



Vendor Application 2018
4th of July Festivities – Raymond Rimkus Park
6440 Evers Road, Leon Valley, TX 78238
(210) 684-1391, Ext. 216

VENDOR #

DATE: _____ **FIRST COME-FIRST SERVE FOR EACH CATEGORY**

VENDORS: No application will be accepted without full payment; your Sales Tax Certificate; and the names of all booth crew members with their vehicle make/model and license plate number. Entry will ONLY be granted to those listed. Please attach an extra sheet if necessary.

I. APPLICANT INFORMATION

Name: _____ Phone: _____ Cell #: _____

Business/Organization Name: _____

Address: _____ City/State/Zip: _____

Email: _____ Web Address: _____

Non-Profit 501c3: NO YES - ID #: _____ TX Sales & Use Tax Permit #: _____

NOTE: You MUST attach a copy of your EXEMPT FORM or TAX PERMIT to this application

II. DESCRIPTION * TYPE OF GOODS TO BE SOLD (NO MORE THAN 3 DIFFERENT ITEMS SOLD)*****

All vendors will be required to attend a Pre-Event meeting (date to be determined) **Suggested items for booth sales include:** antiques, collectibles, made-by-hand arts and crafts, plants, fresh farm produce, and unusual items as recommended and approved by the 4TH of July Staff. **No Flea Market Items.** Staff sets limits on number (percentage) of booths allowed for each category.

PROHIBITED ITEMS: firearms/ammunition, live animals, and used clothing. All food sold will be inspected by the Leon Valley Health Inspector and follow the Leon Valley Health Department Regulations. **The City of Leon Valley has final say on goods to be sold or consumed on event grounds.**

III. SET-UP/ EVENT TIMES/TYPE OF BOOTH REQUESTED

SET-UP BEGINS AT 2:30 p.m. - All supplies need to be delivered to vendor booths by 4:00 p.m. No vehicles allowed to park behind vendor booths on park grounds! **EVENT BEGINS: 5:00 p.m.** **EVENT ENDS: 10:30 p.m.**

SELECTION OF RENTAL SPACE: *ONLY OUTDOOR BOOTHS ARE AVAILABLE-PARK VENUE*****
Adequate supplies should be maintained by each vendor participating.

CHECK ONE

STANDARD 8x8 SPACE-\$300 STANDARD 8x8 SPACE-\$350w/electric Additional Electric Needs \$30/each

FOOD VENDOR TRUCK-\$300 FOOD VENDOR 8x8 w/electric + a plywood floor-\$400

(Generator must be provided by vendor.)

*****ALL TABLES & CHAIRS WILL NEED TO BE PROVIDED BY VENDORS*****

IV. PAYMENT INFORMATION

Make Checks Payable to: CITY OF LEON VALLEY Amt. Enclosed \$ _____ Check# _____ Cash _____

Mail Application and Payment to: City of Leon Valley, Attn: City Secretary, 6400 El Verde, Leon Valley, TX 78238

Release Form

I hereby release the City of Leon Valley from all liability resulting from any and all damages or injuries to any vendor or employees, or for any loss or damage to personal property while participating in Leon Valley 4th of July Festivities and indemnify the City of Leon Valley from any liability resulting from any damages or injury to vendor customers.

Signature _____ Date _____

For Office Use Only:

Date Received: _____ Category: _____ Date Approved: _____

Date Declined: _____ Amount & Date Paid: _____ By: _____

Comments: _____