



## **Business Code Compliance Officer**

Under the direct supervision of the Business Relations Director and as a Peace Officer under indirect supervision of the Police Department Lieutenant, the Business Code Compliance Officer will assist the business community in obtaining and maintaining compliance with all Codes and Ordinances of the City of Leon Valley, including but not limited to the City's Zoning Code.

### **REQUIREMENTS:**

- Minimum of a Basic Peace Officer certification is required to apply.
- A minimum of five-years as a Police Officer.
- Must be able to pass physical fitness, background investigation, psychological evaluation, reading comprehension exam, physical exam and drug screening.
- Valid Texas Motor Vehicle License with the ability to remain eligible to drive under the City's driver evaluation program

### **PREFERRED QUALIFICATION:**

- Extra consideration will be given to applicants who have:
  - Intermediate, Advance and/or Master certifications issued by the Texas Commissioned on Law Enforcement
  - Code Enforcement experience, or certifications
  - Health or Sanitation experience or certification
  - Customer service experience
  - Bilingual in Spanish
  - 60+ hours of College or higher

### **SALARY:**

- Estimated \$46,000/ year.
- Non-Exempt Position
- Plus Certification pay
  - Master \$3,250/year
  - Advance \$2,340/year
  - Intermediate \$1300/year
  - Basic \$650/year
- \$700/yr. uniform allowance
- 100% Employee Coverage for Health, Dental and Life Insurances
- Participation in the Texas Municipal Retirement System (TMRS) 7% and 2:1 match.

**CLOSING:** All applications or resumes must be submitted to the Human Resources Office no later than 5:00 p.m. on September 30, 2020. Employment applications can be located at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov) or City Hall located at 640 El Verde Road, Leon Valley Texas, 78238. AA/EOE/ADA