



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, June 1, 2021

MINUTES

6:00 PM Call to Order; Determine a Quorum is Present, Pledge of Allegiance.

Attendee Name	Organization	Title	Status
Chris Riley	City of Leon Valley	Mayor	Present
Benny Martinez	City of Leon Valley	Council Place 1	Present
Josh Stevens	City of Leon Valley	Council Place 2	Present
Jed Hefner	City of Leon Valley	Council Place 3	Present
Rey Orozco	City of Leon Valley	Council Place 4	Present
Will Bradshaw	City of Leon Valley	Mayor Pro-Tem, Council Place 5	Excused

Mayor Chris Riley welcomed everyone and then announced a quorum of City Council was present with Councilor Will Bradshaw being excused.

A motion was made by Councilor Benny Martinez to excuse Councilor Will Bradshaw from tonight's meeting. The motion was seconded by Councilor Jed Hefner.

Mayor Riley asked Councilor Benny Martinez to lead the Pledge of Allegiance.

Mayor Riley asked everyone to silence their phones; and then informed every one of the updated information from the Governor's office regarding the wearing of masks. Mayor Riley informed everyone that as of May 21, 2021, the wearing of masks will be optional.

Crystal Caldera, Acting City Manager informed the Council that the Google Fiber representative asked to be moved up on the agenda if possible.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Benny Martinez, Council Place 1
SECONDER:	Jed Hefner, Council Place 3
AYES:	Benny Martinez, Josh Stevens, Jed Hefner, Rey Orozco

A motion was made by Councilor Jed Hefner to move agenda Item 3.6 up on the agenda as requested. The motion was seconded by Councilor Rey Orozco.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jed Hefner, Council Place 3
SECONDER:	Rey Orozco, Council Place 4
AYES:	Benny Martinez, Josh Stevens, Jed Hefner, Rey Orozco

PRESENTATIONS

Presentation on an Update from Google Fiber (Crystal Caldera, Acting City Manager)

John-Michael Cortez, Government and Community Affairs, Google Fiber gave a brief update on the plan to bring services to Leon Valley.

Those who spoke on this item were: Jack Miller (Leon Valley)

Mayor Riley noted that she missed Citizens to be Heard which she intentionally placed at the beginning of the agenda, before the presentations so people didn't have to wait through all of the presentations. Mayor Riley apologized to anyone this affected and moved to Citizens to be Heard.

RESULT:	PRESENTED
----------------	------------------

CITIZENS TO BE HEARD

Those who spoke at this time were: Jesse Hinojosa (Leon Valley) who spoke about a carport variance.

Crystal Caldera, Acting City Manager told the Council that she "would either need two Councilors to tell her they want a change for this particular item, or y'all don't and he goes through the variance process."

Councilor Jed Hefner said he would like to see a recommendation from staff if possible.

Acting City Manager Caldera said she would bring back a recommendation at the next Council meeting but that she would need a second. Councilor Rey Orozco seconded the request.

Councilor Josh Stevens asked if the variance application fee could be waived.

Brandon Melland, Planning & Zoning Director replied that this could be brought back for discussion as well.

Citizens to be heard continued. Those who spoke next were: Lyn Joseph (Leon Valley); Jay Chaudhuri asked that his item be moved up on the agenda so he could get back to the hospital.

A motion was made by Councilor Jed Hefner to move Agenda Item 8.2 up on the agenda to follow Citizens to be Heard. The motion was seconded by Councilor Rey Orozco.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jed Hefner, Council Place 3
SECONDER:	Rey Orozco, Council Place 4
AYES:	Benny Martinez, Josh Stevens, Jed Hefner, Rey Orozco

Mayor Riley asked Dr. Chaudhuri to take a seat and allow the Council to continue with Citizens to be Heard before taking his item.

Those who also spoke at this time were: Jack Miller (Leon Valley); and Pat Martinez (Leon Valley)

REGULAR AGENDA

Discussion and Possible Action on a Resolution Granting a Variance to Section 3.05.005 of the City of Leon Valley Code of Ordinances to Allow for an 8-Foot-Tall Fence in the Side and Rear Yard at 6703 Forest Haven Street, Generally Located on the North Side of Forest Haven Street at Forest Leaf Street. (M&C # 2021-06-01-05 B. Melland)

Brandon Melland, Planning & Zoning Director along with Dr. Jay Chaudhuri presented the item on behalf Tuhin Chaudhuri for a variance to Section 3.05.005 of the City of Leon Valley Code of Ordinances, to allow for an 8-foot-tall fence in the side and rear yard.

Mayor Riley read an e-mail submitted by Barry (did not state where he was from)

Those who spoke on this item were: Richard Blackmore (Leon Valley); and Jack Miller (Leon Valley)

A motion was made by Councilor Josh Stevens to grant the variance via resolution with the caveat that we add a case-by-case basis and that we do not set a precedence. The motion was seconded by Councilor Jed Hefner.

Since there was a tie vote, Mayor Riley cast the final vote which was not in favor of the variance. Mayor Riley announced that the motion failed.

Councilor Josh Stevens called a Point of Order and asked if the item could be brought back to the next meeting for another layer of discussion.

Councilor Jed Hefner called a Point of Order saying that Councilor Will Bradshaw also weighed in on the item and asked the city attorney if there was a proxy. Mayor Riley answered that he needed to be present to vote. "No proxy." Councilor Hefner replied, "Then I support Councilor Stevens recommendation that we bring this back when we have a full Council."

City Attorney Roxana Stevens and Crystal Caldera, Acting City Manager informed the Council that it would take a motion and a second to bring the item back to the next agenda for discussion.

Councilor Benny Martinez suggested "changing the ordinance to allow 8-foot-tall fences and be done with it instead of bringing this back piece meal. We have to keep our standards."

Those who spoke on this item again were: Jack Miller (Leon Valley)

Councilor Jed Hefner called a Point of Order saying he did not believe to add an item to a future agenda required a vote. We simply need a Councilor to add it and a Councilor to second it. So, I would like to add this at the end.

Councilor Rey Orozco responded that "there was a motion and it failed which is on record." Councilor Orozco continued by saying that if the item is going to come back and the Council can all agree, he is all for that.

Councilor Jed Hefner added, "With the new Council composition, let's have a conversation around whether we want to take ordinance changes that are going to affect globally, (globally for our city), or if we want to handle things through the variance process."

Councilor Josh Stevens replied, "This shows that maybe we do need to change it to 8-feet so we don't have to deal with this hurdle over and over because this poor guy is going to have to come back and he is in limbo until then so, I feel bad."

Councilor Jed Hefner asked if the "Council as a body, should give staff direction to suspend any abatement or enforcement until now and the time this item can be taken back up."

Crystal Caldera, Acting City Manager responded, "It's been there. You know. We haven't ticketed him. We haven't done anything. It's going through the process. If you all are asking for it to come back, you have a second to bring it back. Staffs got it."

RESULT:	DEFEATED [2 TO 3]
MOVER:	Josh Stevens, Council Place 2
SECONDER:	Jed Hefner, Council Place 3
AYES:	Stevens, Hefner
NAYS:	Riley, Martinez, Orozco

PRESENTATIONS (CONTINUED)

Presentation on What the City does to Reduce the Use of Paper (Crystal Caldera, Acting City Manager)

Crystal Caldera, Acting City Manager gave a brief presentation explaining what the City staff does to reduce the use of paper.

Acting City Manager Caldera began by saying that the policy would be re-written soon to make it easier to read. Each department has implemented software that is currently used that has greatly reduced the use of paper.

RESULT: PRESENTED

Presentation and Discussion on Leon Valley Police Policies following guidelines recommended in the Texas Police Chiefs Best Practices Manual (As Requested by Councilor Josh Stevens)

David Gonzalez, Police Chief gave a presentation on the Leon Valley Police Department Policies following guidelines recommended in the Texas Police Chiefs Best Practices Manual.

City Attorney Roxana Stevens stated that she expects the legal review to be complete by the end of July.

Those who spoke on this item were: Jack Miller (Leon Valley); Lyn Joseph (Leon Valley); Pat Martinez (Leon Valley); Richard Blackmore (Leon Valley); and Danielle Bolton (Leon Valley)

RESULT: PRESENTED

Presentation and Discussion on Leon Valley City Hall Security (As Requested by Councilor Benny Martinez)

David Gonzalez, Police Chief and Councilor Benny Martinez presented this item.

Councilor Josh Stevens read an e-mail that was submitted by Tina Chasan (Leon Valley)

Those who spoke on this item were: Jack Miller (Leon Valley); Richard Blackmore (Leon Valley)

RESULT: PRESENTED

A motion was made by Councilor Rey Orozco to move Agenda Item 8.4 up on the agenda. The motion was seconded by Councilor Jed Hefner.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Rey Orozco, Council Place 4
SECONDER: Jed Hefner, Council Place 3
AYES: Benny Martinez, Josh Stevens, Jed Hefner, Rey Orozco

REGULAR AGENDA (CONTINUED)

Discussion and Direction to Staff Regarding a Request by the Northwest Little League to Reconstruct a Sign on the City Owned Property at 6916 Poss Road (M&C # 2021-06-01-07 B. Melland)

Brandon Melland, Planning & Zoning Director and Paul Espinoza presented this item seeking direction from City Council to Staff and the City Attorney to prepare necessary legal agreements to facilitate the reconstruction of the Northwest Little League (NWLL) Sign at the corner of Poss Road and Andres Salazar Road. The original sign was constructed in the early 1960's, but was recently demolished by a vehicle. The NWLL now wishes to reconstruct the sign as illustrated in the attached power point. However, Andres Salazar is located on City owned property, which requires Council authorization and potential legal agreement due to liability issues.

Those who spoke on this item were: Yvonne Orozco (Leon Valley)

Councilor Josh Stevens proposed to use up to \$10,000 from the American Rescue Fund to fund a survey of that land and to place something in the Lion's Roar IF their insurance doesn't cover as much as Mr. Espinoza expects.

Crystal Caldera, Acting City Manager said the City would still have to come up with an application process, then they would need to apply and City Council would decide.

Direction was given to staff to pay for a survey of the land and bring back the results.

RESULT: **PRESENTED**

PRESENTATIONS (CONTINUED)

Presentation and Discussion on Leon Valley Animal Control Duties and Hours of Operation (As Requested by Mayor Chris Riley)

Mayor Chris Riley presented this item for discussion on Leon Valley Animal Control duties and hours of operation.

David Gonzalez, Police Chief gave a brief presentation which was followed by a lengthy discussion.

Heather Rodriguez, Animal Control Officer was present to answer questions.

Councilor Josh Stevens read an e-mail submitted by: Tina Chasan (Leon Valley)

Those who spoke on this item were: Lyn Joseph (Leon Valley)

Crystal Caldera, Acting City Manager informed Ms. Joseph and everyone else, that anyone can come in and file a complaint in Municipal Court on barking dogs.

At this time, Mayor Riley read an e-mail submitted by Councilor Will Bradshaw related to the NW Little League item.

RESULT: PRESENTED

Presentation, Discussion, and Direction to Staff Regarding Updating the City's Comprehensive Master Plan (M&C # 2021-06-01-01 B. Melland)

Brandon Melland, Planning & Zoning Director presented a shortened version of his presentation to the Council seeking their direction to staff regarding next steps on updating the City's 2018 Comprehensive Master Plan.

Those who spoke at this time were: Cassie Rowse (Leon Valley)

RESULT: PRESENTED

A motion was made by Councilor Jed Hefner to suspend the rules and proceed with Agenda Items 4, 5, 7.1 and 8.1; and to table the Agenda Item 6 - Consent Agenda, and Agenda Items 8.3 and 8.5 to the June 15th meeting. The motion was seconded by Councilor Rey Orozco.

RESULT: APPROVED [UNANIMOUS]
MOVER: Jed Hefner, Council Place 3
SECONDER: Rey Orozco, Council Place 4
AYES: Benny Martinez, Josh Stevens, Jed Hefner, Rey Orozco

ANNOUNCEMENTS BY THE MAYOR AND COUNCIL MEMBERS

- Councilor Rey Orozco welcomed Audrey (Orozco) Shields from Boston, MA. Ms. Shields graduated from John Marshall High School in 2000 and is the daughter of Councilor Orozco.
- Mayor Chris Riley informed everyone about the Alamo Area Metropolitan Planning Organization (AAMPO) event on June 15, 2021 at 6:00 PM. The event is online and will run through June 27, 2021. The event is for citizens to provide input to help the AAMPO prioritize transportation projects for FY 23-26 which includes the Leon Valley trail. Flyers are available at City Hall, the Library and on the City website.

CITY MANAGER'S REPORT

Crystal Caldera, Acting City Manager updated the Council on water aerobics; spoke about the emergency sirens going off last week; and about spraying for mosquitoes.

Upcoming Important Events:

- Tuesday, June 15, 2021, at 6:00 PM, Regular City Council Meeting in Council Chambers.
- Saturday, June 05, 2021, at 9:00 AM, Special City Council Budget Workshop in Council Chambers.
- Monday, May 31, 2021, City Hall and Municipal Court will be closed in observance of Memorial Day.
- Pools Open Memorial Day Weekend; Water Aerobics.
- Saturday, June 12, 2021, from 11:00 AM - 2:00 PM, A Day at the Park with Texas Foster Care Community Event, at Raymond Rimkus Park.
- Monday, June 14, 2021, at 7:00 PM, American Legion and the Leon Valley Fire Department - "Flag Retirement Ceremony", at Veterans Park.
- Sunday, July 4, 2021, at 7:30 AM, Pioneer Firecracker 5K Run/Walk, Check-In at 6:30 AM at the Northwest Little League located at 6828 Poss Road.
- Sunday, July 4, 2021, at 7:30 PM, the 27th Annual July 4th Parade, "Celebrate America; the Red, White and Blue".
- Sunday, July 4, 2021, at 9:15 PM, July 4, 2021 Fireworks Spectacular, at Raymond Rimkus Park.
- Saturday, July 24, 2021, from 9:00 AM to 11:00 AM, Coffee with the Mayor and City Council, at the Leon Valley Conference Center.
- Miscellaneous other events and announcements.

RESULT:	PRESENTED
----------------	------------------

CONSENT AGENDA

A motion was made by Councilor Jed Hefner to postpone the Consent Agenda to the next meeting. The motion was seconded by Councilor Rey Orozco.

RESULT:	POSTPONED [UNANIMOUS]
MOVER:	Jed Hefner, Council Place 3
SECONDER:	Rey Orozco, Council Place 4
AYES:	Benny Martinez, Josh Stevens, Jed Hefner, Rey Orozco

Consideration of the Following City Council Minutes:**a. Regular Meeting- May 18, 2021 6:00 PM**

Acceptance of Board/Committee/Commission Minutes:

- **06-08-2020 Planning & Zoning Commission Minutes**
- **09-22-2020 Planning & Zoning Commission Minutes**
- **10-13-2020 Planning & Zoning Commission Minutes**
- **11-24-2020 Planning & Zoning Commission Minutes**
- **12-08-2020 Planning & Zoning Commission Minutes**
- **03-24-2021 Planning & Zoning Commission Minutes**
- **04-08-2021 Park Commission Minutes**
- **04-13-2021 Planning & Zoning Commission Minutes**

Presentation, Discussion, and Possible Action to Authorize the Interim City Manager to Enter into a Contract for Banking Services with Frost Bank to serve as the Depository for the City of Leon Valley from October 1, 2021 to September 30, 2026 (M&C # 2021-06-01-02 F. Messick)

Presentation of the Monthly Financial Report Ending April 30, 2021 (F. Messick, Assistant Finance Director)

ORDINANCE

Presentation, Discussion and Possible Action on an Ordinance Adopting Texas Governor Abbott's Executive Order GA-36; and Amending the Emergency Disaster Ordinance Local Emergency Declaration 2021-002 (M&C # 2021-06-01- 03 D. Gonzalez)

David Gonzalez, Police Chief presented Texas Governor Abbott's Executive Order GA-36 and presented a draft ordinance for City Council consideration amending Emergency Disaster Ordinance Local Emergency Declaration 2021-002.

A motion was made by Councilor Jed Hefner to consider this ordinance an emergency ordinance and adopt it with one (1) reading. The motion was seconded by Councilor Rey Orozco.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jed Hefner, Council Place 3
SECONDER:	Rey Orozco, Council Place 4
AYES:	Benny Martinez, Josh Stevens, Jed Hefner, Rey Orozco

Councilor Josh Stevens read an e-mail submitted by Councilor Will Bradshaw in support of adoption of the amendment.

A motion was made by Councilor Jed Hefner to adopt the ordinance as presented. The motion was seconded by Councilor Benny Martinez.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Jed Hefner, Council Place 3
SECONDER: Benny Martinez, Council Place 1
AYES: Benny Martinez, Josh Stevens, Jed Hefner, Rey Orozco

REGULAR AGENDA (CONTINUED)

Discussion and Possible Action to Elect a Mayor Pro-Tem (M&C # 2021-06-01-04 S. Passailaigue)

A motion was made by Councilor Rey Orozco to nominate Councilor Will Bradshaw as Mayor Pro Tem. The motion was seconded by Councilor Josh Stevens.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Rey Orozco, Council Place 4
SECONDER: Josh Stevens, Council Place 2
AYES: Benny Martinez, Josh Stevens, Jed Hefner, Rey Orozco

Presentation and Discussion Regarding Potential Amendments to Article 3.04, Sign Code of The City of Leon Valley Code of Ordinances; as Recommended by the Sign Code Update Advisory Committee (M&C # 2021-06-01-06 B. Melland)

A motion was made by Councilor Jed Hefner to postpone the Consent Agenda to the next meeting. The motion was seconded by Councilor Rey Orozco.

RESULT: **POSTPONED [UNANIMOUS]** **Next: 6/15/2021 5:30 PM**
MOVER: Jed Hefner, Council Place 3
SECONDER: Rey Orozco, Council Place 4
AYES: Benny Martinez, Josh Stevens, Jed Hefner, Rey Orozco

Discussion and Possible Action to Allow City Council Members to be Reimbursed for City Related Expenses up to \$1,000.00 (M&C # 2021-06-01-08 C. Caldera)

A motion was made by Councilor Jed Hefner to postpone the Consent Agenda to the next meeting. The motion was seconded by Councilor Rey Orozco.

RESULT: **POSTPONED [UNANIMOUS]** **Next: 6/15/2021 5:30 PM**
MOVER: Jed Hefner, Council Place 3
SECONDER: Rey Orozco, Council Place 4
AYES: Benny Martinez, Josh Stevens, Jed Hefner, Rey Orozco

CITIZENS TO BE HEARD

Those who spoke at this time were: Pat Martinez (Leon Valley)

REQUESTS FROM MEMBERS OF CITY COUNCIL TO ADD ITEMS TO FUTURE AGENDAS

Councilor Jed Hefner said “Not as an agenda item but he heard Animal Control Officer Heather mention a couple times that there had been complaints about chickens so I’d like to see something on that.”

Councilor Benny Martinez asked to add an item about food trucks - allowing them in the park without an SUP, and maybe include ice cream trucks too.

Councilor Jed Hefner joined Councilor Martinez’ thought and added that he would like to see a designated area in the park for food trucks.

Crystal Caldera, Acting City Manager informed City Council that before an item of food trucks in the park could be brought to Council, it would first need to go through the Park Commission.

Mayor Chris Riley said she wanted the Leon Valley Café on the next agenda, (Crystal Caldera, Acting City Manager said it was already on the agenda as an Executive Session item); the City-Wide Garage Sale to plan for it; and to consider moving the City’s General Election from May to November in order to save money and have greater participation.

ADJOURNMENT

Mayor Riley announced that the meeting adjourned at 10:35 PM.

These minutes approved by the Leon Valley City Council on the 8th of June, 2021.

APPROVED


CHRIS RILEY
MAYOR

ATTEST: 
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY



On March 23, 2021, the Leon Valley City Council unanimously voted to adopt Ordinance No. 2021-13, amending the Leon Valley Code of Ordinance, Section 1.04.001 (d) (2) saying that “All written comments shall be included in the meeting minutes.”

The Presiding Chair, the Mayor, has sole discretion on the appropriateness of which comments are and are not allowed.

The following comments have been reviewed and approved as “appropriate” to be included in the June 01, 2021 Leon Valley Regular City Council Meeting Minutes by Mayor Chris Riley.

From: [Jesse Hinojosa](#)
To: [Citizens to be heard](#)
Subject: Carports
Date: Tuesday, June 1, 2021 10:13:00 AM

My name is Jesse Hinojosa and I reside at 7002 Forest Moss. I spoke at one of the meetings and had asked if the committee would consider changing the ruling on the distance allowed to build a carport from the easement.

At the moment it stands at 25 feet. I only have 35 feet, which would allow me 10 feet to build now. I move to change the distance to 20 feet although 15 feet would be ideal for me. I did speak to Brandon Melland and he said the decision was in the hands of the councils. I have always tried to maintain my property to uphold the beauty of Leon Valley and not make it an eye sore. I would love to hear from the city council so I can proceed with erecting a carport to protect my truck from any hail damage. If I can't get 5 or 10 feet more then I will just have to settle for the 10 feet I have now. Some protection is better than nothing.

Thank You,
Jesse Hinojosa

(210) 827-0022



7002 Forest Moss

From: [Tina Chasan](#)
To: [Citizens to be heard](#)
Subject: Ctbh on Leon Valley city hall security read by Councilor Bradshaw
Date: Tuesday, June 1, 2021 3:15:20 PM

Thank you to Mr Martinez for placing this item of hall security on tonight's agenda. For decades I have attended numerous council meetings, and not untill the former LVPD Chief complained that he was getting active threats on his person and that of his family and police department, were any wandng or security procedures instituted.

In light of his departure and the issuance of a new sane council in place, I would like for our council meetings to once again have a safe , and **welcoming** feeling . A return to no wandng and the original entrance , pre former police chief.

Thank you for your consideration on this important item.

Respectfully,

Tina Chasan

Forest Oaks, Canterfield

Ctbh to be read by councilor Stevens on animal issues

From: Tina Chasan <[REDACTED]>

Sent: Tue, Jun 1, 2021 at 3:42 pm

To: citizensttobeheard@leonvalleytexas.gov

I would like to know that with all the training our city provides to our aco's, why then are they only available during banker's hours to respond to calls? Are loose dogs only supposed to be out when they are on duty? When lvpd needs to step in during the off hours, do they even have basic training or an understanding of how to humanely trap?

The aco officers are required to post in public media, i.e. Nextdoor etc. dogs they have picked up, so would they consider posting again at the end of each week, pictures of all the animals transferred to YaYa in Helotes, so as to once again allow searching pet parents one more place to look for their lost fur-babies? Could they also be asked to post on other online sites such as "lost dogs of texas" or petfinder?

Lastly, why when an owner is cited by Ivaco or police over and over for non- containment of their pets. can they not be fined or jailed for ignoring those citations?

Thank you for your attention on this matter.

Respectfully

Tina Chasan

Forest Oaks. Canterfield

From: [barry](#)
To: [Saundra Passailaigue](#)
Subject: hearing people talk
Date: Tuesday, June 1, 2021 6:31:27 PM

having problems hearing people talk. saundra
can the mayor ask people to come closer to the mic. thanks