LEON VALLEY PARK COMMISSION MEETING MINUTES
OCTOBER 15, 2013

The Leon Valley Park Commission met on the 15th day of October, 2013 at 7 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

REGULAR MEETING OF THE LEON VALLEY PARK COMMISSION
October 15, 2013, 7:00 PM

1. **Call the Leon Valley Park Commission Meeting to Order and Determine a Quorum is Present.**

   Chairman Bert Thomas called the regular Park Commission meeting to order. Present were Chairman Bert Thomas and Commissioners Bill Cooper, Scott Baird, John Stanley, and Linda Tarin. Absent and excused were Commissioners Benay Cacciatore, Tom and Susan Fraser. Also present were City Council Liaison Jack Dean, City Staff Member Melinda Smith and David Dimaline, and Leon Valley resident Al Uvietta. Let the record show that a quorum was present. The Chairman introduced David Dimaline as the new Assistant Public Works Director and resident Monica Alcocer as a potential new member to the Park Commission.

2. **Consider Approval of the September 9, 2013 regular meeting minutes.**

   Commissioner Cooper made a motion to approve the August 15th, 2013 meeting minutes. The motion was seconded by Commissioner Tarin, and the motion carried unanimously.

3. **Citizens to be Heard**

   Leon Valley resident Al Uvietta addressed the Commission, stating that he just wanted to commend the Park Commissioners for moving forward with the 2010 Parks and Open Space Master Plan and that, in order to maximize the City's chances of obtaining a grant from the Texas Parks and Wildlife, a current Park Master Plan was essential.

   Mr. Uvietta then stated that a citizen had commented to him that the walking trail from Forest Pine to Forest Meadow was deteriorating and needed repair. He noted that it had been developed with a grant and that the City had put in a 20% match and therefore needed to assure the trail was kept in useable order.

   Chairman Thomas noted the Commissioner Baird had volunteered to work on future grants and that he hoped Mr. Uvietta would work on them with Mr. Baird.

4. **Reports: Activities that Impact the Park or Access to the Park.**

   There being no reports on activities, no discussion was held.

5. Discuss:

A. Changing Park Commission Meetings to the second Tuesday of each month.

Chairman Thomas stated that only one member of the Commission had mentioned that they were unable to attend meetings on the second Tuesday of each month and that no other exceptions had been returned. He stated that he would accept a motion to change the Park Commission's meeting dates. Commissioner Cooper made a motion to change the Park Commission meeting date to the second Tuesday of each month, so as not to conflict with City Council dates. Commissioner Baird seconded the motion and the motion passed unanimously.

B. Setting priorities for the new Master Plan Recommendations.

Chairman Thomas stated that the only item left for consideration in the Master Plan were the actual goals. He stated that the first goal should be safety of the users; the second to provide recreational fitness activities for all people regardless of age and physical condition; the third to be to expand the trails system and connectivity, especially in Park Zone Areas 1 and 2; the fourth would be to strive to beautify parks and parkland; the fifth would be to strive to improve park facilities by repairing and improving equipment and removing dead trees, tree limbs and stumps; and finally to pursue additional land.

Council liaison Dean asked if the Commission had had any input in the Hike & Bike Trail design process and that he felt strongly that they should. Chairman Thomas noted that they had not. Staff member Smith answered stating that the consultant for the project had just recently been contracted and that a design had not yet been presented to anyone. She further noted that a plan was forthcoming and that the Park Commission would be introduced to the consultant at their next meeting. Council Liaison Dean reiterated the need for the Park Commission to be involved in the discussions regarding the Hike & Bike Trail, as it would eventually become a part of the City's park system. Commissioner Baird noted that it had been put into the new Park Master Plan goals.

Commissioner Baird made a motion to accept the goals as written by Chairman Thomas and Commissioner Cooper seconded the motion. The motion passed unanimously in favor.

Staff member Smith informed the Commission that pedestrian bollards had been ordered for the crosswalk on Evers Road and that they should be installed shortly. Chairman Thomas indicated his desire to leave the recommendations regarding the safety of that area in the Master Plan, so that the situation could be monitored.

C. Set date for work session in the Park.

The Commissioners decided to postpone this item to the next regular meeting date.

D. Make tour of the Park area.

Chairman Thomas noted that, due to the change in Council and Commission meeting dates, they would have to set a later date for the tour of the park and that it could be done in conjunction with the throwing of wildflower seeds. He noted that the Commissioners could set the date at their next meeting.

6. Commissioner's and Staff Comments

None were made.

7. Announcements

None were made.

8. Adjournment

Chairman Thomas asked for a motion to adjourn. Commissioner Baird motioned to adjourn, and the motion was seconded by Commissioner Stanley. The motion carried unanimously. The meeting was adjourned at 7:45 pm.

Bert N Thomas
Chairman Bert Thomas

Nov 14, 2013
Date

Approved by the Park Commission on the 12th day of November, 2013.