

## NOTICE OF PUBLIC MEETINGS

### AGENDA

#### LEON VALLEY CITY COUNCIL MEETINGS

TUESDAY, SEPTEMBER 18, 2012, 5:30 P.M.  
LEON VALLEY CITY HALL, CITY COUNCIL CHAMBERS  
6400 EL VERDE ROAD, LEON VALLEY, TEXAS 78238

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#### SPECIAL JOINT MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL AND THE LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS, 5:30 P.M.

1. Call the City of Leon Valley Special City Council Meeting to Order, and Determine a Quorum is Present. (Mayor Riley)
  2. Call the City of Leon Valley Economic Development Corporation (LVEDC) Board of Directors Special Joint Meeting to Order, and Determine a Quorum is Present. (LVEDC President Abraham Diaz)
  3. Quarterly Update and Dialogue Between the City of Leon Valley City Council and the City of Leon Valley Economic Development Corporation Board of Directors, M&C# 09-09-12. (Mora)
  4. Adjourn.
    - A. The City of Leon Valley Economic Development Corporation Board of Directors will adjourn its meeting.
    - B. The City of Leon Valley City Council will adjourn its meeting.
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#### REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7 P.M.

1. Call the City of Leon Valley Special City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance. (Mayor Riley)
2. Report on Stephen Siller Run by Participating City of Leon Valley Firefighters, M&C # 09-10-12. *This agenda item will allow the City Council to receive a report on the Stephen Siller Run by participating City of Leon Valley Firefighters.* (Fire Chief Robert Lee/Fire Marshall Luis Valdez)
3. **Citizens to be Heard and Time for Objections to the Consent Agenda.**  
*"Citizens to be Heard" is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council for which the subject was not posted on the agenda of that meeting, the Council may receive the information, but cannot act upon it at that meeting. They may direct staff to contact the requestor or request that the issue be placed on a future agenda for discussion by the Council.*

**Note:** City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

#### Consent Agenda

4. **Consider Approval of the Meeting Minutes of the following City Council Meetings:**
- A. **Special City Council Meeting of August 15, 2012**
  - B. **Regular City Council Meeting of September 4, 2012**
  - C. **Special City Council Meeting of September 11, 2012**
- This agenda item will allow the City Council to consider the draft minutes of the above enumerated meetings.*

#### Regular Agenda

5. **Consider Approval of a Resolution Authorizing the Placement of a Plaque on the Well Located in the Leon Valley Conference Center Complex During the 60<sup>th</sup> Anniversary Commemoration Activities of the City of Leon Valley, M&C # 09-11-12.** *This agenda item will allow the City Council to consider a resolution authorizing the installation of a plaque by members of the LVHS and the Commemoration Committee documenting that this well once occupied the site of the first school in Leon Valley. The well was subsequently moved from Huebner Road in 2001 as part of an Eagle Scout Project. (Councilwoman Baldrige/Mrs. Carol Poss)*
6. **Conduct a Public Hearing and Consider Action on Attached Ordinance Approving and Adopting Fiscal Year 2012-2013 Budgets and Associated Capital Acquisition Plans including the General Fund, the Water and Sewer (Enterprise) Fund, the Debt Service Fund, the Community Center Fund, the Building Security Fund, the Child Safety Fund, the Street Maintenance Tax Fund, the Municipal Court Technology Fund, the Police Forfeiture Fund, the CIED Fund, the Grant Fund and Capital Project Fund, M&C # 09-12-12.** *This agenda item will allow the City Council to conduct a public hearing on the Fiscal Year 2012-2013 Budgets and Associated Capital Acquisition Plans and to consider taking action on an ordinance approving and adopting the Fiscal Year 2012-2013 Budgets and Associated Capital Acquisition Plans. (Longoria)*
- A. **Open Public Hearing.**
  - B. **Close Public Hearing.**
  - C. **City Council to Consider Action.**
7. **Vote to Ratify the General Fund Fiscal Year 2013 Budget That Will Raise More Total Property Taxes Than Last Year's Budget by \$29,155 or .9690% and of That Amount \$37,725 is Tax Revenue to be Raised from New Property Added to the Roll This Year, M&C # 09-13-12.** *This agenda item will allow the City Council to ratify the General Fund Fiscal Year 2013 Budget that will raise more total property taxes than last year's budget by \$29,155 or .9690% and of that amount \$37,725 is tax revenue to be raised from new property added to the roll this year. (Longoria)*
8. **Consider Action on an Ordinance Setting the 2012 Tax Rate for the Maintenance and Operation Fund at \$.476752 and Interest and Sinking Fund at \$.097530 for a Total Tax Rate of \$.574282, Which is 6.776812 Percent Higher Than the Effective Tax Rate of \$.537834, M&C # 09-14-12.** *This agenda item will allow the City Council to consider action on an ordinance setting the 2012 tax rate for the Maintenance and Operation Fund at \$.476752 and Interest and Sinking Fund at \$.097530 for a total tax rate of \$.574282, which is 6.776812 percent higher than the effective tax rate of*

\$.537834. (By Record Vote) (Longoria)

9. **Consider Action on an Ordinance Repealing and Replacing Appendix A Fee Schedule, Schedule Article A11.000 Water and Sewer Fees Section A11.001 and Providing a Conflicts Provision, a Request to Approve the Water and Sanitary Sewer Rate Increases for Fiscal Year 2013 (FY13) by 3 Percent Effective with the November 2012 Billings, M&C # 09-15-12.** *This agenda item will allow the City Council to consider taking action on an ordinance repealing and replacing Appendix A Fee Schedule, Schedule Article A11.000 Water and Sewer Fees Section A11.001 and providing a conflicts provision, a request to approve the water and sanitary sewer rate increases for FY13 by 3 percent effective with the November 2012 billings.* (Marisa Flores)
10. **Consider Amending the Leon Valley Code of Ordinances Appendix A, "Fee Schedule," Article A.8000, "Building And Construction Related Fees" to Add Section A8.022, "Contractor Registration Fee", M&C # 09-16-12.** *This agenda item will allow the City Council to consider amending the Leon Valley Code of Ordinances Appendix A "Fee Schedule," Article A.8000, "Building and Construction Related Fees" to add Section A.8.021. "Registration Fee."* (Flores)
11. **Consider Action on Resolution with Attached M&C # 09-17-12, a Request to Approve and Adopt the City of Leon Valley Economic Development Corporation's (LVEDC) Proposed Budget for Fiscal Year 2013.** *This agenda item will allow the City Council to consider taking action on a resolution approving and adopting the LVEDC's Proposed Budget for Fiscal Year 2013.* (Mora)
12. **Consider a Request By Dave Ferguson D.D.S, of Celebrate Dental, for a Variance to Article 3.04, "Signs," Subsection d., "Multi-Tenant Signs," Subsection 2.B, "Number And Location," to Allow a Wall Sign Measuring 98.8 Square Feet on the Back Wall of Their Business Lease Space at 6810 Bandera Road, M&C # 09-18-12.** *This Agenda Item is a request by a new tenant for a variance to allow wall signage on the back of a business although they are not an endcap lease space user and do not have a storefront along the rear of the building.* (Flores)

#### Discussion Agenda

13. **Code Enforcement Presentation/Report, M&C # 09-19-12.** *This agenda item will allow the City Council to receive a presentation/report on Code Enforcement issues for the last three calendar years.* (Flores)
14. **City Manager's Report. (Longoria)**
  - A. Informational updates, as may be required.
  - B. Finance Report for the Month of August, 2012. (Wallace)
  - C. Monthly Departmental Reports.
  - D. Future Agenda Items
    - (1) Municipal Facility Design Services Contract, October 1, 2012.
    - (2) Executive Session to Interview Prospective Candidates for the City of Leon Valley Economic Development Corporation Board of Directors, October 1, 2012.
    - (3) Texas Department of Transportation Presentation on Super Street Model.
    - (4) City Council Conducts Executive Session to Interview Prospective City Attorney Candidates and Considers Awarding City Attorney

Contract, October 16, 2012.

- (5) First Regular City Council Meeting has been moved to Monday, October 1, 2012, to allow for the participation and observance of National Night Out.
- (6) National Night Out City Council Meeting, Tuesday, October 2, 2012, 6:45 p.m. to Approximately 10 p.m. Neighborhoods interested in participating in the Leon Valley National Night Out should contact Police Lt. Victor Reyes at 210-684-3215 or by emailing [v.reyes@leonvalleytexas.gov](mailto:v.reyes@leonvalleytexas.gov).
- (7) Consider Ordinance Granting Waivers for the City of Leon Valley Related to Food Trucks and Alcoholic Beverages in City of Leon Valley Raymond Rimkus Park for the City of Leon Valley 60<sup>th</sup> Anniversary Commemoration Events on October 19-20, October 1, 2012.
- (8) Consider Ordinance Designating Official Newspapers for the City of Leon Valley, for Fiscal Year 2013, October 1, 2012.
- (9) Staff Update/Presentation on the Progress of the Sunsetting Process for the City of Leon Valley's Boards, Committees, and Commissions, October 16, 2012.

15. Citizens to be Heard.

16. Announcements by the Mayor and Council Members.

*At this time, reports about items of community interest regarding which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley Council or a City official.*

A. **9-1-1 Remebrance (Patriot Day) Event**, Sunday, September 16, 2012, with the American Legion Post No. 336, 5 p.m. – 8 p.m. Leon Valley Community Center, 6427 Evers Road. Event co-sponsored by the City of Leon Valley.

#### Executive Session

17. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations, 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

18. Adjourn.

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I hereby certify that the above NOTICE OF PUBLIC MEETING AND AGENDA OF THE LEON VALLEY CITY COUNCIL were posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, on Friday, September 14, 2012, by 12 Noon and remained posted until after the meetings hereby posted concluded. This notice was likewise posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours ahead of the meeting. To make arrangements call (210) 684-1391, Ext. 216.



  
Janie Willman, City Secretary

MAYOR AND COUNCIL COMMUNICATION

DATE: September 18, 2012  
M&C# 09-09-12

TO: MAYOR AND CITY COUNCIL  
SUBJECT: QUARTERLY UPDATE AND DIALOGUE BETWEEN LEON VALLEY CITY COUNCIL AND THE LVEDC

**PURPOSE**

The purpose of this M&C is to receive a staff report and informational items regarding economic development in and for Leon Valley.

In an effort to continue the development and maintenance of a working relationship with one another, the City Council and the Leon Valley Economic Development Corporation (LVEDC) Board will hold quarterly joint meetings to receive staff reports and informational items.

This quarterly joint meeting represents the second meeting.

**FISCAL IMPACT**

N/A

**S.E.E. IMPACT**

Social – N/A

Economic – To provide a diverse and versatile business environment that supports a healthy economy by engaging in open dialogue on issues and matters which affect the conduct of economic development in Leon Valley.

Environmental – N/A

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING COMMENTS: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Janie Willman, City Secretary

**Agenda Item 2**

**MAYOR AND COUNCIL COMMUNICATION**

**DATE: September 18, 2012**

**M&C: # 09-10-12**

**TO: MAYOR AND CITY COUNCIL**

**SUBJECT: Report on Stephen Siller Run by Participating City of Leon Valley Firefighters**

**PURPOSE**

September 11, 2012 is the 11th anniversary of the terrorist attacks on September 11, 2001. The Stephen Siller Tunnel To Towers 5K Run was established to honor the legacy of Stephen Siller, Fire Department of New York (FDNY), who laid down his life on 9/11 by 'doing good.' A foundation was established to follow Stephen's footsteps through the support of children who have lost a parent, firefighters, and military who have been seriously injured and sacrificed their quality of life in the line of duty.

Two programs were established by the Stephen Siller Tunnel to Towers Foundation:

- In the Line of Duty programs pay tribute to the 343 FDNY fallen brothers who sacrificed their lives on 9/11 through the Memorial Tunnel to Towers Run, which supports the Weill-Cornell Burn Center and Burn Centers across America, and restores shattered lives by building homes for surviving quadriplegic servicemen returning from combat.
- In the Name of Love programs bring love and hope to the most broken and vulnerable children. The Foundation does this through scholarship awards for local children who have who have lost a parent; through the establishment and continued support of Stephen's House of the New York Foundling for orphaned, abused and neglected children; and for scholarships to the children of men and women who sacrificed their lives in the Afghan and Iraqi wars.

6 City of Leon Valley firefighters participated on Sunday, September 9, 2012. The Run began and ended at the historic Alamo, running in the footsteps of Stephen Siller, a New York Firefighter who ran from the Brooklyn Battery Tunnel into the Twin Towers on September 11, 2001. Each participating firefighter paid entry fees of \$25 each and obtained sponsors to raise funds.

Pictured in the PowerPoint Presentation are our Leon Valley Firefighters who participated on Sunday, September 9: Luis Valdez, Will Ripps, Ricardo Lopez, Jr., Justin Latifi, Jimmy Garcia, and Joy Auger.

**FISCAL IMPACT**

None applicable

**RECOMMENDATION**

None applicable

**S.E.E IMPACT STATEMENT**

*Social Equity – City employees who participate in community-wide events demonstrate commitment to social equity, to their profession, and to their communities.*

**Agenda Item 2**

*Environmental Stewardship – None applicable*  
*Economic Development – None applicable*

APPROVED: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING COMMENTS: \_\_\_\_\_

\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Janie Willman, City Secretary



# City of Leon Valley

Report of City of Leon Valley Firefighters  
Participating in the  
Stephen Siller Tunnel to Towers Run

September 18, 2012



# Stephen Siller Run in the City of San Antonio



Before the race... a  
moment of silence to  
remember those who  
were lost  
on September 11, 2001



# Stephen Siller Run in the City of San Antonio



Approximately 25 San Antonio Police Officers ran in uniform, along with 50 firefighters from surrounding Cities' fire departments. The runners were followed by a small crowd of runners in shorts and running gear.



# Stephen Siller Run in the City of San Antonio



Leon Valley's  
Firefighters pictured in  
front of The Alamo



# Stephen Siller Run in the City of San Antonio



Running in full bunker gear has its challenges... our Leon Valley Firefighters responded very well



# Stephen Siller Run in the City of San Antonio



Pictured on the left are Firefighter Rick Lopez, Jr. & Fire Marshal Luis Valdez

Pictured on the right is Firefighter Justin Latifi crossing the finish line



# Stephen Siller Run in the City of San Antonio



After the race... pictured from left to right are Lt. Joe Hernandez, (Castle Hills FD), Leon Valley Firefighters: Justin Latifi, Ricardo Lopez, Jr., Jimmy Garcia, Joy Auger with son Michael, Will Ripps, Luis Valdez with son Joaquin

**Agenda Item 4A**

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS  
AUGUST 15, 2012**

The City Council of the City of Leon Valley, Texas, met on the 15<sup>th</sup> of August, 2012 at 10:30 a.m. at the City of San Antonio City Council District 7 Constituent Office located at the Finesilver Building, 4414 Centerview Drive. Suite 160, San Antonio, Texas for the purpose of the following business, to-wit:

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**SPECIAL MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 10:30 A.M.**

- 1. Call the City of Leon Valley Special City Council Meeting to Order, and Determine a Quorum is Present.** Mayor Riley called the Special City Council Meeting to order at 10:30 a.m. with the following members of the City Council in attendance: Hill, and Reyna. City Council Members Baldrige, Dean, and Biever were not in attendance and were excused due to the call of the business meeting being outside the normal scope of Leon Valley City Council Meetings on the first and third Tuesdays of every month.

The following persons were also in attendance: City of San Antonio District 7 City Councilman Cris Medina, Tiffany Covington, Chief of Staff of San Antonio District 7 Office, George Block, Sandy Jenkins, Joe Irizarry, and Brandon Ross.

- 2. Discuss Crystal Hills Park.** The Park Master Plan was discussed complete with funding options, a timeline, and a proposed follow-up plan. See attached notes and map. No action was taken.
- 3. Adjourn.** Mayor Riley adjourned the meeting without objection at 11:05 a.m.

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Mayor Chris Riley

ATTEST:

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Janie Willman, City Secretary

# Crystal Hills Park Meeting

## August 15, 2012

**Meeting Attendees:** Councilman Cris Medina-San Antonio District 7, Tiffany Covington, George Block, Kathy Hill, Sandy Jenkins, Art Reyna, Joe Irizarry, Mayor Chris Riley of Leon Valley, TX and Brandon Ross.

### Park Master Plan

- Create a MOU with Leon Valley for property they own. Need property maps of the property for the agreement between COSA and LV.
- Partnership with Bexar County
  - Bexar County is in the process of creating a flood control project at Crystal Hills Park
  - Sports fields and trail in flood plain
- Parks Linear Creekway project
  - Project to build parking, water fountain and hike and bike trail
- Partnership with Eagle Scouts
  - Create fencing around dog park
  - Park benches

### Funding Options

- Add to capital budget (Sheryl Sculley, City Manager-San Antonio)
- Reach out to Bexar County Precinct 2 Commissioner Paul Elizondo
  - Councilman Cris Medina will meet with the Commissioner
- Funding of a dog park
  - \$50,000 – very basic with fencing
  - \$100,000 – full fledged dog park
- Funding of a disc golf course
  - \$100,000

### Timeline

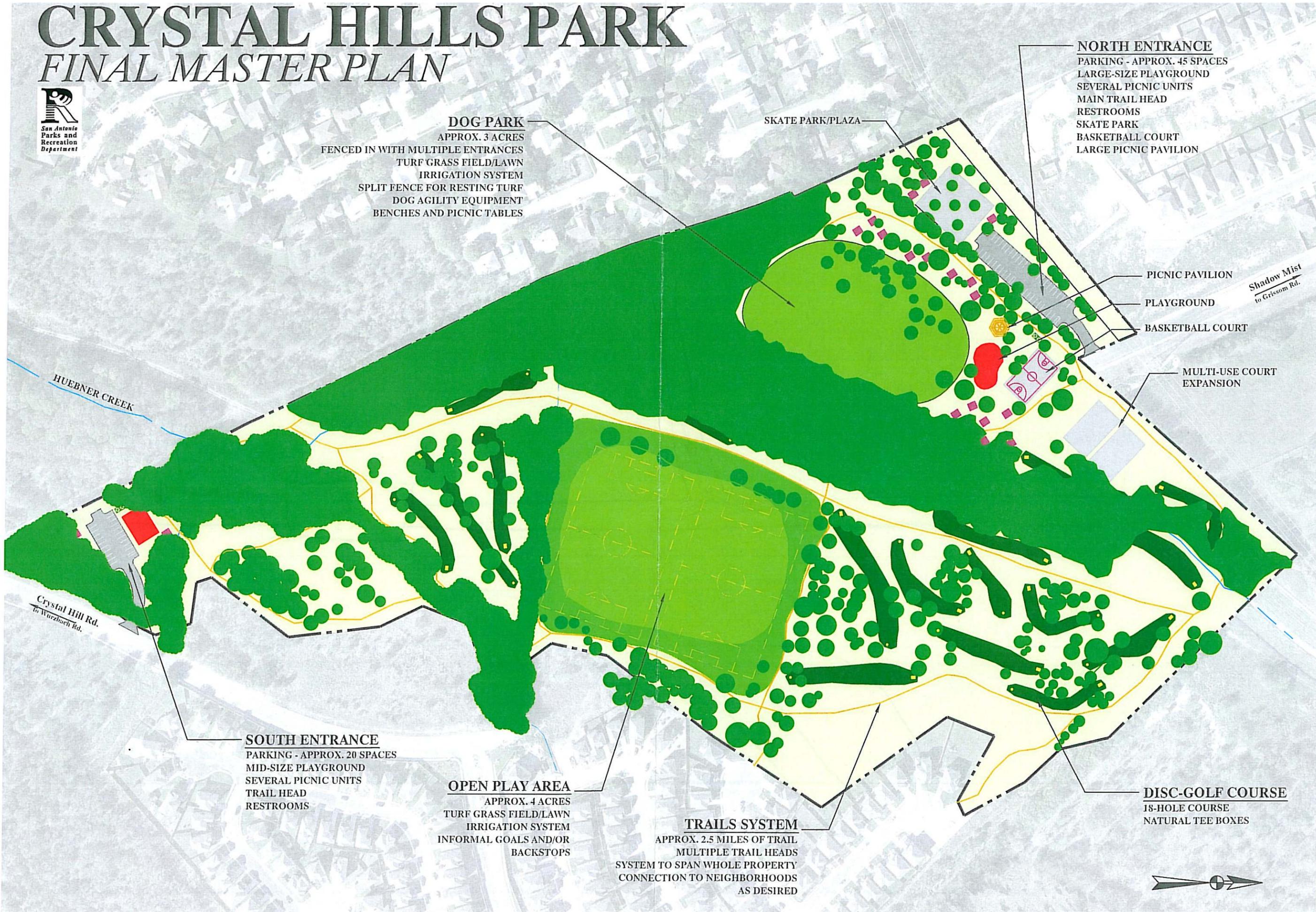
- Spring 2013 – Bexar County starts their grading project
- 2015 – Bexar County will complete their project

### Follow Up

- Will the archdiocese donate/maintain the land?
- Schedule meeting in September

# CRYSTAL HILLS PARK

## FINAL MASTER PLAN



**DOG PARK**  
 APPROX. 3 ACRES  
 FENCED IN WITH MULTIPLE ENTRANCES  
 TURF GRASS FIELD/LAWN  
 IRRIGATION SYSTEM  
 SPLIT FENCE FOR RESTING TURF  
 DOG AGILITY EQUIPMENT  
 BENCHES AND PICNIC TABLES

SKATE PARK/PLAZA

**NORTH ENTRANCE**  
 PARKING - APPROX. 45 SPACES  
 LARGE-SIZE PLAYGROUND  
 SEVERAL PICNIC UNITS  
 MAIN TRAIL HEAD  
 RESTROOMS  
 SKATE PARK  
 BASKETBALL COURT  
 LARGE PICNIC PAVILION

PICNIC PAVILION  
 PLAYGROUND  
 BASKETBALL COURT

MULTI-USE COURT  
 EXPANSION

**DISC-GOLF COURSE**  
 18-HOLE COURSE  
 NATURAL TEE BOXES

**SOUTH ENTRANCE**  
 PARKING - APPROX. 20 SPACES  
 MID-SIZE PLAYGROUND  
 SEVERAL PICNIC UNITS  
 TRAIL HEAD  
 RESTROOMS

**OPEN PLAY AREA**  
 APPROX. 4 ACRES  
 TURF GRASS FIELD/LAWN  
 IRRIGATION SYSTEM  
 INFORMAL GOALS AND/OR  
 BACKSTOPS

**TRAILS SYSTEM**  
 APPROX. 2.5 MILES OF TRAIL  
 MULTIPLE TRAIL HEADS  
 SYSTEM TO SPAN WHOLE PROPERTY  
 CONNECTION TO NEIGHBORHOODS  
 AS DESIRED



**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS  
SEPTEMBER 4, 2012**

The City Council of the City of Leon Valley, Texas, met on the 4<sup>th</sup> of September, 2012 at 7:00 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

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**REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7:00 P.M.**

1. **Call the City of Leon Valley Regular City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance.** Mayor Riley called the Regular City Council Meeting to order at 7 p.m. with all members of the City Council in attendance: Hill, Reyna, Baldrige, Dean, and Biever.

The following staff members were in attendance: City Manager Longoria, City Attorney McKamie, City Secretary Willman, Community Development Director Flores, Economic Development Director Mora, Finance Director Wallace, Assistant Fire Chief Lee, Library Director Trent, Police Chief Wallace, and Public Works Director Vick.

2. **Good Neighbor Award Presentation to the Bandera Bowling Center.** The Mayor and City Council presented a Good Neighbor Award to Jeanette Henderson, Manager of the Bandera Bowling Center, in appreciation for Bandera Bowling Center's generous contributions of free bowling games and free use of bowling shoes for each child, on a daily basis for the entire summer, who participated in the 2012 Leon Valley Public Library Summer Reading Program.

Ms. Trent informed the assembly that each summer, the Leon Valley Public Library hosts a summer reading program for children in the community. Ms. Trent reported that generally between 125 and 150 children participate; often with children, who read a large number of books; some more than 100 books each. Ms. Trent asked the Bandera Bowling Center to consider donating something to give to the readers.

Ms. Henderson explained that she and many of the Bowling Center's employees live in and around Leon Valley. When asked to participate, Ms. Henderson indicated that Bandera Bowling Center is honored to be included in community award opportunities.

Library Director Joyce Trent also presented a Reader's Program Certificate, a mug and several other gifts to Ms. Henderson in appreciation for the support provided by Bandera Bowling Center to the Leon Valley Public Library Summer Reading Program.

3. **Proclamation Honoring Assistant Public Works Director Fred Stolz upon His Retirement from the City of Leon Valley for 19 Years of Service, in Absentia.** The Mayor and City Council honored Assistant Public Works Director Fred Stolz by issuing a proclamation declaring September 12, 2012 as Fred Stolz Day in the City of Leon Valley in recognition of 19 years of devoted service in anticipation of his retirement from the City of Leon Valley. The presentation was made to Public Works Director Vick as Mr. Stolz was absent the meeting due to a scheduling conflict. Mr. Vick shared some comments on behalf of Mr. Stolz indicating that the 19 years of service were a testament to the residents of Leon Valley. Mr. Stolz, while anticipating retirement, is looking forward to coming back as a visitor even to the point of leaving his coffee cup at the office.

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS  
SEPTEMBER 4, 2012**

**4. Citizens to be Heard and Time for Objections to the Consent Agenda.**

Council Member Hill asked that Agenda Item 7 from the Consent Agenda be pulled for separate consideration.

Jim Jones, 5918 Rimkus Drive, addressed the City Council, regarding a house at which the grass is greatly overgrown every four to five weeks. The house is located at the corner of Pickering and Rimkus Drive. Mr. Jones indicated some of the residents in Leon Valley need stepped-up code enforcement. He also indicated that levying higher dollar amount fines on the third offense of code nuisances such as overgrown grass calls may yield greater compliance with the City's Code of Ordinances. Mr. Jones indicated that a call to the city manager's office resulted in the grass being cut but he noted that the system should not work like that.

Marcus Semmelman, 5919 Rimkus Drive, agreed with Mr. Jones regarding the need for stepped-up code enforcement.

Mr. Semmelman also addressed Agenda Item 10 regarding the request by the Leon Valley Historical Society for assistance in the amount of \$2,400. Mr. Semmelman noted that the Leon Valley Historical Society is a private entity and not a part of the City of Leon Valley. He recalled that the In-Town Suites contributed (the House) to the Leon Valley Historical Society for nothing and the City bought the remaining land. He indicated that he made the recommendation when he was on the Council to lease that property to the Leon Valley Historical Society thinking at the time it would be an attraction to the Leon Valley Historical Society to help raise money to complete the Onion House. He later regretted that decision. He shared that it is his personal opinion that it seems like a lot more attention gets involved on the property; the area we call the primitive area than gets involved in completing the Onion House. He indicated regret for ever making that motion, noting that we all make mistakes. I think that the property should have gone to the Park Commission because they've demonstrated their ability to manage the City's park land very well.

Mr. Semmelman pointed out that he does not believe that the citizens of Leon Valley should be paying any of the Leon Valley Historical Society bills. He continued elaborating that they raise their own money and finish the project or they get a grant through some means and get the money to do it. He said he has heard a lot about the Master Plan for about the last five years and that he didn't know if there was ever going to be a culmination of the Master Plan but that is up to the Leon Valley Historical Society to decide. He related his understanding from the late Hardy Harvey that it was illegal for a General Law City to contribute money to an endeavor such as this. He indicated he did not know if the law had changed. He noted that according to the City newsletter, last year the City had a tax increase. This year the City has a tax increase for the public service building for fire and police, which he noted is needed, and has his support. He continued by saying that when the contract (the lease) is up that he thinks the property ought be turned over to the City Park Commission for total control. He indicated he has heard from community sources that the property ought to be kept up in compliance with the contract. He concluded his remarks by saying that if the City has to increase taxes and then give the money away that he is totally against that.

CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS  
SEPTEMBER 4, 2012

**Update on the Proposed Fiscal Year 2013 Budgets  
and Public Hearing Agenda on the Proposed 2012 Tax Rate**

5. **Receive Update on the Proposed Fiscal Year 2013 Budgets as a Result of the Workshop Held on August 21, 2012 Reflecting Changes to the General Fund, the Water and Sewer Fund, and the Community Center Fund, M&C # 09-01-12.** The City Council received an updated presentation reflecting changes to the overall Proposed Fiscal Year 2013 Budgets including changes to the General Fund, to the Water and Sewer Fund, and to the Community Center Fund, as directed by the City Council at the Budget Workshop Meeting of August 21, 2012.
6. **Conduct a Public Hearing on the Proposed 2012 Tax Rate of \$.574282/\$100 Valuation, Which is \$.038772 Higher Than Last Year's Tax Rate of \$.535510, M&C # 09-02-12.** The City of Leon Valley's tax rate for 2011 was \$.535510. This year, the City of Leon Valley's proposed property tax rate is \$.574282, which is \$.038772 higher than last year's tax rate. The Property Tax Code Chapter 26 requires a governing body to conduct two public hearings if the proposed tax rate exceeds the lower of the rollback tax rate or the effective tax rate, whichever is lower. The 2012 proposed tax rate of \$.574282 exceeds the effective tax rate of \$.537834 by 6.776812%. This is the first of the two required public hearings.
  - A. **Open Public Hearing.** Mayor Riley opened the Public Hearing at 7:31 p.m. Darby Riley, 6939 Forest Way, addressed the City Council asking to confirm that it had been announced that there was no tax increase for anything except for the debt. The response to the question was that there is no additional tax increase besides the amount required to support the debt. He asked if the average included all the houses or just the houses that will have the tax. Staff responded that the average included all the houses. He continued with a follow-up question asking that if you take out the over 65 houses that means the tax amount will be higher for those who are not over 65. Mr. Riley asked if that was a fair assessment, then commented that was probable. Staff answered that it could be.
  - B. **Close Public Hearing.** Mayor Riley closed the public hearing at 7:33 p.m.. there being no other speakers to come forward.

**Consent Agenda**

Motion by Councilman Biever and second by Councilman Reyna to adopt Consent Agenda Items 8 and 9, as presented. Voting Aye: Hill, Reyna, Baldridge, Dean, and Biever. Mayor Riley announced the motion carried.

8. **Consider Authorizing the City Manager to Execute a Revised Interlocal Cooperation Contract with the Texas Department of Public Safety (TDPS) for the Failure To Appear Program Offered by the Driver License Division Under the Transportation Code Chapter 706, M&C # 09-03-12.** The City Council authorized the City Manager to execute a revised Interlocal Cooperation Contract with the Texas Department of Public Safety for the provision of information necessary to deny the

Agenda Item 4B

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS  
SEPTEMBER 4, 2012**

renewal of a driver license of a person who fails to appear for a complaint or citation or fails to pay or satisfy a judgment ordering payment of a fine and cost in the manner ordered by the court in a matter involving any offense that a court has jurisdiction of under Chapter 4, Code of Criminal Procedure. Under the 82<sup>nd</sup> Legislative Session, Section 706.005, was amended to require courts to immediately notify TDPS when no cause exists to continue to deny renewal. The revised contract will allow the City Manager to execute the revised contract reflecting the City of Leon Valley's current practice and the new legislative requirement.

9. **Consider Action on a Resolution and Submission of Documentation to the Texas Municipal League (TML) for Consideration by the TML Resolutions Committee for Consideration at the 2012 Annual TML Conference Regarding Legislation to Repeal Hotel-Motel Occupancy Tax Exemption as Allowed under Texas Tax Code Chapter 156.101—Permanent Resident, M&C# 09-04-12.** The City Council approved a Resolution to be considered for support at the 2012 Texas Municipal League Conference to repeal the exemption to the hotel-motel occupancy tax as authorized under Texas Tax Code Chapter 156.101; and thereby, requiring the payment of hotel-motel occupancy taxes throughout the entire period of occupancy regardless of the length of the stay in excess of 30 days.
  
7. **Consider Approval of the Meeting Minutes of the August 21, 2012 Leon Valley Special and Regular City Council Meetings.** The City Council considered approval of the minutes of the Leon Valley Special and Regular City Council Meetings of August 21, 2012.

Councilwoman Hill noted that clarification needed to be made in the second paragraph under Agenda Item 2 regarding the changes in health insurance coverage. "Significant changes noted: health insurance coverage for the City's employees originally budgeted at 10 percent increase came in at a slight decrease over Fiscal Year 2012 resulting in no material change in the cost of the health insurance demonstrating \$63,528 in annual savings across all funds which would allow a 2 percent cost-of-living adjustment, should the City Council so designate."

Councilman Reyna made a motion to adopt the August 21 Meeting Minutes, as amended by Councilwoman Hill, seconded by Councilwoman Baldrige. Voting Aye: Hill, Reyna, Baldrige, Dean, and Biever. Mayor Riley announced the motion carried.

**Regular Agenda**

10. **Discuss and Consider Action on the Leon Valley Historical Society's (LVHS) Request, M&C # 09-05-12.** This agenda item allowed the City Council to discuss and consider action on a request by the Leon Valley Historical Society to award a \$2,400 Matching Grant for the payment of a portion of architectural costs and staff fees associated with fulfilling best practices requirements for the dismantling of the collapsed farm shed on Bandera Road frontage. **(Darby Riley, President, Leon Valley Historical Society)**

Carol Poss, 7201 Huebner Road, addressed the City Council regarding Mr.

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Semmelman's remark about not paying anything to the (Leon Valley) Historical Society from the City. She reminded the assembly that Leon Valley taxpayers all pay taxes to the Northside Independent School District for one reason; the education of our children. She asked that everyone consider the larger picture; further noting that the educational potential of the Homestead and the Natural Area to be an educational facility for the children of Leon Valley, the Northside Independent School District, and other areas. She mentioned a program brought into a Northside Middle School in 2001 which included bringing in a structure, tools, and other items which offered hands-on learning and how favorably it was received by the students. She pointed out that on-hands learning occurs now at the Natural Area related to relics, shells, Indian arrow heads from the Huebner Creek and is a learning opportunity she would like all children to have. She reported that the architects have the Master Plan ready.

Darby Riley, 6939 Forest Way, addressed the City Council responding to some of the remarks made by Mr. Semmelman. He noted that the Leon Valley Historical Society participated in the negotiations that helped to save the land and the old house. The Historical Society also helped to put together the list of 1,200 signatures of voters in Leon Valley that supported saving the homestead and created the Natural Area. He explained it was a public desire. He recalled that Councilman Semmelman did not create this but led the vote which was a unanimous vote of the City Council to lease the property to the Leon Valley Historical Society. Mr. Riley indicated the Historical Society also helped to put this together for the good of the whole community. He noted that it has been 12 years since the work was started and that he understands the frustration of the public. Now that the Master Plan is done, the effort to acquire grants begins. He noted further that the Leon Valley Historical Society brings in the expertise that the City doesn't have time or the money to contribute. He emphasized that the Leon Valley Historical Society is going to have to have City support, encouragement, and backing so granting agencies will believe the credibility of this project. He noted the educational efforts that the Leon Valley Historical Society has with Scouts and educational programs for adults.

He addressed the specific request on Agenda Item 10. He noted that because the work of dismantling was quickly done and rushed through that there was no contract for the work. The work required quite a bit of architectural support in terms of extensive documentation for the dismantling. There was an extensive architectural study of the building completed so it can be re-built. That documentation has been provided to the City of Leon Valley. Mr. Riley asked that the City grant the money on condition that that the Leon Valley Historical Society obtains the other \$2,400 from the San Antonio Conservation Society or some other source.

City Attorney McKamie was asked to address the issue of public funds being prohibited to a non-profit for General Law Type A cities. He pointed out that there are no distinctions between profit or non-profit groups or General Law or Home Rule Charter Cities as to the use of public funds being gifted or used.

Mr. McKamie referenced Article 3, Section 52 of the Texas Constitution. Any time the City spends or grants public money or allows another entity to use public money, there are some conditions that must be met first: the City Council must find a valid public

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purpose for your city and there has to be some type of control to ensure the funds are spent for that public purpose. There are several types of control which may be used; by reimbursement upon presentation of paid receipts or paid invoices tendered showing monies were spent for that purpose or you retain the right to audit the expenditure of the funds. It is not a gift because you are finding a valid public purpose. It becomes a policy decision of the City Council.

City Councilwoman Hill asked Mr. Riley how this came about if this work was done outside the scope of the contract work done by the vendor when the \$3,000 was originally paid. She asked if there was a contract involved. Mr. Riley reported there was a contract with a vendor who said he would remove the old building and stack it as required for \$1,500. The City paid \$750, and \$750 has been paid by the Leon Valley Historical Society.

Mr. Riley indicated a communication problem arose between the Leon Valley Historical Society and the architectural firms working with the Historical Society regarding all of the architectural work involved. He noted that the Historical Society has a long way to go with the architects with whom they are working. He assured the City Council that failure of communication, not to document that in advance, will not occur again. He said the Historical Society has the bill, the Historical Society wants to pay it and the Historical Society is asking for help. He noted that there was some hurry about wanting to remove the old building and get it off of the property.

City Councilwoman Baldrige recalled that it has been a number of months that a small group, including city council members, some Leon Valley Historical Society members, and the city manager met to address the issue of the frontage. Mrs. Baldrige indicated part of the clean-up work to the frontage was that the building be removed. The group agreed to have that building removed even though it was on City property and not on the Historical Society property. The group was sincere in its determination that a clean-up along the frontage road needed to be done in order to allow the frontage to be clear so people can see into the property, Ms. Baldrige further noted that a number of compliments have been received regarding the clean-up of the property. She concluded saying that because the agreement was reached by the group that the City needs to help pay the bill for the work. She asked about using hotel-motel tax money to pay the bill. She indicated that the (positive) publicity that is brought to the Historical Society is also brought to the City of Leon Valley as well.

City Councilman Biever asked about a contract for the work. He asked to see the contract and why the work wasn't included in the contract. He said he found it hard to believe that there was no contract. Mr. Riley answered that because this was a shot-gun project there was no contract. Mr. Biever asked how the Historical Society would pay the bill if the City did not participate. Mr. Riley answered that there is a very detailed contractual document for other work (the Master Plan) and with the established relationship, the Historical Society will have to find a way to pay it either by requesting the (San Antonio) Conservation Society pay the entire \$4,800 or pay it off a little at a time. He noted the Society's funds are fairly tied up in paying for the Master Plan project. Councilwoman Baldrige interposed that it was done at the request at some of the City Council Members who coordinated their thinking and that it was a proper thing

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to do to remove that building. She said it never entered their understanding that each slat would have to be labeled. Councilman Biever said he is trying to understand what happened as far as the understanding originally communicated to the participating Council Members and what actually transpired. Councilman Dean indicated that he totally disagrees. He said it took six months to get the building torn down and removed. He said it wasn't an overnight event. Councilman Dean said, that after seven years, due to the shortcomings of the Historical Society keeping its lease agreements, Mr. Riley was saying the Historical Society needed the City's help to complete a task that the Historical Society agreed to do in the lease despite the work being of an in-kind nature. Mr. Dean noted that at least one item is a safety violation. Mr. Dean asked that this \$2,400 be passed on. A question was raised about the removal of a fire violation on the property. After a brief exchange, Mayor Riley asked the City Council to stick to the agenda item before the City Council.

Councilman Dean made a motion that the City Council await action on this request until the City Council and the Leon Valley Historical Society have a joint meeting. Councilman Reyna seconded the motion that Councilman Dean offered.

Mr. Reyna recalled some of the discussion held during a previous City Council Meeting regarding what the building should be called. Mr. Reyna recalled that when Mr. Semmelman was on the City Council that Mr. Reyna asked the City Council to do something appropriate with the property to conserve the property for the City consistent with the conservative values purported by most of the City Council. Mr. Reyna related that he was in favor of this before he was on the City Council. Mr. Reyna asked if the City should have paid for any of the removal. He asked if the City should be paying the \$2,400. He asked that if the property belongs to the City, if the City be paying the entire amount. He asked for advice of counsel regarding this matter. He indicated that Councilman Dean is correct and there are other issues that may need to be addressed and that when the joint meeting is posted, that all issues need to be detailed or included so everyone can get their questions answered or issues resolved. Councilwoman Hill contributed that the architectural firms be held at least partially responsible for their part in this matter. Councilman Reyna asked that the City Attorney include that as part of his consideration of legal matters. Councilwoman Baldrige re-emphasized again that the removed structure was on the City's property and so it is the City's responsibility. Mr. Riley noted that the lease does not require the removal of buildings. Mayor Riley asked that the City Council email the questions in advance so the questions can be sent to and answered by the City Attorney.

A question was raised as to whether a meeting is for a date certain. It was decided the date should be as soon as possible but at the call of the chair.

Mayor Riley called for a vote on the motion before the City Council, to await action on this \$2,400 request until after the City Council and the Leon Valley Historical Society meet regarding lease agreement matters and such other questions or matters as may be determined by the City Council. Voting Aye: Hill, Reyna, Baldrige, Dean, and Biever. Mayor Riley announced the motion carried.

**11. Consider a Request by Brian Lumbatis, of Complete Signs LLC., on Behalf of**

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**Raising Cane, Property Owner, for a Variance to Chapter 14, "Zoning," Section 14.02.305, "Regulations For All Districts, Subsection (M), "Overlay Districts," Appendix C, Section G.2 (b.), "Monument Signs," to Allow a 30-Foot Tall Pole Sign with a Sign Face Measuring 128 Square Feet at 7020 Bandera Road, M&C # 09-06-12.**

Community Development Director Flores briefed the City Council on this agenda item. Following the staff presentation, Brian Lumbatis addressed the City Council noting that sales are affected by the public's awareness of the business location. Without a pylon sign, the business location will be overlooked because of other business clustering and signage in the immediate area.

The City Council granted a request for a variance to Chapter 14, Zoning, related to permitting a 30-foot tall pole sign with a sign face measuring 128 square feet at 7020 Bandera Road.

Motion by Councilman Reyna and second by Councilman Dean to approve the variance as requested. Voting Aye: Hill, Reyna, Baldrige, Dean, and Bieber. Mayor Riley announced the motion carried.

- 12. Conduct Public Hearing to Consider an Amendment – with Attached Ordinance - to Chapter 14, "Zoning," Appendix 2, "Overlay Boundaries," Map and Appendix 2A, "Sustainability Overlay" Map and 2C "Commercial/Industrial Overlay," Map to Move 6300 & 6320 Bandera Road, Being Lot 5 and NW IRR 285 feet of Lot 6, Block 1, Lincoln Mercury Subdivision, CB 4429H and Lot 2 and NE 25.10 feet of SE 387.74 feet of Lot 6, Block 1, CB 4429H, B-3 (Commercial) Zoned Properties from the Sustainability Overlay to the Commercial/Industrial Overlay and Providing a Penalty of Up to Two Thousand Dollars (\$2,000), M&C # 09-07-12.** The City Council amended the Sustainability Overlay Requirements to the Commercial/Industrial Overlay on property located at 6300 and 6320 Bandera Road, Being Lot 5 and NW IRR 285 feet of Lot 6, Block 1, Lincoln Mercury Subdivision, 4429H and Lot 2 and NE 25.10 feet of SE 387.74 feet of Lot 6, Block 1, CB 4429H, B-3 (Commercial) zoned properties from the Sustainability Overlay to the Commercial / Industrial Overlay.

The Zoning Commission recommended the change with attached memorandum by Jim Carrillo of Half Associates, by a vote of 6 to 1 at its August 28, 2012 Meeting.

Community Development Flores briefed the City Council on this agenda item. Zoning Commission Chair Claude Guerra addressed the City Council.

- A. Open Public Hearing.** Mayor Riley opened the Public Hearing at 8:32 p.m.
- B. Close Public Hearing.** There being no one to come forward to address the City Council, Mayor Riley closed the public hearing at 8:32 and ½ second p.m.
- C. Action by City Council.** Motion by Councilman Dean and second by Councilwoman Baldrige to approve the Ordinance. Voting Aye: Hill, Reyna, Baldrige, Dean, and Bieber. Mayor Riley announced the motion carried.

**Discussion Agenda**

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS  
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**13. City Manager's Report. (Longoria)**

**A. Informational updates, as may be required.**

**B. Approved Minutes of City-Affiliated Boards, Committees, and Commissions.**

- (1) Earthwise Living Committee Meeting Minutes of May 1, 2012
- (2) Leon Valley Economic Development Corporation Meeting Minutes of July 25, 2012

**C. Future Agenda Items**

Proposed Fiscal Year 2012 Tax Rate and Proposed Fiscal Year 2013 Budget

2<sup>nd</sup> Public Hearing on the Proposed 2012 Tax Rate, September 11, 7 p.m.

Adopt the City's 2012 Tax Rate and Adopt the City's Fiscal Year 2013 Budget, September 18, 7 p.m.

Adopt the City of Leon Valley Economic Development Corporation's Proposed Fiscal Year 2013 Budget, September 18, 7 p.m.

- (1) Municipal Facility Design Services Contract.
- (2) Texas Department of Transportation Presentation on Super Street Model.
- (3) City Council Awards City Attorney Contract.
- (4) Executive Session to Interview Candidates for Leon Valley Economic Development Corporation Board of Directors Places 2, 4, and 6, Pursuant to the Local Government Code, Section 551.074. Personnel Matters, September 18, 2012, 5:30 p.m.
- (5) Appointment of Members in Places 2, 4, and 6, to the Board of Directors to the Leon Valley Economic Development Corporation, September 18, 2012, for Position Appointments Expiring September 30, 2012.
- (6) Next Quarterly Special Joint Meeting with the Leon Valley Economic Development Corporation Board of Directors, was set for Tuesday, September 18. Another meeting date and time are being coordinated in October.
- (7) First Regular City Council Meeting has been moved to Monday, October 1, 2012, to allow for the participation and observance of National Night Out.
- (8) National Night Out City Council Meeting, Tuesday, October 2, 2012, 6:45 p.m. to Approximately 10 p.m. Neighborhoods interested in participating in the Leon Valley National Night Out should contact Police Lt. Victor Reyes at 210-684-3215 or by emailing [v.reyes@leonvalleytexas.gov](mailto:v.reyes@leonvalleytexas.gov).

**14. Citizens to be Heard.** No one came forward to address the City Council.

**15. Announcements by the Mayor and Council Members.**

- A. Leon Valley Economic Development Corporation Board of Directors is Accepting Applications for Service in Places 2, 4, and 6 Through Wednesday, September 12.

**Agenda Item 4B**

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS  
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- B. Fall Clean-Up Week, September 3 through September 9. Collection begins on Monday, September 10 at 7 a.m.
- C. Grandparents Day Concert, Sunday, September 9, 2012, 2:30 p.m. – 4 p.m., Leon Valley Community Center, 6427 Evers Road.
- D. 9-1-1 Commemoration (Patriot Day) Event with the American Legion Post No. 336, 5 p.m. – 8 p.m. Leon Valley Community Center, 6427 Evers Road. Event co-sponsored by the City of Leon Valley.
- E. Pet Vaccination Clinic, Saturday, September 8, 2012 from 10 a.m. to 12 Noon at the Leon Valley Conference Center.

**Executive Session**

- 16.** The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

There was no Executive Session held under this agenda item.

- 17. Adjourn.** Mayor Riley adjourned the meeting without objection at 8:47 p.m.

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Mayor Chris Riley

ATTEST:

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Janie Willman, City Secretary

Agenda Item 4C

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS  
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The City Council of the City of Leon Valley, Texas, met on the 11<sup>th</sup> of September, 2012 at 7:00 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

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**REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7:00 P.M.**

1. **Call the City of Leon Valley Regular City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance.** Mayor Riley called the Regular City Council Meeting to order at 7 p.m. with the following members of the City Council in attendance: Hill, Reyna, Baldrige, and Dean. Councilman Biever's absence was excused due to having another standing commitment. Mayor Riley noted that this evening's meeting is a special meeting, that the City Council normally meets on the first and third Tuesdays of each month.

The following staff members were in attendance: City Manager Longoria, City Secretary Willman, Economic Development Director Mora, Finance Director Wallace, Assistant Fire Chief Lee, and Police Chief Wallace.

Mayor Riley called for a moment of silence in honor of the persons who were affected on September 11, 2001.

Mayor Riley thanked the City Council and the staff for their participation in hosting the San Antonio Boy Scout Troop 911 at 6:15 p.m. and answering the Boy Scouts' questions about the City of Leon Valley.

Boy Scouts from San Antonio Boy Scout Troop 911, Calvery Hills Baptist Church, led the assembly in the Pledge of Allegiance; Diego Gonzales, Morgan Ragland, Noah Cowan, Ben Smith, Jesse Gonzalez, Lucas Gonzalez, Jorge Zamora, Daniel Schneider, Ethan Schneider, and DeMarcus Simpson, II.

2. **Citizens to be Heard and Time for Objections to the Consent Agenda.**

Mr. Forrest Campbell, Eagle Scout Advisor, for San Antonio Boy Scout Troop 911, addressed the City Council. He presented Mayor Riley with a plaque containing a Certificate of Appreciation for Mayor Riley, the present City Council, past mayors, and City Council Members, for their support in hosting at Leon Valley City Council Meetings, Boy Scouts and answering all the Scouts' questions about the City of Leon Valley.

**Public Hearing Agenda on the Proposed 2012 Tax Rate**

3. **Conduct a Public Hearing on the Proposed 2012 Tax Rate of \$.574282/\$100 Valuation, Which is \$.038772 Higher Than Last Year's Tax Rate of \$.535510, M&C # 09-08-12.** The City of Leon Valley's tax rate for 2011 was \$.535510. This year, the City of Leon Valley's proposed property tax rate is \$.574282, which is \$.038772 higher than last year's tax rate. The Property Tax Code, Chapter 26 requires a governing body to conduct two public hearings if the proposed tax rate exceeds the lower of the rollback tax rate or the effective tax rate, whichever is lower.

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**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS  
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The 2012 proposed tax rate of \$.574282 exceeds the effective tax rate of \$.537834 by 6.776812%. This is the second of the two required public hearings.

Finance Director Wallace Longoria briefed the City Council on this agenda matter and the required public hearing.

Ms. Wallace reported that the annual impact on the average homeowner is \$45.92 or \$3.83 monthly based on an average residential home valued at \$121,000. Mayor Riley thanked the City Manager and the staff for their hard work on the budget. It was noted that the proposed tax increase is to pay the new debt service issued based on the voters authorizing the \$7 million for the new public safety facilities.

- A. **Open Public Hearing.** Mayor Riley opened the Public Hearing at 7:13 p.m.
- B. **Close Public Hearing.** Mayor Riley closed the Public Hearing at 7:13 p.m. and one-half second, there being no one to come forward to address the City Council.

**Discussion Agenda**

**4. City Manager's Report.**

- A. **Informational updates, as may be required.** City Manager Longoria reported that a meeting schedule has been set for the purpose of interviewing City Attorney aspirants on October 16, 2012 at 4 p.m., 5 p.m., and 6 p.m., respectively, to allow for the entire group of firms to be represented.
- B. **Future Agenda Items**
  - Proposed Fiscal Year 2012 Tax Rate and Proposed Fiscal Year 2013 Budget
  - Adopt the City's Fiscal Year 2013 Budget and Adopt the City's 2012 Tax Rate, September 18, 7 p.m.
  - Adopt the City of Leon Valley Economic Development Corporation's Proposed Fiscal Year 2013 Budget, September 18, 7 p.m.
  - (1) Municipal Facility Design Services Contract.
  - (2) Texas Department of Transportation Presentation on Super Street Model
  - (3) City Council Awards City Attorney Contract.
  - (4) Executive Session to Interview Candidates for Leon Valley Economic Development Corporation Board of Directors Places 2, 4, and 6, Pursuant to the Local Government Code, Section 551.074. Personnel Matters, September 18, 2012, 5:30 p.m.
  - (5) Appointment of Members in Places 2, 4, and 6, to the Board of Directors to the Leon Valley Economic Development Corporation, September 18, 2012, for Position Appointments Expiring September 30, 2012.
  - (6) Next Quarterly Special Joint Meeting with the Leon Valley Economic Development Corporation Board of Directors, was set for Tuesday, September 18. Another meeting date and time are being coordinated in October.
  - (7) First Regular City Council Meeting has been moved to Monday, October 1, 2012, to allow for the participation and observance of National Night Out.
  - (8) National Night Out City Council Meeting, Tuesday, October 2, 2012, 6:45 p.m. to Approximately 10 p.m. Neighborhoods interested in participating

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**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS  
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in the Leon Valley National Night Out should contact Police Lt. Victor Reyes at 210-684-3215 or by emailing [v.reyes@leonvalleytexas.gov](mailto:v.reyes@leonvalleytexas.gov).

- (9) Code Enforcement Presentation/Report, September 18, 2012.
- (10) West Nile Virus Presentation, September 18, 2012.
- (11) Request for Non-Conforming Signage on a City Property Related to City of Leon Valley Historical Documentation of Well Located Near the Leon Valley Conference Center, September 18, 2012.
- (12) Consider Ordinance Granting Waivers for the City of Leon Valley Related to Food Trucks and Alcoholic Beverages in City of Leon Valley Raymond Rimkus Park for the City of Leon Valley 60<sup>th</sup> Anniversary Commemoration Events on October 19-20, October 1, 2012.
- (13) Consider Ordinance Designating Official Newspapers for the City of Leon Valley, for Fiscal Year 2013, October 1, 2012.
- (14) Staff Update/Presentation on the Progress of the Sunsetting Process for the City of Leon Valley's Boards, Committees, and Commissions, October 16, 2012.

5. **Citizens to be Heard.** There were no citizens to come forward to address the City Council.

6. **Announcements by the Mayor and Council Members.**

- A. Leon Valley Economic Development Corporation Board of Directors is Accepting Applications for Service in Places 2, 4, and 6 Through Wednesday, September 12.
- B. Fall Clean-Up Week, September 3 through September 9. Collection begins on Monday, September 10 at 7 a.m.
- C. Grandparents Day Concert, Sunday, September 9, 2012, 2:30 p.m. – 4 p.m., Leon Valley Community Center, 6427 Evers Road.
- D. 9-1-1 Commemoration (Patriot Day) Event, Sunday, September 16, 2012, with the American Legion Post No. 336, 5:30 p.m. – 9 p.m. Leon Valley Community Center, 6427 Evers Road. Event co-sponsored by the City of Leon Valley.
- E. Pet Vaccination Clinic, Saturday, September 8, 2012 from 10 a.m. to 12 Noon at the Leon Valley Conference Center.

Councilwoman / Mayor Pro Tem Hill announced the on-going plans for the celebration / commemoration events for the City's 60<sup>th</sup> Anniversary of Incorporation and the Historic Huebner-Onion Homestead's Sesquicentennial Anniversary, on Saturday, October 20<sup>th</sup> with the Leon Valley Historical Society as partners. The Saturday event will take place from 2 p.m. to 7 p.m.

Councilman Reyna reported that Councilman Dean and he met with a senior policy advisor of the Texas Governor's Office regarding the legislative matter of ordering an election to allow the City's voters to determine if the Street Maintenance Sales and Use Tax may be permanently instituted at the next election. Indications are that the Governor's Office would find that legislative matter acceptable. The process would involve holding another election to determine if the citizens will vote in the proposed change.

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He noted that the warm reception from Governor Perry's staff due to the long time service by Councilman Dean who was a U.S. Marshal and State Trooper. Councilman Dean graciously noted that Councilman Reyna's three terms in the Texas Legislature and knowledge of the ins and outs of the legislative processes werer equally important.

Councilwoman Baldrige invited the assembly to the commemoration events and celebrations.

**Executive Session**

7. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations, 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

There was no Executive Session held under this agenda item.

8. **Adjourn.** Mayor Riley adjourned the meeting without objection at 7:26 p.m.

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Mayor Chris Riley

ATTEST:

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Janie Willman, City Secretary

**MAYOR AND COUNCIL COMMUNICATION**

**DATE: September 18, 2012**  
**M&C: # 09-11-12**

**TO: MAYOR AND CITY COUNCIL**

**SUBJECT: CONSIDER APPROVAL OF A RESOLUTION AUTHORIZING THE PLACEMENT OF A PLAQUE ON THE WELL LOCATED IN THE LEON VALLEY CONFERENCE CENTER COMPLEX DURING THE 60<sup>TH</sup> ANNIVERSARY COMMEMORATION ACITIVITIES OF THE CITY OF LEON VALLEY**

**PURPOSE**

The partnership between the City of Leon Valley and the Leon Valley Historical Society was established with the Leon Valley Days 2012 Proclamation issued on April 17, 2012. As a part of the commemoration activities, volunteers from throughout the community have been meeting on a monthly basis to attend to the myriad of details related to celebrating the City's 60<sup>th</sup> Anniversary of Incorporation and the Sesquicentennial of the Historic Huebner-Onion Homestead.

Efforts are underway to ensure that buildings, items, and locales of historic significance are documented for future generations to enjoy. Accordingly, persons working on the Commemoration Committee have recommended the placement of a sign (plaque) at the well located on the Conference Center Complex Grounds at 6421 Evers Road, of an appropriate material and design, to be determined by the City Manager or his designee in keeping with other signage erected throughout the City with the following wording (as amended from the original written request):

1894 Evers School Well  
Served the first school in Leon Valley  
Moved in 2001 from Huebner Road  
Restored by an Eagle Scout Project  
and the Leon Valley Public Works Department

**FISCAL IMPACT**

The cost of the plaque is estimated at \$275. Funds are available through the \$10,000 set aside in the FY2013 Budget for the sign. Public Works staff will be responsible for erecting the sign, should the City Council adopt the resolution.

**RECOMMENDATION**

Approval of the resolution authorizing the placement of a plaque at the well located in the Leon Valley Conference Center complex during the 60<sup>th</sup> Anniversary Commemoration Activities of the City of Leon Valley.

**S.E.E IMPACT STATEMENT**

*Social Equity* – Recognition of the City of Leon Valley's historical and cultural amenities is in keeping with the City's Vision Statement. Placement of signage documenting the City's history and heritage ensures that those who come after us understand and enjoy the City's culture in perpetuity.

**Agenda Item 5**

*Environmental Stewardship* – Not applicable.  
*Economic Development* – Not applicable.

APPROVED: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING COMMENTS: \_\_\_\_\_

\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Janie Willman, City Secretary

**A RESOLUTION**

**OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY AUTHORIZING THE INSTALLATION OF SIGNAGE AT THE WELL LOCATED ON CITY OF LEON VALLEY PROPERTY ON THE CONFERENCE CENTER COMPLEX GROUNDS IN SUPPORT OF THE CITY OF LEON VALLEY'S 60<sup>TH</sup> ANNIVERSARY COMMEMORATION ACTIVITIES IN OCTOBER 2012**

**WHEREAS**, the City Council of the City of Leon Valley partnered with the Leon Valley Historical Society as established with the Leon Valley Days 2012 Proclamation issued on April 17, 2012, for the purposes of commemorating two historic events in Leon Valley in 2012; and,

**WHEREAS**, the City of Leon Valley City Council authorized the creation of an ad-hoc Commemoration Committee to work on the commemoration events; and,

**WHEREAS**, the work of the combined committee and other volunteer persons reflects the need to document for future generations the history of the first well that serviced the first school in Leon Valley; and,

**WHEREAS**, the well is located on the City of Leon Valley property at the Conference Center Complex Grounds

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:**

**SIGNAGE BE INSTALLED ON THE 1894 EVERS SCHOOL WELL REFLECTING ITS HISTORY AS FOLLOWS:**

**1894 Evers School Well  
Served the first school in Leon Valley  
Moved in 2001 from Huebner Road  
Restored by an Eagle Scout Project and the Leon Valley Public Works Department**

of an appropriate design and material to be determined by the City Manager or his designee.

**PASSED and APPROVED** this the 18th day of September, 2012.

\_\_\_\_\_  
Chris Riley, Mayor

ATTEST:

\_\_\_\_\_

City Secretary Janie Willman

A request for the City Council to place this item on the Sept. 18<sup>th</sup> agenda:

Placement of a plaque on the well by the Leon Valley Conference Center as part of the 60<sup>th</sup> anniversary celebration of Leon Valley

The picturesque well in front of the Leon Valley Conference Center originally served the 1894 Evers school in Leon Valley. The school was located near the Northeast corner of Hucbner and Evers Roads. When Hucbner Road was being widened the well was in danger of being demolished. At the suggestion of Mayor Marcy Meffert, the well was moved to its present location in 2001. An Eagle Scout project restored the well with the assistance of the Public Works Department.

Suggested Wording:

1894 Evers School Well  
Served the first school in Leon Valley  
Moved in 2001 from the Northeast corner  
of Hucbner and Evers Roads.  
Restored by an Eagle Scout project and  
the Public Works Department.

**MAYOR AND COUNCIL COMMUNICATION**

**DATE: September 18, 2012  
M&C # 09-12-12**

**TO: MAYOR AND CITY COUNCIL**

**SUBJECT: CONDUCT A PUBLIC HEARING AND CONSIDER ACTION ON ATTACHED ORDINANCE APPROVING AND ADOPTING FISCAL YEAR 2012-2013 BUDGETS AND ASSOCIATED CAPITAL ACQUISITION PLANS**

**PURPOSE**

Each year before adopting the budgets the City Council must conduct a public hearing on the budgets and formally adopt the budgets by approving the attached Ordinance for the Fiscal Year 2013 Budgets and associated Capital Acquisition Plans for the City of Leon Valley, Texas.

**FISCAL IMPACT**

The attached document provides the funding mechanism for City operations.

**RECOMMENDATION**

It is recommended that a public hearing be conducted and that the City Council then vote to adopt the attached Budgets and Capital Acquisition Plans for Fiscal Year 2013.

**S.E.E. IMPACT STATEMENT**

**Social Equity** - The budget serves as the foundation of the City's financial planning and control. It addresses the goals of the City, establishes priorities, determines the level of funding commitment, and serves as a day-to-day operations guide. The City establishes a budget for twelve separate funds. Activities of the General Fund, Water and Sewer (Enterprise) Fund, Debt Service Fund, Community Center Fund, Building Security Fund, Child Safety Fund, Street Maintenance Tax Fund, Municipal Court Technology Fund, Police Forfeiture Fund, CIED Fund, Grant Fund and Capital Project Fund are included in the annual budget.

**Economic Development** - Utilizing taxpayer monies to maximize public safety, City administration and City programs/services allows the City to actively pursue Economic Development opportunities.

**Environmental Stewardship** -The City's El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability.

APPROVED: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS: \_\_\_\_\_

\_\_\_\_\_

ATTEST:

Janie Willman, City Secretary

**AN ORDINANCE**

**APPROVING THE BUDGETS AND ASSOCIATED CAPITAL ACQUISITION PLANS OF THE CITY OF LEON VALLEY, TEXAS, FOR THE FISCAL YEAR OF 2013 AND THE SAME FILED WITH THE CITY SECRETARY AND THE BEXAR COUNTY CLERK**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:**

1. The following Budgets and associated Capital Acquisition Plans for the City of Leon Valley, Texas, for the Fiscal Year 2013, a true copy of which are on file in the office of the City Secretary and made a part hereof by reference, are hereby adopted and approved and ordered filed in the office of the City Secretary and the Bexar County Clerk.

GENERAL FUND AND CAPITAL ACQUISITION PLAN  
WATER AND SEWER FUND AND CAPITAL ACQUISITION PLAN  
COMMUNITY CENTER FUND AND CAPITAL ACQUISITION PLAN  
GRANT FUND  
CIED FUND  
CHILD SAFETY FUND  
BUILDING SECURITY FUND  
MUNICIPAL COURT TECHNOLOGIES FUND  
STREET MAINTENANCE SALES TAX  
DEBT SERVICE FUND  
CAPITAL PROJECT FUND  
POLICE FORFEITURE TRUST FUND AND CAPITAL ACQUISITION PLAN

2. No expenditure of the funds of the City shall be made during said fiscal year except in strict compliance with such adopted budget.

**PASSED and APPROVED** this 18<sup>th</sup> day of September, 2012.

**ATTEST:**

\_\_\_\_\_  
Janie Willman, City Secretary

\_\_\_\_\_  
Mayor Chris Riley

**Approved as to form:**

\_\_\_\_\_  
Mick McKamie, City Attorney

**GENERAL FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
BEGINNING FUND BALANCE	\$ 2,228,211	\$ 2,339,045	\$ 2,339,045	\$ 2,174,166
<b>REVENUES</b>				
Ad Valorem Taxes	3,119,772	3,057,097	3,098,200	3,086,388
Sales Taxes	1,750,031	1,795,645	1,793,342	1,793,342
Franchise Fees	728,548	706,236	725,827	725,827
Licenses, Permits, Fees and Fines	1,194,300	1,190,346	997,437	1,026,965
Grants	16,649	-	6,122	-
Other	127,526	156,084	107,044	120,243
<b>TOTAL REVENUES</b>	<b>6,936,825</b>	<b>6,905,408</b>	<b>6,727,972</b>	<b>6,752,765</b>
<b>OTHER FUNDING SOURCES</b>				
Transfers In	-	-	-	27,216
Capital Reserve	-	384,282	233,709	341,008
Capital Reserve-Non-Capital	-	8,500	8,500	45,000
Park Land Reserve	-	-	-	-
<b>TOTAL OTHER FUNDING SOURCES</b>	<b>-</b>	<b>392,782</b>	<b>242,209</b>	<b>413,224</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>6,936,825</b>	<b>7,298,190</b>	<b>6,970,181</b>	<b>7,165,989</b>
<b>EXPENDITURES</b>				
Personnel Services	5,455,155	5,539,736	5,336,790	5,524,350
Supplies	361,151	420,700	379,856	407,998
Contractual Services	957,888	911,971	924,496	881,716
Capital Outlay	33,798	384,282	233,709	341,008
<b>TOTAL EXPENDITURES</b>	<b>6,807,992</b>	<b>7,256,689</b>	<b>6,874,851</b>	<b>7,155,072</b>
<b>OTHER FINANCING USES</b>				
Transfers Out	18,000	18,000	18,000	10,000
<b>TOTAL OTHER FINANCING USES</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>10,000</b>
<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>6,825,992</b>	<b>7,274,689</b>	<b>6,892,851</b>	<b>7,165,072</b>
ENDING FUND BALANCE	\$ 2,339,045	\$ 1,969,764	\$ 2,174,166	\$ 1,789,075

**GENERAL FUND  
SCHEDULE OF REVENUES BY SOURCE**

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
<b>Ad Valorem Taxes</b>				
Current	\$ 3,024,070	\$ 3,009,033	\$ 3,050,000	\$ 3,038,188
Delinquent	61,634	23,725	23,800	23,800
Penalty and Interest	34,068	24,339	24,400	24,400
<b>Total Ad Valorem Taxes</b>	<b>3,119,772</b>	<b>3,057,097</b>	<b>3,098,200</b>	<b>3,086,388</b>
<b>Sales Taxes</b>				
City Sales Tax	1,716,308	1,759,642	1,759,642	1,759,642
Alcoholic Sales Tax	33,722	36,003	33,700	33,700
<b>Total Sales Taxes</b>	<b>1,750,031</b>	<b>1,795,645</b>	<b>1,793,342</b>	<b>1,793,342</b>
<b>Franchise Fees</b>				
City Public Service	426,358	416,897	424,300	424,300
Telecommunications Fee	70,486	69,876	69,800	69,800
San Antonio Water System	779	715	887	887
Waste Management	52,986	58,534	52,900	52,900
Time Warner Cable	175,349	158,000	175,350	175,350
Grey Forest Utilities	2,590	2,214	2,590	2,590
<b>Total Franchise Fees</b>	<b>728,548</b>	<b>706,236</b>	<b>725,827</b>	<b>725,827</b>
<b>Licenses, Permits, Fees and Fines</b>				
Building Department	134,010	63,787	50,000	59,805
Animal Licenses and Tags	772	472	550	890
Animal Control Fees	1,492	1,555	390	500
Special and Solicitors	1,650	550	200	550
Zoning and Board of Adjustment	5,670	3,110	1,300	1,500
Subdivision Platting Fees	300	1,000	800	1,000
Occupation, Liquor, and Food	27,730	35,169	38,000	37,293
Municipal Court Fines	794,523	829,178	683,500	683,500
Recreation Fee	16,770	16,130	15,260	15,260
Fire Inspection Fees	4,140	7,730	2,000	2,000
False Alarm Fees	850	350	-	350
Dispatch Fees	728	-	-	-
Garage Sale Permit Fees	2,122	1,871	2,100	2,100
EMS Fees	202,832	228,784	202,800	221,680
SCCC - Clean Up Fees	174	-	-	-
Book Fines	537	660	537	537
<b>Total Licenses, Permits, Fees and Fines</b>	<b>1,194,300</b>	<b>1,190,346</b>	<b>997,437</b>	<b>1,026,965</b>

<i>Schedule of Revenues Continued</i>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
<b>Grants</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
EMS/Trauma System	11,196	-	6,122	-
Loan Star Library Grant	5,453	-	-	-
<b>Total Grants</b>	<b>16,649</b>	<b>-</b>	<b>6,122</b>	<b>-</b>
<b>Other</b>				
Library Non Resident Users	1,630	1,327	1,630	1,630
Interest Income	6,271	7,069	4,500	4,500
Sprint Tower Lease		13,200	13,200	13,200
Library Memorial Donations	935	235	195	2,000
Sale of Surplus Property	3,576	10,000	10,000	10,000
Special Events	3,568	3,423	6,000	6,000
LVEDC Services Contract	38,019	40,830	38,019	41,153
Towing Contract	-	-	3,500	11,760
Miscellaneous	73,527	80,000	30,000	30,000
<b>Total Other</b>	<b>127,526</b>	<b>156,084</b>	<b>107,044</b>	<b>120,243</b>
<b>TOTAL REVENUES</b>	<b>\$ 6,936,825</b>	<b>\$ 6,905,408</b>	<b>\$ 6,727,972</b>	<b>\$ 6,752,765</b>

**GENERAL FUND  
SCHEDULE OF EXPENDITURES BY DEPARTMENT**

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	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Business Office	\$ 172,840	\$ 189,985	\$ 185,914	\$ 166,311
Finance	206,870	227,277	219,659	214,447
City Manager and Council	412,797	366,125	330,625	306,627
Police	2,113,748	2,146,262	2,146,262	2,142,438
Fire	2,014,586	2,138,627	2,060,713	2,210,409
Public Works	1,041,859	1,120,835	1,063,139	1,111,763
Community Development	346,538	380,160	349,031	310,470
Economic Development	117,952	129,282	86,644	124,757
Special Events	18,030	13,750	10,056	17,599
Parks and Recreation	102,914	116,559	108,996	111,940
Library	259,858	427,827	313,812	438,311
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,807,992</b>	<b>\$ 7,256,689</b>	<b>\$ 6,874,851</b>	<b>\$ 7,155,072</b>

**BUSINESS OFFICE****GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 70,980	\$ 79,221	\$ 64,736	\$ 74,991
Supplies	10,775	9,600	8,300	8,330
Contractual Services	91,085	101,164	112,878	82,990
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 172,840</b>	<b>\$ 189,985</b>	<b>\$ 185,914</b>	<b>\$ 166,311</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Senior Clerk	7	0.60	0.60	0.60	0.55
Assistant Deputy Court Clerk	5	0.60	0.60	0.60	0.55
Deputy Court Clerk	4	0.55	0.55	0.55	0.5
<b>TOTAL</b>		<b>1.75</b>	<b>1.75</b>	<b>1.75</b>	<b>1.60</b>

**FINANCE****GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 134,535	\$ 140,036	\$ 138,763	\$ 132,072
Supplies	5,559	8,517	7,807	6,800
Contractual Services	66,776	73,724	73,089	75,575
Capital Outlay	-	5,000	-	-
<b>TOTAL Department Budget</b>	<b>\$ 206,870</b>	<b>\$ 227,277</b>	<b>\$ 219,659</b>	<b>\$ 214,447</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Finance Director	11	0.60	0.60	0.55	0.50
Assistant Finance Director	7	0.60	0.60	0.55	0.50
Purchasing Agent	5	0.60	0.60	0.55	0.50
Acct Payable/Payroll Clerk	5	0.60	0.60	0.55	0.50
<b>TOTAL</b>		<b>2.40</b>	<b>2.40</b>	<b>2.20</b>	<b>2.00</b>

**CITY MANAGER AND COUNCIL****GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 191,521	\$ 191,638	\$ 191,876	\$ 178,673
Supplies	11,692	17,150	16,912	14,600
Contractual Services	209,584	117,337	117,337	113,354
Capital Outlay	-	40,000	4,500	-
<b>TOTAL Department Budget</b>	<b>\$ 412,797</b>	<b>\$ 366,125</b>	<b>\$ 330,625</b>	<b>\$ 306,627</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
City Manager	N/C	0.60	0.60	0.55	0.50
City Secretary	11	0.60	0.60	0.60	0.50
Human Resource Director	11	0.60	0.60	0.55	0.50
Administrative Assistant	4	0.60	0.60	0.60	0.50
<b>TOTAL</b>		<b>2.40</b>	<b>2.40</b>	<b>2.30</b>	<b>2.00</b>

FOOTNOTE: N/C - Not Classified

**POLICE SUMMARY****GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 1,983,112	\$ 2,024,704	\$ 2,014,865	\$ 2,003,730
Supplies	76,329	72,925	81,380	87,925
Contractual Services	54,307	48,633	50,017	50,783
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 2,113,748</b>	<b>\$ 2,146,262</b>	<b>\$ 2,146,262</b>	<b>\$ 2,142,438</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Police Chief	13	1.00	1.00	1.00	1.00
Crime Prevention Officer	10	0.80	0.80	0.80	0.80
Patrol Sergeant	9	3.00	3.00	3.00	3.00
Corporal	8	0.00	0.00	0.00	3.00
Warrant Officer	8	0.50	0.50	0.70	0.00
Detective	7	3.00	3.00	3.00	3.00
Patrol Officer	7	14.00	14.00	14.00	11.00
Narcotics Officer	7	1.00	1.00	1.00	1.00
Communications Supervisor	7	1.00	1.00	1.00	1.00
Records Clerk	5	1.00	1.00	1.00	1.00
Dispatcher	5	6.00	6.00	6.00	6.00
<b>TOTAL</b>		<b>30.30</b>	<b>30.30</b>	<b>30.50</b>	<b>29.80</b>

**POLICE ADMINISTRATION****GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 214,249	\$ 217,555	\$ 218,533	\$ 211,899
Supplies	1,535	1,900	1,928	1,900
Contractual Services	31,487	28,472	29,856	31,597
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 247,271</b>	<b>\$ 247,927</b>	<b>\$ 250,317</b>	<b>\$ 245,396</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Police Chief	13	1.00	1.00	1.00	1.00
Communications Supervisor	7	1.00	1.00	1.00	1.00
Records Clerk	5	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

**POLICE PATROL****GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 1,158,697	\$ 1,178,888	\$ 1,186,147	\$ 1,154,878
Supplies	72,582	67,900	76,327	82,900
Contractual Services	8,755	9,700	9,700	9,700
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 1,240,034</b>	<b>\$ 1,256,488</b>	<b>\$ 1,272,174</b>	<b>\$ 1,247,478</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Patrol Sergeant	9	3.00	3.00	3.00	3.00
Corporal	8	0.00	0.00	0.00	3.00
Warrant Officer	8	1.00	1.00	1.00	0.00
Patrol Officer	7	14.00	14.00	14.00	11.00
<b>TOTAL</b>		<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>17.00</b>

**POLICE COMMUNICATIONS**

**GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 263,564	\$ 276,015	\$ 259,938	\$ 271,968
Supplies	577	1,025	1,025	1,025
Contractual Services	8,789	5,125	5,125	4,400
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 272,930</b>	<b>\$ 282,165</b>	<b>\$ 266,088</b>	<b>\$ 277,393</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Dispatcher	5	6.00	6.00	6.00	6.00
<b>TOTAL</b>		<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

**POLICE INVESTIGATIONS****GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 276,192	\$ 283,127	\$ 281,128	\$ 289,736
Supplies	1,635	2,100	2,100	2,100
Contractual Services	5,169	5,200	5,200	4,950
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 282,996</b>	<b>\$ 290,427</b>	<b>\$ 288,428</b>	<b>\$ 296,786</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Detective	7	3.00	3.00	3.00	3.00
Crime Prevention Officer	10	0.80	0.80	0.80	0.80
<b>TOTAL</b>		<b>3.80</b>	<b>3.80</b>	<b>3.80</b>	<b>3.80</b>

**POLICE NARCOTICS TASK FORCE**

**GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL 2010-2011</b>	<b>BUDGET 2011-2012</b>	<b>ESTIMATED 2011-2012</b>	<b>BUDGET 2012-2013</b>
Personnel Services	\$ 70,410	\$ 69,119	\$ 69,119	\$ 75,249
Supplies	-	-	-	-
Contractual Services	107	136	136	136
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 70,517</b>	<b>\$ 69,255</b>	<b>\$ 69,255</b>	<b>\$ 75,385</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET 2009-2010</b>	<b>BUDGET 2010-2011</b>	<b>BUDGET 2011-2012</b>	<b>BUDGET 2012-2013</b>
Narcotics Officer	7	1.00	1.00	1.00	1.00
<b>TOTAL</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**FIRE SUMMARY****GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 1,786,255	\$ 1,802,304	\$ 1,695,529	\$ 1,853,512
Supplies	43,486	73,125	69,161	75,761
Contractual Services	182,507	155,416	188,314	174,628
Capital Outlay	2,338	107,782	107,709	106,508
<b>TOTAL Department Budget</b>	<b>\$ 2,014,586</b>	<b>\$ 2,138,627</b>	<b>\$ 2,060,713</b>	<b>\$ 2,210,409</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Fire Chief	13	1.00	1.00	1.00	1.00
Assistant Fire Chief	11	1.00	1.00	1.00	1.00
Captain	9	3.00	3.00	3.00	3.00
Deputy Fire Marshal	8	1.00	1.00	1.00	1.00
Engineer	7	7.00	7.00	7.00	7.00
Firefighter	6	14.00	14.00	14.00	13.00
Secretary	3	0.50	0.50	0.50	0.50
<b>TOTAL</b>		<b>27.50</b>	<b>27.50</b>	<b>27.50</b>	<b>26.50</b>

**FIRE ADMINISTRATION****GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 210,791	\$ 213,852	\$ 211,414	\$ 219,810
Supplies	4,420	4,940	6,204	4,914
Contractual Services	35,534	36,639	41,751	37,817
Capital Outlay	-	15,000	14,927	39,000
<b>TOTAL Department Budget</b>	<b>\$ 250,745</b>	<b>\$ 270,431</b>	<b>\$ 274,296</b>	<b>\$ 301,541</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Fire Chief	13	1.00	1.00	1.00	1.00
Assistant Fire Chief	11	1.00	1.00	1.00	1.00
Secretary	3	0.50	0.50	0.50	0.50
<b>TOTAL</b>		<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>

**FIRE OPERATIONS****GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 1,531,532	\$ 1,588,452	\$ 1,484,115	\$ 1,633,702
Supplies	39,066	33,738	27,971	31,237
Contractual Services	72,149	50,986	76,581	67,891
Capital Outlay	2,338	62,980	62,980	67,508
<b>TOTAL Department Budget</b>	<b>\$ 1,645,085</b>	<b>\$ 1,736,156</b>	<b>\$ 1,651,647</b>	<b>\$ 1,800,338</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Captain	9	3.00	3.00	3.00	3.00
Deputy Fire Marshal	8	1.00	1.00	1.00	1.00
Engineer	7	7.00	7.00	7.00	7.00
Firefighter	6	14.00	14.00	14.00	13.00
<b>TOTAL</b>		<b>25.00</b>	<b>25.00</b>	<b>25.00</b>	<b>24.00</b>

**EMERGENCY MEDICAL SERVICE**

**GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 43,932	\$ -	\$ -	\$ -
Supplies	-	34,447	34,986	39,610
Contractual Services	74,824	67,791	69,982	68,920
Capital Outlay	-	29,802	29,802	-
<b>TOTAL Department Budget</b>	<b>\$ 118,756</b>	<b>\$ 132,040</b>	<b>\$ 134,770</b>	<b>\$ 108,530</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
		*	*	*	*
<b>TOTAL</b>		*	*	*	*

FOOTNOTE: \* - Assigned to Operations

**PUBLIC WORKS****GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 736,372	\$ 717,235	\$ 713,118	\$ 699,963
Supplies	158,446	164,800	135,410	152,300
Contractual Services	142,818	193,300	169,111	210,000
Capital Outlay	4,223	45,500	45,500	49,500
<b>TOTAL Department Budget</b>	<b>\$ 1,041,859</b>	<b>\$ 1,120,835</b>	<b>\$ 1,063,139</b>	<b>\$ 1,111,763</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Director of Public Works	13	0.50	0.50	0.40	0.40
Assistant Director	11	0.50	0.50	0.40	0.40
Administrative Assistant	6	0.50	0.50	0.40	0.40
Building Operations Foreman	7	1.00	1.00	1.00	0.90
Construction Foreman	7	0.85	0.85	0.77	0.50
Shop Foreman	7	1.00	1.00	1.00	0.80
Crew Leader	5	2.85	2.85	2.77	2.30
Laborer IV	4	2.55	2.55	2.31	1.50
Laborer III	4	3.00	3.00	3.00	3.70
Mechanic	4	1.00	1.00	1.00	0.80
Laborer I	1	1.00	1.00	1.00	0.90
<b>TOTAL</b>		<b>14.75</b>	<b>14.75</b>	<b>14.05</b>	<b>12.60</b>

**COMMUNITY DEVELOPMENT****GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 188,413	\$ 207,512	\$ 180,182	\$ 182,218
Supplies	9,540	9,200	9,700	8,000
Contractual Services	148,585	147,448	143,149	120,252
Capital Outlay	-	16,000	16,000	-
<b>TOTAL Department Budget</b>	<b>\$ 346,538</b>	<b>\$ 380,160</b>	<b>\$ 349,031</b>	<b>\$ 310,470</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Development Director	11	1.00	1.00	1.00	0.80
Administrative Assistant	4	1.00	1.00	1.00	0.80
Animal Control Officer	4	1.00	1.00	1.00	1.00
Code Enforcement Officer	5	1.00	1.00	0.92	0.90
<b>TOTAL</b>		<b>4.00</b>	<b>4.00</b>	<b>3.92</b>	<b>3.50</b>

**ECONOMIC DEVELOPMENT****GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 108,527	\$ 111,647	\$ 61,786	\$ 114,814
Supplies	2,741	4,500	5,000	1,339
Contractual Services	6,684	13,135	19,858	8,604
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 117,952</b>	<b>\$ 129,282</b>	<b>\$ 86,644</b>	<b>\$ 124,757</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Development Director	11	0.70	0.81	0.81	1.00
Administrative Assistant	4	0.50	0.50	0.84	1.00
<b>TOTAL</b>		<b>1.20</b>	<b>1.31</b>	<b>1.65</b>	<b>2.00</b>

**SPECIAL EVENTS****GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 743	\$ -	\$ -	\$ -
Supplies	10,899	13,750	10,056	17,599
Contractual Services	-	-	-	-
Capital Outlay	6,388	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 18,030</b>	<b>\$ 13,750</b>	<b>\$ 10,056</b>	<b>\$ 17,599</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
		0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**PARKS AND RECREATION**

**GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 69,729	\$ 70,559	\$ 81,055	\$ 81,940
Supplies	18,608	26,000	16,172	15,000
Contractual Services	14,577	20,000	11,769	15,000
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 102,914</b>	<b>\$ 116,559</b>	<b>\$ 108,996</b>	<b>\$ 111,940</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Laborer III	4	1.50	1.50	1.50	1.50
<b>TOTAL</b>		<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>

**LIBRARY****GENERAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 184,968	\$ 194,880	\$ 194,880	\$ 202,437
Supplies	13,076	21,133	19,958	20,344
Contractual Services	40,965	41,814	38,974	30,530
Capital Outlay	20,849	170,000	60,000	185,000
<b>TOTAL Department Budget</b>	<b>\$ 259,858</b>	<b>\$ 427,827</b>	<b>\$ 313,812</b>	<b>\$ 438,311</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Librarian	11	1.00	1.00	1.00	1.00
Library Technician	6	1.00	1.00	1.00	1.00
Library Clerk	3	1.00	1.00	1.00	1.00
Library Clerk	^	0.40	0.40	0.40	0.40
Summer Hires	^	0.10	0.10	0.10	0.10
<b>TOTAL</b>		<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>

FOOTNOTE: ^ - Part-time Personnel

**WATER AND SEWER FUND  
INCOME STATEMENT AND CHANGES IN WORKING CAPITAL**

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
<b>OPERATING REVENUES</b>				
Water Sales	\$ 936,110	\$ 934,258	\$ 865,962	\$ 1,031,492
Water Supply Fee	145,848	157,636	127,581	175,150
Sewer Sales	1,591,623	1,541,447	1,507,652	1,612,000
Connection & Platting	2,850	2,500	875	2,500
Customer Penalties	44,605	43,300	57,758	43,300
Tapping Fees	18,100	21,000	5,025	16,000
Storm Water Fees	376,462	384,000	370,791	384,000
<b>TOTAL OPERATING REVENUES</b>	<b>3,115,598</b>	<b>3,084,141</b>	<b>2,935,644</b>	<b>3,264,442</b>
<b>OPERATING EXPENSES</b>				
General & Administrative	522,579	572,998	525,364	630,599
Water System	797,990	828,041	844,363	888,927
Sewer System	1,115,645	1,424,716	1,244,509	1,395,192
Storm Water	186,345	343,073	325,399	367,771
Depreciation	174,253	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>2,796,812</b>	<b>3,168,828</b>	<b>2,939,635</b>	<b>3,282,489</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>318,786</b>	<b>(84,687)</b>	<b>(3,991)</b>	<b>(18,047)</b>
<b>NON-OPERATING REVENUES (EXPENSES)</b>				
Interest Income and Other	141,534	16,000	48,800	48,800
Water Supply Reserve	-	137,500	91,000	-
Non-operating transfer out	-	-	-	-
<b>TOTAL NON-OPERATING REVENUES (EXPENSES)</b>	<b>141,534</b>	<b>153,500</b>	<b>139,800</b>	<b>48,800</b>
<b>NET INCOME (LOSS) (Excluding Depreciation)</b>	<b>460,320</b>	<b>68,813</b>	<b>135,809</b>	<b>30,753</b>
<b>CHANGES IN WORKING CAPITAL</b>				
<b>NET INCOME (LOSS)</b>	<b>460,320</b>	<b>68,813</b>	<b>135,809</b>	<b>30,753</b>
<b>SOURCES (USES) OF WORKING CAPITAL</b>				
Additions to Fixed Assets	-	(218,000)	(60,500)	(26,500)
<b>TOTAL SOURCES (USES) OF WORKING CAPITAL</b>	<b>-</b>	<b>(218,000)</b>	<b>(60,500)</b>	<b>(26,500)</b>
<b>NET INCREASE (DECREASE) IN WORKING CAPITAL</b>	<b>460,320</b>	<b>(149,187)</b>	<b>75,309</b>	<b>4,253</b>
BEGINNING FUND BALANCE	1,327,351	1,787,671	1,787,671	1,862,980
<b>ENDING FUND BALANCE</b>	<b>\$ 1,787,671</b>	<b>\$ 1,638,484</b>	<b>\$ 1,862,980</b>	<b>\$ 1,867,233</b>

**WATER AND SEWER FUND  
SCHEDULE OF OPERATING REVENUES BY SOURCE**

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
<b>OPERATING REVENUES</b>				
<b>Water Sales</b>				
Metered Water	\$ 877,282	\$ 871,303	\$ 798,025	\$ 900,000
Edwards Aquifer Fee	57,324	61,955	66,937	130,492
Bulk Water	1,504	1,000	1,000	1,000
Water Supply Fee	145,848	157,636	127,581	175,150
<b>Total Water Sales</b>	<b>1,081,958</b>	<b>1,091,894</b>	<b>993,543</b>	<b>1,206,642</b>
<b>Sewer Sales</b>				
City Service (SAWS)	1,581,296	1,529,447	1,499,200	1,600,000
City Surcharge	10,326	12,000	8,452	12,000
<b>Total Sewer Sales</b>	<b>1,591,623</b>	<b>1,541,447</b>	<b>1,507,652</b>	<b>1,612,000</b>
<b>Storm Water</b>				
Storm Water Fees	277,310	276,000	271,414	276,000
Storm Water Fee-SAWS Billing	99,152	108,000	99,377	108,000
<b>Total Storm Water Fees</b>	<b>376,462</b>	<b>384,000</b>	<b>370,791</b>	<b>384,000</b>
<b>Connection Fees</b>				
Connection Fees	2,850	2,500	875	2,500
<b>Total Connection Fees</b>	<b>2,850</b>	<b>2,500</b>	<b>875</b>	<b>2,500</b>
<b>Customer Fees</b>				
Customer Penalties	33,671	32,800	46,500	32,800
Customer Disconnection Fees	6,820	6,500	7,033	4,000
Storm Water Penalties	4,114	4,000	4,225	6,500
<b>Total Customer Fees</b>	<b>44,605</b>	<b>43,300</b>	<b>57,758</b>	<b>43,300</b>
<b>Tapping Fees</b>				
Water Tap Fees	18,100	20,000	5,025	15,000
Sewer Tap Fees	-	1,000	-	1,000
<b>Total Tapping Fees</b>	<b>18,100</b>	<b>21,000</b>	<b>5,025</b>	<b>16,000</b>
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 3,115,598</b>	<b>\$ 3,084,141</b>	<b>\$ 2,935,644</b>	<b>\$ 3,264,442</b>

**WATER AND SEWER FUND  
SCHEDULE OF NON-OPERATING REVENUES (EXPENSES)**

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	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATED</u>	<u>BUDGET</u>
	<u>2010-2011</u>	<u>2011-2012</u>	<u>2011-2012</u>	<u>2012-2013</u>
<b>Non-Operating Revenues</b>				
Interest Income	\$ 3,827	\$ 4,000	\$ 3,800	\$ 3,800
Impact Fees	81,254	10,000	10,000	10,000
Miscellaneous Income	44,353	2,000	35,000	35,000
Sprint Tower Lease	12,100	-	-	-
<b>Total Non-Operating Revenues</b>	<u>141,534</u>	<u>16,000</u>	<u>48,800</u>	<u>48,800</u>
<b>Non-Operating Expenses</b>				
Transfer out	-	-	-	-
<b>Total Non-Operating Expenses</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL NON-OPERATING REVENUES (EXPENSES)</b>	<u>\$ 141,534</u>	<u>\$ 16,000</u>	<u>\$ 48,800</u>	<u>\$ 48,800</u>

**WATER AND SEWER FUND  
SCHEDULE OF SOURCES (USES) OF WORKING CAPITAL  
AND DEPRECIATION**

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	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
<b>Additions to Fixed Assets</b>				
General & Administrative	-	20,000	-	-
Water System	-	198,000	60,500	26,500
Sewer System	-	-	-	-
Storm Water	-	-	-	-
<b>Total Additions to Fixed Assets</b>	<b>\$ -</b>	<b>\$ 218,000</b>	<b>\$ 60,500</b>	<b>\$ 26,500</b>

**WATER AND SEWER FUND**  
**SCHEDULE OF OPERATING EXPENSES BY COST CATEGORY**

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	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATED</u>	<u>BUDGET</u>
	<u>2010-2011</u>	<u>2011-2012</u>	<u>2011-2012</u>	<u>2012-2013</u>
Personnel Services	\$ 853,028	\$ 977,897	\$ 1,015,280	\$ 1,137,431
Supplies	106,912	153,500	160,650	159,269
Contractual Services	1,662,620	2,037,431	1,763,705	1,985,789
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,622,559</b>	<b>\$ 3,168,828</b>	<b>\$ 2,939,635</b>	<b>\$ 3,282,489</b>

**GENERAL AND ADMINISTRATIVE**

**WATER AND SEWER FUND**

<b>EXPENSES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 407,886	\$ 448,365	\$ 438,352	\$ 506,992
Supplies	28,728	33,000	30,000	33,769
Contractual Services	85,965	91,633	57,012	89,838
Capital Outlay	-	20,000	-	-
<b>TOTAL Department Budget</b>	<b>\$ 522,579</b>	<b>\$ 592,998</b>	<b>\$ 525,364</b>	<b>\$ 630,599</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Director of Public Works	13	0.50	0.50	0.50	0.50
Assist. Director of Public Wks	11	0.50	0.50	0.50	0.50
Administrative Assistant	6	0.40	0.40	0.50	0.50
City Manager	N/C	0.40	0.40	0.40	0.40
City Secretary	11	0.40	0.40	0.40	0.40
Human Resource Director	11	0.40	0.40	0.40	0.40
Finance Director	12	0.40	0.40	0.40	0.40
Assistant Finance Director	7	0.40	0.40	0.40	0.40
Purchasing Agent	5	0.40	0.40	0.40	0.40
Account Payable/Payroll Clerk	5	0.40	0.40	0.40	0.40
Senior Court Clerk	7	0.40	0.40	0.40	0.40
Assistant Court Clerk	5	0.40	0.40	0.40	0.40
Deputy Court Clerk	4	1.40	1.40	1.40	1.40
Administrative Assistant	4	0.40	0.40	0.40	0.40
<b>TOTAL</b>		<b>6.80</b>	<b>6.80</b>	<b>6.90</b>	<b>6.90</b>

FOOTNOTE: @ - Capital outlay is reflected on the fund statement as a use of working capital rather than as an expense.

**WATER SYSTEM****WATER AND SEWER FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 256,092	\$ 283,893	\$ 311,410	\$ 325,763
Supplies	60,304	82,000	70,805	87,000
Contractual Services	481,595	462,148	462,148	476,164
Capital Outlay	-	198,000	60,500	26,500
<b>TOTAL Department Budget</b>	<b>\$ 797,990</b>	<b>\$ 1,026,041</b>	<b>\$ 904,863</b>	<b>\$ 915,427</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Water Foreman	7	0.80	0.80	0.80	0.80
Construction Foreman	7	0.08	0.08	0.08	0.20
Shop Foreman	7	0.00	0.00	0.00	0.20
Crew Leader	5	0.88	0.88	0.88	1.00
Utility Billings Clerk	5	0.80	0.80	0.78	0.78
Laborer IV	4	0.23	0.23	0.23	0.60
Mechanic	4	0.00	0.00	0.00	0.20
Utility Maintenance	4	1.60	1.60	1.60	1.60
<b>TOTAL</b>		<b>4.38</b>	<b>4.38</b>	<b>4.36</b>	<b>5.38</b>

**SEWER SYSTEM****WATER AND SEWER FUND**

<b>EXPENSES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 80,764	\$ 91,566	\$ 97,566	\$ 125,905
Supplies	3,294	15,000	15,000	15,000
Contractual Services	1,031,586	1,318,150	1,131,943	1,254,287
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 1,115,645</b>	<b>\$ 1,424,716</b>	<b>\$ 1,244,509</b>	<b>\$ 1,395,192</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Water Foreman	7	0.20	0.20	0.20	0.20
Construction Foreman	7	0.08	0.08	0.08	0.20
Crew Leader	5	0.30	0.30	0.28	0.40
Laborer IV	4	0.23	0.23	0.23	0.60
Utility Billings Clerk	5	0.18	0.18	0.12	0.12
Utility Maintenance	4	0.40	0.40	0.40	0.40
<b>TOTAL</b>		<b>1.38</b>	<b>1.38</b>	<b>1.30</b>	<b>1.92</b>

FOOTNOTE: @ - Capital outlay is reflected on the fund statement as a use of working capital rather than as an expense.

**STORM WATER****WATER AND SEWER FUND**

<b>EXPENSES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 108,286	\$ 154,073	\$ 167,952	\$ 178,771
Supplies	14,585	23,500	44,845	23,500
Contractual Services	63,474	165,500	112,602	165,500
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 186,345</b>	<b>\$ 343,073</b>	<b>\$ 325,399</b>	<b>\$ 367,771</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
City Manager	N/C	0.00	0.05	0.05	0.05
Human Resource Director	11	0.00	0.05	0.05	0.05
Finance Director	12	0.00	0.05	0.05	0.05
Assistant Finance Director	7	0.00	0.05	0.05	0.05
Purchasing Agent	5	0.00	0.05	0.05	0.05
Account Payable/Payroll Clerk	5	0.00	0.05	0.05	0.05
Deputy Court Clerk	4	0.00	0.05	0.05	0.05
Director of Public Works	13	0.00	0.10	0.10	0.10
Assist. Director of Public Wks	11	0.00	0.10	0.10	0.10
Administrative Assistant	6	0.00	0.10	0.10	0.10
Billing Clerk	5	0.00	0.10	0.10	0.10
Storm Water Clerk	4	0.00	1.00	1.00	1.00
Code Enforcement	5	0.00	0.08	0.08	0.10
Construction Foreman	7	0.00	0.08	0.08	0.10
Building Operation Foreman	7	0.00	0.08	0.08	0.10
Crew Leader	5	0.00	0.16	0.16	0.30
Laborer IV	4	0.00	0.24	0.24	0.30
Laborer III	4	0.00	0.40	0.40	0.60
Laborer I	1	0.00	0.08	0.08	0.10
<b>TOTAL</b>		<b>0.00</b>	<b>2.87</b>	<b>2.87</b>	<b>3.35</b>

FOOTNOTE: @ - Capital outlay is reflected on the fund statement as a use of working capital rather than as an expense.

**GRANT FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

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	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
<b>BEGINNING FUND BALANCE</b>	\$ 7,804	\$ 6,088	\$ 6,088	\$ 2,987
<b>REVENUES</b>				
Grants	2,732	4,149	-	-
<b>TOTAL REVENUES</b>	2,732	4,149	-	-
<b>TOTAL RESOURCES AVAILABLE</b>	10,536	10,237	6,088	2,987
<b>EXPENDITURES</b>				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	4,448	4,149	3,101	2,987
Capital Outlay	-	-	-	-
<b>TOTAL EXPENDITURES</b>	4,448	4,149	3,101	2,987
<b>ENDING FUND BALANCE</b>	\$ 6,088	\$ 6,088	\$ 2,987	\$ -

**LEOSE ALLOCATION POLICE****GRANT FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-
Contractual Services	3,626	3,555	2,984	2,987
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 3,626</b>	<b>\$ 3,555</b>	<b>\$ 2,984</b>	<b>\$ 2,987</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
		0.0	0.0	0.0	0.0
<b>TOTAL</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

**LEOSE ALLOCATION FIRE****GRANT FUND**

<b>EXPENDITURES</b>	<b>ACTUAL 2010-2011</b>	<b>BUDGET 2011-2012</b>	<b>ESTIMATED 2011-2012</b>	<b>BUDGET 2012-2013</b>
Personnel Services	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-
Contractual Services	822	594	117	-
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 822</b>	<b>\$ 594</b>	<b>\$ 117</b>	<b>\$ -</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET 2009-2010</b>	<b>BUDGET 2010-2011</b>	<b>BUDGET 2011-2012</b>	<b>BUDGET 2012-2013</b>
		0.0	0.0	0.0	0.0
<b>TOTAL</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

**CIED FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

	<u>ACTUAL</u> <u>2010-2011</u>	<u>BUDGET</u> <u>2011-2012</u>	<u>ESTIMATED</u> <u>2011-2012</u>	<u>BUDGET</u> <u>2012-2013</u>
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ 379,918
<b>REVENUES</b>				
CIED REVENUES	-	-	379,918	1,139,753
<b>TOTAL REVENUES</b>	-	-	379,918	1,139,753
<b>TOTAL RESOURCES AVAILABLE</b>	-	-	379,918	1,519,671
<b>EXPENDITURES</b>				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	-	-	-	1,492,455
Capital Outlay	-	-	-	-
<b>TOTAL EXPENDITURES</b>	-	-	-	1,492,455
<b>OTHER FINANCING USES</b>				
Transfers Out	-	-	-	27,216
<b>TOTAL OTHER FINANCING USES</b>	-	-	-	27,216
<b>TOTAL EXPENDITURES &amp; OTHER USES</b>	-	-	-	1,519,671
ENDING FUND BALANCE	\$ -	\$ -	\$ 379,918	\$ -

**CIED FUND**

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<b>EXPENDITURES</b>	<b>ACTUAL 2010-2011</b>	<b>BUDGET 2011-2012</b>	<b>ESTIMATED 2011-2012</b>	<b>BUDGET 2012-2013</b>
Personnel Services				
Supplies	-	-	-	-
Contractual Services		-	-	1,492,455
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,492,455</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET 2009-2010</b>	<b>BUDGET 2010-2011</b>	<b>BUDGET 2011-2012</b>	<b>BUDGET 2012-2013</b>
		0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**BUILDING SECURITY FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

	<u>ACTUAL</u> <u>2010-2011</u>	<u>BUDGET</u> <u>2011-2012</u>	<u>ESTIMATED</u> <u>2011-2012</u>	<u>BUDGET</u> <u>2012-2013</u>
BEGINNING FUND BALANCE	\$ 3,335	\$ 4,027	\$ 4,027	\$ 182
<b>REVENUES</b>				
Building Security Fees	18,542	19,800	13,500	13,500
<b>TOTAL REVENUES</b>	<u>18,542</u>	<u>19,800</u>	<u>13,500</u>	<u>13,500</u>
<b>OTHER FINANCING SOURCES</b>				
Transfers in	3,000	3,000	4,000	10,000
<b>TOTAL OTHER FINANCING SOURCES</b>	<u>3,000</u>	<u>3,000</u>	<u>4,000</u>	<u>10,000</u>
<b>TOTAL RESOURCES AVAILABLE</b>	<u>24,877</u>	<u>26,827</u>	<u>21,527</u>	<u>23,682</u>
<b>EXPENDITURES</b>				
Personnel Services	20,817	21,883	21,345	21,788
Supplies	-	-	-	-
Contractual Services	33	-	-	-
Capital Outlay	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>20,850</u>	<u>21,883</u>	<u>21,345</u>	<u>21,788</u>
<b>TOTAL EXPENDITURES &amp; OTHER USES</b>	<u>20,850</u>	<u>21,883</u>	<u>21,345</u>	<u>21,788</u>
ENDING FUND BALANCE	<u>\$ 4,027</u>	<u>\$ 4,944</u>	<u>\$ 182</u>	<u>\$ 1,894</u>

**BUILDING SECURITY FUND**

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<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 20,817	\$ 21,883	\$ 21,345	\$ 21,788
Supplies	-	-	-	-
Contractual Services	33	-	-	-
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 20,850</b>	<b>\$ 21,883</b>	<b>\$ 21,345</b>	<b>\$ 21,788</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Warrant Officer	8	0.40	0.40	0.50	0.32
<b>TOTAL</b>		<b>0.40</b>	<b>0.40</b>	<b>0.50</b>	<b>0.32</b>

**CHILD SAFETY FUND  
SUMMARY OF REVENUES, EXPENSES  
AND CHANGES IN RETAINED EARNINGS**

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
BEGINNING FUND BALANCE	\$ 21,686	\$ 23,877	\$ 23,877	\$ 22,352
<b>REVENUES</b>				
Child Safety Fees	14,718	12,200	11,600	11,600
<b>TOTAL REVENUES</b>	<b>14,718</b>	<b>12,200</b>	<b>11,600</b>	<b>11,600</b>
<b>OTHER FINANCING SOURCES</b>				
Transfers In	15,000	10,000	14,000	-
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>15,000</b>	<b>10,000</b>	<b>14,000</b>	<b>-</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>51,404</b>	<b>46,077</b>	<b>49,477</b>	<b>33,952</b>
<b>EXPENDITURES</b>				
Personnel Services	27,381	33,428	27,125	33,731
Supplies	-	-	-	-
Contractual Services	146	-	-	-
Capital Outlay	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>27,527</b>	<b>33,428</b>	<b>27,125</b>	<b>33,731</b>
<b>TOTAL EXPENDITURES &amp; OTHER USES</b>	<b>27,527</b>	<b>33,428</b>	<b>27,125</b>	<b>33,731</b>
ENDING FUND BALANCE	\$ 23,877	\$ 12,649	\$ 22,352	\$ 221

**CRIME PREVENTION****CHILD SAFETY FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 15,686	\$ 16,724	\$ 16,757	\$ 17,027
Supplies	-	-	-	-
Contractual Services	146	-	-	-
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 15,832</b>	<b>\$ 16,724</b>	<b>\$ 16,757</b>	<b>\$ 17,027</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Crime Prevention Officer	10	0.20	0.20	0.20	0.20
<b>TOTAL</b>		<b>0.20</b>	<b>0.20</b>	<b>0.20</b>	<b>0.20</b>

**SCHOOL CROSSING GUARDS****CHILD SAFETY FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 11,695	\$ 16,704	\$ 10,368	\$ 16,704
Supplies	-	-	-	-
Contractual Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ 11,695</b>	<b>\$ 16,704</b>	<b>\$ 10,368</b>	<b>\$ 16,704</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
School Crossing Guards	^	0.7	0.7	0.7	0.7
<b>TOTAL</b>		<b>0.7</b>	<b>0.7</b>	<b>0.7</b>	<b>0.7</b>

FOOTNOTE: ^ - Part-Time Personnel

**MUNICIPAL COURT TECHNOLOGY FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
BEGINNING FUND BALANCE	\$ 62,276	\$ 62,276	\$ 62,240	\$ 57,740
<b>REVENUES</b>				
Court Technology Fees	24,716	26,402	18,700	18,700
<b>TOTAL REVENUES</b>	<b>24,716</b>	<b>26,402</b>	<b>18,700</b>	<b>18,700</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>86,992</b>	<b>88,678</b>	<b>80,940</b>	<b>76,440</b>
<b>EXPENDITURES</b>				
Personnel Services	-	-	-	-
Supplies	369	-	-	-
Contractual Services	22,703	23,200	23,200	23,200
Capital Outlay	1,680	30,000	-	30,000
<b>TOTAL EXPENDITURES</b>	<b>24,752</b>	<b>53,200</b>	<b>23,200</b>	<b>53,200</b>
ENDING FUND BALANCE	\$ 62,240	\$ 35,478	\$ 57,740	\$ 23,240

**MUNICIPAL COURT TECHNOLOGY FUND**

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<b>EXPENDITURES</b>	<b>ACTUAL 2010-2011</b>	<b>BUDGET 2011-2012</b>	<b>ESTIMATED 2011-2012</b>	<b>BUDGET 2012-2013</b>
Personnel Services	\$ -	\$ -	\$ -	\$ -
Supplies	369	-	-	-
Contractual Services	22,703	23,200	-	-
Capital Outlay	1,680	30,000	-	-
<b>TOTAL Department Budget</b>	<b>\$ 24,752</b>	<b>\$ 53,200</b>	<b>\$ -</b>	<b>\$ -</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET 2009-2010</b>	<b>BUDGET 2010-2011</b>	<b>BUDGET 2011-2012</b>	<b>BUDGET 2012-2013</b>
		0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**DEBT SERVICE FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
BEGINNING FUND BALANCE	\$ 165,926	\$ 178,907	\$ 178,907	\$ 139,338
<b>REVENUES</b>				
Ad Valorem Taxes	426,258	375,759	375,759	620,219
Principal Income	-	-	-	-
Interest Income	-	-	-	-
<b>TOTAL REVENUES</b>	<b>426,258</b>	<b>375,759</b>	<b>375,759</b>	<b>620,219</b>
<b>OTHER FINANCING SOURCES</b>				
Transfers In	-	-	-	-
Bond Proceeds	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>592,184</b>	<b>554,666</b>	<b>554,666</b>	<b>759,557</b>
<b>EXPENDITURES</b>				
Bond Principal	300,000	310,000	310,000	345,000
Interest	112,278	103,328	103,328	270,019
Fees	1,000	2,000	2,000	1,500
Bond Issuance Costs	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>413,278</b>	<b>415,328</b>	<b>415,328</b>	<b>616,519</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Bond Refunding	-	-	-	-
Residual Equity Transfer	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>413,278</b>	<b>415,328</b>	<b>415,328</b>	<b>616,519</b>
ENDING FUND BALANCE	\$ 178,907	\$ 139,338	\$ 139,338	\$ 143,038

**DEBT SERVICE FUND  
SUMMARY OF REVENUES AND EXPENDITURES  
SCHEDULE OF REVENUES BY SOURCE**

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	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATED</u>	<u>BUDGET</u>
	<u>2010-2011</u>	<u>2011-2012</u>	<u>2011-2012</u>	<u>2012-2013</u>
<b>Ad Valorem Taxes</b>				
Current	\$ 412,987	\$ 370,559	\$ 370,559	\$ 615,019
Delinquent	8,558	2,000	2,000	2,000
Penalty and Interest	4,713	3,200	3,200	3,200
<b>Total Ad Valorem Taxes</b>	<u>\$ 426,258</u>	<u>\$ 375,759</u>	<u>\$ 375,759</u>	<u>\$ 620,219</u>
 <b>TOTAL REVENUES</b>	 <u>\$ 426,258</u>	 <u>\$ 375,759</u>	 <u>\$ 375,759</u>	 <u>\$ 620,219</u>

**COMMUNITY CENTER FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
BEGINNING FUND BALANCE	\$ 19,569	\$ 44,307	\$ 44,307	\$ 51,426
<b>REVENUES</b>				
Hotel/Motel Taxes	74,287	66,701	74,000	75,746
Rental Fees	68,681	74,000	68,000	74,053
<b>TOTAL REVENUES</b>	<b>142,968</b>	<b>140,701</b>	<b>142,000</b>	<b>149,799</b>
<b>OTHER FINANCING SOURCES</b>				
Transfers in	-	-	-	-
Other-CDBG Grant Reimbursement	128,098	-	-	-
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>128,098</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>290,635</b>	<b>185,008</b>	<b>186,307</b>	<b>201,225</b>
<b>EXPENDITURES</b>				
Personnel Services	87,185	81,381	81,381	82,164
Supplies	2,425	6,900	6,900	5,400
Contractual Services	38,620	41,600	41,600	47,150
Capital Outlay	118,098	5,000	5,000	-
<b>TOTAL EXPENDITURES</b>	<b>246,328</b>	<b>134,881</b>	<b>134,881</b>	<b>134,714</b>
<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>246,328</b>	<b>134,881</b>	<b>134,881</b>	<b>134,714</b>
ENDING FUND BALANCE	\$ 44,307	\$ 50,127	\$ 51,426	\$ 66,511

**COMMUNITY CENTER FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ 87,185	\$ 81,381	\$ 81,381	\$ 82,164
Supplies	2,425	6,900	6,900	5,400
Contractual Services	38,620	41,600	41,600	47,150
Capital Outlay	118,098	5,000	5,000	-
<b>TOTAL Department Budget</b>	<b>\$ 246,328</b>	<b>\$ 134,881</b>	<b>\$ 134,881</b>	<b>\$ 134,714</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
Community Development Director	11	0.19	0.19	0.19	0.20
Administrative Assistant	4	1.00	2.00	2.00	1.20
Events Coordinator	4	0.50	0.50	0.00	0.00
Laborer III	4	0.50	0.50	0.20	0.20
<b>TOTAL</b>		<b>2.19</b>	<b>3.19</b>	<b>2.39</b>	<b>1.60</b>

**STREET MAINTENANCE TAX FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
BEGINNING FUND BALANCE	\$ 575,300	\$ 504,272	\$ 504,272	\$ 397,521
<b>REVENUES</b>	429,403	439,560	439,560	439,560
<b>TOTAL REVENUES</b>	429,403	439,560	439,560	439,560
<b>TOTAL RESOURCES AVAILABLE</b>	1,004,703	943,832	943,832	837,081
<b>EXPENDITURES</b>				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	500,431	546,311	546,311	830,254
Capital Outlay	-	-	-	-
<b>TOTAL EXPENDITURES</b>	500,431	546,311	546,311	830,254
<b>OTHER FINANCING SOURCES(USES)</b>				
Transfer in	-	-	-	-
Transfer out	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	-	-	-	-
ENDING FUND BALANCE	\$ 504,272	\$ 397,521	\$ 397,521	\$ 6,827

**CAPITAL PROJECT FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

	<u>ACTUAL</u> <u>2010-2011</u>	<u>BUDGET</u> <u>2011-2012</u>	<u>ESTIMATED</u> <u>2011-2012</u>	<u>BUDGET</u> <u>2012-2013</u>
BEGINNING FUND BALANCE	\$ -	\$ 7,000,000	\$ 7,000,000	\$ 7,000,000
REVENUES	-	-	-	10,000
<b>TOTAL REVENUES</b>	-	-	-	10,000
<b>TOTAL RESOURCES AVAILABLE</b>	-	7,000,000	7,000,000	7,010,000
<b>EXPENDITURES</b>				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	-	-	-	-
Capital Outlay	-	-	-	7,000,000
<b>TOTAL EXPENDITURES</b>	-	-	-	7,000,000
<b>TOTAL EXPENDITURES &amp; OTHER USES</b>	-	-	-	7,000,000
ENDING FUND BALANCE	\$ -	\$ 7,000,000	\$ 7,000,000	\$ 10,000

**CAPITAL PROJECT FUND**

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	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
<b>EXPENDITURES</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services				
Supplies	-	-	-	-
Contractual Services		-	-	1,519,671
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,519,671</b>

		<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>STAFFING</b>	<b>GRADE</b>	<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
		0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**POLICE FORFEITURE TRUST FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
BEGINNING FUND BALANCE	\$ 582,388	\$ 495,515	\$ 495,515	\$ 467,644
<b>REVENUES</b>				
Seizures	51,149	-	108,062	-
Interest/Miscellaneous	527		325	
<b>TOTAL REVENUES</b>	<b>51,676</b>	<b>-</b>	<b>108,387</b>	<b>-</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>634,064</b>	<b>495,515</b>	<b>603,902</b>	<b>467,644</b>
<b>EXPENDITURES</b>				
Personnel Services	5,405	15,550	15,550	15,550
Supplies	22,522	10,000	10,000	10,000
Contractual Services	10,855	60,008	60,008	60,008
Capital Outlay	99,767	50,700	50,700	98,000
<b>TOTAL EXPENDITURES</b>	<b>138,549</b>	<b>136,258</b>	<b>136,258</b>	<b>183,558</b>
ENDING FUND BALANCE	\$ 495,515	\$ 359,257	\$ 467,644	\$ 284,086

**STATE****POLICE FORFEITURE TRUST FUND**

<b>EXPENDITURES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2010-2011</b>	<b>2011-2012</b>	<b>2011-2012</b>	<b>2012-2013</b>
Personnel Services	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-
Contractual Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>TOTAL Department Budget</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>
		0.0	0.0	0.0	0.0
<b>TOTAL</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

**FEDERAL****POLICE FORFEITURE TRUST FUND**

<b>EXPENDITURES</b>	<b>ACTUAL 2010-2011</b>	<b>BUDGET 2011-2012</b>	<b>ESTIMATED 2011-2012</b>	<b>BUDGET 2012-2013</b>
Personnel Services	\$ 5,405	\$ 15,550	\$ 15,550	\$ 15,550
Supplies	22,522	10,000	10,000	10,000
Contractual Services	10,855	60,008	60,008	60,008
Capital Outlay	99,767	50,700	50,700	98,000
<b>TOTAL Department Budget</b>	<b>\$ 138,549</b>	<b>\$ 136,258</b>	<b>\$ 136,258</b>	<b>\$ 183,558</b>

<b>STAFFING</b>	<b>GRADE</b>	<b>BUDGET 2009-2010</b>	<b>BUDGET 2010-2011</b>	<b>BUDGET 2011-2012</b>	<b>BUDGET 2012-2013</b>
		0.0	0.0	0.0	0.0
<b>TOTAL</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

CITY OF LEON VALLEY  
 GENERAL FUND CAPITAL ACQUISITION PLAN  
 FY 2013

Business Office

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 12-13</i>	<i>FY 13-14</i>	<i>FY 14-15</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>Non Funded</i>
<b>TOTAL</b>			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Finance Department

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 12-13</i>	<i>FY 13-14</i>	<i>FY 14-15</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>Non Funded</i>
Replace Main Printer (IBM 6400)	2000	Replacement						
<b>TOTAL</b>			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Manager and Council

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 12-13</i>	<i>FY 13-14</i>	<i>FY 14-15</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>Non Funded</i>
Electronic Document Management System	New	New		62,400				
<b>TOTAL</b>			\$ -	\$ 62,400		\$ -	\$ -	\$ -

**Police Department**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 12-13</i>	<i>FY 13-14</i>	<i>FY 14-15</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>Non Funded</i>
Dictaphone system	2006	Replacement				30,000		
Transmitter	2006	Replacement				10,000		
Reject filter for municipal frequency	2006	Replacement				5,000		
BpBr circuited duplexer	2006	Replacement				6,000		
Radio base station-Grass Hill	2006	Replacement				16,000		
Master III base/repeater station	2006	Replacement				8,000		
Repeater station-G.E. Master III	2006	Replacement				7,000		
Duplexer for repeater-Channel #2	2006	Replacement				5,000		
Mobile Data Terminals	2001	Replacement				7,000		
Radio base station-Grass Hill (Ch #1)	2006	Replacement				15,000		
BpBr circuit duplexer	2006	Replacement				15,000		
Band pass reject duplexer	1997	Replacement					3,000	
<b>TOTAL</b>			\$ -	\$ -	\$ -	\$ 124,000	\$ 3,000	\$ -

**Fire Department**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 12-13</i>	<i>FY 13-14</i>	<i>FY 14-15</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>Non Funded</i>
1997 ambulance	1997	Replacement						175,000
1991 pumper fire truck	1991	Replacement						750,000
1977 Brush truck	1983	Replacement						125,000
Hose, adapters & nozzles	Variable	Replacement	4,000					
Flood Warning System Phase 2	2006	Replacement	15,000					
Radio remote controllers (4)	1978	Replacement	4,000					
Air Packs (2)	Variable	Replacement	12,000					
Inspector or Command Truck	2002	Replacement	30,000					
Hose Tester	1989	Replacement	3,000					
Rescue Air Bag System	1997	Replacement	18,508					
Alternate EOC Upgrades		New	20,000					
3-Scoop stretchers	2001	Replacement				1,600		
Hose, adapters & nozzles	2016	Replacement				4,000		
Building improvements (front deck)	1981	Replacement		25,000				
<b>TOTAL</b>			<b>\$ 106,508</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ 5,600</b>	<b>\$ -</b>	<b>\$ 1,050,000</b>

**City of Leon Valley  
Fire Department  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

Hose, Nozzles, Adapters

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This annual capital expense is for replacement of fire hose, nozzles that must be replaced due to wear or testing failure.

<b>NUMBER OF ITEMS</b>	Various
<b>COST PER ITEM</b>	4,000
<b>ADDITIONAL COST PER ITEM</b>	-
<b>TOTAL</b>	<u>\$4,000</u>

**City of Leon Valley  
Fire Department  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

Flood Warning System (FWS) Replacement, Second Half of Project.

This basic FWS is composed of a stream sensor, radio transmitter and receiver, control station and a siren controller and siren.

System was purchased and installed in 2000 for \$25,000.

(This is the second half of the system replacement; last FY \$15,000 was budgeted.)

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Upgrade/replacement of equipment for public safety reasons.

Stream sensors and transmitter have been problematic. This system that monitors and transmits actual water level and rate of rise.

This purchase consists of additional sensors for different parts of Huebner Creek for accurate sensing of floods.

This system interfaces with other stream sensors used in the area by COSA and SARA.

<b>NUMBER OF ITEMS</b>	Various
<b>COST PER ITEM</b>	15,000
<b>ADDITIONAL COST PER ITEM</b>	-
<b>TOTAL</b>	<u><u>\$15,000</u></u>

**City of Leon Valley  
Fire Department  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

Controller, Radio Remote GE Master Controllers. These radio controllers were purchased in 1978 and 1988.

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Radio controllers allow access to radio repeater inside the station.

Replacement of aging equipment.

Ten year expected service life.

**Locations:**

- Chief Office
- Asst. Chief Office
- Dormitory
- Captain's Office

<b>NUMBER OF ITEMS</b>	4
<b>COST PER ITEM</b>	1,000
<b>ADDITIONAL COST PER ITEM</b>	-
<b>TOTAL</b>	<u><u>\$4,000</u></u>

**City of Leon Valley  
Fire Department  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

Self Contained Breathing Apparatus (SCBA).  
Two SCBA are scheduled for replacement each FY.

The new SCBA to be NFPA and CBRNE-compliant.  
Includes 2 Cylinders, Voice amp and bracket.  
45-minute High-pressure carbon cylinders.

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Replacement of aging equipment.  
10-year expected life.  
Scott 75 4.5 with Pac-Alert integrated PASS (SEMSII), NFPA, CBRN, EZ-Flo Regulator  
HUD, AV-3000 Mask/Kevlar

SCBA w/Cylinder	2,793
45-min. Carbon Cyl	850
Facepiece AV3000	170
Voice Amp Bracket	315
Voice Amp Bracket	17
SEMS	1,855
	<u>\$ 6,000</u>

<b>NUMBER OF ITEMS</b>	2
<b>COST PER ITEM</b>	6,000
<b>ADDITIONAL COST PER ITEM</b>	-
<b>TOTAL</b>	<u><u>\$12,000</u></u>

**City of Leon Valley  
Fire Department  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

Truck, Pickup/Utility, Ford F250. Purchased used in 2002. Current mileage is 66,072.  
4-door, 4WD vehicle with emergency lighting, tow hitch.

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Replacement of aging equipment. This vehicle has exceeded planned service life (10 years).

This vehicle is 11 years old. It is used to transport the Deputy Fire Marshal, so it sees daily use. Vehicle is also used for fire investigations and general FD transport use, including moving rescue boat and various response trailers.

F-250 V8, gasoline, 4x4 Crew Cab, Auto, Air, XL, Heavy Suspension Package,  
10,000/9,900 GVWR, Split Bench Seats, Bed Liner, Back Up Alarm, Floor Mats

<b>NUMBER OF ITEMS</b>	1
<b>COST PER ITEM</b>	30,000
<b>ADDITIONAL COST PER ITEM</b>	-
<b>TOTAL</b>	<u><u>\$30,000</u></u>

**City of Leon Valley  
Fire Department  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

Hose Tester, Rice Model #FH3, 1 HP, 4-outlets.

This item was purchased in 1989 at a cost of 2,000. The unit is used to test fire hose.

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Replacement of aging equipment.

<b>NUMBER OF ITEMS</b>	1
<b>COST PER ITEM</b>	3,000
<b>ADDITIONAL COST PER ITEM</b>	-
<b>TOTAL</b>	<u><u>\$3,000</u></u>

**City of Leon Valley  
Fire Department  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

Air Bag Rescue System. This item was purchased in 1997 at a cost of \$6,325. The air bags are used to lift or spread heavy objects during rescue operations. Currently assigned E-1.

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Replacement of aging equipment. This is a rubber composite product.

Low Pressure Kit, Paratech, 6-ton \$6,535	6,535
Control Regulator, Master \$2,385	2,385
High Pressure Bag 32x32 \$2,255 x 2	4,510
High Pressure Bag 15x42 \$1,180	1,180
High Pressure Bag 20x20 \$910 x 2	1,820
High Pressure Bag 12x12 \$585 x 2	1,170
High Pressure Bag 6x6 \$295 x 2	590

Hoses 6 each \$53 each	318
	<u>\$ 18,508</u>

<b>NUMBER OF ITEMS</b>	1
<b>COST PER ITEM</b>	18,508
<b>ADDITIONAL COST PER ITEM</b>	-
<b>TOTAL</b>	<u><u>\$18,508</u></u>

**City of Leon Valley  
Fire Department  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

Alternate EOC room Upgrades:

Replace radios

Replace computers

Replace tone alert equipment/consoles

Replace telephones

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

The alternate EOC has fallen into disrepair and all equipment is outdated and not functioning.

The alternate EOC provides backup facilities if the main EOC is not available or is compromised.

The project includes replacing all communications equipment and installing new computers.

<b>NUMBER OF ITEMS</b>	Various
<b>COST PER ITEM</b>	20,000
<b>ADDITIONAL COST PER ITEM</b>	-
<b>TOTAL</b>	<u>\$20,000</u>

**Public Works**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 12-13</i>	<i>FY 13-14</i>	<i>FY 14-15</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>Non Funded</i>
Champion motor grader	1992	Replacement						160,000
New sidewalks	New	New	20,000					
Sullair air compressor (50-50 split w/Water)	1992(USED)	Replacement	6,000					
Tractor Cutter	1998	Replacement	3,500					
Pick-Up Truck	New	New	20,000					
Mauldin lay down machine	1989	Replacement		50,000				
Backhoe	1999	Replacement		60,000				
New sidewalks	New	New		20,000				
Vibratory trench roller	1999	Replacement			26,000			
R&R Public Service Center bldg.	1984	Replacement			100,000			
Public Service Center fence	1984	Replacement			30,000			
New sidewalks	New	New			20,000			
Auto lift	2001	Replacement				6,100		
Paver haul trailer	1997	Replacement				20,000		
<b>TOTAL</b>			<b>\$ 49,500</b>	<b>\$ 130,000</b>	<b>\$ 176,000</b>	<b>\$ 26,100</b>	<b>\$ -</b>	<b>\$ 160,000</b>

**City of Leon Valley  
Public Works  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

City annual goal of installing 500 feet of (new/replacement sidewalks).  
Constructed of base material, number 3 steel rebar and 2500 psi concrete.

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Benefit to residents and will be safe sidewalks in neighborhoods for children or older residents who may use a cane walking devise, motorized vehicle or wheelchair for mobility.

<b>NUMBER OF ITEMS</b>	500 Linear Feet
<b>COST PER ITEM</b>	20,000
<b>ADDITIONAL COST PER ITEM</b>	-
<b>TOTAL</b>	<u><u>\$20,000</u></u>

**City of Leon Valley  
Public Works  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

Air Compressor for major construction and street jobs. Used by all departments to break concrete and asphalt products when large jack hammers are needed to break concrete and asphalt products.

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Replace 1985 Sullair Compressor DPQ185 bought used in 1992. This piece of equipment is hard to start and keep running, parts are getting harder to locate, used by all departments and a vital tool in our maintenance department. Costs to be split between Public Works and the Water and Sewer Department.

<b>NUMBER OF ITEMS</b>	1
<b>COST PER ITEM</b>	6,000
<b>ADDITIONAL COST PER ITEM</b>	-
<b>TOTAL</b>	<u>\$6,000</u>

**City of Leon Valley  
Public Works  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

6' Heavy Duty Rotary Cutter with a slip clutch assembly.

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Cutter used behind mowing tractor.

To replace old cutter currently used to mow large areas. i.e. Huebner Creek and other drainage areas.

<b>NUMBER OF ITEMS</b>	1
<b>COST PER ITEM</b>	3,000
<b>ADDITIONAL COST PER ITEM</b>	500
<b>TOTAL</b>	<u><u>\$3,500</u></u>

**City of Leon Valley  
Public Works  
Request for Capital  
Fiscal Year 2013**

**Item Description:**  
Pick-up Truck

**Description of Benefit from Purchase in Improved Service or Lower Cost:**  
This vehicle is a new acquisition and will be used for Bandera Road maintenance.

<b>NUMBER OF ITEMS</b>	1
<b>COST PER ITEM</b>	20,000
<b>ADDITIONAL COST PER ITEM</b>	-
<b>TOTAL</b>	<u>\$20,000</u>

**Development**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 12-13</i>	<i>FY 13-14</i>	<i>FY 14-15</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>Non Funded</i>
<b>TOTAL</b>			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

### Parks

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 12-13</i>	<i>FY 13-14</i>	<i>FY 14-15</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>Non Funded</i>
Multi-purpose play structure	1996	Replacement				12,000		
Large BBQ smoker	1986	Replacement				3,500		
4 ft. slide - pink & yellow	1996	Replacement				1,700		
Playground Equipment	1997	Replacement					7,000	
R&R footpath (expansion area)	1997	New					2,500	
<b>TOTAL</b>			\$ -	\$ -	\$ -	\$ 17,200	\$ 9,500	\$ -

**Library**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 12-13</i>	<i>FY 13-14</i>	<i>FY 14-15</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>Non Funded</i>
Library materials-all formats all ages	New	New	20,000					
Library Expension	New	New	165,000					
Library materials-all formats all ages	New	New		20,000				
Library materials-all formats all ages	New	New			20,000			
Library materials-all formats all ages	New	New				20,000		
Library materials-all formats all ages	New	New					20,000	
<b>TOTAL</b>			<b>\$ 185,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>

<b>TOTAL BY FISCAL YEAR</b>	<b>\$ 341,008</b>	<b>\$ 237,400</b>	<b>\$ 196,000</b>	<b>\$ 192,900</b>	<b>\$ 32,500</b>	<b>\$ 1,210,000</b>
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**City of Leon Valley  
Library  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

Library Materials for all types of materials and for customers of all ages.

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

The materials budget will allow for the purchase of current and replacement materials to keep the Library Collection up to date with current materials necessary for excellent public service.

<b>NUMBER OF ITEMS</b>	Varies
<b>COST PER ITEM</b>	Varies
<b>ADDITIONAL COST PER ITEM</b>	
<b>TOTAL</b>	<u><u>\$20,000</u></u>

**City of Leon Valley  
Library  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

Children's Wing Expansion of 4,000 square feet.

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Completion of this long planned children's addition will alleviate cramped and crowded conditions in the Library. The additional dedicated space for the youth collection display, study, reading and programming will improve the overall quality of library services available. The resulting space will be ADA accessible. The re-purposing of the existing Library space will increase collection shelving and reading space for adults as a secondary project benefit.

<b>NUMBER OF ITEMS</b>	Varies
<b>COST PER ITEM</b>	
<b>ADDITIONAL COST PER ITEM</b>	
<b>TOTAL</b>	<u>\$165,000</u>

**CITY OF LEON VALLEY  
 ENTERPRISE FUND CAPITAL ACQUISITION PLAN  
 FY 2013**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 12-13</i>	<i>FY 13-14</i>	<i>FY 14-15</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>Non Funded</i>
Pickup truck	2003	Replacement	20,500					
Sullair air compressor (50-50 split w/General)	1992(USED)	Replacement	6,000					
Paint Huebner water tank	1999	Replacement		120,000				
Well fencing-Huebner well	1996	Replacement				8,000		
Grass Hill storage building	1997	Replacement					7,000	
<b>TOTAL BY FISCAL YEAR</b>			<b>\$ 26,500</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ 8,000</b>	<b>\$ 7,000</b>	<b>\$ -</b>

**City of Leon Valley  
Water and Sewer Fund  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

Replace 1994 1/2 ton pickup, long wide bed, two wheel drive, automatic transmission, A/C and Heater radio installed, white color, tool box (side to side) behind cab.

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Replace 1994 1/2 ton pickup used in the Water System department of Public Works.

<b>NUMBER OF ITEMS</b>	1
<b>COST PER ITEM</b>	20,000
<b>ADDITIONAL COST PER ITEM</b>	500
<b>TOTAL</b>	<u><u>\$20,500</u></u>

**City of Leon Valley  
Water and Sewer Fund  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

Air Compressor for major construction and street jobs. Used by all departments to break concrete and asphalt products when large jack hammers are needed to break concrete and asphalt products.

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Replace 1985 Sullair Compressor DPQ185 bought used in 1992. This piece of equipment is hard to start and keep running, parts are getting harder to locate, used by all departments and a vital tool in our maintenance department. Costs to be split between Public Works and the Water and Sewer Department.

<b>NUMBER OF ITEMS</b>	1
<b>COST PER ITEM</b>	6,000
<b>ADDITIONAL COST PER ITEM</b>	-
<b>TOTAL</b>	<u><u>\$6,000</u></u>

**CITY OF LEON VALLEY  
COMMUNITY CENTER FUND CAPITAL ACQUISITION PLAN  
FY 2013**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 12-13</i>	<i>FY 13-14</i>	<i>FY 14-15</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>Non Funded</i>
Chairs	2001	Replacement				8,500		
Telephone system	2001	Replacement				4,000		
Tables	2001	Replacement				8,500		
Sound system	2001	Replacement				7,000		
<b>TOTAL BY FISCAL YEAR</b>			\$ -	\$ -	\$ -	\$ 28,000	\$ -	\$ -

**CITY OF LEON VALLEY  
POLICE FORFEITURE CAPITAL ACQUISITION PLAN  
FY 2013**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 12-13</i>	<i>FY 13-14</i>	<i>FY 14-15</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>Non Funded</i>
Police vehicles (2)	Variable	Replacement	70,000					
SUV vehicle	Variable	Replacement	28,000					
Police vehicles (3)	Variable	Replacement		93,000				
Police vehicles (3)	Variable	Replacement			96,000			
Police vehicles (3)	Variable	Replacement				99,000		
Police vehicles (3)	Variable	Replacement					102,000	
<b>TOTAL BY FISCAL YEAR</b>			<b>\$ 98,000</b>	<b>\$ 93,000</b>	<b>\$ 96,000</b>	<b>\$ 99,000</b>	<b>\$ 102,000</b>	<b>\$ -</b>

**City of Leon Valley  
Police Forfeiture Fund  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

Marked Police Vehicles.

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

These two vehicles will replace a 2008 and 2009 Ford Crown Victoria.  
At the time of replacement, these vehicles should have approximately  
65,000 - 70,000 miles.

<b>NUMBER OF ITEMS</b>	2
<b>COST PER ITEM</b>	35,000
<b>ADDITIONAL COST PER ITEM</b>	-
<b>TOTAL</b>	<u><u>\$70,000</u></u>

**City of Leon Valley  
Police Forfeiture Fund  
Request for Capital  
Fiscal Year 2013**

**Item Description:**

Unmarked vehicle used by Officer assigned to DEA.

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This vehicle will replace a 2006 Chevrolet Trailblazer.

At the time of replacement, this vehicle will have approximately 250,000 miles.

<b>NUMBER OF ITEMS</b>	1
<b>COST PER ITEM</b>	28,000
<b>ADDITIONAL COST PER ITEM</b>	-
<b>TOTAL</b>	<u>\$28,000</u>

**Proposed FY 2013 Budget  
Public Hearing  
September 18, 2012**

# Budget Preparation Process

- Develop Priorities
  - City Council/City Manager Work Session
- Department Request
- Revenue Projections
- City Manager's Proposed Budget
- Public Input/Public Hearings
- City Council Review and Adoption

# Summary of Proposed Revenues

- City is in a good financial position
  - Confirmed by Standard & Poors “AA” Rating
- Services are provided by a variety of revenue sources
- Projections based on:
  - Prior year revenue activity
  - Current year-to-date activity
  - Future factors—economic vitality
- Proposed Property Tax Rate—\$0.574282
  - \$0.038772 for Debt Service for new Municipal Facility Improvement
    - Voter approved

# Budget Highlights

- **BALANCED BUDGET**
  - General Fund (GF) Revenues \$7,165,989
  - GF Expenditures \$7,165,072
  
- Sales Tax \$1,759,642
  
- CIED Fund Revenue \$1,519,671
  
- Municipal Facilities Improvements \$7,000,000
  - Funding Source -Bond Proceeds
  
- Ending Fund Balance \$1,789,075
- Committed Fund Balance \$ 800,000
  - Total Fund Balance \$2,589,075

# Property Tax

- Largest source of revenue for the City
- Tax Rate of \$0.574282 is proposed
  - \$0.476752 for M & O
  - \$0.097530 for debt service
- Proposed rate is below rollback rate but higher than effective tax rate
  - Due to new debt service obligations
- Property Taxable Value
  - \$655,749,985
  - \$4,880,062 Increase from FY12

# Budget Highlights

## Enterprise Funds

- **Water & Sewer Fund:**
  - Revenue: 3,313,242
    - Increase of \$213,101
      - \$1.30 per month increase in water fee
        - » Due to Increase in EAA Fee
      - \$1.48 per month increase in water & sewer fee
        - » Part of planned rate increase for M & O
- **Street & Maintenance Fund totals \$830,254**
- **Other Funds \$911,783**
  - Grants, Court Tech., P.D. Forfeiture Funds, etc.

# Budget Highlights

## Expenditures:

- Baseline Budget—Maintain Current Level of Service
  - Reductions & efficiencies
    - Staff Identified \$300,000
- Employee Benefits
  - 2% Salary Cost of Living Adjustment
  - Merit/Performance Pay
  - Longevity Pay
  - Additional funds for Police and Fire overtime
  - Increased boot allowance in Public Works

# Budget Highlights

## Expenditures:

- Supplies, materials, and contracted services
  - Slight adjustment for inflation
- Key capital expenditures
  - Municipal Facilities Improvements (Bonds)
  - Library Children’s Wing Expansion (\$165,000 carry forward-Capital Reserve)
  - Bandera Road Monuments (CIED FUND)

# Budget Highlights

- **Expenditures (cont.) :**
  - Reallocation of salaries to Water & Sewer
    - Better accounting of personnel cost where they occur
  - Funds \$40,000 for Bandera Road Signalization Project
  - Bandera Road Business Corridor Revitalization:
    - Funds a position in Public Works for clean-up duty
    - Contract maintenance clean-up
  - Funds \$10,000 for the City's 60<sup>th</sup> Anniversary Celebration Event
    - Schedule for October 2012

# QUESTIONS/DISCUSSION

FY 2013 Budget Document  
Available on our Website

[www.leonvalleytexas.gov](http://www.leonvalleytexas.gov)

**MAYOR AND COUNCIL COMMUNICATION**

**DATE: September 18, 2012**  
**M&C # 09-13-12**

**TO: MAYOR AND CITY COUNCIL**

**SUBJECT: VOTE TO RATIFY THE GENERAL FUND FISCAL YEAR 2013 BUDGET THAT WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$29,155 OR .9690% AND OF THAT AMOUNT \$35,725 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE ROLL THIS YEAR**

**PURPOSE**

During the 80th legislative session, H.B. 3195 was enacted. In order for the General Fund budget to be adopted that will require raising more revenue from property taxes than in the previous year, a separate vote of the governing body is required to ratify the property tax increase reflected in the budget. A vote under this section is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate.

**FISCAL IMPACT**

The attached provides the funding mechanism for City operations.

**RECOMMENDATION**

It is recommended that the City Council vote to ratify the General Fund Fiscal Year 2013 Budget.

**S.E.E. IMPACT**

**Social Equity** - The budget serves as the foundation of the City's financial planning and control. It addresses the goals of the City, establishes priorities, determines the level of funding commitment, and serves as a day-to-day operations guide. The City establishes a budget for twelve separate funds. Activities of the General Fund, Water and Sewer (Enterprise) Fund, Debt Service Fund, Community Center Fund, Building Security Fund, Child Safety Fund, Street Maintenance Tax Fund, Municipal Court Technology Fund, Police Forfeiture Fund, Grant Fund, CIED Fund and Capital Project Fund are included in the annual budget.

**Economic Development** - Utilizing taxpayer monies to maximize public safety, City administration and City programs/services allows the City to actively pursue Economic Development opportunities.

**Environmental Stewardship** - The City's El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS: \_\_\_\_\_

\_\_\_\_\_

ATTEST:

Janie Willman, City Secretary

**AN ORDINANCE**

**RATIFYING THE FY 2013 BUDGET THAT WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$29,155 OR .9690% AND OF THAT AMOUNT \$35,725 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE ROLL THIS YEAR.**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:**

1. The General Fund Budget and associated Capital Acquisition Plan for the City of Leon Valley, Texas, for the Fiscal Year 2013, that will raise more total property taxes than year's budget by \$29,155 or .9690% and of that amount \$35,725 is tax revenue to be raised from new property added to the roll this year, a true copy of which is on file in the office of the City Secretary and made a part hereof by reference, is hereby ratified and approved and ordered filed in the office of the City Secretary.
2. No expenditure of the funds of the City shall be made during said fiscal year except in strict compliance with such adopted budget.

**PASSED** and **APPROVED** this 18<sup>th</sup> day of September, 2012.

\_\_\_\_\_  
Mayor Chris Riley

**ATTEST:**

\_\_\_\_\_  
Janie Willman, City Secretary

**Approved as to form:**

\_\_\_\_\_  
Mick McKamie, City Attorney

**MAYOR AND COUNCIL COMMUNICATION**

DATE: September 18, 2012  
M&C # 09-14-12

**TO:** MAYOR AND CITY COUNCIL

**SUBJECT:** ORDINANCE SETTING THE 2012 TAX RATE FOR THE MAINTENANCE AND OPERATION FUND AT \$.476752 AND INTEREST AND SINKING FUND AT \$.097530 FOR A TOTAL TAX RATE OF \$.574282, WHICH IS 6.776812 PERCENT HIGHER THAN THE EFFECTIVE TAX RATE OF \$.537834

**PURPOSE**

Each year the Council must adopt the new fiscal year budget for the General Fund and set the tax rate to support the approved budget. The attached ordinances set the tax rate for the Fiscal Year 2013 Budget for both the Maintenance and Operation Fund and the Interest and Sinking Fund.

The following tax rate is required to support the Fiscal Year 2013 Budget for General Fund Maintenance and Operations and the Interest and Sinking Fund for debt payments:

Maintenance and Operation	\$ .476752
Interest and Sinking	<u>\$ .097530</u>
TOTAL	\$ .574282

1. The vote on the ordinances setting the tax rate that exceeds the effective tax rate must be a record vote.
2. The motion to adopt the Ordinance must be made in the following form:

I move that the property tax rate be increased by the adoption of a tax rate of \$.574282, which is effectively a 6.776812 percent increase in the tax rate. The Maintenance and Operations tax rate portion being \$.476752 and the Interest and Sinking tax rate portion being \$.097530 for a total tax rate of \$.574282.

**S.E.E. IMPACT STATEMENT**

**Social Equity** – A responsible municipal budget strives to allocate taxpayer dollars in an efficient and effective manner that represents all citizens equally. The adoption of the 2012 Tax Rate will provide revenue to support City services.

**Economic Development** – Utilizing taxpayer monies to maximize public safety, City administration and City programs/services allows the City to actively pursue Economic Development opportunities.

**Environmental Stewardship** – The City's El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability. Ad Valorem Taxes are the most stable source of revenue for the General Fund.

**Agenda Item 8**

**APPROVE:** \_\_\_\_\_

**DISAPPROVE:** \_\_\_\_\_

**APPROVE WITH THE FOLLOWING COMMENTS:** \_\_\_\_\_

\_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Janie Willman, City Secretary

**AN ORDINANCE**

**ESTABLISHING AND ADOPTING FOR THE PURPOSE OF TAXATION; THE CALENDAR YEAR; LEVYING A TAX OF \$.476752 FOR MAINTENANCE AND OPERATIONS AND \$.097530 FOR THE INTEREST AND SINKING FUND FOR A TOTAL TAX RATE OF \$.574282 ON ALL PROPERTY SUBJECT TO TAXATION AND SITUATED IN THE CITY OF LEON VALLEY, TEXAS, ON THE FIRST DAY OF JANUARY 2012; ESTABLISHING THE RATE OF SAID LEVY; DETERMINING THAT TAXES FOR THE CALENDAR YEAR 2012 SHALL BECOME DUE AND PAYABLE OCTOBER 1, 2012, AND DELINQUENT ON FEBRUARY 1, 2013; DETERMINING THAT ALL DELINQUENT TAXES SHALL BEAR INTEREST AT THE RATE OF ONE PERCENT (1%) FOR EACH MONTH OR PART OF A MONTH FROM THE DATE OF THEIR DELINQUENCIES; DETERMINING THAT IF ANY PERSON FAILS TO PAY THE TAXES IMPOSED BY THE CITY OF LEON VALLEY, TEXAS, UPON HIS OR HER PROPERTY ON OR BEFORE THE 31ST DAY OF JANUARY 2013, THEN A PENALTY FOR EACH SUCCESSIVE MONTH SUCH TAXES REMAIN UNPAID (OR ANY PART OF SUCH MONTH) SHALL BE PAID UPON SUCH TAXES; AND DETERMINING AND ENACTING OTHER MATTERS PERTINENT, NECESSARY, AND INCIDENT TO THE SUBJECT, AND PROVIDING A SAVINGS CLAUSE.**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:**

1. A tax is hereby levied on all persons and property, real and personal, within the City of Leon Valley, Texas, subject to taxation by the laws of this State, and situated within the City on the 1st day of January 2012 and the rate of said tax is hereby fixed and determined to be at the rate of \$.574282 per each \$100 dollars of property valuation. The property tax rate is allocated as follows:
  - a. \$.476752 per each \$100 dollars of property valuation for Maintenance and Operations (M&O), said tax being hereby levied for the calendar year beginning January 1, 2012 and ending December 31, 2012 for expenditure during the fiscal year beginning October 1, 2012 and ending September 30, 2013. The tax rate will raise more taxes for Maintenance and Operations than last year's tax rate. The tax rate will effectively be raised by .42296% and will raise taxes for Maintenance and Operations on a \$100,000 home by approximately \$2.01; and,
  - b. \$.097530 per each \$100 dollars of property valuation for the Interest and Sinking Fund (I&S), said tax being hereby levied for the calendar year beginning January 1, 2012 and ending December 31, 2012 for expenditure during the fiscal year beginning October 1, 2012 and ending September 30, 2013.
2. It is hereby determined that the taxes above levied shall become due and payable on October 1, 2012, and all such taxes not paid on or before January 31, 2013, shall be and become delinquent on February 1, 2013.
3. That if any person shall fail to pay to the City of Leon Valley, Texas, all the taxes levied and imposed by the City upon his or her property for the year 2012 on or before the 31st day of January 2013, then the following penalty and interest shall be payable on such delinquent taxes as follows:

- a. A delinquent tax incurs a penalty of six (6) percent of the amount of the tax for the first calendar month it is delinquent plus one (1) percent for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. However, a tax delinquent on July 1 incurs a total penalty of twelve (12) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax continues to incur the penalty provided by this section as long as the tax remains unpaid, regardless of whether a judgment for the delinquent tax has been rendered.
  - b. If a person who exercises the split-payment option provided by Section 31.03 of the Texas Property Tax Code fails to make the second payment before July 1, the second payment is delinquent and incurs a penalty of twelve (12) percent of the amount of the unpaid tax.
  - c. A delinquent tax accrues interest at a rate of one (1) percent for each month or portion of a month the tax remains unpaid.
4. That all costs that may be allowed and imposed by law shall be and the same are hereby imposed in addition to penalties and interest accruing under the provisions hereof against any property upon which taxes are delinquent.
5. That on any list prepared showing delinquent taxes for the City of Leon Valley, Texas, it shall not be necessary for the assessor and collector of taxes to show on any such list the penalties, interest and costs accrued against any land, lot and/or property delinquent in taxes, but in each and every instance all such penalties, interest and costs shall be and remain a charge imposed hereby, with the same force and effect as if listed on any such list of delinquent taxes, and the said assessor and collector shall calculate and charge all such penalties, interest and costs on all delinquent tax statements, or delinquent tax reports issued by him.
6. The tax hereby levied is levied for the purpose specified in and authorized by Vernon's Tax Code, Title 3, Chapter 302, Section 302.001(a), and none other, to-wit: For current expenses, and for the construction or purchase of public buildings, water works, sewers, and other permanent improvements within the limits of the City and the construction and improvement of the roads, bridges and streets of the City within its limits.
7. That the provisions of this ordinance are severable in the event any provision hereof shall be declared invalid by a Court of competent jurisdiction of this State, and it is hereby declared that the remaining provisions hereof would have been enacted notwithstanding such judicial determination and all remaining valid provisions hereof shall continue to be and remain in full force and effect.

**PASSED** and **APPROVED** this the 18<sup>th</sup> day of September, 2012.

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Mayor Chris Riley

ATTEST:

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Janie Willman, City Secretary

APPROVED AS TO FORM:

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Mick McKamie, City Attorney

**MAYOR AND COUNCIL COMMUNICATION**

**DATE: September 18, 2012  
M&C # 09-15-12**

**TO: MAYOR AND CITY COUNCIL**

**SUBJECT: CONSIDER ACTION ON ATTACHED ORDINANCE, REPEALING AND REPLACING APPENDIX A FEE SCHEDULE ARTICLE A11.000 WATER AND SEWER FEES SECTION A11.001 AND PROVIDING A CONFLICTS PROVISION, A REQUEST TO APPROVE WATER AND SANITARY SEWER RATE INCREASES FOR FISCAL YEAR 2013 (FY13) BY 3 PERCENT EFFECTIVE WITH THE NOVEMBER 2012 BILLINGS**

**PURPOSE**

The purpose of this Mayor and Council Communication is to increase rates charged for water and sanitary sewer usage during Fiscal Year 2013. The Enterprise Fund is the funding vehicle for water and sanitary sewer operations for Leon Valley. Leon Valley provides sanitary sewer transportation and treatment services for the entire City and water service for approximately 2/3 of the City. Presently there are about 3,000 sewer connections and 2,200 water connections. The system cost of operations increases each year. The principal factor in this proposed change is related to the cost of providing water and sewer service to the citizens of Leon Valley, which includes the cost of acquiring additional water rights.

**FISCAL IMPACT**

The attached ordinance reflects an increase in water and sewer rates for FY 13. An increase of 3%; for the residential sewer customer will result in an average increase of \$0.52 a month and \$2.26 a month for the residential water customer.

**RECOMMENDATION**

Approve the Ordinance to be effective with the November 2012 billings; and advise the San Antonio Water System to increase the rates of customers they serve in Leon Valley accordingly.

**S.E.E. Impact Statement**

**Social Equity** – The City of Leon Valley will promote a superior quality of life to all citizens and businesses by providing a superior water system ensuring the delivery of safe, potable water, in sufficient quantity at equitable pricing to ensure the continued maintenance and operations of the City of Leon Valley’s Water and Sanitary Sewer System.

**Economic Development** – Cities which ensure a superior quality of life to its citizens and businesses ensure business attraction and retention, the basis of Economic Development. Key to a superior quality of life is the maintenance and operation of a superior water system.

**Environmental Stewardship** – Not applicable.

**Agenda Item 9**

APPROVED: \_\_\_\_\_DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Janie Willman, City Secretary

AN ORDINANCE

REPEALING AND REPLACING APPENDIX A FEE SCHEDULE ARTICLE A11.000 WATER AND SEWER FEES SECTION A11.001 AND PROVIDING A CONFLICTS PROVISION.

BE IT ORDAINED BY THE CITY COUNCIL OF LEON VALLEY, TEXAS:

Section A11.001 Generally.

(a). Water Rates and Charges, all customers residential or non-residential. The rates set forth below are hereby established and shall be charged for water provided effective for all billings effective with the November 2012 billings and after publication as required by law:

(1) <u>Meter Size</u>	<u>Residential Meter Charge</u>	<u>Non-Residential Meter Charge</u>
5/8" Res	\$ 9.36	\$ 12.30
3/4"	\$13.39	\$ 15.08
1"	\$19.06	\$ 19.06
1 1/2"		\$ 30.72
2"		\$ 45.28
3"		\$ 74.42
4"		\$147.26
6"		\$292.94

(2) Residential service Water Rates:

1st 7,481 Gallons	\$1.08/1,000 Gallons
Next 5,236 Gallons	\$2.00/1,000 Gallons
Next 4,488 Gallons	\$2.95/1,000 Gallons
Over 17,205 Gallons	\$3.77/1,000 Gallons

(3) Non-residential service Water Rates:

1st 748,100 Gallons	\$1.68/1,000 Gallons
Over 748,100 Gallons	\$1.96/1,000 Gallons

(b) Water service fees.

- (1) Impact fees: See article A16.000 (Impact Fees)
- (2) Tapping fee:
  - (A) By Public Works or
  - (B) By Public Works or owner (site specific)

(c) Residential Sewer Service Rates:

- (1) Sewer service rates, residential

- 0 to 4,488 gallons of water minimum charge of \$13.55 per month
- Over 4,488 gallons of water \$4.84/1,000 gallons
- Over 4,488 gallons of water (SAWS trans. & treatment) \$2.50/1,000 gallons

(2) Methods for adjusting Monthly Residential Sewer Charges

(A) Final Billings: As to all final billings, either the “winter average” monthly sanitary sewer service charge, or the “interim average” monthly sanitary sewer service charge, or the “unmetered residential charge”, whichever is in effect at the termination of service for residential customers, will be the basis for final charge at a pro-rated amount of the total charges in excess of the monthly minimum divided by 30 days for each day connected to the system, plus the minimum monthly charge.

(B) New customers who have not established a monthly sanitary service charge within the service area during the preceding six months:

- (i) New Customers that move into the service area who have not established a winter average shall be charged the system sewer system average.
- (ii) New customers that move into the service area after the first day of a billing period and before the last day of the billing period will be billed for the system winter average volume at a pro-rated amount of the total charges in excess of the monthly minimum divided by 30 days for each day connected to the system, plus the minimum monthly charge.

(d) Non-residential Sewer Service Rates:

- 0 to 2,244 gallons of water minimum charge of..... \$13.55 per month
- Over 2,244 gallons of water.....\$4.84/1,000 gallons
- Over 2,244 gallons of water (SAWS trans. & treatment).....\$2.50/1,000 gallons

(e) Public entity. Use residential rates applied to 70% of water meter volume.

(f) Excess Volume Charge

(1) All residential customers shall be charged the following surcharge for all metered water consumption when the Excess Volume charge is in effect. This surcharge shall be in addition to subsection (a) of this section.

EXCESS VOLUME CHARGE

<u>STEP IN GALLONS</u>	<u>SURCHARGE PER 1,000 GALLONS</u>
First 7,481 gallons	\$0.00
Next 9,725 gallons	\$0.17
All in excess of 17,205 gallons	\$0.51

(2) The Excess Volume Charge rate shall be in effect during periods specified by City Council action.

(g) Edwards Aquifer Authority Fee – All customers shall be charged the following additional fee based on the meter consumption per month: \$0.36/1,000 gallons

(h) Water Supply Fee – All customers shall be charged the following additional fee based on their meter consumption per month: \$0.4289/1,000 gallons.

(i) Connection to privately funded line: As per refund contract

(j) Service deposit (refundable): 10% of impact fees.

(k) Other

(l) Sewer service impact fees:

(1) Fee for sewer trench permit: \$30.00 /conn.

(2) Impact fees: See article A16.000 (Impact Fees)

(3) Tapping fee: Determined by Public Works

(4) Connection fee: \$75.00/connection all sizes

(5) S.A. Ord 56261 – collection by Leon Valley: \$866.00/residential lot or as determined by SAWS.

(6) Connection to privately funded line: As per refund contract

(7) Other

All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed to the extent of the conflict.

This ordinance shall become effective with the November 2012 billings and with publication as required by law.

PASSED and APPROVED this the 18<sup>th</sup> day of September 2012.

ATTEST:

\_\_\_\_\_  
Mayor Chris Riley

\_\_\_\_\_  
Janie Willman, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Mick McKamie, City Attorney



# Enterprise Fund

City of Leon Valley  
September 18, 2012



# Residential Water Rates

Consumption	Curent	Proposed	Increase
Gallons	Monthly Bill	Monthly Bill	Monthly
5,000	\$ 17.71	\$ 18.71	\$ 1.00
7,481	\$ 21.99	\$ 23.34	\$ 1.35
8,977	\$ 25.89	\$ 27.51	\$ 1.62
10,000	\$ 28.56	\$ 30.37	\$ 1.81
10,473	\$ 29.80	\$ 31.69	\$ 1.89
*12,718	\$ 35.68	\$ 37.94	\$ 2.26
14,214	\$ 40.96	\$ 43.54	\$ 2.58
15,710	\$ 46.25	\$ 49.13	\$ 2.88
17,206	\$ 51.54	\$ 54.72	\$ 3.18
18,703	\$ 58.03	\$ 61.55	\$ 3.52
* Average Monthly Consumption			
Includes Water Supply and EAA Fees			



# Commercial Water Rates

Consumption Gallons	Current Monthly Bill	Proposed Monthly Bill	Increase Monthly
5,000	\$ 55.51	\$ 57.62	\$ 2.11
10,000	\$ 67.06	\$ 69.97	\$ 2.91
22,443	\$ 95.80	\$ 100.69	\$ 4.89
33,665	\$ 121.73	\$ 128.40	\$ 6.67
50,000	\$ 159.46	\$ 168.73	\$ 9.27
56,108	\$ 173.57	\$ 183.81	\$ 10.24
112,215	\$ 303.18	\$ 322.33	\$ 19.15
149,620	\$ 389.58	\$ 414.68	\$ 25.09
200,000	\$ 505.96	\$ 539.06	\$ 33.10
224,430	\$ 562.39	\$ 599.38	\$ 36.98
748,100	\$ 1,772.07	\$ 1,892.26	\$ 120.19
Includes Water Supply and EAA fees			



# Residential Sewer Rates

Consumption Gallons	Current Monthly Bill	Proposed Monthly Bill	Increase Monthly
3,741	13.16	\$ 13.55	0.39
5,000	15.57	\$ 16.03	0.46
5,359	17.25	\$ 17.77	0.52
7,481	27.23	\$ 28.04	0.81
10,000	39.07	\$ 40.23	1.16
14,962	62.39	\$ 64.24	1.85
18,703	79.97	\$ 82.35	2.38
22,443	97.55	\$ 100.45	2.90
* Winter Sewer Average - 5,359			



# Commercial Sewer Rates

Consumption Gallons	Current Monthly Bill	Proposed Monthly Bill	Increase Monthly
5,000	\$ 26.11	\$ 26.89	\$ 0.78
10,000	\$ 49.61	\$ 51.09	\$ 1.48
22,443	\$ 108.10	\$ 111.31	\$ 3.21
33,665	\$ 160.84	\$ 165.63	\$ 4.79
50,000	\$ 237.61	\$ 244.69	\$ 7.08
56,108	\$ 266.32	\$ 274.25	\$ 7.93
100,000	\$ 472.61	\$ 486.69	\$ 14.08
112,215	\$ 530.02	\$ 545.81	\$ 15.79
149,620	\$ 705.83	\$ 726.85	\$ 21.02
200,000	\$ 942.61	\$ 970.69	\$ 28.08
224,430	\$ 1,057.43	\$ 1,088.93	\$ 31.50
748,100	\$ 3,518.68	\$ 3,623.49	\$ 104.81



# Enterprise Fund

- Revenue: \$3,313,242
  - Increase of \$213,101
- Water fee increase due to increase in EAA fee
- Sewer fee increase part of planned increase for Operations and Maintenance
- Fees will also fund the acquisition of additional water rights



# Enterprise Fund

City of Leon Valley  
September 18, 2012

MAYOR AND COUNCIL COMMUNICATION

DATE: September 18, 2012  
M&C: # 09-16-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONSIDER AMENDING THE LEON VALLEY CODE OF ORDINANCES APPENDIX A, "FEE SCHEDULE," ARTICLE A.8000, "BUILDING AND CONSTRUCTION RELATED FEES" TO ADD SECTION A8.022, "CONTRACTOR REGISTRATION FEES"

**PURPOSE**

The proposed addition is a registration fee of \$100 per contractor. Of fourteen (14) local cities surveyed, nine (9) of them charge an annual registration fee. The Community Development Department used to charge a \$100 registration fee to electrical registrations, but it was the only registration fee at the time and was repealed.

This registration fee would be applicable to all contractors. Applicable registrations include but are not limited to: general contractor registrations, bulk water, electrical, heating and air conditioning, plumbing/irrigation, sewer and trench, sign, fence, roof, swimming pool, water well, driveway/curbcut/sidewalk, and any non-franchise utility construction contractors.

**FISCAL IMPACT**

The proposed fee is \$100 contractor registration per contractor, per year. We estimate there are approximately fifty (50) regular registrations, thus the potential revenue that could be generated from the registration fee is approximately \$5,000/fiscal year.

**RECOMMENDATION**

It is recommended that the proposed registration fee be approved by Council in accordance with the discussions held regarding the budget.

**S.E.E IMPACT STATEMENT**

*Social Equity* – the registration fee allows the City to monitor contractors to endure that they provide licensed services to residents.

*Environmental Stewardship* – increasing fees is not applicable to environmental stewardship.

*Economic Development* – a registration fee supports revenue generation to the City to keep up with the increasing costs of the economy and general operation of the City.

APPROVED: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING COMMENTS: \_\_\_\_\_

\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Janie Willman, City Secretary

<b>ANNUAL REGISTRATION FEE COMPARISON</b>			
<b>City</b>	<b>Registration Fee</b>	<b>Proposed Increase</b>	<b>Net Difference</b>
<b>*Leon Valley</b>	<b>0.00</b>	<b>\$ 100.00</b>	<b>\$ 100.00</b>
Alamo Heights	\$ 100.00		
Balcones	\$ 75.00		
Boerne	n/a		
Bulverde	\$ 75.00		
Castle Hills	n/a		
Converse	\$ 75.00		
Fair Oaks	\$ 75.00		
Helotes	n/a		
Hollywood Park	n/a		
Olmos Park	n/a		
San Antonio	\$85.00-\$150.00		
Shavano Park	\$ 100.00		
Shertz	\$ 150.00		
Windcrest	\$ 20.00		

\*applicable contractors: general contractors, electrical, heating and air conditioning, signs, fence, irrigators, swimming pool, roof and driveway/curbcut/concrete contractors, and plumbing contractor

ORD NO. \_\_\_\_\_

**AN ORDINANCE**

**AMENDING APPENDIX A “FEE SCHEDULE,” ARTICLE A8.000, “BUILDING AND CONSTRUCTION RELATED FEES,” TO ADD NEW SECTION A8.022, “CONTRACTOR REGISTRATION FEES”**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:**

**1. Appendix A, “Fee Schedule,” Article A8.000, “Building and Construction Related Fees,” is hereby amended to include:**

**“Sec. A8.022 Contractor Registration Fees**

All contractors, both general and subcontracted, which are providing professional services to addresses located within the Leon Valley City Limits both residential or and/or commercial are subject to an **annual contractor registration fee of \$100.00**. This includes but is not limited to general building contractors, heating and air conditioning (mechanical), bulk water, electrical, plumbing, irrigation, gas, sewer trench, swimming pools, sidewalks/driveways/curbcuts, fences, foundations, roof, water well, sign and any non-franchise utility construction contractors.

See Section A8.021 for tree trimming contractor registration fees.

**2. This ordinance shall become effective on and after its passage, approval, and publication, as prescribed by law.**

**PASSED and APPROVED** this the 18<sup>th</sup> day of September, 2012.

\_\_\_\_\_  
Mayor Chris Riley

ATTEST:

\_\_\_\_\_  
Janie Willman, City Secretary

APPROVED AS TO FORM:

---

Mick McKamie, City Attorney



# City of Leon Valley

Consider Amending the Leon Valley Code of Ordinances, Appendix A, “Fee Schedule,” Article A.8000, “Building and Construction Related Fees,” to add Section A.8.021, “Annual Registration Fee”

September 18, 2012



# Purpose

- Initiate a Registration Fee of \$100/contractor
- 9 or 14 cities have registration fees ranging from \$75 to \$150
- The City did have a registration fee for electrical contractors only from 1990-2005.



# Fiscal Impact

- Registration Fee=\$100/year per contractor
- Potential Annual Revenue  
=\$5,000/fiscal year



# Recommendation

- Approve the proposed registration fee in accordance with the discussions held regarding the budget.



# City of Leon Valley

Consider Amending the Leon Valley Code of Ordinances, Appendix A, “Fee Schedule,” Article A.8000, “Building and Construction Related Fees,” to add Section A.8.021, “Annual Registration Fee”

September 18, 2012

MAYOR AND COUNCIL COMMUNICATION

DATE: September 18, 2012  
M&C # 09-17-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: APPROVING AND ADOPTING THE PROPOSED FISCAL YEAR  
2013 BUDGET FOR THE LEON VALLEY ECONOMIC  
DEVELOPMENT CORPORATION

**PURPOSE**

This agenda item will allow the City Council to approve and adopt the LVEDC Proposed Fiscal Year 2013 Budget, as approved by the LVEDC Board at their regular Board Meeting of July 25, 2012.

**FISCAL IMPACT**

The LVEDC Fiscal Year 2013 Budget is developed by using 1/8 of one-cent of the projected sales tax revenue generated during the coming fiscal year. For Fiscal Year 2013, the estimated amount of the 1/8 of one cent sales tax generated is \$200,000.

**S.E.E. IMPACT**

Social – N/A

Economic – To provide a diverse and versatile business environment that supports a healthy economy by retaining, expanding and attracting viable businesses.

Environmental – N/A

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING COMMENTS: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Secretary

**A RESOLUTION**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF LEON VALLEY ECONOMIC DEVELOPMENT BUDGET YEAR 2013 TO SUPPORT THE CITY OF LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION'S OPERATION, PROGRAMS AND PROJECTS**

**WHEREAS**, the citizens of the City of Leon Valley, Texas have approved the implementation of a sales tax to fund economic development in the City; and

**WHEREAS**, the City of Leon Valley City Council approved the Articles of Incorporation that formed the City of Leon Valley Economic Development Corporation to receive economic development funds and to prepare a plan and budget for the effective and efficient expenditure thereof in furtherance of the purposes of the Corporation; and

**WHEREAS**, Texas law requires the City Council to approve and adopt the annual Budget of the City of Leon Valley Economic Development Corporation; and

**WHEREAS**, the City of Leon Valley Economic Development Corporation approved the City of Leon Valley Economic Development Corporation Year 2013 Budget on July 25, 2012.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:**

The City of Leon Valley Economic Development Corporation Budget for Fiscal Year 2013, attached as Exhibit "A", is hereby approved and adopted.

**PASSES** and **APPROVED** this 18<sup>th</sup> day of September 2012.

APPROVED:

ATTEST:

\_\_\_\_\_  
Chris Riley, Mayor

\_\_\_\_\_  
Janie Willman, City Secretary

# Budget Summary

<b>SOURCE</b>	<b>FY 10-11 ACTUAL</b>	<b>FY 11-12 BUDGET</b>	<b>FY 12-13 BUDGET</b>	<b>Increase (Decrease)</b>
<b>BEGINNING FUND BALANCE</b>	\$ 228,892	\$ 325,707	\$ 325,907	
<b>REVENUES</b>				
Sales Tax Revenue	214,736	200,200	200,200	-
<b>TOTAL REVENUES</b>	214,736	200,200	200,200	-
<b>TOTAL RESOURCES AVAILABLE</b>	443,628	525,907	526,107	-
<b>EXPENDITURES</b>				
Personnel Services	-	-	-	-
Supplies	54	1,200	-	(1,200)
Contractual Services	117,867	198,800	200,000	1,200
Capital Outlay	-	-	-	-
<b>TOTAL EXPENDITURES</b>	117,921	200,000	200,000	-
<b>ENDING FUND BALANCE</b>	\$ 325,707	\$ 325,907	\$ 326,107	

**LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION (LVEDC)**  
**Fiscal Year 2013 Proposed Budget**  
**As Approved by the LVEDC Board 07/25/12**

DEPARTMENTAL EXPENDITURES	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	ADOPTED BUDGET
<b><u>SUPPLIES</u></b>								
5100-520.01 Office Supplies	-	127	9	1,200	-	-	-	-
5100-520.02 Operating Supplies	-	-	45	-	106	-	-	-
5100-520.04 Miscellaneous Supplies	-	-	-	-	-	-	-	-
<b><u>TOTAL SUPPLIES</u></b>	-	127	54	1,200	106	-	-	-
<b><u>CONTRACTUAL SERVICES</u></b>								
5100-530.01 Professional Services	1,000	42,194	34,649	22,980	57,102	-	<b>40,000</b>	-
5100-530.02 Contractual Services	6,136	18,239	28,514	40,830	28,514	-	<b>41,153</b>	-
5100-530.03 Telephone	-	-	-	-	-	-	-	-
5100-530.04 Utilities - Gas, Water, Electricity	-	-	-	-	-	-	-	-
5100-530.05 Printing	-	-	36	-	-	-	-	-
5100-530.06 Advertising	-	383	1,466	10,000	-	-	-	-
5100-530.08 Equipment Rental	-	-	1,749	5,200	1,406	-	-	-
5100-530.09 Travel	2,400	350	525	2,900	1,543	-	<b>10,000</b>	-

**LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION (LVEDC)**  
**Fiscal Year 2013 Proposed Budget**  
**As Approved by the LVEDC Board 07/25/12**

5100-530.10 Membership	700	700	-	700	600	-	<b>700</b>
5100-530.15 EDC Project Funding	-	7,568	50,927	116,190	-	-	<b>108,147</b>
<u>TOTAL CONTRACTUAL SERVICES</u>	10,236	69,434	117,866	198,800	89,165	-	<b>200,000</b>
 <u><b>TOTAL BUDGET</b></u>							 <b>200,000</b>

Agenda Item 12

**MAYOR AND COUNCIL COMMUNICATION**

**DATE: September 18, 2012**

**M&C: # 09-18-12**

**TO: MAYOR AND CITY COUNCIL**

**SUBJECT: CONSIDER A REQUEST BY DAVE FERGUSON D.D.S, OF CELEBRATE DENTAL, FOR A VARIANCE TO ARTICLE 3.04, "SIGNS," SUBSECTION d., "MULTI-TENANT SIGNS," SUBSECTION 2.B, "NUMBER AND LOCATION," TO ALLOW A WALL SIGN MEASURING 98.8 SQUARE FEET ON THE BACK WALL OF THEIR BUSINESS LEASE SPACE AT 6810 BANDERA ROAD**

**PURPOSE**

Celebrate Dental a new service oriented business to Leon Valley is requesting the consideration of a sign on the back of their building lease space at 6810 Bandera Road. The dental office was approved and permits issued for a wall sign on the front of the lease space at their entrance and another sign in the multi-tenant/directory sign.

Per current Code more than one (1) wall sign is only allowed for A) end cap lease space users or B) free-standing buildings at one (1) sign per side over a storefront. *Storefront* is defined in the sign code as "the side of a building that has display windows or a public entrance." The sign proposed measure 98.8 square feet and is proposed along the back wall of the building where there not a storefront.

When the dentistry office moved to Leon Valley they were under the impression from their landlord that they could use both sides of the building for advertising. After requesting permitting it was brought to their attention that signage was only allowed for free-standing or end cap users and could only be wall-mounted where there was a storefront. The dental office feels that the additional wall sign if approved would help identify their business further and would assist in helping their clients find their new office.

**FISCAL IMPACT**

Sign Variance Request fee \$100

Sign Permit fee \$100

**RECOMMENDATION**

Approval of the sign variance is at the discretion of City Council. Staff has no objection to the requested sign variance.

**S.E.E IMPACT STATEMENT**

*Social Equity* – Variance consideration for the property owner encourages their collaborative participation in working with the City.

*Environmental Stewardship* – There is not an environment impact.

*Economic Development* – Approval of the variance assists the property owner in advertising their new business in Leon Valley to promote patronage and economic development.

APPROVED: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_

**Agenda Item 12**

APPROVED WITH THE FOLLOWING COMMENTS: \_\_\_\_\_

\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Janie Willman, City Secretary

September 7, 2012

Mayor & City Council  
6400 El Verde Road  
City of Leon Valley, TX 78238

Dear Mayor & City Council,

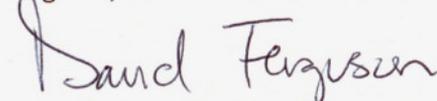
Celebrate Dental & Braces has recently located into Leon Valley, with one of our largest offices. Celebrate Dental & Braces is a 100% locally owned and operated dental practice. Our group has 4 general dentists and 1 orthodontist who all live locally and all practice full time.

Due to our convenience and affordable care we draw many patients not just from the immediate communities we serve in but from all over San Antonio and surrounding towns. Many patients drive from areas more than an hour outside of town, so much of the success of our practice depends on having great visibility so people coming from other areas can find us easily. The critical nature of visibility is the reason we looked for over a year in Leon Valley for a stand alone or end cap space. We ended up deciding to lease a larger space than we needed due to the fact that our space would run almost the entire length of a building with an empty wall on the backside that faced the heavy traffic on eastbound Bandera Rd. We felt a tasteful well maintained sign on that wall would give us the visibility that we need. We are excited to be here and excited to serve in this community. In our excitement we even had the sign made before the permit was obtained. In the process we learned that the wall we had planned on placing the sign was unavailable under the current sign code. Obviously, we did things backwards. We made a mistake and hindsight is 20/20. Therefore, we are asking for a variance to place a wall-mounted, illuminated, channel letter sign measuring 98.8 sq.ft. on the rear side of the building. We realize that this is not a storefront, but we feel that the sign on the back of the building will provide the extra visibility we need to attract clients driving southbound to our location.

We understand and agree that to attract long term stable businesses, we as a community must ensure an orderly and pleasant look and feel to the business district. We agree that it is important to keep signs well maintained and in good taste. We have included an attachment of what the sign looks like (see attached). We would keep the sign in perfect working order at all times.

I thank you for your time and consideration in this matter and we look forward to providing excellent dental care in Leon Valley!

Regards,



Dr. Dave Ferguson DDS CAGS

*Come Celebrate our Convenient Hours, Low Prices and Smiling Service.*

8700 Marbach Road | San Antonio, TX 78227 | (210) 675-7000 | [www.celebratedental.com](http://www.celebratedental.com)

Celebrate  
dental & braces  
451-0000



extending a minimum four (4) feet from the sign in each direction. Such measurements shall begin at the sign base or at the edge of any overhang within 20 feet of the ground, whichever requires the greater barrier. Xeriscaping is encouraged.

(d) Multi-tenant signs.

(1) Use. Multi-tenant signs shall be required as part of a master sign plan for properties with four (4) or more tenants and must display the address of the multi-tenant property as per section 3.04.015 of this code.

(2) Number and location.

(A) No freestanding multi-tenant sign shall be constructed within 100 feet of any existing multi-tenant or freestanding sign on the same site, or within 40 feet of a multi-tenant or freestanding sign on a neighboring site.

(Ordinance 06-034, sec. 1 (5.3), adopted 11/5/06)

 (B) A tenant may have one (1) building-mounted sign (such as a wall, awning, marquee, projecting or roof sign) and one (1) identification sign on a directory sign for the shopping center, unless the tenant is leasing an end lease space, then the tenant shall be allowed two (2) signs, one (1) on each storefront, as defined by this article. (Ordinance 07-028, sec. 1, adopted 6/19/07)

(3) Total sign area.

(A) Multi-tenant signs shall be limited to not more than:

- (i) 250 square feet if on a 32-foot-tall pole;
- (ii) 500 square feet if on a 50-foot-tall pole;
- (iii) 650 square feet if on a 60-foot-tall pole.

(Ordinance 06-034, sec. 1 (5.3), adopted 11/5/06)

(B) The area of each tenant's building-mounted wall sign shall not exceed 25% of total wall area of each storefront, not to exceed a maximum of 200 square feet. (Ordinance 07-028, sec. 2, adopted 6/19/07)

(4) Sign height. Multi-tenant sign height shall be restricted to:

- (A) 32 feet on collector roadways;
- (B) 50 feet on arterial roadways;
- (C) 60 feet on state highways; and
- (D) 60 feet on expressway frontage roads.



# City of Leon Valley

Consider A Request for a Sign  
Variance by Celebrate Dental-  
6810 Bandera Road

September 18, 2012



# Purpose

- Applicant: Dave Ferguson of Celebrate Dental
- Request for consideration of a sign on the back of their building lease space at 6810 Bandera Road.



# Purpose

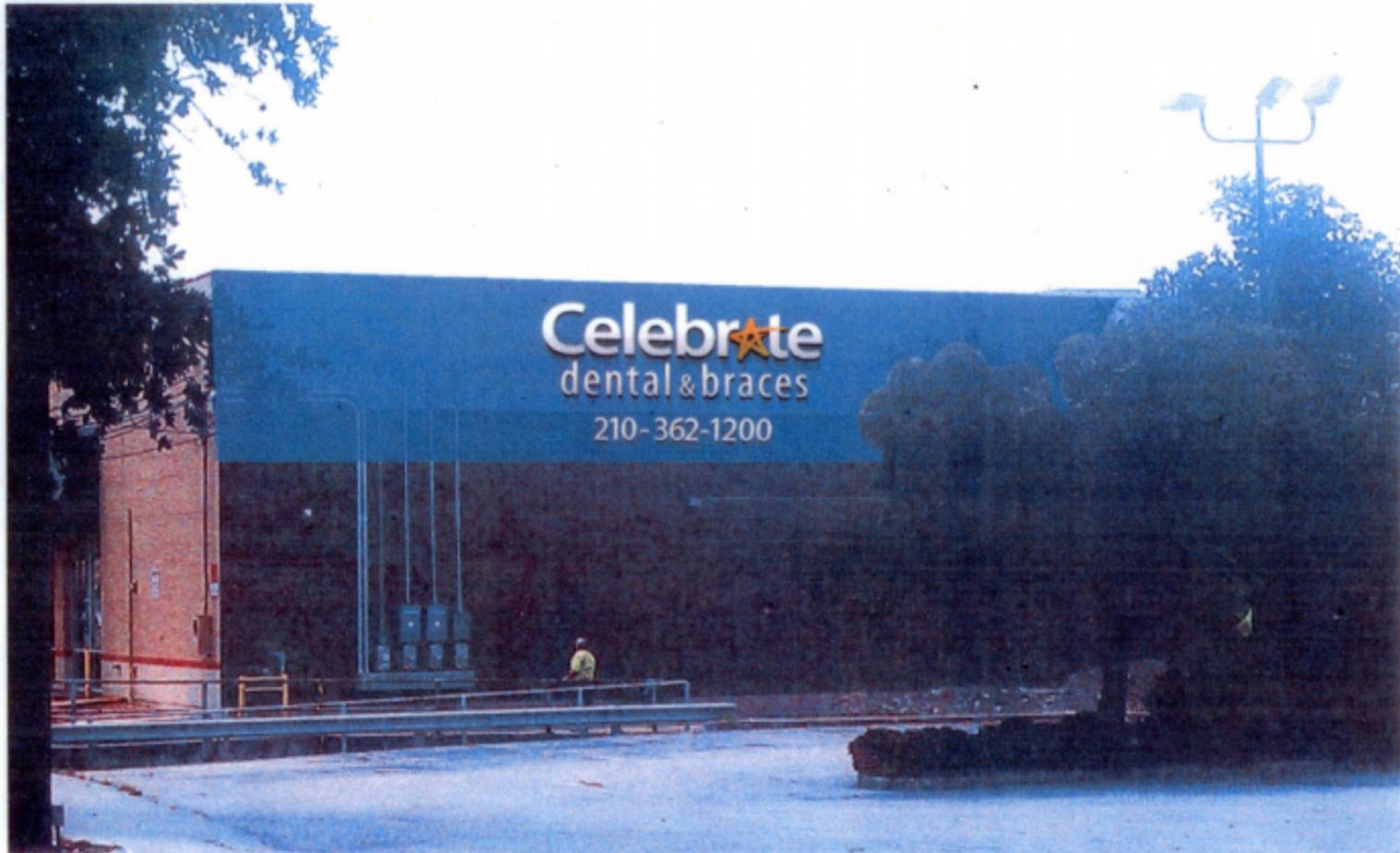
- Per current Code more than one (1) wall sign is only allowed for:
  - end cap lease space users
  - free-standing buildings at one (1) sign per side over a storefront.



# Purpose

- The sign proposed measure 98.8 square feet and is proposed along the back wall of the building where there not a storefront.
- The applicant has noted that the additional wall sign will help identify their business and guide their customers to their new location.

Front-Lit Plex-Face Channel Letters with LED • Raceway Mounted • Celebrate Dental • Leon Valley • Texas



**Client Name:**

David Ferguson  
210.362.1200

**Location:**

6810 Bandera Rd. Suite 2  
Leon Valley, TX 78238

**Start Date:**

Last Revision:

Job#:

Drawing#:

Page:

-----  
• Client Approval

-----  
• Landlord Approval

**Sales Rep:**

N/A

**Designer:**

N/A





# Fiscal Impact

- Sign Variance Request Fee \$100
- Sign Permit Fee \$100



# Recommendation

- Sign variances are at the discretion of City Council. Staff has no objection to the request.



# City of Leon Valley

Consider A Request for a Sign  
Variance by Celebrate Dental-  
6810 Bandera Road

September 18, 2012

**Agenda Item 13**

**MAYOR AND COUNCIL COMMUNICATION**

**DATE: September 18, 2012**

**M&C: # 09-19-12**

**TO: MAYOR AND CITY COUNCIL**

**SUBJECT: CODE ENFORCEMENT PRESENTATION/REPORT**

**PURPOSE**

This agenda item will allow the City Council to receive a presentation/report on Code Enforcement issues for the last three calendar years. This report is a result of trying to gain information in order for the City Council to make an educated decision as to whether to further explore the implementation and enforcement of a property maintenance code.

The code enforcement chart topper for 2009 through 2011 was abandoned (snipe) signs totaling 425, 495, and 653 for their respective year. Next was graffiti, followed by high weeds and grass both residentially and commercially and finally junk and debris (see attached spreadsheet and percentages).

There is one (1) official Code Enforcement Officer for a City of 4,200 households (10,000+ residents) and 780+ businesses. Animal Control does provide Code Enforcement support when possible but has many Animal Control issues to address daily as well.

To date Code Enforcement has addressed 777 violations since January, nearly 300 of them are high grass and weed violations for residential properties. This tracks accordingly as for the average of 150+ enforcement cases per month. By the end of the year there should be at least 1,400 code violations processed and addressed if not more.

According to the mapping of Code Enforcement throughout the City it appears that there is fair distribution of enforcement throughout the City. It appears that there is only a hand full of problematic properties that receiving regular complaints and that may have prompted the original draft discussion item regarding property management. It is true that Leon Valley has an aging housing stock, but for the most part the property owners continue to maintain their properties.

As an additional measure to positively affect the further efficiency of Code Enforcement without additional ordinances, Staff will be training and installing a free software program through Linebarger, Goggan, Blair & Sampson, LLP, called *ACT Lien Program*. This program is designed to streamline the process of notifying property owners of code violations as well as process liens when necessary. Other cities are taking advantage of this free opportunity such as Castle Hills and Corpus Christi. The installation and training will begin in October 2012.

**FISCAL IMPACT**

Current Code Enforcement Abatement Budget \$5,000

**Agenda Item 13**

**RECOMMENDATION**

There are no recommendations to date – staff will wait for direction from Council on the next steps to take regarding Code Enforcement and/or the further drafting and editing of a property maintenance code.

**S.E.E IMPACT STATEMENT**

*Social Equity* – The City Council strives to meet the City’s mission of ensuring a superior quality of life for all of its residents. Thus exploration of further Code Enforcement is appropriate. It will also encourage collaborative participation by all property owners affected by any proposed changes or potential new ordinances.

*Environmental Stewardship* – Code enforcement’s goal is to maintain a clean and livable environment.

*Economic Development* – A clean and attractive City through code enforcement supports relocation of businesses into the City and appeals to those who are interested in further investment in the City.

APPROVED: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING COMMENTS: \_\_\_\_\_

\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Janie Willman, City Secretary

**CITY OF LEON VALLEY  
CODE ENFORCEMENT REPORT  
2009 THRU 2011**

<b>TYPE OF VIOLATION</b>	<b>2009</b>		<b>2010</b>		<b>2011</b>	
ABANDONED SIGN	425	34.75%	495	31.00%	653	47.91%
GRAFFITI	150	12.26%	163	10.10%	137	10.05%
HIGH WEEDS & GRASS (RESIDENTIAL)	134	10.96%	397	25.00%	117	8.58%
HIGH WEEDS & GRASS (VACANT LOT)	82	6.70%	129	8.00%	59	4.33%
JUNK& DEBRIS	60	4.90%	38	2.40%	38	2.80%
TEMPORARY SIGN	56	4.58%	55	3.40%	28	2.05%
OTHER VIOLATIONS	46	3.80%	25	1.60%	15	1.10%
HIGH WEEDS & GRASS (COMMERCIAL)	40	3.27%	17	1.10%	8	0.59%
ILLEGAL WATERING	23	1.88%	5	0.31%	28	2.05%
BRUSH	21	1.70%	27	1.70%	30	2.20%
VENDORS	19	1.55%	8	0.50%	8	0.59%
OVERHANGING TREE LIMBS	16	1.30%	40	1.20%	54	3.96%
FENCE DILAPIDATED	16	1.30%	11	0.70%	12	0.89%
BUSINESS SIGN	15	1.23%	14	0.90%	15	1.10%
NO BUILDING PERMIT	14	1.14%	12	0.74%	6	0.44%
FT/SD YARD PARKING	13	1.06%	8	0.50%	10	0.73%
ILLEGAL DUMPING	13	1.06%	4	0.30%	4	0.30%
BRUSH/ HIGH WEEDS IN THE ALLEY	12	0.98%	56	3.50%	31	2.27%
TRASH	10	0.82%	19	1.00%	22	1.61%
ABANDONED REFRIGERATOR	9	0.74%	0	0.00%	2	0.15%
POD VIOLATIONS	8	0.65%	2	0.12%	1	0.07%
WATER LEAK	7	0.57%	10	0.62%	10	0.73%
ILLEGAL FENCE/NO PERMIT	7	0.60%	5	0.31%	16	1.17%
ILLUMINATION VIOLATION	5	0.40%	2	0.12%	3	0.22%
DRAINING OF POOL	5	0.40%	1	0.10%	2	0.15%
SWIMMING POOL	4	0.33%	4	0.25%	0	0.00%
JUNK/ABANDONED VEHICLE	4	0.33%	2	0.12%	1	0.07%
PLBG/SEWER NO PERMIT	3	0.25%	9	0.60%	2	0.15%
ILLEGAL BUSINESS	3	0.25%	0	0.00%	0	0.00%
VISUAL OBSTRUCTION	2	0.16%	5	0.31%	0	0.00%
DILAPIDATED SIGN	1	0.08%	0	0.00%	0	0.00%
FENCE INSPECTIONS	0	0.00%	43	3.00%	48	3.52%
GRASS CLIPPINGS	0	0.00%	8	0.50%	1	0.07%
UNREGISTERED TREE TRIMMERS	0	0.00%	0	0.00%	2	0.15%
	<b>1223</b>	<b>100.00%</b>	<b>1614</b>	<b>100.00%</b>	<b>1363</b>	<b>100.00%</b>

\*\*\*\*TOP 10 CODE VIOLATIONS\*\*\*\*

\*\*\*\*OTHER NOTEWORTHY ITEMS\*\*\*\*



# City of Leon Valley

## Code Enforcement Report

### 2009-2011

September 18, 2012



# Purpose

- Code Enforcement Report
- Investigate Code violations and complaints
- Last 3 years 2009-2011



# Purpose

- To make an educated decision whether to further explore the implementation and enforcement of a property maintenance code or other means of code enforcement.



# Purpose

- What we have – 1.5 Code Enforcement Officer(s)
- 4,200 households
- 780+ businesses



# Purpose

- Average Monthly Enforcement 150+ code cases
- To date – 777
- End of the year 1,400 anticipated

CITY OF LEON VALLEY  
 CODE ENFORCEMENT REPORT  
 2009 THRU 2011

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	1223	100.00%	1614	100.00%	1363	100.00%

\*\*\*\*TOP 10 CODE VIOLATIONS\*\*\*\*

\*\*\*\*OTHER NOTEWORTHY ITEMS\*\*\*\*



# Purpose

- Additional Cost Free Measures
  - Software Program (Linebarger)
  - ACT Lien Program
  - Installation & Training (October 2012)



# Fiscal Impact

- Current Budget is \$5,000 for code enforcement violation abatements



# Recommendation

- There are no recommendations to date – staff will wait for direction from Council on the next steps to take regarding Code Enforcement and/or the further drafting and editing of a property maintenance code.



# City of Leon Valley

## Code Enforcement Report

### 2009-2011

September 18, 2012



CITY OF LEON VALLEY  
FINANCIAL STATEMENT  
AUGUST 2012



# General Fund

	FY 2011-2012 BUDGET		FY 2011-2012 Y-T-D ACTUAL		FY 2010-2011 Y-T-D	
<b>REVENUE</b>						
Ad Valorem	\$ 3,057,097	92.0%	\$ 3,119,749	102.1%	\$ 3,074,285	101.1%
Sales Taxes	1,795,645	92.0%	1,337,608	74.5%	1,315,590	79.2%
Franchise Taxes	706,236	92.0%	700,219	99.2%	720,396	102.7%
Licenses, Permits, Fees, Fines	1,190,346	92.0%	913,716	76.8%	1,091,694	91.1%
Miscellaneous	156,084	92.0%	92,994	59.6%	139,952	55.7%
<b>TOTAL REVENUE</b>	<b>\$ 6,905,408</b>	<b>92.0%</b>	<b>\$ 6,164,286</b>	<b>89.3%</b>	<b>\$ 6,341,917</b>	<b>92.5%</b>
<b>EXPENDITURES</b>						
Business Office	\$ 189,985	92.0%	\$ 145,672	76.7%	\$ 160,804	81.8%
Finance	227,277	92.0%	194,205	85.5%	184,327	85.5%
Council & Manager	366,125	92.0%	291,864	79.7%	354,528	77.5%
Police	2,146,262	92.0%	1,936,058	90.0%	1,892,665	88.0%
Fire	2,144,749	92.0%	1,882,391	88.0%	1,796,799	87.0%
Public Works	1,120,835	92.0%	925,157	82.5%	930,698	78.0%
Community Development	380,160	92.0%	324,783	85.4%	308,244	87.4%
Economic Development	129,282	92.0%	82,331	63.7%	105,939	80.3%
Special Events	13,750	92.0%	10,983	79.9%	11,097	37.0%
Parks & Recreation	116,559	92.0%	87,204	74.8%	94,075	82.8%
Library	427,827	92.0%	277,809	64.9%	228,424	84.6%
Other Sources/Uses	18,000	92.0%	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,280,811</b>	<b>92.0%</b>	<b>\$ 6,158,455</b>	<b>84.8%</b>	<b>\$ 6,067,602</b>	<b>84.6%</b>



# Water and Sewer Fund

	FY 2011-2012 BUDGET		FY 2011-2012 Y-T-D ACTUAL		FY 2010-2011 Y-T-D	
<b><u>REVENUE</u></b>						
Water Sales	\$ 1,475,894	92.0%	\$ 1,208,666	81.9%	\$ 1,244,531	86.0%
Sewer Sales	1,541,447	92.0%	1,361,228	88.3%	1,363,376	76.8%
Connection & Platting	2,500	92.0%	825	33.0%	2,775	138.8%
Customer Fees	43,300	92.0%	42,474	98.1%	40,153	102.4%
Tapping Fees	21,000	92.0%	8,681	41.3%	17,890	69.3%
Miscellaneous	16,000	92.0%	38,629	241.4%	58,883	154.1%
<b>TOTAL REVENUE</b>	<b>\$ 3,100,141</b>	<b>92.0%</b>	<b>\$ 2,660,503</b>	<b>85.8%</b>	<b>\$ 2,727,608</b>	<b>82.0%</b>
<b><u>EXPENDITURES</u></b>						
Business Office	592,998	92.0%	476,402	80.3%	447,326	82.8%
Water System	1,026,041	92.0%	864,160	84.2%	1,130,685	71.9%
Sewer System	1,424,716	92.0%	1,074,039	75.4%	940,653	64.2%
Storm Water	343,073	92.0%	248,797	72.5%	177,459	46.4%
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,386,828</b>	<b>92.0%</b>	<b>\$ 2,663,398</b>	<b>78.6%</b>	<b>\$ 2,696,124</b>	<b>68.1%</b>



# Community Center Fund

	FY 2011-2012 BUDGET		FY 2011-2012 Y-T-D ACTUAL		FY 2010-2011 Y-T-D	
<b>REVENUE</b>						
Hotel/Motel Taxes	66,701	92.0%	64,004	96.0%	57,238	114.5%
<b>RENTAL FEES:</b>						
Community Center	48,000	92.0%	41,577	86.6%	32,998	71.7%
Conference Center	26,000	92.0%	26,634	102.4%	23,747	56.5%
<b>Miscellaneous:</b>						
CDBG Grant	-		-		53,511	214.1%
CPS Energy Rebate	-		-		46,415	0.0%
<b>TOTAL REVENUE</b>	<b>\$ 140,701</b>	<b>92.0%</b>	<b>\$ 132,215</b>	<b>94.0%</b>	<b>\$213,909</b>	<b>123.0%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 134,881</b>	<b>92.0%</b>	<b>\$ 105,141</b>	<b>78.0%</b>	<b>\$251,597</b>	<b>81.8%</b>



# Street Maintenance Sales Tax

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Actual FY 2012
Revenues	422,653	429,403	439,560	286,755
Transfers In	-	-	-	-
<b>TOTAL REVENUES</b>	<b>422,653</b>	<b>429,403</b>	<b>439,560</b>	<b>286,755</b>
Expenditures	402,824	500,431	546,311	548,232
<b>TOTAL EXPENDITURES</b>	<b>402,824</b>	<b>500,431</b>	<b>546,311</b>	<b>548,232</b>
<b>FUND BALANCE</b>	<b>575,300</b>	<b>504,272</b>	<b>397,521</b>	<b>242,795</b>

FINANCIAL STATEMENT - UNAUDITED

AS OF:AUGUST 31ST, 2012

100-General Fund  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
AD VALOREM TAXES	3,057,097.00	18,501.50	0.00	3,119,749.09	0.00	62,652.09	102.05
SALES TAXES	1,795,645.00	170,093.81	0.00	1,337,608.40	0.00	458,036.60	74.49
FRANCHISE FEES	706,236.00	161,442.95	0.00	700,218.68	0.00	6,017.32	99.15
LICENSE, PERMITS, FEES, FINE	1,190,346.00	51,000.63	0.00	913,715.79	0.00	276,630.21	76.76
MISCELLANEOUS	<u>156,084.00</u>	<u>7,365.65</u>	<u>0.00</u>	<u>92,994.25</u>	<u>0.00</u>	<u>63,089.75</u>	<u>59.58</u>
TOTAL REVENUE	<u>6,905,408.00</u>	<u>408,404.54</u>	<u>0.00</u>	<u>6,164,286.21</u>	<u>0.00</u>	<u>741,121.79</u>	<u>89.27</u>

**EXPENDITURE SUMMARY**

**Business Office**

PERSONNEL SERVICES	79,221.00	8,201.41	0.00	57,782.34	0.00	21,438.66	72.94
SUPPLIES	9,600.00	298.62	0.00	7,773.54	0.00	1,826.46	80.97
CONTRACTUAL SERVICES	<u>101,164.00</u>	<u>8,047.02</u>	<u>0.00</u>	<u>80,115.85</u>	<u>0.00</u>	<u>21,048.15</u>	<u>79.19</u>
TOTAL Business Office	189,985.00	16,547.05	0.00	145,671.73	0.00	44,313.27	76.68

**Finance**

PERSONNEL SERVICES	140,036.00	15,224.78	0.00	127,998.12	0.00	12,037.88	91.40
SUPPLIES	8,517.00	360.73	0.00	6,322.60	60.12	2,134.28	74.94
CONTRACTUAL SERVICES	73,724.00	3,196.30	0.00	55,948.81	0.00	17,775.19	75.89
CAPITAL OUTLAY	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,875.31</u>	<u>0.00</u>	<u>1,124.69</u>	<u>77.51</u>
TOTAL Finance	227,277.00	18,781.81	0.00	194,144.84	60.12	33,072.04	85.45

**City Manager & Council**

PERSONNEL SERVICES	191,638.00	22,075.81	0.00	174,934.90	0.00	16,703.10	91.28
SUPPLIES	17,150.00	574.74	0.00	9,729.61	0.00	7,420.39	56.73
CONTRACTUAL SERVICES	117,337.00	7,638.97	0.00	107,199.31	0.00	10,137.69	91.36
CAPITAL OUTLAY	<u>40,000.00</u>	<u>4,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>40,000.00</u>	<u>0.00</u>
TOTAL City Manager & Council	366,125.00	10,511.58	0.00	291,863.82	0.00	74,261.18	79.72

## FINANCIAL STATEMENT - UNAUDITED

AS OF: AUGUST 31ST, 2012

100-General Fund  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>Police Administration</b>							
PERSONNEL SERVICES	217,555.00	16,678.52	0.00	197,163.44	264.00	20,127.56	90.75
SUPPLIES	1,900.00	200.84	0.00	1,952.81	0.00	52.81	102.78
CONTRACTUAL SERVICES	<u>28,472.00</u>	<u>3,831.75</u>	<u>0.00</u>	<u>25,382.87</u>	<u>0.00</u>	<u>3,089.13</u>	<u>89.15</u>
TOTAL Police Administration	247,927.00	20,711.11	0.00	224,499.12	264.00	23,163.88	90.66
<b>Police Crime Prevention</b>							
TOTAL Police Crime Prevention	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Police Patrol</b>							
PERSONNEL SERVICES	1,178,888.00	122,432.96	0.00	1,071,360.29	928.26	106,599.45	90.96
SUPPLIES	67,900.00	5,343.84	0.00	61,047.34	225.00	6,627.66	90.24
CONTRACTUAL SERVICES	<u>9,700.00</u>	<u>845.26</u>	<u>0.00</u>	<u>7,668.55</u>	<u>0.00</u>	<u>2,031.45</u>	<u>79.06</u>
TOTAL Police Patrol	1,256,488.00	128,622.06	0.00	1,140,076.18	1,153.26	115,258.56	90.83
<b>Police Communications</b>							
PERSONNEL SERVICES	276,015.00	28,777.19	0.00	237,553.35	0.00	38,461.65	86.07
SUPPLIES	1,025.00	89.27	0.00	752.71	0.00	272.29	73.44
CONTRACTUAL SERVICES	<u>5,125.00</u>	<u>358.00</u>	<u>0.00</u>	<u>2,666.29</u>	<u>0.00</u>	<u>2,458.71</u>	<u>52.03</u>
TOTAL Police Communications	282,165.00	29,224.46	0.00	240,972.35	0.00	41,192.65	85.40
<b>Police Investigations</b>							
PERSONNEL SERVICES	283,127.00	30,210.13	0.00	257,885.24	108.00	25,133.76	91.12
SUPPLIES	2,100.00	0.00	0.00	647.65	0.00	1,452.35	30.84
CONTRACTUAL SERVICES	<u>5,200.00</u>	<u>664.85</u>	<u>0.00</u>	<u>2,128.51</u>	<u>0.00</u>	<u>3,071.49</u>	<u>40.93</u>
TOTAL Police Investigations	290,427.00	29,545.28	0.00	260,661.40	108.00	29,657.60	89.79
<b>Police Narcotics TF</b>							
PERSONNEL SERVICES	69,119.00	9,120.38	0.00	68,217.76	0.00	901.24	98.70
CONTRACTUAL SERVICES	<u>136.00</u>	<u>9.25</u>	<u>0.00</u>	<u>105.50</u>	<u>0.00</u>	<u>30.50</u>	<u>77.57</u>
TOTAL Police Narcotics TF	69,255.00	9,129.63	0.00	68,323.26	0.00	931.74	98.65

FINANCIAL STATEMENT - UNAUDITED

AS OF: AUGUST 31ST, 2012

100-General Fund  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>Police Reserves</b>							
-----							
TOTAL Police Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fire Administration</b>							
-----							
PERSONNEL SERVICES	213,852.00	21,941.04	0.00	195,491.00	0.00	18,361.00	91.41
SUPPLIES	4,940.00	385.10	0.00	5,313.60	10.40	384.00	107.77
CONTRACTUAL SERVICES	36,639.00	5,938.11	0.00	34,999.06	0.00	1,639.94	95.52
CAPITAL OUTLAY	15,000.00	0.00	0.00	14,927.00	0.00	73.00	99.51
TOTAL Fire Administration	270,431.00	28,264.25	0.00	250,730.66	10.40	19,689.94	92.72
<b>Fire Reserves</b>							
-----							
TOTAL Fire Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fire Operations</b>							
-----							
PERSONNEL SERVICES	1,588,452.00	173,549.52	0.00	1,358,611.43	0.00	229,840.57	85.53
SUPPLIES	33,738.00	7,772.44	0.00	22,812.00	2,860.39	8,065.61	76.09
CONTRACTUAL SERVICES	50,986.00	2,614.84	0.00	66,739.13	60.09	15,813.22	131.01
CAPITAL OUTLAY	62,980.00	11,999.77	0.00	42,013.22	15,472.32	5,494.46	91.28
TOTAL Fire Operations	1,736,156.00	195,936.57	0.00	1,490,175.78	18,392.80	227,587.42	86.89
<b>Fire Prevention</b>							
-----							
TOTAL Fire Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fire EMS</b>							
-----							
SUPPLIES	40,569.00	1,620.46	0.00	28,674.34	6,350.29	5,544.37	86.33
CONTRACTUAL SERVICES	67,791.00	594.49	0.00	58,486.26	0.00	9,304.74	86.27
CAPITAL OUTLAY	29,802.00	0.00	0.00	29,570.02	0.00	231.98	99.22
TOTAL Fire EMS	138,162.00	2,214.95	0.00	116,730.62	6,350.29	15,081.09	89.08
<b>Public Works M&amp;O</b>							
-----							
PERSONNEL SERVICES	717,235.00	73,896.92	0.00	647,379.05	0.00	69,855.95	90.26
SUPPLIES	164,800.00	8,316.73	0.00	105,158.72	0.00	59,641.28	63.81
CONTRACTUAL SERVICES	193,300.00	25,426.03	0.00	144,141.67	0.00	49,158.33	74.57
CAPITAL OUTLAY	45,500.00	3,916.70	0.00	28,477.30	0.00	17,022.70	62.59
TOTAL Public Works M&O	1,120,835.00	111,556.38	0.00	925,156.74	0.00	195,678.26	82.54

FINANCIAL STATEMENT - UNAUDITED

AS OF: AUGUST 31ST, 2012

100-General Fund  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>Public Works Construction</b>							
-----							
TOTAL Public Works Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Community Development</b>							
-----							
PERSONNEL SERVICES	207,512.00	18,374.33	0.00	165,205.18	0.00	42,306.82	79.61
SUPPLIES	9,200.00	472.20	0.00	8,049.10	0.00	1,150.90	87.49
CONTRACTUAL SERVICES	147,448.00	5,575.45	0.00	133,869.65	217.44	13,360.91	90.94
CAPITAL OUTLAY	16,000.00	300.00	0.00	17,441.65	0.00	1,441.65	109.01
TOTAL Community Development	380,160.00	24,721.98	0.00	324,565.58	217.44	55,376.98	85.43
<b>Economic Development</b>							
-----							
PERSONNEL SERVICES	111,647.00	8,010.64	0.00	58,437.39	0.00	53,209.61	52.34
SUPPLIES	4,500.00	988.97	0.00	2,115.37	236.06	2,148.57	52.25
CONTRACTUAL SERVICES	13,135.00	3,574.06	0.00	21,542.49	0.00	8,407.49	164.01
TOTAL Economic Development	129,282.00	12,573.67	0.00	82,095.25	236.06	46,950.69	63.68
<b>Special Events</b>							
-----							
SUPPLIES	13,750.00	1,011.96	0.00	10,982.59	0.00	2,767.41	79.87
TOTAL Special Events	13,750.00	1,011.96	0.00	10,982.59	0.00	2,767.41	79.87
<b>Parks &amp; Recreation</b>							
-----							
PERSONNEL SERVICES	70,559.00	4,440.68	0.00	64,730.09	0.00	5,828.91	91.74
SUPPLIES	26,000.00	534.00	0.00	12,454.68	0.00	13,545.32	47.90
CONTRACTUAL SERVICES	20,000.00	1,540.31	0.00	10,019.05	0.00	9,980.95	50.10
TOTAL Parks & Recreation	116,559.00	6,514.99	0.00	87,203.82	0.00	29,355.18	74.82
<b>Library</b>							
-----							
PERSONNEL SERVICES	194,880.00	21,500.94	0.00	176,313.21	0.00	18,566.79	90.47
SUPPLIES	21,133.00	1,567.98	0.00	8,638.65	0.00	12,494.35	40.88
CONTRACTUAL SERVICES	41,814.00	5,575.38	0.00	30,904.99	0.00	10,909.01	73.91
CAPITAL OUTLAY	170,000.00	488.92	0.00	61,951.98	0.00	108,048.02	36.44
TOTAL Library	427,827.00	29,133.22	0.00	277,808.83	0.00	150,018.17	64.93
<b>*** TOTAL EXPENDITURES ***</b>							
	7,262,811.00	675,000.95	0.00	6,131,662.57	26,792.37	1,104,356.06	84.79
<b>** REVENUE OVER (UNDER) EXPENDITURES *(</b>							
	357,403.00	266,596.41	0.00	32,623.64	26,792.37	363,234.27	101.63

FINANCIAL STATEMENT - UNAUDITED

AS OF: AUGUST 31ST, 2012

100-General Fund  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
OTHER FINANCING SOURCES (USES)							
=====							
OTHER SOURCES/USES	( 18,000.00)	0.00	0.00	0.00	0.00	( 18,000.00)	0.00
TOTAL OTHER SOURCES/USES	( 18,000.00)	0.00	0.00	0.00	0.00	( 18,000.00)	0.00
<hr/>							
NET GAIN OR (LOSS)	( 375,403.00	( 266,596.41)	0.00	32,623.64	( 26,792.37	( 381,234.27)	
=====							

\*\*\* END OF REPORT \*\*\*

FINANCIAL STATEMENT - UNAUDITED

AS OF: AUGUST 31ST, 2012

200-Water & Sewer  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
-----							
MISCELLANEOUS	16,000.00	307.00	0.00	38,628.63	0.00	22,628.63	241.43
WATER SALES	1,475,894.00	138,986.89	0.00	1,208,666.16	0.00	267,227.84	81.89
SEWER SALES	1,541,447.00	132,263.29	0.00	1,361,228.36	0.00	180,218.64	88.31
CONNECTION & PLATTING	2,500.00	0.00	0.00	825.00	0.00	1,675.00	33.00
CUSTOMER FEES	43,300.00	3,589.25	0.00	42,473.82	0.00	826.18	98.09
TAPPING FEES	<u>21,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,681.00</u>	<u>0.00</u>	<u>12,319.00</u>	<u>41.34</u>
<b>TOTAL REVENUE</b>	<b>3,100,141.00</b>	<b>275,146.43</b>	<b>0.00</b>	<b>2,660,502.97</b>	<b>0.00</b>	<b>439,638.03</b>	<b>85.82</b>
=====							
<b>EXPENDITURE SUMMARY</b>							
-----							
<b>Business Office</b>							
-----							
PERSONNEL SERVICES	448,365.00	49,110.12	0.00	393,980.95	0.00	54,384.05	87.87
SUPPLIES	33,000.00	88.64	0.00	12,392.35	0.00	20,607.65	37.55
CONTRACTUAL SERVICES	91,633.00	22,825.94	0.00	70,028.30	0.00	21,604.70	76.42
CAPITAL OUTLAY	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>0.00</u>
<b>TOTAL Business Office</b>	<b>592,998.00</b>	<b>72,024.70</b>	<b>0.00</b>	<b>476,401.60</b>	<b>0.00</b>	<b>116,596.40</b>	<b>80.34</b>
<b>Water System</b>							
-----							
PERSONNEL SERVICES	283,893.00	30,220.34	0.00	265,841.65	0.00	18,051.35	93.64
SUPPLIES	82,000.00	1,942.16	0.00	49,136.09	0.00	32,863.91	59.92
CONTRACTUAL SERVICES	462,148.00	100,539.67	0.00	501,380.02	0.00	39,232.02	108.49
CAPITAL OUTLAY	<u>198,000.00</u>	<u>23,255.00</u>	<u>0.00</u>	<u>47,801.85</u>	<u>0.00</u>	<u>150,198.15</u>	<u>24.14</u>
<b>TOTAL Water System</b>	<b>1,026,041.00</b>	<b>155,957.17</b>	<b>0.00</b>	<b>864,159.61</b>	<b>0.00</b>	<b>161,881.39</b>	<b>84.22</b>
<b>Sewer System</b>							
-----							
PERSONNEL SERVICES	91,566.00	9,014.13	0.00	77,121.61	0.00	14,444.39	84.23
SUPPLIES	15,000.00	53.95	0.00	53.95	0.00	14,946.05	0.36
CONTRACTUAL SERVICES	<u>1,318,150.00</u>	<u>133,590.09</u>	<u>0.00</u>	<u>996,863.67</u>	<u>0.00</u>	<u>321,286.33</u>	<u>75.63</u>
<b>TOTAL Sewer System</b>	<b>1,424,716.00</b>	<b>142,658.17</b>	<b>0.00</b>	<b>1,074,039.23</b>	<b>0.00</b>	<b>350,676.77</b>	<b>75.39</b>

FINANCIAL STATEMENT - UNAUDITED

AS OF: AUGUST 31ST, 2012

200-Water & Sewer  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
Construction							
-----							
TOTAL Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Storm Water							
-----							
PERSONNEL SERVICES	154,073.00	17,053.50	0.00	141,677.06	0.00	12,395.94	91.95
SUPPLIES	23,500.00	656.53	0.00	31,065.36	2.00	7,567.36	132.20
CONTRACTUAL SERVICES	165,500.00	1,938.30	0.00	76,052.81	0.00	89,447.19	45.95
TOTAL Storm Water	343,073.00	19,648.33	0.00	248,795.23	2.00	94,275.77	72.52
<hr/>							
*** TOTAL EXPENDITURES ***	3,386,828.00	390,288.37	0.00	2,663,395.67	2.00	723,430.33	78.64
<hr/>							
** REVENUE OVER (UNDER) EXPENDITURES *	( 286,687.00	( 115,141.94	0.00	( 2,892.70	( 2.00	( 283,792.30	98.99
<hr/>							
OTHER FINANCING SOURCES (USES)							
=====							
TOTAL OTHER SOURCES/USES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
NET GAIN OR (LOSS)	( 286,687.00	( 115,141.94	0.00	( 2,892.70	( 2.00	( 283,792.30	
<hr/>							

\*\*\* END OF REPORT \*\*\*

FINANCIAL STATEMENT - UNAUDITED

AS OF: AUGUST 31ST, 2012

710-Community Center  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
TAXES	66,701.00	6,571.71	0.00	64,003.80	0.00	2,697.20	95.96
FEES	<u>74,000.00</u>	<u>5,552.00</u>	<u>0.00</u>	<u>68,211.00</u>	<u>0.00</u>	<u>5,789.00</u>	<u>92.18</u>
TOTAL REVENUE	<u>140,701.00</u>	<u>12,123.71</u>	<u>0.00</u>	<u>132,214.80</u>	<u>0.00</u>	<u>8,486.20</u>	<u>93.97</u>
<b>EXPENDITURE SUMMARY</b>							
Community Center Operations							
PERSONNEL SERVICES	81,381.00	8,561.36	0.00	70,462.07	0.00	10,918.93	86.58
SUPPLIES	6,900.00	162.10	0.00	2,147.92	0.00	4,752.08	31.13
CONTRACTUAL SERVICES	41,600.00	6,367.73	0.00	32,531.18	0.00	9,068.82	78.20
CAPITAL OUTLAY	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
TOTAL Community Center Operations	134,881.00	15,091.19	0.00	105,141.17	0.00	29,739.83	77.95
Visitor Services							
TOTAL Visitor Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>134,881.00</u>	<u>15,091.19</u>	<u>0.00</u>	<u>105,141.17</u>	<u>0.00</u>	<u>29,739.83</u>	<u>77.95</u>
** REVENUE OVER (UNDER) EXPENDITURES **	<u>5,820.00</u>	<u>( 2,967.48)</u>	<u>0.00</u>	<u>27,073.63</u>	<u>0.00</u>	<u>( 21,253.63)</u>	<u>365.18-</u>
OTHER FINANCING SOURCES (USES)							
TOTAL OTHER SOURCES/USES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET GAIN OR (LOSS)	<u>5,820.00</u>	<u>( 2,967.48)</u>	<u>0.00</u>	<u>27,073.63</u>	<u>0.00</u>	<u>( 21,253.63)</u>	

\*\*\* END OF REPORT \*\*\*

FINANCIAL STATEMENT - UNAUDITED

AS OF: AUGUST 31ST, 2012

720-Street Maintenance Tax  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
Revenues	439,560.00	42,540.15	0.00	329,318.09	0.00	110,241.91	74.92
<b>TOTAL REVENUE</b>	<b>439,560.00</b>	<b>42,540.15</b>	<b>0.00</b>	<b>329,318.09</b>	<b>0.00</b>	<b>110,241.91</b>	<b>74.92</b>
<b>EXPENDITURE SUMMARY</b>							
<b>Street Maintenance Tax</b>							
CONTRACTUAL SERVICES	546,311.00	( 1,921.00)	0.00	546,311.27	0.00	( 0.27)	100.00
TOTAL Street Maintenance Tax	546,311.00	( 1,921.00)	0.00	546,311.27	0.00	( 0.27)	100.00
<b>*** TOTAL EXPENDITURES ***</b>	<b>546,311.00</b>	<b>( 1,921.00)</b>	<b>0.00</b>	<b>546,311.27</b>	<b>0.00</b>	<b>( 0.27)</b>	<b>100.00</b>
<b>** REVENUE OVER (UNDER) EXPENDITURES *</b>	<b>( 106,751.00)</b>	<b>44,461.15</b>	<b>0.00</b>	<b>( 216,993.18)</b>	<b>0.00</b>	<b>110,242.18</b>	<b>103.27-</b>
<b>OTHER FINANCING SOURCES (USES)</b>							
<b>TOTAL OTHER SOURCES/USES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NET GAIN OR (LOSS)</b>	<b>( 106,751.00)</b>	<b>44,461.15</b>	<b>0.00</b>	<b>( 216,993.18)</b>	<b>0.00</b>	<b>110,242.18</b>	

\*\*\* END OF REPORT \*\*\*

# Monthly Report

Finance

August 2012

## ***Sales Tax Revenue***

- ❖ Sales Tax revenue of \$170,093.81 was received from the State Comptroller's office in August. After consideration of the August sales tax payment, year-to-date sales tax revenues are 1.99% higher than this time last year.

## ***Street Maintenance Sales Tax Revenue***

- ❖ Street Maintenance Sales tax revenue of \$42,517.61 was received from the State Comptroller's office in August.

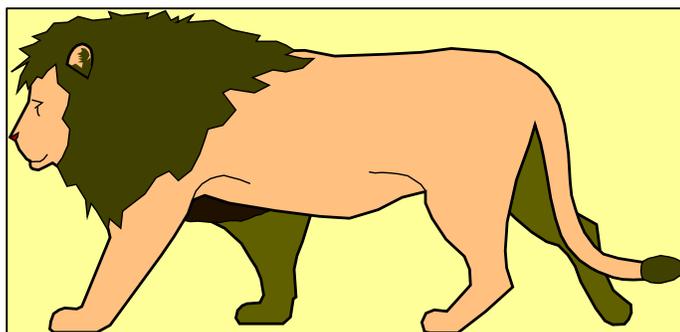
## ***Ad Valorem Taxes***

- ❖ Ad valorem tax collections of \$12,501 were received from the Tax Assessor/Collector's office in August. Collections for August 2011 were \$14,744.

# LEON VALLEY PUBLIC LIBRARY STATISTICS

## AUGUST 2012

	AUGUST 2012	<i>Compared to</i>	JULY 2012
Items Loaned	3473		3614
OneClickAudio Sessions	4		0
Days Open/Average Per Day	23/151		20/181
Door Count	10272		10486
Volunteer Hours	279		281
Items Added New/Redo	221/166		267/200
Value of Gift Items	\$2120		\$1924
Reference Questions	495		527
Items Withdrawn	242		149
Library Cards Issued	54		54
Internal Internet Sessions	569		537
External Wi-Fi LVP Accesses	1300		1145
Faxes Sent	59		54
Lit. Students/Items Used	3stu/6bks		3stu/6bks
ILL Received TexPress	10pkg/10bks		14pkg/15bks
ILL Returned TexPress	15pkg/15bks		14pkg/14bks
ILL Mailed	3 in/ 2 out		3 in/ 2 out
Library Fines	\$67.00		\$51.90
Library Copy	\$100.50		\$104.50
Tax Equivalent	\$161.25		\$122.50
Gifts and Memorials	\$25.00		\$0.00
Member Amount Saved	\$52,404.17		\$54,986.11





# Leon Valley Police Department Monthly Report August 2012

## Calls for Service

	August 2012	YTD 2012	August 2011	YTD 2011
Calls for Service	792	6,176	833	6,301
Index Crimes	94	595	95	627
Non-Index Crimes	698	5,581	738	5,848

Non-index calls are contacts with citizens and/or visitors that are either non-criminal in nature, or are criminal in nature but are not categorized as an index crime.

An index crime is defined as murder, rape, robbery, theft, theft of a motor vehicle, assault, burglary, or burglary of a motor vehicle. These are the crimes that are reported to the Federal Bureau of Investigations on a monthly basis.

## Non-Index Crimes

	August 2012	YTD 2012	August 2011	YTD 2011
Suspicious Vehicle	51	443	66	479
Assist the Public/Other Agency	66	560	73	568
Disturbance	71	573	73	532
Violation of City Ordinance	9	94	15	102
Traffic Offenses	11	223	22	269
Burglar Alarm	100	773	88	802
Accidents	70	412	74	381
Criminal Mischief	13	128	20	180
Other	174	1,399	160	1,427
N-Code 10*	7	63	15	98
N-Code 14**	37	214	38	224
N-Codes	89	699	94	699

\* N-Code 10 – Private property accident where blue forms issued

\*\* N-Code 14 – Accident which occurred on the roadway where a blue form was issued

\*\*\*Became separate categories in August 2011



## Leon Valley Police Department Monthly Report

### Index Crimes

	August 2012	YTD 2012	August 2011	YTD 2011
Burglary	9	84	13	109
Burglary – Motor Vehicle	22	132	27	163
Assault	8	70	13	64
Homicide	0	0	0	0
Rape	0	2	0	3
Theft	48	267	37	246
Theft of Service	2	19	0	15
Vehicle Theft	4	14	4	20
Robbery	1	7	1	7

### Citations

	August 2012	YTD 2012	August 2011	YTD 2011
Citations Issued	366	5,474	498	6,814

Citations by Selected Categories	August 2012	YTD 2012	August 2011	YTD 2011
Expired License Plates	52	617	65	882
Expired Inspection Certificate	53	972	84	1,339
No/Expired/Invalid DL	25	458	47	525
No Insurance	67	1,038	91	1,248
Ran Red Light	17	96	13	115
Ran Stop Sign	15	354	18	291
Speeding	27	369	41	625

Hazardous vs. Non-Hazardous	August 2012	YTD 2012	August 2011	YTD 2011
Hazardous	59	819	72	1,031
Non-Hazardous	307	4,655	426	5,763

Hazardous citations are for actions that could cause accidents. Examples include speeding, ran red light, and ran stop sign. Non-hazardous citations are for violations of either the Traffic Code or City Ordinance, which would not result in the potential for an accident. These include expired license plates, no liability insurance, expired motor vehicle inspection certificate, no drivers license, expired drivers license, etc.



## Leon Valley Police Department Monthly Report

### Arrest

Arrests	August 2012	YTD 2012	August 2011	YTD 2011
Felony Offense	10	35	6	58
Misdemeanor Offense	60	439	43	544
Warrants	8	92	5	73

### Investigations

	August 2012	YTD 2012	August 2011	YTD 2011
Assigned	162	944	142	1,034
Arrest/Charges Filed at Large	38	237	31	206
Suspended	91	681	86	720
Closed by Exception	8	108	18	138

A suspended case is one where no leads are available or what leads were available did not lead to an arrest

A case closed by exception is one where either the Complainant did not wish to pursue charges, the Defendant died, or for some other reason a known Defendant was not prosecuted.

### Communications

Total 911 Calls/ by Source	August 2012	YTD 2012	August 2011	YTD 2011
Total	1,194	8,477	1,080	8,039
Business	63	435	38	641
Residential	31	282	40	340
Coin	11	45	7	69
Cellular	907	6,146	792	6,095
Voice over Internet Protocol	41	227	37	319
Unknown/Abandoned	141	1,139	166	166



## Leon Valley Police Department Monthly Report

### Community Resource Officer

	August 2012	YTD 2012	August 2011	YTD 2011
Violations of City Ordinance	17	247	79	436

### Reserve Officers

Our Reserve Officers continue to supplement our Patrol as well as perform functions of security at City events. We have three of the Reserve Officers provide for security as well as clerical support for our Thursday Municipal Court sessions.

	August 2012	YTD 2012	August 2011	YTD 2011
Hours	117	2,065	383	2,780
Calls for Service Handled	56	550	92	609
Citations	5	249	19	329

# **Public Works Monthly Report**

## **August 2012**



### **Director's Report**

- Attended all normal Staff meetings, Park Commission and CAG
- Slurry Seal contract inspections
- Met with SIA Engineer for various projects in progress
- Met with Kristie Flores, Community Development
- Met with the Ronald Cowman, TML
- Met with Albert Perez; Waste Management



### **Assistant Director's Report**

- Storm Water committee support.
- Attended annual Regional Water Resources Development Group.
- Ongoing inspections for the 2012 Water and Sanitary Sewer project.
- prepared the budget worksheet for the 3% increase in Water and Sewer rates.
- Submitted retirement request.



### **Construction Crew Activities**

08-01 7305-7317 Huebner Rd.: Continued and completed excavating and hauling away composition side walk.

08-02&03 7305 Huebner Rd.: Removed and reset metal forms. Installed re-bar and base material.

08-06 Yard: Hauled in base material.

08-07 Yard: Hauled in top soil.

08-08 Yard: Hauled in sand.

08-09 7305 Huebner Rd.: Saw cut and removed section of driveway approach to be re-formed.

08-10 PSC: Prepared tools and equipment for concrete.

08-13 7305-7317 Huebner Rd.: Poured and finished 8 cu.yd. of concrete. (147')

08-14 7317 Huebner Rd.: Removed and re-set forms.

08-15 7317 Huebner Rd.: Installed base material and re-bar.

08-16 7317 Huebner Rd.: Poured and finished 9 cu.yd. of concrete.(155')

08-17 Shadow Valley Apartments: Back filled and tamped water main break excavation.

08-20 7213 Huebner Rd.: Installed forms and base material for side walk.

08-21 7213 Huebner Rd.: Installed re-bar and began to back fill areas with top soil.

08-22 7213 Huebner Rd.: Poured and finished 18 cu.yd. of concrete. (300')

08-23 7305-7213 Huebner Rd.: Began to restore areas behind side walk with top soil.

08-24 7305-7213 Huebner Rd.: Continued and completed restoring area with top soil.

08-27 PSC: Exercised equipment and prepared to excavate composition side walk at 6825 Huebner Rd.:

08-28,29&30 6825-6930 Huebner Rd: Excavated composition side walk, hauled away material, and set forms, base material and steel for new side walk.

08-31 6825-6930 Huebner Rd: Poured and finished 17 cu. yd. of concrete for side walk. (200')



**Water/Sewer Department**

Water Samples for S.A. Health District	11 Water Samples for Analysis
Disconnect Notices	110
Disconnect Water Service	28
Flush Dead-End Water Mains	26 Flushed

Meter Reading	3 Days
Meter Re-reads	13 Re-reads
Meter Change Out Program	1 Meters changed out
Temporary Meters Installed	0 Installed

Move Outs	8 Closed
Move Ins	9 Activated
Locates	2 Completed

Wells\Tower Sites	Cut Grass and Trim
City Wide	Fire Hydrant List

<u>Location</u>	<u>Work done.</u>
Sierra Royale	Valve Locates/Shut Down
6503 Sun Creek (Easement)	Main Excavation/Replacement
Grass Hill Well Site	Replaced Well Lubrication Line
6322 Corn Planter	Ran Sewer Jet/Sewer Camera
7226/30 Grass Valley	Replaced Curb Stops
Walking Gait	Pressure Test (Water Main)
High Stepper	Pressure Test (Water Main)
Walking Gait/High Stepper	Water Samples
Linkcrest/Eckhert	Concrete Pole
Community Center	Recycled Water (SAWS)
Comm/Conf/Library	Repaired Sprinkler Lines
Raymond Rimkus Park	Repaired Sprinkler Lines
6503 Sun Creek (Easement)	Backfilled Trench Leveled Grounds
Grass Hill Well Site	Rebuilt Air Release Valve
Raymond Rimkus Park	Recycled Water (SAWS)
Huebner Well Site	Repaired Well Discharge
Comm/Conf/Park/Library	Recycled Water Shut Down
Well Sites/Residential/Dead Ends	Quarterly Samples
Comm/Conf/Park/Library	Potable Water Shut Down (SAWS)



## Maintenance Crew

Park:	Cut grass and trim
Park:	Delivered BBQ pit key and instructions on use for large pavilion
Park:	Cleaned Park and opened restrooms Monday thru Sunday @7:00am
Park:	Repaired toilets leaking faucets
Park:	Removed fallen trees and branches
Park:	Picked up trash
Park:	Cut and trimmed at playground, added fluff fall zone material
Park:	Maintain restrooms
Park:	Remove graffiti
Park:	Maintain picnic tables and pavilions
Public Works:	Cleaned Trucks, checked equipment
Public Works:	Cleaned and removed brush from Walking Trail behind PW
Public Works:	Cleaned shop, water cage, welding area, repairs as needed
Conference Center:	Set ups and clean ups for events held there
Conference Center:	Mowed complex, repairs as needed
Community Center:	Grounds cut and trimmed, repairs as needed
Community Center:	Wednesday set up for bingo & Thursday cleaned up for seniors
Community Center:	Set up for events
Library:	Grounds cut and trimmed, pick up recyclables
Library:	Repairs as needed
Library Annex:	Clean, mow and trim, repairs as needed
City Hall:	Grounds cut and trimmed, Mondays only, repairs as needed
City Hall:	Pick up recyclables
City Hall:	Completed remodel of restroom
LVPD:	Repairs as needed
LVFD:	Repairs as needed
Citywide:	Removed graffiti throughout the city
Citywide:	Reinstall fallen stop/street signs
Citywide:	Check surveillance camera and maintain
Citywide:	Removed fallen trees
Marquee	Marquee update as they come in
Service requests:	Various requests completed as they come in