



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, June 16, 2020

AGENDA

The City of Leon Valley City Council shall hold an in-person meeting with as many City Members of City Council physically present as possible. Some Members of City Council may teleconference in.

The City will use appropriate guidelines from the Centers for Disease Control and Prevention with respect to social distancing and utilizing additional hygiene controls.

Citizens may e-mail public comments to s.pass@leonvalleytexas.gov but e-mails must be received two (2) hours prior to the meeting time of 6:00 p.m. All other Citizen participation may be provided in-person at City Council Chambers.

1. **6:00 PM** Call to Order, Determine a Quorum is Present, Pledge of Allegiance.
2. **Presentation**
 1. Discuss Police Policies and Standard Operating Procedure for Allowing an Individual to Self-Surrender (Mayor Chris Riley)
3. **City Manager's Report**
 1. Upcoming Important Events:
 - Next Regular City Council Meeting Tuesday, July 07, 2020, at 6:00 p.m. in Council Chambers
 - Flag Retirement Ceremony, Saturday, June 27, 2020, from 9:00 a.m. to 10:00 a.m. at Veterans Park (Community and Conference Center grounds)
 - Coffee with the Mayor & City Council, Saturday, July 25, 2020, from 9:00 a.m. to 11:00 a.m. at the Conference Center
 - Miscellaneous other events and announcements
4. **Citizens to Be Heard**
5. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks,

congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

6. **Consent Agenda**

1. Consideration of the Following City Council Minutes:
 - a. Special Meeting for Executive Session- June 4, 2020 5:15 PM
2. Presentation of the Park Commission 2020 Annual Report
3. Presentation of the Hike & Bike Trail Advisory Committee 2020 Annual Report
4. Monthly Financial Report Ending May 31, 2020 (F. Messick, Assistant Finance Director)

7. **Ordinance**

1. Presentation, Discussion, and Possible Action on an Ordinance on a Request by Manuel Rubio for a Zone Change From B-3, Commercial District with SO, Sustainability Overlay District Zoning, to B-3, Commercial District, with CIO, Commercial Industrial Overlay District Zoning on Approximately 5 Acres Generally Located on the East Side of Timber Hill Drive, Approximately 600 Feet South of Grissom Road (1st Reading was Held on 06-04-2020) (M&C # 2020-06-16-01 B. Melland)
2. Presentation, Discussion and Possible Action on an Amendment of Leon Valley Local Emergency Declaration 2020-26 to Consider Approval of a Swimming Pool Operations Plan of Action and an Ordinance Amending Appendix A Fee Schedule, Article A.2000 Administrative Fees, Sec. A2.003 Municipal Park Administrative Fees, (g) Swimming Pool Fees, to Provide for Reduced Swimming Pool Admission Fees During the FY 2020 Swimming Pool Season (M&C # 2020-06-16-02 J. Salvaggio)
3. Discussion and Possible Action on an Ordinance Amending the City of Leon Valley Code of Ordinances, Chapter 1, Article 1.04 CITY COUNCIL, Section 1.04.001 Meetings adding that all City Council Agendas will be posted no later than Friday at 3 pm Before the Regularly Scheduled Meeting. (1st Reading was held on 06-04-2020) (M&C # 2020-06-16-03 K. Kuenstler)

4. Discussion and Possible Action on an Ordinance Amending Section 1.04.001 of the City of Leon Valley Code of Ordinances to Consolidate the Meeting Date and Time Rules with the Rules of Conduct and Decorum for Public Meetings and Hearings Held by the City Council as Adopted in Ordinance No. 2019-48 and by Amending the Rules of Conduct and Decorum to Allow Councilors to Appeal the Presiding Officer's Determination Regarding Violations of Rules of Conduct and Decorum for Public Meetings and Hearings Held by the City Council and by Making Non-Substantive Organizational Revisions to the Rules of Conduct (1st Read was Held 12-17-2020) (M&C # 2020-06-16-04 K. Kuenstler)
5. Discussion and Possible Action on an Ordinance of the City of Leon Valley, Texas, City Council, Amending the City of Leon Valley Code of Ordinances, Chapter 2, Establishing a Records Management Program; Designating a Records Management Officer; Establishing a Records Management Committee; Developing a Records Management Plan; Implementing a Record Control Schedule to Include a Destruction of Records Schedule; Approving Form SLR 508 – Declaration of Compliance and Applicable Retention Schedules, Providing For Repealer, Severability And Savings Clauses; And Providing For An Effective Date (1st Reading was Held 06-04-2020) (M&C # 2020-06-16-05 S. Passailaigue)

8. **Regular Agenda**

1. Presentation and Discussion on an Ordinance of the City of Leon Valley, TX. City Council Amending the General Fund Budget of the City of Leon Valley, Texas Municipal Budget for the Fiscal Year 2019-2020 in the Amount of \$1,500 to Provide Funding for the Summer Reading Program Grant Received from the Dollar General Literacy Foundation; Providing For Repealer, Severability and Savings Clauses; and Providing for an Effective Date (1st Reading as Required by City Charter) (M&C # 2020-06-16-06 R. Amaya)
2. Presentation, Discussion and Possible Action on an Inter-Local Grant Agreement between Bexar County and the City of Leon Valley for the Distribution of Federal Coronavirus Relief Funds and a Resolution Approving the Inter-Local Agreement to Accept the Relief Funds from Bexar County (M&C # 2020-06-16-07 K. Kuenstler)
3. Discussion and Possible Action on a Resolution Appointing Members to the Ethics Review Board (M&C # 2020-06-16-08 S. Passailaigue)
4. Discussion and Possible Action on the Appointment of an Outside Attorney as the Ethics Compliance Officer for an Alleged Violation of the Ethics Laws by a Member of the City Council and City Employee (M&C # 2020-06-16-09 J. Salvaggio)

9. **Citizens to be Heard**

10. **Adjournment**

Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Attendance by Other Elected or Appointed Officials: It is anticipated that members other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.



SAUNDRA PASSAILAIGUE, TRMC
City Secretary
June 11th, 2020 8:22 PM