

NOTICE OF PUBLIC MEETING

**LEON VALLEY CITY COUNCIL
SPECIAL JOINT MEETING WITH LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION
&
REGULAR MEETING**

TUESDAY, SEPTEMBER 3, 2013

5:30 P.M.

**LEON VALLEY CITY COUNCIL CHAMBERS
6400 EL VERDE ROAD, LEON VALLEY, TEXAS 78238**

AGENDA

**SPECIAL JOINT MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL AND
THE LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION (LVEDC)**

1. Call the City of Leon Valley City Council Special Joint Meeting to Order, and Determine a Quorum of Council and Leon Valley Economic Development Board is Present.
2. Joint Executive Session in Accordance with the Texas Government Code Regarding the Town Center Project and pending litigation, Larry Little v. City of Leon Valley Economic Development Corporation, Civil Cause No. 2011-CI-17823
 - a. The Leon Valley City Council and the City of Leon Valley Economic Development Corporation Board will Convene in Joint Executive Session, pursuant to Tex. Gov't Code Ann. Section 551.071 (1)(2), pending litigation consultation with attorney Larry Little v. LVEDC; Tex. Gov't Code Ann. Section 551.072 Deliberations Regarding Real Property.
3. The Special Joint Meeting will reconvene into open session to consider and take appropriate action on agenda item 2 (a).
4. Discussion on Joint Initiatives between the City of Leon Valley and the LVEDC. (Mora)
5. Adjourn the Special Joint Meeting.

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1. **7:00 P.M.** Call to order, Determine a Quorum is Present, Pledge of Allegiance.
 2. **Citizens to Be Heard and Time for Objections to the Consent Agenda.** "Citizens to be Heard" is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council for which the subject was not posted on the agenda of that meeting, the Council may receive the information, but cannot act upon it at that meeting. Council may direct staff to contact the requestor or request that the issue be placed on a future agenda for discussion by the Council.

Note:City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens. [Attorney General Opinion – JC 0169]

3. Proclamation in recognition of the John Marshall High School Band and Color Guard.
4. **7:30 TIME CERTAIN ITEM:** Public Hearing and Work Session regarding the architectural schematic representations of preliminary designs for the Municipal Facilities, Police Department Headquarters and Fire Station, presented by OCO Architects. **M&C 2013-09-03-4** (Longoria)

CONSENT AGENDA

5. Consider the approval of the August 20, 2013 Regular City Council Meeting Minutes. (Callanen)
6. Consider action on a request by American Legion Post No. 336 for the City of Leon Valley to co-sponsor a Patriot Day Remembrance Ceremony on September 15, 2013 at the Leon Valley Community Center and waive any applicable city facility use fees. **M&C 2013-09-03-6** (Requestor: Walter Geraghty, Commander, American Legion Post No. 336)
7. Consider a resolution authorizing the approval of the proposed design of the Gateway Monuments and requests Texas Department of Transportation (TXDoT) approval of installation of said Gateway Monuments at the proposed State Highway 16 (Bandera Road) Right-Of-Way Locations. **M&C 2013- 09-03-7** (Flores)

REGULAR AGENDA

8. Consider an ordinance authorizing the City Manager to enter into a contract for the purchase of Parcel P-6, abstract 432, CB 4430, an approximately 0.396 acre tract of land in the 6800 block of Poss Road, for the purpose of future Stormwater prevention. **M&C 2013-09-03-8** (Smith)
9. Consider the award of the FY 2014 group health insurance bid for employee medical, dental and life insurances and to authorize the City Manager to execute the insurance contract(s) with Aetna. **M&C 2013-09-03-9** (Caldera)
10. **Public Hearing** on the Proposed 2013 Tax Rate of \$0.582915 per \$100 Valuation which is 4.567560 percent higher than the calculated Effective Tax Rate of \$0.557453 and \$0.008633 higher than last year's Tax Rate of \$0.574282. **M&C 2013-09-03-10** (V. Wallace)
11. Presentation on the Proposed Fiscal Year 2014 Budgets, **M&C 2013-09-03-11** (V. Wallace):

- a. Water and Sewer Fund
 - b. Building Security Fund
 - c. Child Safety Fund
 - d. Municipal Court Technology Fund
 - e. Debt Service Fund
 - f. Police Forfeiture Fund
 - g. CPS Energy CIED Fund
 - h. Community Center Fund
 - i. Street Maintenance Sales Tax Fund
 - j. Employee Benefits and Compensation
12. Consider an ordinance authorizing the appointment of Luis Valdez as fire chief made through selection by the City Manager of Leon Valley, effective immediately, pursuant to the State Of Texas Local Government Code and Chapter 5 of the City Code. **M&C 2013-09-03-12** (Longoria)

DISCUSSION AGENDA

13. City Manager's Report
- a. Other announcements related to community events
 - b. Approved Minutes of City-Affiliated Boards, Committees, and Commissions.
 - Leon Valley Park Commission Board Meeting, July 8, 2013
 - Leon Valley Park Commission Board Meeting, June 10, 2013
 - c. Future City Council Agenda Items:
 - September 10, 2013 Second Public Hearing on Proposed Tax Rate
 - September 17, 2013 Street Naming Policy
 - September 17, 2013 Public Hearing & Adoption of the Budget & Formal Adoption of the Tax Rate
 - September 17, 2013 LVEDC Board Appointment Interviews
 - September 17, 2013 Consideration of Modification to Council Meeting Procedures
 - September 17, 2013 Consideration of accepting donation from LVEDC

- September 17, 2013 Consideration of a Contract with Bexar County for Election Services and briefing on Election Information

14. Citizens to be Heard.

15. Announcements by the Mayor and Council Members. At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

16. Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

17. Adjourn.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of other City boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of other boards, commissions and/or committees of the City, whose members may be in attendance. The members of other City boards, commissions, and/or committees may not participate in discussions on the items listed on the agenda, which occur at the meeting, and no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that City board, commission or committee subject to the Texas Open Meetings Act. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL was posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, on Friday, August 30, 2013, by 5:30 p.m., and remained posted until after the meeting(s) hereby posted concluded. This notice was likewise posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.




Leticia Callanen, Interim City Secretary

MAYOR AND COUNCIL COMMUNICATION

DATE: SEPTEMBER 3, 2013

TO: MAYOR AND CITY COUNCIL

SUBJECT: SPECIAL JOINT MEETING OF THE CITY COUNCIL AND THE LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION (LVEDC) BOARD OF DIRECTORS

PURPOSE

The purpose of this M&C is to support a special joint meeting of the City Council and the Leon Valley Economic Development Corporation (LVEDC) Board of Directors. The City Council and the LVEDC will receive information on items regarding economic development in and for Leon Valley.

In an effort to continue the development and maintenance of a working relationship with one another, the City Council and the LVEDC Board will resume quarterly joint meetings to receive staff reports and informational items. The City Council and LVEDC will meet in Executive Session to discuss legal matters related to the Town Center Property.

FISCAL IMPACT

Not applicable.

STRATEGIC GOALS FOR 2013-2014

This item supports the approved Strategic Goals for 2013-2014. Specifically:

1. Align City Resources to meet City Council Objectives/Expectations
3. Strengthen Communications to the Community
5. Establish Organizational Culture to Spur Economic Development

S.E.E. IMPACT

Social – Not applicable.

Economic – To provide a diverse and versatile business environment that supports a healthy economy by engaging in open dialogue on issues and matters which affect the conduct of economic development in Leon Valley.

Environmental – Not applicable.

APPROVED: _____

DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Leticia Callanen, Interim City Secretary



A Proclamation
John Marshall Ram Band and Color Guard Recognition Day

WHEREAS, John Marshall High School is the oldest high school in the North Side Independent School District, first known as Northside High School from 1949 until 1960; and,

WHEREAS, the Northside High School was renamed in 1960 to John Marshall, in honor of the longest serving Chief Justice of the Supreme Court, thereby starting the trend of naming all Northside High Schools after Supreme Court Justices; and,

WHEREAS, John Marshall High School serves as the only high school in the city limits of Leon Valley, Texas; and

WHEREAS, The John Marshall Ram Band, under the Direction of Mr. Kevin Tabb, Matthew Seifert, Daniel Person, and the Color Guard, under the Direction of Marissa Trevino-Linsey, led the Ram Band to receive a "1" rating at the University Interscholastic League (UIL) Region 11 Band Contest last year, making it their 45th straight year of achieving a "1" rating by UIL; and,

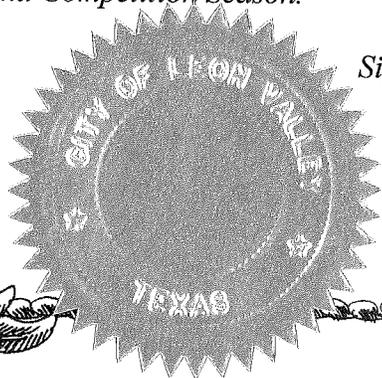
WHEREAS, The John Marshall Band, Marching and Concert Competition season kicks off in September and runs through May 2014; and

NOW, THEREFORE, I, CHRIS RILEY, MAYOR of the City of Leon Valley, on behalf of the City Council, do hereby proclaim September 6, 2013, as The John Marshall Band and Color Guard Recognition Day and urge the citizens of Leon Valley to join us in celebrating the achievements of John Marshall High School's Band and Color Guard and offer them encouragement as they begin the 2013-2014 Band Competition Season.

Signed by my hand on this 3rd day of September, 2013.

Chris Riley

Chris Riley, Mayor



MAYOR AND COUNCIL COMMUNICATION

M&C #2013-09-03-04

DATE: SEPTEMBER 3, 2013

TO: MAYOR AND CITY COUNCIL

SUBJECT: PUBLIC HEARING AND WORK SESSION REGARDING THE ARCHITECTURAL SCHEMATIC REPRESENTATIONS OF PRELIMINARY DESIGNS FOR THE MUNICIPAL FACILITIES, POLICE DEPARTMENT HEADQUARTERS AND FIRE STATION, PRESENTED BY OCO ARCHITECTS.

PURPOSE

The purpose of this item is to receive a presentation from Mr. Mickey Conrad of the architecture firm of OCO Architects on the latest schematic renderings of the preliminary designs for the new Municipal Facilities, Police Department Headquarters and the Fire Station.

The public hearing and work session will allow public comment and also direction from the City Council on the progress of the design elements of the 2012 Bond Program approved by the voters. The preliminary designs have been presented to the Bond Oversight Committee (BOC) for review, evaluation and comment. The BOC's and staff input have been incorporated in the preliminary design. In addition, OCO has received input by the Bartlett-Cocke General Contractors who serves as the construction contractor for the project.

The PowerPoint presentation will be distributed by OCO Architects to the City Council on Tuesday.

POLICY STATEMENT

This action by City Council serves to address the approved Strategic Goals for 2013-2014; specifically items 2, "Continue to Work on Capital and Planning Projects."

FISCAL IMPACT

There is no fiscal impact associated with this item as it is for presentation and discussion purposes only.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Leticia Callanen, Interim City Secretary

**NOTICE OF PUBLIC MEETING
LEON VALLEY CITY COUNCIL
SPECIAL MEETING**

**TUESDAY, AUGUST 20, 2013
5:45 P.M.**

**LEON VALLEY CITY COUNCIL CHAMBERS
6400 EL VERDE ROAD, LEON VALLEY, TEXAS 78238**

MINUTES

The City of Leon Valley City Council met on the 20th day of August, 2013 at 5:45 p.m. at the City Council Chambers, located at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to wit:

Mayor Riley called the Special Meeting to order at 5:51 p.m. with the following City Council Members in attendance: Ruiz, Reyna, Diaz, Dean and Bieber.

City staff in attendance: City Manager Longoria, City Attorney Zech, Interim City Secretary Callanen, Community Development Director Flores, Economic Development Director Mora, Finance Director V. Wallace, Human Resources Director Caldera, Police Chief R. Wallace, Interim Public Works Director Smith, Fire Chief Valdez, Assistant Fire Chief Lawson.

Item 1 A workshop was conducted on the Proposed Fiscal Year 2014 Budgets, at which time City Manager Longoria presented a PowerPoint presentation on the following Proposed Fiscal Year 2014 Budgets:

- General Fund Revenue
- General Fund Departmental Budgets (Expenditures)
 - a. Administration
 - b. Police
 - c. Fire
 - d. Public Works
 - e. Development Services
 - f. Economic Development
 - g. Special Events
 - h. Parks
 - i. Library

In response to a question from Mayor Riley, Mr. Longoria clarified the change in the budget for Community Development was due to the organizational change that moved Code Compliance and Animal Control under the Police Department.

(At approximately 6:09 pm Councilman Ruiz joined the meeting.)

Discussion took place related to the Economic Development Budget, which is primarily funded by the Economic Development Corporation budget, and the proposed vehicle purchase. Discussion ensued regarding the benefits of purchasing a standard car compared to an electric model.

In response to Council, Ms. Smith, Public Works Director, stated that at the current time the Library is on scheduled to be completed by September 12.

In response to Councilman Biever, Mr. Longoria discussed the funds in the amount of \$100,000 which have been set aside for refurbishing the park, and that all proposed plans will come before the Park Commission and the City Council at a future date.

Mayor Riley conveyed her request that the budget for park improvements include better crosswalk signage, and urged the consideration of adding surface signs in the middle of the street to define it as a crosswalk, similar to the mid-block pedestrian crossing in front of City of San Antonio City Hall.

There being no further Council discussion, Mayor Riley thanked the City Manager and staff for the presentation on the proposed budget.

* * *

The Special Work session was adjourned at 6:30 pm.

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TEMPOARY LEON VALLEY CRIME CONTROL AND PREVENTION DISTRICT MEETING

AUGUST 20, 2013

At 6:45 the meeting of the Temporary Leon Valley Crime Control and Prevention District Meeting was called to order, with an established quorum present.

Members in attendance: Chris Riley, Ricardo Ruiz, Art Reyna, Abraham Diaz, Jack Dean, Paul Biever, and Pedro Esquivel.

Item 1 Consider the adoption of rules of procedures for adopting a Leon Valley Crime Control and Prevention District two-year crime control plan and two-year budget plan.

City Manager Longoria introduced the item and explained the reason for adopting a set of procedures that would align with the City's budget cycle.

City Attorney Zech further clarified the procedural nature of the action that is required in advance of the presentation of the proposed two-year crime control plan and budget.

There being no further discussion, Mr. Esquivel made a motion to adopt the proposed procedures. Mr. Dean seconded the motion. The motion carried by unanimous vote.

* * *

Item 2 Public Hearing and Consideration of a proposed Crime Control and Prevention District two-year Crime Control Plan and two-year Budget Plan.

At this time a public hearing was opened for the purpose of hearing discussion and comments regarding a proposed Crime Control and Prevention District two-year Crime Control Plan and two-year Budget Plan.

Police Chief Wallace presented a PowerPoint, which outlined the process used to create the District and outlined the budget and the plan for utilizing the sales and use tax. The two-year Crime Control Plan focuses Community Resource Officer and Criminal Investigation Detectives to participate in Neighborhood Watch, Crime Awareness activities, and general crime prevention activities within the City of Leon Valley. Additionally, allocation for equipment, training, and overtime are requested within the budget plan.

The first year sales and use tax collection is estimated to be \$221,800 with expenditures projected at \$221,800. The second year sales and use tax collection is estimated to be \$221,800 with expenditures projected at \$221,800.

In reply to questions from Council related to officer salaries and personnel complements, Mr. Longoria discussed the investment in police for professional development, overtime pay, and in effect balancing the funds utilized for operations and management. Police Chief Wallace further clarified that funds generated through the tax could cover crime awareness activities and equipment purchases.

At this time, the public hearing was closed. A motion was made by Mr. Dean to approve the proposed two-year Crime Control Plan and Budget Plan. The Motion was seconded by Mr. Esquivel. The motion passed by unanimous vote.

* * *

Item 3 A Resolution of the temporary directors of the proposed Leon Valley Crime Control and Prevention District, ordering a Special Election to be held on November 5, 2013 in the City of Leon Valley for the purpose of submitting to the voters a proposition relating to the creation of the Leon Valley Crime Control and Prevention District and the adoption of a local sales and use tax at a rate of one-eighth (1/8) of one percent (.00125) pursuant to Chapter 363 of the Texas Local Government Code.

Considerar una Resolución de los directores provisionales del Distrito de Control y Prevención del Crimen de Leon Valley, que se propone, que ordene que se lleven a cabo Elecciones Especiales el día 5 de noviembre del 2013 en la Ciudad de Leon Valley, con el fin de presentar ante los electores una propuesta concerniente a la creación del Distrito de Control y Prevención del Crimen de Leon Valley, así como la adopción de un impuesto local sobre las ventas y uso a una tasa de un octavo (1/8) de un por ciento (.00125), conforme al Capítulo 363 del Código de Gobierno Local de Texas.

Police Chief Wallace presented a PowerPoint describing the process to call for an election by the Temporary Crime Control and Prevention Board of Directors.

Mr. Esquivel made a motion to approve a resolution calling for an election for the creation of a Crime Control and Prevention District and the adoption of a one-eighth (1/8) of one percent local sales and use tax. Mr. Reyna seconded the motion. The motion passed by unanimous vote.

Resolution 2013R-08-20-01

A Resolution of the temporary directors of the proposed Leon Valley Crime Control and Prevention District, ordering a Special Election to be held on November 5, 2013 in the City of Leon Valley for the purpose of submitting to the voters a proposition relating to the creation of the Leon Valley Crime Control and Prevention District and the adoption of a local sales and use tax at a rate of one-eighth (1/8) of one percent (.00125) pursuant to Chapter 363 of the Texas Local Government Code.

Resolución 2013R-08-20-01

Una resolución que ordene que se lleven a cabo Elecciones Especiales el día 5 de noviembre de 2013 en la Ciudad de Leon Valley, con el fin de presentar ante los electores una propuesta concerniente a la creación del Distrito de Control y Prevención del Crimen de Leon Valley, así como la adopción de un impuesto local sobre las ventas y uso a una tasa de un octavo de un por ciento, conforme al Capítulo 363 del Código de Gobierno Local de Texas.

* * *

The meeting of the Temporary Crime Control and Prevention District adjourned at 7:05 p.m.

* * *

**LEON VALLEY CITY COUNCIL
REGULAR MEETING**

At 7:06, Mayor Riley called the Regular Meeting of the City Council to order with the following City Council Members in attendance: Ruiz, Reyna, Diaz, Dean and Bieber.

City staff in attendance: City Manager Longoria, City Attorney Zech, Finance Director V. Wallace, Interim City Secretary Callanen, Community Development Director Flores, Economic Development Director Mora, Human Resources Director Caldera, Police Chief R. Wallace, Interim Public Works Director Smith, Fire Chief Valdez, Assistant Fire Chief Lawson.

Mayor Riley requested that Councilman Bieber lead the assembly in the Pledge of Allegiance.

On a point of personal privilege, Mayor Riley and members of the City Council wished Happy Birthday to Councilman Bieber.

* * *

Item 2 Citizens to Be Heard and Time for Objections to the Consent Agenda. “Citizens to be Heard” is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council for which the subject was not posted on the agenda of that meeting, the Council may receive the information, but cannot act upon it at that meeting. Council may direct staff to contact the requestor or request that the issue be placed on a future agenda for discussion by the Council.

Ms. Brenda Tellez, Tellez Tamales, spoke to her concerns about the presence of panhandlers and how that impacts her business and other neighboring businesses in the area. Ms. Tellez utilized a PowerPoint presentation with photographs of the business areas of concern.

* * *

Item 3 Presentation on the San Antonio Low Impact Design (LID) Roadway Design Competition on Evers Road by the winning team- M&C 2013-08-20-03

Mayor Riley provided a brief background to this presentation by explaining that a competition was held to develop designs that reduce stormwater runoff from low-impact development.

Mr. Longoria stated that the competition was sponsored by San Antonio River Authority and Evers Road was selected because they wanted to take a look at a suburban roadway that has already been developed. The competition focused on studying the road's potential, with the winning group receiving a \$15,000 award.

Mr. Mehmet Boz, representing the team comprised of the firms GeoSolutions Inc., MIG Inc and URS Corp. provided a PowerPoint presentation describing the design that was developed for Evers Road. The design was based on low impact development techniques that will improve the land while improving the natural and social environments, with the ultimate goal of creating a sense of place.

Questions by Council were raised related to opportunities to use recycled materials, traffic impact studies, and flood water runoff issues. Discussion ensued among the representative members of the design team, City Council, and City Manager Longoria.

Mr. Longoria reiterated that the presentation before the City Council today is conceptual and will require additional study to identify traffic impact issues.

* * *

Item 4 Discussion and Presentation on the Waste Management Pilot Recycling Program at the Ridge Subdivision. M&C 2013-08-20-04

City Manager Longoria introduced Ms. Nicole Monsibais, President of the Board of Directors for the Ridge Homeowners Association, who then presented results from a survey conducted to gauge residents' reaction to a recycling pilot program in their neighborhood.

Ms. Monsibais provided general demographic information for the Ridge neighborhood, describing them as younger professionals with small children. The results of the informal survey revealed that of the respondents the majority was pleased with the pilot program and the added recycle program that includes larger roller carts for collection.

Mr. Albert Perez, representing Waste Management, was present and addressed the City Council to discuss the contractual arrangements made with the City in regard to current solid waste disposal and the pilot program, and what the potential arrangements could be done to extend the program citywide.

In response to a question raised by Councilman Reyna, Ms. Monsibais explained that the survey was developed to ensure a high response rate, which limited the amount of discreet demographic information that could be acquired on a small postcard sized survey.

After discussion regarding the validity of the survey and its ability to provide a larger cross section of the pilot program participants, City Manager Longoria stated that he would work with staff and the neighborhood to produce a survey tool that could provide a better demographic portrait of the respondents.

Councilman Diaz spoke to his experience in waste collection, and suggested that Waste Management provide an enhanced educational campaign to help residents identify what materials can be recycled.

Councilman Ruiz discussed his personal experience in the program as a Ridge homeowner.

Direction to staff was given to bring this item back to City Council for further discussion at the meeting of September 17th.

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Consent Agenda

Motion made by Councilman Reyna and seconded by Councilman Ruiz to approve the consent agenda. Motion passed by unanimous vote.

Item 5 Approval of the August 6, 2013 Regular City Council Meeting Minutes.

Item 6 An **Ordinance 2013-08-20-06** to consider an agreement between the City of Leon Valley and the San Antonio District Office of the Federal Department of Justice Drug Enforcement Administration (DEA) to allow Leon Valley Police Department participation in the State and Local Task Force fighting illegal narcotics in the region. M&C 2013-08-20-06

Item 7 Approval of the City of Leon Valley Quarterly Investment Report. M&C 2013-08-20-07

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Item 8 **Public Hearing** to Consider Zoning Case #2013-391, with Attached Ordinance, the Rezoning of Approximately 4.26 acres of Land Generally Located at 6217 Grissom Road, and 6645 and 6655 Poss Road, from the Sustainability Overlay (SO) to the Commercial/Industrial Overlay (CIO). M&C 2013-08-20-08

At this time, Mayor Riley opened the public hearing on the proposed zoning overlay change.

Ms. Flores, Director of Community Development, presented a PowerPoint presentation outlining the steps taken by the applicant to request this zoning change, and added that the Zoning Commission recommends approval.

Mr. Claude Guerra, Zoning Commission Chairman, briefly discussed how the recommendation was achieved and stated no letters against the proposal were received. He further discussed the standards that apply to sustainability would also apply in commercial overlay.

Ms. Flores discussed the pattern in the overlay that are typically taken in groups of properties, and further stated that she advised the applicant to approach business neighbors who were supportive of joining in the sustainability overlay, which he did.

Mr. Rubio, the applicant, addressed the Mayor and Council and discussed his business which is in its 29th year in Leon Valley. In response to Mayor Riley, Mr. Rubio stated that while the City doesn't receive tax on labor, they do receive tax on auto part sales.

There being no other parties wishing to address City Council, the public hearing was closed.

A Motion was made by Councilman Biever to approve the zoning request. Councilman Diaz seconded the motion. The motion passed by unanimous vote.

AN ORDINANCE 2013-08-20-001

REZONING CERTAIN PROPERTY FROM THE SUSTAINABILITY OVERLAY ZONING DISTRICT TO THE COMMERCIAL/INDUSTRIAL OVERLAY ZONING DISTRICT UPON APPLICATION BY MANUEL RUBIO, APPLICANT.

* * *

Item 9 Consider an Ordinance Ordering a Special Election in the City of Leon Valley, Texas, to be held Jointly with Bexar County for the Joint, General, and Other Elections on the 5th day of November, 2013, for the Amendment, General, Special and Bond Election for the Purposes of Voting For or Against the Reauthorization of the Local Sales and Use Tax in the City of Leon Valley at the Rate of One-Fourth(1/4) of One Percent (0.0025000) to Continue Providing Revenue for Maintenance and Repair of Municipal Streets. The tax expires on the 10th anniversary of the date of this election unless the imposition of the tax is reauthorized. M&C 2013-08-20-09

Considerar una ordenanza que ordene que se lleven a cabo elecciones especiales el día 5 de noviembre de 2013, en la Ciudad de Leon Valley, Texas, junto con las del Condado de Bexar, en relación con las Elecciones conjuntas, generales y de otro tipo, relativas a elecciones generales, especiales y sobre enmienda y bonos, con el fin de votar a favor o en contra de volver a autorizar el impuesto local sobre las ventas y uso en la Ciudad de Leon Valley, a una tasa de un cuarto (1/4) de un por ciento (0.0025000), a fin de seguir generando rentas para el mantenimiento y la reparación de las calles municipales. El impuesto se vence en el 10° (décimo) aniversario de la fecha de estas elecciones, a menos que se vuelva a autorizar el impuesto. M&C 2013-08-20-08

City Manager Longoria discussed the proposed ordinance calling an election for the reauthorization of the local sales and use tax for street maintenance, in that recently legislation was adopted allowing the City to reauthorize the tax for a term of ten years as opposed to the current four years.

Councilman Dean made a motion to approve the proposed ordinance. Councilman Reyna seconded the motion. The motion passed by unanimous vote.

ORDINANCE 2013-08-20-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, ORDERING A SPECIAL ELECTION TO BE HELD JOINTLY WITH BEXAR COUNTY ON THE 5th DAY OF NOVEMBER 2013 ON THE PROPOSITION OF THE REAUTHORIZATION OF A SALES AND USE TAX IN THE CITY OF LEON VALLEY FOR STREET MAINTENANCE AT A RATE OF ONE-FOURTH OF ONE PERCENT TO CONTINUE TO PROVIDE REVENUE FOR MAINTENANCE AND REPAIR OF MUNICIPAL STREETS AND RESOLVING OTHER MATTERS INCIDENT AND RELATED TO SUCH ELECTION.

ORDENANZA 2013-08-20-02

UNA ORDENANZA DEL CONCEJO MUNICIPAL DE LA CIUDAD DE LEON VALLEY, TEXAS, QUE ORDENA QUE SE LLEVEN A CABO ELECCIONES ESPECIALES EL DÍA 5 DE NOVIEMBRE DE 2013, JUNTO CON LAS DEL CONDADO DE BEXAR, SOBRE LA PROPUESTA DE VOLVER A AUTORIZAR EL IMPUESTO SOBRE LAS VENTAS Y USO EN LA CIUDAD DE LEON VALLEY PARA EL MANTENIMIENTO DE CALLES, A UNA TASA DE UN CUARTO DE UN POR CIENTO, A FIN DE SEGUIR GENERANDO RENTAS PARA EL MANTENIMIENTO Y LA REPARACIÓN DE LAS CALLES MUNICIPALES Y RESOLVER OTROS ASUNTOS INHERENTES Y RELACIONADOS CON DICHAS ELECCIONES.

* * *

- Item 10** An ordinance of the City Council of the City of Leon Valley, Texas, authorizing the City Manager to enter into a Memorandum of Understanding (MOU) for election services with the Bexar County Elections Administrator to share the costs of said election services on a fair and equitable basis, for the conduct of the November 5, 2013 Amendment, General, Special and Bond election. M&C 2013-08-20-10 (Longoria)

City Manager Longoria provided information on the purpose of entering into a memorandum of understanding with the Bexar County Elections Administrator for election services for the November 5, 2013 Amendment, General, Special and Bond election.

Mr. Longoria further explained that an item will be brought back to City Council authorizing a contract in an amount that will be determined once all participating entities call their own election to be held jointly with the November 5th election.

Councilman Biever made a motion to approve the proposed ordinance. Councilman Diaz seconded the motion. The motion passed by unanimous vote.

ORDINANCE 2013-08-20-03

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) FOR ELECTION SERVICES WITH THE BEXAR COUNTY ELECTIONS ADMINISTRATOR TO SHARE THE COSTS OF SAID ELECTION SERVICES ON A FAIR AND EQUITABLE BASIS, FOR THE CONDUCT OF THE NOVEMBER 5, 2013 AMENDMENT, GENERAL, SPECIAL AND BOND ELECTION.

* * *

Item 11 An item calling for a vote of the City Council for the placement of a proposal to adopt the City's 2013 Tax Rate to fund the FY 2014 Budget on the agenda of September 17, 2013 City Council Meeting at a rate of \$0.582915/\$100 valuation which is \$0.008633 higher than last year's tax rate of \$0.574282 and 4.567560% higher than the effective tax rate of \$0.557453. M&C 2013-08-20-11 (V. Wallace)

Ms. Wallace, Director of Finance, presented a PowerPoint outlining the steps in adopting a tax rate imposition. Ms. Wallace responded to City Council questions regarding the tax roll back and explained that the debt in question can be attributed to bonds related to the municipal facilities improvement.

Councilman Reyna made a motion to approve the proposed action. Councilman Dean seconded the motion. The motion passed by a roll call vote taken by Mayor Riley, with members voting Aye: Ruiz, Reyna, Diaz, Dean, and Biever. Voting Nay: None.

Item 12 Consideration by the City Council to call two public hearings on the proposed 2013 tax rate of \$0.582915 per \$100 valuation, which is \$0.008633 higher than last year's tax rate of \$0.574282 and 4.567560% higher than the effective tax rate of \$0.557453. The first public hearing will be on September 3, 2013 and the second public hearing will be on September 10, 2013, at 7:00 p.m. in the City Council Chambers. M&C 2013-08-20-12 (V. Wallace)

Ms. Wallace, Director of Finance, presented a PowerPoint outlining the next steps necessary to in adopting a tax rate imposition.

A motion was made by Councilman Reyna and seconded by Councilman Diaz. The motion passed by unanimous vote.

* * *

DISCUSSION AGENDA

Item 13 City Manager's Report

a. Employee Announcements/Promotions

City Manager Longoria announced his selection of Mr. Luis Valdez as Fire Chief, and informed the Council that an ordinance ratifying his appointment will be brought to Council at a future City Council Meeting in September.

Mr. Longoria also announced the appointment of Billy Lawson as Assistant Fire Chief, which was Chief Valdez's first official action. Mr. Longoria spoke to the positive direction of the Fire Department under Chief Valdez' leadership and spoke to his confidence that both gentlemen have proven themselves capable to continue moving the Fire Department forward.

Mr. Longoria discussed a letter of praise received by a local resident that recounted her experiences with then *Interim* Chief Valdez and how he handled a fire that was contained at the home of the resident's mother. She spoke to how Fire Chief Valdez called a day after the fire to check on her mother.

b. DPS Center Traffic Improvements Status Report

Mr. Longoria discussed the progress made in getting DPS to agree to a signage program to direct traffic onsite and offsite on Huebner, with installations to be rolled out soon. Mr. Longoria also stated that the City has decided to put additional delineators in on Friday, to address some recommendations made in a study performed by Mr. John German, P.E.

Mr. Longoria spoke to the great customer service provided at the DPS center and how having a facility such as this in our City is good for our community.

In response to Council, Mr. Longoria discussed plans for a new light at Evers and Huebner, which will require coordination with TXDoT.

c. Coffee with the Mayor and Council – Longoria

Mr. Longoria requested direction regarding a date to hold the first Coffee with the Mayor and Council Event. Council directed staff to coordinate the first event on September 21st from 9:00 to 11 a.m.

Mr. Longoria stated that staff will use this information to develop recommendations for a location to host the event.

d. Report on Bus Rapid Transit (BRT) Expansion into Leon Valley –

Mr. Longoria announced a public meeting coming up on September 5th at 6:00 p.m. at the Community Center, hosted by VIA Metropolitan.

e. Monthly Financial Report – No discussion.

f. Other announcements related to community events:

Mr. Longoria discussed the upcoming fall clean up event from September 9th through September 21st, with more information to be forthcoming in his weekly report.

g. Monthly Departmental Reports-No Discussion

h. Future City Council Agenda Items:

- i. September 3, 2013, City Council Budget Workshop & First Public Hearing on Proposed Tax Rate
- ii. September 3, 2013, Public Hearing & Presentation by Architect Mickey Conrad on proposed Schematic Designs for the new Fire Station, Police Department and Municipal City Hall Renovations.
- iii. Special Joint Meeting with LVEDC, September 3, 2013.
- iv. September 10, 2013 Second Public Hearing On Proposed Tax Rate
- v. September 17, 2013 Public Hearing & Adoption of the Budget & Formal Adoption of the Tax Rate

Item 14 Citizens to be Heard.

Mr. Smith, 7230 Grass Valley Drive, provided his concerns with the intersection at Huebner and Evers Road, in front of the DPS center. He made a suggestion to add additional delineators further toward the intersection to prevent unlawful u-turns.

Item 15 Announcements by the Mayor and Council Members. At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Councilman Biever thanked his colleagues for recognizing his birthday.

Councilman Diaz congratulated the new Fire Chief Valdez and Assistant Chief Lawson on their promotion. He also requested that a future agenda item be brought forward to discuss the panhandler issue.

Councilman Reyna congratulated the Fire Chief and Assistant Fire Chief and offered well wishes to Councilman Biever on his birthday.

Councilman Ruiz wished Councilman Biever a happy birthday and spoke to the Leon Valley Area Chamber of Commerce Gala that was held in support of our Police and Fire Departments. He also invited his colleagues to a tax seminar to be held Thursday at 11:30 at Cha Cha's. He also spoke of a Chamber sponsored event, which will focus on the topic of the impact of affordable health, at 11:30 to 1:00 p.m. at Conference Center. He briefly spoke to the panhandler issue.

Mayor Riley spoke to a family commitment which prevented her attendance at the Gala.

* * *

At 9:25 p.m. the meeting adjourned.

* * *

Mayor Chris Riley

ATTEST:

Leticia Callanen, Interim City Secretary

MAYOR AND COUNCIL COMMUNICATION

DATE: SEPTEMBER 3, 2013

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONSIDER ACTION ON A REQUEST BY AMERICAN LEGION POST NO. 336 FOR THE CITY OF LEON VALLEY TO CO-SPONSOR A PATRIOT DAY REMEMBRANCE CEREMONY ON SEPTEMBER 15, 2013 AT THE LEON VALLEY COMMUNITY CENTER AND WAIVE ANY APPLICABLE CITY FACILITY USE FEES. (WALTER GERAGHTY, AMERICAN LEGION POST NO. 336 COMMANDER)

PURPOSE

American Legion Post No. 336 submitted a written request (Attachment A) to the Mayor and City Council for their consideration to co-sponsor a Patriot Day Remembrance Ceremony on September 15, 2013 at the Leon Valley Community Center and to waive any applicable City Facility Use Fees.

The event is open to the public at no charge. The City Council approved co-sponsorship in 2009, 2010, 2011 and 2012. American Legion Post No. 336 Commander Walter Geraghty has reserved the Leon Valley Community Center on September 15, 2013 from 3 p.m. to 9 p.m. Mr. Geraghty has requested the use of the Leon Valley Community Center based on a much larger anticipated attendance at this year's event.

Mr. Geraghty is requesting that the following charges be waived:

\$ 160 – Cleaning
\$ 400 – Deposit
\$ 132 (\$22 per hour x 6 hours) – Security
\$ 600 – Actual Rental for 6-10 hours
\$1,292

The City's pricing list for the Leon Valley Community Center is attached for the Council's reference.

FISCAL IMPACT

The fiscal impact is dependent on the City Council's action on this request. If authorized, the fiscal impact will be on the Community Center Fund to the extent to be determined by the City Council.

RECOMMENDATION

City staff recommends that the following charges be paid:

\$ 160 – Cleaning
\$ 132 – (\$22 per hour x 6 hours) - Security
\$ 292

A larger crowd will require security to ensure the safety of participants. Thorough cleaning will need to be done following use by a larger crowd in the City's Community Center which is a larger facility than the Conference Center facility used in 2011. This is the basis of the City staff's recommendation that \$292 be paid to offset the cleaning and security expenses.

The City would waive the following fees:

\$ 400 – Deposit

\$ 600 – Actual Rental for 6 – 10 hours

\$1,000

The recommendation is that City Council authorizes the co-sponsorship with American Legion Post No. 336 of the Patriot Day Remembrance Ceremony on Sunday, September 15, 2013, from 3 p.m. to 9 p.m. with the City of Leon Valley to the extent to be determined by the City Council.

S.E.E. IMPACT STATEMENT

Social Equity - *The City of Leon Valley will promote a superior quality of life by providing events and amenities with historical and cultural significance. City co-sponsorship of the Patriot Day Remembrance Event on September 15, 2013 reflects on the American historical event that occurred on September 11, 2001 and seeks to honor those who gave their lives on that date.*

Economic Development – Not applicable.

Environmental Stewardship – *The City of Leon Valley and the American Legion Post No. 336 will demonstrate environmental stewardship at the Patriot Day Remembrance Ceremony on September 15, 2013 at the Leon Valley Community Center through the provision and use of recycling containers for reducing the amount of solid waste that gets in the waste stream and landfills.*

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Leticia Callanen, Interim City Secretary



The American Legion Post No. 336

DATE:

July 26, 2013

TO:

City of Leon Valley

FROM:

Walter Doughty, Commander

RE:

Annual 9/11 Ceremony at the Leon Valley Community Center

Dear Mayor Riley and Council Members

For the past 4 years we have partnered with the City of Leon Valley for our annual Sept 11, 2001 event. Our Post has now over 750 current members and is the fastest growing American Legion Post in Texas in the past 5 years starting with only 12 members in Sept 2008. We have invited state of Texas American Legion officials to attend. We always notify all local media of our Sept 11 event and they have given us and the City of Leon Valley outstanding coverage. We are once again requesting a waiver of rental and fees to put on this event Sunday Sept 15, 2013 from 3pm to 9pm. If necessary I will appear at the Aug 6 or Aug 20, City Council meeting.

For God and Country

Walter Doughty, Commander

Process for Proposing & Booking Official or City-Sponsored Events

City of Leon Valley

Official Events: Events hosted directly by the City. An *Official* representative such as the Mayor, City Council member, department head, staff or City manager agree to be the contact person for the event.

City-Sponsored Events: Events that are proposed to and accepted by the City Council as *City-sponsored events* for the Leon Valley residents and visitors. The City agrees to full or partial sponsorship for the financial costs of basic rental facility space, security, clean up and other amenities/services agreed upon by the City Council. The hosting organization/individual assumes full responsibility and liability for the event.

Application for City Council Approval

If the applicant is in need of clarification for any of the following procedural steps, Marketing & Visitor Services staff is available to inform the applicant in the preparation requirements for these documents if he/she is in need of assistance.

Summary: Visitor Services Department functions as the initial contact for applicants to obtain the *Event Requests form* and to contact the applicant if their request has been accepted as a City Council agenda item.

Procedure:

1. Applicant obtains and completes *Event Request Form* from the Visitor Services Department and may submit an event agenda and letter, explaining the purpose of the proposed event.
2. Visitor Services checks availability and reports any logistical concerns.
3. The City Manager approves, denies, or defers any *Event Request* applications that do not require City Council approval.
4. Events that have not been previously planned as budgeted events for the fiscal year might require City Council Approval.
5. The City Council or the City Manager accepts, denies, or defers the *Event Request*.
6. Staff or elected officials hosting *Official* events must:
 - ◆ Meet with Visitor Services coordinator to review rules and regulations.
 - ◆ Obtain a key and learn how to open, close, and run the centers.
 - ◆ Order any necessary security services, amenities, and clean up.
 - ◆ \$100.00 clean-up charge for all weekend events.
 - ◆ \$100.00 clean-up charge for events with one or more of the following attributes:
more than 100 guests, use of kitchen, fundraising, alcohol, and catering.
 - ◆ Clean-up charge exempt for all other events.
7. The host of *City-Sponsored* events must:
 - ◆ Meet with Marketing & Visitor Services.
 - ◆ Sign a lease agreement.
 - ◆ Complete the necessary forms in the lease packet and pay any required fees not sponsored.
 - ◆ Order any necessary security services, amenities, and clean up.

City of Leon Valley Events Request Form

*****APPLICANT COMPLETES THIS SECTION*****

I. GENERAL INFORMATION

Feature	Information				Office Notes
Date of Application	8/21/13		Applicant Name	Walter Geraghty	
Time of App.	: AM / PM		Full Name		
Applicant Type (circle one)	Official		City-Sponsored		
Department					
Type of Event					
Phone Number/s	(210) 684-4189	Fax Number	()	e-mail	
Date/s of event	10/3/00	Date #1	#1 Decorating	Date #2	#2 Decorating
Beginning Time (include set up)	9:00 AM	3:00 pm			
Ending Time (include take down)	5:00 PM	9:00 pm			
How many guests?					
Classification (circle if applicable)	Fundraiser	Alcohol served	Catering	Kitchen use	
Type of Event (circle one)	Tourism	Hometown	Municipal	Government	
Location (circle one)	Conference	Community			
Catering/Kitchen Plans					
Target region (circle all that apply)	Local	Metro	Regional	State	National
Purpose of event (circle one)	Workshop	Celebration	Speaker	Entertain	Training
	Educate	Present	Fund raiser	Meeting	Business
	Symposium	Trade Show	Banquet	Private Gathering	
Primary audience (Circle all that apply)	General	Seniors	Youth	Adult	Parents
	Schools	University	Business	Govt	Churches
	Non-profit organizations	Medical	Hospitality Industry	Health Awareness	
Languages used	English Spanish Other _____				
Services & Amenities Requested for free	1.	2.	3.	4.	5.

Applicant may attach an event agenda, and a letter explaining the proposed event's potential importance for the City, community, and visitors. These attachments will be submitted to the City Manager along with the Event Request Form by Visitor Services.

_____ <i>Signature of Applicant</i>	____/____/____ Date
--	------------------------

____/____/____ Visitor Services

CITY COMPLETES THIS SECTION

****STAFF COMPLETES****

II. STAFF TIME & REVENUE LOSS

Feature	Information	Office Notes
Visitor Services Staff Rep		
Estimated Coordination Hours from Staff	Hours:	Value:
Projected value of the space	Value:	
Last year's value of the space (calculated by season)	Value:	

****STAFF COMPLETES****

III. ACTUAL COSTS

Feature	Information	Office Notes
Electrical Cost \$100.00/day	Days: Total Cost:	
Security Requirements \$15.00/hr per guard	Hours: Total Cost	
Clean-up Cost \$100.00/day	Exempt = \$0.00 Non-Exempt = \$100.00	
Services & Amenities	1. 2. 3. 4. 5.	
Value:		
Other:	Cost:	
Total Actual Costs		

_____ <i>Signature of Visitor Services Staff</i>	____/____/____ <i>Date</i>	_____ <i>Signature of Visitor Services Director</i>	____/____/____ <i>Date</i>
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****CITY MANAGER or COUNCIL COMPLETES****

IV. REVIEW of REQUEST

Feature	Responsible Party		Budget	
	Approved	Denied	Postponed until ____/____/____	
Status of the event	Approved	Denied	Postponed until ____/____/____	
Rental Fee	Waived	Reduced to \$_____	General	Hotel/Motel
Clean-up Cost	Applicant	City	General	Hotel/Motel
Security	Applicant	City	General	Hotel/Motel

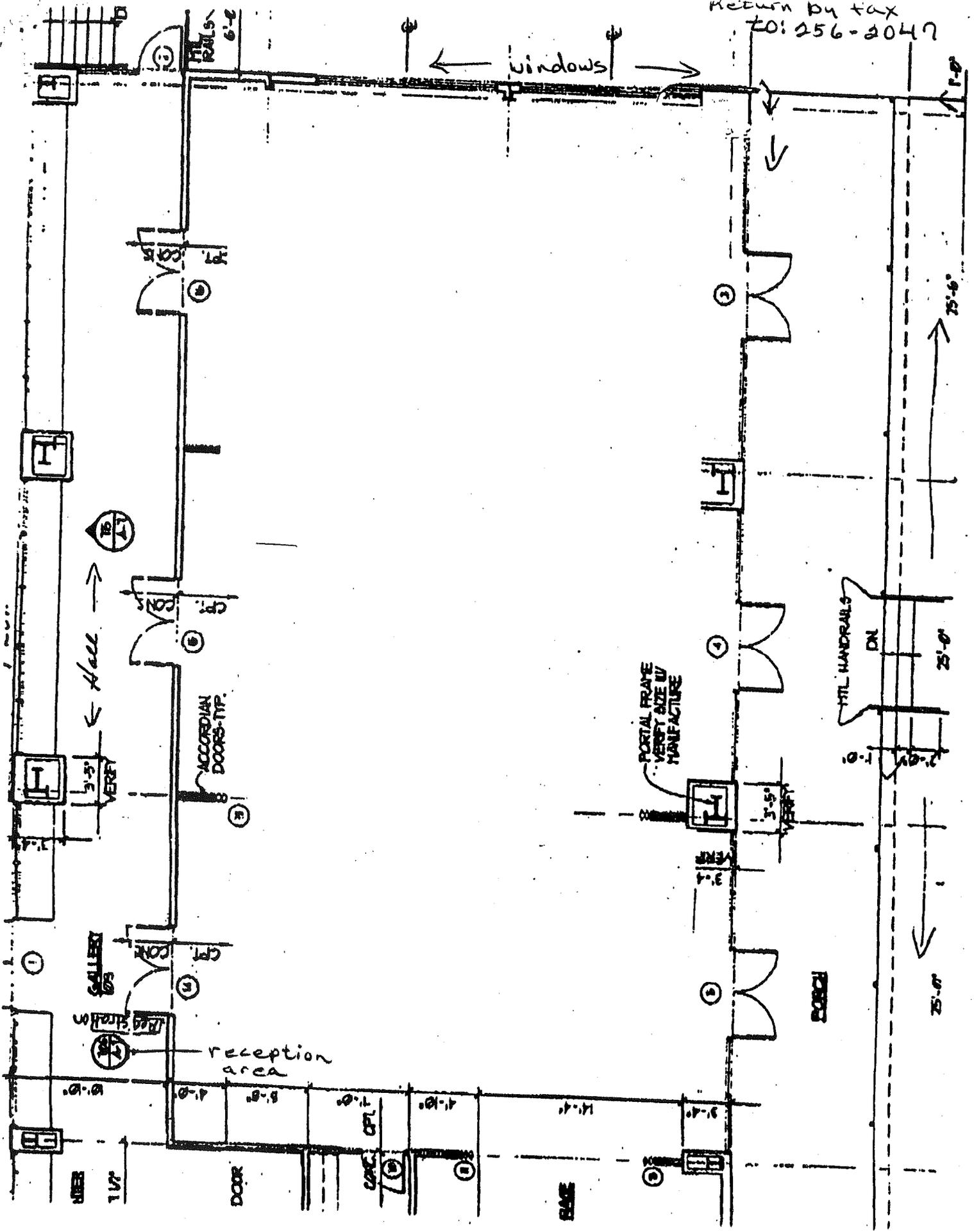
Feature	Description				
Services & Amenities (free of charge)	1.	2.	3.	4.	5.

Additional information required of the applicant: _____

Additional Comments: _____

_____ <i>Signature of City Manager</i>	____/____/____ <i>Date</i>
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RETURN BY FAX
TO: 256-2047



windows

Hall

ACCORDIAN DOORS-TYP.

reception area

PORTAL FRAME VERT. SIZE W/ MANUFACTURE

METAL HANDRAILS DN

PORCH

BASE

STAIRS

DOOR

STAIRS

STAIRS

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MAYOR AND COUNCIL COMMUNICATION

M&C #2013-09-03-7

DATE: SEPTEMBER 3, 2013

TO: MAYOR AND CITY COUNCIL

SUBJECT: AUTHORIZING A RESOLUTION OF THE CITY COUNCIL TO ALLOW HALFF ASSOCIATES TO SUBMIT THE FINAL GATEWAY MONUMENT PACKAGE TO THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT)

PURPOSE

A presentation by Halff Associates of the final Gateway Monument package proposed to be submitted to TXDOT after consideration and approval of the attached resolution by City Council.

If approved the Resolution and Gateway Monument package will be submitted to TXDOT on Wednesday, September 4, 2013.

It is estimated that review and approval by TXDOT of the submittal will take at least one (1) month. Then staff can initiate the bidding and award which will take approximately one (1) month. The tentative start date for the monument construction is mid-November with completion by mid-February; assuming there are no complications with TXDOT approval or the bidding/award process.

FISCAL IMPACT

None.

RECOMMENDATION

Authorize the Resolution allowing Halff Associates to submit the final Gateway Monument package to TXDOT.

S.E.E IMPACT STATEMENT

Social Equity – the City strives to provide superb infrastructure and will insure that quality monuments are installed.

Environmental Stewardship – the construction of the monuments will be as environmentally friendly as possible and the landscape plantings and materials will be drought tolerant.

Economic Development – the proposed monuments will create a sense of place and identity for the City in addition to being a marketing tool for economic development.

STRATEGIC GOALS

This item relates to Strategic Goal #2c, which supports the City’s Capital and Planning Projects for construction of two (2) monument signs in the median on Bandera Road.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Leticia Callanen, Interim City Secretary

City of Leon Valley

Bandera Road Beautification



Overview of Gateway Features along Bandera Rd.
September 3, 2013



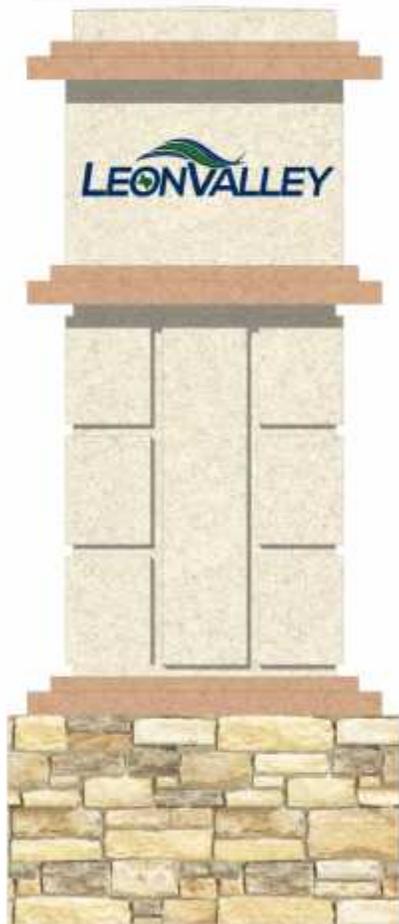
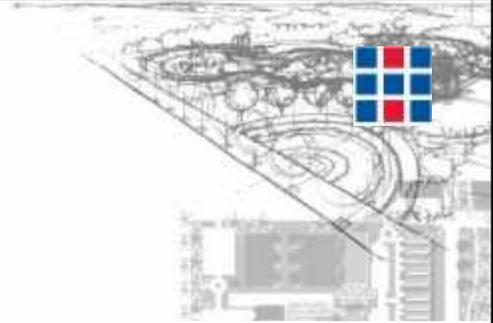
Gateway Design - Gateway Location

Potential Gateway Locations

1. Create a Major Gateway Entrance zone at Loop 410 fly-over ramp connection(Grass Hill Rd.)
2. Create a Leon Valley City Entrance Feature at Eckherth Rd.



Gateway Design - Gateway Monument Feature



FRONT ELEVATION



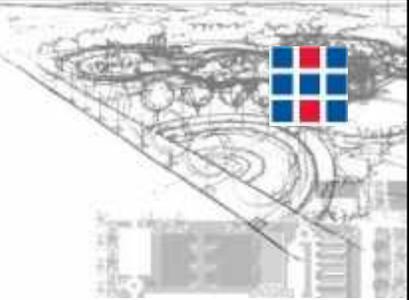
SIDE ELEVATION



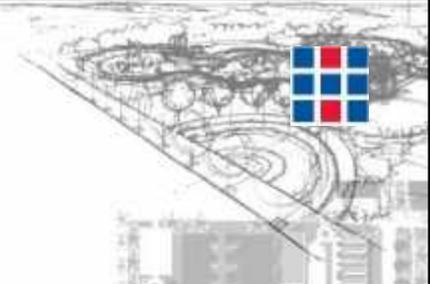
PERSPECTIVE

GATEWAY MONUMENT FEATURE

Bandera Rd. Gateway Feature @ Grass Hill and IH-410



Potential Bandera Rd. Gateway Feature @ Eckhert Rd.



Bandera Rd. Gateway Design- Next Steps

1. Construction plans and documents completed
2. Submit Gateway Monument Agreement for Final TxDOT approval prior to Gateway Construction
3. Project Construction Phase



MAYOR AND COUNCIL COMMUNICATION

M&C 2013-09-03-08

DATE: SEPTEMBER 3, 2013

TO: MAYOR AND CITY COUNCIL

SUBJECT: AUTHORIZING AN ORDINANCE OF THE CITY COUNCIL TO ENTER INTO A CONTRACT FOR THE PURCHASE OF PARCEL P-6, ABSTRACT 432, CB 4430, BEING AN APPROXIMATELY 0.396 ACRE TRACT OF LAND LOCATED IN THE 6800 BLOCK OF POSS ROAD, FOR THE PURPOSE OF FUTURE STORMWATER IMPROVEMENTS TO HUEBNER CREEK

PURPOSE

To adopt an ordinance authorizing the City Manager to enter into a contract for the purchase of an approximately 0.396 acre tract of land, located in the 6800 block of Poss Road, for the purpose of future stormwater improvements to Huebner Creek.

BACKGROUND

This lot is adjacent to the curve in Huebner Creek along Poss Road. The curve of the creek continues to erode and has removed roughly 25 ft. of soil in the past 18 years or approximately 1 ft. per year of soil. The lot needed for future reshaping of Huebner Creek to minimize stormwater pollution.

The City has a permit from the State to operate a Stormwater Utility and to collect fees to fund that utility and eliminating and/or minimizing storm water runoff pollution is the primary purpose of Leon Valley Storm Water Management Program. Effective management of storm water runoff will provide for improvement in the quality of the receiving water bodies, the conservation of water resources, and the protection of the public health. If not purchased, City would need to buy an easement from this property owner to perform bank stabilization.

This property had been for sale for many years and was originally listed for \$36,000 or \$2.09 per square foot. Comparable properties indicate sales of similar vacant land from \$1.64 to \$2.95 per square foot, within a 5 mile radius. Due to the fact that the property has been severely eroded by the creek and that the property is not platted, Staff contacted the owner and negotiated a reduced sales price of \$20,000 or \$1.16 per square foot.

FISCAL IMPACT

With closing costs, the total sale amount is approximately \$21,000. These funds would be taken from the Stormwater budget, which has a balance of approximately \$138,000.

RECOMMENDATION

It is recommended that the City Council adopt an ordinance authorizing the City Manager to enter into a contract for the purchase of Parcel P-6, Abstract 432, CVB 4430, an approximately 0.396 acre tract of land in the 6800 block of Poss Road, for the purpose of future stormwater improvements to Huebner Creek.

S.E.E. IMPACT STATEMENT

Social Equity – Reducing stormwater runoff pollutants helps to protect public health.

Economic Development – Reduces costs associated with removing pollutants from our water sources.

Environmental Stewardship – Effective management of storm water runoff provides for improvement in the quality of the receiving water bodies and in conservation of water resources.

STRATEGIC GOALS STATEMENT

Item 2(g) Make Improvements/Investments to Rimkus Park

Purchase of this property will provide an indirect benefit in that it will provide the City with 0.396 more acres of undeveloped land that could be added to Raymond Rimkus Park.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Leticia Callanen, Interim City Secretary

City of Leon Valley
Land Acquisition
6878 Poss Rd

City Council Meeting
September 3, 2013

Purpose

- To authorize the City Manager to enter into a contract for purchase of property known as P-6, Abstract 432, CB 4430, in 6800 block of Poss Rd, for the purpose of future Huebner Creek bank stabilization to minimize stormwater pollution

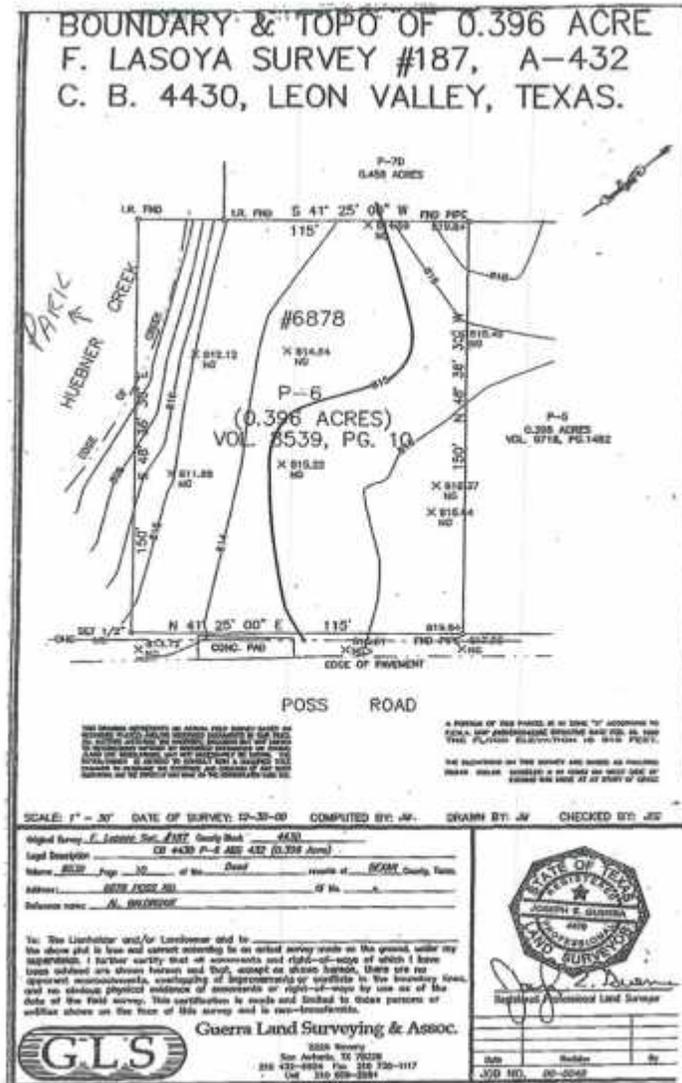
Background

- This lot is adjacent to the curve in Huebner Creek along Poss Road
- Curve of creek continues to erode & has removed roughly 25 ft of soil in the past 18 years or 1 ft per year
- Lot needed for future reshaping of Huebner Creek to minimize stormwater pollution
- The City has a permit from the State to operate a Stormwater Utility & collect fees to fund that utility

Erosion Control

- Eliminating storm water runoff pollution is primary purpose of Leon Valley Storm Water management Program
- Effective management of storm water runoff will provide for improvement in the quality of the receiving water bodies, the conservation of water resources, & protection of public health
- If not purchased, City would need to buy an easement to perform bank stabilization

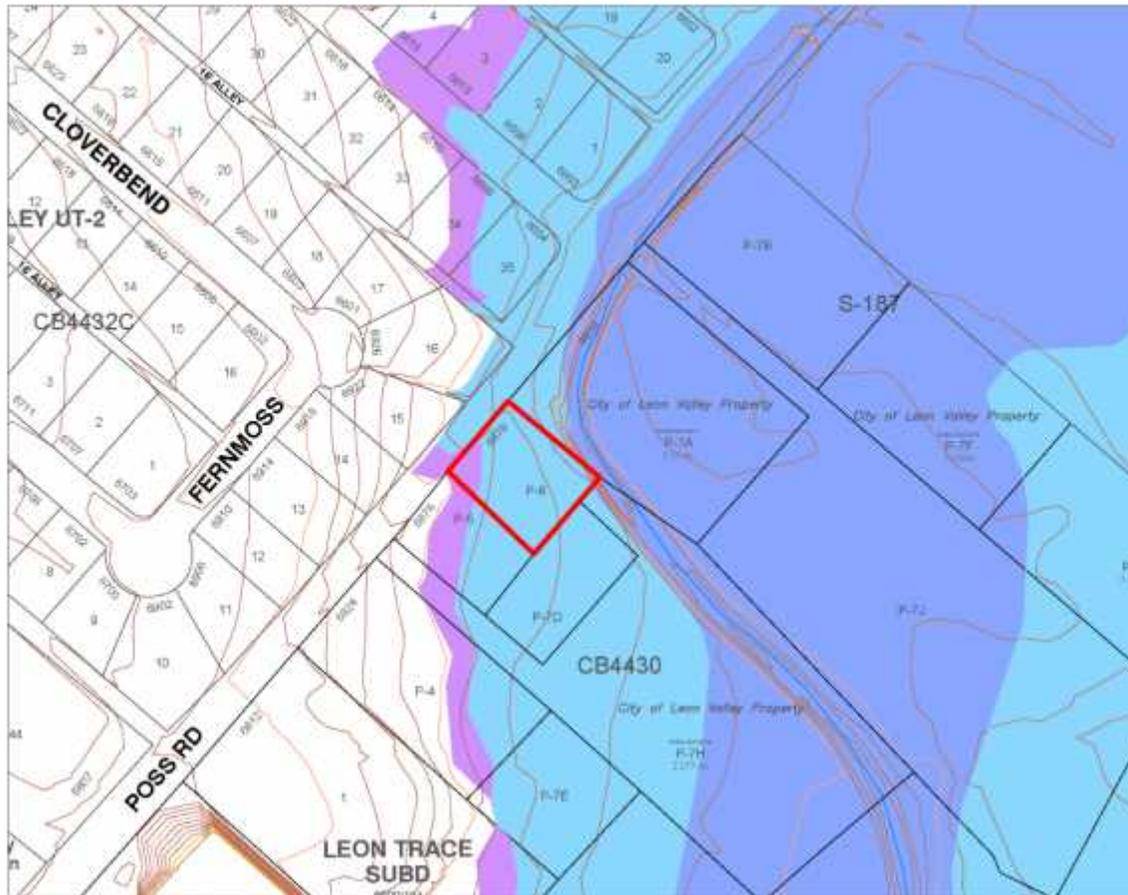
Topo and Survey



Parcel Map



Floodplain Map



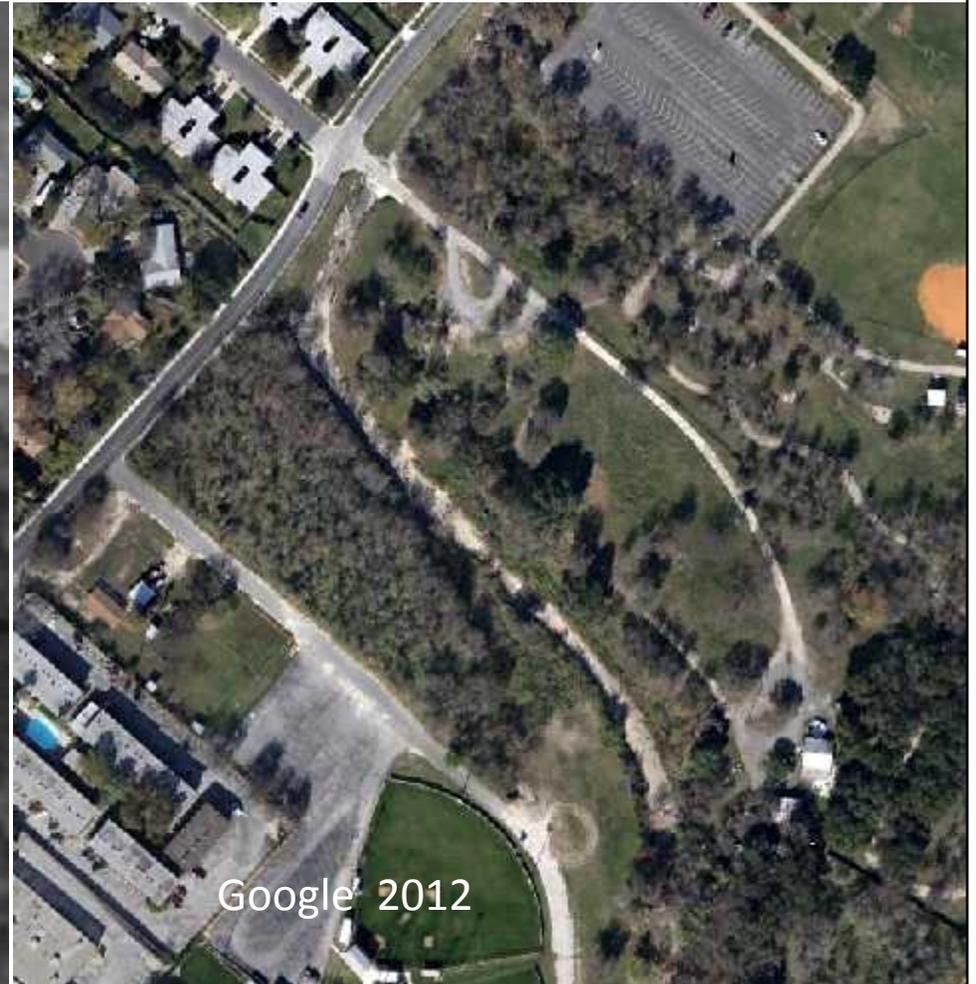
Current City Property



Aerial View



Past and Present Aerials



Property Frontage on Poss Rd.



Huebner Creek Looking South



Huebner Creek Looking North



Fiscal Impact

- Lot was for sale for \$36,000 or \$2.09/SF
- Similar lots priced from \$1.64 to \$2.95/SF; however, comparables are platted, not in floodplain & not severely eroded
- Staff and owner negotiated price to \$20,000 or \$1.16/SF, with closing costs expected to be \$750
- Approximately \$21,000 from Stormwater funds

Recommendation

- Recommend adopting ordinance authorizing City Manager to enter into contract for purchase of Parcel P-6, Abstract 432, CB 4430, approximately 0.396 acre tract in 6800 block of Poss Road
- For purpose of future Huebner Creek bank stabilization to minimize stormwater pollution

S.E.E. Statement

- Social Equity – Reducing stormwater runoff pollutants helps to protect public health
- Economic Development – Reduction in costs associated with removing pollutants from our water sources
- Environmental Stewardship – Effective management of storm water runoff provides for improvement in the quality of the receiving water bodies and in conservation of water resources

City of Leon Valley
Land Acquisition
6878 Poss Rd

City Council Meeting
September 3, 2013

MAYOR AND COUNCIL COMMUNICATION

DATE: SEPTEMBER 3, 2013

TO: MAYOR AND CITY COUNCIL

SUBJECT: A REQUEST TO AWARD THE FY 2014 GROUP HEALTH INSURANCE BID FOR EMPLOYEE MEDICAL, DENTAL AND LIFE INSURANCES AND TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE INSURANCE CONTRACT(S)

PURPOSE

The purpose of this item is to award a contract for employee group benefits. Staff recommends award of the contract to AETNA for medical & dental and MetLife for life insurance. The City currently pays 100% of the employee-only premium under BCBSTX PPO Base health, AETNA Base PDN dental and MetLife insurances. Gallagher Benefits Services, the city's Insurance Broker, solicited bids from all the major insurance carriers. One bid came back competitive, AETNA.

Blue Cross Blue Shield submitted a best and final bid of 49.3% increase in the cost of our health insurance. Aetna submitted a best and final bid of 18.9% rate increase in the cost of our health insurance. The current bid for dental is 12% increase through AETNA. MetLife had 11.3% increase in the life insurance.

This M&C will authorize the City Manager to execute the contract for the FY 2014 Group Health, Dental & Life Insurances and to continue to provide reputable and comprehensive insurance coverage to the City employees. This contract will be for the period October 1, 2013 to September 30, 2014. The City's insurance broker, Gallagher Benefit Services, Inc. will serve as the City's liaison with the insurer selected by Council.

RECOMMENDATION

It is recommended that the city award the bid for the Employee Group Health Insurance program to AETNA (See Exhibit A for plan comparison).

EXHIBIT A

Product Type	Current Base Plan BCBSTX	Renewal Base Plan BCBSTX	Proposed Base Plan AETNA	Current Buy-up Plan BCBSTX	Renewal Buy-up Plan BCBSTX	Proposed Buy-Up Plan AETNA
Life Time Max	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
CYD	\$3,000	\$3,000	\$2,500	\$1,000	\$1,000	\$1,000
CY Coinsurance	\$0	\$0	\$5,000	\$0	\$0	\$0
Other Med	100% after ded	100% after ded	80% after ded	100% after ded	100% after ded	100% after ded
Preventative	100%	100%	100%	100%	100%	100%
Office Copays	\$30PCP/Spec	\$30PCP/Spec	\$30PCP/\$50 Spec	\$20PCP/Spec	\$20PCP/Spec	\$30PCP/Spec
ER	\$100	\$100	\$200	\$100	\$100	\$100
Urgent Care	\$55	\$55	\$100	\$45	\$45	\$50
Prescript	\$10/\$40/\$60	\$10/\$40/\$60	\$10/\$40/\$70	\$15/\$30/\$45	\$15/\$30/\$45	\$15/\$30/\$45
Premium						
EE Only	\$399.10	\$595.87	\$453.92	\$498.07	\$744.12	\$675.18
EE & Spouse	\$790.24	\$1,179.83	\$898.77	\$986.20	\$1,473.38	\$1,336.85
EE & Child	\$650.54	\$971.27	\$739.90	\$811.86	\$1,212.92	\$1,100.53
EE & Family	\$1,157.42	\$1,728.03	\$1,316.38	\$1,444.42	\$2,157.96	\$1,958.01

The recommendation is to award the bid for dental to AETNA (See Exhibit B for plan comparison).

EXHIBIT B

Product Type	Current Base Plan	Renewal Base Plan
	AETNA	AETNA
CYD	\$50	\$50
Major-Crowns Implants	50%	50%
Basic- ER Exam, Root Canal	80%	80%
Preventative	100%	100%
Premium		
EE Only	\$19.01	\$21.29
EE & Spouse	\$37.24	\$41.71
EE & Child	\$47.33	\$53.01
EE & Family	\$65.56	\$73.43

Further, MetLife had no increase on the life insurance and we recommend staying with MetLife at \$2.20 to \$2.45 per employee.

S.E.E. IMPACT

Social Equity – Benefits are one of the tools utilized by the city to recruit quality employees. These quality employees strive to promote a superior quality of life by responding to citizens in a fair and prompt manner and provide outstanding public safety services.

Economic Development – By providing cost effective quality benefits to the city employees, the employees are better equipped to contribute to the diverse and versatile business environment that supports a healthy economy for the City of Leon Valley.

Environmental –All carriers provide extensive online tools for members and the plan sponsors, serving to decrease the use of paper resources.

FISCAL IMPACT

There are adequate funds in the FY 2014 budget to cover the costs for health, dental and life insurance premiums for employees.

	Current Premiums	Budget for FY 2014	
Employee Mo. (Includes Health Dental and Life Premium)	\$420.61	\$477.66	
Annual Cost	\$527,445	\$601,852	14% Increase

Approve: _____ Disapproved _____

Approved with the following amendments:

ATTEST:

City Secretary

City of Leon Valley

Employee Benefits October 1, 2013 Renewal



Gallagher Benefit Services, Inc.

City of Leon Valley

Market Survey

October 1, 2013 Renewal

Medical:

Aetna – See Attached
BCBSTX – Current
Cigna – Declined
Humana – Declined
UHC – Not Competitive

Dental:

Aetna – Current
Ameritas – Not Competitive
Dental Select – Not Competitive
HumanaDental – Declined
MetLife – See Attached
Standard – Not Competitive

Life:

Aetna – Declined
Guardian – Did not meet deadline
Hartford – Declined
Humana – Declined
Lincoln Financial – Did not submit quote
MetLife – Current
Prudential – Declined
Standard – Not Competitive
Unum – Not Competitive

Vision:

Avesis - See Attached
Superior Vision - Not Competitive





City of Leon Valley

Medical Insurance - Original Renewal

October 1, 2013 Renewal

CARRIER	Blue Cross Blue Shield		Blue Cross Blue Shield			
Product Type	Current/Renewal - Base Plan - R1475		Current/Renewal - Buy Up Plan - R1406			
	In-Network	Out-of-Network (2)	In-Network	Out-of-Network (2)		
Lifetime Maximum	Unlimited		Unlimited			
Calendar Year Deductible (Family CYD)	\$3,000 (\$9,000)		\$1,000 (\$3,000)			
Calendar Year Coinsurance Limit (Family)	\$0 (\$0)	\$10,000 (\$30,000)	\$0 (\$0)	\$8,000 (\$24,000)		
Other Medical Services (Limitations/Copays may apply) (1)	100% after ded	70% after ded	100% after ded	70% after ded		
Preventive Services	100%	70% after ded	100%	70% after ded		
Physician Office Visit Copay (Excludes therapy & surgery)	\$30 copay	70% after ded	\$20 copay	70% after ded		
Emergency Room Facility	100% after \$100 copay		100% after \$100 copay			
Urgent Care Copay	\$55 copay	70% after ded	\$45 copay	70% after ded		
Prescription Benefit (up to 30 day supply)	\$10/\$40/\$60	80% of allowable amount minus copay amount	\$15/\$30/\$45	80% of allowable amount minus copay amount		
Mail Order Prescriptions (up to 90 day supply)	x3		x3			
Pre-Existing Condition Limitation	12 months without prior creditable coverage		12 months without prior creditable coverage			
Provider Network	BlueChoice		BlueChoice			
Carrier Administration Fee	N/A		N/A			
Group/Case Underwriting Guidelines	Gatekeeper		Gatekeeper			
	Base	Buy Up	Current	Renewal	Current	Renewal
Employee Only	61	7	\$399.11	\$595.87	\$498.07	\$744.12
Employee & Spouse	2	4	\$790.24	\$1,179.83	\$986.20	\$1,473.38
Employee & Children	8	4	\$650.55	\$971.27	\$811.86	\$1,212.92
Employee & Family	3	0	\$1,157.42	\$1,728.03	\$1,444.42	\$2,157.96
Monthly Premium			\$34,602.85	\$51,661.98	\$10,678.73	\$15,954.04
Total Current Monthly Premium			\$45,281.58			
Total Renewal Monthly Premium			\$67,616.02			
Percentage Difference			49.3%			

(1) Certain Diagnostic Procedures: Bone Scan, Cardiac Stress Test, CT Scan (with or without contrast), Ultrasound, MRI, Myelogram, PET Scan - benefits would be paid after the calendar year deductible.

(2) Up to UCR, but not member responsibility.

No warranty or representation, expressed or implied is made to the accuracy of the information contained herein, and same is submitted subject to errors, omissions, change of price, or other conditions, withdrawal notice, and to any special conditions imposed by our principals. Rates are subject to final review by underwriting and may change based upon final enrollment. This is only a summary of benefits; please refer to Certificate of Coverage for full plan description including limitations and conditions.

While GBS does not guarantee the financial viability of any health insurance carrier or market, it is an area we recommend that clients closely scrutinize when selecting a health insurance carrier or HMO. There are a number of rating agencies that can be referred to including, A.M. Best, Fitch, Moody's, Standard & Poor's, and Weiss Ratings (TheStreet.com). Generally, agencies that provide ratings of U.S. Health Insurers, including traditional insurance companies and other managed care (e.g., HMO) organizations, reflect their opinion based on a comprehensive quantitative and qualitative evaluation of a company's financial strength, operating performance and market profile. However, these ratings are not a warranty of an insurer's current or future ability to meet its contractual obligations.



City of Leon Valley

Medical Insurance

October 1, 2013 Renewal

CARRIER	Aetna			Aetna	
Product Type	Alternate #1 - Base Plan			Alternate #2 - Buy Up Plan	
	Designated Providers	Non-Designated Providers	Out-of-Network (2)	In-Network	Out-of-Network (2)
Lifetime Maximum	Unlimited			Unlimited	
Calendar Year Deductible (Family CYD)	\$2,500 (\$7,500)	\$4,000 (\$12,000)	\$5,000 (\$15,000)	\$1,000 (\$3,000)	
Calendar Year Coinsurance Limit (Family)	\$5,000 (\$15,000)	\$7,000 (\$21,000)	\$15,000 (\$45,000)	\$0 (\$0)	\$8,000 (\$24,000)
Other Medical Services (Limitations/Copays may apply) (1)	80% after ded	60% after ded	50% after ded	100% after ded	70% after ded
Preventive Services	100%	100%	50% after ded	100%	70% after ded
Physician Office Visit Copay (Excludes therapy & surgery)	\$30 pcp/\$50 spec	\$30 pcp/\$70 spec	50% after ded	\$30 copay	70% after ded
Emergency Room Facility	80% after \$200 copay			100% after \$100 copay	
Urgent Care Copay	\$100 copay	\$100 copay	50% after ded	\$50 copay	70% after ded
Prescription Benefit (up to 30 day supply)	\$10/\$40/\$70	70% of allowable amount minus x 3		\$15/\$30/\$45	80% of allowable amount x3
Mail Order Prescriptions (up to 90 day supply)					
Pre-Existing Condition Limitation	12 months without prior medical coverage			12 months without prior creditable coverage	
Provider Network	Texas Managed Choice Open Access			OAMC	
Carrier Administration Fee	None			None	
Group/Case Underwriting Guidelines	Gatekeeper			Gatekeeper	
	Base	Buy Up			
Employee Only	61	7	\$453.92	\$675.18	
Employee & Spouse	2	4	\$898.77	\$1,336.85	
Employee & Children	8	4	\$739.90	\$1,100.53	
Employee & Family	3	0	\$1,316.38	\$1,958.01	
Monthly Premium	\$39,355.00			\$14,475.78	
Total Monthly Premium				\$53,830.78	
Percentage Difference				18.9%	

(1) Certain Diagnostic Procedures: Bone Scan, Cardiac Stress Test, CT Scan (with or without contrast), Ultrasound, MRI, Myelogram, PET Scan - benefits would be paid after the calendar year deductible.

(2) Up to UCR. Insurer is member responsibility.

IMPORTANT: This proposal is an outline of the coverages proposed by the carrier(s), based on information provided by your company. It does not include all of the terms, coverages, exclusions, limitations, and conditions of the actual contract language. The policies and contracts themselves must be read for those details. Policy forms for your reference will be made available upon request.

While GBS does not guarantee the financial viability of any health insurance carrier or market, it is an area we recommend that clients closely scrutinize when selecting a health insurance carrier or HMO. There are a number of rating agencies that can be referred to including, A.M. Best, Fitch, Moody's, Standard & Poor's, and Weiss Ratings (TheStreet.com). Generally, agencies that provide ratings of U.S. Health Insurers, including traditional insurance companies and other managed care (e.g., HMO) organizations, reflect their opinion based on a comprehensive quantitative and qualitative evaluation of a company's financial strength, operating performance and market profile. However, these ratings are not a warranty of an insurer's current or future ability to meet its contractual obligations.



City of Leon Valley

Dental Insurance

October 1, 2013 Renewal

Carrier	Aetna - FDN 7 - Current		Aetna - FDN1 - Current		Aetna - FDN 7 - Renewal		Aetna - FDN1 - Renewal	
Preventive	Deductible Does Not Apply		Deductible Does Not Apply		Deductible Does Not Apply		Deductible Does Not Apply	
Oral Exam	100%		100%		100%		100%	
X-Rays	100%		100%		100%		100%	
Cleaning	100%		100%		100%		100%	
Topical Fluoride (-14)	100%		100%		100%		100%	
Basic	Deductible Applies		Deductible Applies		Deductible Applies		Deductible Applies	
ER Exams	80%		80%		80%		80%	
Amalgam, Fillings	80%		80%		80%		80%	
Extractions	80%		80%		80%		80%	
Root Canal	80%		80%		80%		80%	
Periodontics	80%		80%		80%		80%	
Oral Surgery	80%		80%		80%		80%	
Denture Repairs/Adjustment	80%		80%		80%		80%	
Major	Deductible Applies		Deductible Applies		Deductible Applies		Deductible Applies	
Crowns	50%		50%		50%		50%	
Inlays & Onlays	50%		50%		50%		50%	
Bridgework	50%		50%		50%		50%	
Dentures	50%		50%		50%		50%	
Implants	50%		50%		50%		50%	
Orthodontics (depts to age 20)	50%		50%		50%		50%	
Lifetime Maximum	\$1,500		\$1,000		\$1,500		\$1,000	
Annual Deductible (Individual)	\$50		\$50		\$50		\$50	
Annual Deductible (Family)	\$150		\$150		\$150		\$150	
Maximum Annual Benefit (per person)	\$1,000		\$1,000		\$1,000		\$1,000	
Penalties	None Unless Late Entrant		None Unless Late Entrant		None Unless Late Entrant		None Unless Late Entrant	
Out of Network Reimbursement	Negotiated Fee Schedule		90th Percentile		Negotiated Fee Schedule		90th Percentile	
	Base	Buy Up	Current	Current	Renewal	Renewal		
Employee Only	57	10	\$19.01	\$26.66	\$21.29	\$29.86		
Employee & Spouse	7	2	\$37.24	\$52.07	\$41.71	\$58.32		
Employee & Child(ren)	10	4	\$47.33	\$63.31	\$53.01	\$70.91		
Employee & Family	11	1	\$65.56	\$88.72	\$73.43	\$99.37		
Monthly Premium			\$2,538.71	\$712.70	\$2,843.33	\$798.25		
Total Monthly Premium			\$3,251.41		\$3,641.58			
Percentage Difference			N/A		12%			

While GIS does not guarantee the financial viability of any health insurance carrier or market, it is an area we recommend that clients closely scrutinize when selecting a health insurance carrier or HMO. There are a number of rating agencies that can be referred to including, A.M. Best, Fitch, Moody's, Standard & Poor's, and Weiss Ratings (TheStreet.com). Generally, agencies that provide ratings of U.S. Health Insurers, including traditional insurance companies and other managed care (e.g., HMO) organizations, reflect their opinion based on a comprehensive quantitative and qualitative evaluation of a company's financial strength, operating performance and market profile. However, these ratings are not a warranty of an insurer's current or future ability to meet its contractual obligations.

City of Leon Valley



Group Term Life/AD&D

October 1, 2013 Renewal

Carrier:	MetLife (A+)	MetLife (A+)
	Current	Renewal
Life Benefit	\$10,000	\$10,000
AD&D Benefit	\$10,000	\$10,000
Age Reduction Schedule	Reduces 35% at age 65, 50% at age 70	Reduces 35% at age 65, 50% at age 70
Rate Guarantee	1 Year	1 Year
Volume	\$1,012,500	\$1,012,500
Life (Per Thousand)	\$0.193	\$0.218
AD&D (Per Thousand)	\$0.027	\$0.027
Monthly Premium	\$222.75	\$247.98
Annual Premium	\$2,673.00	\$2,975.76
Percentage Difference	N/A	11.3%

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MAYOR AND COUNCIL COMMUNICATION

DATE: SEPTEMBER 3, 2013

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONDUCT A PUBLIC HEARING ON THE PROPOSED 2013 TAX RATE OF \$0.582915 PER \$100 VALUATION WHICH IS 4.567560 PERCENT HIGHER THAN THE CALCULATED EFFECTIVE TAX RATE OF \$0.557453 AND \$0.008633 HIGHER THAN LAST YEAR'S TAX RATE OF \$0.574282.

PURPOSE

The Property Tax Code, Chapter 26 requires a governing body to conduct two public hearings if the proposed tax rate exceeds the lower of the rollback tax rate or the effective tax rate, whichever is lower. The 2013 proposed tax rate of \$0.582915 exceeds the calculated effective tax rate of \$0.557453 by 4.567560% and is \$0.008633 higher than the 2012 tax rate of \$0.574282.

The 2013 tax rate is for the calendar year 2013 and is based on property values as of January 1, 2013. The 2013 tax rate funds the General Fund and Debt Service Fund budgets for FY 2014.

This is the first public hearing to consider that increase. The second public hearing will be held on September 10, 2013 at Council Chambers, City Hall, 6400 El Verde Road, Leon Valley, Texas.

The vote on the proposed tax rate will be on September 17, 2013, 7:00 p.m., at Council Chambers, City Hall, 6400 El Verde Road, Leon Valley, Texas.

FISCAL IMPACT

Funds to publish the *Notice of Public Hearing* are included in the City's fiscal year 2013 budget.

S.E.E. IMPACT STATEMENT

Social Equity – A responsible municipal budget strives to allocate taxpayer dollars in an efficient and effective manner that represents all citizens equally. Public Hearings ensure the citizens of Leon Valley transparency in Government.

Economic Development – Utilizing taxpayer monies to maximize public safety, city administration and city programs/services allows the City to actively pursue Economic Development opportunities.

Environmental Stewardship – The City's El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability. Ad Valorem Taxes are the most stable source of revenue for the General Fund.

APPROVE: _____

DISAPPROVE: _____

APPROVE WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Leticia Callanen, Interim City Secretary

City of Leon Valley
2013 Tax Rate
Public Hearing
September 3, 2013

Overview

- The Property Tax Code, Chapter 26 requires a governing body to conduct two public hearings if the proposed tax rate exceeds the lower of the rollback or effective tax rate, whichever is lower
- The 2013 proposed tax rate of \$0.582915 exceeds the effective tax rate of \$0.557453 by 4.567560%
 - Exceeds the adopted 2012 tax rate of \$0.574282 by \$0.008633
 - The 2013 tax rate funds the General Fund and Debt Service Fund budgets for FY 2014

Impact to Residence

- Average residential increase
 - Dollar increase
 - \$10.59 annual
 - \$ 0.89 monthly
- Tax Rate increase
 - \$0.008633

Important Dates

- This is the first public hearing to consider that increase
- The second public hearing will be held at 7:00 p.m. on September 10, 2013 at City Council Chambers, City Hall, 6400 El Verde Road, Leon Valley, Texas
- The vote on the proposed tax rate will be held at 7:00 p.m. on September 17, 2013 at City Council Chambers, City Hall, 6400 El Verde Road, Leon Valley, Texas

City of Leon Valley
2013 Tax Rate
Public Hearing
September 3, 2013

MAYOR AND COUNCIL COMMUNICATION

DATE: SEPTEMBER 3, 2013
TO: MAYOR AND CITY COUNCIL
SUBJECT: WORKSHOP ON THE PROPOSED FISCAL YEAR 2014 BUDGETS

PURPOSE

A workshop will be conducted on the Proposed Fiscal Year 2014 Budgets. During the workshop the City Manager will present a PowerPoint presentation on the following Proposed Fiscal Year 2014 Budgets:

- Water and Sewer (Enterprise) Fund
- Community Center Fund
- Street Maintenance Tax Fund
- Grant Fund
- CIED Fund
- Building Security Fund
- Child Safety Fund
- Municipal Court Technology Fund
- Debt Service Fund
- Capital Project Fund
- Police Forfeiture Fund
- Employee Benefits and Compensation

S.E.E. IMPACT STATEMENT

Social Equity - The budget serves as the foundation of the City's financial planning and control. It addresses the goals of the City, establishes priorities, determines the level of funding commitment, and serves as a day-to-day operations guide. The City establishes a budget for twelve separate funds. Activities of the General Fund, Water and Sewer (Enterprise) Fund, Debt Service Fund, Community Center Fund, Building Security Fund, Child Safety Fund, Street Maintenance Tax Fund, Municipal Court Technology Fund, Police Forfeiture Fund, Grant Fund, CIED Fund and Capital Project Fund are included in the annual budget.

Economic Development - Utilizing taxpayer monies to maximize public safety, City Administration and City programs/services allows the City to actively pursue Economic Development opportunities.

Environmental Stewardship -The City's El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability.

APPROVED: _____

DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Leticia Callanen, Interim City Secretary

MAYOR AND COUNCIL COMMUNICATION

DATE: AUGUST 30, 2013
TO: MAYOR AND CITY COUNCIL
SUBJECT: An Ordinance Appointing Luiz Valdez as Fire Chief of the Leon Valley Fire Department

PURPOSE

The purpose of this item is to consider an ordinance officially appointing Mr. Luiz Valdez as Fire Chief of the Leon Valley Fire Department. The Texas Local Government Codes requires City Council approval of the official appointment of the Fire Chief position. As reported at the August 20, 2013 City Council meeting, the City Manager has selected Mr. Valdez to fill the Fire Chief position. This ordinance seeks concurrence of the City Council for the official appointment of Mr. Valdez.

On February 9, 2013, upon the retirement of Fire Chief Stan Irwin, the City Manager appointed Luiz Valdez as the Interim Fire Chief. During this period, Interim Chief Valdez excelled in the overall management of the Fire Department instituting management practices that have improved the overall performance of the Fire Department. His education, background and experience are key factors in his selection as Fire Chief. Attached is his resume for your review.

FISCAL IMPACT

This is a fully funded position in the City budget.

RECOMMENDATION

Staff recommends that the City Council approves the official appointment through the adoption of Ordinance 2013-09-03-12.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Leticia Callanen, Interim City Secretary

AN ORDINANCE 2013-09-03-12

AUTHORIZING THE APPOINTMENT OF LUIS VALDEZ AS FIRE CHIEF MADE THROUGH SELECTION BY THE CITY MANAGER OF LEON VALLEY, EFFECTIVE IMMEDIATELY, PURSUANT TO THE STATE OF TEXAS LOCAL GOVERNMENT CODE AND CHAPTER 5 OF THE CITY CODE.

Whereas, the State of Texas Local Government Codes requires City Council approval of the Fire Chief; and

Whereas, Sec. 5.03.004, of the City Code provides that the Fire Chief is the administrative head of the fire department and is responsible for the management and operations of the fire protection program of the City; and

Whereas, The Fire Chief is responsible for insuring the immediate readiness and operations capability of the Fire Department as defined by local, state and federal law; and

Whereas, The Fire Chief is also responsible for the proper enforcement of departmental rules and regulations and for maintaining discipline, efficiency and good morale within the fire department; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

Mr. Luis Valdez is appointed to the position of Fire Chief for the City of Leon Valley, effective immediately.

PASSED and APPROVED this the 3rd day of September 2013.

Chris Riley, Mayor

ATTEST:

Leticia Callanen, Interim City Secretary

APPROVED AS TO FORM:

City Attorney

CAREER OBJECTIVE

To secure a position as Fire Chief for the City of Leon Valley, provide the leadership to develop and maintain the honor of the firefighting and emergency services profession, and manage the operations of the City of Leon Valley Fire Department to ensure the provision of excellent fire protection and emergency services.

EDUCATION 1994 – 2011

- Bachelor of Applied Arts and Science, Criminology – Texas A&M University Kingsville
- Associate in Applied Science, Fire Science – San Antonio College
- Associate in Applied Science, Fire and Arson Investigation – San Antonio College
- Texas Peace Officer – Texas Commission on Law Enforcement Standards and Education
- Licensed Paramedic – Texas Department of Health
- Master Firefighter – Texas Commission on Fire Protection
- Master Fire Inspector – Texas Commission on Fire Protection
- Master Fire Investigator – Texas Commission on Fire Protection
- Master Arson Investigator – Texas Commission on Fire Protection
- Intermediate Fire Instructor – Texas Commission on Fire Protection
- Class B Drivers License – Texas Department of Public Safety
- Related field certificates: Public Information Officer, Disaster Management for Public Services, National Incident Management System, Incident Command System, National Incident Management System, Hazardous Materials Operations, and Protecting Homes and Small Businesses from Disaster.

PROFESSIONAL EMPLOYMENT

2001-Present Leon Valley Fire Department, Leon Valley, TX

Deputy Fire Marshal

- Inspect buildings and enforce/apply the city fire code
- Manage professional ongoing working relationship with business leaders
- Investigate fire scenes to determine cause and origin, and assess/record damage
- Supervise Assistant Investigators and Inspectors at large-scale incidents
- Manage all fire prevention, community outreach educations programs within the city
- Fill in as staff supervisor as directed by Fire Chief
- Coordinate special projects as assigned by Fire Chief and City Manager
- Respond to all emergency calls as Firefighter/Paramedic

2000-2002 Balcones Heights Fire Department, Balcones Heights, TX

Firefighter/Paramedic

- Developed and managed the department's first emergency medical continuing education training program and standard medical operating procedures
- Driver/Operator of all fire apparatus, including engine and ladder truck
- Responded to all emergency calls as Firefighter/Paramedic

1996-2000 Kerrville Fire Department, Kerrville, TX

Firefighter/Paramedic

- Assigned to ambulance as Lead Paramedic
- Responded to all emergency calls as Firefighter/Paramedic

1995-1996 Selma Fire Department, Selma, TX

Firefighter/Paramedic

- Responded to all emergency calls as Firefighter/Paramedic

ACCOMPLISHMENTS

- Cystic Fibrosis Foundation committee member, Lonestar chapter, 2011-2013
- Gold and Silver Medalist – Texas Police Games, 2011
- Gold Medalist – Texas Firefighter Olympics, 2010
- American Legion Post 336 "Firefighter of the Year", 2010
- Four-time marathon finisher and Half Ironman triathlon finisher 2009 - 2011.
- Volunteer Big Brother – 2007-2008

13. City Manager's Report

Minutes of June 10, 2013

CITY OF LEON VALLEY PARK COMMISSION

1. Call to Order and Determination via Roll Call if Quorum is Present: The June 10, 2013 meeting was called to order at approximately 7:05 by Chairman Bert Thomas in the City Chambers at the Leon Valley City Hall

Present: Bert Thomas, Bill Cooper, Susan Fraser, Tom Fraser, Scott Baird.

Absent/Excused: Benay Cacciatore, Rachel Felkner, Linda Tarin and John Stanley.

City Staff Present: Byron Vick

City Council Liaison: Jack Dean

2. Review and consideration for Approval of the May 13, 2013 Meeting Minutes: Motion for approval of the May minutes was made by Bill Cooper, seconded by Susan Fraser, and unanimously approved by the commissioners.

3. Citizens to be heard: None.

4. Reports:

A. Park Rental Applications: Bill Cooper asked why we need to focus on this each meeting. Tom Fraser, Scott Baird and Susan Fraser also agreed with Bill to discontinue this report at our meetings. This will no longer be part of our meetings.

5. Discuss:

A. Flood Damage and Cleanup of Raymond Rimkus Park. Public Works did an outstanding job cleaning the park after all the flooding. We commend them for their hard work. Fire Department personnel also spent time at the park watching for the safety of our citizens. Some young citizens need to be educated to the dangers of high water and the contamination it brings. Two teenage boys were seen swimming in the flood waters, near the bend in the creek. Adults tried to have picnics near the flood waters. People removed barricades from the parking lot to gain entry to the park before the cleanup was finished. Parents had small children playing on the washed out playground, while a few others had their children on the soccer fields.

B. Repairs Needed to Picnic Tables and Benches Throughout the Park. Most of our park benches and picnic tables are in need of repair or replacement. If we rebuild them, we must use a good substitute for wood if we want them to last. The City is considering providing funds to repair or replace some of these items.

C. Forming a Volunteer Service (Friends of the Park) similar to the one at McAllister Park. Scott Baird (as a Friend of McAllister Park) suggested that we might have a similar volunteer organization for Raymond Rimkus Park to help with upkeep and improvement projects. Susan Frazer said it was a good idea, especially considering that some citizens who responded to the last survey offered to help out if we needed them. Byran Vick stated the problems at McAllister Park and Raymond Rimkus Park are different.

D. Citizen Survey and Park Master Plan: Bert Thomas provided copies of the last Park Survey, and items previous park commissioners wanted to have completed in our park. Public Works will provide us with copies of the proposed 2010 Park Master Plan at our next meeting. With these items we should be able to formulate a new plan. We discussed putting future park survey information on a city website, dedicated to Raymond Rimkus Park, and receive on-going input from citizens. In the past, we mailed out questions to our residents every five years, at great expense, and lots of extra work for the Public Works Staff.

E: Wilderness Area: We discussed this with Councilman Jack Dean and he said there are unsettled legal issues, and he recommends we delay discussions on this topic until the legal issues are resolved.

F. Board Membership on Historical Society: Scott Baird said we still have not discussed this request.

Bert Thomas explained we have not received a formal request for our membership on their Board. Scott, Tom and Susan said we receive one from Darby Riley at our April meeting. Bert further stated: the briefing from Darby at our meeting was to inform us about their future plans for the wilderness area. In their plan, they are going to invite one member from the Park Commission to serve on their Board. Bert said that one voting member from our Park Commission would always be outnumbered, and he didn't see a reason to be a token member on the Historical Society Board. We are the City of Leon Valley's Park Commission and should not be subordinate to the Historical Society Board (a private association).

Scott Baird has attended several of their meetings and reported they are divided among themselves. He believes we ought to consider their request.

G. Miscellaneous Issues: (From Byran Vick) We discussed issues that have come up recently, such as whether church services (Baptisms etc.) are appropriate in the Park. A church picnic in the Park is fine, but having outdoor services and baptisms etc. do not belong at Raymond Rimkus Park.

We briefly discussed a complaint about squeaky swings and a clanging noise in the playground. They do receive regular oiling and we need to locate the clanging noise. It is cost prohibitive to relocate the playground at this time.

6. Commissioners' and Staff's Comments:

A. Group: Establishing guidelines for conducting Park Commission Meetings.

Councilman Dean was invited to our meeting and he explained how agenda items get on the city council agenda. He said: if two or more members request an item be placed on the agenda, it must be placed on that month's agenda. Items not covered on a particular Agenda, must be continued the next scheduled meeting. We liked this idea and agreed to adopt it for the park commission, as well. Bill Cooper made a motion to place this on next month' agenda, seconded by Susan Fraser and approved by approved by the commissioners.

We discussed new methods for recording our minutes in the absence of our secretary. We agreed to try distributing the duties among all commissioners in attendance at that meeting. This takes the full load off one person who can't really participate while recording notes and then has to compile them on their own time. Other ideas are to make an audio recording or ask someone else who is not on our commission to record the notes.

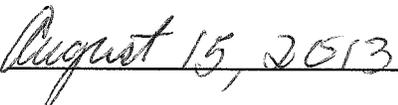
B. Susan Fraser: We really appreciate Councilman Dean attending our meeting and thank him for his valuable input and ideas. We hope he comes to all of our meetings.

7. Announcements: The next City of Leon Valley Park Commission Meeting will be held in the Leon Valley City Council Chambers, at the Leon Valley City Hall on July 8, 2013.

8. Adjournment: A motion to adjourn was made by Bill Cooper, seconded by Tom Fraser, and unanimously approved by the commissioners. The meeting adjourned at approximately 9:00 PM.



Bert H. Thomas, Chairman



Date

Leon Valley Park Commission

**LEON VALLEY PARK COMMISSION MEETING MINUTES
JULY 8, 2013**

The Leon Valley Park Commission met on the 8th day of July, 2013 at 7 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

**REGULAR MEETING OF THE LEON VALLEY PARK COMMISSION
JULY 8, 2013, 7:00 PM**

1. Call the Leon Valley Park Commission Meeting to Order and Determine a Quorum is Present.

Chairman Bert Thomas called the Regular Park Commission meeting to order. Present were Chairman Bert Thomas and Commissioners Scott Baird, Bill Cooper, Linda Tarin, Susan Fraser, and Tom Fraser. Also present was City Staff member Melinda Smith. Absent and excused was Member Benay Cacciatore. Absent and not excused were members Rachel Felkner and John Stanley. Let the record show that a quorum was present.

2. Consider Approval of the June 11, 2013 regular meeting minutes.

Chairman Thomas introduced City Staff member Smith and explained that Mr. Vick had stepped down as the Director of Public Works for retirement and that as Acting Director of Public Works; Ms. Smith would be the staff liaison to the Park Commission meetings for the next several months.

Commissioner Susan Fraser stated that, due to the length of the previous meeting, the minutes had been through several revisions and would be presented for approval at the next regularly scheduled meeting. She further stated that she would email a copy of the minutes to each member during the next few days and assured that City Secretary Willman also received a copy. City Staff member Smith stated that from this meeting forward, she would be happy to record the meetings and create the minutes for the Commission. A general consensus was reached to have Ms. Smith record and create the minutes at future meetings.

3. Citizens to be Heard

No citizens were in attendance, therefore none were heard.

4. Reports: Activities that Impact the Park or Access to the Park

A. Park Rental Applications.

City Staff member Smith noted that due to the absence of the Public Works Administrative Assistant, the information was unavailable. Chairman Thomas noted that he didn't know why they were receiving the applications. Ms. Smith offered her opinion that the Commission probably wasn't interested in reviewing each application, but would most probably like to have a monthly

**LEON VALLEY PARK COMMISSION MEETING MINUTES
JULY 8, 2013**

tabulation that specified what areas of the park were being used and by how many. A general consensus was reached that the Commissioners would be provided with a breakdown of park use each month instead of reviewing the applications.

5. Discuss:

A. Repairs needed throughout the Park

City Staff member Smith addressed the Commission, stating that several citizens and members of the City Council had requested that Raymond Rimkus Park receive some updating and maintenance in the form of replacing worn out barbecue pits, table tops, adding benches in strategic areas, and just generally sprucing up the amenities. She also noted that two parcels of property located next to the park were being investigated for a possible purchase. She stated that before anything could commence, pricing for replacement items and consultation with the engineering firm that would be preparing the plans and specifications for the hike and bike trail would need to occur, to assure uniformity and consistency. She noted that she had received the Commission's park improvement "wish list" and had met with Chairman Thomas and city staff at the park to assure all amenities had been considered. She stated that she would email the list to each Commissioner for their review.

B. Rules for conducting Leon Valley Park Commission Meetings

City Staff member Smith presented each Commissioner with a handout from the City Secretary comprised of the City Council resolution that adopted rules for conducting City Council meetings. She explained that the rules also contained the process for submitting items for placement on future agendas. Ms. Smith suggested that the Commission take the rules with them and consider adoption of some or all of the rules at the next regularly scheduled meeting.

Motion was made by Commissioner Baird to review the rules for the next month and make a decision on their revisions/adoption at the next regularly scheduled meeting. The motion was seconded by Commissioner Cooper. The motion passed unanimously.

C. Review Last Park Survey and items needed for New Park Master Plan

A general discussion was held by the Commissioners that included topics such as possibly receiving some monetary assistance from VIA for crosswalk improvements at Evers Road, closing the athletic fields one day per week or cordoning off certain areas to allow the fields to recover from heavy usage, creating a fitness area behind the Community Center for the Seniors and near the pool for the teenagers, remodeling the basketball court to the left of the

**LEON VALLEY PARK COMMISSION MEETING MINUTES
JULY 8, 2013**

tennis court to create a full court, adding a gate to the tennis courts, and whether or not the athletic field area was being watered with the recycled water line at night. Ms. Smith reiterated that she would send the "wish list" to the Commissioners by email during the week.

Commissioner Susan Fraser noted that the baseball field had been damaged during the recent flooding and that a dump truck of sand was needed to repair that area for use. She explained that a group was interested in renting the baseball field, but the damage to the pitcher's mound and home plate areas, and the fact that one of the dugouts was positioned so that the sun intruded, was off-putting to the interested renter. Ms. Smith noted that a dump truck of sand could be brought in for repairs and that screening materials for the fence surrounding the baseball diamond would be added to the wish list.

D. Review the proposed 2010 Park Master Plan.

Chairman Thomas explained that a copy of the 2010 Open Space and Park Master Plan draft document had been placed at each Commissioners chair. Commissioner Baird stated that he wanted to discuss the Raymond Rimkus Park area in Zone 3 and not all the other zones in the City. City staff member Smith explained that the purpose of the Park Master Plan was to examine all areas of the city to assure that all citizens had access to a park or to make a determination that a park was not possible in a certain area, which would then impact Raymond Rimkus Park, and to also determine what improvements could be done to all parks in the city. Commissioner Baird then stated that because Zone 3 was so large he would prefer to start there.

Ms. Smith explained that each meeting could encompass one of the zones and that Zone 3 could be addressed during the next meeting. She further explained that since Zone 3 was so large, it could be broken into smaller sections, as long as the subsections were clearly delineated. The Commission decided that subsectioning Zone 3 would be appropriate. The Commissioners decided that the delineation would be as follows:

- Zone 3 A - Community and Conference centers, and Library complex
- Zone 3 B - The large pavilion and picnic areas, including playground
- Zone 3 C – Athletic fields, tennis and basketball courts, to the walking trail and large parking lot
- Zone 3 D – Quiet area, community garden and small pavilion
- Zone 3 E – Any new property
- Zone 3 F – Natural Area Park

The Commissioners discussed incorporating the Historical Society's Master Plan for the Natural Area Park into the Park and Open Space Master Plan for that area. The Commission noted that the Historical Society had done a great job in the planning for that area and they thought most citizens would agree

**LEON VALLEY PARK COMMISSION MEETING MINUTES
JULY 8, 2013**

with keeping the area as natural as possible, but adding handicap accessibility.

Motion was made to accept the new Zone 3 designations by Commissioner Baird. The motion was seconded by Commissioner Cooper. The motion passed unanimously in favor.

A discussion was then held regarding the other park zones of the city and what documents would be needed before a concerted evaluation was made. City Staff member Smith volunteered to provide the Commissioners with better maps of each area and a matrix that could be easily completed by each Commissioner. She further noted that each park zone could be considered at its own meeting.

Commissioner Susan Fraser addressed Ms. Smith, clarifying the request to have the baseball field repaired as soon as possible. City Staff member Smith stated that she would report the problem to Public Works the next day for repair.

6. Commissioners and Staff Comments

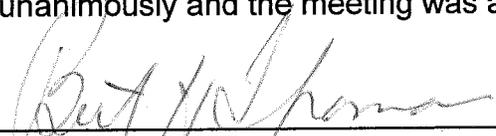
Neither the Commissioners nor the staff had any comments.

7. Announcements

Chairman Thomas stated that the next Park Commission meeting would be held August 12, 2013.

8. Adjournment

A motion to adjourn the meeting was made by Commissioner Cooper. The motion was seconded by Commissioner Tarin. The motion passed unanimously and the meeting was adjourned at 8:58 pm.



Chairman Bert Thomas



Date

Approved by the Park Commission on the 15 day of August, 2013.