

NOTICE OF PUBLIC MEETING

AGENDA

LEON VALLEY CITY COUNCIL MEETING

MARCH 19, 2013, 7:00 P.M.

LEON VALLEY CITY HALL, CITY COUNCIL CHAMBERS

6400 EL VERDE ROAD, LEON VALLEY, TEXAS 78238

REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7 P.M.

1. **Call the City of Leon Valley Regular City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance. (Mayor Riley)**
2. **Citizens to be Heard and Time for Objections to the Consent Agenda.**
"Citizens to be Heard" is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council for which the subject was not posted on the agenda of that meeting, the Council may receive the information, but cannot act upon it at that meeting. They may direct staff to contact the requestor or request that the issue be placed on a future agenda for discussion by the Council.

Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

Consent Agenda

3. **Consider Approval of the Special City Council Meeting Minutes of March 4, 2013. (Willman)**
4. **Consider Approval of the Regular City Council Meeting Minutes of March 5, 2013. (Willman)**
5. **Consider Action on City Board, Commission, and Committee Appointments, M&C # 03-04-13. (Willman)**

Discussion Agenda

6. **Presentation and Discussion of Traffic Study by HNTB Engineers Related to the Texas Department of Motor Vehicles Drivers License Location at Huebner and Evers Road, With Possible Direction to Staff M&C # 03-05-13. (Longoria)**
7. **Discussion of a Proposed Ordinance Amending the Leon Valley Code of**

Ordinances, Chapter 10 "Subdivision Regulation For The Purpose Of Prohibiting Wooden Utility Poles, M&C # 03-06-13. (Longoria)

8. **Report and Discussion on the Implementation Plan for the Solid Waste and Recycling Pilot Program at The Ridge, M&C # 03-07-13. (Longoria)**
9. **City Manager's Report. (Longoria)**
 - A. **Update on the Leon Valley Natural Area Defensible Space Project.**
 - B. **Report on the Leon Valley Public Library's Children's Wing Expansion.**
 - C. **May 11, 2013 Election Update.**
 - D. **Monthly Financial Report for February 2013. (Vickie Wallace)**
 - E. **Monthly Departmental Reports.**
 - F. **Approved Minutes of the City-Affiliated Boards, Committees, and Commissions.**
 - (1) Leon Valley Economic Development Corporation, December 12, 2012, and January 23, 2013 Approved Meeting Minutes.
 - (2) Parks Commission, October 8, 2012, and November 12, 2012 Approved Meeting Minutes.
 - (3) Leon Valley Public Library, January 14, 2013, and February 11, 2013 Approved Meeting Minutes.
 - (4) Tree Advisory Board, January 16, 2013 Approved Meeting Minutes.
 - G. **Future Agenda Items.**
 - (1) Presentation of Annual Report by the Leon Valley Historical Society, April 16.
 - (2) Candidates Forum, April 30, 7 p.m., Leon Valley Conference Center.
 - (3) Next Quarterly Update and Dialogue Between the City Council and the Leon Valley Economic Development Board of Directors, April, date to be determined.
 - (4) Public Hearing on Proposed Ordinance Amending the Leon Valley Code of Ordinances, Chapter 10 "Subdivision Regulation for the Purpose of Prohibiting Wooden Utility Poles."
 - (5) Canvass Results of the May 11, 2013 General Election, May 14-22.
 - (6) Consider Action on an Ordinance Authorizing the City Manager to Execute a Contract with a Service Provider for Construction Manager at Risk for the Municipal Facilities Improvement Project, May, 2013.
10. **Citizens to be Heard.**
11. **Announcements by the Mayor and Council Members.**

At this time, reports about items of community interest regarding which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley Council or a City official.

Executive Session

12. The City Council will convene in Executive Session, as authorized by the Texas Government Code, Section 551.071 Consultation with Attorney, regarding litigation Case

No. 2013-CI-03399 WM RANCHER ESTATES JOINT VENTURE ET AL vs. CITY OF LEON VALLEY ET AL. The City Council will reconvene into Open Session and take any action resulting from the Executive Session.

13. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations, 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).
14. **Adjourn.**

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of other boards, commissions and/or committees of the City, whose members may be in attendance. The members of other city boards, commissions and/or committees may not participate in discussions on the items listed on the agenda, which occur at the meeting, and no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city board, commission or committee subject to the Texas Open Meetings Act. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL were posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, on Friday, March 15, 2013, by 5:30 p.m. and remained posted until after the meeting(s) hereby posted concluded. This notice was likewise posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours ahead of the meeting. To make arrangements call (210) 684-1391, Ext. 216.



Janie Willman, City Secretary



Agenda Item 3

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
MARCH 4, 2013**

The City Council of the City of Leon Valley, Texas, met on the 4th day of March, 2013, at 4:30 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

SPECIAL MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 4:30 P.M.

- 1. Call the City of Leon Valley City Council Special Meeting to Order, and Determine a Quorum is Present.** Mayor Riley called the Special City Council Meeting to order at 4:31 p.m. with the following City Council Members present and constituting a quorum: Hill, Baldrige, and Bieber. Absent and excused: Reyna and Dean.

City staff in attendance: City Manager Longoria, City Secretary Willman, and Assistant to the Mayor Angela Trejo.

- 2. Conduct Drawing to Determine the Order in which the Names of Candidates are to be Printed on the Ballot for the General Election to be held on May 11, 2013, in the City of Leon Valley, Texas, for Council Place 1, Council Place 3, and Council Place 5.**

City Secretary Willman was assisted by Ms. Trejo in drawing the names in the order by City Council Place with the following results:

Council Place 1

Kathy Hill
Ricardo Ruiz

Council Place 3

Abraham Diaz
Irene Baldrige

Council Place 5

Paul Bieber
Monica Alcocer

- 3. Adjourn.** Mayor Riley adjourned the meeting without objection at 4:34 p.m.

Mayor Chris Riley

ATTEST:

Janie Willman, City Secretary

Agenda Item 4

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
MARCH 5, 2013**

The City Council of the City of Leon Valley, Texas, met on the 5th day of March, 2013, at 7:00 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7 P.M.

- 1. Call the City of Leon Valley Regular City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance.** Mayor Riley called the meeting to order at 7 p.m. with the following City Council Members in attendance: Hill, Baldrige, Dean, and Biever. Mayor Riley announced that Councilman Reyna was absent due to illness and excused.

City staff in attendance: City Manager Longoria, City Attorney Zech, City Secretary Willman, Economic Development Director Mora, Interim Fire Chief Valdez, and Police Chief Wallace.

The Cub Scouts from Pack 25 of the United Methodist Church on Huebner Road were in attendance and invited to lead the assembly in the Pledge of Allegiance. Present and participating were: Charles Gamez, Manny Bargas, Ethan Bushong, Cyrus Bushong, Isaac Campos, Nico Alvarado, Christopher Veit, Ryan Rubio, and Trystan Kusiak. Sarah Hancock-Gamez, P.E., one of the sponsoring parents was also present.

- 2. Proclamation Honoring Resident Iris Sawyer who is Celebrating her 105th Birthday March 1, 2013.** Mayor Riley called the family members of Iris Sawyer to the dais. Family members thanked the Mayor and City Council for the Proclamation and expressed appreciation for Ms. Sawyer having reached her 105th birthday.
- 3. Citizens to be Heard and Time for Objections to the Consent Agenda.** There were no Consent Agenda Items pulled for separate consideration.

Lyn Joseph, 6423 Trotter Lane, addressed the City Council about persons walking their dogs who need to collect their dogs' waste because of animals using the Huebner Creek cul-de-sac off of Trotter Lane. She noted that children play in the water that collects in this location following rains. She noted that one of her neighbors throws his dog's waste over the fence onto the area. The City Manager indicated that research will have to be done on this matter.

Norma Patterson, who stated she lives off of Canterfield, addressed the City Council about increased traffic coming from the Department of Public Safety (DPS) Office. She noted home break-ins attributed to the DPS Office at Huebner and Evers Roads. She stated that other neighborhood areas said no to through traffic and noted she was informed that residents on Canterfield agreed to through traffic. She stated she is willing to circulate a petition and asked for assistance. The City Manager informed the assembly that a traffic study will be provided at the next City Council Meeting for discussion. The City Manager offered to take the speaker's name and telephone number and speak to her about the situation.

Agenda Item 4

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
MARCH 5, 2013**

Consent Agenda

Motion by Councilwoman Hill and second by Councilman Dean to approve Consent Agenda Item 4. Voting Aye: Hill, Baldrige, Dean, and Biever. Voting Nay: None. Absent and excused: Reyna. Mayor Riley announced the motion carried.

- 4. Consider Approval of the Regular City Council Meeting Minutes of February 19, 2013.** Approved the February 19, 2013 Regular City Council Meeting Minutes.

Regular Agenda

- 5. Consider Action on M&C # 03-01-13 an Ordinance Authorizing the City Manager to Enter into an Advance Funding Agreement with the Texas Department of Transportation for the Bandera and Grissom Road Traffic Signalization Improvement Project.**

City Manager Longoria briefed the City Council on this agenda item. Following the presentation, the City Council considered action.

Motion by Councilman Biever and second by Councilwoman Baldrige to adopt the Ordinance authorizing the City Manager to enter into an Advance Funding Agreement with the Texas Department of Transportation. Voting Aye: Hill, Baldrige, Dean, and Biever. Voting Nay: None. Absent and excused: Reyna. Mayor Riley announced the motion carried.

Adopted Ordinance No. 13-010 – Authorizing the City Manager to Enter into an Advance Funding Agreement with the Texas Department of Transportation to Facilitate the Conversion of Existing Traffic Signal Controllers and Communication Equipment Along Bandera and Grissom Roads Inside the Leon Valley City Limits.

Discussion Agenda

- 6. Update on City of Leon Valley Economic Development Activities, M&C # 03-03-13.** Economic Development Director Mora presented a PowerPoint Presentation updating the City Council on the Leon Valley Economic Development Activities to date.
- 7. Update on City of Leon Valley Special Projects, M&C # 03-04-13.** City Manager Longoria presented a PowerPoint Presentation updating the City Council on the City's major projects to date. Mr. Longoria noted that Special Projects Manager Melinda Smith was in Austin attending a required Texas Department of Transportation training session related to granting and grants reporting.
- 8. City Manager's Report. (Longoria)**
 - A. Report on the Implementation Plan for the Recycling Pilot Program at the Ridge Subdivision.** Mr. Longoria noted he has been working with Albert Perez of Waste Management (WM) on an implementation plan and communicating with members of The Ridge neighborhood leadership.

Agenda Item 4

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
MARCH 5, 2013**

Pilot Program scheduled to start Monday April 1st. Albert Perez, WM, is working with the operations group to determine dates and details. He should know something this week. The operations plan should be designed and ready by next Tuesday. WM should be distributing the 96 gallon containers the week of March 25th which is Monday.

We scheduled a meeting with The Ridge Neighborhood Association (NA) leadership next Tuesday. Albert Perez will be outlining the operations plan with the neighborhood association leadership. The NA will be going door-to-door to make direct contact with residents and provide an explanation of the pilot program. The NA will be distributing door hangers for those persons who are not at home to hear the face to face explanation of the pilot program. The City will be mailing out a letter to let residents at The Ridge know what the service levels will be and what to expect when the new service begins on April 1st. A question was raised about measuring the participation collection rates. Mr. Longoria indicated that information will be measured and provided.

- B. Report on Progress of Branding, Communications, and Festivals Subcommittees' work. 3 staff liaisons appointed are:

Crystal Caldera, Communications Sub-committee, working with Council Members Baldrige and Dean
Kristie Flores, Festivals Sub-committee, working with Council Members Hill and Bieber
Claudia Mora, Branding Sub-committee, working with the Mayor and Council Member Reyna.

Organizational meetings are being set for the communications and festival sub-committees. The branding sub-committee already met in an organizational meeting; they are moving along because they have very tight deadlines. The other two subcommittees will be set up soon to organize and determine the level of subcommittees needed to get the work done.

- C. Report on Invitation of CPS Energy Suburban City Summit. The City Manager announced that CPS Energy was hosting a suburban city summit on Friday, March 8. The CPS Executive Team will be part of that summit. Doyle Beneby will be the featured speaker. The City Manager will be attending. The City Council is invited, the Mayor cannot attend because she has a conflict with the MPO Meeting in Seguin.
- D. Approved Minutes of the City-Affiliated Boards, Committees, and Commissions. There were no approved minutes submitted for review.
- E. Future Agenda Items.
(1) Presentation of Annual Report by the Leon Valley Historical Society, April 16.

Agenda Item 4

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
MARCH 5, 2013**

- (2) Candidates Forum, if there are contested races in the May 11 City Council Election, April 30, 7 p.m., Leon Valley Conference Center.
- (3) Next Quarterly Update and Dialogue Between the City Council and the Leon Valley Economic Development Board of Directors, April, date to be determined.
- (4) Canvass Results of the May 11, 2013 General Election, May 14-22.
- (5) Consider Action on an Ordinance Authorizing the City Manager to Execute a Contract with a Service Provider for Construction Manager at Risk for the Municipal Facilities Improvement Project, May, 2013.
- (6) Update on the Texas Department of Motor Vehicles Drivers License Location at Huebner and Evers Roads, March- April.

9. Citizens to be Heard. There were no citizens to address the City Council during this agenda item.

10. Announcements by the Mayor and Council Members.

Councilman Bieber suggested approaching Ancira Winton for using their new LED sign to promote the Leon Valley Farmer's Market at its new location. City Manager indicated the City may use them to promote the Spring Clean-up. He noted that the City of Leon Valley was designated one of 73 cities as a Tree City USA.

Mayor Riley noted the events on February 23 including the Earthwise Living Day, the tree planting in Mr. Al Baldrige's honor, and the groundbreaking ceremony as being wonderful events. Mayor Riley thanked the City Council and staff for their support. She announced a couple of student recognition opportunities with John Marshall High School. She noted that she has been working with the Vice-Principal regarding the cheerleaders who received national recognition. Today, on the radio, it was announced that a junior by the name of Weston McCall competed to be part of a national youth orchestra. He competed with other students nationally. He was part of a group of 120 students chosen for the national youth orchestra which will be touring Europe and Russia.

Executive Session

11. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

There was no Executive Session conducted under this agenda item.

Agenda Item 4

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
MARCH 5, 2013**

- 12. Adjourn.** Motion by Councilman Dean and second by Councilman Biever to adjourn the meeting at 8:12 p.m. Mayor Riley adjourned the meeting without objection at 8:12 p.m.

Mayor Chris Riley

ATTEST:

Janie Willman, City Secretary

Agenda Item 5

MAYOR AND COUNCIL COMMUNICATION

DATE: **March 19, 2013**
M&C # **03-04-13**

TO: MAYOR AND CITY COUNCIL

SUBJECT: TO APPOINT MEMBERS TO THE CITY'S BOARDS, COMMITTEES, AND COMMISSIONS

PURPOSE

The attached applications reflect requests to serve on the City of Leon Valley Boards, Committees, Sub-Committees, and Commissions. In addition to any appointments the City Council may make to its Branding, Communications, and Festivals Subcommittees, the following persons have completed applications. The applications are attached.

Community Events Committee:

Jose Robledo

Tree Advisory Board:

Joseph Coppola

Lyn Joseph

Branding/Identity:

Carolyn Diaz

Gene Marck

Joseph Coppola

Kim Crawford

Leticia Aleman

Lyn Joseph

Olen Yarnell

Communications:

Patty Manea

Festivals:

Darby Riley

Jill Crane

Kim Crawford

Leticia Aleman

Lyn Joseph

Olen Yarnell

Patty Manea

S.E.E IMPACT

Social Equity – Residents, business owner/operators, and other stakeholders volunteer to actively participate in the decision-making processes affecting City services.

Economic Development – Not applicable.

Environmental Stewardship – Not applicable.

FISCAL IMPACT

Not applicable.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

Janie Willman, City Secretary

each month at 7:00 p.m. at City Hall. There are nine (9) members on this commission.

- Tree Advisory Board:** This seven member (7) Board with three (3) alternate members will meet to oversee the Leon Valley Tree Challenge and work toward the City's goal to plant 10,000 trees by the year 2020. Board members serve a term co-terminus with the Mayor. This Board began meeting in July 2009 and holds meetings monthly at 6:30 p.m. in Council Chambers on the 3rd Wednesday of the month.
- Zoning Commission:** The Zoning Commission (ZC) acts as an advisory board to the City Council on land use and zoning matters. The Commission holds public meetings on all matters relating to:
 - creation of zoning districts
 - enforcement of zoning regulations
 - amendments to all zoning ordinances
 - any other matter within the scope of the zoning power
 Meetings are held on the fourth Tuesday of each month at 6:30 p.m. at City Hall. There are seven (7) members and three (3) alternates.

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City Council Sub-Committees Formed from January 2013 Town Hall Meeting

Please check the box to the left of the Committee to indicate your interest. Thank you.

<input checked="" type="checkbox"/>	City Branding/Identity - To help determine the City's branding, logos, and identity for recommendation to the City Council
<input type="checkbox"/>	City Communications - To help determine the best uses of the City's resources for enhanced communications for recommendation to the City Council
<input type="checkbox"/>	City Festival(s) - To help determine and define options for future City Festivals for recommendation to the City Council

.....

I would like to serve on the Committee(s) I have checked above. Please contact me with further information regarding meetings and appointment.

I'm not able to volunteer at this time, but perhaps in the future.

Name	Address
Carolyn Diaz	6418 Longhouse Court
Phone Number	E-mail Address
210-521-5203	
Alternate Phone Number	

I have felony convictions. I do not have felony convictions.
This information will not disqualify you from consideration.

.....

Return your application: Mail, email, or drop off your application in care of the Mayor's Office at Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas 78238-2399, fax your application to (210) 684-4476, or email to Mayorriley@leonvalleytexas.gov.

CAROLYN DIAZ

each month at 7:00 p.m. at City Hall. There are nine (9) members on this commission.

- Tree Advisory Board:** This seven member (7) Board with three (3) alternate members will meet to oversee the Leon Valley Tree Challenge and work toward the City's goal to plant 10,000 trees by the year 2020. Board members serve a term co-terminus with the Mayor. This Board began meeting in July 2009 and holds meetings monthly at 6:30 p.m. in Council Chambers on the 3rd Wednesday of the month.
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City Council Sub-Committees Formed from January 2013 Town Hall Meeting

Please check the box to the left of the Committee to indicate your interest. Thank you.

<input type="checkbox"/>	City Branding/Identity - To help determine the City's branding, logos, and identity for recommendation to the City Council
<input type="checkbox"/>	City Communications - To help determine the best uses of the City's resources for enhanced communications for recommendation to the City Council
<input checked="" type="checkbox"/>	City Festival(s) - To help determine and define options for future City Festivals for recommendation to the City Council

- I would like to serve on the Committee(s) I have checked above. Please contact me with further information regarding meetings and appointment.
- I'm not able to volunteer at this time, but perhaps in the future.

Name	Address
Darby Riley	6939 Forest Way
Phone Number	E-mail Address
210-681-5889	
Alternate Phone Number	

- I have felony convictions.
 - I do not have felony convictions.
- This information will not disqualify you from consideration.*

Return your application: Mail, email, or drop off your application in care of the Mayor's Office at Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas 78238-2399, fax your application to (210) 684-4476, or email to Mayorriley@leonvalleytexas.gov.

DARBY RILEY

- Park Commission:** The Park Commission (PC) is an advisory commission of Leon Valley citizens which makes recommendations to the City Council regarding park ordinances and policies, as well as serves as a liaison for the City with the public for park matters. Meetings are held on the second Monday of each month at 7:00 p.m. at City Hall. There are nine (9) members on this commission.
- Tree Advisory Board:** This seven member (7) Board with three (3) alternate members will meet to oversee the Leon Valley Tree Challenge and work toward the City's goal to plant 10,000 trees by the year 2020. Board members serve a term co-terminus with the Mayor. This Board began meeting in July 2009 and holds meetings monthly at 6:30 p.m. in Council Chambers on the 3rd Wednesday of the month.
- Zoning Commission:** The Zoning Commission (ZC) acts as an advisory board to the City Council on land use and zoning matters. The Commission holds public meetings on all matters relating to:
 - creation of zoning districts
 - enforcement of zoning regulations
 - amendments to all zoning ordinances
 - any other matter within the scope of the zoning power
 Meetings are held on the fourth Tuesday of each month at 6:30 p.m. at City Hall. There are seven (7) members and three (3) alternates.

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Ad-Hoc Committees Formed from January 2013 Town Hall Meeting

Please check the box to the left of the Committee to indicate your interest. Thank you.

<input checked="" type="checkbox"/>	City Branding/Identity - To help determine the City's branding, logos, and identity for recommendation to the City Council
<input type="checkbox"/>	City Communications - To help determine the best uses of the City's resources for enhanced communications for recommendation to the City Council
<input type="checkbox"/>	City Festival(s) - To help determine and define options for future City Festivals for recommendation to the City Council

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I would like to serve on the Committee(s) I have checked above. Please contact me with further information regarding meetings and appointment.

I'm not able to volunteer at this time, but perhaps in the future.

Name	GENE MARCK	Address	5018 KENTON VIEW
Phone Number	202-614-7400		SA TX 78240
Alternate Phone Number	210-273-9201	E-mail Address	

I have felony convictions. I do not have felony convictions.
This information will not disqualify you from consideration.

.....

Return your application: Mail, email, or drop off your application in care of the

GENE MARCK

each month at 7:00 p.m. at City Hall. There are nine (9) members on this commission.

- Tree Advisory Board:** This seven member (7) Board with three (3) alternate members will meet to oversee the Leon Valley Tree Challenge and work toward the City's goal to plant 10,000 trees by the year 2020. Board members serve a term co-terminus with the Mayor. This Board began meeting in July 2009 and holds meetings monthly at 6:30 p.m. in Council Chambers on the 3rd Wednesday of the month.
- Zoning Commission:** The Zoning Commission (ZC) acts as an advisory board to the City Council on land use and zoning matters. The Commission holds public meetings on all matters relating to:
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City Council Sub-Committees Formed from January 2013 Town Hall Meeting

Please check the box to the left of the Committee to indicate your interest. Thank you.

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	City Communications - To help determine the best uses of the City's resources for enhanced communications for recommendation to the City Council
<input checked="" type="checkbox"/>	City Festival(s) - To help determine and define options for future City Festivals for recommendation to the City Council

- I would like to serve on the Committee(s) I have checked above. Please contact me with further information regarding meetings and appointment.
- I'm not able to volunteer at this time, but perhaps in the future.

Name	Address
Jill Crane	7223 Pass Rd
Phone Number	E-mail Address
251-3649	
Alternate Phone Number	
936-229-7736	

- I have felony convictions.
 - I do not have felony convictions.
- This information will not disqualify you from consideration.*

Return your application: Mail, email, or drop off your application in care of the Mayor's Office at Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas 78238-2399, fax your application to (210) 684-4476, or email to Mayorriley@leonvalleytexas.gov.

JILL CRANE

City of Leon Valley - VOLUNTEERS WANTED!

Volunteers help to make the City of Leon Valley a great place to live, work and do business! If you are willing to share your time and talents with your community, we would be interested in hearing from you. Please consider these opportunities to meet new community members, learn more about your City and help make Leon Valley its best.

- Bandera Road Site - Community Advisory Group:** This Group meets quarterly to listen to updates from the Environmental Protection Agency (EPA) about the contaminate water plume in the City and inform the Council and the community about the EPA's actions and findings, and make suggestions in the remediation and investigation process. The water plume is centered at approximately the intersection of Grissom and Bandera Roads. The quarterly meeting is held at 5:30 p.m. at the Leon Valley Conference Center.
- Board of Adjustment:** The Board of Adjustment (BOA) has the power to review and approve variances from zoning ordinance requirements and administrative decisions (Zoning Interpretations) that create unnecessary hardships in the development of property because of exceptional or extraordinary conditions. Unlike other boards or commissions, the BOA makes the final decision on items that come before it; variances are not passed on to City Council for final approval. Meetings are held on-call and are typically held on Monday evenings at 6:30 p.m. at City Hall. There are five (5) members and four (4) alternates.
- Business Managers' and Owners' Alliance Committee (BOMA):** This committee, formerly the Business Alliance Committee, has taken a new name and a new emphasis to act as a business advisory committee to City Council and local businesses on business-related topics. Additional goals are: to assist in providing business incentive ideas and programs to encourage a robust economy and to retain and attract businesses; to advise on specific efforts that will market the Leon Valley business community; to facilitate business vitality by new and existing business retention, expansion, and beautification projects; and to assist the City in creating a unified theme of development that will promote future business development and redevelopment of existing properties. Meetings are held the second Wednesday of each month, at 1:00 p.m. at City Hall.
- Community Events Committee:** The Community Events Committee (CEC) is committed to providing volunteer support and coordination for the various City-sponsored civic events including the 4th of July Celebration, the Beautification Awards Program, the Grandparents' Day Concert, and the Holiday Lighting Program. Monthly meetings are held on the third Wednesday at 6:30 p.m. at the Conference Center.
- Earthwise Living Committee:** The Earthwise Living Committee (EWLC) is dedicated to providing community education that will develop a sustainable way of life in harmony with the natural surroundings. The EWLC sponsors and coordinates the annual Earthwise Living Day held on the last Saturday in February. Monthly meetings are held on the second Tuesday at 6:00 p.m. at the Public Works Service Center off Evers Road.
- Library Board of Trustees:** This Board of seven appointed members serve for terms of 2 years, and meets the second Monday of each month in the Library at 7:00 p.m. to discuss Library projects and plans, and to review Library policies.
- Park Commission:** The Park Commission (PC) is an advisory commission of Leon Valley citizens which makes recommendations to the City Council regarding park ordinances and policies, as well as serves as a liaison for the City with the public for park matters. Meetings are held on the second Monday of each month at 7:00 p.m. at City Hall. There are nine (9) members on this commission.

JOSE ROBLEDO

- Tree Advisory Board:** This seven member (7) Board with three (3) alternate members will meet to oversee the Leon Valley Tree Challenge and work toward the City's goal to plant 10,000 trees by the year 2020. Board members serve a term co-terminus with the Mayor. This Board began meeting in July 2009 and holds their meetings monthly at 6:30 p.m. in Council Chambers on the 3rd Wednesday of the month.
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 - creation of zoning districts
 - enforcement of zoning regulations
 - amendments to all zoning ordinances
 - any other matter within the scope of the zoning power
 Meetings are held on the fourth Tuesday of each month at 6:30 p.m. at City Hall. There are seven (7) members and three (3) alternates.
- Leon Valley Now Volunteers:** These volunteers serve as volunteer code enforcement assistants. They patrol a designated area of the City and report violations of City Code which the Code Enforcement Officer will investigate. There are no formal meetings after the initial training sessions. These volunteers work closely with the Community Development Department and the City's Code Enforcement Officers.
- Volunteer Park Patrol:** This new volunteer group assists the Leon Valley Police Department in to helping to manage our recreational and trail areas within the City. The volunteers will be called upon to assist staff in providing a safe environment for park patrons. The Park Patrol volunteers will receive basic training in various subjects related to the position, including public relations, first aid, CPR, policies and procedures, and special event assistance. Please see the homepage of the City's website at www.leonvalleytexas.gov for additional information.
- Other Volunteer Activities:** If you would like to assist with the graffiti abatement reporting, in our library shelving books, or just when there is a special event - consider checking this box. You will be assigned duties on the day of the activity. Your help is always welcomed!

- I would like to serve on the Committee(s) I have checked above.** Please contact me with further information regarding meetings and appointment.
- I'm not able to volunteer at this time, but perhaps in the future.**

Name Jose Robledo	Address 6307 Forest Bend
Phone Number 210-843-9110	E-mail Address
Alternate Phone Number 210-520-4884	

- I have felony convictions.
 - I do not have felony convictions.
- This information will not disqualify you from consideration.*

Return your application: Mail or drop off your application in care of the Mayor's Office at Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas 78238-2399, fax your application to (210) 684-4476, or email to Mayorriley@leonvalleytexas.gov.

JOSE ROBLEDO

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**City Council Sub-Committees Formed
from January 2013 Town Hall Meeting**

Please check the box to the left of the Committee to indicate your interest. Thank you.

<input checked="" type="checkbox"/>	City Branding/Identity - To help determine the City's branding, logos, and identity for recommendation to the City Council
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I'm not able to volunteer at this time, but perhaps in the future.

Name Joseph Coppola	Address 6315 Rue Sophie St, San Antonio, TX
Phone Number 210-887-1785	E-mail Address 78238
Alternate Phone Number	



I have felony convictions.



I do not have felony convictions.

This information will not disqualify you from consideration.

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JOSEPH COPPOLA



City of Leon Valley - VOLUNTEERS WANTED!

Volunteers help to make the City of Leon Valley a great place to live, work and do business! If you are willing to share your time and talents with your community, we would be interested in hearing from you. Please consider these opportunities to meet new community members, learn more about your City and help make Leon Valley its best.

- Bandera Road Site - Community Advisory Group:** This Group meets quarterly to listen to updates from the Environmental Protection Agency (EPA) about the contaminate water plume in the City and inform the Council and the community about the EPA's actions and findings, and make suggestions in the remediation and investigation process. The water plume is centered at approximately the intersection of Grissom and Bandera Roads. The quarterly meeting is held at 5:30 p.m. at the Leon Valley Conference Center.
- Board of Adjustment:** The Board of Adjustment (BOA) has the power to review and approve variances from zoning ordinance requirements and administrative decisions (Zoning Interpretations) that create unnecessary hardships in the development of property because of exceptional or extraordinary conditions. Unlike other boards or commissions, the BOA makes the final decision on items that come before it; variances are not passed on to City Council for final approval. Meetings are held on-call and are typically held on Monday evenings at 6:30 p.m. at City Hall. There are five (5) members and four (4) alternates.
- Business Managers' and Owners' Alliance Committee (BOMA):** This committee, formerly the Business Alliance Committee, has taken a new name and a new emphasis to act as a business advisory committee to City Council and local businesses on business-related topics. Additional goals are: to assist in providing business incentive ideas and programs to encourage a robust economy and to retain and attract businesses; to advise on specific efforts that will market the Leon Valley business community; to facilitate business vitality by new and existing business retention, expansion, and beautification projects; and to assist the City in creating a unified theme of development that will promote future business development and redevelopment of existing properties. Meetings are held the second Wednesday of each month, at 1:00 p.m. at City Hall.
- Community Events Committee:** The Community Events Committee (CEC) is committed to providing volunteer support and coordination for the various City-sponsored civic events including the 4th of July Celebration, the Beautification Awards Program, the Grandparents' Day Concert, and the Holiday Lighting Program. Monthly meetings are held on the third Wednesday at 6:30 p.m. at the Conference Center.
- Earthwise Living Committee:** The Earthwise Living Committee (EWLC) is dedicated to providing community education to assist in learning to live a sustainable way of life in harmony with the natural surroundings. The EWLC sponsors and coordinates the annual Earthwise Living Day held on the last Saturday in February. Monthly meetings are held on the second Tuesday at 6:00 p.m. at the Public Works Service Center off Evers Road.
- Library Board of Trustees:** This Board of seven appointed members serve for terms of 2 years, and meets the second Monday of each month in the Library at 7:00 p.m. to discuss Library projects, plans, and to review Library policies.
- Park Commission:** The Park Commission (PC) is an advisory commission of Leon Valley citizens which makes recommendations to the City Council regarding park ordinances and policies, as well as serves as a liaison for the City with the public for park matters. Meetings are held on the second Monday of

JOSEPH COPPOLA

each month at 7:00 p.m. at City Hall. There are nine (9) members on this commission.

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Ad-Hoc Committees Formed from January 2013 Town Hall Meeting

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- I would like to serve on the Committee(s) I have checked above.** Please contact me with further information regarding meetings and appointment.
- I'm not able to volunteer at this time, but perhaps in the future.**

Name	Address
Kimberly (Kim) Crawford	7007 Forest Mont, San Antonio, TX 78240
Phone Number	E-mail Address
210-885-1383	
Alternate Phone Number	
-	

- I have felony convictions.**
- I do not have felony convictions.**
This information will not disqualify you from consideration.

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KIM CRAWFORD

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- I'm not able to volunteer at this time, but perhaps in the future.**

Name Leticia N. Aleman	Address 7022 Autumn Chase
Phone Number 210-723-3322	E-mail Address _____
Alternate Phone Number	

- I have felony convictions.** **I do not have felony convictions.**
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LETICIA ALEMAN

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I'm not able to volunteer at this time, but perhaps in the future.

Name LYN JOSEPH	Address 6423 Trotter Lane San Antonio, TEXAS 78240
Phone Number 6801101 (210)	E-mail Address
Alternate Phone Number	

I have felony convictions. I do not have felony convictions.
This information will not disqualify you from consideration.

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Name	OLEN YARNELL	Address	7230 SULKY LN. / 78240
Phone Number	(210) 394-7407-C	E-mail Address	
Alternate Phone Number			

- I have felony convictions.
 - I do not have felony convictions.
- This information will not disqualify you from consideration*

Olen Yarnell

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.....

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I'm not able to volunteer at this time, but perhaps in the future.

Name	Patricia Mania	Address	6103 Butania Ct
Phone Number	210-487-8762	E-mail Address	
Alternate Phone Number	210 558 8877		

I have felony convictions. I do not have felony convictions.

This information will not disqualify you from consideration.

.....

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PATTY MANEA

MAYOR AND COUNCIL COMMUNICATION

DATE: **March 19, 2013**
M&C # **03-05-13**

TO: MAYOR AND CITY COUNCIL

SUBJECT: **PRESENTATION AND DISCUSSION OF TRAFFIC STUDY BY HNTB ENGINEERS RELATED TO THE TEXAS DEPARTMENT OF MOTOR VEHICLES DRIVERS LICENSE LOCATION AT HUEBNER AND EVERS ROAD, WITH POSSIBLE DIRECTION TO STAFF**

PURPOSE

The attached documentation details John German's professional experience and qualifications. Mr. German is a professional engineer with the firm of HNTB. He has completed a traffic assessment of the DPS Licensing Center area and had developed some proposed solutions. He will make a detailed presentation on his findings and solutions for implementation.

S.E.E IMPACT

Social Equity – The City of Leon Valley will promote a superior quality of life by responding to citizens in a fair and prompt manner, by providing superb infrastructure. Ensuring the public's safety begins with a optimally designed and maintained infrastructure.

Economic Development – Not applicable.

Environmental Stewardship – Not applicable.

FISCAL IMPACT

Not applicable.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

Janie Willman, City Secretary

JOHN GERMAN, PE**Project Director**

Mr. German has worked for more than 40 years in the public works and municipal engineering field. During that time he developed skills and specialties in many specific areas, including traffic engineering and transportation planning, municipal street and drainage design, sidewalk and biking trails planning, stormwater management, public works operations and management, construction management, utility relocation and large scale project and program management. Over the past 11 years, he served as a consultant solving public works and infrastructure problems, and meeting the needs of local government clients. His work as a municipal engineering consultant began following his retirement from the City of San Antonio, where he served as the Director of Public Works from 1992 to 2001.

While serving as DPW in San Antonio, he was actively involved in the planning, design, and construction of the current Convention Center. One aspect of the planning for the current facility was to examine the future opportunities for more expansion and the potential limitations or obstacles to that expansion. For example, the current Market Street and Bowie Street alignments severely restrict the expansion, as does the parking ramp off Bowie Street. Preliminary planning was initiated to find ways to overcome these limitations. By straightening Market street from Bowie to IH 37 and eliminating Bowie south of Market, these problems could be mitigated. That planning experience and historical perspective will be valuable in the planning and design of the Realigned Market Street.

Because of his experience in both the public and private sectors, Mr. German has gained a thorough knowledge of infrastructure planning and development that can assist local governments in the planning, design, and construction of streets and drainage improvements, public transportation facilities, sidewalks and bike trails, utilities and in traffic control systems. His background in community development and large-scale project management allows him to assist community leaders to meet their infrastructure needs in a cost-effective and timely manner. As a municipal engineering consultant, his effective leadership was evident on the City of San Antonio Main Plaza Redevelopment project, the Alamo Heights High School area traffic improvement project, and on the development of the San Antonio River Improvement projects.

Mr. German had the rare opportunity to serve as director of public works for the Cities of Austin (five years) and San Antonio (eight years) during his 27-year public service career. In addition, he managed four major bond programs during his tenure in these two large cities. His recent project management services for the City of San Antonio's \$550 million 2007-2012 Bond Program and the planning and construction management for the Museum Reach of the San Antonio River project are examples of the skills he developed and his personal capabilities.

JOHN GERMAN, PE**Firm**

HNTB Corporation

EducationM.A., Public Administration,
University of Texas, 1975Certificate in Highway Traffic (M.S.
Equivalent), Yale University, 1965B.S., Civil Engineering, Texas A&M
University, 1962**Professional Registrations**

PE: Texas No. 29543, 1969

Professional AffiliationsAmerican Public Works Assoc.
(APWA), Board of Directors, 2000-
2006Chair, SAFETEA-LU
Reauthorization Task Force, 2006-
PresentITE Legislative and Policy
Committee, 2003-2010SAME-SA Post, Board Member and
Chair, Scholarship Committee,
2004-PresentSA Consulting Engineers Council
Member, 2001-2011Hire Date with HNTB
2011Years of Experience with
other Firms

40

TDRA/GLO, Statewide, Texas - Mr. German serves as the program management advisor for the General Land Office to repair damages to infrastructure caused by Hurricane Ike and Dolly. His services also include management, professional engineering and consulting services to TxGLO as necessary to ensure timely and successful delivery of these FEMA-funded projects. He is now assisting on the Program Management Team for the Disaster Recovery Housing Program administered by the GLO. Over \$1.6 B have been allocated to date to construct or reconstruct over 3500 homes in areas ravage by Ike and Dolly.

City of San Antonio 2007-2012 Bond Program, San Antonio, Texas –

Mr. German served as project manager for the implementation of the City's 2007-2012 \$550 million bond program. He led the effort to develop schedules for each of 151 projects in the program and a schedule for the overall Bond Program, the first of its kind for the city. He also guided the development of a tracking and reporting system, known as a "dashboard" to inform decision-makers and the general public about the status of each project in the program.

JOHN GERMAN, PE

Other City of San Antonio Projects on which Mr. German was involved:

2003 Bond Scoping and Estimating, San Antonio, Texas.

Environmental Services (NEPA) consulting-2005-2011, San Antonio, Texas -

Laddie Place Stormwater detention facility and drainage study, San Antonio, Texas -

Laddie Place II Stormwater detention facility, San Antonio, Texas -

CBD traffic study and micro-simulation modeling, San Antonio, Texas -

Main Plaza, San Antonio, Texas - Street Closures, municipal engineering, stormwater management, utility relocation, agency coordination, archaeological research and reporting, public involvement, and creative design approaches within public ROW.

San Antonio River Improvements Project (SARIP) Museum Reach, San Antonio, Texas - project management services

Other Public Projects

Alamo Heights High School Traffic Calming and Traffic Improvements Project, Alamo Heights, Texas – Mr. German worked with the city, school district (ISD) and neighborhood representatives to resolve long-standing traffic problems and facilitate access and egress from the high school during peak periods. New traffic controls, landscaping and parking arrangements were planned, designed and constructed to everyone's satisfaction.

Olympia Hills Golf Course (OHGC) Improvements, Universal City, Texas – Mr. German worked with city to address severe drainage and flooding problems on OHGC and assisted the city with related litigation. He managed the project to make over \$600,000 in improvements to the course, including the hole #2 cart path bridge over Selma Creek,

relocation of two greens, reconstruction of three low-water crossings and armoring of Selma Creek through the golf course.

McAuliffe Elementary School Regional Detention Basin and Park, McAllen, Texas – Mr. German managed the drainage study of the Northwest Blueline Drainage System and the planning and design of a \$25 million, 25-acre regional detention facility and park on the former grounds of the McAuliffe Elementary School. It combines both a stormwater facility with a major park and recreational area.

Honors and Awards

Texas A&M University, Distinguished Graduate of the Department of Civil Engineering Award, 2004

Robert Schuh Leadership Award, PBS&J, 2004

JOHN GERMAN, PE

Top Ten Public Works Leader in the US, American Public Works Association (APWA), 2000

SAME San Antonio Post, Regional Vice President Medal for Meritorious Service, 2011

Public Administrator of the Year 1998, Urban Municipal Administrators of South Texas

Top Three Public Works Leader in Texas, Texas PWA, 1975

Young Engineer of the Year, Travis Chapter, TSPE, 1975

President, Texas Chapter, APWA, 1983

President, Travis Chapter, TSPE, 1977-78

Chapter Service Award, Texas Chapter, APWA, 1980

Fellow, Institute of Transportation Engineers, 1979

Life Member, APWA, 2004

Life Member, Institute of Transportation Engineers, 2007

Automotive Safety Foundation Fellowship, Yale University, 1964-65

Agenda Item 7

MAYOR AND COUNCIL COMMUNICATION

DATE: March 19, 2013

M&C: # 03-06-13

TO: MAYOR AND CITY COUNCIL

SUBJECT: DISCUSSION TO CONSIDER FUTURE AMENDMENT OF THE LEON VALLEY CODE OF ORDINANCES, CHAPTER 10 "SUBDIVISION REGULATION," SECTION 10.02.052, "WORDS AND PHRASES DEFINED," AND SECTION 10.02.251, "ALL APPLICABLE STANDARDS AND SPECIFICATIONS," FOR THE PURPOSE OF PROHIBITING WOODEN UTILITY POLES IN COMMERCIAL CORRIDORS

PURPOSE

The purpose of this proposed ordinance amendment is to prohibit further installation of wooden utility poles in order to limit the number of all types of poles in Leon Valley commercial corridors. The steel poles allow for longer distances between poles by holding more weight, thus reducing the number of poles. This amendment is hoped to assist in the reduction of visual clutter in the commercial corridors. The code already prohibits the use of all above ground utility poles for new residential subdivisions, unless considered not feasible by the City Engineer.

Wood, being a natural grown material, deteriorates with age. It is subject to rot, fungus and decay, as well as attack by insects and woodpeckers, all of which will reduce the strength of the material. In most utility applications, the "normal" life of a wood pole is approximated 30 years. Steel, on the other hand, has an infinite life span when corrosion is kept in check. The use of galvanizing has proven to be an effective deterrent to corrosion for above ground and many below grade applications. Galvanizing has been used extensively for utility pole industry and for other industry applications.

When damaged by overload condition, steel poles will tend to locally yield rather than "break" or collapse", which often times allows the line to remain in service. This provides for additional safety in the event of a "failure". In most cases the steel pole can remain in service even after buckling until repairs can be made. In other cases this provides for a much reduced extent of damage as the event is shared and absorbed down the line.

Wood poles contain preservatives that are considered to hazardous waste. Steel poles are 100% recyclable at the end of their useful life.

FISCAL IMPACT

None to the City; CPS Energy and other utility companies would be prohibited from installing wood utility poles and would be responsible for installing steel poles to comply with the City’s policy. However, there may be increased cost to business owners related to the burial of the service connection to their property.

RECOMMENDATION

This item is for discussion and input from the City Council.

S.E.E IMPACT STATEMENT

Social Equity – enticing businesses to locate within the city limits reduces the tax burden of all residents. Limiting the visual clutter in commercial corridors will enhance the city’s appearance, which may induce new businesses to relocate to Leon Valley. The steel pole is also safer than a wood pole.

Environmental Stewardship – this ordinance amendment supports reduction of visual clutter within the Leon Valley environment.

Economic Development – use of steel poles and underground lines will further enhance the commercial areas of the City, thereby attracting potential businesses to Leon Valley.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Janie Willman, City Secretary

AN ORDINANCE

AMENDING THE LEON VALLEY CODE OF ORDINANCES, CHAPTER 10 “SUBDIVISION REGULATION,” SECTION 10.02.052, “WORDS AND PHRASES DEFINED,” AND SECTION 10.02.251, “ALL APPLICABLE STANDARDS AND SPECIFICATIONS,” FOR THE PURPOSE OF PROHIBITING WOODEN UTILITY POLES

WHEREAS, the City Council of the City of Leon Valley have previously adopted regulations governing the orderly, efficient and environmentally sound development of land; and

WHEREAS, Local Government Code Chapter 212 authorizes municipalities, after a public hearing, to adopt subdivision regulations and to extend certain regulations to its extraterritorial jurisdiction; and

WHEREAS, in order to achieve orderly, efficient and environmentally sound development of land, the City must create appropriate guidelines and mechanisms for the development of land; and

WHEREAS, the City Council of Leon Valley has held a public hearing regarding the proposed regulations.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS THAT:

1. The City Council of the City of Leon Valley hereby amends the City’s Code of Ordinances as follows:

Chapter 10, “Subdivision Regulation,” Section 10.02.052, “Words and Phrases Defined,” to add:

“*Utility Pole* – shall mean any pole installed for use by a public utility, such as electric, telephone or cable television, being generally installed within a utility easement. Utility poles being installed along a commercial right of way shall be of steel construction.”

Section 10.02.251, “Applicable Standards and Specifications”, Subsection (7), “Utility Lines,” to add:

“(D) Commercial Corridors - Where subdivisions are being created, replatted or vacated along a commercial corridor, as defined by the Leon Valley Master Plan, the use of wooden utility poles

is prohibited when new, revised or rerouted utility services, including telecommunications, cable television service, and electrical services are being installed. Primary lines may be allowed to be installed overhead on steel poles, but all service connections shall be underground. Every effort shall be made to install, relocated or reroute utility poles to the rear of the property so as to screen them from the public view. The poles for the main feeder lines and the first pole inside the property, and all riser poles, shall be of steel construction.

(E) Temporary construction poles – temporary services may be allowed on wood poles for the duration of the construction phase, but must be removed upon completion of such construction. Permanent utility services shall be either underground or on steel poles.”

2. Each violation of this article shall be punishable by a fine of up to five hundred dollars (\$500.00), unless some other fine is specifically prescribed for a particular violation.

3. This ordinance shall become effective on and after its passage, approval, and publication, as prescribed by law.

PASSED and APPROVED this the 16th day of April, 2013.

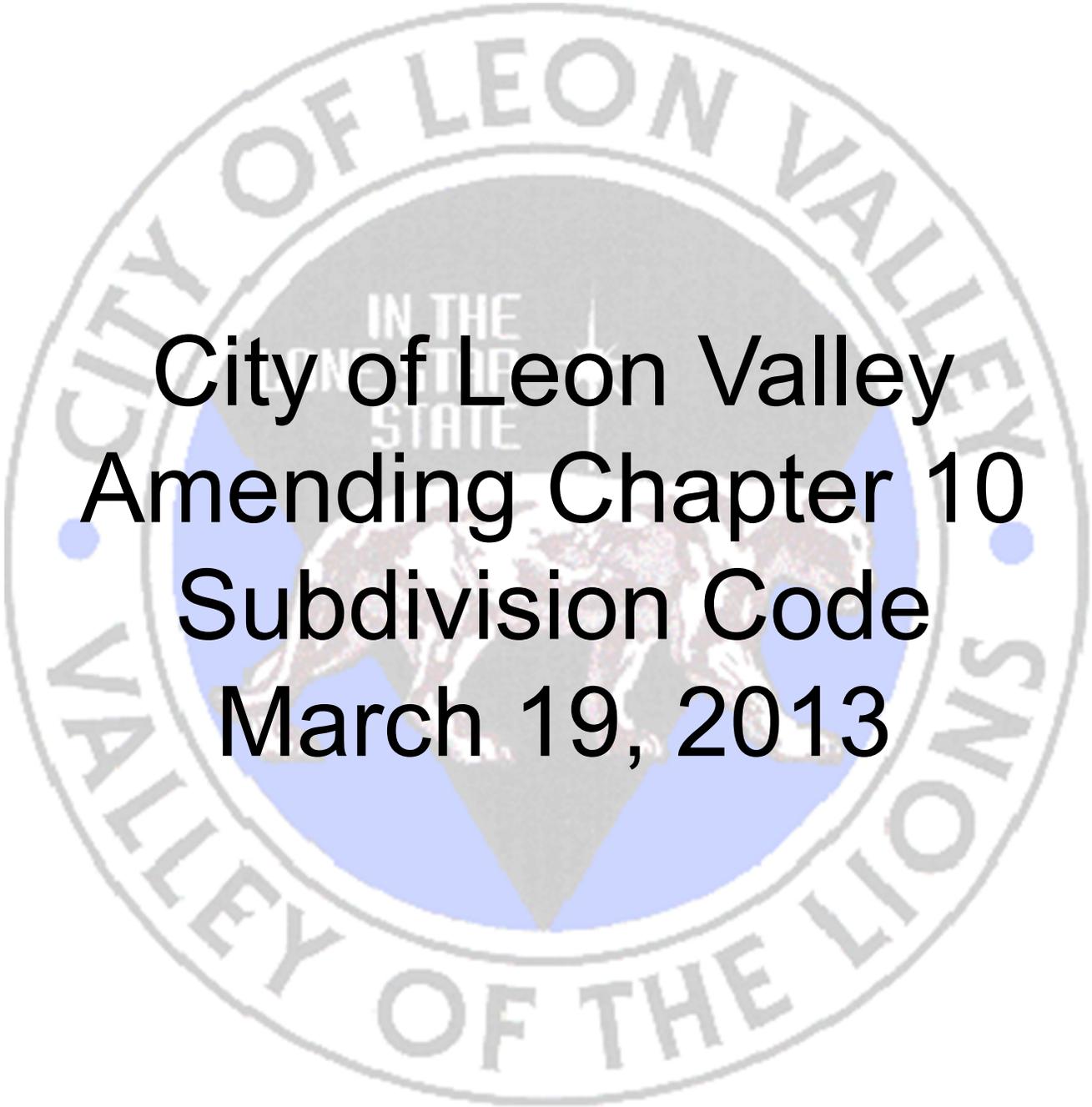
Mayor Chris Riley

ATTEST:

Janie Willman, City Secretary

APPROVED AS TO FORM:

City Attorney's Office
Denton, Navarro, Rocha and Bernal, PC

The background features a large, faded circular seal. The outer ring of the seal contains the text "CITY OF LEON VALLEY" at the top and "OF THE LIONS" at the bottom, separated by two blue dots. The inner circle of the seal depicts a lion standing on a globe, with the text "IN THE STATE" visible above the lion.

**City of Leon Valley
Amending Chapter 10
Subdivision Code
March 19, 2013**



Purpose

- To consider amending the Subdivision Regulations, prohibiting further installation of wooden utility poles, reducing number of utility poles in commercial corridors
- Steel poles allow for longer distances between poles by holding more weight, reducing the overall number
- Assist in the reduction of visual clutter in the commercial corridors

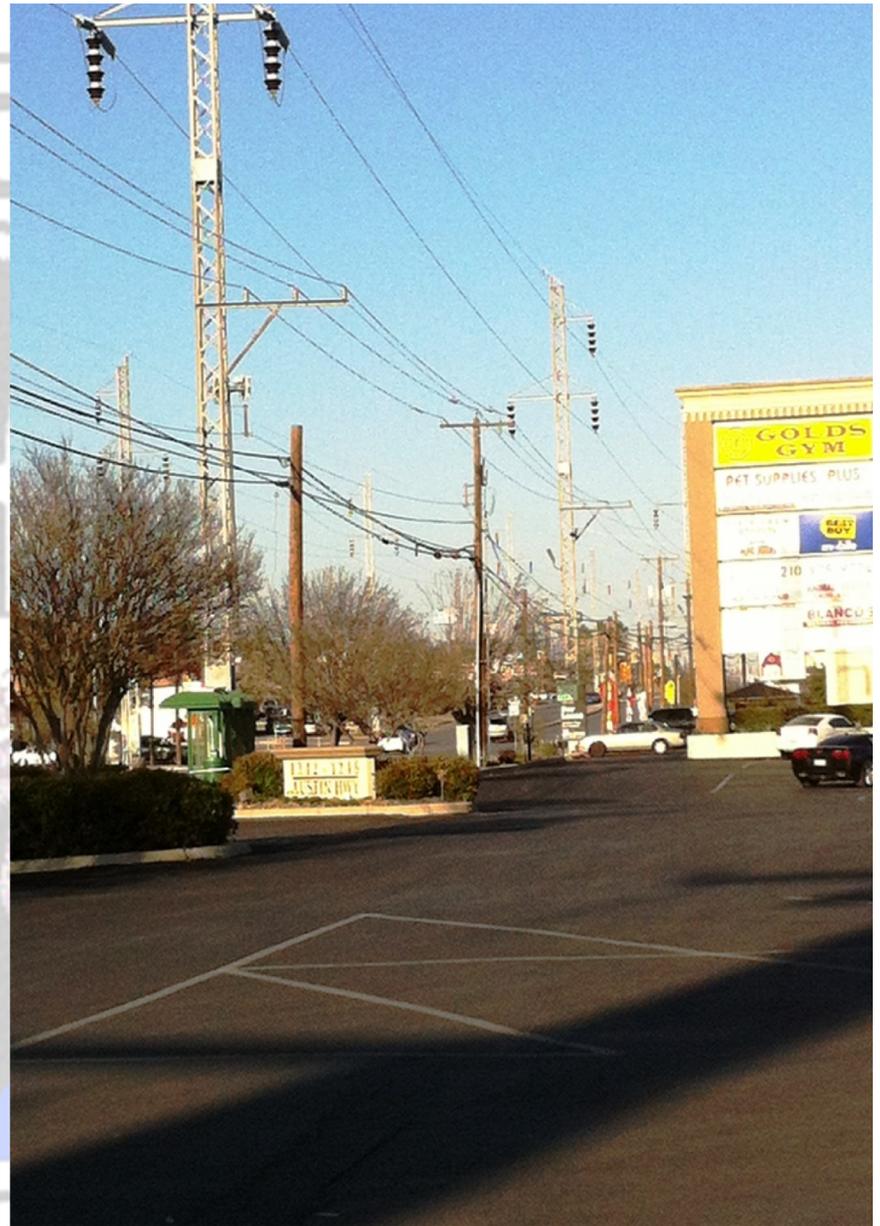
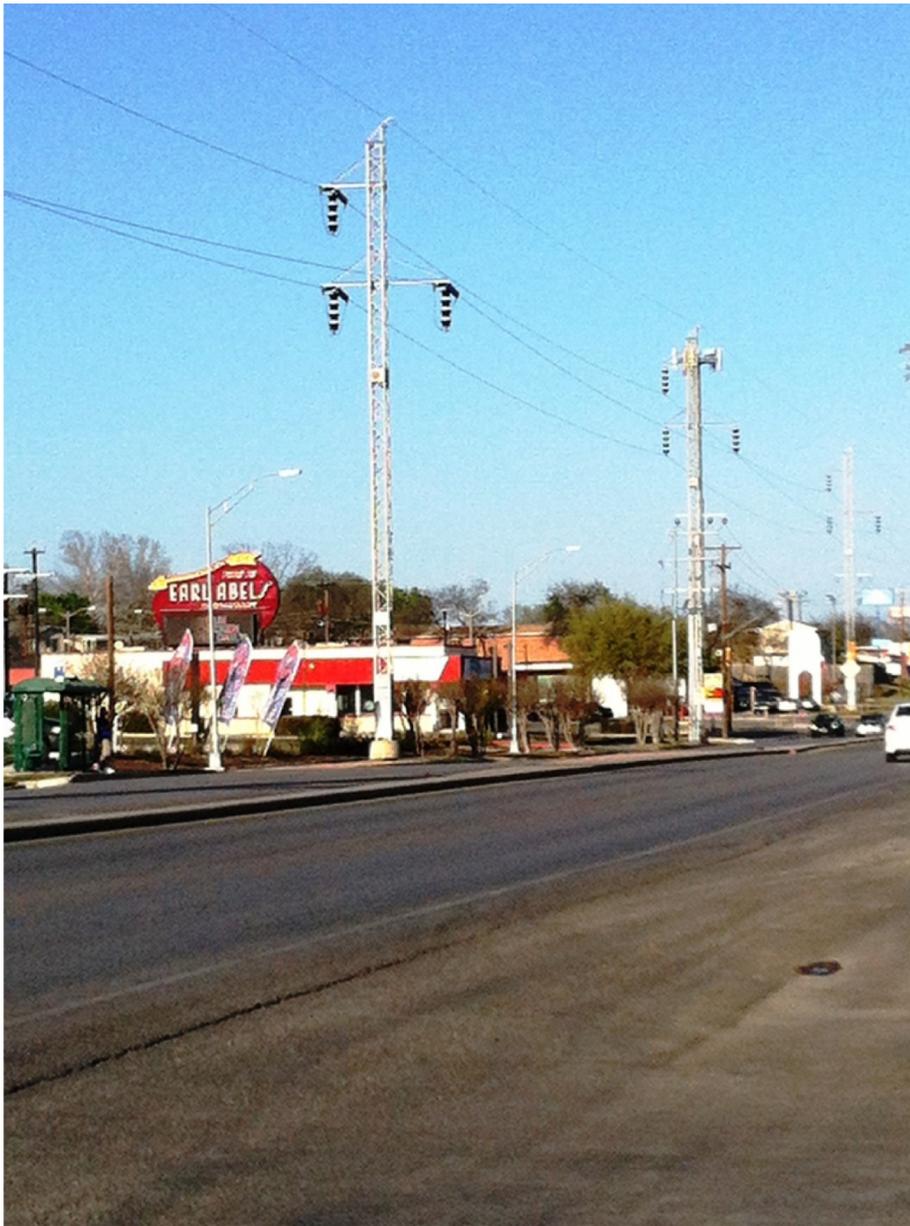


Bandera Road
from El Verde Road to Huebner Road

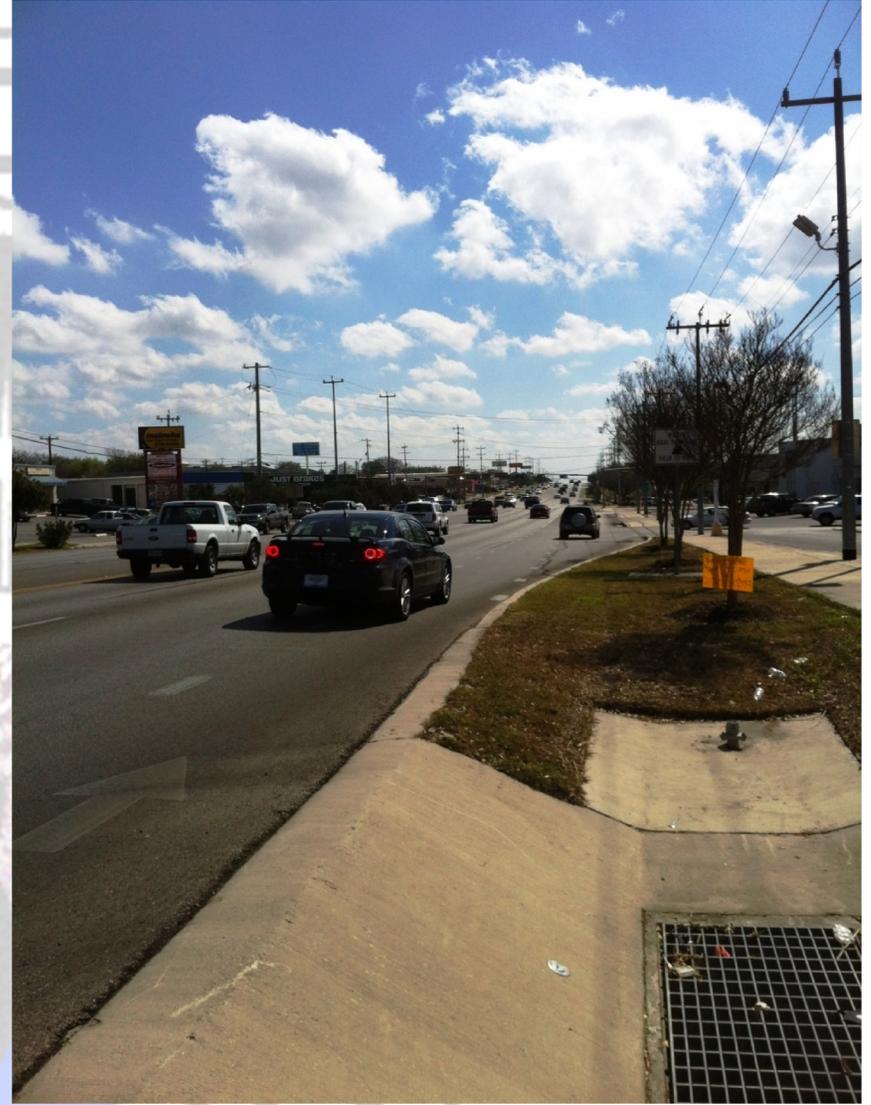


Bandera Road Present Day

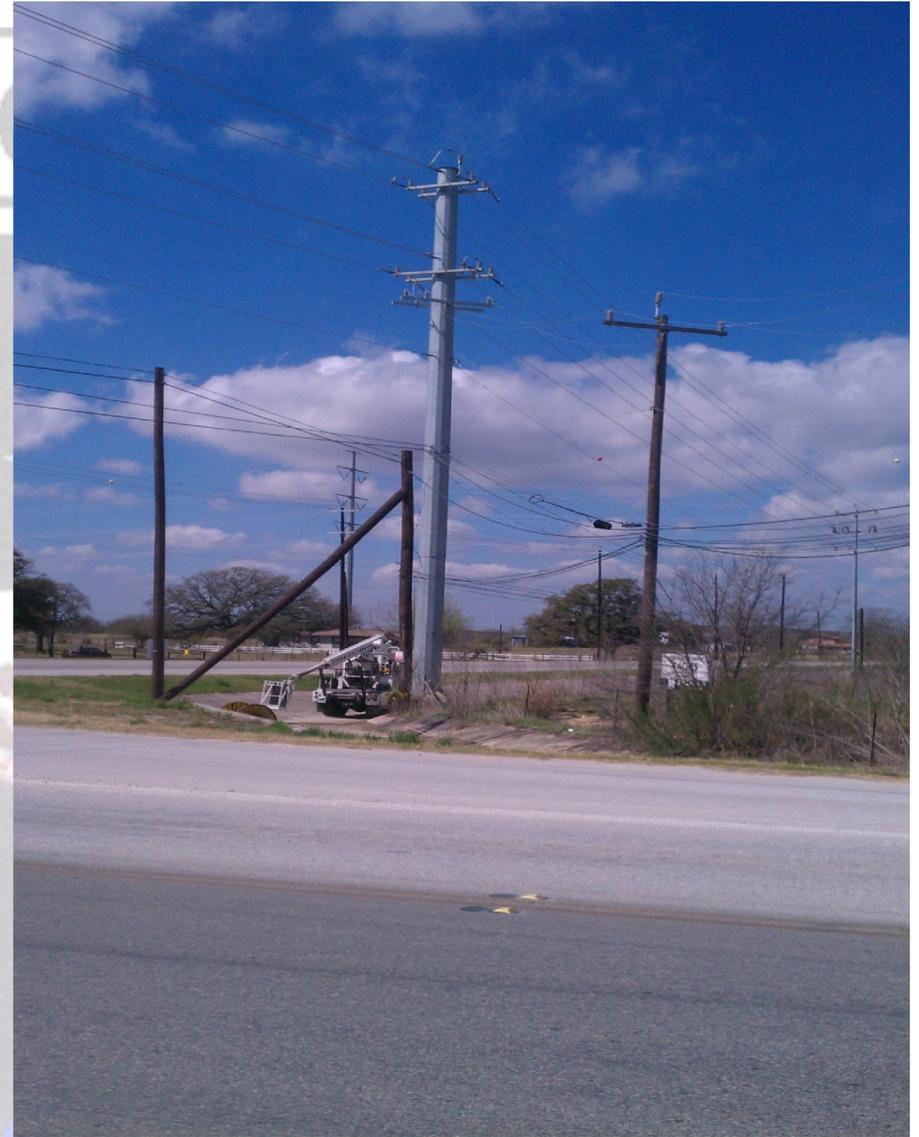




New Steel Poles – Austin Highway



**Galvanized Steel Poles
Pat Booker Road**



**Galvanized Steel Pole with Concrete Base
and Galvanized Steel Pole being Installed**



Rusted steel poles



Purpose

- Code currently prohibits use of above ground utility poles in new residential subdivisions, unless considered not feasible
- Wood (natural product) deteriorates with age & is subject to rot, fungus, decay, attack by insects & woodpeckers, reducing strength of material
- "Normal" life of wood pole approximately 30 years
- Steel has an infinite life span if corrosion kept in check by galvanization



Purpose

- When damaged by overload condition, steel poles tend to locally yield rather than “break” or collapse”, allowing lines to remain in service
- Provides for additional safety in the event of a “failure”
- Steel poles can remain in service even after buckling, until repairs can be made
- Provides for reduced extent of damage as the event is shared & absorbed down the line



Fiscal Impact

- None to City
- May be more expensive to new businesses for burial of underground service



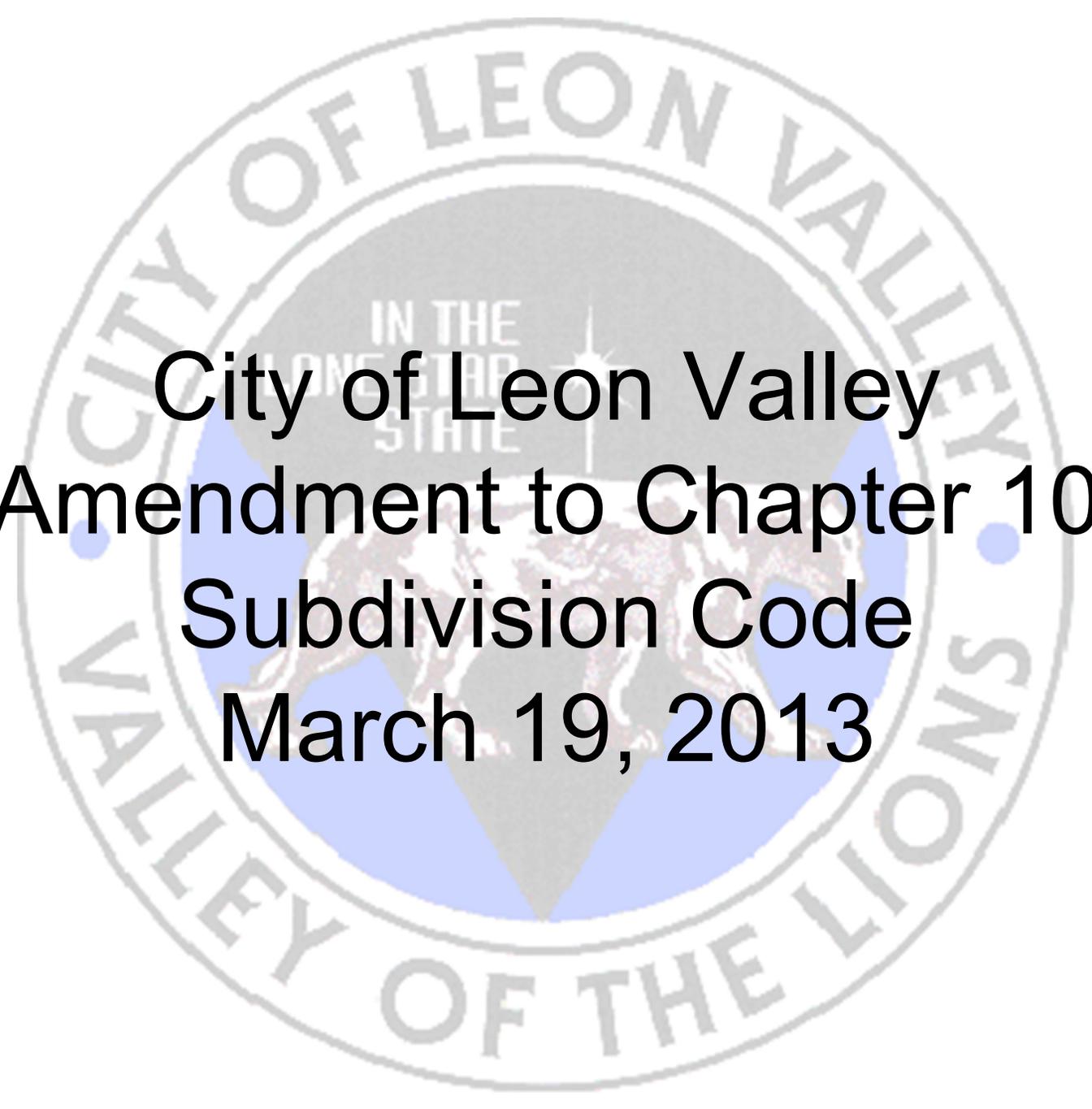
S.E.E. Impact Statement

- *Social Equity* –
 - enticing & keeping businesses reduces tax burden of all residents
 - limiting visual clutter in commercial corridors enhances city's appearance, possible inducing new business
 - steel pole is safer, lighter weight than wood pole
- *Environmental Stewardship* –
 - supports reduction of visual clutter within the Leon Valley environment 100% recyclable, don't pose hazardous waste disposal concerns
- *Economic Development* –
 - use of steel poles & underground lines further enhance commercial areas of the City, attracting potential businesses



Recommendation

- Consider amending Chapter 10 Subdivision Regulations, Sections 10.02.052 and Section 10.02.251 as stated, for the purpose of prohibiting wooden utility poles in commercial corridors

The background features a large, faded circular seal. The outer ring of the seal contains the text "CITY OF LEON VALLEY" at the top and "VALLEY OF THE LIONS" at the bottom. Inside this ring, there is a central emblem depicting a lion standing on a globe. Above the lion, the text "IN THE LONE STAR STATE" is visible. The seal is rendered in a light gray color, serving as a watermark for the document.

**City of Leon Valley
Amendment to Chapter 10
Subdivision Code
March 19, 2013**

MAYOR AND COUNCIL COMMUNICATION

DATE: **March 19, 2013**
M&C # **03-07-13**

TO: MAYOR AND CITY COUNCIL

SUBJECT: PRESENTATION AND DISCUSSION OF GARBAGE COLLECTION AND CURBSIDE RECYCLING PILOT PROGRAM BEING IMPLEMENTED IN THE RIDGE NEIGHBORHOOD.

PURPOSE

The purpose of this item is to present the plan and schedule for the garbage collection and curbside recycling pilot program being implemented in the Ridge Subdivision. The presentation will provide details of the service delivery changes that will affect the Ridge Subdivision. The implementation plan and schedule was developed by City Staff, Waste Management Inc., and the Ridge Homeowners Association.

S.E.E IMPACT

Social Equity – The City of Leon Valley will promote a superior quality of life by responding to citizens in a fair and prompt manner, by providing efficient and excellent services and ensuring that the public health is protected using the most effective service delivery methods.

Economic Development – Not applicable.

Environmental Stewardship – The enhanced recycling service program will promote the conservation of materials and natural resources.

FISCAL IMPACT

Not applicable.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

Janie Willman, City Secretary

The Ridge Recycling Pilot Program

Agenda Item # 8

Purpose

- To provide a status report on the implementation of the Ridge Solid Waste and Recycling Pilot Program
- Provide Residents a scheduled of planned activity over the next few weeks
- Developed in conjunction with Albert Perez-Waste Management Inc. and The Ridge Homeowners Association (HOA)

Implementation

- Pilot Program Services will begin Monday, April 1st.
- On Mondays--residents will receive:
 - Regular Garbage Collection
 - Residents will use existing garbage collection container
 - Curbside Recycling Collection
 - Each Resident will receive 96 gallon container
- Residents will place two separate containers on Mondays
- They will not have Thursday service

Equipment

- The 96 gallon Recycling Bins will be delivered the week of March 25th.
 - They will be placed in Resident's driveway
- The existing 18 gallon containers used for recycling will be picked-up on Monday, March 25th.
 - Must be empty
 - WM prefers that it be placed curbside by 7:00 a.m.

Outreach to the Ridge Residents

- Letter from Mayor Riley hand delivered to all residents (257 homes)
- Letter from The Ridge HOA President also hand delivered
- WebSite Notice
- E-mail blast by HOA & City

Questions



March 15, 2013

Dear Resident,

The City of Leon Valley has partnered with our garbage collection service provider, Waste Management, Inc., to begin a garbage collection and recycling pilot program in The Ridge neighborhood. The pilot program will begin Monday, April 1st.

Residents of the Ridge will now receive regular garbage collection and curbside recycling pickup on Mondays. Each resident will receive a 96 gallon recycling bin free of charge. Residents will continue using their existing containers for regular garbage collection. This means that you will now use and place two separate containers at the curbside on Monday—one for regular garbage and one for recycling. (This was determined by your Board of Directors.) You will not have Thursday service.

The new 96 gallon recycling bins will be delivered the week of March 25th. Waste Management, Inc. asks that the 18 gallon recycling bins be placed empty at the curbside on Monday, March 25 by 7:00 a.m. for retrieval.

After 60 to 90 days, the City of Leon Valley working in cooperation with The Ridge Homeowners Association will evaluate the pilot program to determine service delivery effectiveness and satisfaction by The Ridge residents. The City will receive input from residents to determine the continuation of the program beyond the pilot program period.

We look forward to hearing your thoughts on this new service and appreciate your leadership role in our community. Should you have any questions, please call Ms. Valerie Siat of the Leon Valley Public Works Department at 681-1232.

Sincerely,

A handwritten signature in blue ink that reads "Chris Riley".

Chris Riley
Mayor



CITY OF LEON VALLEY
FINANCIAL STATEMENT
FEBRUARY 2013



General Fund

	FY 2012-2013 BUDGET		FY 2012-2013 Y-T-D ACTUAL		FY 2011-2012 Y-T-D	
REVENUE						
Ad Valorem	\$ 3,086,388	42.0%	\$ 2,708,409	87.8%	\$ 2,670,838	87.4%
Sales Taxes	1,793,342	42.0%	470,377	26.2%	439,853	24.5%
Franchise Taxes	725,827	42.0%	346,738	47.8%	357,649	50.6%
Licenses, Permits, Fees, Fines	1,026,965	42.0%	419,257	40.8%	444,703	37.4%
Miscellaneous	120,243	42.0%	167,830	139.6%	45,773	29.3%
TOTAL REVENUE	\$ 6,752,765	42.0%	\$ 4,112,611	60.9%	\$ 3,958,816	57.3%
EXPENDITURES						
Business Office	\$ 166,311	42.0%	\$ 64,704	38.9%	\$ 54,793	28.8%
Finance	214,447	42.0%	88,389	41.2%	86,731	38.2%
Council & Manager	306,627	42.0%	111,630	36.4%	139,501	38.1%
Police	2,142,438	42.0%	860,091	40.0%	857,899	40.0%
Fire	2,210,409	42.0%	983,748	45.0%	844,684	39.0%
Public Works	1,111,763	42.0%	404,367	36.4%	415,760	37.1%
Community Development	310,470	42.0%	116,648	37.6%	144,532	38.0%
Economic Development	124,757	42.0%	47,739	38.3%	20,744	16.1%
Special Events	17,599	42.0%	6,834	38.8%	2,113	15.4%
Parks & Recreation	111,940	42.0%	29,675	26.5%	37,177	31.9%
Library	818,221	42.0%	109,064	13.3%	108,024	25.3%
Other Sources/Uses	10,000	42.0%	-	-	-	-
TOTAL EXPENDITURES	\$ 7,544,982	42.0%	\$ 2,822,890	37.5%	\$ 2,711,961	37.3%



Water and Sewer Fund

	FY 2012-2013 BUDGET		FY 2012-2013 Y-T-D ACTUAL		FY 2011-2012 Y-T-D	
REVENUE						
Water Sales	\$ 1,590,642	42.0%	\$ 496,311	31.2%	\$ 464,257	31.5%
Sewer Sales	1,612,000	42.0%	604,812	37.5%	570,402	37.0%
Connection & Platting	2,500	42.0%	300	12.0%	375	15.0%
Customer Fees	43,300	42.0%	21,690	50.1%	19,738	45.6%
Tapping Fees	16,000	42.0%	5,857	36.6%	1,050	5.0%
Miscellaneous	48,800	42.0%	7,206	14.8%	1,316	8.2%
TOTAL REVENUE	\$ 3,313,242	42.0%	\$ 1,136,175	34.3%	\$ 1,057,138	34.1%
EXPENDITURES						
Business Office	630,599	42.0%	221,840	35.2%	197,799	33.4%
Water System	1,157,019	42.0%	509,103	44.0%	393,572	38.4%
Sewer System	1,395,192	42.0%	426,464	30.6%	387,184	27.2%
Storm Water	367,771	42.0%	81,208	22.1%	132,617	38.7%
TOTAL EXPENDITURES	\$ 3,550,581	42.0%	\$ 1,238,615	34.9%	\$ 1,111,172	32.8%



Community Center Fund

	FY 2012-2013 <u>BUDGET</u>		FY 2012-2013 <u>Y-T-D ACTUAL</u>		FY 2011-2012 <u>Y-T-D</u>	
<u>REVENUE</u>						
Hotel/Motel Taxes	75,746	42.0%	21,862	28.9%	21,873	32.8%
RENTAL FEES:						
Community Center	47,620	42.0%	19,402	40.7%	13,400	27.9%
Conference Center	26,433	42.0%	14,072	53.2%	10,401	40.0%
Miscellaneous:						
CDBG Grant	-		-		-	
CPS Energy Rebate	-		-		-	
TOTAL REVENUE	\$ 149,799	42.0%	\$ 55,336	36.9%	\$ 45,674	32.5%
TOTAL EXPENDITURES	\$ 134,714	42.0%	\$ 49,701	36.9%	\$ 46,231	34.3%



Street Maintenance Sales Tax

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Actual FY 2013
Revenues	429,403	443,738	439,560	116,168
Transfers In	-	-	-	-
TOTAL REVENUES	429,403	443,738	439,560	116,168
Expenditures	500,431	546,311	830,254	2,448
TOTAL EXPENDITURES	500,431	546,311	830,254	2,448
FUND BALANCE	504,272	401,699	11,005	515,419

FINANCIAL STATEMENT - UNAUDITED

AS OF: FEBRUARY 28TH, 2013

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

AD VALOREM TAXES	3,086,388.00	544,604.60	0.00	2,708,408.68	0.00	377,979.32	87.75
SALES TAXES	1,793,342.00	189,181.51	0.00	470,377.27	0.00	1,322,964.73	26.23
FRANCHISE FEES	725,827.00	137,433.86	0.00	346,738.49	0.00	379,088.51	47.77
LICENSE, PERMITS, FEES, FINE	1,026,965.00	116,021.77	0.00	419,256.51	0.00	607,708.49	40.82
MISCELLANEOUS	120,243.00	139,572.15	0.00	167,830.42	0.00	47,587.42	139.58
TOTAL REVENUE	6,752,765.00	1,126,813.89	0.00	4,112,611.37	0.00	2,640,153.63	60.90
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							

Business Office							

PERSONNEL SERVICES	74,991.00	4,990.88	0.00	29,914.44	0.00	45,076.56	39.89
SUPPLIES	6,230.00	128.05	0.00	5,777.11	0.00	452.89	92.73
CONTRACTUAL SERVICES	85,090.00	7,161.73	0.00	27,212.73	1,799.70	56,077.57	34.10
TOTAL Business Office	166,311.00	12,280.66	0.00	62,904.28	1,799.70	101,607.02	38.91
Finance							

PERSONNEL SERVICES	132,072.00	9,152.59	0.00	56,406.82	0.00	75,665.18	42.71
SUPPLIES	6,800.00	99.05	0.00	865.44	2,169.35	3,765.21	44.63
CONTRACTUAL SERVICES	75,575.00	3,361.12	0.00	28,947.11	0.00	46,627.89	38.30
TOTAL Finance	214,447.00	12,612.76	0.00	86,219.37	2,169.35	126,058.28	41.22
City Manager & Council							

PERSONNEL SERVICES	178,673.00	12,230.81	0.00	73,842.78	0.00	104,830.22	41.33
SUPPLIES	14,600.00	1,542.30	0.00	4,670.44	0.00	9,929.56	31.99
CONTRACTUAL SERVICES	113,354.00	7,010.09	0.00	33,116.70	0.00	80,237.30	29.22
TOTAL City Manager & Council	306,627.00	20,783.20	0.00	111,629.92	0.00	194,997.08	36.41
Police Administration							

PERSONNEL SERVICES	211,899.00	14,502.77	0.00	86,627.44	32.95	125,238.61	40.90
SUPPLIES	1,900.00	874.55	0.00	2,952.06	0.00	1,052.06	155.37
CONTRACTUAL SERVICES	31,597.00	1,440.16	0.00	12,078.86	0.00	19,518.14	38.23
TOTAL Police Administration	245,396.00	16,817.48	0.00	101,658.36	32.95	143,704.69	41.44

FINANCIAL STATEMENT - UNAUDITED

AS OF: FEBRUARY 28TH, 2013

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Police Crime Prevention							

TOTAL Police Crime Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Police Patrol							

PERSONNEL SERVICES	1,154,878.00	70,355.87	0.00	452,394.51	0.00	702,483.49	39.17
SUPPLIES	82,900.00	4,547.03	0.00	21,606.24	375.52	60,918.24	26.52
CONTRACTUAL SERVICES	<u>9,700.00</u>	<u>270.29</u>	<u>0.00</u>	<u>7,522.87</u>	<u>0.00</u>	<u>2,177.13</u>	<u>77.56</u>
TOTAL Police Patrol	1,247,478.00	75,173.19	0.00	481,523.62	375.52	765,578.86	38.63
Police Communications							

PERSONNEL SERVICES	271,968.00	15,972.61	0.00	117,468.62	0.00	154,499.38	43.19
SUPPLIES	1,025.00	0.00	0.00	239.67	0.00	785.33	23.38
CONTRACTUAL SERVICES	<u>4,400.00</u>	<u>26.25</u>	<u>0.00</u>	<u>292.25</u>	<u>0.00</u>	<u>4,107.75</u>	<u>6.64</u>
TOTAL Police Communications	277,393.00	15,998.86	0.00	118,000.54	0.00	159,392.46	42.54
Police Investigations							

PERSONNEL SERVICES	289,736.00	19,609.62	0.00	122,869.70	107.45	166,758.85	42.44
SUPPLIES	2,100.00	0.00	0.00	114.69	31.38	1,953.93	6.96
CONTRACTUAL SERVICES	<u>4,950.00</u>	<u>664.85</u>	<u>0.00</u>	<u>1,143.13</u>	<u>0.00</u>	<u>3,806.87</u>	<u>23.09</u>
TOTAL Police Investigations	296,786.00	18,944.77	0.00	124,127.52	138.83	172,519.65	41.87
Police Narcotics TF							

PERSONNEL SERVICES	75,249.00	5,917.52	0.00	34,192.89	0.00	41,056.11	45.44
CONTRACTUAL SERVICES	<u>136.00</u>	<u>9.25</u>	<u>0.00</u>	<u>40.75</u>	<u>0.00</u>	<u>95.25</u>	<u>29.96</u>
TOTAL Police Narcotics TF	75,385.00	5,926.77	0.00	34,233.64	0.00	41,151.36	45.41
Police Reserves							

TOTAL Police Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Administration							

PERSONNEL SERVICES	219,810.00	34,847.23	0.00	110,638.35	0.00	109,171.65	50.33
SUPPLIES	4,914.00	268.64	0.00	1,958.73	0.00	2,955.27	39.86
CONTRACTUAL SERVICES	37,817.00	859.35	0.00	13,331.46	0.00	24,485.54	35.25
CAPITAL OUTLAY	<u>39,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,599.54</u>	<u>11,599.54</u>	<u>129.74</u>
TOTAL Fire Administration	301,541.00	35,975.22	0.00	125,928.54	50,599.54	125,012.92	58.54

FINANCIAL STATEMENT - UNAUDITED

AS OF: FEBRUARY 28TH, 2013

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Fire Reserves							

TOTAL Fire Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Operations							

PERSONNEL SERVICES	1,633,702.00	103,160.83	0.00	697,134.25	0.00	936,567.75	42.67
SUPPLIES	31,237.00	4,689.24	0.00	10,541.30	65.00	20,630.70	33.95
CONTRACTUAL SERVICES	67,891.00	4,966.70	0.00	21,235.37	2,914.50	43,741.13	35.57
CAPITAL OUTLAY	67,508.00	2,498.85	0.00	2,498.85	18,112.00	46,897.15	30.53
TOTAL Fire Operations	1,800,338.00	115,315.62	0.00	731,409.77	21,091.50	1,047,836.73	41.80
Fire Prevention							

TOTAL Fire Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire EMS							

SUPPLIES	39,610.00	6,857.19	0.00	18,267.73	3,526.18	17,816.09	55.02
CONTRACTUAL SERVICES	68,920.00	903.10	0.00	32,924.88	0.00	35,995.12	47.77
TOTAL Fire EMS	108,530.00	7,760.29	0.00	51,192.61	3,526.18	53,811.21	50.42
Public Works M&O							

PERSONNEL SERVICES	699,963.00	44,369.47	0.00	285,163.90	0.00	414,799.10	40.74
SUPPLIES	152,300.00	8,607.07	0.00	39,310.18	1,359.62	111,630.20	26.70
CONTRACTUAL SERVICES	210,000.00	9,562.62	0.00	54,185.14	45.00	155,769.86	25.82
CAPITAL OUTLAY	49,500.00	1,424.97	0.00	4,389.85	19,913.66	25,196.49	49.10
TOTAL Public Works M&O	1,111,763.00	63,964.13	0.00	383,049.07	21,318.28	707,395.65	36.37
Public Works Construction							

TOTAL Public Works Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Development							

PERSONNEL SERVICES	182,218.00	12,150.72	0.00	65,272.79	0.00	116,945.21	35.82
SUPPLIES	8,000.00	2,120.63	0.00	3,553.77	0.00	4,446.23	44.42
CONTRACTUAL SERVICES	120,252.00	6,357.56	0.00	47,433.76	388.00	72,430.24	39.77
TOTAL Community Development	310,470.00	20,628.91	0.00	116,260.32	388.00	193,821.68	37.57

FINANCIAL STATEMENT - UNAUDITED

AS OF: FEBRUARY 28TH, 2013

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Economic Development							
PERSONNEL SERVICES	114,814.00	7,906.62	0.00	45,484.57	0.00	69,329.43	39.62
SUPPLIES	1,339.00	229.10	0.00	775.32	0.00	563.68	57.90
CONTRACTUAL SERVICES	<u>8,604.00</u>	<u>29.37</u>	<u>0.00</u>	<u>1,479.01</u>	<u>0.00</u>	<u>7,124.99</u>	<u>17.19</u>
TOTAL Economic Development	124,757.00	8,165.09	0.00	47,738.90	0.00	77,018.10	38.27
Special Events							
SUPPLIES	<u>17,599.00</u>	<u>657.00</u>	<u>0.00</u>	<u>6,790.87</u>	<u>43.19</u>	<u>10,764.94</u>	<u>38.83</u>
TOTAL Special Events	17,599.00	657.00	0.00	6,790.87	43.19	10,764.94	38.83
Parks & Recreation							
PERSONNEL SERVICES	81,940.00	3,248.94	0.00	22,311.78	0.00	59,628.22	27.23
SUPPLIES	15,000.00	351.82	0.00	2,486.73	0.00	12,513.27	16.58
CONTRACTUAL SERVICES	<u>15,000.00</u>	<u>435.08</u>	<u>0.00</u>	<u>4,876.94</u>	<u>0.00</u>	<u>10,123.06</u>	<u>32.51</u>
TOTAL Parks & Recreation	111,940.00	4,035.84	0.00	29,675.45	0.00	82,264.55	26.51
Library							
PERSONNEL SERVICES	202,437.00	13,631.59	0.00	86,084.27	0.00	116,352.73	42.52
SUPPLIES	20,344.00	213.62	0.00	816.92	0.00	19,527.08	4.02
CONTRACTUAL SERVICES	30,530.00	1,779.11	0.00	7,923.17	156.80	22,450.03	26.47
CAPITAL OUTLAY	<u>564,910.00</u>	<u>1,519.78</u>	<u>0.00</u>	<u>14,083.00</u>	<u>0.00</u>	<u>550,827.00</u>	<u>2.49</u>
TOTAL Library	818,221.00	17,144.10	0.00	108,907.36	156.80	709,156.84	13.33
*** TOTAL EXPENDITURES ***	<u>7,534,982.00</u>	<u>452,183.89</u>	<u>0.00</u>	<u>2,721,250.14</u>	<u>101,639.84</u>	<u>4,712,092.02</u>	<u>37.46</u>
** REVENUE OVER (UNDER) EXPENDITURES *(<u>782,217.00)</u>	<u>674,630.00</u>	<u>0.00</u>	<u>1,391,361.23</u>	<u>(101,639.84)</u>	<u>(2,071,938.39)</u>	<u>264.88</u>
OTHER FINANCING SOURCES (USES)							
OTHER SOURCES/USES	<u>17,216.00</u>	<u>200,000.00</u>	<u>0.00</u>	<u>200,000.00</u>	<u>0.00</u>	<u>(182,784.00)</u>	<u>161.71</u>
TOTAL OTHER SOURCES/USES	17,216.00	200,000.00	0.00	200,000.00	0.00	(182,784.00)	(161.71)
NET GAIN OR (LOSS)	<u>(765,001.00)</u>	<u>874,630.00</u>	<u>0.00</u>	<u>1,591,361.23</u>	<u>(101,639.84)</u>	<u>(2,254,722.39)</u>	

*** END OF REPORT ***

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: FEBRUARY 28TH, 2013

200-Water & Sewer
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

MISCELLANEOUS	48,800.00	0.00	0.00	7,205.54	0.00	41,594.46	14.77
WATER SALES	1,590,642.00	110,179.54	0.00	496,310.71	0.00	1,094,331.29	31.20
SEWER SALES	1,612,000.00	155,972.55	0.00	604,811.50	0.00	1,007,188.50	37.52
CONNECTION & PLATTING	2,500.00	0.00	0.00	300.00	0.00	2,200.00	12.00
CUSTOMER FEES	43,300.00	3,908.76	0.00	21,689.93	0.00	21,610.07	50.09
TAPPING FEES	<u>16,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,856.82</u>	<u>0.00</u>	<u>10,143.18</u>	<u>36.61</u>
TOTAL REVENUE	<u>3,313,242.00</u>	<u>270,060.85</u>	<u>0.00</u>	<u>1,136,174.50</u>	<u>0.00</u>	<u>2,177,067.50</u>	<u>34.29</u>
=====							
EXPENDITURE SUMMARY							

Business Office							

PERSONNEL SERVICES	506,992.00	34,728.32	0.00	195,392.62	0.00	311,599.38	38.54
SUPPLIES	33,769.00	454.57	0.00	5,982.65	0.00	27,786.35	17.72
CONTRACTUAL SERVICES	<u>89,838.00</u>	<u>4,880.56</u>	<u>0.00</u>	<u>20,464.58</u>	<u>0.00</u>	<u>69,373.42</u>	<u>22.78</u>
TOTAL Business Office	630,599.00	40,063.45	0.00	221,839.85	0.00	408,759.15	35.18
Water System							

PERSONNEL SERVICES	325,763.00	21,643.40	0.00	144,132.73	0.00	181,630.27	44.24
SUPPLIES	87,000.00	2,638.20	0.00	20,644.93	9,664.33	56,690.74	34.84
CONTRACTUAL SERVICES	476,164.00	2,506.37	0.00	312,853.94	1,538.83	161,771.23	66.03
CAPITAL OUTLAY	<u>268,092.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,268.66</u>	<u>247,823.34</u>	<u>7.56</u>
TOTAL Water System	1,157,019.00	26,787.97	0.00	477,631.60	31,471.82	647,915.58	44.00
Sewer System							

PERSONNEL SERVICES	125,905.00	7,076.14	0.00	56,980.02	0.00	68,924.98	45.26
SUPPLIES	15,000.00	23.36	0.00	23.36	0.00	14,976.64	0.16
CONTRACTUAL SERVICES	<u>1,254,287.00</u>	<u>97,010.11</u>	<u>0.00</u>	<u>367,921.44</u>	<u>1,538.83</u>	<u>884,826.73</u>	<u>29.46</u>
TOTAL Sewer System	1,395,192.00	104,109.61	0.00	424,924.82	1,538.83	968,728.35	30.57

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: FEBRUARY 28TH, 2013

200-Water & Sewer
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
Construction							

TOTAL Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Storm Water							

PERSONNEL SERVICES	178,771.00	13,322.74	0.00	73,995.37	0.00	104,775.63	41.39
SUPPLIES	23,500.00	443.25	0.00	1,946.00	0.00	21,554.00	8.28
CONTRACTUAL SERVICES	165,500.00	1,319.29	0.00	3,728.12	1,538.84	160,233.04	3.18
TOTAL Storm Water	367,771.00	15,085.28	0.00	79,669.49	1,538.84	286,562.67	22.08
<hr/>							
*** TOTAL EXPENDITURES ***	3,550,581.00	186,046.31	0.00	1,204,065.76	34,549.49	2,311,965.75	34.88
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES *(237,339.00)	84,014.54	0.00	67,891.26	34,549.49	134,898.25)	56.84
	=====	=====	=====	=====	=====	=====	=====
OTHER FINANCING SOURCES (USES)							
=====							
TOTAL OTHER SOURCES/USES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
NET GAIN OR (LOSS)	(237,339.00)	84,014.54	0.00	67,891.26	34,549.49	134,898.25)	
	=====	=====	=====	=====	=====	=====	

*** END OF REPORT ***

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: FEBRUARY 28TH, 2013

710-Community Center
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

TAXES	75,746.00	3,789.39	0.00	21,862.38	0.00	53,883.62	28.86
FEES	<u>74,053.00</u>	<u>9,391.00</u>	<u>0.00</u>	<u>33,474.00</u>	<u>0.00</u>	<u>40,579.00</u>	<u>45.20</u>
TOTAL REVENUE	<u>149,799.00</u>	<u>13,180.39</u>	<u>0.00</u>	<u>55,336.38</u>	<u>0.00</u>	<u>94,462.62</u>	<u>36.94</u>
=====							
EXPENDITURE SUMMARY							

Community Center Operations							

PERSONNEL SERVICES	82,164.00	5,616.72	0.00	35,029.05	0.00	47,134.95	42.63
SUPPLIES	5,400.00	150.87	0.00	662.20	0.00	4,737.80	12.26
CONTRACTUAL SERVICES	<u>47,150.00</u>	<u>646.53</u>	<u>0.00</u>	<u>14,009.75</u>	<u>0.00</u>	<u>33,140.25</u>	<u>29.71</u>
TOTAL Community Center Operations	134,714.00	6,414.12	0.00	49,701.00	0.00	85,013.00	36.89
Visitor Services							

TOTAL Visitor Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

*** TOTAL EXPENDITURES ***	<u>134,714.00</u>	<u>6,414.12</u>	<u>0.00</u>	<u>49,701.00</u>	<u>0.00</u>	<u>85,013.00</u>	<u>36.89</u>
=====							
** REVENUE OVER (UNDER) EXPENDITURES **	<u>15,085.00</u>	<u>6,766.27</u>	<u>0.00</u>	<u>5,635.38</u>	<u>0.00</u>	<u>9,449.62</u>	<u>62.64</u>
=====							
OTHER FINANCING SOURCES (USES)							

TOTAL OTHER SOURCES/USES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

NET GAIN OR (LOSS)	<u>15,085.00</u>	<u>6,766.27</u>	<u>0.00</u>	<u>5,635.38</u>	<u>0.00</u>	<u>9,449.62</u>	
=====							

*** END OF REPORT ***

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: FEBRUARY 28TH, 2013

720-Street Maintenance Tax
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

Revenues	439,560.00	47,288.88	0.00	116,168.07	0.00	323,391.93	26.43
TOTAL REVENUE	439,560.00	47,288.88	0.00	116,168.07	0.00	323,391.93	26.43
=====							
EXPENDITURE SUMMARY							

Street Maintenance Tax							

CONTRACTUAL SERVICES	830,254.00	2,447.52	0.00	2,447.52	0.00	827,806.48	0.29
TOTAL Street Maintenance Tax	830,254.00	2,447.52	0.00	2,447.52	0.00	827,806.48	0.29

*** TOTAL EXPENDITURES ***	830,254.00	2,447.52	0.00	2,447.52	0.00	827,806.48	0.29
=====							
** REVENUE OVER (UNDER) EXPENDITURES *(390,694.00)	44,841.36	0.00	113,720.55	0.00	(504,414.55)	129.11
=====							
OTHER FINANCING SOURCES (USES)							
=====							
TOTAL OTHER SOURCES/USES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

NET GAIN OR (LOSS)	(390,694.00)	44,841.36	0.00	113,720.55	0.00	(504,414.55)	
=====							

*** END OF REPORT ***

<p style="text-align: center;">Monthly Report Finance February 2013</p>
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Sales Tax Revenue

- ❖ Sales tax revenue of \$189,182 was received from the State Comptroller's office in February. After consideration of the February sales tax payment, year-to-date sales tax revenues are 6.90% higher than this time last year.

Street Maintenance Sales Tax Revenue

- ❖ Street Maintenance Sales tax revenue of \$47,289 was received from the State Comptroller's office in February.

Ad Valorem Taxes

- ❖ Ad valorem tax collections of \$224,449 were received from the Tax Assessor/Collector's office in February. Collections for February 2012 were \$253,558.

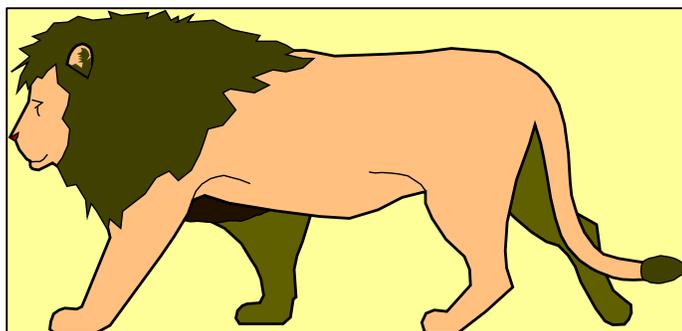
CPS Franchise Fee

- ❖ CPS Energy franchise fees of \$89,528 were received in February. This payment represents franchise fees earned for the period ended January 31, 2013 and is 1.11% higher than last year's payment of \$88,544.

LEON VALLEY PUBLIC LIBRARY STATISTICS

FEBRUARY 2013

	FEBRUARY 2013	Compared to	JANUARY 2012
Items Loaned	2797		3291
OneClickAudio Sessions	0		0
Days Open/Average Per Day	19/147		21/157
Door Count	8095		7173
Volunteer Hours	187		216
Items Added New/Redo	167/125		330/248
Value of Gift Items	\$1452		\$2531
Reference Questions	465		489
Items Withdrawn	60		85
Library Cards Issued	30		45
Internal Internet Sessions	450		569
External Wi-Fi LVP Accesses	1059		1040
Faxes Sent	88		93
Facebook Reaches	685		141
Lit. Students/Items Used	3stu/6bks		3stu/6bks
ILL Received TexPress	8pkg/8bks		11pkg/11bks
ILL Returned TexPress	11pkg/12bks		9pkg/9bks
ILL Mailed	1pkg:2b in/ 1pkg:2b out		0 in/ 0 out
Library Fines	\$39.85		\$37.55
Library Copy	\$116.50		\$90.00
Tax Equivalent	\$192.50		\$57.50
Gifts and Memorials	\$25.00		\$0.00
Member Amount Saved	\$39,933.95		\$37,655.02





Leon Valley Police Department Monthly Report February 2013

Calls for Service

	FEB 2012	YTD 2012	FEB 2013	YTD 2013
Calls for Service	704	1,367	745	1,479
Index Crimes	60	122	72	162
Non-Index Crimes	644	1,245	687	1,331

Non-index calls are contacts with citizens and/or visitors that are either non-criminal in nature, or are criminal in nature but are not categorized as an index crime.

An index crime is defined as murder, rape, robbery, theft, theft of a motor vehicle, assault, burglary, or burglary of a motor vehicle. These are the crimes that are reported to the Federal Bureau of Investigations on a monthly basis.

Non-Index Crimes

	FEB 2012	YTD 2012	FEB 2013	YTD 2013
Suspicious Vehicle	39	103	75	137
Assist the Public/Other Agency	71	140	39	94
Disturbance	52	97	67	132
Violation of City Ordinance	10	25	16	25
Traffic Offenses	29	63	21	50
Burglar Alarm	90	181	101	187
Accidents	38	77	66	111
Criminal Mischief	22	41	17	50
Other	186	325	174	309
N-Code 10*	10	13	13	21
N-Code 14**	23	49	28	60
N-Codes	74	131	70	155

* N-Code 10 – Private property accident where blue forms issued

** N-Code 14 – Accident which occurred on the roadway where a blue form was issued



Leon Valley Police Department Monthly Report

Index Crimes

	FEB 2012	YTD 2012	FEB 2013	YTD 2013
Burglary	5	13	6	10
Burglary – Motor Vehicle	23	35	16	25
Assault	3	10	5	8
Homicide	0	0	0	0
Rape	0	0	0	0
Theft	27	58	43	113
Theft of Service	1	4	1	3
Vehicle Theft	1	2	1	2
Robbery	0	0	0	1

Citations

	FEB 2012	YTD 2012	FEB 2013	YTD 2013
Citations Issued	779	1,783	300	674

Citations by Selected Categories	FEB 2012	YTD 2012	FEB 2013	YTD 2013
Expired License Plates	88	198	26	59
Expired Inspection Certificate	166	353	51	105
No/Expired/Invalid DL	65	141	21	46
No Insurance	159	342	54	124
Ran Red Light	14	25	6	11
Ran Stop Sign	55	129	15	26
Speeding	57	130	14	42

Hazardous vs. Non-Hazardous	FEB 2012	YTD 2012	FEB 2013	YTD 2013
Hazardous	126	284	35	79
Non-Hazardous	653	1,499	265	595

Hazardous citations are for actions that could cause accidents. Examples include speeding, ran red light, and ran stop sign. Non-hazardous citations are for violations of either the Traffic Code or City Ordinance, which would not result in the potential for an accident. These include expired license plates, no liability insurance, expired motor vehicle inspection certificate, no drivers license, expired drivers license, etc.



Leon Valley Police Department Monthly Report

Arrest

Arrests	FEB 2012	YTD 2012	FEB 2013	YTD 2013
Felony Offense	0	3	4	7
Misdemeanor Offense	61	115	33	80
Warrants	19	31	8	24

Investigations

	FEB 2012	YTD 2012	FEB 2013	YTD 2013
Assigned	104	213	107	246
Arrest/Charges Filed at Large	19	56	35	81
Suspended	102	187	29	48
Closed by Exception	12	29	71	206

A suspended case is one where no leads are available or what leads were available did not lead to an arrest

A case closed by exception is one where either the Complainant did not wish to pursue charges, the Defendant died, or for some other reason a known Defendant was not prosecuted.

Community Resource Officer

	FEB 2012	YTD 2012	FEB 2013	YTD 2013
Violations of City Ordinance	25	43	19	34

Reserve Officers

Our Reserve Officers continue to supplement our Patrol as well as perform functions of security at City events. We have three of the Reserve Officers provide for security as well as clerical support for our Thursday Municipal Court sessions.

	FEB 2012	YTD 2012	FEB 2013	YTD 2013
Hours	311	679	222	409
Calls for Service Handled	48	121	44	103
Citations	23	85	5	27

Code Enforcement

The Code Enforcement and Animal Control Officers completed a total of 201 inspections.

Public Works Monthly Report

February 2013



Director's Report

- Attended all normal Staff meetings, Park Commission and CAG
- Met with Joyce Trent, for Library Project
- Met with SIA Engineer on several projects
- Met with Steve Cady for Water Sewer Project

Construction Crew Activities

02-01, 04 & 05 Continued placing stone in drainage ditch behind P.S.C.

02-06, 07 & 08 Handsome Lake @ Red Jacket: Removed broken curb and portion of concrete drainage channel and re-poured concrete.

02-11 Handsome Lake @ Red Jacket: Mixed and poured concrete for ramp.

02-12 Handsome Lake @ Red Jacket: Removed damaged asphalt and dressed up patch with base material.

02-13 thru 20 Continued and completed placing stone on drainage ditch wall.

02-21 Handsome Lake @ Red Jacket: Spread and compacted hot mix asphalt on patch.

02-22, 25 & 26 Continued and completed placing stone, spreading seed and watering along drainage channel.

2-27 & 28 7002 Forest Crest: Began to de-silt drainage channel.





Water/Sewer Department

Water Samples for S.A. Health District	12 Water Samples for Analysis
Disconnect Notices	137
Disconnect Water Service	28
Flush Dead-End Water Mains	27 Flushed
Meter Reading	3 Days
Meter Re-reads	7 Re-reads
Meter Change Out Program	31 Meters changed out
Temporary Meters Installed	2 Installed
Move Outs	7 Closed
Move Ins	14 Activated
Locates	2 Completed
Wells/Tower Sites	Cut Grass and Trim
City Wide	Fire Hydrant List

Location

Huebner Well Site
 7728 Stebbins
 6538 Thunderbird
 7631 Deer Lane
 5400 Grissom
 5420 Grissom
 6655 Poss
 6612 Sally Agee
 6623 Peachtree
 6627 Peachtree

Work done

Replaced Air Release Valve
 Meter Box Cleaned
 Replaced Meter Box
 Replaced Meter Box
 Valves Located
 Repaired Dead End
 Replaced Meter Boxes (3)
 Meter Test
 Replaced Curb Stop
 Replaced Curb Stop



Maintenance Crew

Park:	Cut grass and trim
Park:	Delivered BBQ pit key and instructions on use for large pavilion
Park:	Cleaned Park and opened restrooms Monday thru Sunday @7:00am
Park:	Repaired toilets leaking faucets
Park:	Removed fallen trees and branches
Park:	Picked up trash
Park:	Cut and trimmed at playground, added fluff fall zone material
Park:	Maintain restrooms
Park:	Remove graffiti
Park:	Maintain picnic tables and pavilions
Public Works:	Cleaned Trucks, checked equipment
Public Works:	Cleaned and removed brush from Walking Trail behind PW
Public Works:	Cleaned shop, water cage, welding area, repairs as needed
Conference Center:	Set ups and clean ups for events held there
Conference Center:	Mowed complex, repairs as needed
Community Center:	Grounds cut and trimmed, repairs as needed
Community Center:	Wednesday set up for bingo & Thursday cleaned up for seniors
Community Center:	Set up for events
Library:	Grounds cut and trimmed, pick up recyclables
Library:	Repairs as needed
Library Annex:	Clean, mow and trim, repairs as needed
City Hall:	Grounds cut and trimmed, Mondays only, repairs as needed
City Hall:	Pick up recyclables
City Hall:	Completed remodel of restroom
LVPD:	Repairs as needed
LVFD:	Repairs as needed
Citywide:	Removed graffiti throughout the city
Citywide:	Reinstall fallen stop/street signs
Citywide:	Check surveillance camera and maintain
Citywide:	Removed fallen trees
Marquee	Marquee update as they come in
Service requests:	Various requests completed as they come in



**MINUTES OF THE MEETING OF THE
LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION**

January 23, 2013

The regular meeting of the Leon Valley Economic Development Corporation (LVEDC) convened at 6:30 p.m. on **Wednesday, January 23, 2013** in City Council Chambers at 6400 El Verde Road, Leon Valley, Texas.

I. CALL TO ORDER

Present were President Abraham Diaz, Treasurer Michael McCarley, Board Member Claude Guerra, Board Member David Gannon, and Board Member Segovia. Excused were Board Members Ynostrosa and Zannaras. Also present were Board Attorney Steven Peña and Economic Development Director Claudia Mora, acting as staff support and recording secretary.

II. CITIZENS TO BE HEARD

There were no citizens to be heard.

III. CONSIDER LVEDC MINUTES – DECEMBER 12, 2012

The minutes of the December 12, 2012 LVEDC Board meeting were not complete; therefore, this agenda item was pulled.

IV. FINANCIAL REPORTY BY LVEDC TREASURER AND CONSIDERATION

Treasurer McCarley reported that as of January 23, 2013, the balance in the checking account was \$6,53.72; in the money market account, \$444,814.69. The total in both accounts was \$451,768.41. For the month, the payables amounted to \$6,657.39; this figure includes the \$500 contribution to the Town Hall meeting, if the Board approves the donation later in the meeting. Treasurer McCarley reported that the available funds as of January 23, 2013 were \$445,111.02. Board Member Segovia moved to accept the financial report. Board Member Gannon seconded the motion. The motion carried.

V. DISCUSSION AND CONSIDERATION OF ACTION WITH ATTACHED RESOLUTION 2013-01, REGARDING LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION PROGRAM GUIDELINES – FUNDING POLICIES AND APPLICATION

Board attorney Peña reminded the Board that the guidelines could be modified at any time. The document to be adopted contained the changes requested by the Board. Board Member Gannon moved to adopt the LVEDC Program Guidelines – Funding Policies and Application as presented. Board Member Segovia seconded the motion. The motion carried.

VI. DISCUSSION AND CONSIDERATION OF ACTION WITH ATTACHED RESOLUTION 2013-03, REGARDING THE RENEWAL OF THE SUPPORT SERVICES CONTRACT WITH THE CITY OF LEON VALLEY

Board Attorney Peña briefed the Board on the purpose of the agreement, and indicated that it was an annual obligation. The only change from the previous year was the dollar amount of the fee paid to the City of Leon Valley. For the year, the amount is \$41,153. The fee covers administrative overhead for duties performed by City staff on behalf of the LVEDC. Board Member Guerra moved to approve the renewal of the support services contract with the City of Leon Valley. Board Member Segovia seconded the motion. The motion carried.

VII. DISCUSSION AND CONSIDERATION OF ACTION WITH ATTACHED RESOLUTION 2013-04, REGARDING THE CONTRIBUTION OF \$500 TO THE CITY OF LEON VALLEY FOR THE TOWN HALL MEETING TO BE HELD SATURDAY, JANUARY 26, 2013

Staff recommended that the LVEDC contribute \$500 to the City for the Town Hall Meeting. The contribution promotes the LVEDC's sponsorship to gain citizen input and ideas. One of the items to be discussed at the Town Hall meeting was branding for the city and the LVEDC to help promote Leon Valley in the future. Board Member Gannon moved to approved the \$500 contribution to the City of Leon Valley for the Town Hall Meeting to be held on Saturday, January 26, 2013. Board Member Segovia seconded the motion. The motion carried.

Staff was asked to review the budget and create a line item for promotional activities. It was briefly discussed that staff would look at a budget adjustment to move funds from another budget line item into the Advertising line item. Staff would report back at the next meeting with the adjustment.

VIII. STATUS REPORT ON EL SOL BAKERY PERFORMANCE AGREEMENT AND POSSIBLE ACTION

The status had not changed since the information provided to the Board and City Council at the special joint meeting the evening before. At the special joint meeting with the City Council, City Manager Longoria had reported he spoke with Mr. Romero. The performance agreement had been reviewed by the attorney and there didn't appear to be anything that would be considered a "deal breaker". The attorney wanted to review the agreement again and, maybe make some recommendations. The process is taking long because the attorney is also reviewing the Kinman House lease. Mr. Romero indicated to Mr. Longoria that they want to submit everything at the same time – both agreements and the list of collateral.

IX. FUTURE AGENDA ITEMS

Regarding LVEDC Strategic Planning, Board members were reminded to review the mission statement and bylaws. In addition, staff was asked to report back regarding information from area banks on their services, including servicing LVEDC loans.

Board President Diaz mentioned recommending to the City Council other project funding methods like public improvement districts and tax reinvestment zones. LVEDC was not the only local project funding source.

X. ANNOUNCEMENTS

Staff reminded the Board members about the Town Hall Meeting on Saturday, January 26.

Mr. Peña informed the Board members of the February 19 date for the submission of briefs in the lawsuit. The new panel on the Court of Appeals includes Judges Angellini, Marion and Alvarez.

XI. ADJOURN

Board Member Guerra moved to adjourn, seconded by Board Member Gannon. The motion carried by voice vote and the meeting was adjourned at 7:31 p.m.



ABRAHAM DIAZ
BOARD PRESIDENT



CLAUDIA MORA
STAFF LIAISON



**MINUTES OF THE MEETING OF THE
LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION**

December 12, 2012

The regular meeting of the Leon Valley Economic Development Corporation (LVEDC) convened at 6:31 p.m. on **Wednesday, December 12, 2012** in City Council Chambers at 6400 El Verde Road, Leon Valley, Texas.

I. CALL TO ORDER

Present were President Abraham Diaz, Vice President Stephen Ynostrosa, Treasurer Michael McCarley, Board Member Claude Guerra, and Board Member David Gannon. Excused were Board Members Segovia and Zannaras. Also present were Board Attorney Steven Peña and Economic Development Director Claudia Mora, acting as staff support and recording secretary.

II. CITIZENS TO BE HEARD

There were no citizens to be heard.

III. CONSIDER LVEDC MINUTES – NOVEMBER 28, 2012

President Diaz asked for a motion to accept the minutes as drafted for November 28, 2012. Board Member Guerra moved to accept the minutes. Board Treasurer McCarley seconded the motion. The motion carried.

IV. STATUS REPORT REGARDING ADMINISTRATIVE ASSISTANCE ACTIVITY WITH FROST BANK

Staff Liaison Mora reported that she and Board Vice President Ynostrosa had spoken with Mr. Jerry Yost of Frost Bank regarding servicing the LVEDC loan to El Sol. The purpose of the call was to clarify the information provided to the Board at the previous meeting. Mr. Yost indicated that Frost Bank did not want to take on that type of activity due to the work involved and the expense to the bank. He confirmed the information he had provided staff. Discussion ensued with the Board directing staff to contact FirstMark Federal Credit Union and inquiring about servicing the loan. The Board also recommended staff contact other banks like Jefferson State Bank and Wells Fargo. The Board indicated that they wanted a report on staff's findings.

V. DISCUSSION AND CONSIDERATION OF ACTION, REGARDING CHANGES TO PERFORMANCE AGREEMENT BETWEEN THE LVEDC AND MAURICIO ROMERO AND EL SOL BAKERY, INC.

This item was placed on the agenda in anticipation of changes made to the performance agreement. Since no changes or reply had been received as of the time of the meeting, no discussion or action was needed on this agenda item.

VI. DISCUSSION AND CONSIDERATION OF ACTION WITH ATTACHED RESOLUTION 2012-012, REGARDING LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION PROGRAM GUIDELINES – FUNDING POLICIES AND APPLICATION

The draft application was not part of the guidelines information distributed to the Board. It was briefly discussed that the application was needed before action could be taken. Board Member Gannon moved to table this agenda item. Board Vice President Ynostrosa seconded the motion. The motion carried.

VII. ELECTION OF LVEDC BOARD SECRETARY

The preference of the Board was that all Board members be present to hold an election. Board Member Gannon moved to table this agenda item. Board Member Guerra seconded the motion. The motion carried.

VIII. FUTURE AGENDA ITEMS

Regarding LVEDC Strategic Planning, Board Member Gannon asked that the LVEDC mission statement be sent to him to begin some preparation for the Board's work on a strategic plan. It was recommended that the information be distributed to all Board members by Board Member Gannon. He asked that the Board go through the material and make note of items to discuss during the work sessions.

The Amendments to the Articles of Incorporation and Bylaws was briefly discussed. In particular, the Board clarified the purpose for listing this item under Future Agenda Items. It was understood that the Articles and Bylaws needed to be updated with current information like the address of the LVEDC and duties of officers.

Staff reported that the LVEDC needed to adopt an investment policy. In addition, the service agreement between the LVEDC and the City of Leon Valley was up for renewal and would be on the January 2013 agenda.

Board Member Guerra mentioned that information on signage and policies related to that were provided to the Board. LVEDC should look at the information so that consideration would be given to including a policy in the program guidelines.

IX. ANNOUNCEMENTS

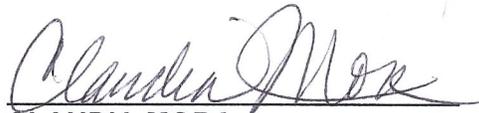
Board President Diaz announced that Board Vice President Ynostrosa had been reappointed to the LVEDC Board.

X. ADJOURN

Board Member Guerra moved to adjourn, seconded by Board Member Gannon. The motion carried by voice vote and the meeting was adjourned at 7:31 p.m.



ABRAHAM DIAZ
BOARD PRESIDENT



CLAUDIA MORA
STAFF LIAISON

Minutes of the

October 8, 2012

CITY OF LEON VALLEY PARK COMMISSION

1. Call to Order and Determination via Roll Call if Quorum is Present: The October 8, 2012 meeting was called to order at approximately 7:05 by Chairman Bert Thomas in the City Chambers at the Leon Valley City Hall

Present: Bert Thomas, Bill Cooper, Rachel Felkner, John Stanley, Scott Biard, and Benay Cacciatore.

Absent/Excused: Susan Fraser, Tom Fraser, Linda Tarin and Carol-Ann Randolph-Oviedo.

City Staff Present: Byron Vick

City Council Liaison: None

2. Review and consideration for Approval of the September 10, 2012 Meeting Minutes: Motion for approval was made by Scott Baird, seconded by Bill Cooper and unanimously approved by the commissioners.

3. Citizens to be heard: None.

4. Reports: Activities that impact the Park or Access to the Park.

A. Park Rental Applications: Reviewed.

B. Park Rules Rewritten: No ponies, horses, reptiles, exotic animals, and unleashed pets allowed in the park. The word *dangerous* was removed from the rules; therefore, prohibiting any reptiles from being brought into the park.

5. Discuss:

A. Work Day in the park: We need to reseed wildflowers in the area adjacent to the community gardens as we have done over the past 4 or 5 years. Bill Cooper suggested we additionally seed the area along the fence line across from the community center. Dr. Wassel Beal provided us with 2 pounds of top quality wildflower seeds as he has done in the past years. Byron Vick said his Department will also provide seeds for us. The group decided to prepare the areas on Saturday Morning, October the 20th, and seed them on the following Saturday which is on October 26th.

6. Commissioners' and Staff's Comments:

A. Bert Thomas said the City Manager told him there will be a meeting in early November with the Leon Valley City Council and the Huebner Onion Homestead Society to discuss extending the lease on the 36 acre natural park area. Bert suggested that several of us should attend. He asked Bill Cooper, Scott Braid and John Stanley to attend with him. He will let them know the date when he is notified.

Bert asked Byron Vick if he will be buying new trees for planting in the park next year. He further asked, if he would purchase crepe myrtle bushes for planting around the perimeter of the outfield fence at the baseball field.

B. Benay Cacciatore suggested we place green water bags around the base of new trees the next time we plant them.

Benay suggested the Commissioner have a spring outing at the Lady Bird Johnson Wildflower Café.

C. Scott Baird asked Byron Vick if he could help rid the park of the tagging. Byron replied that his people try to remove them as they are discovered; however, he would look into any liability issues as far as Scott removing tagging and using certain chemicals needed to remove them.

D. Rachel Felkner mention the tallest metal sliding board, behind the community garden, is in need of repair.

7. Announcements: The next City of Leon Valley Park Commission Meeting will be at the City Council Chambers, Leon Valley, TX at 7:00 PM on November 12, 2012.

8. Adjournment: A motion to adjourn was made by Bill Cooper, seconded by Tom Fraser, and unanimously approved by the commissioners. This meeting adjourned at approximately 8:30 PM.

Approved:



Bert H. Thomas, Chairman

City of Leon Valley, Parks Commission

Minutes of the November 12, 2012

CITY OF LEON VALLEY PARK COMMISSION

1. Call to Order and Determination via Roll Call if Quorum is Present: The November 12, 2012 meeting was called to order at approximately 7:00 by Chairman Bert Thomas in the City Chambers at the Leon Valley City Hall

Present: Bert Thomas, Bill Cooper, Susan Fraser, Tom Fraser, Scott Baird, John Stanley, Rachel Felkner, Linda Tarin

Absent/Excused: Byron Vick, Carol-Anne Randolph-Oviedo, Benay Cacciatore

City Staff Present:

City Council Liaison: None

2. Review and consideration for Approval of the October 8, 2012 Meeting Minutes: Motion for approval was made by John Stanley, seconded by Rachel Felkner and unanimously approved by the commissioners.

3. Citizens to be heard: None.

4. Reports: Activities that impact the Park or Access to the Park.

A. Park Rental Applications: No park rental applications

B. Commissioners workday in the park. Had to cancel the work day we had scheduled for October 20th because of Leon Valley Days, but had a good work day on the following Saturday (the 27th). Bert went to the park the morning of October 20th to make sure our commissioners were aware we could not work that day because of the Leon Valley activities. He found three children's birthday parties being set up in the area near the main pavilion. He asked them to notify families who will attend that limited parking is available and they may need to park their vehicles near the Library. Bert then discovered the small parking lot along Poss Road no longer had a loading zone. Someone had changed the loading zone to compact car parking only (this was done without anyone on the Park Commission being notified). We have always had a loading zone there for people using the picnic area, and for school buses to drop off children for the playground.

C. Briefing on Natural Area Meeting. Bert Thomas, Bill Cooper, and John Stanley were able to attend the meeting. Bert Thomas: We as the Leon Valley Parks Committee are

interested in the property by the Onion House and would like to work together with the Historical Society for the future planning of that property. Any changes to the use of this park land should be coordinated with our Park Commission and placed in the Park Master Plan. We are interested in improving the trail surface in that area to provide accessibility to our senior citizens and the handicapped. Bill Cooper is concerned that the architect over the planning of this area of property is going to have the final say of what happens to property no matter what we say or want done. John Stanley was interested in knowing what the Historical Society wants to do with the land and if they are planning on turning the area into a more tourist attraction/Museum for the community and for revenue.

5. Discuss:

A. Checking out Fredrick Wilderness Area, possibly going together as a committee.

6. Commissioner's and Staff's Comments:

A. Scott Baird's briefing concerning the Raymond Rimkus Park Grotto:

"This is what I found out about the grotto. It was in front of the Salazar/Camacho home, but when the creek flooded 3 times, they either demolished or moved the house. There was once a statue of the Virgin Mary in the grotto, but now it looks as if the Grotto is being used to burn trash. There is another house down that same road that once belonged to the Salazar's or Camacho's, I also found out that Salazar built the entrance way to the cemetery in Helotes. I would like to make a motion to put this grotto on police patrol so that this historical grotto is no longer desecrated or destroyed. I am going to continue to find out the history of this grotto."

Bill Cooper makes motion to ask Police to include grotto on their patrol.

Rachel Felkner seconds motion

B. Tom Fraser: Basketball nets are about to break on the north side of the tennis courts. We should try planting trees behind the tennis courts.

C. Rachel Felkner: The metal slide was repaired and looks great. It would be nice to have soap in the bathrooms.

D. Susan Fraser: wanted to find out why loading zone areas were changed to compact car lots.

E. Scott Baird: made a motion to not have a December party and to meet in January. Susan seconds the motion

F. Linda Tarin: Wants cross walk improvement. The crosswalk from the library to the park is very dangerous. There should be a caution light put in.

7. Announcements: The next City of Leon Valley Park Commission Meeting will be at the City Council Chambers, Leon Valley, TX at 7:00 PM on January 14th, 2013.

8. Adjournment: A motion to adjourn was made by John Stanley, seconded by Susan Fraser, and unanimously approved by the commissioners. The meeting adjourned at approximately 8:25 PM.



Bert H. Thomas, Chairman, Leon Valley Park Commission

Minutes

LEON VALLEY PUBLIC LIBRARY BOARD OF TRUSTEES

MEETING OF JANUARY 14, 2013 7:00pm AT LIBRARY

The meeting was called to order at 7:10pm by Chairman Bellows. Those present were: Chairman Bellows, Dr. Horace Staph, Peggy Proffitt, Susan Priesand, Barbara Owens, Carol Poss and Librarian Trent. A motion to approve the draft minutes of the November 2012 meeting was made by Dr. Staph and seconded by Carol Poss. Motion passed. There was no board meeting in December in order to encourage all board members to attend and volunteer at Breakfast with Santa.

Discussion held on status of the Children's Wing request for proposals for construction was held. Of the proposals submitted Crownhill Builders was low at \$543,000 which included a \$10,000 contingency fund. This bidder proposed 175 days of construction and approximately 3-6 weeks of closed time for the Library to complete interior work safely. It is possible this contract will be awarded at the first or second meeting in February. Following the award of the construction bid, the Board discussed how important it would be to hold a very public celebration at a Groundbreaking Ceremony. In order to not delay any construction start this event should be held as soon as possible after the award of the contract. The Board and Librarian Trent all agreed it was important to hold the ceremony at a time when children could attend-probably on a weekend. Possibly the ceremony could be held the Saturday following the award of the contract. Librarian Trent indicated she would discuss this with city officials and confirm at date and time if at all possible by next meeting.

Librarian Trent reported the Library remains busy with all statistics up from the slowest month of the Library year: December. It was noted Sherry Watson will be on a mandatory two week leave in January. She has reached the maximum number of leave hours and is required to take some of the accumulated hours. Her absence leaves 2 FTE to operate the Library and illustrates the desperate need for additional staff in order to provide service to the community. Trent also reported there are issues continuing with customer hygiene complaints. Customer complaint log was shown and discussed by the Board. Librarian Trent reported that she had been given approval to expel customers whose hygiene was so horrific that it prevented others from enjoying use of Library materials and services. An update on this situation will be given at the next Board meeting. On a more pleasant note, the Forest Oaks Garden Club is meeting at the Library for five dates during 2013. They meet Wednesdays at 1:30pm for about an hour and a half. The meeting is open to the public and the Library will provide resources on the topic for the month to display. The Garden Club has always supported the Library and has assisted with landscaping of the facility.

Librarian Trent reported that she continues to research and submit grant proposals to area foundations for Children's Library furnishings. Several area foundations appear to target children's services so they are on our list to approach for assistance. The grant request to the Tocker Foundation was submitted and included a request for shelving and other furnishings in the amount of \$48,000. The Tocker Grant awards will not be announced until possibly May 2013. Carol and Joyce intend to update our Guidestar charity listing. This computer site is a database that provides basic information on non-profit agencies to assist those who are considering donating to an agency. A listing on this site is essential for a Kronkosky grant application. Trent also applied for a Texas Municipal Library Directors Award of Excellence in Library Service. The application

Thomas J. Bellows 3/11/13

The Friends will host, with the Library Board a "We Love Our Volunteers" reception on Sunday February 24th at 3:00pm at the Library. A sign-up sheet was circulated for refreshments at the party. Division of refreshments and supplies was arranged.

There being no further business to be discussed, Barbara Owens moved to adjourn, and Carol Poss seconded the motion. The motion passed, the meeting was adjourned at 8:00pm.

Minutes

Leon Valley Public Library

Board of Trustees Meeting

February 11, 2013 7:00pm

The meeting was called to order at 7:05pm by Chairman Bellows. Those present were: Chairman Bellows, Peggy Proffitt, Dr. Staph, Carol Poss, Barbara Owens, Susan Priesand, and Librarian Trent. The Minutes from the January 2013 meeting were read and corrected to reflect that Carol Poss attended the previous month's meeting. After this correction, Dr. Staph moved approval and Susan Priesand seconded the motion. The motion passed; the minutes were approved as corrected.

The Children's Wing Expansion progress has resulted in a proposal being selected from Crownhill Construction from among the bidders in the amount of \$533,000 with a contingency of \$10,000. The contractor estimates 175 days of construction from contract signing. It is anticipated the Library may need to close to the public for 6 weeks.

The Board discussed holding a groundbreaking ceremony with all donors to the Building Fund invited to join in the celebration. Discussion of the ceremony centered on simple refreshments, and a large turnout of supporters! Library staff would prepare and mail out invitations. Carol Poss said she and Barbara could provide names and addresses of donors from the Friends records. Invitations to the groundbreaking will be mailed out as soon as a firm date is set, probably February 23rd.

Librarian Trent reported preparations are underway for the 2013-2014 budget year. Capital budget meeting are being planned for February.

The January 2013 statistical report was given to board members and briefly discussed.

Trent reported a grant application for furnishings for the Children's Wing was submitted to the Tocker Foundation. An award application was also submitted to the Texas Municipal Library Director's Association for an Award of Excellence in Library Services. The Mayor announced LVPL is one of 30 public libraries out of 561 to be honored this year with the Award. Dr. Bellows moved and Peggy Proffitt moved to congratulate Library staff on the TML Award

The Library will host a "Meet the Candidates" Forum, if there are contested races in the City Council election. The League of Women Voters will conduct the Forum, with the Library setting up the Conference Center and making arrangements for all candidates to attend and providing publicity. The League has agreed to provide two members to conduct the Forum. April 30th at 7:00pm has been reserved at the Conf. Center if a Forum is held.

Friends President Poss reported that the Friends 1st Saturday Book Sale netted \$110.00. The Friends are researching how to legally transfer the proceeds in the Building Fund to the City, in the best method to protect financial interests of the Friends for audit.

Thomas J. Bellows
March 11, 2013



6400 El Verde Road, Leon Valley, TX 78238

**MINUTES OF THE MEETING OF THE
LEON VALLEY TREE ADVISORY BOARD**

Meeting of the Leon Valley Tree Advisory Board (TAB) at 6:00 PM, on Wednesday, January 16, 2013, in the Leon Valley City Hall, at 6400 El Verde Road, Leon Valley, Texas.

I. Poll for Attendance and Determination of a Quorum.

- Staff Liaison: Kristie Flores (Present)
- TAB Forester: Paul Johnson, Region Urban Texas Forester and Arborist (Absent)
- Members Present: Thomas Benavides, Denise Berger, Melinda Dawson, and Mary Key
- Members Absent: Diana Sarfin and Rich Sarfin

II. Approval of Minutes - November 8, 2012.

- Minutes were approved.

III. Discussion of Preparations for Tree Adoption in Collaboration with Earthwise Living.

- Earthwise Living Day will be on Saturday, February 23, 2013.
- Application has already been submitted to the Earthwise Living Committee for TAB's participation.
- CPS Energy will sponsor TAB by providing trees for the tree adoption.
- We will try to partner with the Alamo Forest Partnership at the event.
- The TAB table will be set up next to the tree storage area where the VIA bus is normally parked.
 - Standard forms for the tree adoption will be used.
 - Neighborhoods Flyers will be passed out.

IV. Discussion of the Tree Preservation Ordinance and Upcoming Projects.

- TAB may be re-evaluating the current Tree Ordinance.
- Bexar County may be in the process of submitting their application for the removal of trees on El Verde Road and Jeff Loop (LC-17 Project).
 - A Mitigation Plan has not been submitted by the County.
- City of Leon Valley was selected for membership to "Tree City USA" for 2012.

V. Executive Session in Accordance with the Texas Government Code.

- Not required.

VI. Adjourn

- The meeting was adjourned at 6:43PM.
- The next meeting of the TAB is set for Wednesday, February 20, 2013, at 6:00 PM in the Leon Valley City Hall.

A handwritten signature in cursive script that reads "Denise A. Berger".

Chairperson