



## Leon Valley Adopt-A-Spot Program

### **Mission statement:**

This program is a joint effort between our city and residents and/or groups to help keep our right-of-ways and neighborhoods clean and beautiful.

### **About the program:**

The Leon Valley Adopt-A-Spot program allows our residents, businesses, clubs and organizations to express their pride and commitment to the community by participating in beautification projects and litter pick-ups of designated public areas. A spot could be a park, trail, road, creek, public grounds, right of way, or City entryway monument sign or other sites prone to litter. Individuals, organizations, or businesses (large or small) may adopt a section within the city limits to be determined by agreement of the Adopters and the City of Leon Valley. Adopter may agree to keep a designated spot cleared of litter for one (1) year and a designated project/spot may be renewed upon approval. Special projects are always welcomed for consideration.

As form of appreciation the City will install a sign with the names of program participants or organization in their adopted area for as long as they are members of the program. Program participants will also be listed on the City's website along with the spot that has been adopted. At the end of the year during a Council Meeting, program participants will receive a certificate of appreciation/recognition from the City, signed by the Mayor. If the participant desires to keep the adopted spot, the project may automatically renew.

### **Program benefits:**

- A better place to work, live and play for all
- Litter pick-up should increase property value
- Decrease crime
- Cleaner community
- A cleaner and more beautiful place to do business
- Recognition by the City of Leon Valley
- Community service credits for individuals, youth groups and other organizations

### **You can participate by:**

- Litter control
- Tree, shrub or flower planting
- Beautification/landscaping

### **Everyone can participate (minors must have adult supervision):**

- Individuals
- Families
- Youth groups
- Scouts
- Colleges, Schools and affiliated clubs (Intergovernmental Agreements required for state supported Colleges and Schools)

- Governmental agencies (Intergovernmental Agreements required)
- Businesses
- Civic and non-profit organizations
- Churches and religious groups (Proselytizing is not allowed)
- Fraternities and sororities
- Combinations of the above

**Program guidelines:**

- Adopt-A-Spot is a voluntary program to involve citizens and businesses in maintaining and beautifying the City of Leon Valley.
- Most spots within the city limits that are not currently maintained by an adopter may be adopted.
- All locations must be approved by the City of Leon Valley.
- Select a spot appropriate for the capabilities of your group.
- Maintain commitment of one (1) year.
- Pick up litter and maintain your site at least six (6) clean-ups (minimum). One clean-up every other month.
- Weeding or beautification efforts, if applicable, must be performed as frequent as possible to maintain a groomed presence.
- The City of Leon Valley will be responsible for supplying trash bags for the group in the clean-up of their adopted area. Participants may obtain other required supplies such as gloves; vests etc. from the City-Public Works Department during business hours and days and must return supplies within one week following each cleanup. Participants may use their own supplies as well.
- If possible, litter should be separated from recyclable materials and disposed of appropriately.
- Participants must contact City Public Works when collecting large objects, large amounts of litter or when a problem arises in adopted area so that Public Works assists.
- Any improvements to the spot (plants, flowers, etc...) must be approved by the City of Leon Valley. Contact our office for more details.
- Periodic submission of photos is required to reflect the group maintaining the spot.
- **The City of Leon Valley reserves the right to make changes to these guidelines as it determines to be necessary or desired.**
- Release of Liability and Waiver required.

**Your commitment:**

- Adoption length is for a one-year (1) period.
  - ✓ Adopt-A-Spot for litter control requires a minimum of six (6) clean-ups.
  - ✓ Adopt-A-Spot for beautification and landscaping requires that the area be maintained properly.
- Participants are required to report every other month (6 clean-ups minimum) on their clean-up and/or beautification activities so that information may be used for various reports and analysis.

## Safety guidelines:

### DO'S

- Maintain a first-aid kit and adequate drinking water while working on public property.
- If participants are 17 years of age or under, an adult must be present.
- Prohibit possession or consumption of any alcoholic beverage or any other drugs, prescription or otherwise, unless medically necessary.
- Wear gloves and thick-soled, closed shoes.
- Wear long pants and long-sleeved shirts.
- Wear safety vests or bright-colored clothing for roadside cleanups.
- Wear sunscreen and bug repellent.
- Drink plenty of fluids in extreme temperatures.
- Be aware of your surroundings and the potential hazards associated with them (passing cars, hazardous tree branches, poison ivy, bees etc.)
- Use the "buddy system" working in teams of two or three facing oncoming traffic to maximize safety.
- Keep pre-moistened towelettes on hand.
- Wash hands with antibacterial soap after each cleanup.
- Know emergency procedures, such as the location of the nearest emergency facility and how to quickly summon an ambulance or the police.

### DONT'S

- Perform any activities outside of your physical capabilities.
- Use power tools or motor-driven equipment
- Pick up hazardous materials such as hypodermic needles, sharp object, old car batteries, animal carcasses or other unidentified, questionable objects.
- Overstuff bags.
- Attempt to move large objects. Report them to Leon Valley Public Works.
- Schedule cleanups during peak pedestrian or traffic hours.
- Conduct cleanups during extremely inclement weather.
- Conduct cleanups near or around construction sites.
- Allow minor children to participate in cleanups.

## Public areas that can be adopted:

- Adopt-A-Park (litter, beautification/landscaping, site amenities)
  - ✓ Raymond Rimkus Park
  - ✓ Large pavilion and picnic areas and the playground
  - ✓ Athletic fields: tennis and basketball courts, softball and volleyball fields and large parking lot
  - ✓ Community Garden and small pavilion
  - ✓ Leon Valley Community Pool
  - ✓ Forest Oaks Swimming Pool
  - ✓ N.W. Little League Park
  - ✓ Green area outside Community and Conference Centers
  - ✓ Community and Conference Center parking lots

- ✓ Huebner-Onion Natural Area Park
  - ✓ Huebner-Onion Historical Home
  - ✓ Leon Valley gravesite
  - ✓ Silo park
  - ✓ Old Mill Park
  - ✓ The Ridge Park
  - ✓ Forest Oaks Monuments
  - ✓ Grass Valley Street Island
- Adopt-A-Creek (litter only)
    - ✓ Huebner Creek
    - ✓ Zarzamora Creek
  - Adopt-A-Trail (litter, beautification/landscaping, site amenities)
    - ✓ Natural Trail
      - i.e. Hetherington Trail, Forest Oaks Trail, new Huebner Creek Trail off of El Verde (in 18 months)

The City of Leon Valley, in its sole authority, determines acceptance or rejection of applications for all Adopt-A-Spot locations. The list above is not inclusive and other locations can be considered or added. Some spots may require more commitment than others, so choose your spot knowing your available time.

**How to Adopt-A-Spot:**

To register for this program, fill out, print and sign an application, including a Release of Liability and Waiver, and email to [a.federico@leonvalleytexas.gov](mailto:a.federico@leonvalleytexas.gov) or mail the application to:

City of Leon Valley  
 Adopt-A-Spot-Program  
 Attn: Ana Federico  
 6400 El Verde Road.  
 Leon Valley, TX 78238

For more information, contact the Economic Development Department, Ana Federico-Office:  
 (210) 684-1391 ext. 226

## Adopt-A-Spot Program Application

Name of Group/Individual: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Primary Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

1) Type of group (check one):  Civic/Non-profit;  Business;  School;  Scouts;  Individual;  Family;  
 Fraternity/Sorority;  Church;  Governmental Agency;  Other (please list below)

\_\_\_\_\_

2) Please check type of spot to be adopted:  Park;  Trail;  Creek;  Other (please list below)

\_\_\_\_\_

3) Specific location/boundaries/area/description of spot to be adopted:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

4) List the tasks your group is interested in performing at your adopted spot:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

5) Estimated number of people involved: \_\_\_\_\_ 6) Desired start date: \_\_\_\_\_

7) Exact wording on sign: \_\_\_\_\_

8) Do you have a sign?  Yes  No

9) Do you have a sign?  Yes  No

For questions or to submit an application:

City of Leon Valley  
 Adopt-A-Spot Program  
 6400 El Verde Road.  
 Leon Valley, TX 78238  
 (210) 684-1391 Office  
 (210) 684-4476 Fax

Your application will be reviewed by Leon Valley staff and you will be notified if your spot is approved. If your spot is not approved, staff will work with you to find a suitable alternative spot to adopt. Thank you for your interest and participation in the Adopt-A-Spot Program!



# Release and Waiver of Liability

**THIS RELEASE AND WAIVER OF LIABILITY** (the "Release") executed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_ (the "Volunteer") in favor of **CITY OF LEON VALLEY, TEXAS**, a Texas municipal corporation ("Leon Valley"), its elected officials, officers, employees, and agents.

**IN CONSIDERATION OF** serving as a Volunteer for the City of Leon Valley in any activity which shall include but not be limited to participation in the City's Adopt-a-Spot program or any other volunteer program created by the City of Leon Valley for the maintenance, improvement or work in or upon City facilities, or any other related City of Leon Valley activity, the undersigned Volunteer and/or guardian do hereby freely, willfully, and without duress execute this Release and Waiver of Liability under the following terms:

- RELEASE AND WAIVER:** Volunteer and/or guardian does hereby release and forever discharge and hold harmless the City of Leon Valley, its elected officials, officers, employees, board members, and agents and their successors and assigns from any and all liability and claims, demands, rights of action, or actions, of whatever kind of nature, either in law or equity, which arise or may hereafter arise from Volunteer's activities with the City of Leon Valley; Volunteer and/or guardian understands and acknowledges that the execution of this Release discharges and will discharge the City of Leon Valley from any liability or claim that the Volunteer may have against the City of Leon Valley with respect to any bodily injuries, personal injuries, illnesses, death, or property damage which may result from Volunteer activities with the City of Leon Valley. Volunteer and/or guardian further understands that the City of Leon Valley assumes no responsibility for and is not obligated in any way to provide financial assistance or other assistance including but not limited to medical, health, or disability insurance, in the event of injury, illness, death, damage. Volunteer and/or guardian agree to hold harmless and indemnify the City of Leon Valley from any legal matter, lawsuit, or litigation arising from this volunteer relationship.
- MEDICAL TREATMENT:** Volunteer and/or guardian do hereby further release and forever discharge the City of Leon Valley and its elected officials, officers, employees, board members, and agents from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or service rendered in connection with the Volunteer's activities with the City of Leon Valley. Volunteer and/or guardian understand and acknowledge that the execution of this Release will release the City of Leon Valley from any financial or other assistance in the event of injury, or death, or property damage. **All volunteers are encouraged and expected to maintain their own medical and health insurance.**
- ASSUMPTION OF THE RISK:** Volunteer and/or guardian recognizes and understand that the activities with the City of Leon Valley shall include but is not limited to, inherently hazardous activities such as picking up trash and debris along public road and streets, construction, loading and unloading, and transportation to and from the work sites. Volunteer and/or guardian hereby expressly and specifically assume the risk of injury or harm in these situations, and releases and discharges the City of Leon Valley from and waives any and all liability for any injury, illness, death, or property damage resulting from the activities of the Volunteer with the City of Leon Valley.
- OTHER:** Volunteer and/or guardian expressly agrees that this Release is intended to be as broad and inclusive as permitted by the laws of the State of Texas. Volunteer and/or guardian agrees that in the event that any clause or provision of this Release shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions hereof which shall continue to be enforceable. Volunteer hereby grants and conveys unto the City of Leon Valley all right, title, and interest in any and all photographic images and/or video or audio recordings made by the City of Leon Valley during the volunteer's activities with the City, including, but not limited to any royalties, process, or other benefits derived from such photographs or recordings. Volunteer and/or guardian understand that the City of Leon Valley does not employ said volunteer, and that no employer/employee, agent/agency or contract/contractor, assign/assignee relationship exists between the parties. Volunteer and/or guardian understands this is the complete and only agreement between the parties.

**IN WITNESS WHEREOF**, Volunteer has executed this Release as of the day and year first above written.

VOLUNTEER: \_\_\_\_\_  
DATE OF BIRTH: \_\_\_\_\_

WITNESS: \_\_\_\_\_  
Phone # \_\_\_\_\_

**If volunteer is a minor (under the age of 18), parent/guardian signature is required. If Volunteer is under the age of 17, reasonable supervision by an adult (person age 18 or over) is required.**

GUARDIAN: \_\_\_\_\_  
In case of emergency, contact \_\_\_\_\_  
Address: \_\_\_\_\_

Phone # \_\_\_\_\_  
Phone # - Day \_\_\_\_\_  
Phone # - Evening \_\_\_\_\_

Family Physician \_\_\_\_\_

Phone # \_\_\_\_\_

Allergies (Medicine, Food, etc)