



CITY OF LEON VALLEY
INTEROFFICE MEMORANDUM

DATE: April 21, 2026
TO: Mayor Chris Riley and City Council Members
FROM: Crystal Caldera, City Manager
SUBJECT: Pre-City Council Meeting Report

Projects

In addition to outside agency review constraints, these projects may also be delayed by weather and supply chain slowdowns.

PUBLIC WORKS

- The city awarded a contract to RL Jones in the amount of \$844,878 for the FY 2025 Sewer Main Replacement Project (Forest Brook, Forest Ridge, Forest Mill, and Forest Knoll). Construction started on 2/2/26. A project walk-through was conducted with the engineer, and a punch list was provided to the contractor.
- The city awarded a contract to EZ Bel Construction in the amount of \$828,506.01 for the FY 25 Water Main Replacement project (Pickering, Kinman, and Rimkus Streets). Construction started on 1/19/26. A project walk-through was conducted with the engineer, and a punch list was provided to the contractor.
- Staff is working on the condemnation process to gain ownership of the portion of Zarzamora Creek in front of 5601 Bandera Road and along Aids Drive.
- Staff is investigating costs to construct a trail from the new Seneca Trails subdivision to the City of San Antonio's trail system in Huebner Creek.
- The Huebner Rd. Mill and Overlay (Evers Rd. to Bandera Rd.) was awarded to Clark Construction of Texas and began on March 9th. A project walk-through was conducted, and a punch list was provided to the contractor.
- The Timberhill Rd. Mill and Overlay (Huebner Rd. to City limits) was awarded to J&P Paving Company and began on March 9th. The mill-and-paving portion of the project is complete. Pavement markings have been completed. Final work on the ADA sidewalks is completed. A project walk-through was conducted, and a punch list was provided to the contractor.
- The City of Leon Valley received designation as Tree City USA for the 14th year.

Additional Public Works Activities

- Repaired sections of sidewalks and curb at 7010 and 7011 Forest Moss.
- Performing an asphalt repair in front of 6100 Sun Dial.
- Repairing a driveway and sidewalk at 6126 Saddlebow.
- Replacing bollards at the Canterfield Drainage area and clearing the storm drain that leads to Huebner Creek of any debris.

- Completed the removal of a homeless encampment in Zarzamora Creek behind 4637 Timco. Performing a removal of a homeless encampment on 5630 Wurzbach this week. Coordinating the haul out of debris with Tiger Sanitation.
- Provided compost and soil for the Community Gardens.
- Mowing and removing any trash and debris from the Triangle Park area.
- Mowing Bandera Rd. and trimming right of way.
- Completed the list of fire hydrant repairs, and coordinated with the Fire Department.
- Installing a larger 1” meter for a business located at 7019 Bandera Rd.
- Meter reading this week and performing any re-reads.
- Replacing any inoperable meters.
- Repairing a flat tire on a lawnmower.
- Performing repairs on the ATV starter switch.
- Repairing tires on another PD vehicle.
- Installing a backup safety alarm on the new brush truck.
- Replacing a psi gauge on the asphalt zipper.
- Clearing the drain at the Library to allow for stormwater runoff.
- Completing sidewalk repairs at 7127 Larksong.
- Working on asphalt repairs near 6323 Rue Sophie to address a raised manhole and a sunken area of the street.
- Completing repairs to the toilets in the women’s restroom at Rimkus Park. Replacing a faucet in the restroom.
- Disposing of old tires stockpiled at the Public Works yard.
- Completed mowing of ROW along Bandera Rd., Huebner Rd., and Triangle Park area.
- Working on PD lockers and TV mount.
- Completing dead-end flushing and water samples this week—weather permitting.
- Adding shelves to the water storage area for additional storage of water parts.
- Cleaning out buildings located at both water wells.
- Completed meter reading last week. Will replace any inoperable meters.
- Continue working on the TCEQ service line inventory.
- Replacing a regulator switch on a Gravely lawn mower.
- Replacing a guide bar on the street sweeper.
- Repairing a backpack blower.
- Assisting PD with the upcoming vehicle auction.

PW Grants

- The city was awarded a Bexar County ARPA grant for the El Verde Water Main Replacement Project in the amount of \$1,300,000. The contract was awarded to D & D Construction, and work has started. Construction started 1/12/26. All water improvements have been completed. The contractor is completing the drainage ditch excavations, final grading and concrete driveway installations.
- The city was awarded a Bexar County CDBG grant for replacing the sewer main in the alley between Cammie Way and Evers Rd. The city awarded a contract to Sovrex. The project is completed.
- The city was awarded a grant for a Hike & Bike Trails Connectivity Master Plan from the AAMPO. This grant will pay \$230,000 for a planning document for the city’s trail and shared path system. Staff attended a TxDOT meeting to discuss the grant timeline.

The project kickoff meeting was held, and we are completing the TA Project Initiation & Development Checklist. TxDOT will then develop the Advanced Funding Agreement (5 mos.) The consultant procurement process can then begin.

- The city was awarded a grant in the amount of \$590,423 from Bexar County CDBG to install a new sewer main along Locker Ln. A pre-bid meeting was held on March 10, 2026. The bid opening was held and Sovrex, LLC was the low bidder. A council item is on April 21, 2026.
- Staff submitted a CDBG grant application to replace the Sewer Main in the alley behind Mike Nesmith.
- Staff and the City Engineer have submitted 100% plans for the Hike & Bike Trail – Segment II. The city received 15 bids. The low bid was submitted by Presidio Contracting LLC in the amount of \$979,511.60. The City received concurrence from TxDOT. City Council awarded the construction contract to Presidio Contracting. A pre-construction meeting will be scheduled with TXDOT and the contractor.
- Staff applied for a grant from the AAMPO for the Hike & Bike Trail Segment 3. The trail will connect at Evers Road and align with Huebner Creek up to Bally at the northern city limits line and connect to the City of San Antonio’s trail system, which is already in engineering and design.
- The city was awarded a 50/50 matching grant in the amount of \$725,852 from the Texas Parks & Wildlife for the Forest Oaks Pool Renovation. Total project cost is estimated at \$1,451,704. TPWD staff conducted a site visit. We anticipate receiving the grant Agreement from TPWD in October. The grant contract period will be four years from the grant Agreement date. Project scope includes: keeping existing swimming pool and replaster, install new pool equipment, demolish existing baby pool and sidewalks/pool decking around the pool, demolish existing clubhouse and restrooms, install new sidewalks/pool decking, new restrooms, mechanical building, storage room, lifeguard office, covered pavilion and shade canopies, new fencing, and new ADA chair lift.
- Will be attending the Water Supply & Infrastructure Grant Implementation, on April 23, 2026

OPEN RECORDS REQUEST

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2026-173	Sarah Phosouvanh	3/31/2026	BWC Video for Case 202400945	Complete	2	4/2/2026	\$ -	\$ -
OR-2026-174	Sarah Phosouvanh	3/31/2026	REQUEST FOR 911 CALL SHEET AND 911 AUDIO - 3/23/2024 @ BANDERA RD @ REINDEER TRL #202400945 TIME 2:18 PM, OFC J. ROSS #1410, PARTY INVOLVES ANDREW PETERSON/AMEENAH DAY	Complete	0	4/1/2026	\$ -	\$ -
OR-2026-175	Brian Scott Cordeau	4/1/2026	This is a follow up request to "OR-2026-163". In that request one of the responsive items (I-78408.pdf) was a bill for the signage totaling \$6,999.01. Please provide any response material including communications about how the city funded this additional \$6,999.01, including any cuts to existing or planned purchases or services. Please also provide the fully itemized budget for Leon Valley for FY 2025-2026 showing the details including the \$6,999.01 spent on this signage.	Complete	4	4/7/2026	\$ -	\$ -
OR-2026-176	Tobynn Partridge - Data Driven Safety, LLC	4/1/2026	Today we are making the request for the March 2026 Disposition Report in the same XLS format you have sent in the past. I am attaching a file for your reference. Please include the following fields in the report: Select, Error, Court Location, Citation, Violation, Agency Name, Viol Date/Time, Filed Date, Name, Defendant Address, Defendant City, Defendant Zip, Defendant State, Sex, Race, Vehicle Make, Vehicle Year, PD Case Number, Statute, Type, Offense Code, Offense, Viol County, Viol Location, Speed Limit, Accident, Status Date/Time, Status Description, Plea, Defendant Attorney, Conviction Date, Amount Paid, Total Due	Complete	2	4/3/2026	\$ -	\$ -

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2026-177	Erica Hsu	4/1/2026	Please accept this as the request for traffic data from 03/01/2026 – 03/31/2026. We would like the report to contain open and disposed cases as well as be inclusive of all case types that pertain to traffic related cases (Infractions, Misdemeanors, Violations, etc.). We are looking for all cases with an action date (filed date, violation date, conviction date) within the range of request. We would like the report to be in the same format as the last report we received that was a .xlsx file with the following column headers in this order: FIELD NAME: Citation, Violation, Name, Defendant Address, Defendant City, Defendant State, Defendant Zip, Offense, Viol Date/Time, Filed Date, Status Date/Time, Statute, Status, Status Description	Complete	2	4/3/2026	\$ -	\$ -
OR-2026-178	Investigator Laura Deleon	4/2/2026	Dallas PD Background Check: J. A. Gandy	Complete	1	4/3/2026	\$ -	\$ -
OR-2026-179	Detective Joel Gingrey	4/2/2026	Seattle PD Background Check: P. R. De Guzman	Complete	3	4/7/2026	\$ -	\$ -
OR-2026-180	Erik Valle	4/2/2026	Requesting any other traffic accident report at the same location as case ID:202303638. Block of 5650 Grissom Rd and block 900 of shadow mist.	Pending Clarification from Requestor	Paused until 61st day after letter of clarification sent (06/13/2026)		\$ -	\$ -
OR-2026-181	Eden Alayne Scharmen	4/4/2026	Requesting Law Enforcement call transcript for Medical Assist from 5959 Wurzbach Rd. E6 Leon Valley, Tx. 78238 (BCLE arrived first and only P.D. Ambulance NOT far behind, and would request ANY P.D. Radio log (if available) and answer to one question per the original incident # incident report, thatg being LVPD-2025-6364533. Case # was NOT generated to my knowledge. Though you'll see other and replaced incident numbers, that is the one here working with. My question now is on 09/12/2025 who was supplement person record editedRecord ID#: 12038322 as, by BCLE32642.. That may be a more clerk appropriate question but if the transcript answers that first that would be aazing. . This call came from Eden Scharmen 210-609-9187 Requesting ANY other vriation of calls that were called to service of any kind on 09/12/2025 or pre-call serup via medical or p.d. to S side or Leon valley xfer ending in call to Hidden Meadows apartments or 5959 Wurzbach 78238 or for Eden (female) Scharmen of D/O/B --- from any phone number or call.	Complete	0	4/4/2026	\$ -	\$ -
OR-2026-182	A-ONG YANG	4/4/2026	Transaction/Reference #: 3933945856 Not High Monitored: STATE FARM CLAIMS COMPASS Report Type: Auto Accident, Report/Case Number: 202504058, Date of Occurrence: 12/21/2025 0:0:0, Location of Loss: Cross Street: City: SAN ANTONIO County: BEXAR State: TX, Insurance Company: STATE FARM CLAIMS COMPASS Insured Driver: Joshua L Teague, Driver 2: Driver 3: Last Note: More Info: TAG #: --- VIN #: --- MAKE: CHEVROLET MODEL: SILVERADO HD 2500 4W YEAR: 2025	Complete	2	4/8/2026	\$ 6.00	\$ 6.00
OR-2026-183	A-ONG YANG	4/4/2026	Transaction/Reference #: 3818892254 High Monitored: ALLSTATE INSURANCE Report Type: Auto Accident, Report/Case Number: 202503918, Date of Occurrence: 12/08/2025 2:20:0, Location of Loss: BANDERA RDCross Street: City: SAN ANTONIO County: BEXAR State: TX, Insurance Company: ALLSTATE INSURANCE Insured Driver: Darryn Jakob Ferguson, Driver 2: Andrea Lynette Solis Driver 3: Last Note: More Info: REAR END ACCIDENT OTHER PARTY REAR-ENDED INSURED TAG #: --- VIN #: --- MAKE: NISSAN MODEL: ALTIMA YEAR: 2015	Complete	2	4/8/2026	\$ 6.00	\$ 6.00
OR-2026-184	A-ONG YANG	4/4/2026	Transaction/Reference: 3803874152 Not High Monitored: STATE FARM CLAIMS COMPASS Report Type: Auto Theft Report/Case Number: 202503804 Date of Occurrence: 11/26/2025 0:0:0 Location of Loss: 6302 RUE SOPHIE ST Cross Street: City: LEON VALLEY County: BEXAR State TX Insurance Company: STATE FARM CLAIMS COMPASS Insured Driver: Alyssa Garcia Driver 2: Driver 3: Last Note: More Info: TAG #: ---- VIN #: ---- MAKE: CHEVROLETMODEL: C1500 YEAR: 2021	Complete	1	4/7/2026	\$ -	\$ -
OR-2026-185	A-ONG YANG	4/4/2026	Transaction/Reference #: 3913008452 Not High Monitored: NATIONAL GENERAL HOLDINGS Report Type: Auto Theft Report/Case Number: 202600178 Date of Occurrence: 01/19/2026 Location of Loss: 5650 GRISSOM RD APT 803 Cross Street: City: SAN ANTONIO County: BEXAR State: TX Insurance Company: NATIONAL GENERAL HOLDINGS Insured Driver: Jacob Hampton Driver 2: Driver 3: Last Note: More Info: TAG #: --- VIN #: --- MAKE: HONDA MODEL: GROM 125 YEAR: 2025	Complete	1	4/7/2026	\$ -	\$ -
OR-2026-186	A-ONG YANG	4/4/2026	Transaction/Reference #: 3938227153 High Monitored: ALLSTATE INSURANCE Report Type:Vandalism Report/Case Number: 202600241 Date of Occurrence: 01/24/2026 5:30:0 Location of Loss: 5556 SAFFRON WAY Cross Street: City: LEON VALLEY County: BEXAR State: TX Insurance Company: ALLSTATE INSURANCE Insured Driver: Suzanne Y Trevino Driver 2: Driver 3: Last Note: More Info: VANDALISM TAG #:--- VIN #: ---MAKE: KIA MODEL: SPORTAGE YEAR: 2016	Complete	1	4/7/2026	\$ -	\$ -

Request #	Name	Date Of Request	Description	Status	Days In Queue	Date Complete	Invoice Total	Amount Paid
OR-2026-187	A-ONG YANG	4/4/2026	Transaction/Reference #: 3981178152 Not High Monitored: GEICO LAKELAND Report Type: Auto Theft Report/Case Number: 202600482 Date of Occurrence: 02/17/2026 06:02 PM Location of Loss: UNK Cross Street: City: LEON VALLEY County: BEXAR State: TX Insurance Company: GEICO LAKELAND Insured Driver: John Hein Driver 2: Driver 3: Last Note: More Info: TAG #: VIN #: --- MAKE: HONDA MODEL: YEAR: 16	Complete	1	4/7/2026	\$ -	\$ -
OR-2026-188	A-ONG YANG	4/4/2026	Transaction/Reference #: 4044717952 Not High Monitored: USAA - PRTRCC Report Type: Vandalism Report/Case Number: 202600802 Date of Occurrence: 03/18/2026 17:0:0 Location of Loss: 6955 BANDERA RD. Cross Street: City: LEON VALLEY County: BEXAR State: TX Insurance Company: USAA - PRTRCC Insured Driver: Jennifer K Mc Kinney Driver 2: Driver 3: Last Note: More Info: TAG #: -- VIN #: --- MAKE: RAM MODEL: 1500 CRW SLT YEAR:	Complete	1	4/7/2026	\$ -	\$ -
OR-2026-189	A-ONG YANG	4/4/2026	Transaction/Reference #: 4078406561 Not High Monitored: FARMERS INSURANCE FTP Report Type: Other Report/Case Number: LVPD20260128684 Date of Occurrence: 03/29/2026 04:45 Location of Loss: 6811 BANDERA RD Cross Street: City: SAN ANTONIO County: BEXAR State: TX Insurance Company: FARMERS INSURANCE FTP Insured Driver: Quesadilla King Llc Driver 2: Driver 3: Last Note: More Info: POWER OUTAGE TAG #: VIN #: MAKE: MODEL: YEAR:	Complete	1	4/7/2026	\$ -	\$ -
OR-2026-190	Jay Hrivnatz	4/5/2026	AEI is performing a property condition assessment of the industrial buildings at 5405 Bandera Road; San Antonio, TX 78238. We are seeking digital copies of any known building, zoning, fire or health code violations in addition to any certificates of occupancy, inspection reports and open building permits. Is this property subject to local wind code? Is this property deemed a risk for wildfire? Thank you for your assistance.	Complete	0	4/6/2026	\$ -	\$ -
OR-2026-191	A-ONG YANG	4/6/2026	Transaction/Reference #: 3947250555 Not High Monitored: TRAVELERS Report Type: Auto Accident Report/Case Number: Date of Occurrence: 03/05/2025 Location of Loss: Cross Street: City: County: BEXAR State: TX Insurance Company: TRAVELERS Insured Driver: Katelynn Decker Driver 2: Driver 3: Last Note: More Info: TAG #: VIN #: MAKE: MODEL: YEAR:	Complete	1	4/7/2026	\$ -	\$ -
OR-2026-192	A-ONG YANG	4/6/2026		Complete	0	4/6/2026	\$ -	\$ -
OR-2026-193	A-ONG YANG	4/6/2026		Complete	0	4/6/2026	\$ -	\$ -
OR-2026-194	A-ONG YANG	4/6/2026	Transaction/Reference #: 4044006655 Not High Monitored: USAA - PRTRCC Report Type: Auto Accident Report/Case Number: 202600794 Date of Occurrence: 03/17/2026 0:0:0 Location of Loss: Cross Street: City: LEON VALLEY County: BEXAR State: TX Insurance Company: USAA - PRTRCC Insured Driver: Danielle Carriere Bolton Driver 2: Driver 3: Last Note: More Info: TAG #: VIN #: ---- MAKE: CHEV MODEL: TRAX 4D LT YEAR:	Complete	1	4/7/2026	\$ -	\$ -
OR-2026-195	A-ONG YANG	4/6/2026	Transaction/Reference #: 3902087957 Not High Monitored: MGA INSURANCE COMPANY INC Report Type: Auto Accident Report/Case Number: 202600074 Date of Occurrence: 01/07/2026 Location of Loss: BANDERA RD AND HUEBNER RD Cross Street: City: LEON VALLEY County: BEXAR State: TX Insurance Company: MGA INSURANCE COMPANY INC Insured Driver: Chisorom C Okukpe Driver 2: Abraham Belmont Driver 3: Last Note: More Info: TAG #: UNKNOWN VIN #: UNKMAKE: MAZDAMODEL: CX5 YEAR: 201	Complete	2	4/8/2026	\$ 6.00	\$ 6.00
OR-2026-196	A-ONG YANG	4/6/2026	Transaction/Reference #: 4010893155 Not High Monitored: USAA - PRTRCC Report Type: Auto Accident Report/Case Number: 202600637 Date of Occurrence: 03/03/2026 17:0:0 Location of Loss: 6217 GRISSOM RD Cross Street: City: SAN ANTONIO County: BEXAR State: TX Insurance Company: USAA - PRTRCC Insured Driver: Eric Marcus Dorsey Driver 2: Driver 3: Last Note: More Info: TAG #: VIN #: ---- MAKE: RAM MODEL: 1500 YEAR:	Complete	1	4/7/2026	\$ -	\$ -
OR-2026-197	A-ONG YANG	4/6/2026	Transaction/Reference #: 3987822655 Not High Monitored: STATE FARM CLAIMS COMPASS Report Type: Auto Accident Report/Case Number: 202600511 Date of Occurrence: 02/20/2026 0:0:0 Location of Loss: 6313 EVERS RD APT 708 Cross Street: City: LEON VALLEY County: BEXAR State: TX Insurance Company: STATE FARM CLAIMS COMPASS Insured Driver: Felipe Ruiz Ruiz Solano Driver 2: Driver 3: Last Note: More Info: TAG #: VIN #: --- MAKE: KIA MODEL: SPORTAGE YEAR:2020	Complete	1	4/7/2026	\$ -	\$ -
OR-2026-198	A-ONG YANG	4/6/2026	Transaction/Reference #: 4032054655 Not High Monitored: KEMPER Report Type: Auto Accident Report/Case Number: 202600539 Date of Occurrence: 02/23/2026 00:01 Location of Loss: Cross Street: City: County: BEXAR State: TX Insurance Company: KEMPER Insured Driver: Jerry Sanchez Driver 2: Driver 3: Last Note: More Info: TAG #: -- VIN #: MAKE: FORDMODEL: FUSION HYBRIDYEAR: 2019	Complete	1	4/7/2026	\$ -	\$ -
OR-2026-199	John Ferrara - The Hawk's Eye - Consulting & News	4/6/2026	Please provide documents showing approved staffing levels of the police department. Please provide the organization chart for the police department. Please provide the numbers of each level of officer such as Chief, assistant chief, supervisors, full-time officer, and reserved or unpaid officers.	Complete	2	4/8/2026	\$ -	\$ -
OR-2026-200	Yellow Dog Reports	4/6/2026	REQUESTING FIRE REPORT Kayla Gaitan -- 2018 Chevrolet TRAVERSE LT --- --- 43948140 Bandera Rd San Antonio, TX date:3/19/2026 time:9:32:05 report#202600807	Complete	1	4/7/2026	\$ -	\$ -
OR-2026-201	Contract Background Investigator Vicki Moreno	4/7/2026	Longbeach PD Background Check: P. Torres	Complete	4	4/13/2026	\$ -	\$ -

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OR-2026-202	Eric Kothstein	4/7/2026	Tacoma PD Background Check: Q. Landeis	Complete	0	4/7/2026	\$ -	\$ -
OR-2026-203	DFPS Investigator Jesli Rodas	4/7/2026	Report#202600966 - Mother Shawni Elkins, Father/stepfather Ron Bailey, Child Matthew Elkin	Complete	1	4/8/2026	\$ -	\$ -
OR-2026-204	Mara Cardenas	4/7/2026	Good Afternoon. I work for Statewide Defensive Driving and would like to request the DSC records list of those people who have had traffic citations and have been approved to take a defensive driving course. We would like their names, address, city, state, zip and citation date or approval date, and also the email addresses if available. At this time, I would like to request the lists for the month of March of 2026 of those who requested to take defensive driving. (Their due dates should be in June of 2026). If you could email it to us at your convenience that would be great.	Complete	3	4/9/2026	\$ -	\$ -
OR-2026-205	Lindsey Edward	4/7/2026	Pursuant to the Delaware Freedom of Information Act, I hereby request electronic/digital copies of the following records: Purchase Agreements, Contracts, Invoices or Receipts for products and/or services provided by StreetCop between 2010-2025. Such agreements may have been arranged between StreetCop and City of Leon Valley, Texas. I would like to receive responsive records via email. In the event of fees, please inform me of the total charges in advance of fulfillment. I expect this request be fulfilled within 10 days, as the statute requires. This request is not being made for commercial purposes, and responsive records will be made available to the public. If you are not the correct contact for this kind of request, I would greatly appreciate it if you can point me in the right direction.	Complete	0	4/7/2026	\$ -	\$ -
OR-2026-206	TXDRONEVIEW LLC	4/7/2026	Certificate of Occupancy Records - 5419 Bandera Rd, Suite 703	Complete	1	4/9/2026	\$ -	\$ -
OR-2026-207	John Ferrara - The Hawk's Eye - Consulting & News, LLC	4/8/2026	Please provide the name, title, and annual salary for each member of the Leon Valley Police Department. Please provide a list of names for members that are unpaid law enforcement personnel.	Complete	4	4/13/2026	\$ -	\$ -
OR-2026-208	Randall Laschober, USAA	4/8/2026	Regarding Case # 202600103 - Any contact information for Lillie Rager and photographs associated to the police report.	Pending Fee Acceptance			\$ 144.00	\$ -
OR-2026-209	Michael Connell, RiskJockey	4/8/2026	CERTIFIED RECORDS REQUESTED - Case # 202600103 - I am hereby requesting CERTIFIED COPIES (which CAN be submitted electronically), including an affidavit, for the following records: Accident/Intersection Video(s), Body Camera Video(s) - Investigating Officer, Dash/In-Car Video(s) - Investigating Officer, Scene Photo(s), Security Camera Video(s) - Private Property/Commercial/CCTV, Statement(s) - Witness, 911 Recording(s)	Pending Fee Acceptance			\$ 138.00	\$ -
OR-2026-210	Office of Attorney General - OAG Municipal Audit Review	4/9/2026	the Office of the Attorney General requests the following documents pursuant to the Texas Public Information Act, Chapter 552 of the Texas Government Code: 1. A copy of your most recent audited financial statements as required by Texas Local Government Code Section 103.001. 2. Documentation showing the date the audited financial statement was filed in the office of the municipal secretary or clerk, including a link if available, as required by Section 103.003. 3. The meeting minutes that indicate the two most recent budget and financial statements were approved. 4. The date your city/municipality's fiscal year concludes or documentation that reflects such date. 5. Documentation reflecting the party who conducted the audit. 6. A copy of this year and last year's contracts with the auditor (if external). 7. The email address through which Public Information Act requests can be made to your city/municipality. 8. The email address for which your city/municipality designated to receive written requests for public information requests under Government Code Section 552.234(c), if applicable.	Complete	0	4/9/2026	\$ -	\$ -
OR-2026-211	Christopher Anderson	4/9/2026	I'm looking to have all cases associated with 6520 Adair that have been filed and their outcome for the period of 12/1/2025 through current. This should include any relevant house visits by Code Enforcement or police, any requests originated by neighbors and their outcome. For instance their was a submission via the public app on 3/8/2025 filed by Linda Maffert which had a police officer and code compliance officer come out on 3/9/2025. I would like to be able to see all similar types of records.	Pending Department(s) Response			\$ -	\$ -
OR-2026-212	Inv Pette / Bexar County Medical Examiner's Office	4/9/2026	Requesting the EMS PCR for the following incident: Decedent is Robert Weldy, DOB 10/20/1958. Incident was on 4/9/26 at 0917 hrs at 6313 Evers Rd Apt 1513, 78238. He was pronounced on scene.	Complete	2	4/13/2026	\$ -	\$ -
OR-2026-213	Juan Antonio Villalta	4/9/2026	I need a copy that the case had charges dismissed by Judge Leslie Kassahn on March 26 2026. Stated by the Judge herself stated we could request a copy of the dismissal paperwork through open records. DOCKET NUMBER 110119934 CITATION NUMBER CE260065.	Pending Department(s) Response			\$ -	\$ -
OR-2026-214	Justin Davidson	4/9/2026	All citations issued at or near 7100 Huebner Rd for speeding in a school zone for the past 24 months, including date, time, and speed recorded.	Complete	2	4/13/2026	\$ -	\$ -
OR-2026-215	L Meffert	4/9/2026	Requesting a copy of all public information related to 6520 Adair Drive, Especially the short term rental license info, And info of when the police visited the commercial short term rental following my trespassing issues reported on request Leon Valley case #1788	Pending Department(s) Response			\$ -	\$ -
OR-2026-216	A-ONG YANG	4/9/2026	Transaction/Reference #: 4049883755 Not High Monitored: STATE FARM CLAIMS COMPASS, Report Type: Auto Accident, Report/Case Number: 202600823, Date of Occurrence: 03/20/2026 0:0:0, Location of Loss: 6461 BANDERA RD, Cross Street: City: LEON VALLEY County: BEXAR State: TX, Insurance Company: STATE FARM CLAIMS COMPASS, Insured Driver: Genaro J Uriegas, Driver 2: Driver 3: Last Note: More Info: TAG #: VIN #: --- MAKE: TOYOTA MODEL: HIGHLANDER YEAR: 2016	Pending Payment			\$ 6.00	\$ -
OR-2026-217	A-ONG YANG	4/9/2026	Transaction/Reference #: 4088331963 Not High Monitored: LIBERTY MUTUAL, Report Type: Auto Accident Report/Case Number: 260305818 Date of Occurrence: 02/20/2026, Location of Loss: GRISSOM RD & BANDERA RD, Cross Street: City: LEON VALLEY County: BEXAR State: TX, Insurance Company: LIBERTY MUTUAL Insured Driver: Homero M Fernandez Driver 2: Driver 3: Last Note: More Info: TAG #: VIN #: --- MAKE: TOYT MODEL: YARIS IA YEAR: 2017	Complete	2	4/14/2026	\$ -	\$ -

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OR-2026-218	Lilliana Tramm	4/10/2026	My name is Lilli and I am with Trey Porter Law. I am requesting the police report that resulted from the arrest of our client Brittany Tschirhart by Leon Valley Police Department on 2/3/2026. I would also like for the report to include a summary note or statement from the officer describing what occurred during the arrest if available. She was arrested for DWI which resulted in the case 2026PF04758.	Complete	1	4/13/2026	\$ -	\$ -
OR-2026-219	John Harvey	4/13/2026	Incident request from 4-11 and 4-12 at the alto apartments	Pending Department(s) Response			\$ -	\$ -
OR-2026-220	Ross Simmonds - Ancira KIA	4/13/2026	Hello, I need a copy of police report# 202600974	Complete	0	4/13/2026	\$ -	\$ -
OR-2026-221	DFPS Nydia Atayde	4/13/2026	our department is requesting the following report as this is involving an open investigation. Leon Valley Police Department case # 202601063. As well as a name survey please. Travis Graves ----.	Complete	1	4/14/2026	\$ -	\$ -
OR-2026-222	Erica Hsu	4/14/2026	I would like to request a 7-year history file so that we can refresh our data and remain FCRA compliant. We compare the history file against data previously received. If cases that were previously reported no longer appear, we review them to determine whether they have been removed or expunged from the court's records and update our database accordingly to ensure accuracy.	Pending Department(s) Response			\$ -	\$ -

CITY SECRETARY

- Processed a request for the TX OAG-Crime Victim Services Division - Claim Number: VC26149817

PENDING PROJECTS:	ESTIMATED COMPLETION DATE:	STATUS
Complete necessary changes to the draft Handbook for Boards, Commissions, and Liaisons; and submit to City Manager for final review.	November 30, 2025	November 24, 2025 - Submitted to City Manager for review.
Conduct a Record Destruction for all Municipal Records that have meet the Retention Period	December 31, 2025	October 31, 2025 - 17 Boxes Destroyed. Preparing 30 Boxes to be destroyed on December 31, 2025. Completed
Develop a Disaster Recovery Plan for Municipal Records	April 30, 2026	In progress
Prepare for the Annual City-Wide Garage Sale	March 28, 2026	Completed
Prepare all documents and notices for the May 2026 General Election	June 31, 2026	Notice of Filing Period - Posted 12/01/2025; Posted Candidate Packet 12/23/2025; Posted Notice of Drawing for a Place on the Ballot 01/14/2026; Notice of Election to be published in Express News on 04/08/2026, and in LaPrensa on 04/12/2026.
Properly Inventory and Prepare Old City Records for Appropriate Storage or Destruction	Completion Date Unknown - This is a project that is only worked on as time allows.	In Progress - Completed Ordinances 1974 -1997; Completed Resolutions; Deeds/Agreements/Etc. in Progress.

FIRE DEPARTMENT

Fire Chief for The Day

The LVFD will be hosting “Fire Chief” for the day for Leon Valley Elementary School. The Fire Chief for the Day is a fundraiser and is bid on by students. The winning student will be taken from school to the FD on our ladder truck. Once there, the student will get a personal tour of the station and vehicles and return to the school.

Blood Drive

The LVFD will be hosting our first blood drive of 2026. This blood drive will be on May 6th, in the parking lot in front of City Hall. Blood donations appointments are available from 10a to 3p and walk-ins are accepted. Remember, LVFD carries whole blood on our ambulance which comes from your donations.



State Skills

The LVFD will be assisting John Marshall HS, LMS, Basic EMT students with State Skills Testing. These students work an entire year completing their National Registry Basic Emergency Medical Technician certification. LVFD has two current employees who graduated from this program who are now firefighter/Paramedics.

PLANNING AND ZONING

Planning And Zoning Cases

PZ-2026-3 Med Spa Specific Use Permit

PZ-2026-4 Car Accessories Specific Use Permit

PZ-2026-9 PDD Amendment Sawyer Rd

Reviewing Permitted Use Table

Permits

Fire Alarm 1

Electrical 14

Roof 3

Short Term Rental 2

Gas 11

Plumbing-Irrigation 1

Plumbing 11

Sewer and Trench 10

Sign 1

Mechanical 3

Utility 3

Food 1

Garage Sale 1

Remodel 1

CO Issued

BellScy Enterprises LLC/6904 Bandera Road Ste. 6

Unique Vision/6213 Grissom Road Ste. 608

UPCOMING LIBRARY PROGRAMS

- Wednesday, April 22nd – Toddler & Storytime with Ms. Melissa – 10:30am
- Thursday, April 23rd – Scavenger Hunt – 10:30am-6:00pm
- Thursday, April 23rd – Movie Presentation: Book of Life – 5:30pm
- Tuesday, April 28th – Baby Open Play – 11:00am
- Wednesday, April 29th – Toddler & Preschool Storytime with Ms. Melissa – 10:30am
- Thursday, April 30th – Toddler & Preschool Storytime – 10:30am
- Thursday, April 30th – Everyday Essentials 2: Computer Basics for Seniors – 1:00pm
- Thursday, April 30th – Vision Boarding – 6:00pm

Grant Applications:

Dollar General Adult Literacy Grant for \$10,000

Adult Literacy and Workforce Development for instructional support for adult learners for GED, English Language Acquisition (ELA), and Workforce Development. (Submitted on January 20, 2026)

TSLAC Special Projects Grant Program for \$75,000

Establishes a consistent, long-term Adult Education and Workforce Development service at the Library, transitioning from occasional programming to an ongoing service model. (in-progress, submission due February 9, 2026)

TLA Summer at the Library Grant Program funded by HEB up to \$10,000

is designed to support libraries in expanding and enhancing their summer programming. By providing financial assistance, this grant helps libraries create engaging reading experiences, develop impactful programs, offer outreach and learning opportunities, and reach more community members. (In progress, Due April 18, 2026)

Community Project Funding Request – TX-20 Congressional District – \$6,700,000

Proposed funding to support the Leon Valley Community Workforce & Digital Access Expansion at the Leon Valley Public Library. The project includes a proposed 7,000 square foot expansion designed to establish a workforce development lab, flexible training classroom, small business consultation space, youth innovation area, and additional study and technology access spaces to expand workforce development, digital literacy, and educational programming for residents of Leon Valley and the greater San Antonio area. (Submitted March 06, 2026)

Texas Book Festival Grant Program – up to \$2,500

Supports public library collection development through the enhancement of physical and e-book/audiobook collections. The Leon Valley Public Library proposal focuses on expanding the adult nonfiction collection to support lifelong learning, workforce development, and educational enrichment for the community. (In progress, Due April 17, 2026)

OTHER CITY STATISTICS FOR POLICE, FIRE, ECONOMIC DEVELOPMENT, COURT, CODE, AND ANIMAL CONTROL CAN BE FOUND:

https://www.leonvalleytexas.gov/sites/default/files/fileattachments/community/page/4281/cm_report_4-21-2026.pdf

City Council Meetings

- The next City Council meeting will be on Tuesday, May 5, 2026, at 5:30 pm, in the Council Chambers.