

AMENDED NOTICE OF PUBLIC MEETINGS

AMENDED AGENDA

LEON VALLEY CITY COUNCIL MEETINGS

MONDAY, OCTOBER 1, 2012, 5:00 P.M.

**LEON VALLEY CITY HALL, CITY COUNCIL CHAMBERS
6400 EL VERDE ROAD, LEON VALLEY, TEXAS 78238**

SPECIAL MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 5:00 P.M.

- 1. Call the City of Leon Valley Special City Council Meeting to Order, and Determine a Quorum is Present. (Mayor Riley)**
 - 2. Executive Session in Accordance with the Texas Government Code.**
 - A. The City Council of the City of Leon Valley Will Convene in Executive Session, Pursuant to Section 551.074, Personnel Matters, to Deliberate the Duties and Responsibilities of Public Officers and to Conduct Interviews with Prospective Board Applicants/Candidates, the City of Leon Valley Economic Development Corporation Board Members, Related to the Upcoming Appointments to the Board of the City of Leon Valley Economic Development Corporation, M&C # 10-01-12.**
 - B. The City Council of the City of Leon Valley Will Reconvene into Open Session and Take Any Possible Actions Resulting from the Executive Sessions.**
 - C. Consider Action on Ordinance of the Council of the City of Leon Valley Providing for the Appointment of Members to the Board of Directors of the Leon Valley Economic Development Corporation (LVEDC), M&C # 10-02-12.**
 - 3. Adjourn.**
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REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7 P.M.

- 1. Call the City of Leon Valley Special City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance. (Mayor Riley)**
- 2. Proclamation: Fire Prevention Week, October 7 – 13, 2012. (Assistant Fire Chief Robert Lee / Deputy Fire Marshall Luis Valdez)**
- 3. Citizens to be Heard and Time for Objections to the Consent Agenda.**

“Citizens to be Heard” is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council for which the subject was not posted on the agenda of that meeting, the Council may receive the information, but cannot act upon it at that meeting. They may direct staff to contact the requestor or request that the issue be placed on a future agenda for discussion by the Council.

Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

Consent Agenda

4. **Consider Approval of the Meeting Minutes of the following City Council Meetings:**
 - A. **Special City Council Meeting of September 13, 2012**
 - B. **Special and Regular City Council Meetings of September 18, 2012**

This agenda item will allow the City Council to consider the draft minutes of the above enumerated meetings.
5. **Consider Action on M&C # 10-03-12 with Attached Ordinance, a Request to Amend the Leon Valley Code of Ordinances, Chapter 2, “General Provisions,” Section 2.401 “Official Newspaper” by Designating the Daily Commercial Record and the San Antonio Express News as the Official Newspapers to Publish Required Legal Notices for the City of Leon Valley for Fiscal Year 2013 Pursuant to Local Government Code §52.04.** *This agenda item will allow the City Council to consider renewing its designation of the Daily Commercial Recorder and the San Antonio Express News for publication of the City of Leon Valley’s required legal notices for the Fiscal Year 2013. (Willman)*
6. **Consider Action on M&C # 10-04-12 Appointing Members to the City’s Boards, Committees, and Commissions.** *This agenda item will allow the City Council to consider making appointments to the City’s Boards, Committees, and Commissions by minute order. (Willman)*

Regular Agenda

7. **Consider Adopting by Attached Resolution, the NeighborWoods Program as Designed by the Tree Advisory Board for the City of Leon Valley to Further the Goal of Being *El Verde* by 2020 and the Leon Valley Tree Challenge of Planting 10,000 trees by 2020, M&C # 10-05-12.** *This agenda item will allow the City Council to consider a program designed to allow neighborhoods, businesses and other organizations to plant large volumes of trees (as available) on properties within the City to further the goal of planting 10,000 trees by 2020. (Kristie Flores)*
8. **Consider Action Granting Waivers for the City of Leon Valley Related to **Vendors** in the City of Leon Valley Raymond Rimkus Park for the City of Leon Valley’s 60th Anniversary Commemoration Events on October 19-20, 2012, M&C # 10-06-12.** *This agenda item will allow the City Council to consider action granting waivers for the City of Leon Valley Related to **Vendors** in the City of Leon Valley Raymond Rimkus Park for the City of Leon Valley’s 60th Anniversary Commemoration Events on October 19-20, 2012. (Marisa Flores)*

Discussion Agenda

9. **City Manager’s Report. (Longoria)**
 - A. **Informational updates, as may be required.**
 - B. **Approved Minutes of City-Affiliated Boards, Committees, and Commissions.** *This agenda item will allow the City Council to review the work of City-affiliated boards, committees, and commissions through the publication of approved meeting minutes on an ongoing basis.*

- (1) **Tree Advisory Board Meeting Minutes of March 21, 2012.** *The Tree Advisory Board did not meet in May, June, or July 2012. The August Meeting Minutes are pending completion and approval.*

C. Future Agenda Items

- (1) **City Council Conducts Executive Session to Interview Prospective City Attorney Candidates and Considers Awarding City Attorney Contract, October 16, 2012.**
- (2) **Municipal Facility Design Services Contract to Provide Architectural Services for Projects Identified in the May 2012 Bond Election, October 16, 2012.**
- (3) **SRS Approval of Development Agreement, October 16, 2012.**
- (4) **Consider Ordinance Amending the Leon Valley Code of Ordinances, Appendix A, "Fee Schedule," Article A2.000, "Administrative Fees," Section A2.004(c), "Community Center Fees-Cleaning Fee," and Section A2.005(a), "Conference Center Rental Fees-Rental, Cleaning and Security Service Fees Chart," to Amend the Cleaning Fee for Both Centers, October 16, 2012.**
- (5) **Staff Update/Presentation on the Progress of the Sun setting Process for the City of Leon Valley's Boards, Committees, and Commissions, October 16, 2012.**
- (6) **Consideration of Bid Award to Crownhill Builders for the Leon Valley Public Library Children's Wing.**
- (7) **Texas Department of Transportation Presentation on Super Street Model.**

10. Citizens to be Heard.

11. Announcements by the Mayor and Council Members.

At this time, reports about items of community interest regarding which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley Council or a City official.

October 2, 2012, 6:45 p.m., City Council gathers on the City Hall Steps to be assigned vehicles by the Leon Valley Police Department to attend the various National Night Out events as posted on the National Night Out Meeting Agenda with an anticipated return time to City Hall by 10 p.m.

October 19, 2012, 6 – 10 p.m., Leon Valley Historical Society 2012 Pioneer Gala, Leon Valley Community Center, General Admission Charged. Call 210-684-8586 or 210-595-8099 for information on ticketing, tables and sponsorships.

October 20, 2012, 2-7 p.m., Founders Day Family Festival, Raymond Rimkus Park and Huebner-Onion Homestead & Stagecoach Stop. Visit www.LeonValleyDays.com for more information.

Executive Session

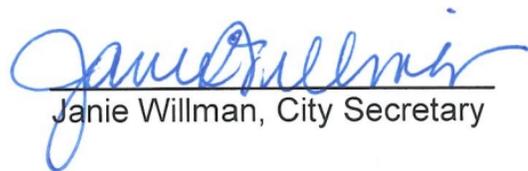
- 12.** The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property),

551.073 (deliberations about gifts and donations, 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

13. Adjourn.

I hereby certify that the above **AMENDED** NOTICE OF PUBLIC MEETINGS AND **AMENDED** AGENDA OF THE LEON VALLEY CITY COUNCIL were posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, on Friday, September 28, 2012, by 1:00 p.m. and remained posted until after the meetings hereby posted concluded. This notice was likewise posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours ahead of the meeting. To make arrangements call (210) 684-1391, Ext. 216.




Janie Willman, City Secretary

MAYOR AND COUNCIL COMMUNICATION

DATE: October 1, 2012
M&C # 10-01-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: THE CITY COUNCIL OF THE CITY OF LEON VALLEY WILL CONVENE IN EXECUTIVE SESSION, PURSUANT TO SECTION 551.074, PERSONNEL MATTERS, TO DELIBERATE THE DUTIES AND RESPONSIBILITIES OF PUBLIC OFFICERS AND TO CONDUCT INTERVIEWS WITH PROSPECTIVE BOARD APPLICANTS/CANDIDATES, THE CITY OF LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION BOARD MEMBERS, RELATED TO THE UPCOMING APPOINTMENTS TO THE BOARD OF THE CITY OF LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION

PURPOSE

The City Council will interview three (3) applicants for possible appointment to the Leon Valley Economic Development Corporation (LVEDC) Board of Directors in Executive Session. Three (3) of the current LVEDC Board Places – 2, 4, and 6 – have terms which expire on September 30, 2012. The current Board Members in those places will continue to serve on the LVEDC Board of Directors until their successors are appointed or until September 30, 2012, when their current terms expire.

The applicants to be interviewed are: Abraham Diaz, David L. Gannon, and Nancy Tellez Marin.

FISCAL IMPACT

There is no fiscal impact.

S.E.E. IMPACT

Social – The process of continuance of government is inherent to providing social equity for all Leon Valley community members and stakeholders. Appointing members to the LVEDC Board of Directors ensures the ongoing provision of quality economic development services to the City of Leon Valley, its residents and businesses. The continuance of quality board leadership is the demonstration of the City Council's commitment to representative social equity.

Economic – Responsible city governments that uphold the tradition of good governance do and will provide a diverse and versatile business environment that supports a healthy economy by attracting viable businesses.

Environmental – N/A

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Janie Willman, City Secretary

MAYOR AND COUNCIL COMMUNICATION

**DATE: October 1, 2012
M&C # 10-02-12**

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONSIDER ACTION ON ORDINANCE OF THE COUNCIL OF THE CITY OF LEON VALLEY PROVIDING FOR THE APPOINTMENT OF MEMBERS TO THE BOARD OF DIRECTORS OF THE LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION (LVEDC)

PURPOSE

The City Council interviewed interested three (3) applicants for appointment to the Leon Valley Economic Development Corporation (LVEDC) Board of Directors in Executive Session on October 1, 2012. This was in keeping with the City Council's standard of recruitment for this very important board. The City Council adopted Ordinance No. 11-022 on September 20, 2011 providing for the staggering of terms of office of members of the LVEDC Board of Directors, creating place numbers and assigning members to the various places on the Board, and establishing the procedures for appointment of members to the LVEDC Board.

Three (3) of the current LVEDC Board Places – 2, 4, and 6 – have terms which expire on September 30, 2012. The current Board Members in those places will continue to serve on the LVEDC Board of Directors until their successors are appointed or until September 30, 2012, when their current terms expire.

The following individuals will be appointed as Members of the Board of Directors to the Leon Valley Economic Development Corporation as follows by Place Number:

Place 2 – Abraham Diaz
Place 4 – David J. Gannon
Place 6 – Nancy Tellez Marin

These individuals will serve a two-year term which expires September 30, 2014, or until the Board appoints their successors.

FISCAL IMPACT

There is no fiscal impact.

S.E.E. IMPACT

Social – The process of continuance of government is inherent to providing social equity for all Leon Valley community members and stakeholders. Appointing members to the LVEDC Board of Directors ensures the ongoing provision of quality economic development services to the City of Leon Valley, its residents and businesses. The continuance of quality board leadership is the demonstration of the City Council’s commitment to representative social equity.

Economic – Responsible city governments that uphold the tradition of good governance do and will provide a diverse and versatile business environment that supports a healthy economy by attracting viable businesses.

Environmental – N/A

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Janie Willman, City Secretary

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY PROVIDING FOR THE APPOINTMENT OF MEMBERS TO THE BOARD OF DIRECTORS OF THE LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION (LVEDC)

WHEREAS, the citizens of the City of Leon Valley, Texas have approved the implementation of a sales tax to fund economic development in the City; and

WHEREAS, the Leon Valley Economic Development Corporation (LVEDC), created to administer the revenues received from the economic development sales tax, has operated in furtherance of the purposes of the Corporation; and

WHEREAS, the City Council finds and determines that the staggering of terms of office for the Members of the Board of Directors is in the best interest of continuity and stability on the Board to insure its continued effectiveness and efficiency;

WHEREAS, the City Council finds it in the best interest of the City to continue and complete its appointments initiated on October 1, 2012;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

1. In order to continue and complete appointments with the staggered terms of office of the Members of the LVEDC Board as established in Ordinance 11-022, the terms of office of Members herein appointed who shall serve in Places 2, 4, and 6, shall expire on September 30, 2014.
2. That the following individuals are appointed as Members of the Board of Directors to the Leon Valley Economic Development Corporation as follows by Place Number, using alphabetical order by last name:
 - Place 2 - Abraham Diaz
 - Place 4 - David J. Gannon
 - Place 6 - Nancy Tellez Marin
3. After the staggered terms of office of appointments herein authorized have been completed, Members of the LVEDC Board of Directors shall continue to be appointed to serve two-year terms from the date of appointment or re-appointment, as established in Ordinance 11-022, to provide for stability and continuity of governance, with terms expiring on September 30 of even-numbered years in Places 2, 4 and 6, with terms expiring on September 30 of odd-numbered years in Places 1, 3, 5, and 7.

PASSED and APPROVED this 1st day of October, 2012.

APPROVED:

ATTEST:

Chris Riley, Mayor

Janie Willman, City Secretary

APPROVED AS TO FORM:

William M. McKamie, City Attorney

A FIRE PREVENTION WEEK PROCLAMATION

WHEREAS, the City of Leon Valley is committed to ensuring the safety and security of all those living in and visiting our state; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,600 people in the United States in 2010, according to the latest research from the nonprofit National Fire Protection Association (NFPA), and fire departments in the United States responded to more than 369,000 home fires; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, only one-third of Americans have both developed and practiced a home fire escape plan; and

WHEREAS, almost three-quarters of Americans do have an escape plan; however, less than half have actually practiced it; and

WHEREAS, one-third of Americans households who made one and estimate they thought they would have at least 6 minutes before a fire in their home would become life threatening. The time available is often less; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Leon Valley first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Leon Valley residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2012 Fire Prevention Week theme, "Have Two Ways Out!" effectively serves to remind us to develop and practice home fire escape plans during Fire Prevention Week and year-round.

NOW, THEREFORE, I Chris Riley, Mayor of the City of Leon Valley, do hereby proclaim October 7-13, 2012, as Fire Prevention Week, and I urge the residents of Leon Valley to practice their home fire escape plan during Fire Prevention Week 2012, and to support the many public safety activities and efforts of Leon Valley fire and emergency services.

Signed by my hand on this 1st day of October, 2012.

Chris Riley, Mayor

Agenda Item 4.A.

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
SEPTEMBER 13, 2012**

The City Council of the City of Leon Valley, Texas, met on the 13th of September, 2012 at 5:00 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

SPECIAL MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 5 P.M.

- 1. Call the City of Leon Valley Special City Council Meeting to Order, and Determine a Quorum is Present.**

Mayor Riley arrived at the Leon Valley 2012 Bond Program Oversight Committee Meeting at 5:42 p.m. and with the presence of Councilwoman Hill and Councilman Dean serving on the Bond Program Oversight Committee, a quorum was established. Councilwoman Baldrige arrived at 5:50 p.m. Mayor Riley called the Special City Council Meeting to order at 5:42 p.m.

Staff members in attendance: City Manager Longoria, Assistant Fire Chief Lee, Police Chief Wallace, and Purchasing Agent Rhonda Hewitt.

- 2. Hear Interviews Conducted by the Leon Valley 2012 Bond Program Oversight Committee with Architectural Firms Being Considered to Provide Services to the City of Leon Valley and Participate in Any Public Discussions in Relation to the Interviews.**

The Mayor and City Council Members listened to presentations by K.A. Hickman, Pfluger Wiginton Hooker, Kell Muñoz, and Alamo Architects.

- 3. Adjourn.** Mayor Riley adjourned the Special City Council Meeting without objection at 9:28 p.m. just prior to the departure of Councilwoman Baldrige and the Mayor.

Mayor Chris Riley

ATTEST:

Janie Willman, City Secretary

Agenda Item 4.B.

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
SEPTEMBER 18, 2012**

The City Council of the City of Leon Valley, Texas, met on the 18th of September, 2012 at 5:30 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

**SPECIAL JOINT MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL AND THE
LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS, 5:30 P.M.**

- 1. Call the City of Leon Valley Special City Council Meeting to Order, and Determine a Quorum is Present.** Mayor Riley called the Special Joint City Council Meeting with the LVEDC to order at 5:30 p.m. with the following City Council members in attendance: Hill, Reyna, Baldrige, and Dean. Councilman Biever's absence was excused due to an out-of-town commitment.

The following staff members were in attendance: City Manager Longoria, City Secretary Willman, and Economic Development Director Mora.

- 2. Call the City of Leon Valley Economic Development Corporation (LVEDC) Board of Directors Special Joint Meeting to Order, and Determine a Quorum is Present.** LVEDC President Abraham Diaz called the Special Joint Meeting LVEDC Meeting to order at 5:30 p.m. with the following LVEDC Board members in attendance: Mr. Claude Guerra, Ms. Nancy Marin, and Mr. Mike McCarley.

- 3. Quarterly Update and Dialogue Between the City of Leon Valley City Council and the City of Leon Valley Economic Development Corporation Board of Directors, M&C# 09-09-12.**

The discussion focused on a number of topics including the revisions to the City of Leon Valley Economic Development Policies and Guidelines for Funding which the LVEDC discussed at its meeting on September 15, 2012. The guidelines were originally developed to establish an administrative review process for making grants and loans using 4b sales tax funds.

LVEDC Board members noted the review process and that City staff would be responsible for applications review based on their expertise (in their respective fields); Economic Development Director Mora and City Manager Longoria, economic development; Vickie Wallace, finance; and Kristie Flores, planning, zoning, and any associated permitting matters. It was noted that upon completion of the process, staff would bring back a recommendation to the LVEDC including all applications meeting and not meeting the program criteria; with the application review process to be completed within 3 weeks including assessment designed to ensure the application is complete before the review is started. The LVEDC noted that at times some financial information is and has been lacking from submitted applications. It was discussed that once the guidelines are streamlined; the process will ensure a people-user friendly guide to applying for loans and grants. It was further noted that the new revised guidelines will require banking or financial institution statements documenting creditworthiness.

Agenda Item 4.B.

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
SEPTEMBER 18, 2012**

The City Council was informed that as a part of the LVEDC's discussion, the question was raised about whether loans or grants should be extended to businesses that don't generate sales and/or property tax. It was indicated that the LVEDC attorney is reviewing the law to advise the LVEDC Board regarding that consideration. A further consideration or suggestion is that the LVEDC not give outright grants. Some LVEDC Board Members don't agree that any kind of funding considerations should be removed. The discussion on funding sources (loans versus grants) was meant to ensure that businesses have at least as much at stake as the LVEDC to discourage dependency on outside sources of funding; that dollars invested seek alignment in terms of the revised guidelines with the economic development strategy of the City of Leon Valley through its City Council and LVEDC Board. It was noted that the LVEDC Board's goal is to get the guideline revisions streamlined and completed by the LVEDC's next regular meeting on September 26, 2012.

A question was raised if a matrix would be provided regarding the guideline revisions and their use on individual application reviews. As this was a process-related question, Economic Development Director Mora pointed out the review process needs to be more subjective once all the respective reviews are completed; financials, Community Development, fire and safety, and all the quality checks required have been completed.

Finally, a question was raised as to how the new guideline revisions would be communicated to new businesses interested in applying for funding. Ms. Mora indicated the new guidelines would be posted to the City's website, pushed out using the City's quarterly newsletter, the Weekly ENews, and using other media outlet opportunities.

There was some brief discussion about future LVEDC projects being considered. It was noted that El Sol will be considered for a combination loan and grant request consisting of \$37,500 in a loan, \$10,000 in a grant total funding.

Mayor Riley announced that the City Council will conduct an Executive Session on Monday, October 1, during a special called meeting for the purpose of interviewing the three applicants for the LVEDC Board Appointments in Places 2, 4, and 6. Economic Development Director Mora is coordinating the interview times to ensure adequate posting to meet the Texas Open Meetings Act.

Also discussed was signage for the City's businesses with the LVEDC participating through the establishment or use of LVEDC funding for sign replacement for existing businesses. The two boards discussed the future installation of monument signs and LVEDC funding.

In closing, some City Council members noted that the LVEDC has a healthy bank balance and that the City Council would like to see the funding is spent to increase economic development in Leon Valley.

4. Adjourn.

A. The Leon Valley City Council adjourned its meeting at 6:49 p.m. without objection.

Agenda Item 4.B.

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
SEPTEMBER 18, 2012**

- B. The City of Leon Valley Economic Development Corporation Board of Directors adjourned its meeting at 6:50 p.m. without objection.
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REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7 P.M.

1. **Call the City of Leon Valley Regular City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance.** Mayor Riley called the Regular City Council Meeting to order at 7 p.m. with the following City Council members in attendance: Hill, Reyna, Baldrige, and Dean. Councilman Biever's absence was excused due to an out-of-town commitment.

The following staff members were in attendance: City Manager Longoria, City Attorney McKamie, City Secretary Willman, Community Development Director Flores, Economic Development Director Mora, Finance Director Wallace, Assistant Fire Chief Lee, Human Resources Director Caldera, Police Chief Wallace, Public Works Director Vick, and Stormwater Manager Marisa Flores. Also in attendance: Code Enforcement Officer Eddie Tijerina.

Deputy Fire Marshall Luis Valdez and Fire Engineer Jimmy Garcia led the assembly in reciting the Pledge of Allegiance. Other Fire Department personnel joined Mr. Valdez and Mr. Garcia in leading the Pledge of Allegiance.

2. **Report on Stephen Siller Run by Participating City of Leon Valley Firefighters, M&C # 09-10-12.** This agenda item allowed the City Council to receive a report on the Stephen Siller Run by participating City of Leon Valley Firefighters. Assistant Fire Chief Robert Lee introduced Deputy Fire Marshall Luis Valdez. Mr. Valdez detailed the progress of the challenges, training, and progress that occurred over a number of months. He cited as inspirational the personal challenges that William Ripps, Ricardo Lopez, Justin Latifi, Joy Auger, and Jimmy Garcia encountered and overcame.

3. **Citizens to be Heard and Time for Objections to the Consent Agenda.** Al Uvietta, 6923 Sunlight Drive, addressed the City Council to report on a VIA Bus Rapid Transit (BRT) Meeting which Mayor Riley requested his representation for the City of Leon Valley. Mr. Uvietta reported the scheduling of the final construction of stops for the VIA BRT in early December which would include service in and out of Leon Valley. Mr. Uvietta noted some challenges related to the construction work which will be addressed as they go. He reported that the next part of the construction work would be done at the University of Texas at San Antonio, and the final construction work would be done in the City of Leon Valley. The first public meeting to consider funding is scheduled on September 19.

Consent Agenda

Motion by Councilwoman Baldrige and second by Councilwoman Hill to approve the Consent Agenda items as presented. Voting Aye: Hill, Reyna, Baldrige, and Dean. Absent: Biever. Mayor Riley announced the motion carried.

Agenda Item 4.B.

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
SEPTEMBER 18, 2012**

4. **Consider Approval of the Meeting Minutes of the following City Council Meetings:**
- A. **Special City Council Meeting of August 15, 2012**
 - B. **Regular City Council Meeting of September 4, 2012**
 - C. **Special City Council Meeting of September 11, 2012**

This agenda item will allow the City Council to consider the draft minutes of the above enumerated meetings.

Regular Agenda

5. **Consider Approval of a Resolution Authorizing the Placement of a Plaque on the Well Located in the Leon Valley Conference Center Complex During the 60th Anniversary Commemoration Activities of the City of Leon Valley, M&C # 09-11-12.**

Councilwoman Baldrige introduced Mrs. Carol Poss, 7201 Huebner, to address the City Council regarding the history of the water well. The historic heritage of the original Leon Valley School and the importance of the well to the School and the surrounding community was noted. It was announced that the Northside School District is excited about the installation of a plaque on the well documenting its history.

Following City Council deliberation, the staff was directed to expand the language to include more of the story as detailed by Mrs. Poss. The City Council directed that the plaque be appropriately enlarged to accommodate the expanded language. It was noted that the larger plaque could be paid for out of the \$10,000 included in the proposed Fiscal Year 2013 Budget set aside for the expenses related to the commemoration events in October 2012. A request was also made to have some kind of appropriate installation ceremony when the plaque is readied.

Motion by Councilman Reyna and second by Councilman Dean to adopt the Resolution reflecting the wording, "This picturesque well in front of the Leon Valley Conference Center originally served the 1894 Evers School, the first school in Leon Valley. The School was located near the Northeast corner of Huebner and Evers Roads. When Huebner Road was widened, the well was in danger of being demolished. At the suggestion of Mayor Marcy Meffert, the well was moved to its present location in 2001. An Eagle Scout project restored the well with the assistance of the Public Works Department. This plaque is dedicated in honor of Leon Valley's 60th Anniversary of Incorporation, October 2012"

Voting Aye: Hill, Reyna, Baldrige, and Dean. Absent: Biever. Mayor Riley announced the motion carried.

Adopted Resolution No. 12-013 – A resolution of the City Council of the City of Leon Valley authorizing the installation of signage at the well located on City of Leon Valley Property on the Conference Center Complex grounds in support of the City of Leon Valley's 60th Anniversary Commemoration Activities in October 2012.

6. **Conduct a Public Hearing and Consider Action on Attached Ordinance Approving and Adopting Fiscal Year 2012-2013 Budgets and Associated Capital Acquisition Plans including the General Fund, the Water and Sewer (Enterprise) Fund, the**

Agenda Item 4.B.

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
SEPTEMBER 18, 2012**

Debt Service Fund, the Community Center Fund, the Building Security Fund, the Child Safety Fund, the Street Maintenance Tax Fund, the Municipal Court Technology Fund, the Police Forfeiture Fund, the CIED Fund, the Grant Fund and Capital Project Fund, M&C # 09-12-12.

Following City Manager Longoria's presentation, the City Council conducted a public hearing and considered action on an ordinance.

- A. Open Public Hearing.** Mayor Riley opened the Public Hearing at 7:55 p.m.
- B. Close Public Hearing.** Mayor Riley closed the Public Hearing at 7:55 p.m. there being no speakers to address the City Council during the Public Hearing.
- C. City Council to Consider Action.**

Motion by Councilman Dean and second by Councilman Reyna to approve and adopt the ordinance as presented. Voting Aye: Hill, Reyna, Baldrige, and Dean. Absent: Biever. Mayor Riley announced the motion carried.

Adopted Ordinance No. 12-024 - An Ordinance Approving the Budgets and Associated Capital Acquisition Plans of the City of Leon Valley, Texas, for the Fiscal Year of 2013 and the Same Filed with the City Secretary and the Bexar County Clerk.

- 7. Vote to Ratify the General Fund Fiscal Year 2013 Budget That Will Raise More Total Property Taxes Than Last Year's Budget by \$29,155 or .9690% and of That Amount \$37,725 is Tax Revenue to be Raised from New Property Added to the Roll This Year, M&C # 09-13-12.**

Following City Manager Longoria's briefing on this agenda item, the City Council considered action on an ordinance.

Motion by Councilman Reyna and second by Councilwoman Hill to approve and adopt the ordinance as presented. Voting Aye: Hill, Reyna, Baldrige, and Dean. Absent: Biever. Mayor Riley announced the motion carried.

Adopted Ordinance No. 12-025 - An Ordinance Ratifying the FY 2013 Budget That Will Raise More Total Property Taxes Than Last Year's Budget by \$29,155 or .9690% and of That Amount \$35,725 is Tax Revenue to be Raised From New Property Added to the Roll This Year.

- 8. Consider Action on an Ordinance Setting the 2012 Tax Rate for the Maintenance and Operation Fund at \$.476752 and Interest and Sinking Fund at \$.097530 for a Total Tax Rate of \$.574282, Which is 6.776812 Percent Higher Than the Effective Tax Rate of \$.537834, M&C # 09-14-12. (Record Vote)**

Following City Manager Longoria's briefing on this agenda item, the City Council considered action on an ordinance.

Motion by Councilwoman Hill and second by Councilman Reyna to approve and adopt the ordinance as presented. Vote: Hill – Aye, Reyna – Aye, Baldrige – Aye, Dean – Aye. Absent:

Agenda Item 4.B.

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
SEPTEMBER 18, 2012**

Biever. Mayor Riley announced the motion carried with 4 votes in favor and no votes against the motion.

Adopted Ordinance No. 12-026 – An Ordinance Establishing and Adopting for the Purpose of Taxation; the Calendar Year; Levying a Tax of \$.476752 for Maintenance and Operations and \$.097530 for the Interest and Sinking Fund for a Total Tax Rate of \$.574282 on All Property Subject to Taxation and Situated in the City of Leon Valley, Texas, on the First Day of January 2012; Establishing the Rate of Said Levy; Determining that Taxes for the Calendar Year 2012 Shall Become Due and Payable October 1, 2012, and Delinquent on February 1, 2013; Determining that All Delinquent Taxes Shall Bear Interest at the Rate of One Percent (1%) for Each Month or Part of a Month from the Date of Their Delinquencies; Determining That If Any Person Fails to Pay the Taxes Imposed by the City of Leon Valley, Texas, Upon His or Her Property on or Before the 31st Day of January 2013, Then a Penalty for Each Successive Month Such Taxes Remain Unpaid (Or Any Part of Such Month) Shall Be Paid Upon Such Taxes; and Determining and Enacting Other Matters Pertinent, Necessary, and Incident to the Subject, and Providing a Savings Clause.

9. **Consider Action on an Ordinance Repealing and Replacing Appendix A Fee Schedule, Schedule Article A11.000 Water and Sewer Fees Section A11.001 and Providing a Conflicts Provision, a Request to Approve the Water and Sanitary Sewer Rate Increases for Fiscal Year 2013 (FY13) by 3 Percent Effective with the November 2012 Billings, M&C # 09-15-12.**

Following a briefing and presentation by Stormwater Manager Marisa Flores, the City Council considered action on an ordinance.

Motion by Councilman Reyna and second by Councilwoman Baldrige to approve and adopt the ordinance as presented. Voting Aye: Hill, Reyna, Baldrige, and Dean. Absent: Biever. Mayor Riley announced the motion carried.

Adopted Ordinance No. 12-027 – An Ordinance Repealing and Replacing Appendix A Fee Schedule Article A11.000 Water and Sewer Fees Section A11.001 and Providing a Conflicts Provision.

10. **Consider Amending the Leon Valley Code of Ordinances Appendix A, "Fee Schedule," Article A.8000, "Building And Construction Related Fees" to Add Section A8.022, "Contractor Registration Fee", M&C # 09-16-12.**

Following a briefing and presentation by Community Development Director Kristie Flores, the City Council considered action on an ordinance.

Motion by Councilman Reyna and second by Councilman Dean to approve and adopt the ordinance as presented. Voting Aye: Hill, Reyna, Baldrige, and Dean. Absent: Biever. Mayor Riley announced the motion carried.

Agenda Item 4.B.

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
SEPTEMBER 18, 2012**

Adopted Ordinance No. 12-028 – An Ordinance Amending Appendix A “Fee Schedule,” Article A8.000, “Building and Construction Related Fees,” to Add New Section A8.022, “Contractor Registration Fees”.

- 11. Consider Action on Resolution with Attached M&C # 09-17-12, a Request to Approve and Adopt the City of Leon Valley Economic Development Corporation’s (LVEDC) Proposed Budget for Fiscal Year 2013.**

Following a briefing and presentation by Economic Development Director Mora, the City Council considered action on a resolution.

Motion by Councilman Reyna and second by Councilwoman Hill to approve and adopt the resolution as presented. Voting Aye: Hill, Reyna, Baldrige, and Dean. Absent: Bieber. Mayor Riley announced the motion carried.

Adopted Resolution No. 12-014 – A Resolution of the City Council of the City of Leon Valley Approving and Adopting the Budget for the City of Leon Valley Economic Development Budget Year 2013 to Support the City of Leon Valley’s Economic Development Corporation’s Operation, Programs and Projects.

- 12. Consider a Request By Dave Ferguson D.D.S, of Celebrate Dental, for a Variance to Article 3.04, “Signs,” Subsection d., “Multi-Tenant Signs,” Subsection 2.B, “Number And Location,” to Allow a Wall Sign Measuring 98.8 Square Feet on the Back Wall of Their Business Lease Space at 6810 Bandera Road, M&C # 09-18-12.**

Following a briefing and presentation by Community Development Director Kristie Flores, the City Council considered action by minute order.

Motion by Councilman Reyna and second by Councilman Dean to approve the sign variance as requested by the Owner/Applicant. Voting Aye: Hill, Reyna, Baldrige, and Dean. Absent: Bieber. Mayor Riley announced the motion carried.

Discussion Agenda

- 13. Code Enforcement Presentation/Report, M&C # 09-19-12.** Community Development Director Kristie Flores made a presentation to the City Council on a Code Enforcement Report regarding Code issues for the last three calendar years.

Community Development Director Kristie Flores introduced the report to the City Council as representing data for a three-year period, 2009, 2010, and 2011, to inform the City Council on all code violations addressed over a three year period to include the top code violations. The purpose of the study is to allow the City Council to make an informed decision as to whether to proceed with studying the property maintenance code or to leave things as they currently exist in the City’s Code of Ordinances. The top five Code violations for Leon Valley include: snipe signs, graffiti, high weeds and grass on both residential and commercial properties, and junk and debris.

Agenda Item 4.B.

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
SEPTEMBER 18, 2012**

Ms. Flores noted the anticipation for using some software that is free from Linebarger. The software looks like it would be beneficial to the City of Leon Valley. The software would complement what the Community Development Department is using. The City Council asked if electronic reporting and ticketing would be a part of using the new software. Ms. Flores indicated that the use of electronic reporting and ticketing using laptops is not a part of software based on cost.

The City Council also asked about the differences between what was being reported and the code violation language provisions presented in the original property maintenance code ordinance being considered at the beginning of 2012. Ms. Flores indicated that what is being presented in tonight's report is comprehensive in terms of actual and current code violations based on the City's ordinances. Staff noted that property owners have rights and that as long as they make an effort to maintain their property staff's hands are tied because they are complying within the allotted 10 days.

The City Council asked about repeat offenders and what can be done to get property owners not only to clean up their property but to maintain them to the City's code enforcement standards. Code Enforcement Officer Eddie Tijerina was asked about repeat offenders. Mr. Tijerina indicated that a number of calls are made to Code Enforcement complaining about situations which are not actual code violations in the City of Leon Valley. Regarding the matter of repeat offenders, Mr. Tijerina explained that the City of San Antonio has an ordinance designed to address repeat offenders. The City of Leon Valley's ordinance allows the property owner 10 days to take care of the code violation. If that code violation is abated within the 10 days, then the matter is considered closed.

The City Council discussed different options to deal with repeat offenders; shortening the time period allowed to abate the code violation, and issuing citations with increased fines for repeat offenses. It was also brought up that abandoned properties and other property-related issues such as damaged fencing need to be addressed in the Code.

City Attorney McKamie noted that Code Enforcement is difficult for a number of different reasons; limited resources, policy issues, and political considerations. He addressed some of the code violations on the report with immediacy resolutions. Some of the violations can be addressed immediately in municipal court to seek fines. No time has to expire. The property owners, landlords, and the residents all have to be liable in order address the matter so that whomever is charged with the crime does not get off. Health-related issues can be abated immediately. High weeds and grass, junk and debris, similar violations which we want to abate and issue liens, we don't get the liens if we don't give the violaters 10 days notice. He noted that when the City has recalcitrant absentee owners, the City just keeps building up the bill for abatement. Property owners are entitled to the notice especially where the statutes so predicate. The real solution is to file a nuisance case in court for continued debris, substandard conditions; seek remedy in state court but it is expensive because you have to hire an attorney. Things like holes in the roof are answered as a part of substandard structures. The damage has to be considerable and authorized by statute as enforceable violations. Mr.

Agenda Item 4.B.

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
SEPTEMBER 18, 2012**

McKamie indicated there are things which can be addressed that may be a matter of legislative changes which the Texas Municipal League and the Texas Legislature may consider in the next legislative session.

It was noted that the City of Leon Valley's substandard ordinance may need some additional study. It was also suggested that perhaps a one month campaign of heavy code enforcement clean-up would get some positive attention on the need to clean-up and maintain clean properties. Mr. McKamie indicated that Linebarger is involved because properties with serious code violations are matched up with the delinquent tax roll and those properties are the ones which are foreclosed.

Mayor Riley asked the City Council for a consensus and direction as to how to proceed. It was suggested to wait until the end of the year before going any further. The City Manager was asked for his input. Mr. Longoria asked the City Council for time to put together a report with some service enhancements he is considering. The City Manager indicated that the City may be able to negotiate neighborhood sweeps as part of its new solid waste contract as well as changes to the City's current ordinances which may be brought to the City Council before the end of the year.

14. City Manager's Report. (Longoria)

A. Informational updates, as may be required.

City Manager Longoria reported that with the heavy weekend rains and the Edwards Aquifer rising to an acceptable level, that the City of Leon Valley will remain in Stage 2 Water Conservation Measures.

Mr. Longoria reported that the Mayor, Olen Yarnell, and he met with Ms. Burley of CPS Energy regarding partnership opportunities related to the new construction of the Municipal Services Complex, as authorized in the May 2012 Bond Election. One of CPS design persons will assist the City of Leon Valley during the schematic design / phase focusing on incorporating design elements that will accommodate future technological improvements.

Mr. Longoria reported that the Mayor and he met with representatives of the City of San Antonio, and representatives of Bexar County to discuss the coordination of Crystal Hills Park with the Leon Creek (LC-17) Project tie-in. Segment II of the LC-17 Project will occur between April 2013 – 2014. Project partners will include the City of San Antonio, the City of Leon Valley, the Catholic Archdiocese Office and Northside Independent School District.

Contact has been made with Raising Cane's and the company is interested in donating funds for a dog park in Crystal Hills Park.

B. Finance Report for the Month of August, 2012. Finance Director Wallace briefed the City Council on the Financial Statement for the month of August, 2012.

C. Monthly Departmental Reports. There were no City Council comments or questions about this agenda item.

D. Future Agenda Items

Agenda Item 4.B.

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
SEPTEMBER 18, 2012**

- (1) Municipal Facility Design Services Contract, October 1, 2012.
- (2) Executive Session to Interview Prospective Candidates for the City of Leon Valley Economic Development Corporation Board of Directors, October 1, 2012.
- (3) Texas Department of Transportation Presentation on Super Street Model.
- (4) City Council Conducts Executive Session to Interview Prospective City Attorney Candidates and Considers Awarding City Attorney Contract, October 16, 2012.
- (5) First Regular City Council Meeting has been moved to Monday, October 1, 2012, to allow for the participation and observance of National Night Out.
- (6) National Night Out City Council Meeting, Tuesday, October 2, 2012, 6:45 p.m. to Approximately 10 p.m. Neighborhoods interested in participating in the Leon Valley National Night Out should contact Police Lt. Victor Reyes at 210-684-3215 or by emailing v.reyes@leonvalleytexas.gov.
- (7) Consider Ordinance Granting Waivers for the City of Leon Valley Related to Food Trucks and Alcoholic Beverages in City of Leon Valley Raymond Rimkus Park for the City of Leon Valley 60th Anniversary Commemoration Events on October 19-20, October 1, 2012.
- (8) Consider Ordinance Designating Official Newspapers for the City of Leon Valley, for Fiscal Year 2013, October 1, 2012.
- (9) Staff Update/Presentation on the Progress of the Sun setting Process for the City of Leon Valley's Boards, Committees, and Commissions, October 16, 2012.

15. Citizens to be Heard. There was no one to address the City Council on this agenda item.

16. Announcements by the Mayor and Council Members.

- A. **9-1-1 Remembrance (Patriot Day) Event**, Sunday, September 16, 2012, with the American Legion Post No. 336, 5 p.m. – 8 p.m. Leon Valley Community Center, 6427 Evers Road. Event co-sponsored by the City of Leon Valley.

Councilwoman Hill announced that Ancira Winton donated a \$5,000 sponsorship in support of the upcoming commemoration activities for the City of Leon Valley.

Councilman Reyna announced the street maintenance legislation to allow an election to allow the voters to permanently adopt the street maintenance sales and use tax is being drafted.

Mayor Riley announced that the Earthwise Living Committee would like for the City to consider conducting a survey about recycling services during the January 2013 Town Hall Meeting on a date to be announced.

Agenda Item 4.B.

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
SEPTEMBER 18, 2012**

Mayor Riley informed the City Council that resident Raymond Diaz communicated about a feral cat presentation he thought might benefit the City of Leon Valley. This may be a future agenda item.

Mayor Riley reported that she received a letter from one of the City of Leon Valley's former Sister Cities, the Mexican State of Jalisco. The program was established when Councilwoman Baldrige was Mayor. The letter seeks to re-establish the partnership in the very near future.

Executive Session

17. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

No Executive Session was conducted under this agenda item.

18. **Adjourn.** Motion by Councilman Reyna and second by Councilman Dean to adjourn the meeting at 9:38 p.m. without objection.

Mayor Chris Riley

ATTEST:

Janie Willman, City Secretary

Agenda Item 5

MAYOR AND COUNCIL COMMUNICATION

**DATE: October 1, 2012
M&C: # 10-03-12**

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONSIDER ACTION ON AN ORDINANCE AMENDING THE LEON VALLEY CODE OF ORDINANCES CHAPTER 2 “GENERAL PROVISIONS,” SECTION 2.401 “OFFICIAL NEWSPAPER” BY DESIGNATING THE DAILY COMMERCIAL RECORDER AND THE SAN ANTONIO EXPRESS NEWS AS THE OFFICIAL NEWSPAPERS TO PUBLISH REQUIRED NOTICES FOR THE CITY OF LEON VALLEY FOR THE NEW FISCAL YEAR 2013 PURSUANT TO LOCAL GOVERNMENT CODE §52.004.

PURPOSE

To designate an “Official Newspaper” as required to meet Local Government Code (LGC) Chapter 52, Section 52.004, requirements; at the beginning of each fiscal year, a Type A municipality must designate its official newspaper by resolution or ordinance and contract with that paper to publish required notices. All material required to be published must be published in the official newspaper regardless of where else it is published. [LGC §52.004(b)]. The official newspaper of the City would be used for publishing ordinances, official notices, or other matters as required by law or ordinance to be published.

Currently, the City Code names “The San Antonio Express News”, “The Daily Commercial Recorder”, and “The Northwest Weekly.” This ordinance will update the service providers to include *The Daily Commercial Recorder and The San Antonio Express News* to ensure that the requirements for publishing required legal notices is in compliance with the statutes.

The costs for advertising in the publications are detailed in the attached request for proposal and remain the same as for Fiscal Years 2010 and 2011. Provided is the bid from Fiscal Year 2010 for the City Council’s review of the individual cost components.

S.E.E. IMPACTS

Social Equity – The use of recognized publications in the greater San Antonio Area will allow residents, business partners, and other interested parties to become informed of the City’s legal publications.

Economic Development – The City of Leon Valley will ensure it meets its legal publication requirements including many of which involve Economic Development information required to be published and posted in a timely and legal manner.

Environmental Stewardship – Not applicable.

FISCAL IMPACT

The publication cost for FY 2013 are factored into the budgets approved by the City Council on September 18, 2012. Staff will endeavor to keep advertising and publication costs within allowed budgetary constraints.

Agenda Item 5

RECOMMENDATION

That the City Council adopt the attached Ordinance designating “The San Antonio Express News, and “The Daily Commercial Recorder” as official newspapers of the City of Leon Valley effective October 1, 2012.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Janie Willman, City Secretary

September 28, 2010

City of Leon Valley
Attn: Janie Willman, City Secretary

Re: Request for Proposals for the Publication of Legal Notices in the San Antonio Express-News, Daily Commercial Recorder (DCR), and in the Northwest Weekly.

Dear Mrs. Willman,

The San Antonio Express-News has reviewed your request and would like to propose the following rates for legal notices in the San Antonio Express-News, Daily Commercial Recorder (DCR), and in the Northwest Weekly. Per your request, here are the responses to your queries:

San Antonio Express-News (Legal Rates):

Distribution:

Home and rack delivery to Bexar and surrounding counties.

Rates:

Mon.-Thurs. - \$17.17 per line

Fri. & Sat. - \$17.51 per line

Sun. - \$17.92

Online - \$37 for 14 days

Affidavits - \$40

Deadlines:

Liners:

5:00 p.m. day prior to publication

11:00 a.m. on Friday for Saturday publication

Display:

Classified - 5:00 p.m. two days prior to publication

ROP – 5:00 p.m. three days prior to publication (Main News, Metro, etc.)

Daily Commercial Recorder (DCR):

Distribution:

Published Monday - Friday and is distributed mainly through subscription but can also be picked up at 301 Ave. E, 2203 S. Hackberry, and at the Bexar County Courthouse.

Rates:

\$2.18 per line

\$21.80 per column inch (for display ads)

Deadlines

Liners - 2:00 p.m. day prior to publication

Display - 2:00 p.m. two days prior to publication

Northwest Weekly:**Distribution:**

See attached PDF.

Rates:

\$12.50 per column inch (liners & display)

Deadlines

Liners - 1:30 p.m. Tuesday prior to publication

Display – 2:00 p.m. Friday prior to publication

Legal Requirements for Publications:

The San Antonio Express-News and the Daily Commercial Recorder meet all of the legal requirements for a Newspaper of record, and with the San Antonio Express-News acting as the source of delivery for the Northwest Weekly it also meets all of the following requirements.

- 1) Devote not less than 25% of its totals lineage to general interest items.
- 2) Be published at least once each week.
- 3) Be entered as a second - class postal matter in the county where published.
- 4) Have been published regularly and continuously for at least 12 months before the governmental entity or representative publishes notice.

(a) A weekly newspaper has been published regularly and continuously under Subsection (b) if the newspaper omits not more than two issues in the 12 month period. (c) This section does not apply to the publication of notice to which Section 2051.0441 applies.

Respectfully,

Erik Garza
Legal Coordinator

AN ORDINANCE

AMENDING SECTION 2.401 “OFFICIAL NEWSPAPER” OF THE LEON VALLEY CODE OF ORDINANCES CHAPTER 2, “GENERAL PROVISIONS”, TO DESIGNATE *THE SAN ANTONIO EXPRESS NEWS* AND *THE DAILY COMMERCIAL RECORDER* AS “OFFICIAL NEWSPAPERS”

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, THAT:

1. Section 2.401, “Official Newspaper” of Chapter 2, “General Provisions” of the City Code is hereby amended to hereafter read as follows:

“§ 2.400 MISCELLANEOUS

2.401 OFFICIAL NEWSPAPER

The San Antonio Express News and the *Daily Commercial Recorder* are hereby designated as official newspapers of the City for the publication of all notices, ordinances, captions and summaries of ordinances required to be published by law, and of any other matter required to be published or desired to be published by the City Council. It shall be sufficient if any such publication is made **in any** one of the designated official newspapers.”

2. This ordinance shall become effective immediately upon passage and approval for all official and legal publications in Fiscal Year 2013.

PASSED and **APPROVED** this the 1st day of October 2012.

ATTEST:

Mayor Chris Riley

Janie Willman, City Secretary

APPROVED AS TO FORM:

William M. McKamie, City Attorney



City of Leon Valley City Council

**CONSIDER OFFICIAL
NEWSPAPER DESIGNATION**

October 1, 2012



Purpose

- To allow the City Council to renew its designation of the San Antonio Express News and the Daily Commercial Recorder for the City of Leon Valley's required legal publication notices for the Fiscal Year 2013, pursuant to Local Government Code §52.004



Fiscal Impact

- The rates remain the same for Fiscal Years 2013 as those charged for legal publications in Fiscal Years 2010 & 2011



Recommendation

- That the City Council adopt the attached ordinance amending Section 2.401 “Official Newspaper” of the Leon Valley Code of Ordinances Chapter 2, “General Provisions”, to Designate the *San Antonio Express News* and the *Daily Commercial Recorder* as “Official Newspapers.”



City of Leon Valley City Council

**CONSIDER OFFICIAL
NEWSPAPER DESIGNATION**

October 1, 2012

Agenda Item 6

MAYOR AND COUNCIL COMMUNICATION

DATE: October 1, 2012
M&C # 10-04-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: TO APPOINT A MEMBER TO THE CITY'S BOARDS, COMMITTEES, AND COMMISSIONS: THE COMMUNITY EVENTS COMMITTEE

PURPOSE

The following application reflects a request to serve on the City of Leon Valley Boards, Committees, and Commissions.

Community Events Committee:

Selena Gaitan

S.E.E IMPACT

Social Equity – Residents, business owner/operators, and other stakeholders volunteer to actively participate in the decision-making processes affecting City services.

Economic Development – Not applicable.

Environmental Stewardship – Not applicable.

FISCAL IMPACT

Not applicable.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

Janie Willman, City Secretary

City of Leon Valley - VOLUNTEERS WANTED!

Volunteers help to make the City of Leon Valley a great place to live, work and do business! If you are willing to share your time and talents with your community, we would be interested in hearing from you. Please consider these opportunities to meet new community members, learn more about your City and help make Leon Valley its best.

- Bandera Road Site - Community Advisory Group:** This Group meets quarterly to listen to updates from the Environmental Protection Agency (EPA) about the contaminate water plume in the City and inform the Council and the community about the EPA's actions and findings, and make suggestions in the remediation and investigation process. The water plume is centered at approximately the intersection of Grissom and Bandera Roads. The quarterly meeting is held at 5:30 p.m. at the Leon Valley Conference Center.
- Board of Adjustment:** The Board of Adjustment (BOA) has the power to review and approve variances from zoning ordinance requirements and administrative decisions (Zoning Interpretations) that create unnecessary hardships in the development of property because of exceptional or extraordinary conditions. Unlike other boards or commissions, the BOA makes the final decision on items that come before it; variances are not passed on to City Council for final approval. Meetings are held on-call and are typically held on Monday evenings at 6:30 p.m. at City Hall. There are five (5) members and four (4) alternates.
- Business Managers' and Owners' Alliance Committee (BOMA):** This committee, formerly the Business Alliance Committee, has taken a new name and a new emphasis to act as a business advisory committee to City Council and local businesses on business-related topics. Additional goals are: to assist in providing business incentive ideas and programs to encourage a robust economy and to retain and attract businesses; to advise on specific efforts that will market the Leon Valley business community; to facilitate business vitality by new and existing business retention, expansion, and beautification projects; and to assist the City in creating a unified theme of development that will promote future business development and redevelopment of existing properties. Meetings are held the second Wednesday of each month, at 1:00 p.m. at City Hall.
- Community Events Committee:** The Community Events Committee (CEC) is committed to providing volunteer support and coordination for the various City-sponsored civic events including the 4th of July Celebration, the Beautification Awards Program, the Grandparents' Day Concert, and the Holiday Lighting Program. Monthly meetings are held on the third Wednesday at 6:30 p.m. at the Conference Center.
- Earthwise Living Committee:** The Earthwise Living Committee (EWLC) is dedicated to providing community education that will develop a sustainable way of life in harmony with the natural surroundings. The EWLC sponsors and coordinates the annual Earthwise Living Day held on the last Saturday in February. Monthly meetings are held on the second Tuesday at 6:00 p.m. at the Public Works Service Center off Evers Road.
- Library Board of Trustees:** This Board of seven appointed members serve for terms of 2 years, and meets the second Monday of each month in the Library at 7:00 p.m. to discuss Library projects and plans, and to review Library policies.
- Park Commission:** The Park Commission (PC) is an advisory commission of Leon Valley citizens which makes recommendations to the City Council regarding park ordinances and policies, as well as serves as a liaison for the City with the public for park matters. Meetings are held on the second Monday of each month at 7:00 p.m. at City Hall. There are nine (9) members on this commission.

Selena Gaitan

- Tree Advisory Board:** This seven member (7) Board with three (3) alternate members will meet to oversee the Leon Valley Tree Challenge and work toward the City's goal to plant 10,000 trees by the year 2020. Board members serve a term co-terminus with the Mayor. This Board began meeting in July 2009 and holds their meetings monthly at 6:30 p.m. in Council Chambers on the 3rd Wednesday of the month.
- Zoning Commission:** The Zoning Commission (ZC) acts as an advisory board to the City Council on land use and zoning matters. The Commission holds public meetings on all matters relating to:
 - creation of zoning districts
 - enforcement of zoning regulations
 - amendments to all zoning ordinances
 - any other matter within the scope of the zoning power
 Meetings are held on the fourth Tuesday of each month at 6:30 p.m. at City Hall. There are seven (7) members and three (3) alternates.
- Leon Valley Now Volunteers:** These volunteers serve as volunteer code enforcement assistants. They patrol a designated area of the City and report violations of City Code which the Code Enforcement Officer will investigate. There are no formal meetings after the initial training sessions. These volunteers work closely with the Community Development Department and the City's Code Enforcement Officers.
- Volunteer Park Patrol:** This new volunteer group assists the Leon Valley Police Department in to helping to manage our recreational and trail areas within the City. The volunteers will be called upon to assist staff in providing a safe environment for park patrons. The Park Patrol volunteers will receive basic training in various subjects related to the position, including public relations, first aid, CPR, policies and procedures, and special event assistance. Please see the homepage of the City's website at www.leonvalleytexas.gov for additional information.
- Other Volunteer Activities:** If you would like to assist with the graffiti abatement reporting, in our library shelving books, or just when there is a special event - consider checking this box. You will be assigned duties on the day of the activity Yourhelp is always welcomed!
- Commemoration Committee:** If you would like to assist with the planning and staging of the commemoration activities celebrating the City of Leon Valley's 60th Anniversary and the Huebner-Onion Historic Homestead's (150th) Sesquicentennial Anniversary, please check this box. This is an ad-hoc Committee of the City Council.

- I would like to serve on the Committee(s) I have checked above. Please contact me with further information regarding meetings and appointment.
- I'm not able to volunteer at this time, but perhaps in the future.

Name Selena Gaitan	Address 7502 Canterbury Rd
Phone Number (210) 601-1795	E-mail Address
Alternate Phone Number	

- I have felony convictions.
- I do not have felony convictions.

This information will not disqualify you from consideration.

Return your application: Mail or drop off your application in care of the Mayor's Office at Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas 78238-2399, fax your application to (210) 684-4476, or email to Mayorriley@leonvalleytexas.gov.

Selena Gaitan

Agenda Item 7

MAYOR AND COUNCIL COMMUNICATION

DATE: October 1, 2012
M&C: # 10- 05-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONSIDER ADOPTING BY ATTACHED RESOLUTION THE NEIGHBORHOODS PROGRAM AS DESIGNED BY THE TREE ADVISORY BOARD FOR THE CITY LEON VALLEY TO FURTHER THE GOAL OF BEING *EL VERDE* BY 2020 AND THE *LV TREE CHALLENGE* OF PLANTING 10,000 TREES BY 2020

PURPOSE

The Tree Advisory Board’s (TAB) Program is designed to allow neighborhoods, businesses and other organizations to plant large volumes of trees (as available) on properties within the City to further the goal of planting 10,000 trees by 2020.

The Program requires an approved NeighborWoods Application and an assessment by the TAB as well as the Forestry professional on the Board of the area being considered for planting. The number of trees to be planted will be determined by plantable area and availability of trees. The Program also allows for areas to be nominated for planting consideration.

FISCAL IMPACT

Generally the TAB partners with CPS Energy and is able to obtain tree grants in order to supply trees. The TAB has also created a Tree Challenge Sponsorship Form in order to seek donations for the tree program.

RECOMMENDATION

Adopt the attached Resolution and NeighborWoods Program as presented.

S.E.E IMPACT STATEMENT

Social Equity – trees promote sustainability and a better quality of life.

Environmental Stewardship – by promoting the Program trees can be planted which will beautify the environment, eventually increase the tree canopy, promote wildlife, energy conservation based on where they are planted, and increased property values.

Economic Development – improving the look of the City through trees promotes a more attractive City thereby creating interest by developers.

APPROVED: _____

DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Janie Willman, City Secretary

RES. NO. _____

A RESOLUTION

ADOPTING THE LEON VALLEY TREE ADVISORY BOARD NEIGHBORHOODS PROGRAM

WHEREAS, the City of Leon Valley has previously committed to be *El Verde* by 2020 and initiated the *Leon Valley Tree Challenge* to plant 10,000 trees by 2020; and,

WHEREAS, the City of Leon Valley City Council authorized the creation of Tree Advisory Board to be the stewards of trees in Leon Valley to preserve and enhance the City's tree canopy; and,

WHEREAS, the tree adoptions and work of the Board has resulted in the adoption of over 1,000 trees and the Board would like to offer the opportunity to neighborhoods, businesses, schools and other organizations to plant trees to help meet the City's *Tree Challenge*; and,

WHEREAS, additional programs such as these promote sustainability in Leon Valley, beautify the City, help conserve energy and improve property values.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Leon Valley, Texas, that the Leon Valley NeighborWoods Program is adopted as created and recommended by the Tree Advisory Board.

PASSED and **APPROVED** this the 1st day of October, 2012.

Chris Riley, Mayor

ATTEST:

City Secretary Janie Willman

2012

The Leon Valley Tree Advisory Board Presents the Leon Valley NeighborWoods Tree Planting Program



Community Development
Department
6400 El Verde Road
Leon Valley, TX 78238





Leon Valley Tree Advisory Board NeighborWoods Tree Planting Program

Dear Neighborhood Leader:

Welcome to the Leon Valley NeighborWoods Tree Planting Program presented by the Leon Valley Tree Advisory Board! This guide is designed to introduce you to NeighborWoods – a program designed to spur on the Leon Valley Tree Challenge a City goal of planting 10,000 trees by 2020. This is also part of the initiative for Leon Valley to be *El Verde* (Green) by 2020. NeighborWoods, should you choose to participate, is designed to bring together your neighborhood, school, business or organization by planting trees that will grow shade and beautify neighborhood and city streets.

When you participate in NeighborWoods, you will be provided trees to organize a neighborhood/city-wide distribution of street/shade trees to participants. NeighborWoods works, because everyone helps a little. Through the NeighborWoods program more trees can be planted in less time.

The trees you plant in your neighborhood will leave a legacy of benefits, including neighborhood involvement and pride, energy savings, and an increase in property values.

Let's plant trees together and be *El Verde* by 2020! Please call the Community Development Department for more information at 210-684-1391, extension 226.

Sincerely,

Kristie M. Flores
Director
Community Development Department
210.684.1391 Ext. 227
k.flores@leonvalleytexas.gov



NeighborWoods Project Planning Guidelines – Please read before applying for NeighborWoods trees.

Preplanning

- Take a walk around your area whether it's a neighborhood, business or business park, or school with others interested in participating in the program and identify tree needy or plantable areas. Speak with your group about potential planting locations and look for areas that are “hot spots” and need some shade.
- Your tree planting location must be within Leon Valley city limits. The number of trees planted will be based on space available and the availability of trees.
- Trees can be planted in front, back or side yards, in front of businesses, at parks, schools, housing complexes and churches.

Outreach and Recruitment

- Spread the word about the tree planting project for the area.
- Attend any meetings or public outreach sessions (i.e neighborhood associations, PTA Meetings, Council Meetings, etc...) share your planting idea.
- Form a group of volunteers to help you plan and implement the project.
- Distribute a flyer or email publicizing the tree planting and supplemental care for the trees.
- Solicit participation from neighbors, local businesses, schools, organizations or other community groups.

Plan for future care of trees

- Be sure there is a watering plan in place for the trees before they are planted.
- During the hot summers of Texas there will be a “Summer Growth Support Guide” for tree planting participants with helpful hints and reminders about taking care of newly planted trees in the heat of summer. Each participating group to the NeighborWoods program must designate one person/ team to distribute the Summer Growth Support Guide (supplied by the City of Leon Valley) during the summer. NeighborWoods participants may also opt to sign up for periodic reminder emails to keep them on track with their new trees.





Leon Valley
Tree Advisory Board
NeighborWoods
Tree Planting Program

Project Logistics

- Participants are expected to provide volunteers to help plant trees. Recruit your neighbors, friends, businesses, schools or other organizations to come help on the day of the project. For those who cannot participate in planting for physical or health related reasons snacks and beverages may be provided to assist in the planting.
- The NeighborWoods program is a part of the TREE CHALLENGE and EL VERDE 2020 initiative. The City of Leon Valley Tree Advisory Board will provide consulting, tools (shovels and gloves), mulch and technical assistance. NeighborWood participants are expected to provide restroom access and refreshments for volunteers.

Please complete the application and return to:

Kristie Flores

Director

Community Development Department

City of Leon Valley

6400 El Verde Road

Leon Valley, TX 78238

Email: k.flores@leonvalleytexas.gov

Phone: (210)684- 391 Ext. 227

Fax: (210)509-8288

**APPLICATIONS ARE ACCEPTED ON A
ROLLING BASIS WHILE SUPPLIES LAST**





Tree Advisory Board
NeighborWoods
Tree Planting Program

APPLICATION FORM

Applicant Information

Organization/Neighborhood Name: _____

Contact Name/Title: _____

Contact Phone Number: _____

Street Address: _____

Email: _____

Alternate Contact Name/Title: _____

Alternate Contact Phone Number: _____

Application Date: _____

1. If you are a part of a formal organization, briefly describe your organization's mission or vision:

2. Why does your group or neighborhood want these trees?

3. List the name(s) of at least one other person willing to help you plan the tree planting.



Tree Planting

4. Location of tree planting (addresses if possible or approximate blocks):
5. Estimated number of trees to be planted (please note tree plantings will not occur June to September):
6. How will you encourage volunteers from your neighborhood to commit to participating in the tree planting?
7. Will you need additional volunteers on the day of planting? If, so how many do you anticipate needing? Will your group be able to provide refreshments and bathroom facilities?
8. Explain in detail your plan to keep the trees watered during the 1st day of planting. What is your source for watering of the trees (irrigation system, hose bib, gator bags, etc...)

Maintenance

9. Please describe in detail your plan to keep the trees watered during the first two years, two times per week.
10. Who will specifically be responsible for carrying out this maintenance?





NeighborWoods
Individual Yard Nomination

Application Date: _____

Nominator Information

Name/Title: _____

Phone Number: _____

Street Address: _____

Neighborhood Name: _____

Email: _____

Property Owner Information

Please check here if the nominator and property owner are the same.

Name/Title: _____

Phone Number: _____

Street Address: _____

Neighborhood Name: _____

Email: _____

Number of trees requested: _____

Date you would like to have the trees by: _____

Where will you plant the tree(s)?



Tree Challenge Sponsorship

Corporate Sponsorship Form

Thank you for supporting the Leon Valley Tree Challenge, El Verde 2020 and the NeighborWoods Program. Your corporate sponsorship will create a sustainable future for Leon Valley residents, businesses, visitors, schools and other organizations creating ample tree canopy and shade, natural environmental beauty and will support increased property values.

Please complete this form and return to:

The City of Leon Valley Tree Challenge

Kristie Flores, Director

Community Development Department

City of Leon Valley

6400 El Verde Road

Leon Valley, TX 78238

Email: k.flores@leonvalleytexas.gov

Phone: (210) 684- 391 Ext. 227

Fax: (210) 509-8288

SPONSORSHIP CONTACT INFORMATION

Please complete all sections. (NOTE: Company – official business/organization name to be used for communication and recognition purposes. Name – contact person who is responsible for contribution or to whom all communication should be directed. E-mail – e-mail address of contact person listed above.)

Company _____

Contact Name _____

Title _____

Address _____

City _____ State _____ Zip _____

Phone () _____ Email _____

SPONSORSHIP LEVEL

Indicate your level of sponsorship below.

___ Platinum Sponsor/\$5,000

___ Gold Sponsor/\$3,000

___ Silver Sponsor/\$1,000

___ Bronze Sponsor/\$500

Checks are payable to: City of Leon Valley Texas – Tree Challenge

Questions: Please contact Kristie Flores at (210) 684-1391, extension 227 or at k.flores@leonvalleytexas.gov



City of Leon Valley City Council October 1, 2012

2012

**The Leon Valley Tree Advisory Board
Presents the Leon Valley
NeighborWoods Tree Planting Program**





Purpose

- The TAB NeighborWoods Program is designed to allow:
 - neighborhoods
 - businesses
 - schools
 - similar organizations
- Plant large volumes of trees (as available) on properties within the City to further the goal of planting 10,000 trees by 2020.



Purpose

- Requires an approved NeighborWoods Application
- An assessment by the TAB as well as the Forestry professional/arborist on the Board



Purpose

- The number of trees to be planted will be determined by:
 - area(s) available for planting
 - availability of trees
- The Program also allows for areas to be nominated for planting consideration.



Fiscal Impact

- CPS Energy Sponsorship/Partnership
- Apache Tree Foundation Grant
- Corporate Donor/Sponsorships



Recommendation

- Approve the Resolution Adopting the NeighborWoods Program as recommended by the Tree Advisory Board



City of Leon Valley City Council Meeting October 1, 2012

2012

**The Leon Valley Tree Advisory Board
Presents the Leon Valley
NeighborWoods Tree Planting Program**



MAYOR AND COUNCIL COMMUNICATION

**DATE: October 1, 2012
M&C # 10-06-12**

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONSIDER ACTION GRANTING A WAIVER FOR THE CITY OF LEON VALLEY RELATED TO VENDORS IN THE CITY OF LEON VALLEY RAYMOND RIMKUS PARK FOR THE CITY OF LEON VALLEY'S 60TH ANNIVERSARY COMMEMORATION EVENTS ON OCTOBER 19-20, 2012

PURPOSE

The purpose of this Mayor and Council Communication is to ask the Council to grant a waiver for the City of Leon Valley to allow the sale of food, beverages, alcoholic beverages, games, rides, and craft and gift items in Raymond Rimkus Park for the City's 60th Anniversary Commemoration Events on October 19-20, 2012.

FISCAL IMPACT

None.

RECOMMENDATION

Approve the waiver for the October 20, 2012 event and resume the restrictions prohibiting the sale of food, beverages, alcoholic beverages, games, rides, and craft and gift items in Raymond Rimkus Park on October 21, 2012.

S.E.E. Impact Statement

Social Equity – No impact.

Economic Development – Allowing vendors in the park will attract tourism to the October 20, 2012 event and stimulate short-term economic activity in the City, with potential long-term economic benefits such as a positive public image.

Environmental Stewardship – Trash receptacles will be placed in the park for attendees to properly dispose of waste associated with the sale of food or beverages in the park. In addition, Leon Valley Public Works will be responsible for clean-up after the event.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS:

ATTEST:

Janie Willman, City Secretary



Leon Valley Days Vendor Waivers

City of Leon Valley
October 1, 2012



Leon Valley Days 2012

- Leon Valley Days: New History in the Making, Oct. 19 – 20
 - 60th anniversary of the incorporation of the City of Leon Valley
 - 150th anniversary of the Huebner Onion Homestead and Stagecoach Stop
- Collaboration between the City of Leon Valley and the Leon Valley Historical Society
- Designed to encourage the pride all Leon Valley citizens feel about the unique history, heritage, multiculturalism and community activism that is at the heart of our city



Schedule of Events

- Friday, Oct. 19, 6-10 pm: Pioneer Gala at the Community Center
 - To raise funds for the Historical Society and the restoration of the Huebner Onion Homestead and Stagecoach Stop.
- Saturday, Oct. 20, 2-7pm: Founders Day Family Festival at Raymond Rimkus Park and the Huebner Onion Homestead
 - Free-admission event
 - Will include live music, food, beverages, kids' carnival, exhibitors, and living history demonstrations
 - Texas music legend Augie Meyers is the headline entertainer
 - 4000 – 6000 people are expected to attend throughout the day



Founder's Day Festival

- The Leon Valley Commemoration Committee asks that Council waive the restrictions that prohibit the sale of food, beverages, alcoholic beverages, games, rides, and craft and gift items in the park for the Oct. 20th celebration
- Restrictions would resume on Oct. 21, 2012

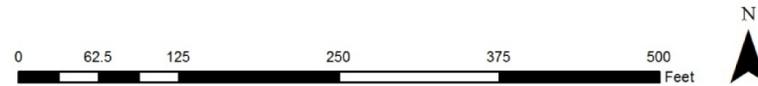


Event Map



City of Leon Valley 60th Anniversary Commemoration
Event Map
October 20, 2012

M. Flores 9/26/2012





Leon Valley Days Vendor Waivers

City of Leon Valley
October 1, 2012

LEON VALLEY TEXAS

6400 El Verde Road, Leon Valley, TX 78238

MINUTES OF THE MEETING OF THE LEON VALLEY TREE ADVISORY BOARD

Meeting of the Leon Valley Tree Advisory Board (TAB) at 6:20 PM, on Wednesday, March 21, 2012, in the Leon Valley City Hall, at 6400 El Verde Road, Leon Valley, Texas.

I. Poll for Attendance, Determination of a Quorum, and Call Meeting to Order.

- Staff Liaisons: Kristie Flores (Absent) and Christy Carter (Present)
- TAB Forester: Paul Johnson, Region Urban Texas Forester and Arborist (Absent)
- Members Present: Thomas Benavides, Denise Berger, Melinda Dawson, Mary Key, and Byron Woodworth
- Members Absent: Michael Clemenson, Diana Sarfin, and Rich Sarfin

II. Approval of Meeting Minutes of February 22, 2012 Meeting.

- Minutes were corrected and approved.

III. Discussion of a Leon Valley "Neighborwoods Program" and Program Booklet.

- Christy provided a draft of the Leon Valley "NeighborWoods" Tree Planting booklet.
- Discussions regarding the program/booklet are as follows:
 - Seven areas for the program were identified during the last meeting. The areas are as follows:
 - Canterfield
 - Linkwood
 - The Parks walking paths
 - Leon Valley Ranch Estates
 - Sidewalks on both sides of Huebner near Post Office
 - Driggers Elementary School
 - Forest Oaks
 - The Program Booklet was reviewed by the committee members present. Discussions included the following:
 - Concerns with Right of Way planting that would require coordination with the Federal/Local Government, School District, and TxDot. Right of Way planting will be removed from the booklet.
 - Application for the program requires an organized effort by a leader. Add a non-leader option for someone that wants to plant their trees on their property and nominate their property for participation in NeighborWoods; when the property owner does not want to be a NeighborWoods project leader. These individual nominations could be paired together or coupled with other NeighborWoods efforts to accelerate Leon Valley tree plantings.
 - Add a planting pamphlet to the program. Christy will contact Paul to see what we can use.
 - Driggers may be a good place to start off at first to see how the program works. Denise will contact Bobby Blount for his recommendations on how to best proceed with Driggers Elementary School.
 - It would be good to see if we could make it a Boy Scout and/or Girl Scout project.
 - Verbiage corrections were made to the booklet. Christy will update the booklet with all changes.

IV. Discussion of Bandera Road Beautification.

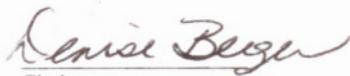
- City will be coordinating with TxDot.
- Plan includes plantings and a statue.
- TAB may be asked to become involved.

V. Executive Session in Accordance with the Texas Government Code.

- Not required.

VI. Adjourn

- The meeting was adjourned at 7:00PM.
- The next meeting of the TAB is set for Wednesday, April 18, 2012, at 6:00 PM, in the Leon Valley City Hall.


Chairperson

LEON VALLEY TEXAS

6400 El Verde Road, Leon Valley, TX 78238

MINUTES OF THE MEETING OF THE LEON VALLEY TREE ADVISORY BOARD

Meeting of the Leon Valley Tree Advisory Board (TAB) at 6:00 PM, on Wednesday, April 18, 2012, in the Leon Valley City Hall, at 6400 El Verde Road, Leon Valley, Texas.

I. Poll for Attendance, Determination of a Quorum, and Call Meeting to Order.

- Staff Liaison: Kristie Flores (Present)
- TAB Forester: Paul Johnson, Region Urban Texas Forester and Arborist (Present)
- Members Present: Thomas Benavides, Melinda Dawson, Diana Sarfin, and Rich Sarfin
- Members Absent: Denise Berger, Michael Clemenson, Mary Key, and Byron Woodworth

II. Approval of Meeting Minutes of March 21, 2012 Meeting.

- Minutes were corrected and approved.

III. Discussion Regarding Pilot Program for NeighborWoods and Improvements to the Draft NeighborWoods program materials.

- Kristie provided an updated draft of the NeighborWoods Pamphlet.
- Melinda met with Cindy Pullen and Hope Gonzales from Driggers Elementary to discuss pilot program.
 - A draft copy of the program was given to Ms. Pullen and Ms. Gonzales for their review.
 - Program will be reviewed by the District's Head of Maintenance. If approved, the following are possibilities:
 - School could be ready by October to participate.
 - Students graduating from 4th to 5th Grade might be able to assist in the planting of the trees as a class Project.
- Program still needs to be presented to City Council for approval.
- Outreach/Education component should augment the program.
- Disclaimer should be added to the program which places proper tree placement responsibility on the home/business/government property owners.
- A checklist for property owners will be added to the NeighborWoods Pamphlet to help them select the planting location for their trees. Checklist will include items such as benefit needed, location of utilities/easements/sprinklers, tree size/type, etc.
- Requirement for 20 trees in the current pamphlet will be removed.
- Look into the possibility of sponsorships from the business community.
- Kristie will review and rewrite the Draft NeighborWoods Pamphlet.

IV. Discussion of the Huebner Creek Project (LC-17) and Proposed Tree Removal and Mitigation.

- Kristie provided notes on LC-17 regarding its purpose and importance to the TAB.
- City will be coordinating with TxDot.
- Plan includes plantings and a statue.
- TAB may be asked to become involved.
- Discussions:
 - Over 1000 trees will be removed to include 67 heritage trees.
 - Requests that will be made to the County:
 - Align tree size in their plan with the City's ordinances.
 - Look into changing the slope of the drainage in order to save trees.
 - Mitigation fund to purchase replacement trees.
 - Formal presentation of the plan to City Council and Citizens.

V. Executive Session in Accordance with the Texas Government Code.

- Not required.

VI. Adjourn

- The meeting was adjourned at 7:20PM.
- The next meeting of the TAB is set for Wednesday, May 16, 2012, at 6:00 PM, in the Leon Valley City Hall.


Chairperson

LEON VALLEY

T E X A S

6400 El Verde Road, Leon Valley, TX 78238

MINUTES OF THE MEETING OF THE LEON VALLEY TREE ADVISORY BOARD

Meeting of the Leon Valley Tree Advisory Board (TAB) at 6:00 PM, on Thursday, August 23, 2012, in the Leon Valley City Hall, at 6400 El Verde Road, Leon Valley, Texas.

I. Poll for Attendance, Determination of a Quorum, and Call Meeting to Order.

- Staff Liaison: Kristie Flores (Present)
- TAB Forester: Paul Johnson, Region Urban Texas Forester and Arborist (Present)
- Members Present: Thomas Benavides, Denise Berger Melinda Dawson, Mary Key, and Rich Sarfin
- Members Absent: Diana Sarfin
- Guests: Bobby Mengden, P.E. (of GGC Engineers, Inc. and contracted by Bexar County Flood Control as Project Manager for LC-17 Project), Laurie Hawkins (Arborist and Ecologist, J&L Consulting), Susan Frazier P.E (of AECOM and Bexar County Flood Control Program Director), and Sia Sayyadi, P.E. (contracted Engineer for City of Leon Valley).

II. Approval of Meeting Minutes – July 18, 2012.

- Minutes corrected and approved.

III. Presentation Regarding the Bexar County Flood Control Project Termed LC-17 for Creek Expansion and Flood Mitigation Along El Verde and Jeff Loop.

- Mr. Mengden and Ms. Hawkins presented an overview of the LC-17 project in Leon Valley. Discussions are as follows:
 - Cost for the project is \$30M with \$1M set aside for vegetation and landscaping.
 - Segment I has been completed. It included hydrology studies, US Corp of Engineering application, property buy-outs, etc.
 - Segment II starts in January 2013. It includes channel widening just north of Ingram Road upstream to the city limit line between Leon Valley and San Antonio and will take approximately 18 months to complete.
 - Segment III starts sometime in the summer of 2014. It includes channel widening and realignment from the city limit line between Leon Valley and San Antonio upstream to Bandera Road and will take approximately 18 months to complete.
 - A total of 54 homes were removed for the project, 42 were on Jeff Loop and El Verde Rd.
 - The current floodplain which this project targets in Leon Valley is approximately 73 acres with the largest section being in the Leon Valley Ranch Estates neighborhood (Jeff Loop and El Verde Rd.).
 - Majority of the land purchased will be excavated to widen Huebner Creek.
 - Approximately 7 acres will remain to serve the community as a park.
 - Plan is to remove 1,267 trees (67 are Heritage Trees (24" diameter or greater) and 94 are Invasive Species).
 - There are 228 trees that will remain on the proposed 7 acre park. Additionally, 150 new trees will be planted.
 - The excavated channel will have a variety of native grasses planted that grow around 2' tall.
 - Drought conditions over the past two years has already claimed a number of trees.
 - There will be a 5 year maintenance period for newly planted trees.
- Paul Johnson provided the following analysis and comments regarding the tree preservation and mitigation plan:
 - City of Leon Valley ordinance requires at least 3000 plus trees to be planted to replace those being removed (1,267).
 - Current plan has a net loss of 889 trees which impacts the city's "El Verde by 2020" resolution. This is a green initiative that includes increasing the city's tree canopy by planting 10,000 trees by 2020.
 - Even if each tree was replaced and taking into account the survival rate of new tree plantings, it will take approximately 50 years to replace the current tree canopy.
 - The tree mitigation plan should be reviewed to see how it can be modified to help minimize the loss of so many trees.

IV. Nominations and Elections of TAB Officers 2012.

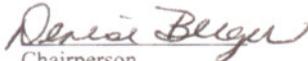
- The TAB Officers nominated and elected are as follows:
 - Chairperson: Denise Berger
 - Vice-Chairperson: Thomas Benavides
 - Secretary: Thomas Benavides

V. Executive Session in Accordance with the Texas Government Code.

- Not required.

VI. Adjourn

- The meeting was adjourned at 7:30PM.
- The next meeting of the TAB is set for Wednesday, September 19, 2012, at 6:00 PM, in the Leon Valley City Hall.


Chairperson