



**CITY OF LEON VALLEY  
CITY COUNCIL SPECIAL MEETING**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Thursday, June 4, 2020

**AGENDA**

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The City of Leon Valley City Council shall hold an in-person meeting with as many City Members of City Council physically present as possible. Some Members of City Council may teleconference in.

The City will use appropriate guidelines from the Centers for Disease Control and Prevention with respect to social distancing and utilizing additional hygiene controls.

Citizens may e-mail public comments to [s.pass@leonvalleytexas.gov](mailto:s.pass@leonvalleytexas.gov) but e-mails must be received two (2) hours prior to the meeting time of 6:00 p.m. All other Citizen participation may be provided in-person at City Council Chambers.

1. **6:00 PM** Call to Order and Determine a Quorum is Present.
2. **Presentations**
  1. Presentation and Discussion on the Proper and Allowable Use of "Points of Order" and "Call the Question" During City Council meetings (Mayor Chris Riley)
3. **City Manager's Report**
  1. Upcoming Important Events:
    - Next Regular City Council Meeting Tuesday, June 16, 2020, at 6:00 p.m. in Council Chambers
    - Miscellaneous other events and announcements

**4. Citizens to Be Heard**

5. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

**6. Consent Agenda**

1. Consideration of the Following City Council Minutes:
  - a. Regular Meeting- November 19, 2019 6:00 PM
  - b. Special Meeting for Executive Session- May 19, 2020 5:45 PM
  - c. Regular Meeting- May 19, 2020 6:00 PM
2. Presentation of the Library Board of Trustees Annual Report
3. Presentation of the Planning & Zoning Commission's Annual Report
4. Discussion and Possible Action on a Resolution Making Appointments to the Park Commission and the Board of Adjustment (M&C # 2020-06-04-01 S. Passailaigue)

**7. Ordinance**

1. Discussion and Possible Action on an Ordinance on a Request by Richard Giron, for a Specific Use Permit for Entertainment Indoor Use at 7040 Bandera Road, in the Tenant Suite Designated as 7022 Bandera Road; Generally Located at the Intersection of Bandera Road and Huebner Road (1st Reading was Held on 05-19-2020) (M&C # 2020-06-04-02 B. Melland)
2. Discuss and Consider Possible Action on an Ordinance Authorizing a Budget Adjustment in the Amount of \$3076.00 from the General Fund for the Purchase of Supplies for the Earthwise Living Day Event (1st Read was Held on 05-19-2020) (M&C # 2020-06-04-03 Y. Acuna)
3. Presentation, Discussion and Possible Action on an Ordinance Amending the Emergency Disaster Ordinance to Incorporate State of Texas Governor's Order GA-23, Bexar County Judge Executive Order NW-08, and Discussion on Amendment of Leon Valley Local Emergency Declaration 2020-22 (M&C # 2020-06-04-04 J. Salvaggio)

4. Discussion and Possible Action on an Ordinance Amending Section 1.04.001 of the City of Leon Valley Code of Ordinances to Consolidate the Meeting Date and Time Rules with the Rules of Conduct and Decorum for Public Meetings and Hearings Held by the City Council as Adopted in Ordinance No. 2019-48 and by Amending the Rules of Conduct and Decorum to Allow Councilors to Appeal the Presiding Officer's Determination Regarding Violations of Rules of Conduct and Decorum for Public Meetings and Hearings Held by the City Council and by Making Non-Substantive Organizational Revisions to the Rules of Conduct (1st Read was Held 12-17-2020) (M&C # 2020-06-04-05 K. Kuenstler)

## 8. Regular Agenda

1. Presentation and Discussion on an Ordinance on a Request by Manuel Rubio for a Zone Change From B-3, Commercial District with SO, Sustainability Overlay District Zoning, to B-3, Commercial District, with CIO, Commercial Industrial Overlay District Zoning on Approximately 5 Acres Generally Located on the East Side of Timber Hill Drive, Approximately 600 Feet South of Grissom Road; and a Public Hearing on Said Request (1st Reading as Required by City Charter) (M&C # 2020-06-04-06 B. Melland)
2. Presentation and Discussion on an Ordinance Amending the City of Leon Valley Code of Ordinances, Chapter 1, Article 1.04 CITY COUNCIL, Section 1.04.001 Meetings adding that all City Council Agendas will be posted no later than Friday at 3 pm Before the Regularly Scheduled Meeting. (1st Reading as Required by City Charter) (M&C # 2020-06-04-7 K. Kuenstler)
3. Presentation and Discussion on an Ordinance of the City of Leon Valley, Texas, City Council, Amending the City of Leon Valley Code of Ordinances, Chapter 2, Establishing a Records Management Program; Designating a Records Management Officer; Establishing a Records Management Committee; Developing a Records Management Plan; Implementing a Record Control Schedule to Include a Destruction of Records Schedule; Approving Form SLR 508 – Declaration of Compliance and Applicable Retention Schedules, Providing For Repealer, Severability And Savings Clauses; And Providing For An Effective Date (1st Reading as Required by City Charter) (M&C # 2020-06-04-08 S. Passailaigue)
4. Presentation, Discussion and Possible Action on Selecting a Designated Officer (aka, "Investigating Officer") in regards to the pending §3.12 hearings on Councilor Donna Charles and Mayor Chris Riley (M&C # 2020-06-04-09 K. Kuenstler)
5. Discussion and Possible Action on Finding a Different Attorney or Law Firm from Alan Bojorquez as Investigating/Designated Officer for the § 3.12 Investigation (Mayor Chris Riley)

6. Discussion and Possible Action on Whether to Cancel § 3.12 Investigation on Mayor Riley and Council Charles (Mayor Chris Riley)

9. **Citizens to be Heard**

10. **Adjournment**

**Executive Session.** The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.



SAUNDRA PASSAILAIGUE, TRMC  
City Secretary  
May 29th, 2020 9:00 PM

