



# City of Leon Valley

## Application for Board/Committee/Commission

Please type or print clearly in black ink and complete all portions of this application.

Please note that the information submitted as part of this application is considered a public record and is subject to disclosure in accordance with the Texas Public Information Act.

**Bandera Road Site - Community Advisory Group:**

This Community Advisory Group (CAG) meets on an ad-hoc basis to receive updates from the Environmental Protection Agency (EPA) regarding a groundwater contamination case in the City and informs the Council and community about EPA's actions and findings, and make suggestions in the remediation and investigation process. When meetings are needed, agendas are posted through the City's public notice process, meetings are normally held at 6:00 p.m. in the Leon Valley Conference Center.

**Board of Adjustment:**

The Board of Adjustment (BOA) has the power to review and approve variances from zoning ordinance requirements and administrative decisions (Zoning Interpretations) that create unnecessary hardships in the development of property because of exceptional or extraordinary conditions. Unlike other boards or commissions, the BOA makes the final decision on items that come before it; variances are not passed on to City Council for final approval. Meetings are held on-call and are typically held in the evenings at the City Hall Council Chambers.

**Citizens Police Advisory Committee:**

This twenty-three (23) member committee's objective is to advise and/or assist the Police Department through the engagement of interaction with its citizens through friendly community Police initiatives in preserving the peace in a manner consistent with the freedoms secured by the constitution. This committee meets on the third Wednesday of the month at 6:00 p.m. in the large conference room at City Hall.

**Earthwise Living Committee:**

The Earthwise Living Committee (EWLC) is dedicated to providing community education that will develop a sustainable way of life in harmony with the natural surroundings. The EWLC sponsors and coordinates the annual Earthwise Living Day that is held in March. Monthly meetings are held on the second Wednesday at 5:30 p.m. in the Public Works Service Center off Evers Road.

**Economic and Community Development Advisory Committee:**

The Economic and Community Development Advisory Committee will vet economic and community development projects on an as needed basis; provide annual oversight of the expenditures allocated to the economic development applicable portion of the 1/8% sales & use tax which is now being directed to the General Fund.

- Ethics Review Board:**  
The Ethics Review Board shall consist of five (5) members. Each member of the City Council shall nominate one (1) member of the board. Each nominee must be confirmed by a majority of City Council members. Nomination and confirmation of board members shall be conducted at open meetings of the City Council. Dates and times of meetings will be determined in the near future.
  
- Hike & Bike Trail Advisory Committee:**  
This committee is to come up with options for design an alternate route that fulfills the original intent of the project and connects Raymond Rimkus Park with Crystal Hills Park and bring back recommendations to City Council. The committee meets at the call of the Chair.
  
- Leon Valley Pool Advisory Committee:**  
Review operations, maintenance, programs, admission fees, etc. for the Forest Oaks Pool and the Poss Road Pool. Dates and times of meetings will be determined by committee in the near future.
  
- Library Board of Trustees:**  
This Board of seven (7) members serves for terms of two (2) years and meets on the second Thursday of each month in the Library at 5:30 p.m. to discuss Library projects and plans, and to review Library policies. *\*Due to this position being around children, this will require a criminal background check.*
  
- Park Commission:**  
The Park Commission (PC) is an advisory commission of Leon Valley citizens which makes recommendations to the City Council regarding park ordinances and policies, as well as serves as a liaison for the City with the public for park matters. Meetings are held on the second Thursday of each month at 6:30 p.m. in the LV Conference Center.
  
- Sign Code Update Advisory Committee:**  
The Sign Code Update Advisory Committee, to guide the signage component of the City's on-going process to update its development regulations. This committee shall be composed of nine (9) members, appointed by the Mayor and City Council
  
- Tree Advisory Board:**  
This seven (7) member Board with three (3) alternate members will meet to oversee the Leon Valley Tree Challenge and work toward the City's goal to plant 10,000 trees by the year 2020. Board members serve a two (2) year term coterminous with the Mayor. Meetings are held on the fourth Monday of each month at 6:00 p.m. in the Leon Valley Public Works Department (behind the Community Center).
  
- Zoning Commission:**  
The Zoning Commission (ZC) acts as an advisory board to the City Council on land use and zoning matters. Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the LV City Hall Council Chambers.

**I would like to serve on the Committee(s) I have checked above.**

You will be contacted when action is taken related to appointment(s).

**Did you know there are other ways to volunteer that may not include serving on a committee? You could volunteer with...**

- ✚ Friends of the Library – Contact Regina Reed at (210)-684-0720 or at [r.reed@leonvalleytexas.gov](mailto:r.reed@leonvalleytexas.gov)
- ✚ Leon Valley Historical Society – Contact Kathy Hill at [info@lvhistoricalsociety.org](mailto:info@lvhistoricalsociety.org)
- ✚ Northwest San Antonio Chamber of Commerce - Bill Gert at (210) 364-0177 or at [www.nwsachamber.org](http://www.nwsachamber.org)

**Public Access**

**The Public Information Act does not guarantee protection of your personal information.** Therefore, we advise that you create a special e-mail address set up specifically for your volunteer work to be used only for communication with the City as it relates to your meetings, agendas and your meeting packet. You can use this same “Volunteer E-mail Address” for multiple volunteer committees or projects you do with the City, your church, etc. and not have to worry about compromising your personal e-mail.

Also, cell phone numbers are protected as long as the City is not paying your bill so please provide that number for your liaison to contact you. However, we cannot protect your home phone number from being released to the public.

I have read the information above and understand that my information below could be released to the public if requested.

\_\_\_\_\_  
Applicant’s Signature

\_\_\_\_\_  
Date

**Contact Information (Please print)**

Name:	
E-Mail Address:	
Cell # :( ) _____	Home # :( ) _____ (will be released to the public if asked)

Please submit your application to the Office of the City Secretary at Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas 78238-2399; or via e-mail at [s.pass@leonvalleytexas.gov](mailto:s.pass@leonvalleytexas.gov) to be forwarded to City Council for consideration.

**Thank you for your interest in serving the City of Leon Valley!**