



**CITY OF LEON VALLEY
INTEROFFICE MEMORANDUM**

DATE: August 5, 2025

TO: Mayor Chris Riley and City Council Members

FROM: Crystal Caldera, City Manager

SUBJECT: Pre-City Council Meeting Report

Projects

In addition to outside agency review constraints, these projects may also be delayed by weather and supply chain slowdowns.

Public Works

- The City Engineer has completed plans for the replacement of water mains on Pickering, Rimkus, and Kinman. This project is being advertised for bids.
- The City Engineer has completed plans for replacing sewer mains on Forest Brook, Forest Ridge, Forest Mill, and Forest Knoll (2,700 +/- linear feet). This project will be bid in August.
- Staff has finished acquiring an easement for 10' of right of way along William Rancher. Closing will take place this week.
- Staff is working on the condemnation process to gain ownership of the portion of Zarzamora Creek in front of 5601 Bandera Road and along Aids Drive.
- Sprinkler systems have been installed at the Ridge at Leon Valley Park and at Silo Park. Staff will be hiring an outside contractor to extend the water main on Huebner to Silo Park to connect the sprinkler system.
- We will be installing a traffic warning sign on Evers at Adair.

Additional Public Works Activities

- Finishing up the demolition of the LV swimming pool facility. City Crews will now demolish the structures.
- Repairing speed humps on Timberhill.
- Mowing creek beds and drainageways.
- Repairing boards on benches at all city parks
- Setting water meter for carwash on Grissom and in Linkwood for new home.
- Ordered new meter for Edwards Aquifer metering – existing one was hit by lightning.
- Repairing water main break on Yellow Rose.
- Repairing lawnmower.
- Repairing power washer.
- Replacing cylinder on backhoe
- Replacing 5 fire hydrants

- Repairing roadway on Stebbins.
- Repairing manhole on Forest Ridge at Forest Brook.
- Performing a mill & overlay on 184' of trail at Raymond Rimkus Park
- Mowing pocket parks and Aquarium detention pond.
- Installing park signage at Raymond Rimkus Park.
- Cleaning up Public Works yard.
- Repairing vacuum trailer.
- Preparing for auction

PW GRANTS

- The El Verde Water Main Replacement Project is being funded with a \$1,300,000 Bexar County ARPA grant. Bids are being advertised and will be taken to City Council for approval once tabulated.
- A Bexar County CDBG grant for replacing the sewer main in the alley between Cammie Way and Evers Rd was awarded January 7th. The project is being advertised for bids.
- Staff and the City Engineer continue to develop the plans for the Hike & Bike Trail Segment II. We will be submitting 100% plans for review in the next few weeks. Letting the project for bids is expected in October of 2025.
- Staff applied for a grant to acquire the services of a Forester. The grant will pay a salary for about three years. The Forester would be used to monitor Oak wilt disease, review tree removal requests, assure tree permits are being inspected, determine the condition of city trees in various parks, and make recommendations for removal or replacement of trees.
- Staff applied for a grant for a Hike & Bike Trails Master Plan from the AAMPO. This grant will pay \$100,000 for a planning document for the city's trail and shared path system. The city does not have a matching funds requirement, so if granted, the work would be performed at no charge to the city.
- Staff applied for a grant from the AAMPO for the Hike & Bike Trail Segment 3. The trail will connect at Evers Road and align with Huebner Creek up to Balky at the northern city limits line and connect to the City of San Antonio's trail system, which is already in engineering and design.
- Staff applied for a grant from Bexar County CDBG to install a new sewer main along Locker Lane.

OPEN RECORDS REQUEST

| Request # | Name | Date Of Request | Description | Status | Days In Queue | Date Complete | Invoice Total | Amount Paid |
|-------------|--|-----------------|---|---|------------------------------------|---------------|---------------|-------------|
| OR-2025-368 | Debra Pena | 6/12/2025 | Israel Mascorro | Pending Clarification from Requestor | Paused Until 61st day (08/13/2025) | | \$ - | \$ - |
| OR-2025-374 | Gamez Law Firm | 6/17/2025 | Crash report, Incident Report, Police Report, Date of accident: May 30, 2025 Our Client ID No.: 213270 Case #: 2025 01777 Client: Seferino Gamez; --DL: --- Location: Bandera Rd. and Seneca; Leon Valley, Texas (See attached) | Complete - Closed Due to Lack of Response | 28 | 7/25/2025 | \$ - | \$ - |
| OR-2025-375 | Gamez Law Firm | 6/17/2025 | Date of accident: May 30, 2025 Our Client ID No.: 213270 Case #: 2025 01777 Client: Seferino Gamez; --DL: --- Location: Bandera Rd. and Seneca; Leon Valley, Texas | Complete | 25 | 7/22/2025 | \$ - | \$ - |
| OR-2025-379 | Esmeralda Castillo / Child Protective Services | 6/18/2025 | BWC Videos - related to #20251830 | Complete - Closed Due to Lack of Response | 18 | 7/14/2025 | \$ - | \$ - |
| OR-2025-392 | Delphine Monono | 6/23/2025 | I will appreciate it if I can get an address survey record for the below, Case | Pending Clarification from Requestor | Paused Until 61st day (08/30/2025) | | \$ - | \$ - |
| OR-2025-394 | Diana Chapa, Chamberlain McHaney | 6/23/2025 | dash cam and body cam footage, any and all witness notes and witness information, all photos, video records, party statements, officer notes | Pending Video Upload | 26 | | \$ 46.00 | \$ 46.00 |
| OR-2025-400 | Katherine Binns | 6/25/2025 | I am requesting all records related to the San Antonio Aquarium including but not limited to building permits, inspection reports, certificates of occupancy, and code violations. | Complete | 12 | 7/17/2025 | \$ - | \$ - |
| OR-2025-401 | Packard Law Firm | 6/26/2025 | Requesting bodycam footage and 911 audio for a pedestrian injury due to being struck by Patrick Gillen's vehicle to determine liability in a personal injury case. The incident happened on Evers Road in Leon Valley near one of the VIA bus stops on 09/20/2023 at around 0644AM. | Complete | 9 | 7/9/2025 | \$ 44.00 | \$ 44.00 |
| OR-2025-403 | Department of Family and Protective Services. Linda Taylor-Hill, Child Care Investigator | 6/30/2025 | I am requesting the police report involving a child that was left asleep in a daycare van at Luv-n-Care on the 16th of May. The case number is #202501988. | Complete | 8 | 7/10/2025 | \$ - | \$ - |
| OR-2025-409 | Megan Rogers | 7/3/2025 | ***please see attachment*** | Complete | 5 | 7/10/2025 | \$ - | \$ - |
| OR-2025-410 | Chris Campbell | 7/6/2025 | We are needing a reinspection or a copy of the most current inspection report of our property InTown Suites, located at 6625 Bandera Rd. We have made all repairs previously identified in the last fire inspection. Thank you. | Complete | 6 | 7/15/2025 | \$ - | \$ - |
| OR-2025-411 | Ricca Cruz Wilson, Department of Family & Protective | 7/7/2025 | Address survey for: 6222 PARSLEY HILL, SAN ANTONIO, TX 78238 | Complete | 9 | 7/23/2025 | \$ - | \$ - |
| OR-2025-412 | Stevi Spangler | 7/8/2025 | My husband and I are in the Option period of purchasing a home in Leon Valley- 6203 Sun Dial St. San Antonio, TX 78238. It is currently owned by Jessica M. Hernandez and built in 1975- I am kindly requesting public | Complete | 1 | 7/9/2025 | \$ - | \$ - |
| OR-2025-413 | BRITTANY GUERRERO | 7/9/2025 | I would like to receive the current most updated contract for towing and storage services for Leon Valley Police Department and their current service provider. | Complete | 0 | 7/9/2025 | \$ - | \$ - |
| OR-2025-414 | John sulaica | 7/9/2025 | I need a record for all citation tickets and any drug related charges even if dropped ive had for the texas medical board to receive my license to xray | Complete | 4 | 7/15/2025 | \$ - | \$ - |
| OR-2025-415 | Germer Beaman & Brown | 7/9/2025 | All available documents (including, but not limited to photographs, reports, videos, notes) discussing or referring to an incident that occurred at the San Antonio Aquarium, LLC on July 24, 2021. | Complete | 8 | 7/22/2025 | \$ - | \$ - |
| OR-2025-416 | City of Von Ormy | 7/9/2025 | I request any animal control facility and/or rabies quarantine standard operating procedures, ordinances, or policies. | Complete | 4 | 7/15/2025 | \$ - | \$ - |
| OR-2025-417 | Jahaira Salazar | 7/9/2025 | Please provide report of Case Number 202500581 | Complete | 1 | 7/10/2025 | \$ - | \$ - |
| OR-2025-418 | Packard Law Firm | 7/10/2025 | Requesting 911 call from Patrick Gillen. Phone number is believed to be 850-512-2040. Case ID 202303443 Incident occurred on 09/20/2023 at 0644AM. 911 call happened around 0740AM. | Complete | 8 | 7/22/2025 | \$ - | \$ - |
| OR-2025-419 | George Dehaven III | 7/10/2025 | I am requesting the police report for my deceased sons arrest in Leon Valley in 2023. His case number is 2023-2535. His name is Julian Ross DeHaven. His case was dismissed on 5-19-25 in Bexar County. He died | Complete | 0 | 7/10/2025 | \$ - | \$ - |
| OR-2025-420 | Ricca Cruz Wilson, Department of Family & Protective | 7/11/2025 | Address survey for the last 30 days: 6222 PARSLEY HILL, SAN ANTONIO, TX 78238 | Complete | 4 | 7/17/2025 | \$ - | \$ - |
| OR-2025-421 | Ernie J. Broussard, Gonzalez Chiscano Angulo & Kasson. | 7/11/2025 | All officer worn body camera and dash cam video footage related to a motor vehicle accident reported under Leon Valley Police Department Case ID 202004087 occurring at 6100 Wurzbach Road and the 5800 | Complete | 5 | 7/18/2025 | \$ - | \$ - |
| OR-2025-422 | Ruiz & Associates, PLLC- George C. Ruiz | 7/11/2025 | Incident occurred on July 9, 2025, Ruben Alexander Cardenas DOB 07/21/1996, Savannah Aranda may have been present DOB 06/27/2000, location may have been Intown Suites Extended Stay 6625 Bandera Rd. | Complete | 8 | 7/23/2025 | \$ - | \$ - |

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|-------------|--|-----------------|---|----------|---------------|---------------|---------------|-------------|
| OR-2025-423 | MarketSphere | 7/11/2025 | Pursuant The Texas Public Information Act (the "TPIA"), Chapter 552, gives the public the right to request access to government information, which grants access to copies of public records, I am requesting the most up to date information pertaining to the following types of obligations held in accounts managed by City of Leon Valley. Records may include any and all: 1. Records concerning credits, overages, or refunds that are due and owing by the City - Specifically, any account balances, overpayments, or excess funds submitted to the city that have not yet been refunded. - These may be related to property tax payments, permit/license fees, utility overcharges, or other administrative payments where the payor is entitled to a refund. - Only include amounts that are currently refundable and have not been forfeited or reissued. 2. Called, matured, and/or currently redeemable bonds issued by the city - Records of refundable amounts related to surety bonds, sheriff bonds, construction or public works bonds, and similar financial instruments where the obligation has matured or been fulfilled and the original depositor is due a refund. - Include bond identifiers, dates of maturity, depositor information, and refund eligibility status. 3. Any financial spreadsheet, ledger, or other record of the active cash and cash-convertible sureties and escrow accounts maintained by the City for financial instruments posted or deposited with the City by companies to ensure completion of private-sector residential or commercial construction projects - This includes deposits or financial instruments related to subdivision infrastructure, zoning compliance, or development guarantees. - Please only include accounts where the funds have not been refunded and are still eligible for return to the original company or depositor. 4. Amounts on deposit with the City that are held in trust for recipients whose whereabouts are unknown, including instances where payments were attempted but undeliverable. This may include: - Eminent domain proceeds - Tax refunds | Complete | 8 | 7/23/2025 | \$ - | \$ - |
| OR-2025-424 | Health and Human Services Guardianship | 7/14/2025 | Police Report # 202502145 Date: 7.9.2025 Call came from Exclusive Adult Day Program. Re: Sabrina Fromholz DOB ---- Ward of the State. GS Elvira Tuttle will upload - Letter of Guardianship. We are requesting | Complete | 7 | 7/23/2025 | \$ - | \$ - |
| OR-2025-425 | Detective L. Bradshaw | 7/14/2025 | Records related to A. Cedona - See attached | Complete | 3 | 7/17/2025 | \$ - | \$ - |
| OR-2025-426 | Detective P. Hernandez | 7/14/2025 | Records related to D. Sarver - See attached | Complete | 3 | 7/17/2025 | \$ - | \$ - |
| OR-2025-427 | Jo Anne Villegas | 7/14/2025 | Seeking a report of a "call for service" on dates July 6 & July 7, 2025. Specifically for a male "unidentified" or Michael Gonzales or "John Doe". Person was taken to University Hospital, was possibly found | Complete | 5 | 7/21/2025 | \$ - | \$ - |
| OR-2025-428 | Danielle Trupp | 7/14/2025 | Records related to A. Gunter - See attached | Complete | 3 | 7/17/2025 | \$ - | \$ - |
| OR-2025-429 | Marva Murray | 7/14/2025 | Records related to A. Castro - See attached | Complete | 3 | 7/17/2025 | \$ - | \$ - |
| OR-2025-430 | Det. Bonnie Lemcke #2076 | 7/14/2025 | Information related to Zachary Marshall - See attachments | Complete | 1 | 7/15/2025 | \$ - | \$ - |
| OR-2025-431 | Richard Gonzales | 7/14/2025 | As per our telephone conversation, I am requesting a certified copy of a judgment from the Leon Valley Municipal Court on a; Deborah Deluna Bernal, --- Driver's License # ---- Date of Birth ---, Cause# 0100024465 | Complete | 1 | 7/15/2025 | \$ - | \$ - |
| OR-2025-432 | Mara Cardenas | 7/15/2025 | Good Afternoon. Mara Cardenas If you could email it to us at your convenience that would be great. Our email is: statewidedd@aol.com | Complete | 2 | 7/17/2025 | \$ - | \$ - |
| OR-2025-433 | John | 7/15/2025 | Pursuant to the Texas Open Records Act, Public Information Act (PIA), Texas Government Code Chapter 552; I respectfully request access to the following records as of the most recent date available: 1. Bank Accounts: A list of all demand deposit accounts held by your government entity, including but not limited to checking, savings, and money market accounts. 2. Balances: The current balance of each account for the most recent reporting period. 3. Interest Rates: The interest rate(s) applied to each account during the most recent period. If possible, I would prefer to receive the records in electronic format (e.g., Excel, PDF, or scanned copy via email). If there are any costs associated with fulfilling this request, please notify me in advance. If you have any questions or require clarification, I would be happy to assist. Thank you for your time and | Complete | 6 | 7/23/2025 | \$ - | \$ - |
| OR-2025-434 | Mara Cardenas | 7/16/2025 | I work for Statewide Defensive Driving and would like to request the DSC records list of those people who have had traffic citations and have been approved to take a defensive driving course. We would like their names, address, city, state, zip and citation date or approval date, and also the email addresses if you have them as well as phone number. At this time, I would like to request the list for the month of June of 2025 of those who requested to take defensive driving. (Their due dates should be in September of 2025). | Complete | 3 | 7/21/2025 | \$ - | \$ - |

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|-------------|---|-----------------|--|--------------------------------|---------------|---------------|---------------|-------------|
| OR-2025-435 | John | 7/17/2025 | Pursuant to the Texas Open Records Act, Public Information Act (PIA), Texas Government Code Chapter 552; I respectfully request access to the following records as of the most recent date available: 1. Bank Accounts: A list of all demand deposit accounts held by your government entity, including but not limited to checking, savings, and money market accounts. 2. Balances: The current balance of each account for the most recent reporting period. 3. Interest Rates: The interest rate(s) applied to each account during the most recent period. | Complete | 0 | 7/17/2025 | \$ - | \$ - |
| OR-2025-436 | Alexander Blanton | 7/17/2025 | Applicant: Brianna D Longoria Good Afternoon, The above-named police applicant has applied for a position with the San Antonio Police Department. A background investigation is currently being conducted to determine the applicant's suitability for employment. Since maintaining high standards of public service is vital, the information being requested can have an important bearing on the background investigation. This office would appreciate your cooperation by filling out the above/attached form for the applicant. | Complete | 2 | 7/21/2025 | \$ - | \$ - |
| OR-2025-437 | Lorraine Hernandez, US Probation-San Antonio Division | 7/18/2025 | Jesus A Gonzalez; Burglary Vehicle (x2) - 04/21/2010. Requesting Offense Report | Complete | 2 | 7/22/2025 | \$ - | \$ - |
| OR-2025-438 | Sarah Phosouvanh | 7/19/2025 | REQUEST FOR AN BURGLARY REPORT 4/13/2025 @ 7106 BANDERA ROAD #2025501160 INSURED WOODROW WALALCE | Complete | 6 | 7/29/2025 | \$ - | \$ - |
| OR-2025-439 | Alberto Lopez | 7/19/2025 | Case number 202502266 | Complete | 6 | 7/29/2025 | \$ - | \$ - |
| OR-2025-440 | Joseph Bernal | 7/21/2025 | Sunday July 20, 2025 about 2:00am Veronica Bernal | Complete | 0 | 7/22/2025 | \$ - | \$ - |
| OR-2025-441 | Joseph Bernal | 7/21/2025 | Case number 202502278 | Complete | 0 | 7/22/2025 | \$ - | \$ - |
| OR-2025-442 | JAI JOHNSON | 7/22/2025 | Report 202502264 | Complete | 5 | 7/29/2025 | \$ - | \$ - |
| OR-2025-443 | Begum Lawgroup | 7/22/2025 | Case#: 202501739 Parties Involved: Romman Ramirez, Male Unk, Cynthia Deleon 1. Any and all investigative reports, measurements, witness statements and notes taken during the investigation of the above refenced incident; 202501739 2. Names, addresses, and phone numbers of any witnesses of the above refenced incident; 202501739 3. Dispatch reports and/or transcripts phoned into "911" emergency operators in relation to the above referenced incident; 202501739 4. Any videotapes, photographs, body camera and dash camera videos during the investigation of the above referenced incident; 202501739 5. Blood alcohol and/or drug testing, and criminal files regarding any individuals involved in the above referenced incident; 202501739 6. Any data from the Laser Scan that was conducted at the accident scene | Pending Payment | 5 | | \$ 16.00 | \$ - |
| OR-2025-444 | Detective Jason Ehret | 7/23/2025 | Records related to Konner Kreimer Kinder (see attached) | Complete | 0 | 7/23/2025 | \$ - | \$ - |
| OR-2025-445 | Sarah Phosouvanh | 7/23/2025 | REQUEST FOR AN ACCIDENT REPORT IF NONE CAN YOU SEND US THE CAD REPORT INSTEAD 7/3/2025 @ I-10 #202502078 PARTY INVOLVES FRANCISCO SAVCEDA/PAUL GRUENEMEIER | Pending Payment | 4 | | \$ 6.00 | \$ - |
| OR-2025-446 | Samuel Hernandez | 7/23/2025 | 07/23/2025; Case # 202502305 Samuel Hernandez | Complete | 4 | 7/29/2025 | \$ - | \$ - |
| OR-2025-447 | Germer | 7/23/2025 | San Antonio Aquarium; bodycam footage from Officer Johnny Vasquez (BCLE901389) | Complete | 0 | 7/23/2025 | \$ - | \$ - |
| OR-2025-448 | Angela Rodriguez | 7/23/2025 | On Monday July 14 2025 morning, i (Angela Maria Rodriguez, Nicole 's mom) called 911 for reported an incident at 7007 Forest Moss San Antonio 78240. My daughter Nicole Marie Rodriguez S.S ---- DOB ---, she was in a severe mental crisis, that required the help of paramedics and police officers. They transport her in ambulance at university hospital. Could the officer please give a note o brief description on the interaction with Nicole at this time, so i can take the note to psychiatrist Dr. Dominguez. I appreciate their work and assistance in this case they are very professional thanks | Pending Department(s) Response | 4 | | \$ - | \$ - |
| OR-2025-449 | Erica Hsu | 7/24/2025 | I hope you are having a wonderful Thursday! I am re-requesting June 2025's traffic data as the June 2025 file that was sent to us earlier in the month was missing a couple of the columns that we have received in the past and are needing ("Viol Date/Time" and "Filed Date"). Would it be possible to have you resend the June 2025 data with those two columns included? Please accept this as the request for traffic data from 06/01/2025 – 06/30/2025. We would like the report to contain open and disposed cases as well as be inclusive of all case types that pertain to traffic related cases (Infractions, Misdemeanors, Violations, etc.). We are looking for all cases with an action date (filed date, violation date, conviction date) within the range of request. We would like the report to be in the same format as the last report we received that was a .xlsx file with the following column headers in this order: FIELD NAME, Citation, Violation, Name, Defendant Address, Defendant City, Defendant State, Defendant Zip, Offense, Viol Date/Time, Filed Date, Status Date/Time, Statute, Status, Status Description | Complete | 2 | 7/28/2025 | \$ - | \$ - |

| Request # | Name | Date Of Request | Description | Status | Days In Queue | Date Complete | Invoice Total | Amount Paid |
|-------------|------------------------|-----------------|---|--------------------------------|---------------|---------------|---------------|-------------|
| OR-2025-450 | Town of Hollywood Park | 7/24/2025 | Please provide the following: 1A) Number of full-time police officers employed by the Leon Valley PD. 1B) Number of paid part-time LVPD police officers 1C) Number of unpaid reserve LVPD police officers 1D) | Pending Department(s) Response | 3 | | \$ - | \$ - |
| OR-2025-451 | Thomas Parkinson | 7/25/2025 | I am requesting all pages from the offense report; including supplements. Incident: 201903511 Suspect: Michael Mitchell Date: 8/11/2019 Offense: Driving While Intoxicated Please include a copy of the blood search | Complete | 2 | 7/29/2025 | \$ - | \$ - |
| OR-2025-452 | JoLynn Brooks | 7/25/2025 | Body Worn Camera Video Case ID 202301841 | Pending Fee Acceptance | 2 | | \$ 176.00 | \$ - |
| OR-2025-453 | Oshea Smith | 7/25/2025 | Pursuant to the Texas Public Information Act (Tex. Govt Code § 552.001 et seq.), I respectfully request access to electronic records of all purchase orders—or similarly titled reports such as vendor analysis reports, vendor reports, accounts payable summaries, or check summaries—issued by City of Leon Valley from January 1, 2020, through June 30, 2025. If available, please include the following data fields for each transaction. If certain portions are not used or unavailable, we will accept whichever portions are available: -Contract number, purchase order number, or other identifying reference (e.g., invoice number, check number, internal ID), -Date of purchase, -Vendor information (name, ID, address, contact name, and email address), -Line item description(s), -Quantity of items or services ordered, -Price or amount paid per line item, -Contract start and end dates, if applicable, -Name or title of the contract signatory, if available, Additional Notes for Clarity: -If vendor names are presented as codes, we kindly ask for a key or list matching those codes to vendor names. -Raw exports from your purchasing or accounting systems are perfectly acceptable—we are not requesting any additional compilation or formatting. | Complete | 1 | 7/28/2025 | \$ - | \$ - |
| OR-2025-454 | Skyla Bohorquez | 7/27/2025 | I am kindly requesting any and all information (911 phone calls, police visits, complaints, etc.) from 2025 coming from the apartment complex Timberhill Commons located on 5072 Timberhill Dr. in Leon Valley. There | Pending Department(s) Response | 1 | | \$ - | \$ - |
| OR-2025-455 | Pedro Garza | 7/28/2025 | RE: Vincent Canalda; DOB: --- DL: ---- See attached. | Pending Payment | 1 | | \$ 6.00 | \$ - |
| OR-2025-456 | Kate Parnin | 7/29/2025 | On behalf of People for the Ethical Treatment of Animals, I would like to request copies of the following public records from Leon Valley Planning & Zoning: all documents regarding Project #2025-408 at 6320 Bandera | Complete | 0 | 7/29/2025 | \$ - | \$ - |

CITY SECRETARY

| PENDING PROJECTS: | ESTIMATED COMPLETION DATE: | STATUS |
|--|------------------------------|--|
| <ul style="list-style-type: none"> Properly Preparing Very Old City Records to be Sent off to Storage | Friday, October 31, 2025 | In Progress - Completed Ordinances 1974 -1997; Completed Resolutions; Deeds/Agreements/Etc. in Progress. |
| <ul style="list-style-type: none"> Adding Descriptions to Ordinances/Resolutions Listed in the Documents Library/MuniDocs | Tuesday, December 31, 2024 | Complete |
| <ul style="list-style-type: none"> Working on a Handbook for Boards, Commissions, Committees, and Liaisons | Monday, April 7, 2025 | Complete - Provided to City Manager for review. Revising. |
| <ul style="list-style-type: none"> Working on a Disaster Recovery Plan for Municipal Records | Wednesday, December 31, 2025 | PLACED ON HOLD : Reviewing other Cities |

- Submitted the 2025 Annual Voting System Report (AVSR)-CSOs on July 10, 2025 as required by the Secretary of State. The report must be filled between July 1st and July 15th of each year.

FIRE DEPARTMENT

- Please remember that the LVFD is always willing to help change smoke detector batteries for residents who need assistance, please contact us and we will schedule an appointment.
- The Fire Department needs non-perishable food, dry goods, diapers and baby formulas to replenish our Community Care Box. Please donate what you can and if you are in need, we are here to help.
- The Fire Department has started their annual School Supply Drive. This drive aims to provide necessary school supplies to students in Leon Valley that may not have the means to purchase them. The Fire Department will have yellow collection barrels at the fire department, city hall and the library. We will be collecting through September 1st. Please stop by and donate, every single item helps a child.
- The Fire Department has spent considerable time updating our Flood Emergency Response Plan and ensuring all our flood warning systems, flood sirens, and street barricades are in good working order. All residents are encouraged to visit Bexarflood.org and sign up for flood and high-water alerts.
- The Fire Department would like to remind residents that low hanging trees over the road can impede emergency responders. Trees tend to hang even lower during rain. The current city ordinance requires trees hanging over the road to have a clearance of 14 feet. Help our department ensure responding emergency vehicles can safely travel our street.

PLANNING AND ZONING

Planning & Development Cases:

- Project No. PZ-2024-29: 6530 Samaritan - Seneca Trails Plat
- Project No. 2024-972: 6530 Samaritan - Site Work Permit
- Project No. PZ-2025-12: St. John Baptist - Vacate and Replat
- Project No. 2025-392: St. John Baptist Addition - Site Work Permit
- Project No. PZ-2025-15: 6004 Grissom Road - Specific Use Permit - Communication Tower
- Project No. 2025-408: Site Work Permit - 6320 Bandera Rd - SA Aquarium
- Project No. 2025-378: Site Work Permit - 7680 Huebner Rd - Duplexes (Silos)
- Project No. 2025-17: 6530 Samaritan - Seneca West Offsite Street and Drain Improvements Plat
- Project No. 2025-18: 7500 Linkside - BOA Setback Variance
- Project No. 2025-19: 5307 Wurzbach Road - SUP Extension Request

Permits:

- Sewer and Trench 5
- Plumbing 28
- Gas 5
- Animal Tag 3
- Garage Sale 14
- Mechanical 2
- Fence 2
- Electrical 10
- Food 8
- Liquor License 1

- Utility 2
- Impact Fee 10
- New Construction 3
- Sign 3
- Make Ready 1
- Bulk Water 1

CO Issued

- Color Me Prunella Barber Salon/7065 Bandera Road
- Saved by Nails Shop/7205 Bandera Road Ste. 203
- Enduring Freedom Co./4700 Timco West Ste. 116-117
- More Flowers LLC/6504 Bandera Road Ste. 5

UPCOMING LIBRARY PROGRAMS

EC: Ages 0-5* | SA: Ages 6-12 | YA: Ages 12-18 | A: Ages 18+ | G: All Ages

*Recommended Ages for Storytimes: Baby & Me (0-18 months), Adventurers' Club (3-5 years), Li'l Explorers (18 months – 3 years)

August 5th at 11:00am: Baby Storytime

- August 5th at 6:00pm: Game On: Family Edition
- August 6th at 10:30am: Preschool Storytime
- August 6th at 12:30pm: Rainbow Roly-Poly Craft
- August 7th at 10:30am: Toddler Storytime
- August 7th at 3:30pm-7:30pm: Mini Golf in the Library
- August 8th at 9:30am-1:30pm: Mini Golf in the Library
- August 9th at 11:30am: Drum Circle
- August 12th at 11:00am: Baby Storytime
- August 12th at 4:00pm: Barbie Movie
- August 13th at 10:30am: Preschool Storytime
- August 14th at 10:30am: Toddler Storytime
- August 14th at 6:00pm: Teen Takeover
- August 16th at 12:00pm: Between the Pages Book Club: Family Secrets Theme
- August 19th at 11:00am: Baby Storytime
- August 19th at 6:00pm: Game On: Family Edition
- August 20th at 10:30am: Preschool Storytime
- August 20th at 12:00pm: Lego Free Play
- August 21st at 10:30am: Toddler Storytime
- August 23rd at 1:00pm: First in Series Book Club: The Devils by Joe Abercrombie
- August 26th at 11:00am: Baby Storytime
- August 26th at 6:30pm: Printing 101
- August 28th at 10:30am: Toddler Storytime
- August 28th at 6:00pm: Teen Takeover

Mini Golf in the Library: August 7th at 3:30pm – 7:30pm and August 8th at 9:30am – 1:30pm.

**OTHER CITY STATISTICS FOR POLICE, FIRE, ECONOMIC DEVELOPMENT,
COURT, CODE, AND ANIMAL CONTROL CAN BE FOUND:**

https://www.leonvalleytexas.gov/sites/default/files/fileattachments/community/page/4055/cm_report_8-5-25.pdf

City Council Meetings

- The next City Council meeting will be on Tuesday, August 19, 2025, at 6:00 pm, in the Council Chambers.