



**CITY OF LEON VALLEY  
CITY COUNCIL REGULAR MEETING**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, March 15, 2022

**AGENDA**

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**The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.**

**The City Will Use Appropriate Guidelines from The Centers for Disease Control and Prevention with Respect to Social Distancing and Utilizing Additional Hygiene Controls.**

**Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.**

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1. **6:00 PM** Call to Order; Determine a Quorum is Present, Pledge of Allegiance.
2. **Citizens to be Heard**
3. **Presentations**
  1. Presentation, Discussion and Possible Action on Open for Business Program Update; Administered by Northwest San Antonio Chamber of Commerce and Funded by Economic & Community Development Budget (M&C # 2022-03-15-4743 W. Cox)
  2. Presentation and Discussion on an Update on John Marshall High School Traffic Management Plan (M&C # 2022-03-15-4744 M. Moritz)
  3. Presentation, Discussion, and Possible Action Regarding the 2022 Swimming Pool Fees (M&C # 2022-03-15-4710 M. Moritz)
  4. Presentation, Discussion and Possible Action Regarding Needed Repairs to Aerial Platform (M&C # 2022-03-15-4749 M. Naughton)
  5. Presentation, Discussion and Possible Action on the 2022 Fourth of July Event (M&C # 2022-03-15-4741 C. Miranda)
  6. Presentation of an Update Regarding Compliance Concerns for Vista Del Rey Apartment (M&C # 2022-03-15-4748 E. Burnside)

7. Presentation and Discussion on the City of Leon Valley Platting Process (M&C # 2022-03-01-4701 M. Moritz)
4. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.
5. **City Manager's Report**
  1. Upcoming Important Events:
    - a. Regular City Council Meeting, Tuesday, April 05, 2022, at 6:00 PM, in Council Chambers.
    - b. AARP Foundations Tax-Aide Services, services provided every Tuesday and Thursday. This service runs Tuesday, February 1, 2022, through Thursday, April 15, 2022, at the Leon Valley Community Center located at 6427 Evers Road.
    - c. Last day to Register to Vote in the May Election, Thursday, April 07, 2022.
    - d. City-Wide Garage Sale, Saturday, May 14, 2022, from 7:00 AM to 6:00 PM.
    - e. Big Rig Petting Zoo, Friday, June 03, 2022, from 10:30 AM to 12:00 PM, at the Leon Valley Community Center/Conference Center Parking Lot.
    - f. Miscellaneous other events and announcements.
6. **Consent Agenda**
  1. Consideration of the Following City Council Minutes:
    - a. Regular Meeting- March 1, 2022 6:00 PM
  2. Acceptance of the Following Board, Committee, and Commission Minutes:
    - a. 01-24-2022 Tree Advisory Committee Minutes
  3. Discussion and Possible Action on an Ordinance Granting Specific Use Permit 2022-04 for the Construction of an Accessory Dwelling Unit, to be located at 7705 Linkview, Being Lot 49, Block J, CB 446A, Linkwood Addition Subdivision (1st Reading and Public Hearing was Held on 03-01-2022) (M&C # 2022-03-15-22 4683 M. Moritz)
  4. Discussion and Possible Action on an Ordinance of the City of Leon Valley Accepting Grant Funds from American Rescue Plan: Humanities Grants for Libraries and Amending the General Budget of the City of Leon Valley, Texas Municipal Budget for the Fiscal Year 2021-2022 in the Amount of \$10,000 to Provide Funding for the Leon Valley Public Library to Improve and Increase Access to the library's archive (1st Read was Held on 03-01-2022) (M&C #2022-03-15-4682 R. Reed)

5. Presentation of the Monthly Financial Report for the Month Ending February 28, 2022 (M&C # 2022-02-15-4742 K. Rule)
6. Presentation and Approval of Councilor Hefner's Excused Absences for April 5, 2022, May 17, 2022 and June 17, 2022 City Council Meetings as Provided in the Charter Section 3.08, Subsection B, Part 3. (M&C # 2022-03-15-4752)

**7. Regular Agenda**

1. Presentation, Discussion and Possible Action on Updates to the Leon Valley Public Library Policy Manual (M&C # 2022-03-15-4738 R. Reed)
2. Presentation and Discussion of Amending Ordinance No. 16-020, The Acceptance Of Credit Cards for Payment of Fees, Fines, Court Costs and Other Charges; Providing for a Processing Fee for Credit Card Payment of All Credit Card Transactions to Include Municipal Court Related Fees, Fines, Court Costs and Other Charges; Providing for a Service Charge If Payment by Credit Card Is Not Honored; Providing for Severability, Cumulative and Saving Clause; Providing an Effective Date and Ordaining Other Matters Related to the Foregoing (1st Reading as Required by City Charter) (M&C # 2022-03-15-4708 K. Rule)
3. Presentation and Discussion on an Ordinance of the City Council of the City of Leon Valley, Texas, Approving the City Manager's Appointment of the Law Firm of Messer, Fort, & McDonald to Provide Legal Services as City Attorney, City Prosecutor, and Designating a City Attorney (1st Read as Required by City Charter) (M&C # 2022-04-05-4753 C. Caldera)

**8. Citizens to Be Heard**

**9. Requests from Members of City Council to Add Items to Future Agendas**

1. Attachment: (M&C # 2022-03-15-4754)

**10. Adjournment**

**Executive Session.** The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

**Sec. 551.0411. MEETING NOTICE REQUIREMENTS IN CERTAIN CIRCUMSTANCES:** (a) Section 551.041 does not require a governmental body that recesses an open meeting to the following regular business day to post notice of the continued meeting if the action is taken in good faith and not to circumvent this chapter. If an open meeting is continued to the following regular business day and, on that following day, the governmental body continues the meeting to another day, the governmental body must give written notice as required by this subchapter of the meeting continued to that other day.

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.



SAUNDRA PASSAILAIGUE, TRMC  
City Secretary  
March 10th, 2022 3:30 PM

