



**CITY OF LEON VALLEY  
CITY COUNCIL REGULAR MEETING**

Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, February 1, 2022

**AGENDA**

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**The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.**

**The City Will Use Appropriate Guidelines from The Centers for Disease Control and Prevention with Respect to Social Distancing and Utilizing Additional Hygiene Controls.**

**Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.**

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1. **5:30 PM** Call to Order; Determine a Quorum is Present, Pledge of Allegiance.
2. **The City Council Shall Meet in Executive Session to Discuss the Following:**
  1. Pursuant to Texas Government Code, Chapter 551, Section 551.072, Deliberations on Real Property: 6401 El Verde Road, Leon Valley Texas, 78238, (Lot CB 5955 Lot 34A- 0.3600 Acres), 6503 Samaritan Drive, Leon Valley, Texas, 78238, (CB 4430 P-15: 2.137 acres, P-16: 6.391 acres & P-16A: 1.0 acre, ABS432), Various Parcels located William Rancher, Grass Hill, Samaritan, and Aids Drive BCAD Parcel Identification No.'s 217816, 217817, 217818, 217819, 217820, 217281, 217838, 217840, 217843 (21 Acres) (M&C # 2022-02-01-4679)
3. **Reconvene into Regular Session**
4. **Citizens to be Heard**
5. **Possible Action on Issues Discussed in Executive Session If Necessary**
6. **Presentations**
  1. Presentation, Discussion and Possible Action on Amending the Communication Policy (M&C # 2022-02-01-4673 Councilor Jed Hefner and Councilor Josh Stevens)
  2. Presentation, Discussion and Possible Action on Water Deposit Refund Policy (M&C # 2022-02-01-4675 M. Moritz)

3. Presentation Discussion and Possible Action to Approve Citizen Bond Survey and Method for Distribution to the Public (M&C # 2022-02-01-4677 M. Moritz)
7. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.
8. **City Manager's Report**
  1. Upcoming Important Events:
    - a. Regular City Council Meeting, Tuesday, February 15, 2022, at 6:00 PM, in Council Chambers.
    - b. Annual Town Hall Meeting - Saturday, March 26, 2022, from 8:30 AM to 12:30 PM, at the Leon Valley Conference Center.
    - c. May 07, 2022 General Election Filing Period, begins Wednesday, January 19, 2022 and ends at 5:00 PM on Friday, February 18, 2022.
    - d. Miscellaneous other events and announcements.
9. **Consent Agenda**
  1. Consideration of the Following City Council Minutes:
    - a. Regular Meeting- January 18, 2022 5:30 PM
  2. Presentation, Discussion, and Possible Action to Fund Website Development Tools - Golden Shovel Agency, as an Economic Development Project not to Exceed \$27,650.00. William Cox, Economic Development Director (M&C # 2022-02-01- 4670 W. Cox)
  3. Presentation, Discussion, and Possible Action to Fund an Outdoor Seating Area of 5934 Bandera - Schlotzsky's, as an Economic Development Project, not to Exceed \$4,750.00 (M&C # 2022-02-01- 4671 W. Cox)
  4. Discussion and Action on the Approval of Bank Signature Cards and Amending the Authorized Representatives for TexPool (M&C # 2022-02-01-4656 K. Rule)

**10. Regular Agenda**

1. Presentation, Discussion and Possible Action on a Resolution Granting WeCare Shopping Center, LLC, a Variance to the City of Leon Valley Code of Ordinances, Chapter 13, Tree Preservation, Article 13.02 Tree Preservation Ordinance, Division 3. Requirements and Restrictions, Sec. 13.02.074 Preservation requirements and Sec. 13.02.080 Heritage Tree Removal Prohibited; Penalties, (a), for the Removal of Twenty-Six (26) Large and Medium Trees and One Heritage Tree from the Property Located at 7228 Bandera Road, Being Lot 3, CB 4446E, WeCare Subdivision (M&C # 2022-02-01-4641 M. Moritz)
2. Presentation, Public Hearing, and Discussion on Zoning Case No. 2021-42 to Consider Approval of an Ordinance Rezoning Approximately 0.60 Acres of Land at 5314 Blackberry Drive, Generally Located on the South Side of Blackberry Drive, East of Seville Drive, From B-2 Retail District, With SO Sustainability Overlay District Zoning, To R-1 Single Family Dwelling District (1st Reading as Required by City Charter) (M&C # 2022-02-01 4648 M. Moritz)
3. Presentation and Discussion on an Ordinance Authorizing a Budget Adjustment for FY 2021-2022 General Fund, Designated Line-Item American Rescue Plan Funds, in the Amount of \$ 50,000 for the AV Equipment at the Conference Center (1st Reading as Required by City Charter) (M&C # 2022-02-01-4674 Councilor Josh Stevens and Councilor Will Bradshaw)
4. Presentation and Discussion on an Ordinance to Amend the Leon Valley Code of Ordinances, Article 1.06 Boards, Commissions and Committees and Add Sec. 1.06.008 Economic and Community Development Advisory Committee and to Establish a Policy for Funding Economic and Community Development Projects (1st Reading as Required by City Charter) (M&C # 2022-02-01-4672 W. Cox)

**11. Citizens to Be Heard****12. Requests from Members of City Council to Add Items, Discuss, and Prioritize for Future Agendas**

1. Attachment: (M&C # 2022-02-01-4680)

**13. Adjournment**

**Executive Session.** The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

**Sec. 551.0411. MEETING NOTICE REQUIREMENTS IN CERTAIN CIRCUMSTANCES:** (a) Section 551.041 does not require a governmental body that recesses an open meeting to the following regular business day to post notice of the continued meeting if the action is taken in good faith and not to circumvent this chapter. If an open meeting is continued to the following regular business day and, on that following day, the governmental body continues the meeting to another day, the governmental body must give written notice as required by this subchapter of the meeting continued to that other day.

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.



SAUNDRA PASSAILAIGUE, TRMC  
City Secretary  
January 27th, 2022 2:30 PM

