

RESOLUTION

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY AMENDING THE RULES OF CONDUCT FOR CITY COUNCIL ESTABLISHED IN RES. NO. 10-016

WHEREAS, the purpose of a City Council meeting is to ensure that the business of government is conducted in a fair, timely, and orderly manner while allowing the citizens to participate effectively; and

WHEREAS, the City Council recognizes the need for rules to allow for an orderly and fair process for its citizens to address the Council and for Council to conduct its business; and

WHEREAS, the City Council will review "Rules of Conduct for Council" and amend the "Rules of Conduct for Council" that were approved on July 6, 2010 regular City Council Meeting.

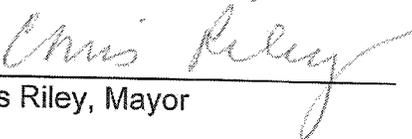
NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

The following rules will apply for citizen participation:

1. A person shall complete a sign-up card, in order to be recognized by the presiding officer to *hold the floor* and provide input.
2. Citizens may address the City Council during the "Citizen-to-be-Heard" portion of the meeting:
 - The "Citizens-to-be-Heard" portion of the agenda will allow citizens to address Council on items that are not on the agenda.
 - Citizens will be allowed a maximum of three (3) minutes to provide comments during the "Citizens-to-be-Heard" portion of the agenda.
 - The "Citizens-to-be-Heard" portion of the meeting will be:
 - i. prior to the beginning of the meeting; and
 - ii. at the end of each meeting.
 - The "Citizens-to-be-Heard" portion will be no longer than thirty (30) minutes at the beginning and end of each meeting.
 - i. The presiding officer may allow an additional thirty (30) minutes when high attendance is present.

3. Citizens will be allowed to address Council on items listed on the agenda, through a completed sign-up card.
 - Citizens who wish to address an item on the agenda will be allowed a maximum of three (3) minutes to comment; and
 - A maximum of twenty-one (21) minutes per agenda item will be allotted during this time.
4. All ceremonial items and informational presentations, if any, will be placed thirty (30) minutes prior to each scheduled business meeting.
5. A Councilmember who has spoken should refrain from speaking again until each Councilmember has had an opportunity to speak.
6. Any item to be placed on the agenda requires the signatures of two (2) Councilmembers or the Mayor; **agenda item documentation is needed 72 hours prior to the agenda being posted.**
7. Meeting protocol will be posted on the City's website and City Hall bulletin board, where meeting agendas are displayed.
8. Robert's Rules of Order will take precedence for conduct not covered by these Council meeting rules.

PASSED and APPROVED this 13th day of January 2014

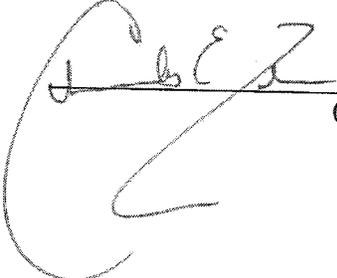

Chris Riley, Mayor

ATTEST:


Leticia Callanen, Interim City Secretary



APPROVED AS TO FORM:


CITY ATTORNEY