mayor Riley announced that both the Fire Chief and the Assistant Fire Chief were out on a call so Item 2.1 would have to wait until they return.

Mayor Riley also announced that City Secretary Sandra Passailaigue requested on behalf of Planning & Zoning Director Brandon Melland to move Item 8.4 to be heard first under the Regular Agenda before Item 8.1 because of guests present for that item. Members of City Council agreed to this.

PRESENTATIONS

Presentation of the Monthly Financial Report Ending June 30th, 2019 (Ashley Wayman, Assistant Finance Director)

Assistant Finance Director Ashley Wayman presented the Monthly Financial Report ending June 30, 2019.

- Johnny Garrett - asked about a light table that is in the proposed budget for Community Development; and about the Home Rule Charter being printed and mailed out in English and Spanish.
- Phillip Riddle - asked about the employee pension program.

RESULT:	PRESENTED
----------------	------------------

Receive a Presentation and Provide Feedback, Regarding a Potential Mixed Use Development on Approximately 3 Acres Generally Located at 6758 Poss Road (M&C # 2019-07-16-01 D. Smith)

David Smith, Zoning Commission Chairman gave a brief presentation on a potential mixed-use development on approximately three (3) acres located at 6758 Poss Road.

Property developer Samir Shahadi was present but his partner Azim Fancy was unable to attend this evening. Mr. Shahadi said he was looking for feedback from City Council.

Councilor Monica Alcocer asked Planning & Zoning Director Brandon Melland about possible variances.

There was a consensus among members of City Council to move forward with the lofts.

RESULT:	PRESENTED
----------------	------------------

CITY MANAGER'S REPORT

ACM/HR Director Crystal Caldera reminded everyone that the City Manager's Report is posted on the website as well as placed on the table in the foyer for all interested. City Manager Kuenstler then supplemented that report with new information with: a) there is a sink hole at Evers and Wurzbach that was occurred when the contractor working on the San Antonio side of Evers Road hit a large water main. SAWS is working to get this repaired; b) there is no e-coli in the Leon Valley drinking water; c) and lastly, the Leon Valley Police Department Citizens Police Advisory Committee will be meeting tomorrow at 6:00 p.m.

Mayor Riley asked Ms. Caldera to send out a special ENews regarding the Coffee with the Mayor & City Council as well as the topics; and to also add it to the City website.

Upcoming Important Events:

- Next Regular City Council Meeting Tuesday, August 6, 2019, at 6:00 p.m. in Council Chambers.
- Leon Valley Crime Control & Prevention District Board of Directors Meeting, Tuesday, August 6, 2019, at 5:30 p.m. in Council Chambers.
- Summer Reading Wrap Up Event, Saturday, July 20, 2019, at 10:30 a.m., at the Leon Valley Public Library.
- Coffee with the Mayor and City Council, Saturday, July 20, 2019, from 9:00 a.m. until 11:00 a.m. in the Council Chambers.
- Fortnite Dance Event, (learn Fortnite dances from SMASH) Friday, July 26, 2019, from 2:00 p.m. to 3:00 p.m., at the Leon Valley Conference Center
- Neighborhood Renewal Program, Saturday, July 27, 2019, from 8:00 a.m. to noon, at 7043 Autumn Chase. Volunteers Welcome!
- Texas LEGO Users Group San Antonio "Space Display" with LEGO Building sponsored by LEGO Corporate, Saturday, September 7, 2019, from 10:00 a.m. - 2:00 p.m.; and Sunday, September 8, 2019, from 2:00 p.m. - 6:00 p.m. at the Leon Valley Public Library.
- Grandparent's Day Concert featuring Beethoven Concert Band - Sunday, September 8th, 2019, Time: TBA
- Soap Box Derby, Saturday, October 12, 2019, from 8:00 a.m. until 5:00 p.m. on Evers Road and the Leon Valley Community and Conference Centers.
- Halloween Party October 26, 2019, at the Leon Valley Community Center and Leon Valley Library from 9:00 a.m. to 2:00 p.m. Events are as followed: 9:00 a.m. - 12:00 p.m. Arbor Day Tree Adoption on the Community Center Porch, 9:00 a.m. - 2:00 p.m. Trash to Treasure sale at the Community Center by Northwest Seniors, 10:00 a.m. - 11:00 a.m. Pet Costume Contest on the Grass area in front of the Community Center, 10:00 a.m. - 12:00 p.m. Library Halloween Fall Festival.
- Coffee with the Mayor and City Council, Saturday, October 19, 2019, from 9:00 a.m. until 11:00 a.m. at the Conference Center.
- Annual Christmas Tree Lighting December 2, 2019, at 5:30 p.m. at the Leon Valley Conference Center.
- Annual Breakfast with Santa on December 7, 2019, at the Community Center Sponsored by the Friends of the Leon Valley Public Library and the Leon Valley Public Library from 8:00 a.m. - 10:30 a.m.
- Miscellaneous other events and announcements.

RESULT:	PRESENTED
----------------	------------------

CITIZENS TO BE HEARD

None

ANNOUNCEMENTS BY THE MAYOR AND COUNCIL MEMBERS

- Councilor Donna Charles thanked everyone for coming this evening and for their

presentations; was out of town taking care of her brother but is glad she is back.

- Councilor Catherine Rodriguez seconded what Councilor Charles; and then thanked everyone who worked during the July 4th event.
- Councilor Monica Alcocer said she was glad we "dodged a bullet with the sink hole"; thanked everyone for coming and for their interest in the City.
- Councilor Benny Martinez thanked everyone for coming tonight, for everyone on the internet, and for the support he has received.
- Councilor Will Bradshaw thanked everyone for their interest in City matters.
- Mayor Chris Riley reminded everyone of the July 20th Coffee with the Mayor & City Council at the Conference Center from 9:00 a.m. to 11:00 a.m., and announced that the 3.12 meeting has been rescheduled for this Thursday and Friday if needed.

CONSENT AGENDA

A motion was made by Councilor Monica Alcocer and seconded by Councilor Catherine Rodriguez to approve Consent Agenda Items 6.1 through 6.5 as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Monica Alcocer, Mayor Pro-Tem, Council Place 3
SECONDER:	Catherine Rodriguez, Council Place 2
AYES:	Monica Alcocer, Donna Charles, Catherine Rodriguez, Benny Martinez, Will Bradshaw

Acceptance of Committee Minutes:

- 06-10-2019 Sign Code Update Advisory Committee Minutes

Discussion and Possible Action of the Quarterly Investment Report for the Quarter Ending June 30th, 2019 (M&C # 2019-07-16-02 V. Wallace)

Presentation, Discussion, and Possible Action to Approve a Resolution Awarding a Bid and Authorizing the City Manager to Sign a Contract with Clark Construction, Inc., in the Amount of \$437,398.00, with 15% For Contingency, for the Year 2 Street Maintenance Project. (M&C # 2019-07-16-03 D. Dimaline)

Presentation, Discussion, and Possible Action to Approve a Resolution Awarding a Bid and Authorizing the City Manager to Sign a Contract with Pronto Sandblasting and Coating in the Amount of \$203,630.00, with 15% For Contingency, for the Evers at Seneca Sidewalk Extension Project. (M&C # 2019-07-16-04 M. Moritz)

Presentation, Discussion, and Consider Approval of a Resolution Awarding a Bid in the Amount of \$293,665.00 and Authorizing the City Manager to Enter into a Contract with R. L. Jones, L.P. for the Construction of Water and Sewer Improvements on Blacksmith and Wagon Spoke Streets. (M&C # 2019-07-16-05 D. Dimaline)

ORDINANCE

Discussion and Possible Action on an Ordinance Amending Chapter1, Article 1.04, Section 1.04.002, Assignment of Council Members to Committees (1st Reading Was Held 06-18-2019) (M&C # 2019-07-16-06 K. Kuenstler)

ACM/HR Director Caldera said there were no changes.

Councilor Monica Alcocer said she would like to remove the word “temporary” because the City really has no temporary committees.

City Attorney Denise Frederick suggest to Council to replace “temporary” with “standing committees, temporary committees and statutory boards”

A motion was made by Councilor Monica Alcocer and seconded by Councilor Donna Charles to amend Section 1, that the Mayor with approval of the City Council, may appoint one (1) or more Council members to standing committees, temporary committees and statutory boards to serve as Council Liaisons; these members shall not vote or count as a quorum.

Mayor Riley said she forgot to show off the plaque that the Public Works Department received from the APWA Texas Chapter in recognition of outstanding achievement project of the year structures award for the Evers Road Bridge Project. Congratulations everyone.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Monica Alcocer, Mayor Pro-Tem, Council Place 3
SECONDER:	Donna Charles, Council Place 1
AYES:	Monica Alcocer, Donna Charles, Catherine Rodriguez, Benny Martinez, Will Bradshaw

Presentation and Administration of the Oath of Office of Leon Valley Fire Chief Michael Naughton and Assistant Fire Chief Eric Burnside

Mayor Chris Riley administered the Oath of Office to LVFD Chief Michael Naughton and then to LVFD Assistant Chief Eric Burnside.

RESULT:	PRESENTED
----------------	------------------

REGULAR AGENDA

Discussion Possible Action on the Creation of a City Council Subcommittee, with the Appointment of Two City Council Members, to serve as City Council Liaisons to the Zoning Commission, Regarding a Zoning and Community Feedback Process for a Potential Mixed Use Development on Approximately 3 Acres Generally Located at 6758 Poss Road (M&C # 2019-07-16-09 B. Melland)

Planning & Zoning Director Brandon Melland presented the item and said this committee could be classified as a temporary committee.

Councilor Monica Alcocer and Councilor Will Bradshaw both said they were interested in serving on this committee.

A motion was made by Councilor Benny Martinez and seconded by Councilor Donna Charles to accept the nominations of Councilor Monica Alcocer and Councilor Will Bradshaw to the Zoning Commission.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Benny Martinez, Council Place 4
SECONDER:	Donna Charles, Council Place 1
AYES:	Alcocer, Charles, Rodriguez, Martinez, Bradshaw

Presentation and Discussion to Consider Approval of an Ordinance Awarding a Bid, In the Amount of \$261,498.00, With 15% for Contingency, Authorizing the City Manager to Enter into a Contract with Clearfield Construction for the Purpose of Constructing the Forest Meadow Drainage Project, and Authorizing a Budget Adjustment in the Amount of \$170,723.00 from the Stormwater Fund (1st Read as Required by City Charter). (M&C # 2019-07-16-07 M. Moritz)

Public Works Director Melinda Moritz presented and gave the staff recommendation that the City Council approve an Ordinance awarding a bid in the amount of \$261,498.00, along with 15% for contingency, authorizing the City Manager to enter into a contract with Clearfield Construction, and approving a budget adjustment in the amount of \$170,723.00, for the purpose of constructing the Forest Meadow Drainage Project at Raymond Rimkus Park.

RESULT:	FIRST READ
----------------	-------------------

Presentation and Discussion on an Amendment to the Leon Valley Code of Ordinances Appendix A, Fee Schedule, Article A8.002 Building Permits, to Modify Permit Fees for Residential Building Permits. (1st Reading as Required by City Charter) (M&C # 2019-07-16-08 X. Antu)

Planning & Zoning Director Brandon Melland an ordinance amending the Leon Valley Code of Ordinances Appendix A, Fee Schedule, Article A8.002 Building Permits, to modify permit fees for residential building permits.

RESULT:	FIRST READ
----------------	-------------------

Presentation, Discussion and Possible Action on Music in the Park Event (M&C # 2019-07-16-09 C. Caldera)

ACM/HR Director Crystal Caldera presented this item reporting out that the City of Leon Valley incurred a great expense with the 4th of July event with the final cost still pending. The City also added an additional \$28,000 for the Soapbox Derby. The final cost for this event is also still an unknown.

ACM/HR Director Crystal Caldera Informed City Council that staff recommends only two (2) large events for the budget year due to the financial commitment required by the City to host such a large event; however, this is still a policy decision and is at the discretion of City Council.

There was a consensus among members of City Council to add music to the Soap Box Derby. Staff will update Council at the next meeting.

RESULT:	PRESENTED
----------------	------------------

CITIZENS TO BE HEARD


None


ADJOURNMENT

Mayor Riley announced that the meeting adjourned at 8:19 PM.

These minutes approved by the Leon Valley City Council on the 19th of November, 2019.

APPROVED


CHRIS RILEY
MAYOR

ATTEST: 
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

