

## INSTRUCTIONS FOR STREET LIGHT PROPOSAL SITES

- 1) Choose which map (A. or B.) that applies to your particular location.
  - A. Map A. Write in the address of the proposed street light in the box marked "Requested Site". In the adjacent and opposite boxes, please write in the respective addresses located in the area of the proposed site. A minimum of 13 addresses will be required for the completion of this proposal.
  - B. Map B. Indicate the preferred corner (A, B, C or D) in which you would like the Street Light to be located. Write in the names of the intersected streets and the addresses of the properties located around the proposed site. A minimum of 24 addresses will be required for this type of proposal.
- 2) Have each of the properties listed on the map. Fill out the attached proposal application sheet with their name, address, and telephone number.  
Please have each addressee indicate their preference, if they are for or against the proposed site.
- 3) When you have completed the application packet, please return it to the Public Works Department and you will be notified of the status of your proposal, if it was approved or disapproved.
- 4) The normal processing time for an approved Street Light Proposal, for installation of the street light, is approximately four to six months.

Note: CPS; Due to electrical wiring availability, may not be able to locate the light at the preferred location. Please give sequence of preference, such as X A B or C B X A.

If you have any questions, feel free to call the Public Works Department at 681-1232.

When application has been completed, you may drop off the packet at City Hall front desk.  
After hours you may put them in the Drop Box in front of City Hall entrance.

**STREET DIAGRAM**

A.

Adj. Address	Adj. Address	Adj. Address	Requested Site	Adj. Address	Adj. Address	Adj. Address
Street Name						
Opp. Address	Opp. Address	Opp. Address	Requested Site	Opp. Address	Opp. Address	Opp. Address

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B.

Indicate Surrounding  
Addresses


Street Name


Indicate Surrounding  
Addresses

		A
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B		
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Street Name:

Indicate Surrounding  
Addresses


Street Name


Indicate Surrounding  
Addresses

		c		D		
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Note: For "T" Intersections, Please line through the dotted lines. (Disregard corners C & D) and fill in the appropriate address.



