

Regular Meeting of the City Council of the City of Leon Valley, Texas, January 17, 2006, 7:00 p.m.

The City of Leon Valley, Texas, met in Regular Meeting on the 17th day of January 2006 at 7:00 p.m., at Leon Valley City Council Chambers, for the purpose of the following business, to-wit:

Call to Order and Pledge of Allegiance

Mayor Riley called the meeting to order and asked that the minutes reflect that the following Council members were present: Maloy, Lange, Semmelmann, Dean and Rangel.

City Manager Cortes, Human Resources Officer/Assistant City Secretary Feutz, Fire Chief Irwin, Public Works Director Wright, Police Chief Oakes, City Accountant Wallace, Community Development Director Smith, and Intern Caldera were also present.

Mayor Riley asked Boy Scout David Kelly to lead the Pledge of Allegiance.

Consider Approval of Minutes of the Regular City Council Meeting of January 3, 2006

Mayor Riley asked that the presented minutes be corrected to reflect that Pamela Newton, who led the pledge of allegiance on January 3, 2006, was not a resident; therefore, the word "resident" was deleted from the minutes considered for approval.

A motion was made by Council member Lange, seconded by Council member Rangel, to approve the minutes as corrected, of the Regular City Council Meeting of January 3, 2006. Upon vote, the motion carried unanimously.

Old Business:

None.

New Business:

Citizens to Be Heard and Timing for Objections to Consent Agenda

Resident Audrey Urban addressed Council expressing her concerns about debris which had accumulated on the "red barn" property on Huebner Road. The City Manager told Council that he would refer the matter to Code Enforcement.

Council member Rangel asked that the Consent Agenda item #6, for M&C #01-08-06, be removed from the Consent Agenda for further discussion.

Consent Agenda

M&C #01-06-06 - Consider a Sole Source Request by the Fire Department for the Purchase of a Portable Defibrillator from Medtronic Physio-Control at a Cost of \$23,204.02. Funding is included in the FY 2006 Budget.

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M&C #01-07-06 - Consider a Request by the Fire Department for the Purchase of Portable Radios. Lowest quote received for purchase of ten portable radios and associated accessories was \$6,825.00. Funding is included in the FY 2006 Budget.

M&C #01-08-06 - Consider a Request by the Fire Department for the Purchase of a Self Contained Breathing Apparatus (SCBA). Lowest quote received for two SCBA's with Chemical, Biological, Radiological/Nuclear and Explosive threat protections was from Ferrara Firefighting Equipment for \$7,673.

M&C #01-09-06 - Consider Creation of a Court Administrator Position and Related Administrative Budget Adjustments to the General Fund. Realignment of Administrative Office duties will create a Court Administrator position for exclusive attention to court and cash collection duties of the City. Budget adjustments from the General Fund are needed to reallocate funds.

M&C #01-10-06 - Consider Approval of an Administrative Budget Adjustment to the General Fund to Allow for Additional Municipal Court Judge/Prosecutor Hours.

M&C #01-11-06 - Consider Approval of Administrative Budget Adjustment for General Fund and Water and Sewer Fund for Assistant City Manager/City Secretary Leave Buy-Back. Liability for a buy-back of unused leave requires a budget adjustment from the General Fund and Water and Sewer Fund balances in the amount of \$10,613

Council member Rangel asked that item #6, M&C #01-08-06, be pulled from the consent agenda for discussion.

A motion was made by Council member Semmelmann, seconded by Council member Maloy, to approve the consent agenda less item # 6, M&C # 01-08-06. Upon vote, the motion carried unanimously.

M&C #01-08-06 - Consider a Request by the Fire Department for the Purchase of a Self Contained Breathing Apparatus (SCBA). Lowest quote received for two SCBA's with Chemical, Biological, Radiological/Nuclear and Explosive threat protections was from Ferrara Firefighting Equipment for \$7,673. Funding is included in the FY 2006 Budget.

This item was removed from the consent agenda at the request of Council member Rangel for discussion. Fire Chief Irwin presented the request to Council explaining that the two new SCBA 's were replacement items included in this fiscal year's budget.

Council member Rangel asked about the need for any additional SCBA's and Chief Irwin explained that the Fire Department had several SCBA's that could be used to provide additional protection for the firefighters.

A motion was made by Council member Rangel, seconded by Council member Dean, to approved M&C # 01-08-06 as presented. Upon vote, the motion carried unanimously.

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Presentation of the Annual Audit for FY 2005 by the City Auditor, Gordon Armstrong, of Armstrong, Vaughan and Associates.

Mr. Armstrong, auditor from Armstrong, Vaughan and Associates, presented to Council the Comprehensive Annual Financial Report for Fiscal Year 2005. He thanked Vickie Wallace and the staff who helped in retrieving data needed for his report. He informed Council that the City's finances were in good shape and provided a summary of the audit's findings.

M&C #01-12-06 - Acceptance of the Comprehensive Annual Financial Report for Fiscal Year 2005.

A motion was made by Council member Semmelmann, seconded by Council member Rangel, to approve M&C #01-12-06, to accept the Comprehensive Annual Financial Report for Fiscal Year 2005. Upon vote, the motion carried.

M&C #01-13-06 - Consider Approval of an Interlocal Agreement with VIA Metropolitan Transit and an Attached Resolution Requesting Reimbursement for a Traffic Signal Preemption System ("Opticom®" System). The Agreement allows VIA to offer \$67,500 from a Suburban Transit Enhancement Program to fund a traffic signal preemption system for emergency vehicle traffic.

City Manager Cortes explained the purposed of the request to allow the City to enter into an agreement with VIA for reimbursement of eligible costs related to the purchase and installation of a traffic signal preemption system ("Opticom" System). He explained that funding from VIA in the amount of \$67,578, will come from current revenues available from sales taxes collected within our City in excess of the net services the City received from VIA. Mr. Cortes explained that this preemption system will give emergency vehicles priority when traveling in response modes at key intersections primarily along Bandera Road.

Following Council discussion, a motion was made by Council member Semmelmann, seconded by Council member Maloy, to approve M&C #01-13-06 and the attached resolution as presented. Upon vote, the motion carried unanimously.

M&C #01-14-06 - Consider Appointment of City Secretary.

City Manager Rick Cortes recommended that Council consider the appointment of Marie Feutz, who has held the position of Human Resources Officer and Assistant City Secretary for the last seven years, to the position of City Secretary.

A motion was made by Council member Semmelmann, seconded by Council member Dean, to approve M&C #01-14-06 as presented. Upon vote, the motion carried unanimously.

Presentation and Discussion of City Council Meeting Procedures.

City Manager Rick Cortes presented an overview of current meeting practices and suggestions made by Council members for formalizing Council meeting procedures. After Council discussion, City Manager stated that he would bring back a list of the procedures that Council had favorably reviewed for their consideration and formal adoption at a later Council meeting.

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Consider Appointment of a Mayor Pro Tem.

Mayor Riley explained that the six-month term of Mayor ProTem Lange was ending and Council needed to appoint another Mayor ProTem.

A motion was made by Council member Rangel, and seconded by Council member Lange, to select Council Member Maloy to be Mayor Pro Tem. Upon vote, the motion carried unanimously.

City Manager Report

City Manager Rick Cortes reviewed the financial reports for the first quarter of FY 2006 for Council and expressed his congratulations to Marie Feutz on her appointment as City Secretary.

Council members Lange and Semmelmann expressed their concerns about the drought conditions and the possibility of the City considering having citizens using last year's winter sewer average for 2006. City Manager Cortes expressed his concerns about revenue loss for the City and reminded Council that the contract with San Antonio for our SAWS customers would use this year's winter sewer averaging numbers when billing the City of Leon Valley for the pass-through fees.

Citizens to Be Heard

Resident Pedro Esquivel addressed Council expressing his concern about how Roberts' Rules of Order were used to run the business of the City and asked Council to consider adopting rules of conduct for all City committees.

Announcements

Police Chief Oakes addressed Council informing them of the Police Department's participation in supporting law enforcement procedures and practices recommended by the Alamo Children's Advocacy Center in preventing, investigating and reporting child abuse.

City Manager Cortes informed Council that the City had again received an award of excellence for their financial reporting and he thanked the City Accountant Wallace for her efforts on those reports.

City Secretary Feutz announced the dates for interested residents to file for a place on the ballot for the May 13, 2006 General Election.

Council member Rangel thanked Public Works for cutting back dry grass along Bandera Road and the Huebner Creek areas to minimize potential grass fires. He also announced that a plaque supporting the efforts of the military would be unveiled in a ceremony immediately preceding the City Council meeting of February 7, 2006 at 6:30 p.m. in front of City Hall. He invited everyone to attend the ceremony.

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Council member Semmelmann announced that the Stormwater Committee was still meeting. He announced that he would be participating in an MDA fundraiser and welcomed everyone's support for the event to be held February 9, 2006.

Council member Lange announced that on January 18, 2006, the Business Alliance Committee was meeting with property managers and business owners to discuss problems managers and owners have in bringing businesses into Leon Valley.

Council member Maloy announced that the Trade and Market Days Committee has thirty-two vendors signed up. She also announced that Professor David Pugh would be doing a presentation on Saturday, February 11, 2006 on land use tools of zoning and planning in the Council chambers.

Mayor Riley announced her receipt of a thank-you note from former Assistant City Manager Black. She also announced that former Mayor Marcy Meffert would be awarded Leon Valley's "Hometown Hero" award at a ceremony on February 1, 2006. The Mayor invited everyone to attend the Texas History Day hosted by the Historical Society of Leon Valley at the Conference Center on February 4, 2006. Mayor Riley announced that volunteers are still needed for the Trade and Market Days Committee and that a workshop for Council is scheduled for January 31, 2006. Council member Lange announced that he would be out of town on that day.

Mayor Riley welcomed the "Times" newspaper staff to Leon Valley and reported that 25,000 copies will be distributed in the John Marshall High School attendance area starting in February.

Mayor Riley publically thanked CPS Energy, who sponsored three suburban mayors' attendance to an economic development workshop last week.

Council member Lange announced that he had attended the State of the Union presentation by CPS Energy and that it was very informative.

Adjourn

There being no further business to come before Council at this time, Mayor Riley asked if there were any objections to the meeting being adjourned, hearing no objections, she announced that the meeting was adjourned. Time: 9:10 p.m.

Mayor

ATTEST:

City Secretary