



**CITY OF LEON VALLEY  
CITY COUNCIL SPECIAL MEETING**

Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, January 11, 2022

**AGENDA**

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**The City of Leon Valley City Council Shall Hold an In-Person Meeting with As Many City Members of City Council Physically Present as Possible. The City Will Use Appropriate Guidelines from The Centers for Disease Control and Prevention with Respect to Social Distancing and Utilizing Additional Hygiene Controls. Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.**

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1. **5:30 PM** Call to Order; Determine a Quorum is Present, Pledge of Allegiance.
2. **The City Council Shall Meet in Executive Session to Discuss the Following:**
  1. Pursuant to Texas Government Code, Chapter 551, Section 551.074 Personnel Matters: Regarding the appointment of Crystal Caldera as City Manager and Pursuant to Texas Government Code, Chapter 551, Section 551.071 Consultation with Counsel on Legal Matters: To Receive Legal Advice Regarding the Contract between the City of Leon Valley and Crystal Caldera (M&C # 2022-01-05-4639)
3. **Reconvene into Regular Session**
4. **Citizens to Be Heard**
5. **Possible Action on Issues Discussed in Executive Session If Necessary**
6. **Regular Agenda I**
  1. Presentation, Discussion and Possible Action on a Resolution Authorizing and Directing the Mayor to Execute an Employment Agreement and Appointing a City Manager for the City of Leon Valley, Texas Pursuant to Authority Under the City Charter Sections 1 and 5 (M&C # 2022-01-11-4631)
7. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing

body or that was or will be attended by a member of the Leon Valley City Council or a City official.

## **8. City Manager's Report**

1. Upcoming Important Events:
  - a. Regular City Council Meeting, Tuesday, January 18, 2022, at 6:00 PM, in Council Chambers.
  - b. City Offices and Municipal Court Closure in observance of Martin Luther King Day - Monday, January 17, 2022.
  - c. Annual Town Hall Meeting - Saturday, January 22, 2022, from 8:30 AM to 12:30 PM, at the Leon Valley Conference Center.
  - d. May 07, 2022 General Election Filing Period, begins Wednesday, January 19, 2022 and ends at 5:00 PM on Friday, February 18, 2022.
  - e. Miscellaneous other events and announcements.
2. An Update on the Town Hall meeting (M&C # 2022-01-06-4640)

## **9. Consent Agenda**

1. Consideration of the Following City Council Minutes:
  - a. Regular Meeting- December 7, 2021 6:00 PM
  - b. Special Meeting- December 8, 2021 6:00 PM
2. Acceptance of Boards, Commissions and Committee Minutes:
  - a. 09-28-2021 Planning & Zoning Commission Minutes
  - b. 10-12-2021 Planning & Zoning Commission Minutes Part 1
  - c. 10-12-2021 Planning & Zoning Commission Minutes Part 2
  - d. 10-26-2021 Planning & Zoning Commission Minutes
3. Discussion and Possible Action on a Resolution of the City Council of the City of Leon Valley ordering and establishing procedures for a General Election in the City of Leon Valley, Texas to Elect Three Council Members: (Places 2, 4 and for the Office of the Mayor) by the Qualified Voters of the City of Leon Valley; Authorizing the City Manager to Sign a Joint Election Agreement with the Bexar County Elections Administrator for the Conduct of Said Elections, and Providing Details Relating to the Conduct of Holding the Election, Authorizing the Use of the Leon Valley City Council Chambers and the Leon Valley Conference Center on the 2nd Day of May, 2020, for Election Day Voting, and the Use of the Leon Valley Conference Center, located at 6421 Evers Road, Leon Valley, Texas, 78238, for Early Voting (April 25, 2022 Through May 03, 2022)

Discusión y posible acción sobre una Resolución del Consejo Municipal de la Ciudad de Leon Valley ordenando y estableciendo procedimientos para una Elección General en la Ciudad de Leon Valley, Texas, para elegir tres miembros del Consejo: (Posiciones 2, 4 y el cargo de Alcalde) por parte de los votantes habilitados de la Ciudad de Leon Valley; autorizando al Administrador de la Ciudad a firmar un Acuerdo de Elección Conjunto con el Administrador de Elecciones del Condado de Bexar para la celebración de dichas elecciones, y proporcionando detalles relativos a la celebración de la elección, autorizando el uso de las Cámaras del Consejo Municipal de la Ciudad de Leon Valley y el Centro de Conferencias de Leon Valley el segundo día de mayo de 2020 para la votación del día de elección y el uso del Centro de Conferencias de Leon Valley, ubicado en 6421 Evers Road, Leon Valley, Texas, 78238, para la votación anticipada (del 25 de abril de 2022 hasta el 3 de mayo de 2022, inclusive) (M&C # 2022-01-11-4632 S. Passailaigue)

**10. Presentation**

1. Presentation of Community Partnership Opportunities with Culturingua Group (M&C # 2022-01-11-4633 W. Cox)

**11. Ordinances**

1. Discussion and Final Action on an Ordinance Granting a Zone Change to Patrick Christiansen on Approximately 10 Acres Generally Located at 7213 Huebner Road from R-1, Single Family to PD, Planned Development District with R-6, Garden House Base Zoning (1st Reading and Public Hearing was held on December 21, 2021) (M&C # 2022-01-03-4600 B. Melland)

**12. Regular Agenda II**

1. Presentation and Discussion of an Ordinance Authorizing a Budget Adjustment from the General Fund Reserve Ratifying Emergency Sewer Repair Expenses at the Fire Department and for Emergency Repairs to the Traffic Signal System at Huebner and Evers Roads (1st Read as Required by City Charter) (M&C # 2022-01-11-4597 M. Moritz)
2. Presentation, Discussion and Possible Action on Amending the Communication Policy (M&C # 2022-01-11-4634 Councilor Jed Hefner and Councilor Josh Stevens)
3. Discussion and Possible Action on a Resolution Granting a Variance to the San Antonio Aquarium for Section 3.05.005(b) of the City Code of Ordinances to Allow for the Construction of a Chain-Link and Corrugated Metal Vision Proof Fence at 6320 Bandera Road (M&C # 2022-01-11-4638 M. Moritz)

4. Presentation, Discussion and Possible Action on a Request for Funding Related to the American Rescue Plan by Kathy Hill, President of the Leon Valley Historical Society Board of Directors (M&C # 2022-01-11-4635 Mayor Chris Riley)

13. **Citizens to be Heard**

14. **Requests from Members of City Council to Add Items for Future City Council Consideration**

1. Attachment (M&C # 2022-01-11-4636)

15. **Adjournment**

**Executive Session.** The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

**Sec. 551.0411. MEETING NOTICE REQUIREMENTS IN CERTAIN CIRCUMSTANCES:** (a) Section 551.041 does not require a governmental body that recesses an open meeting to the following regular business day to post notice of the continued meeting if the action is taken in good faith and not to circumvent this chapter. If an open meeting is continued to the following regular business day and, on that following day, the governmental body continues the meeting to another day, the governmental body must give written notice as required by this subchapter of the meeting continued to that other day.

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.



SAUNDRA PASSAILAIGUE, TRMC  
City Secretary  
January 8th, 2022 3:15 PM