

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY
AMENDING THE RULES OF CONDUCT FOR CITY COUNCIL ESTABLISHED IN
RESOLUTION NO. 10016 AND AMENDED IN RESOLUTION NO. 15-012R**

WHEREAS, the purpose of a City Council meeting is to ensure that the business of government is conducted in a fair, timely, and orderly manner while allowing the citizens to participate effectively; and

WHEREAS, the City Council recognizes the need for rules to allow for an orderly and fair process for its citizens to address the Council and for Council to conduct its business; and

WHEREAS, it is now City Council's desire to amend the "Rules of Conduct for Council" approved on July 14, 2014 through Resolution No. 10016 and amended on May 19, 2015 through Resolution No. 15-012R;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

SECTION 1. The following rules will apply for citizen participation:

1. A person wishing to address the City Council can provide input during the "Citizens to be Heard" on items that are not on the agenda and for items listed on the agenda.

- A person may submit written comments up to the meeting date at 5:00 p.m. via e-mail, regular mail, or by fax:
 - i. Emailed to leonvalleycitizen@leonvalleytexas.gov
 - ii. Mail to: Leon Valley Citizen Comments
6400 El Verde Road, Leon Valley, TX 78238
 - iii. Faxed to (210) 684-4476

2. Citizens may address the City Council during the "Citizens to be Heard" portion of the meeting.


- The "Citizens to be Heard" portion will allow citizens to address Council on items that are not on the agenda.
- Citizens will be allowed a maximum of five (5) minutes to provide comments during the "Citizens to be Heard" portion.
- The "Citizens to be Heard" portion of the meeting will be:
 - i. Prior to the beginning of the meeting; and
 - ii. At the end of each meeting.
- The "Citizens to be Heard" portion will be no longer than thirty (30) minutes at the beginning and end of each meeting.
 - i. The presiding officer may allow an additional thirty (30) minutes when high attendance is present.

3. Citizens will be allowed to address Council on items listed on the agenda.
- Citizens who wish to address an item on the agenda will be allowed a maximum of three (3) minutes to comment; and
 - A maximum of (30) minutes per agenda item will be allotted.
 - i. The presiding officer may allow an additional thirty (30) minutes when high attendance is present.
4. All ceremonial items and informational presentations, if any, will be placed at 6:00 p.m.

SECTION 2. This Resolution shall become effective immediately upon passage by four (4) or more affirmative votes of the entire City Council; otherwise, said effective date shall be ten (10) days from the date of passage hereof.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 17th day of October 2017.

APPROVED


CHRIS RILEY
MAYOR



Attest:



SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:



DENISE FREDERICK
City Attorney