



6400 El Verde Road.
Leon Valley, TX 78238
Office: 210-684-1391 ext.227 or 226
Email: c.garcia@leonvalleytexas.gov

PROJECT TYPE:

- Utility Construction Permit (Complete Section A)
- Wired Unmanned Telecommunication Box Permit (Complete Section B)
- Small Cell Nodes Permit (Complete Section C)

NOTE: Allow up to 2 weeks for Plan Reviews and Permits
Re-inspection Fee: \$65.00

Date: _____

Permit #: _____

Section A. – Utility Construction (PLEASE PRINT or TYPE)

FEE: 10% of valuation cost-not less than \$100.00

Requirements: Engineering Plans & Completed Application (Section A.)

Franchise: Yes No

If yes, check your company's name below:

CPS Energy Grey Forest Utilities SAWS

Applicant Name (Utility/Contractor): _____ Phone #: _____

Applicant's Mailing Address: _____ Email: _____

Applicant's Job #: _____ Project Address: _____

Proposed Starting Date: _____ Tradesman License #: _____ Cost/Value of Project:\$ _____

Describe Work To Be Done:

PER CODE:

Sec. 14.08.001 Required; issuance

(a) Applicability. Except as provided for herein, every individual, company, corporation, municipal corporation, utility district or other entity wishing to install, repair, replace or maintain a utility line within the city where installation, repair, replacement or maintenance involves underground excavation must first secure a utility construction permit from the city. Underground work permits are required within utility easements on private property. Except as may be required by other sections of the city's ordinances, permits are not required for underground work on private property outside of utility easements.

BY SIGNING BELOW, YOU CERTIFY THAT YOU HAVE READ THE CODE AND THAT YOU UNDERSTAND ALL REQUIREMENTS.

Applicant's Signature: _____ Applicant's Printed Name: _____

Date: _____

Permit #: _____

Section B. – Wired Unmanned Telecommunication Box Installation (PLEASE PRINT or TYPE)

FEE: Application \$60.00

Requirements: Engineering Plans & Completed Application (Section B.)

Re-Inspection \$65.00

Applicant Name (Utility/Contractor): _____ Phone #: _____

Applicant's Mailing Address: _____ Email: _____

Applicant's Job #: _____ Project Address: _____

Proposed Starting Date: _____ Tradesman License #: _____ Cost/Value of Project: \$ _____

Describe Work To Be Done:

PER CODE: 14.10.102

Every individual, corporation or association wishing to install in or upon private easements one or more wired unmanned telecommunication utility box (es), equal to or larger than four (4) feet long, two (2) feet wide, and three (3) feet tall, shall first secure a permit from the city secretary. A fee for such permits will be charged as noted in the fee schedule in [appendix A](#) of this code as amended or revised by ordinance from time to time. (Ordinance 01-18 adopted 6/5/01; 2008 Code, sec. 13.10.102; Ordinance adopting 2017 Code)

BY SIGNING BELOW, YOU CERTIFY THAT YOU HAVE READ THE CODE AND THAT YOU UNDERSTAND ALL REQUIREMENTS.

Applicant's Signature: _____ Applicant's Printed Name: _____

Section C. – Small Cell Nodes (PLEASE PRINT or TYPE)

FEE: See Code Below

Requirements: Engineering Plans & Completed Application (Section C.)

Applicant Name (Utility/Contractor): _____ Phone #: _____

Applicant's Mailing Address: _____ Email: _____

Applicant's Job #: _____ Project Address: _____

Proposed Starting Date: _____ # of Nodes Installing: _____ # of Node Support Poles: _____

Describe Work To Be Done:

PER CODE: A2.010

(c) Small cell nodes- The City will collect \$500 for the first five small cell network nodes, and then \$250 for each node thereafter; a fee of \$1000 for each node support pole, and an annual fee of \$250 per network node installed. The rate to collocate a network node on a service pole in the public right-of-way shall be \$20 per pole per year.

BY SIGNING BELOW, YOU CERTIFY THAT YOU HAVE READ THE CODE AND THAT YOU UNDERSTAND ALL REQUIREMENTS.

Applicant's Signature: _____ Applicant's Printed Name: _____