

**BYLAWS
OF
BANDERA ROAD SITE COMMUNITY ADVISORY GROUP**

ARTICLE I

PURPOSE

The Bandera Road Site Community Advisory Group (CAG), established by City of Leon Valley by Resolutions numbers 07-003, 07-007, and 07-008, will be made up of representatives of diverse community interests to provide a public forum for community members to present and discuss their needs and concerns related to the Superfund decision making process. The CAG will work closely with representatives of the Environmental Protection Agency (EPA) in monitoring the investigation and cleanup process and serve as the primary entity to relay community preferences for site remediation.

ARTICLE II

COMMUNITY ADVISORY GROUP (CAG) MAKEUP

The CAG shall consist of a minimum of six members and a maximum of 30 members. A goal of the CAG shall be to have at least 50 percent of its voting members as City of Leon Valley residents. Members are appointed by the Leon Valley City Council for a term of two (2) years. Members may be reappointed by the Leon Valley City Council. Members of the CAG may include representatives from the offices of local, state and federal elected officials, the U.S. Environmental Protection Agency (EPA), the Texas Commission on Environmental Quality, the Edwards Aquifer Authority, the San Antonio Water System, the United States Geological Survey, the Alamo Area Council of Governments, the Texas Department of State Health Services, Bexar County, Northside Independent School District, the City of Leon Valley, the City of San Antonio, and other members as appointed by the Leon Valley City Council. The CAG may also recommend members for council consideration. The CAG Chairman and Secretary shall maintain the official membership list. The list will designate voting members and resource members.

ATTENDANCE

Regular attendance of the group meetings is required of all members. The following number of absences may constitute the need for replacement of a member: Three (3) consecutive absences or attendance reflecting absences constituting 75% of the meetings over a 12-month period. In the event replacement is indicated, the Chairperson will notify the inactive member and submit in writing to the City Secretary the need to replace the member in question. Any member may be removed by the city council at will.

VACANCIES

In case of a vacancy on the CAG, the city council shall appoint a successor to serve the remainder of the unexpired term.

ARTICLE III

COMMUNITY ADVISORY GROUP (CAG) OFFICERS

The CAG officers shall consist of Chairperson and a Secretary. These officers will be selected by the CAG members and will serve for a one (1) year term. Officers may be re-elected by the membership for subsequent terms. On the expiration of the term of office of the officers, the CAG members shall select successors from among its members. Elections shall be held at the fourth quarter meeting of the CAG. Officers will assume their positions at the first meeting of the New Year.

The Chairperson shall preside at all meetings. In his/her absence, the Secretary will preside. The Secretary shall keep the minutes of all meetings of the CAG and provide notices to members.

ARTICLE IV

MEETINGS

The Community Advisory Group shall hold a meeting at least once per quarter in conjunction with the EPA in order to learn the latest project status from EPA and to convey community preferences for site remediation. Meetings dates will be coordinated with EPA and provided to CAG members at least one month in advance of the meeting date. Issues of concern to the community may be discussed at these or special meetings called by the CAG. Community input may be provided to any CAG member or may be provided at CAG meetings during the "Public Comment" agenda item.

QUORUM

For the purposes of convening a meeting and transacting the business of the Group, at any meeting, a minimum of five (5) CAG members, or their designated alternate, shall be present to constitute a quorum. Members must be present in order to vote at any meeting. If there are an insufficient number of members present to convene the meeting and transact business, the presiding officer shall adjourn the meeting.

OPEN MEETINGS ACT

All meetings and deliberations of the CAG shall be called, convened, held, and conducted, and notice shall be given to the public, in accordance with the Texas Open Meetings Act, as amended (Chapter 551, Texas Government Code). The secretary shall give notice to each member of each special meeting in person or by mail, electronic mail (email) or telephone, in accordance with the requirements of the Texas Open Meetings Act, as amended. Unless otherwise indicated in the notice thereof, any and all matters pertaining to the purposes of the CAG may be considered and acted upon at a special meeting.

REPORTS TO CITY COUNCIL

The CAG Chairman, or his designated alternate, shall provide an annual report on CAG activities to the City Council (normally after the final CAG meeting of the year), or as requested by the council.

CAG SUBCOMMITTEES

The Chairperson may designate two (2) or more members or other persons to constitute a committee (including an advisory committee) of the CAG to exercise such authority, as approved by the chairperson. Each committee so designated shall provide a summary of the transactions of its meetings which shall be incorporated as a supplement to the quarterly meeting minutes.

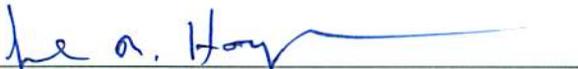
ARTICLE V PROVISIONS REGARDING BYLAWS

(a) These bylaws shall become effective only upon the occurrence of the following events:

- (1) The adoption of these bylaws by the CAG members; and
- (2) The approval of these bylaws by the City Council.

(b) These bylaws may be amended at any time and from time to time either by a majority vote of the CAG with approval of the city council or by the City Council itself, at its sole discretion.

We hereby certify that the foregoing bylaws are the true and correct bylaws of the **BANDERA ROAD SITE COMMUNITY ADVISORY GROUP** as adopted by the CAG on the 23rd day of July 2009.



John R. Hoyt, Chairman

Secretary – Position Vacant