



**MINUTES OF THE MEETING OF THE
LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION**

August 28, 2013

The regular meeting of the Leon Valley Economic Development Corporation (LVEDC) convened at 6:40 p.m. on **Wednesday, August 28, 2013** in the City Council Chambers at 6400 El Verde Road, Leon Valley, Texas.

I. CALL TO ORDER

Present were Board President Stephen Ynostrosa, Board Treasurer Mike McCarley, Board Member Claude Guerra, Board Member Segovia, Board Member Georgia Zannaras and Board Member Rudy Garcia. Board Secretary David Gannon was excused. Also present were Board Attorney Steven Peña, and Economic Development Director Claudia Mora, acting as staff support and recording secretary.

At this point in the meeting, Board President Ynostrosa proceeded to agenda item III. Citizens to be Heard. For the purposes of the minutes, the items will remain in the order they appeared in the agenda.

II. CLOSED SESSIONS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE

The City of Leon Valley Economic Development Corporation Board convened in Closed Session at 7:00 p.m. for the following:

- A. Pursuant to Tex. Gov't Code Ann. § 551.087, Deliberation Regarding Economic Development Negotiations (1) to Discuss or Deliberate Regarding Commercial or Financial Information that the Governmental Body Seeks to Have Locate, Stay, or Expand in or Near the Territory of the Governmental Body and with Which the Governmental Body is Conducting Economic Development Negotiations; or (2) to Deliberate the Offer of a Financial or Other Incentive to a Business Prospect Described by Subdivision (1), Regarding El Sol Bakery.
- B. Tex. Gov't Code Ann. § 551.071(1),(2) update Little v. Leon Valley EDC;
- C. The City of Leon Valley Economic Development Corporation Board reconvened into Open Session at 7:50 p.m. No action was taken on items A, B or C during the closed session.

III. CITIZENS TO BE HEARD

There were no citizens to be heard.

IV. CONSIDER LVEDC MINUTES – July 24, 2013

Board Member McCarley moved that the July 24 minutes be approved. Board Member Garcia seconded the motion. The motion carried by voice vote.

other communities on their application and evaluation processes, and to report back at the next LVEDC Board meeting.

XI. DISCUSSION AND ACTION ON FY 2013 BUDGET ADJUSTMENT INCREASING ADVERTISING LINE ITEM BY \$32,598 FOR LVEDC CONTRIBUTION TO THE CITY LEON VALLEY FOR MONUMENTS ON BANDERA ROAD, AND DECREASING PROJECT LINE ITEM BY \$32,598

Staff Liaison Mora commented that the Board asked for this item to be put on the agenda for this Board meeting. Ms. Mora reminded the Board that during the FY 2013 budget process, the Board had expressed interest in contributing to the monuments to be placed on Bandera Road marking the entrances to Leon Valley. The figure discussed at the time had been \$32,598. At the last Board meeting, the Board had asked that staff make a budget adjustment to reflect the moving of funds from the EDC Project line item to the Advertising line item to make the contribution.

Board Member Garcia moved to make the budget adjustment. Board Member Zannaras seconded the motion. The motion carried by voice vote.

XII. DISCUSSION AND ACTION ON REQUEST TO CONTRIBUTE \$47,500 TO THE CITY OF LEON VALLEY FOR BUILDING IMPROVEMENTS TO THE KINMAN HOUSE AS PART OF THE EL SOL BAKERY PROJECT

The Board briefly discussed this agenda item. Board President Ynostrosa reported that he had met with the City Manager and proposed that the LVEDC Board contribute the \$47,500 approved for the El Sol Bakery project to the City to make improvements to the Kinman House. This might be a solution to the personal guarantee situation with the performance agreement. Discussion ensued on the elements that a memorandum of understanding would include. The MOU would be between the LVEDC and the City of Leon Valley.

The Board requested staff draft an MOU for the next Board meeting.

Board Member McCarley moved to table this agenda item. Board Member Guerra seconded the motion. The motion carried by voice vote.

XIII. FUTURE AGENDA ITEMS

Staff Liaison Mora mentioned that she would follow-up on the investment and financial services proposal from Patterson & Associates. The Board will continue the façade and signage program work at the next meeting with the new draft that would add and/or delete language requested by the Board.

Board President Ynostrosa mentioned that he had spoken with the City Manager regarding contracting with consultants to provide loan analysis for funding applications. Mr. Ynostrosa mentioned he may know of some consultants that the LVEDC may engage.

XIV. ANNOUNCEMENTS

Ms. Mora reminded the Board of the Special Joint Meeting between the City Council and the LVEDC Board of Directors scheduled for Tuesday, September 3.

XV. ADJOURN

Mr. Segovia moved that the meeting be adjourned. Mr. McCarley seconded the motion. The motion carried by voice vote. Board President Ynostrosa adjourned the meeting at 9:46 p.m.



Stephen Ynostrosa, Board President



David J. Gannon, Board Secretary