



**CITY OF LEON VALLEY  
CITY COUNCIL REGULAR MEETING**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, September 6, 2022

**MINUTES**

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**6:00 PM** Call to Order; Determine a Quorum is Present, Pledge of Allegiance.

Attendee Name	Organization	Title	Status
Chris Riley	City of Leon Valley	Mayor	Excused
Rey Orozco	City of Leon Valley	Mayor Pro Tem, Council Place 4	Present
Benny Martinez	City of Leon Valley	Council Place 1	Present
Josh Stevens	City of Leon Valley	Council Place 2	Present
Jed Hefner	City of Leon Valley	Council Place 3	Present
Will Bradshaw	City of Leon Valley	Council Place 5	Present

Mayor Pro-Tem Rey Orozco called the meeting to order and announced that a quorum of City Council was present in Council Chambers with Mayor Chris Riley being excused.

Mayor Pro-Tem Orozco asked Councilor Will Bradshaw to lead the Pledge of Allegiance.

**The City Council Shall Meet In Executive Session To Discuss The Following:**

**Pursuant to Texas Government Code, Chapter 551, Section 551.071 Consultation with Counsel on Legal Matters: To Receive Legal Advice Regarding the Contract Between Google and the City of Leon Valley for a Ground Lease of Land for Fiber Hut on the City of Leon Valley's Property (M&C # 2022-09-06-4975)**

**RECONVENE INTO REGULAR SESSION**

Mayor Pro Tem Rey Orozco read aloud the agenda caption for Item 2.1

The City Council went into Executive Session at 6:04 PM

**CITIZENS TO BE HEARD**

Those who spoke at this time were: Will McLeod (Leon Valley); Evan Bohl (Leon Valley); Ahmad Mirabadi (Leon Valley); and Cathy Nelson (Leon Valley)

Mayor Pro Tem Orozco asked Councilor Benny Martinez to read one of the e-mailed comments in. City Manager Crystal Caldera reminded members of City Council of the recently amended Rules of Decorum. No e-mailed comments were read.

**Possible Action On Issues Discussed In Executive Session If Necessary**

No action was taken.

**PRESENTATIONS****Presentation of Awards of Appreciation to Volunteers of the 2022 July 4th Event (Mayor Chris Riley)**

Mayor Pro Tem Orozco presented an Award of Appreciation to Cathy Nelson.

**RESULT:       PRESENTED**

**Presentation of a Proclamation in Recognition of National Payroll Week (Mayor Chris Riley and Denise Kelley, Alamo Chapter of the American Payroll Association)**

Mayor Pro Tem Orozco presented a proclamation to Stephanie Fraga, CPP of the Alamo Chapter of the American Payroll Association.

**RESULT:       PRESENTED**

**Presentation, Discussion, and Possible Action on City of Leon Valley Time Capsule Event (M&C # 2022-09-06-4925 C. Miranda)**

Crystal Miranda, Community Relations Director presented.

There was a consensus among members of City Council to hold a Time Capsule Ceremony on Saturday, October 22, 2022 following the Coffee with the Mayor & Council.

**RESULT:       PRESENTED**

A motion was made by Councilor Benny Martinez to purchase the 19.5 capsule and to hold a Time Capsule Ceremony at City Hall on Saturday, October 22, 2022 following the quarterly Coffee with the Mayor & City Council. The motion was seconded by Councilor Jed Hefner.

**RESULT:       APPROVED [UNANIMOUS]**  
**MOVER:**       Benny Martinez, Council Place 1  
**SECONDER:**   Jed Hefner, Council Place 3  
**AYES:**        Rey Orozco, Benny Martinez, Josh Stevens, Jed Hefner, Will Bradshaw

**Presentation, Discussion and Possible Action on Revisions to Speed Hump Policy (M&C # 2022-08-16-4930 M. Moritz)**

Melinda Moritz, Public Works Director presented this item.

**RESULT:       PRESENTED**

A motion was made by Councilor Jed Hefner to accept the policy amendment as presented but to include any resident. The motion was seconded by Councilor Will Bradshaw.

Those who spoke on this item were: Tina Chasan (Leon Valley)

**RESULT:       ADOPTED [UNANIMOUS]**  
**AYES:**       Rey Orozco, Benny Martinez, Josh Stevens, Jed Hefner, Will Bradshaw

### **ANNOUNCEMENTS BY THE MAYOR AND COUNCIL MEMBERS**

Announcements were made by members of City Council.

### **CITY MANAGER'S REPORT**

#### **Presentation, Discussion and Possible Action on Requests from Members of City Council to Add, Remove, and Prioritize Future Agenda Items (M&C # 2022-08-16-4715 C. Caldera)**

Councilor Jed Hefner asked that the mobile food truck item be moved up. City Manager Caldera replied that this item was going to the Planning & Zoning Commission and then it will come back to City Council.

Councilor Josh Stevens request that the item on Amazon Hub be moved up to the next meeting.

**RESULT:       PRESENTED**

#### **Upcoming Important Events:**

- a. Regular City Council Meeting, Tuesday, September 20, 2022, at 6:30 PM, in Council Chambers.
- b. Trash and Treasure Day, Saturday, October 01, 2022, at the Leon Valley Community Center.
- c. Miscellaneous other events and announcements.

**RESULT:       PRESENTED**

### **CONSENT AGENDA**

A motion was made by Councilor Jed Hefner to approve the Consent Agenda as presented. The motion was seconded by Councilor Benny Martinez.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jed Hefner, Council Place 3
<b>SECONDER:</b>	Benny Martinez, Council Place 1
<b>AYES:</b>	Rey Orozco, Benny Martinez, Josh Stevens, Jed Hefner, Will Bradshaw

**Consideration of the Following City Council Minutes:**

- a. Regular Meeting- August 16, 2022 6:00 PM
- b. Special Meeting- August 21, 2022 3:00 PM

**Acceptance of the Following Board, Committee, and Commission Minutes: (M&C # 2022-09-06-4972 S. Passailaigue)**

- a. 07-25-2022 Tree Advisory Board Meeting Minutes
- b. 07-26-2022 Planning & Zoning Commission Meeting Minutes

**Discussion and Possible Action on the Appointment of Members and Alternate Members to the Board of Adjustment, Capital Facilities Advisory Committee, Earthwise Living Day Committee, Park Commission, and the Planning & Zoning Commission (M&C # 2022-09-06-4973 S. Passailaigue)**

**Discussion and Possible Action on an Ordinance Authorizing the City Manager to Execute the Interlocal Agreement between the City of Leon Valley and the San Antonio Water System for Sewer and Stormwater Billing Services (First Read was Held on 08-16-2022) (M&C # 2022-09-06-4945 C. Caldera)**

**Discussion and Possible Action on an Ordinance Authorizing a Budget Adjustment on behalf of the Earthwise Living Day Committee (First Reading was Held 08-16-2022) (M&C # 2022-09-06-4924 C. Miranda)**

**Presentation, Discussion, and Possible Action on the Acceptance of a Records Management Plan in Accordance with the Leon Valley City Code of Ordinance, Chapter 1 General Provisions, Article 1.13 Records Management, Sec. 1.13.007 (a) and (b) (M&C # 2022-09-06-4944 S. Passailaigue)**

**ORDINANCE**

**Discussion and Possible Action on an Ordinance of the City of Leon Valley Amending Chapter 3 Building Regulations, Article 3.02 Technical And Construction Codes and Standards, Division 2. Building Code, Residential Code and Existing Building Code Adopting a Specific Addition of the International Property Maintenance Code (First Read was Held 08/16/2022) (M&C # 2022-09-06-4946 C. Caldera)**

A motion was made by Councilor Benny Martinez to approve the item as presented. The motion was seconded by Councilor Josh Stevens.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Benny Martinez, Council Place 1
<b>SECONDER:</b>	Josh Stevens, Council Place 2
<b>AYES:</b>	Rey Orozco, Benny Martinez, Josh Stevens, Jed Hefner, Will Bradshaw

**Discussion and Possible Action on an Ordinance Approving and Adopting Fiscal Year 2023 Annual Budget (1st Read was Held on 8-16-22) (M&C # 2022-09-20-4964 K. Rule)**

<b>RESULT:</b>	<b>TABLED [4 TO 1]</b>	<b>Next: 9/20/2022 6:00 PM</b>
<b>MOVER:</b>	Jed Hefner, Council Place 3	
<b>SECONDER:</b>	Will Bradshaw, Council Place 5	
<b>AYES:</b>	Rey Orozco, Josh Stevens, Jed Hefner, Will Bradshaw	
<b>NAYS:</b>	Benny Martinez	

**Motion**

A motion was made by Councilor Benny Martinez to adopt the ordinance approving the budget for the City of Leon Valley, Texas for the fiscal year 2023. The motion was seconded by Councilor Will Bradshaw.

Mayor Pro Tem Rey Orozco asked City Secretary Sandra Passailaigue to take a roll call vote.

City Secretary Passailaigue proceeded with a roll call vote to which the City Council replied: Councilor Benny Martinez - Aye; Councilor Josh Stevens - No; Councilor Jed Hefner - No; Councilor Rey Orozco - Aye; and Councilor Will Bradshaw - No.

Mayor Pro Tem Orozco announced the motion failed.

<b>RESULT:</b>	<b>DEFEATED [2 TO 3]</b>
<b>MOVER:</b>	Benny Martinez, Council Place 1
<b>SECONDER:</b>	Will Bradshaw, Council Place 5
<b>AYES:</b>	Rey Orozco, Benny Martinez
<b>NAYS:</b>	Josh Stevens, Jed Hefner, Will Bradshaw

A motion was made by Councilor Jed Hefner to table Items 10.2, 10.3, and 11.2 to the September 20, 2022 meeting. The motion was seconded by Councilor Will Bradshaw.

Staff was given direction to bring back a proposed budget with no new tax rate to the September 20, 2022 meeting.

<b>RESULT:</b>	<b>APPROVED [4 TO 1]</b>
<b>MOVER:</b>	Jed Hefner, Council Place 3
<b>SECONDER:</b>	Will Bradshaw, Council Place 5
<b>AYES:</b>	Rey Orozco, Josh Stevens, Jed Hefner, Will Bradshaw
<b>NAYS:</b>	Benny Martinez

**Discussion and Possible Action of an Ordinance Ratifying the Fiscal Year 2023 Budget that will Raise the Same Amount of Revenue from Property Taxes as Last Year's Budget. (1st Read was Held on 8-16-2022) (M&C # 2022-09-20-4965 K. Rule)**

A motion was made by Councilor Jed Hefner to table Items 10.2, 10.3, and 11.2 to the September 20, 2022 meeting. The motion was seconded by Councilor Will Bradshaw.

<b>RESULT:</b>	<b>TABLED [4 TO 1]</b>	<b>Next: 9/20/2022 6:00 PM</b>
<b>MOVER:</b>	Jed Hefner, Council Place 3	
<b>SECONDER:</b>	Will Bradshaw, Council Place 5	
<b>AYES:</b>	Rey Orozco, Josh Stevens, Jed Hefner, Will Bradshaw	
<b>NAYS:</b>	Benny Martinez	

**REGULAR AGENDA**

**Conduct A Public Hearing on the Proposed 2023 Tax Rate (M&C # 2022-09-20-4967 K. Rule)**

A motion was made by Councilor Jed Hefner to table Item 11.1 to the September 20, 2022 meeting. The motion was seconded by Councilor Will Bradshaw.

<b>RESULT:</b>	<b>TABLED [4 TO 1]</b>	<b>Next: 9/20/2022 6:00 PM</b>
<b>MOVER:</b>	Jed Hefner, Council Place 3	
<b>SECONDER:</b>	Will Bradshaw, Council Place 5	
<b>AYES:</b>	Orozco, Stevens, Hefner, Bradshaw	
<b>NAYS:</b>	Martinez	

**Discussion and Possible Action on a Resolution Approving and Adopting the Tax Year 2023 Tax Rate for the Maintenance and Operations at \$0.438304/\$100 and the Interest and Sinking Fund at \$0.046435/\$100 for a Total Tax Rate of \$0.484739/\$100. (M&C # 2022-09-20-4966 K. Rule)**

A motion was made by Councilor Jed Hefner to table Items 10.2, 10.3, and 11.2 to the September 20, 2022 meeting. The motion was seconded by Councilor Will Bradshaw.

<b>RESULT:</b>	<b>TABLED [4 TO 1]</b>	<b>Next: 9/20/2022 6:00 PM</b>
<b>MOVER:</b>	Jed Hefner, Council Place 3	
<b>SECONDER:</b>	Will Bradshaw, Council Place 5	
<b>AYES:</b>	Orozco, Stevens, Hefner, Bradshaw	
<b>NAYS:</b>	Martinez	

**Discussion and Possible Action on Short Term Rentals (M&C # 2022-09-06-4939 Councilor Benny Martinez and Councilor Rey Orozco)**

A motion was made by Councilor Jed Hefner to table this item indefinitely. The motion was seconded by Councilor Will Bradshaw.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Benny Martinez, Council Place 1
<b>SECONDER:</b>	Rey Orozco, Mayor Pro Tem, Council Place 4
<b>AYES:</b>	Orozco, Martinez, Stevens, Hefner, Bradshaw

**Discussion an Action to Consider Approval of an Ordinance Repealing and Replacing the Leon Valley Code of Ordinances, Chapter 10 Subdivision Regulations (1st Read Held on September 4, 2022) (M&C # 2022-09-20-4971 M. Moritz)**

A motion was made by Councilor Benny Martinez to table this item to the September 20, 2022 on Consent. The motion was seconded by Councilor Jed Hefner.

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>	<b>Next: 9/20/2022 6:00 PM</b>
<b>AYES:</b>	Orozco, Martinez, Stevens, Hefner, Bradshaw	

**Presentation, Discussion and Possible Action on the Future of the Economic Development Position (M&C # 2022-09-06-4950 Councilor Josh Stevens)**

Crystal Caldera, City Manager presented this item in an effort to get direction from City Council on the future of the Economic Development Position.

There was a lengthy discussion.

Those who spoke at this time were: Erick Matta (Leon Valley); and Yvonne Orozco (Leon Valley)

There was a consensus to bring this item to the next Coffee with the Mayor and City Council; that the ideal person will incentivize and attract business; no need to be a "director" but also not a beginning level position; hire a "business facilitator" or a "business liaison"; someone who can recruit new businesses.

City Manager Caldera invited members of the City Council to participate in the hiring process and perhaps sit on the "hiring board".

A motion was made by Councilor Rey Orozco to have the city manager begin with the recruitment, have two Council Members join in on the recruitment and interview process. The motion was seconded by Councilor Will Bradshaw.

Councilor Will Bradshaw and Councilor Josh Stevens will both participate in the process as mentioned.

City Manager Caldera added that the City Council could also put a member of the Economic and Community Development Advisory Committee or hold a joint meeting.

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Rey Orozco, Mayor Pro Tem, Council Place 4
<b>SECONDER:</b>	Will Bradshaw, Council Place 5
<b>AYES:</b>	Orozco, Martinez, Stevens, Hefner, Bradshaw

**Discussion and Possible Action Possibly Rescheduling the October 04, 2022 Regular City Council Meeting Due to Possible Conflict of Events (M&C # 2022-09-06-4974 S. Passailaigue)**

A motion was made by Councilor Benny Martinez to move the regularly scheduled City Council meeting from October 4, 2022 to October 3, 2022. The motion was seconded by Councilor Jed Hefner.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Benny Martinez, Council Place 1
<b>SECONDER:</b>	Jed Hefner, Council Place 3
<b>AYES:</b>	Orozco, Martinez, Stevens, Hefner, Bradshaw

**Discussion and Possible Action on an Ordinance Authorizing a Budget Adjustment for FY 2021-2022, in the Amount of \$ 34,959 for Market increases for Police and Fire/EMS Department (1st Read was Held on 07-19-2022) (M&C # 2022-09-06-4901 C. Caldera)**

A motion was made by Councilor Josh Stevens to table this item until the next meeting and to include items as discussed. The motion was seconded by Councilor Benny Martinez.

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>
<b>MOVER:</b>	Josh Stevens, Council Place 2
<b>SECONDER:</b>	Benny Martinez, Council Place 1
<b>AYES:</b>	Orozco, Martinez, Stevens, Hefner, Bradshaw

**CITIZENS TO BE HEARD**

None

**REQUESTS FROM MEMBERS OF CITY COUNCIL TO ADD ITEMS TO FUTURE AGENDAS**


Previously discussed in the City Manager Report.


**ADJOURNMENT**

Mayor Pro Tem Orozco announced that the meeting adjourned at 9:55 PM.

**These minutes approved by the Leon Valley City Council on the 14th of September, 2022.**

APPROVED

  
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**CHRIS RILEY**  
MAYOR

ATTEST:   
**SAUNDRA PASSAILAIGUE, TRMC**  
CITY SECRETARY

