

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
MARCH 5, 2013**

The City Council of the City of Leon Valley, Texas, met on the 5th day of March, 2013, at 7:00 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7 P.M.

1. **Call the City of Leon Valley Regular City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance.** Mayor Riley called the meeting to order at 7 p.m. with the following City Council Members in attendance: Hill, Baldrige, Dean, and Biever. Mayor Riley announced that Councilman Reyna was absent due to illness and excused.

City staff in attendance: City Manager Longoria, City Attorney Zech, City Secretary Willman, Economic Development Director Mora, Interim Fire Chief Valdez, and Police Chief Wallace.

The Cub Scouts from Pack 25 of the United Methodist Church on Huebner Road were in attendance and invited to lead the assembly in the Pledge of Allegiance. Present and participating were: Charles Gamez, Manny Bargas, Ethan Bushong, Cyrus Bushong, Isaac Campos, Nico Alvarado, Christopher Veit, Ryan Rubio, and Trystan Kusiak. Sarah Hancock-Gamez, P.E., one of the sponsoring parents was also present.

2. **Proclamation Honoring Resident Iris Sawyer who is Celebrating her 105th Birthday March 1, 2013.** Mayor Riley called the family members of Iris Sawyer to the dais. Family members thanked the Mayor and City Council for the Proclamation and expressed appreciation for Ms. Sawyer having reached her 105th birthday.
3. **Citizens to be Heard and Time for Objections to the Consent Agenda.** There were no Consent Agenda Items pulled for separate consideration.

Lyn Joseph, 6423 Trotter Lane, addressed the City Council about persons walking their dogs who need to collect their dogs' waste because of animals using the Huebner Creek cul-de-sac off of Trotter Lane. She noted that children play in the water that collects in this location following rains. She noted that one of her neighbors throws his dog's waste over the fence onto the area. The City Manager indicated that research will have to be done on this matter.

Norma Patterson, who stated she lives off of Canterfield, addressed the City Council about increased traffic coming from the Department of Public Safety (DPS) Office. She noted home break-ins attributed to the DPS Office at Huebner and Evers Roads. She stated that other neighborhood areas said no to through traffic and noted she was informed that residents on Canterfield agreed to through traffic. She stated she is willing to circulate a petition and asked for assistance. The City Manager informed the assembly that a traffic study will be provided at the next City Council Meeting for discussion. The City Manager offered to take the speaker's name and telephone number and speak to her about the situation.

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Consent Agenda

Motion by Councilwoman Hill and second by Councilman Dean to approve Consent Agenda Item 4. Voting Aye: Hill, Baldrige, Dean, and Biever. Voting Nay: None. Absent and excused: Reyna. Mayor Riley announced the motion carried.

4. **Consider Approval of the Regular City Council Meeting Minutes of February 19, 2013.** Approved the February 19, 2013 Regular City Council Meeting Minutes.

Regular Agenda

5. **Consider Action on M&C # 03-01-13 an Ordinance Authorizing the City Manager to Enter into an Advance Funding Agreement with the Texas Department of Transportation for the Bandera and Grissom Road Traffic Signalization Improvement Project.**

City Manager Longoria briefed the City Council on this agenda item. Following the presentation, the City Council considered action.

Motion by Councilman Biever and second by Councilwoman Baldrige to adopt the Ordinance authorizing the City Manager to enter into an Advance Funding Agreement with the Texas Department of Transportation. Voting Aye: Hill, Baldrige, Dean, and Biever. Voting Nay: None. Absent and excused: Reyna. Mayor Riley announced the motion carried.

Adopted Ordinance No. 13-010 – Authorizing the City Manager to Enter into an Advance Funding Agreement with the Texas Department of Transportation to Facilitate the Conversion of Existing Traffic Signal Controllers and Communication Equipment Along Bandera and Grissom Roads Inside the Leon Valley City Limits.

Discussion Agenda

6. **Update on City of Leon Valley Economic Development Activities, M&C # 03-03-13.** Economic Development Director Mora presented a PowerPoint Presentation updating the City Council on the Leon Valley Economic Development Activities to date.
7. **Update on City of Leon Valley Special Projects, M&C # 03-04-13.** City Manager Longoria presented a PowerPoint Presentation updating the City Council on the City's major projects to date. Mr. Longoria noted that Special Projects Manager Melinda Smith was in Austin attending a required Texas Department of Transportation training session related to granting and grants reporting.
8. **City Manager's Report. (Longoria)**
 - A. Report on the Implementation Plan for the Recycling Pilot Program at the Ridge Subdivision. Mr. Longoria noted he has been working with Albert Perez of Waste Management (WM) on an implementation plan and communicating with members of The Ridge neighborhood leadership. Pilot Program scheduled to start Monday April 1st. Albert Perez, WM, is working with the operations group to determine dates and details. He should know

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something this week. The operations plan should be designed and ready by next Tuesday. WM should be distributing the 96 gallon containers the week of March 25th which is Monday.

We scheduled a meeting with The Ridge Neighborhood Association (NA) leadership next Tuesday. Albert Perez will be outlining the operations plan with the neighborhood association leadership. The NA will be going door-to-door to make direct contact with residents and provide an explanation of the pilot program. The NA will be distributing door hangers for those persons who are not at home to hear the face to face explanation of the pilot program. The City will be mailing out a letter to let residents at The Ridge know what the service levels will be and what to expect when the new service begins on April 1st. A question was raised about measuring the participation collection rates. Mr. Longoria indicated that information will be measured and provided.

- B. Report on Progress of Branding, Communications, and Festivals Subcommittees' work. 3 staff liaisons appointed are:

Crystal Caldera, Communications Sub-committee, working with Council Members Baldrige and Dean

Kristie Flores, Festivals Sub-committee, working with Council Members Hill and Bieber

Claudia Mora, Branding Sub-committee, working with the Mayor and Council Member Reyna.

Organizational meetings are being set for the communications and festival subcommittees. The branding sub-committee already met in an organizational meeting; they are moving along because they have very tight deadlines. The other two subcommittees will be set up soon to organize and determine the level of subcommittees needed to get the work done.

- C. Report on Invitation of CPS Energy Suburban City Summit. The City Manager announced that CPS Energy was hosting a suburban city summit on Friday, March 8. The CPS Executive Team will be part of that summit. Doyle Beneby will be the featured speaker. The City Manager will be attending. The City Council is invited, the Mayor cannot attend because she has a conflict with the MPO Meeting in Seguin.
- D. Approved Minutes of the City-Affiliated Boards, Committees, and Commissions. There were no approved minutes submitted for review.
- E. Future Agenda Items.
- (1) Presentation of Annual Report by the Leon Valley Historical Society, April 16.
 - (2) Candidates Forum, if there are contested races in the May 11 City Council Election, April 30, 7 p.m., Leon Valley Conference Center.
 - (3) Next Quarterly Update and Dialogue Between the City Council and the Leon Valley Economic Development Board of Directors, April, date to be determined.

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- (4) Canvass Results of the May 11, 2013 General Election, May 14-22.
- (5) Consider Action on an Ordinance Authorizing the City Manager to Execute a Contract with a Service Provider for Construction Manager at Risk for the Municipal Facilities Improvement Project, May, 2013.
- (6) Update on the Texas Department of Motor Vehicles Drivers License Location at Huebner and Evers Roads, March- April.

9. **Citizens to be Heard.** There were no citizens to address the City Council during this agenda item.

10. **Announcements by the Mayor and Council Members.**

Councilman Biever suggested approaching Ancira Winton for using their new LED sign to promote the Leon Valley Farmer's Market at its new location. City Manager indicated the City may use them to promote the Spring Clean-up. He noted that the City of Leon Valley was designated one of 73 cities as a Tree City USA.

Mayor Riley noted the events on February 23 including the Earthwise Living Day, the tree planting in Mr. Al Baldrige's honor, and the groundbreaking ceremony as being wonderful events. Mayor Riley thanked the City Council and staff for their support. She announced a couple of student recognition opportunities with John Marshall High School. She noted that she has been working with the Vice-Principal regarding the cheerleaders who received national recognition. Today, on the radio, it was announced that a junior by the name of Weston McCall competed to be part of a national youth orchestra. He competed with other students nationally. He was part of a group of 120 students chosen for the national youth orchestra which will be touring Europe and Russia.

Executive Session

11. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

There was no Executive Session conducted under this agenda item.

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12. **Adjourn.** Motion by Councilman Dean and second by Councilman Biever to adjourn the meeting at 8:12 p.m. Mayor Riley adjourned the meeting without objection at 8:12 p.m.



Mayor Chris Riley

ATTEST:



Janie Willman, City Secretary

