

**RESOLUTION No. 15-005R**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY ORDERING AND ESTABLISHING PROCEDURES FOR A GENERAL ELECTION IN THE CITY OF LEON VALLEY, TEXAS TO ELECT THREE COUNCIL MEMBERS (PLACES 1, 3 AND 5) AND A SPECIAL ELECTION TO BE HELD ON THE QUESTION OF THE ADOPTION OF A HOME RULE CHARTER BY THE QUALIFIED VOTERS OF THE CITY OF LEON VALLEY; AUTHORIZING THE CITY MANAGER TO SIGN A JOINT ELECTION AGREEMENT WITH THE BEXAR COUNTY ELECTIONS ADMINISTRATOR FOR THE CONDUCT OF SAID ELECTION, AND PROVIDING DETAILS RELATING TO THE CONDUCT OF HOLDING THE ELECTION, AUTHORIZING THE USE OF THE LEON VALEY CITY COUNCIL CHAMBERS ON THE 9<sup>TH</sup> DAY OF MAY, 2015, FOR ELECTION DAY VOTING, AND THE USE OF THE LEON VALLEY CONFERENCE CENTER, LOCATED AT 6421 EVERS ROAD, LEON VALLEY, TEXAS, 78238, FOR EARLY VOTING (APRIL 27, 2015 THROUGH MAY 05, 2015).**

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**WHEREAS**, the laws of the State of Texas and the City of Leon Valley, provide that on May 09, 2015 there shall be elected three members of Council for this City in Place 1, 3, and 5; and

**WHEREAS**, the City Council of the City of Leon Valley, Texas, in the exercise of the discretion reposed in it by the laws of this State, and in accordance with the provisions of Chapter 9 of the Texas Local Government Code, has determined to submit the question of the adoption of a Home Rule Charter for the City of Leon Valley at a special election to be held on May 9, 2015; and

**WHEREAS**, the laws of the State of Texas further provide that Section 3.001 of the Election Code of the State of Texas is applicable to said elections, and in order to comply with said Code, an Order should be passed ordering said election and establishing the procedure to be followed in said election, and designating the voting place for said election; and

**WHEREAS**, on July 14, 2014 the City Council appointed persons to a Home Rule Charter Commission ("HRCC"), and charged the HRCC with a Leon Valley Home Rule Charter; and

**WHEREAS**, following a series of public meetings, held pursuant to and in compliance with the Texas Open Meetings Act, the HRCC presented its proposed Home Rule Charter City Council in a public meeting; and

**WHEREAS**, Texas Local Government Code Section 9.003 governs the vote on a Home Rule Charter; and

**WHEREAS**, the laws of the State of Texas provide that the Election Code of the State of Texas is applicable to said election, and to comply with said Code, a resolution should be passed establishing the procedure to be followed in said election, and designating the voting places for said election.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:**

The City of Leon Valley, Texas City Council hereby orders an election for the positions of three City Council members (Place 1, 3, and 5):

That all candidates at the election to be held on Saturday May 9, 2015 for the above mentioned offices file their applications to become candidates with the City Secretary, or designee at City Hall, 6400 El Verde Rd., Leon Valley, Texas 78238 on or after 7:30 a.m. on Wednesday, January 28, 2015 and before 5:00 p.m. on Friday, February 27, 2015, and that all applications be on a form as prescribed by Section 141.031 of the Election Code of the State of Texas.

The City Council of the City of Leon Valley, pursuant to Chapter 9 of the Texas Local Government Code, for the purpose of submitting to the qualified voters of the City, for adoption or rejection, the question of the adoption of a Home Rule Charter and hereby orders the following measure be submitted for a vote of the citizens:

Shall the Home Rule Charter for the City of Leon Valley be adopted?

The City Council of the City of Leon Valley further orders that the City Council hereby orders the City Secretary to mail a copy of the proposed charter to each registered voter of the municipality.

The polling place at which said elections shall be held is at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas and the polls at the above designated polling place shall on said Election Day be open from 7:00 a.m. to 7:00 p.m.

Voting at such elections shall be by ES&S iVotronic Touchscreen System and paper ballot to be in compliance with Texas' Help America Vote Act.

The Bexar County Elections Department shall conduct, supervise, and administer said elections. Bexar County Elections Administrator Jacquelyn F. Callanen is appointed as Elections Administrator and shall appoint the election officials including the Presiding Judge and Clerks.

The City Secretary designates Bexar County Elections Administrator Jacquelyn F. Callanen as Early Voting Clerk. The Early Voting Clerk may appoint Deputy Clerks. The Early Voting Clerk's mailing address is as follows: Jacquelyn F. Callanen, Early Voting Clerk, Bexar County Elections Administrator, 203 W. Nueva, Suite 3.61, San Antonio, Texas 78207.

The Early Voting Clerk shall designate individuals to serve as the Early Voting Ballot Board, which will canvass all early voting.

Early voting by personal appearance for the above designated general and special elections (the "elections") shall be at the Leon Valley Conference Center, 6421 Evers Road, Texas, 78238, and said place of early voting shall remain open on: April 27, 2015 through May 1, 2015 from 8:00 a.m. to 6:00 p.m.; Saturday, May 2, 2015 from 8:00 a.m. to 8:00 p.m.; and Monday, May 4, 2015 and Tuesday, May 5, 2015 from 8:00 a.m. to 8:00 p.m. The above place for early voting by personal appearance is not the Early Voting Clerk's address to which ballot applications and ballots voted by mail must be sent.

The Bexar County Elections Administrator and/or Commissioners Court may designate additional early voting locations and times throughout Bexar County. Voting shall be by ES&S Direct Electronic Recording (DRE) iVotronic and mail ballots shall be by paper ballot to be in compliance with Texas' Help America Vote Act.

Said elections shall be held in accordance with the Election Code of this State, and only resident qualified voters of said City shall be eligible to vote in said elections.

The Mayor shall give notice of these elections as directed by the provisions of Sections 4.004, 83.310, 85.004 and 85.007 of the Election Code and other applicable law, and all necessary orders and writs for said elections shall be issued by proper authority. Returns of said elections shall be made to the City Council members immediately after the closing of the polls and counting is completed.

A Special City Council meeting will be called to meet Monday, May 18, 2015 at 6:30 p.m. to canvass the ballots. The City Secretary shall post written notice of the date, place and subject of this meeting at the City Hall, in a place convenient and readily accessible to the public, and said notice having been so posted and remaining posted continuously for at least 72 hours proceeding the scheduled time of said meeting. A copy of the return of said posting shall be attached to the minutes of this meeting and shall be made a part thereof for all intents and purposes.

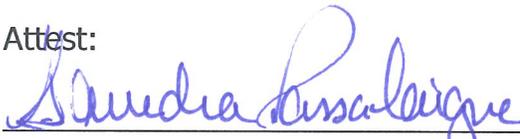
**PASSED, ADOPTED AND APPROVED** by the City Council of the City of Leon Valley this the 9<sup>th</sup> day of February, 2015.

**APPROVED**



**CHRIS RILEY**  
MAYOR

Attest:

  
**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary

Approved as to Form:

  
**CHARLES ZECH**  
City Attorney



# ORDER OF ELECTIONS FOR THE CITY OF LEON VALLEY, TEXAS

An election is hereby ordered to be held on Saturday, May 9, 2015 for the purpose of:

## Electing Three Members to City Council (Place 1, 3, and 5)

A special election is hereby ordered to be held on Saturday, May 9, 2015 to submit the following measure for a vote of the citizens:

## Shall the Home Rule Charter for the City of Leon Valley be adopted?

Early voting by personal appearance will be conducted each weekday at:

The City of Leon Valley Conference Center at 6421 Evers Rd., Leon Valley, Texas 78238

### **Hours of early voting are:**

April 27, 2015 through May 1, 2015 from 8:00 a.m. to 6:00 p.m.;

Saturday, May 2, 2015 from 8:00 a.m. to 8:00 p.m.;

Monday, May 4, 2015 and Tuesday, May 5, 2015 from 8:00 a.m. to 8:00 p.m.

### **Applications for ballot by mail shall be mailed to:**

Jacquelyn F. Callanen

Early Voting Clerk, Bexar County Elections Administrator

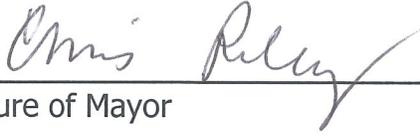
203 W. Nueva, Suite 3.61

San Antonio, Texas 78207

**Applications for ballots by mail must be received no later than the close of business on  
April 30, 2015**

**[SIGNATURE PAGE TO FOLLOW]**

Issued this the 9<sup>th</sup> day of February, 2015



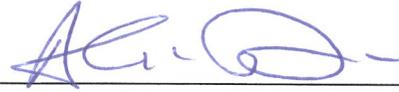
Signature of Mayor



Signature of Council Member Place 1



Signature of Council Member Place 2



Signature of Council Member Place 3



Signature of Council Member Place 4



Signature of Council Member Place 5