



**CITY OF LEON VALLEY  
CITY COUNCIL REGULAR MEETING**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, July 19, 2022

**MINUTES**

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**5:30 PM** Call to Order; Determine a Quorum is Present, Pledge of Allegiance.

Attendee Name	Organization	Title	Status
Chris Riley	City of Leon Valley	Mayor	Present
Rey Orozco	City of Leon Valley	Mayor Pro Tem, Council Place 4	Present
Benny Martinez	City of Leon Valley	Council Place 1	Present
Josh Stevens	City of Leon Valley	Council Place 2	Present
Jed Hefner	City of Leon Valley	Council Place 3	Present
Will Bradshaw	City of Leon Valley	Council Place 5	Present

Mayor Chris Riley called the meeting to order announced that a quorum of City Council was present in Council Chambers.

Mayor Chris Riley asked Councilor Jed Hefner to lead the Pledge of Allegiance.

**The City Council Shall Meet In Executive Session To Discuss The Following:**

Mayor Riley read aloud the agenda caption for Item 2.1

The City Council went into Executive Session at 5:35 PM

**Pursuant to Texas Government Code, Chapter 551, Section 551.072, Deliberations on Real Property: 6503 Samaritan Drive, Leon Valley, Texas, 78238, (CB 4430 P-15: 2.137 acres, P-16: 6.391 acres & P-16A: 1.0 acre, ABS432), Various Parcels located William Rancher, Grass Hill, Samaritan, and Aids Drive BCAD Parcel Identification No.'s 217816, 217817, 217818, 217819, 217820, 217281, 217838, 217840,217843 (21 Acres) (M&C # 2022-07-19-4902)**

**Reconvene Into Regular Session**

The City Council reconvened into Open Session at 6:10 PM

**CITIZENS TO BE HEARD**

Those who spoke at this time were: Denise Garcia (Leon Valley); Ruben Taranga (Leon

Valley); Adrian Newton (Leon Valley); and John Shoecker (Leon Valley)

Councilor Benny Martinez and Councilor Josh Stevens asked for and Executive Session to be placed on the next City Council agenda to discuss Vista Del Rey.

### **Possible Action On Issues Discussed In Executive Session If Necessary**

No Action Taken.

## **PRESENTATIONS**

### **Presentation on the Draft ADA Transition Plan (M&C # 2022-07-19-4888 M. Moritz)**

Melinda Moritz, Public Works Director presented a Draft ADA Transition Plan.

<b>RESULT:        PRESENTED</b>
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### **Presentation and Possible Action on Safe Streets For All Users (SS4A) Comprehensive Safety Action Plan Grant Opportunity (MC 2022-07-19-4893 M. Moritz)**

Melinda Moritz, Public Works Director gave a presentation on the Safe Streets for All Users Grant opportunity. The Bipartisan Infrastructure Bill (BIL) sets up the new Safe Streets for All (SS4A) discretionary program. The program will provide \$5-6 billion in grants nationwide over the next 5 years. Grant funding supports initiatives to prevent roadway deaths & serious injuries. If awarded, the grants will allow us to fund and construct roadway improvements that are found in a Comprehensive Safety Action Plan. Must have a plan in place prior to being funded for construction projects. The program also grants funds to create the Plan.

Once Plan is developed/approved, City may apply for roadway improvement grants for the following: Reconfiguration of roads to improve pedestrian and bicycle safety; Apply low-cost safety treatments such as speed humps, rumble strips, flashing beacons; Conduct speed management projects like implementing traffic calming, setting appropriate speed limits; Installing safety enhancements such as upgraded pedestrian crossing, sidewalks, additional lighting; and Creating safe routes to schools and public transit services; Develop grant application and submit no later than September 2022; Grant of \$100,000 for the creation of a Comprehensive Safety Action Plan awarded in Spring of 2023.

Director Moritz concluded the presentation saying that if awarded, the City would have a consultant prepare a Plan. It would also require dedicated 80 hours of in-house Staff time.

<b>RESULT:        PRESENTED</b>
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A motion was made by Councilor Benny Martinez to move forward with the program as presented. The motion was seconded by Councilor Jed Hefner.

**RESULT:**        **APPROVED [UNANIMOUS]**  
**MOVER:**        Benny Martinez, Council Place 1  
**SECONDER:**    Jed Hefner, Council Place 3  
**AYES:**         Rey Orozco, Benny Martinez, Josh Stevens, Jed Hefner, Will  
                     Bradshaw

**Presentation on the Monthly Financial Report Ending June 30, 2022 (M&C # 2022-07-19-4897 K. Rule)**

Kevin Rule, Finance Director presented the Monthly Financial Report ending June 30, 2022.

**RESULT:**        **PRESENTED**

**ANNOUNCEMENTS BY THE MAYOR AND COUNCIL MEMBERS**

Announcements were made by the Mayor and City Council Members.

**CITY MANAGER'S REPORT**

**Upcoming Important Events:**

Crystal Caldera, City Manager said that because a City Manager's Report was just put out last week, there would not be one this week.

City Manager Caldera introduced Jessica Scott, Ph.D. who is the new Human Resource Director.

**RESULT:**        **PRESENTED**

**CONSENT AGENDA**

A motion was made by Councilor Rey Orozco to adopt Consent Agenda Items 9.1 through 9.8 as presented. The motion was seconded by Councilor Josh Stevens.

**RESULT:**        **ADOPTED [UNANIMOUS]**  
**MOVER:**        Rey Orozco, Mayor Pro Tem, Council Place 4  
**SECONDER:**    Josh Stevens, Council Place 2  
**AYES:**         Rey Orozco, Benny Martinez, Josh Stevens, Jed Hefner, Will  
                     Bradshaw

**Consideration of the Following City Council Minutes:**

**a. Special Meeting- July 12, 2022 6:00 PM**

**Acceptance of the Following Board, Committee, and Commission Minutes:**

- a. 06-03-2021 Board of Adjustment Meeting Minutes
- b. 06-17-2021 Board of Adjustment Meeting Minutes
- c. 02-22-2022 Earthwise Living Day Committee Meeting Minutes
- d. 05-11-2022 Earthwise Living Day Committee Meeting Minutes

**Presentation and Possible Action on Quarterly Investment Report June 30, 2022 (M&C # 2022-07-19-4898 K. Rule)**

**Discussion and Action To Consider Approval Of An Ordinance To Rezone Approximately 0.303 Acres of Land, at 5306 Blackberry, Being a Portion of Lot 2, Block 4, CB 9904, Rolling Wood Estates Unit 1, From B-2 Retail With Sustainability Overlay To R-1 Single Family Dwelling Zoning District (1st Read Held on July 12, 2022) (M&C # 2022-07-19 -4863 M. Teague)**

**Discussion and Action To Consider Approval of an Ordinance Granting a Specific Use Permit for the Operation of a Mobile Food Unit Court, in a B-3 Commercial with Sustainability Overlay Zoning District, Generally Located at 6505 Grissom Road, Being Lot 60, CB 5784A, Leon Valley Addition Subdivision (1st Read Held on July 12, 2022) (M&C # 2022-07-19-4864 M. Teague)**

**Discussion and Action to Consider Approval of An Ordinance Granting a Specific Use Permit to Operate an "Entertainment - Outdoor" and "Restaurant - Not Fully Enclosed" facility, Generally Located at 6526 Bandera Road, Being Lot 84, CB 5955, Leon Valley Ranches Subdivision (1st Read Held on July 12, 2022) (M&C # 2022-07-19-4865 M. Teague)**

**Discussion and Possible Action on an Ordinance of the City of Leon Valley, Texas, City Council, Amending the City of Leon Valley Code of Ordinances, Chapter 2, Removing the Records Management Committee from Sec. 1.13.002 Additional Definitions; Sec. 1.13.006 Establishment of Records Management Committee Entirely; and Sec. 1.13.012 Implementation of Records Control Schedules; Destruction of Records Under Schedule, (C), Records Management Committee; Providing for Repealer, Severability and Savings Clauses; and Providing for an Effective Date (1st Read was Held on 07/12/2022) (M&C # 2022-07-19-4884 S. Passailaigue)**

**Discussion and Possible Action on an Ordinance of the City of Leon Valley, Texas, City Council, Amending the City of Leon Valley Code of Ordinances, Chapter 1, Article 1.04 City Council, Sec. 1.04.001 Rules of Meeting Decorum and Conduct, (b) Changing Regular City Council Meetings to 6:30 PM; (d) (2) Appearance; and (d)§ 4. Ceremonial and Informational Presentations; Providing for Repealer, Severability and Savings Clauses; and Providing for an Effective Date (1st Reading was held on 7/12/2022) (M&C # 2022-07-19-4885 S. Passailaigue)**

**REGULAR AGENDA****Discussion and Possible Action on an Ordinance Authorizing a Budget Adjustment for FY 2021-2022, in the Amount of \$ 34,959 for Market increases for Police and Fire/EMS Department (1st Read was Held on 07-19-2022) (M&C # 2022-08-02-4901 C. Caldera)**

Crystal Caldera, City Manager presented this item seeking City Council approval of an ordinance authorizing a budget adjustment for Fiscal Year 2021-2022 budgets of the General Fund and Crime Control District Fund, in the amount of \$34,959 for Police and Fire/EMS Personnel Market salary increases.

City Manager Caldera concluded the presentation saying that funding for the budget adjustment in the amount of \$34,959 will come from the General Fund Reserve in the amount of \$33,695 and from the Crime Control District Fund on the amount of \$1,264.

<b>RESULT:</b>	<b>TABLED WITHOUT OBJECTION</b>	<b>Next: 8/2/2022 6:00 PM</b>
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**Discussion and Possible Action on a Resolution Appointing Members to the Economic and Community Development Advisory Committee (M&C # 2022-07-19-4876 S. Passailaigue)**

A motion was made by Councilor Rey Orozco to appoint Danielle Bolton, Drew Power, Olen Yarnell, and Yvonne Orozco as Members of the Economic and Community Development Advisory Committee with a Term expiring May 31, 2024 as recommended by Mayor Chris Riley. The motion was seconded by Councilor Will Bradshaw.

<b>RESULT:</b>	<b>ADOPTED [4 TO 0]</b>
<b>MOVER:</b>	Rey Orozco, Mayor Pro Tem, Council Place 4
<b>SECONDER:</b>	Will Bradshaw, Council Place 5
<b>AYES:</b>	Orozco, Martinez, Stevens, Bradshaw
<b>AWAY:</b>	Hefner

**Discussion and Possible Action on a Resolution Appointing Members to the Park Commission (M&C # 2022-07-19-4879 S. Passailaigue)**

A motion was made by Councilor Josh Stevens to appoint Evan Bohl, Danielle Bolton, Roger Christensen, Marilou Mathews, Elaine Valdez, and Diana Frazier as Commissioners to the Park Commission with a Term expiring May 31, 2024. The motion was seconded by Councilor Benny Martinez.

**RESULT:**       **ADOPTED [UNANIMOUS]**  
**MOVER:**       Josh Stevens, Council Place 2  
**SECONDER:**   Benny Martinez, Council Place 1  
**AYES:**        Orozco, Martinez, Stevens, Hefner, Bradshaw

**Discussion and Possible Action on a Resolution Appointing Members to the Tree Advisory Board (M&C # 2022-07-19-4877 S. Passailaigue)**

A motion was made by Councilor Josh Stevens to appoint Denise Berger, Thomas Benavides, Diana Sarfin, Richard Sarfin, Irene Baldrige, Kim Crawford, and Mary Key as Members to the Tree Advisory Board with a Term expiring May 31, 2024 as recommended by Mayor Chris Riley; and to bring back an amendment to the City Code to amend the membership of the Tree Advisory Board. The motion was seconded by Councilor Benny Martinez.

Direction was given to staff to bring back an amending ordinance to address the membership of the Tree Advisory Board.

**RESULT:**       **ADOPTED [UNANIMOUS]**  
**MOVER:**       Josh Stevens, Council Place 2  
**SECONDER:**   Benny Martinez, Council Place 1  
**AYES:**        Orozco, Martinez, Stevens, Hefner, Bradshaw

**Discussion and Possible Action on a Resolution Appointing Members to the Library Board of Trustees (M&C # 2022-07-19-4880 S. Passailaigue)**

A motion was made by Councilor Benny Martinez to appoint Linda Crews and Barbara Owens as Members of the Library Board of Trustees with a Term expiring May 31, 2024 as recommended by Mayor Chris Riley. The motion was seconded by Councilor Rey Orozco.

**RESULT:**       **ADOPTED [UNANIMOUS]**  
**MOVER:**       Benny Martinez, Council Place 1  
**SECONDER:**   Rey Orozco, Mayor Pro Tem, Council Place 4  
**AYES:**        Orozco, Martinez, Stevens, Hefner, Bradshaw

**Discussion and Possible Action on a Resolution Appointing Members to the Citizens Police Advisory Committee (M&C # 2022-07-19-4881 S. Passailaigue)**

Mayor Chris Riley announced that she wanted to re-appoint James Brandenburg, Tina Chasan and Betty Heyl as her appointments.

Councilor Josh Stevens announced that he wanted to re-appoint Erick Matta and Ryan Brill as his appointments.

Councilor Rey Orozco announced that he wanted to appoint Kim Crawford and Bill Stannard as his appointments.

A motion was made by Councilor Will Bradshaw to appoint all appointees as stated by each of the previous nominations with Terms expiring May 31, 2024. The motion was seconded by Councilor Jed Hefner.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Will Bradshaw, Council Place 5
<b>SECONDER:</b>	Jed Hefner, Council Place 3
<b>AYES:</b>	Orozco, Martinez, Stevens, Hefner, Bradshaw

**Discussion and Possible Action on a Resolution Appointing Members to the Capital Facilities Oversight Committee (M&C # 2022-07-19-4806 S. Passailaigue)**

A motion was made by Councilor Rey Orozco to appoint Olen Yarnell, Yvonne Orozco, Liz Maloy, Erick Matta, Evan Bohl, Elaine Valdez, Leslie Bacon Knopf, and Kim Crawford to the Capital Facilities Oversight Committee with a Term expiring May 31, 2024. The motion was seconded by Councilor Benny Martinez.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Rey Orozco, Mayor Pro Tem, Council Place 4
<b>SECONDER:</b>	Benny Martinez, Council Place 1
<b>AYES:</b>	Orozco, Martinez, Stevens, Hefner, Bradshaw

**PRESENTATIONS - CONTINUED**

**Presentation and Possible Action on the Home Rule Charter Amendments (M&C # 2022-07-19-4900 C. Caldera)**

City Manager Caldera went through each Proposed Charter Amendment and there was a brief discussion.

Those who spoke on this item were: Erick Matta (Leon Valley)

<b>RESULT:</b>	<b>PRESENTED</b>
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A motion was made by Councilor Jed Hefner to move forward to as discussed. The motion was seconded by Councilor Will Bradshaw.

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       Jed Hefner, Council Place 3  
**SECONDER:** Will Bradshaw, Council Place 5  
**AYES:**        Rey Orozco, Benny Martinez, Josh Stevens, Jed Hefner, Will  
                  Bradshaw

**CITIZENS TO BE HEARD**

None

**REQUESTS FROM MEMBERS OF CITY COUNCIL TO ADD ITEMS TO FUTURE AGENDAS****Attachment: (M&C # 2022-07-19-4899 C. Caldera)**

City Manager Caldera presented the "pipeline" and asked if there were any items the Mayor or City Council members wanted to add.

Mayor Riley asked for a status on the dog park.


**RESULT:**       **PRESENTED**

**ADJOURNMENT**

Mayor Riley announced that the meeting adjourned at 10:49 PM.

**These minutes approved by the Leon Valley City Council on the 27th of July, 2022.**

APPROVED

  
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**CHRIS RILEY**  
MAYOR

ATTEST:   
**SAUNDRA PASSAILAIGUE, TRMC**  
CITY SECRETARY

