

NOTICE OF PUBLIC MEETINGS

AGENDA

LEON VALLEY CITY COUNCIL MEETINGS

**TUESDAY, JULY 17, 2012, 5:30 P.M.
LEON VALLEY CITY HALL, CITY COUNCIL CHAMBERS
6400 EL VERDE ROAD, LEON VALLEY, TEXAS 78238**

SPECIAL MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 5:30 P.M.

- 1. Call the Special Meeting of the City of Leon Valley City Council to Order, and Determine a Quorum is Present. (Mayor Riley)**
 - 2. Executive Session in Accordance with the Texas Government Code. The City Council of the City of Leon Valley will Convene in Executive Session Regarding the Fiesta Dodge Property, M&C # 07-01-12. (Longoria)**
 - A. Pursuant to Section 551.071, Consultation with Attorney, and
 - B. Pursuant to Section 551.087, Deliberation Regarding Economic Development Negotiations (1) to Discuss or Deliberate Regarding Commercial or Financial Information that the Governmental Body Seeks to Have Locate, Stay, or Expand in or Near the Territory of the Governmental Body and With Which the Governmental Body is Conducting Economic Development Negotiations.
 - 3. Executive Session in Accordance with the Texas Government Code. The City Council of the City of Leon Valley will Convene in Executive Session Regarding the Solid Waste Management Contractual Agreement with Waste Management of Texas, Inc., M&C # 07-02-12. (Longoria)**
 - A. Pursuant to Section 551.071, Consultation with Attorney.
 - 4. The City Council of the City of Leon Valley Will Reconvene into Open Session and Will Take Any Possible Actions Arising Out of Executive Sessions 2.A., 2.B., or 3.A.**
 - 5. Adjourn.**
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REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7 P.M.

- 1. Call the City of Leon Valley Regular City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance. (Mayor Riley)**
- 2. Presentation of Service Awards to Employees of the City of Leon Valley, M&C # 07-03-12. *This agenda item will allow the Mayor and City Council to formally recognize three City of Leon Valley Employees who are receiving their twenty-five year recognition awards; Wade Clapper, David Ricks, and Jan Schulz. (Mayor and City Council)***
- 3. Presentation of Good Neighbor Award to the Community Events Committee in Recognition of the July 4, 2012 Independence Day Parade and Celebration, M&C # 07-04-12. *This agenda item will allow the Mayor and City Council to present a Good Neighbor Award to the Community Events Committee expressing appreciation and thanks for their efforts and work on the City of Leon Valley July 4, 2012 Independence Day Parade and community celebration. (Mayor Riley)***

4. **Presentation of the Huebner-Onion Homestead Preliminary Design and Renovation Plan by Architects Sue Ann Pemberton, Mainstreet Architects, Inc., and Allison Chambers, Ford, Powell & Carson, Architects and Planners, Inc., M&C # 07-05-12.** *This agenda item will allow the architects working with the Leon Valley Historical Society to present to the Leon Valley City Council the preliminary design and renovation plan for the Historic Huebner-Onion Homestead. (Mr. Darby Riley, President, Leon Valley Historical Society, Sue Ann Pemberton, Allison Chambers)*
5. **Citizens to be Heard and Time for Objections to the Consent Agenda.**
"Citizens to be Heard" is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council for which the subject was not posted on the agenda of that meeting, the Council may receive the information, but cannot act upon it at that meeting. They may direct staff to contact the requestor or request that the issue be placed on a future agenda for discussion by the Council.

Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

Consent Agenda

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council or have been previously discussed in Open Session and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member so requests.

6. **Consider Approval of the Meeting Minutes of the June 19, 2012 Leon Valley Special and Regular City Council Meetings.** *This agenda item will allow the City Council to consider approval of the draft minutes of the Leon Valley Special and Regular City Council Meetings of June 19, 2012. (Willman)*
7. **Consider Approval of the Meeting Minutes of the June 27, 2012 Leon Valley Special City Council Meeting.** *This agenda item will allow the City Council to consider the approval of the draft minutes of the Leon Valley Special City Council Meeting of June 27, 2012. (Willman)*
8. **Consider Action on M&C # 07-06-12, Approving Quarterly Investment Report for April 1, 2012 through June 30, 2012.** *This agenda item will allow the City Council to receive the Quarterly Investment Report for the period of April 1, 2012 through June 30, 2012. (V.Wallace)*
9. **Consider Action on an Ordinance, Appointing Members and Alternates to the Bandera Road Site – Community Advisory Group (CAG), The Board of Adjustment, The Commemoration Committee, The Community Events Committee, The Earthwise Living Committee, The Leon Valley Public Library Board of Trustees, The Park Commission, The Storm Water Management Program, The Tree Advisory Board, and The Zoning Commission, M&C # 07-07-12.** *This agenda item will allow the City Council to consider adopting an ordinance appointing members and alternate members to the City Council's Boards, Committees, and Commissions, following the May 2012 Elections; with such appointments to be effective immediately and the terms to be co-terminus with the Mayor's Term of Office. (Willman)*
10. **Consider Action on a Resolution Rescheduling the City Council Meeting of October 2, 2012 to October 1, 2012, to Allow the City Council, Community, and City Staff to Participate in National Night Out, M&C # 07-08-12.** *This agenda item*

will allow the City Council to consider rescheduling the Tuesday, October 1, 2012 City Council Meeting to Monday, October 1, 2012 to allow for full community participation in National Night Out in the City of Leon Valley on Tuesday, October 2, 2012. (Willman)

Regular Agenda

11. **Consider Action on an Ordinance Appointing a Member and a Chairperson to the 2012 Bond Program Oversight Committee, M&C # 07-09-12.** *The City Council established a 2012 Bond Program Oversight Committee, by Ordinance, at its June 19, 2012 meeting to carry on with the next phase of the work started by the Capital Facilities Committee following the Bond Election Approval. The City Council made all but two appointments at its June 19, 2012 meeting; one member and the chairman appointment. This item will allow the City Council to make the one remaining membership appointment and to appoint a chairperson for the Committee. (Longoria)*
12. **Consider a Request by Kevin Smotherman of WALLCO Retaining Walls, Incorporated, Applicant on Behalf of Tarantino Properties, Incorporated, Property Owner, with Attached Ordinance, to Grant a Variance Allowing a Retaining Wall to Remain in the City's Right-of-Way at 6300 Rue Marielyne and Authorize the City Manager to Sign an Agreement, M&C # 07-10-12.** *This agenda item will allow the City Council to consider a request for a variance to allow a retaining wall to remain in the City's right-of-way and to authorize the City Manager to sign an Agreement. (Flores)*

Discussion Agenda

13. **Discuss the Need, Criteria, and Process for Sunsetting City Council Boards, Committees, and Commissions and Provide Staff Direction, M&C # 07-11-12.** *This agenda item will allow the City Council to begin the discussion process regarding the need for, identifying criteria, and identifying processes for Sunsetting City Council Boards, Committees, and Commissions. (Longoria)*
14. **Discuss the Texas Municipal League 100th Annual Conference and Exhibition in Grapevine, Texas, November 13-16, 2012; Anticipated Attendance by Mayor and City Council; and Provide Direction to Staff Regarding City Council Meeting of November 20, 2012, Tuesday, Preceding Thanksgiving Holidays, M&C # 07-12-12.** *This agenda item will allow the City Council to provide direction to staff regarding anticipated attendance at the 100th Annual Conference and Exhibition of the Texas Municipal League in Grapevine, Texas, Tuesday through Friday, November 13-16, and provide direction to staff regarding the normally scheduled 2nd City Council Meeting the 3rd week of November, November 20th, the Tuesday preceding the Thanksgiving Holidays. (Longoria)*
15. **City Manager's Report. (Longoria)**
 - A. **Informational updates, as may be required.**
 - B. **Monthly Departmental Reports.**
 - C. **Financial Statement for the Month of June 2012. (V. Wallace)**
 - D. **Approved Minutes of City-Affiliated Boards, Committees, and Commissions.** *This agenda item will allow the City Council to review the work of City-affiliated boards, committees, and commissions through the publication of approved meeting minutes on an ongoing basis.*
 - (1) **Leon Valley Public Library Board of Trustees Approved Meeting Minutes for September 12, 2011, October 10, 2011, November 14, 2011, January 9, 2012, March 12, 2012, April 9, 2012, May 14, 2012; quorum not met. No meeting in December, 2011, due to Breakfast with Santa Event.**
 - E. **Future Agenda Items.**

- (1) Presentation of the City Manager's Fiscal Year (FY) 2013 Budget Recommendations, August 7.
- (2) Review Request for Qualifications for Municipal Facility Design Services Related to the \$7 Million Bond Program, August 21.
- (3) Fiscal Year 2013 Budget Workshops in August, 2012; specific dates to be announced.
- (4) Fiscal Year 2013 Budget Public Hearing, Adoption, and FY2013 Tax Rate set on September 18, 2012.
- (5) City Council Awards City Attorney Contract, September 4, 2012.
- (6) City Council Decision/Selection on Solid Waste Management Services, September 18, 2012.
- (7) City Council Decision/Selection on City Engineering Services Contracts, November 6, 2012.

16. Citizens to be heard.

17. **Announcements by the Mayor and Council Members.**

At this time, reports about items of community interest regarding which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley Council or a City official.

Executive Session

18. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

19. **Adjourn.**

I hereby certify that the above NOTICE OF PUBLIC MEETINGS AND AGENDA OF THE LEON VALLEY CITY COUNCIL were posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, on Thursday, July 12, 2012 at 5:45 p.m., and remained posted until after the meetings hereby posted concluded. This notice was likewise posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours ahead of the meeting. To make arrangements call (210) 684-1391, Ext. 216.




Janie Willman, City Secretary

MAYOR AND COUNCIL COMMUNICATION

DATE: July 17, 2012
M&C # 07-01-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: THE CITY COUNCIL OF THE CITY OF LEON VALLEY WILL
CONVENE IN EXECUTIVE SESSION REGARDING THE FIESTA
DODGE PROPERTY

PURPOSE

This agenda item is intended to provide information to the Mayor and City Council on a public/private development opportunity for the Fiesta Dodge property.

FISCAL IMPACT

N/A

S.E.E. IMPACT

Social – N/A

Economic – To provide a diverse and versatile business environment that supports a healthy economy by attracting viable businesses.

Environmental – N/A

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Janie Willman, City Secretary

Agenda Item 3.A.
Executive Session, Special Meeting

MAYOR AND COUNCIL COMMUNICATION

DATE: July 17, 2012
M&C # 07-02-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: THE CITY COUNCIL OF THE CITY OF LEON VALLEY WILL
CONVENE IN EXECUTIVE SESSION REGARDING THE SOLID
WASTE MANAGEMENT CONTRACTUAL AGREEMENT WITH
WASTE MANAGEMENT OF TEXAS, INC.

PURPOSE

This agenda item will allow the City Manager to update the City Council on business terms related to the continuation of solid waste management collection with Waste Management of Texas, Inc. and to receive consultation from the City Attorney's Office.

FISCAL IMPACT

N/A

S.E.E. IMPACT

Social – To continue providing the best possible services to the City of Leon Valley residents, businesses, and community stakeholders.

Economic – N/A

Environmental – N/A

APPROVED: _____

DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Janie Willman, City Secretary

Agenda Item 2

MAYOR AND COUNCIL COMMUNICATION

DATE: July 17, 2012

M&C: # 07-03-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: PRESENTATION OF SERVICE AWARDS TO EMPLOYEES OF THE CITY OF LEON VALLEY

PURPOSE

This agenda item is to allow the City Council to formally and official recognize three City of Leon Valley employees for 25 years of service.

Being recognized are:

Wade Clapper
David Ricks
Jan Schulz

FISCAL IMPACT

Not applicable

RECOMMENDATION

Not applicable

S.E.E. IMPACT

Social Equity – Local governments that use best practices encourage longevity of service to their citizens, businesses, and community stakeholders by dedicated City employees. The City of Leon Valley ensures optimal Social Equity and services for their residents, business owners, and community stakeholders through the attraction and retention of qualified staff.

Economic Development – Not applicable

Environmental Stewardship – Not applicable

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Janie Willman, City Secretary

Captain Wade N. Clapper

25 Year Service Biography

At 17 years of age, Captain Wade Clapper began his Career with the Northwest Volunteer Fire Department. He was inspired to serve after having conversation with volunteer fire fighters at a booth at the San Antonio Stock Show and Rodeo in 1985.

While serving as a volunteer, Captain Clapper attended the San Antonio College Fire Academy, and the EMT program at the University of Texas Health Science Center. He received his Texas Fire Fighter commission in 1986 and his Texas Department of State Health Services certification at the Basic EMT level in 1987.

Captain Clapper began his professional career with the Leon Valley Fire department on May 29, 1987. (Starting pay was \$5.81 per hour)

In August of 1989, Captain Clapper enrolled in Paramedic school and completed the course in March of 1990. He is to be considered a "Pioneer of EMS" in Leon Valley as he was instrumental to the establishment of the EMS program that began service here on October 1st, 1989.

Captain Clapper continued his education and became certified as a Hazardous Materials Response Technician, Fire Investigator, Fire Inspector, Fire Instructor, and Swift Water Rescue Technician.

Currently, Captain Clapper holds a Master Fire Fighter's Certification through the Texas Commission on Fire Protection.

Captain Clapper was promoted to Fire Engineer in January 2003, and to Fire Captain in February 2007.

Captain Clapper has been described by his current and former supervisors as "Hard working", "Dependable", and an "Asset to the Department".

He is respected by his peers and his service to this community exemplifies the high professional standard the citizens of Leon Valley have come to appreciate.

Captain Wade N. Clapper

David Ricks

25 Year Service Biography

David Ricks began his employment with the City of Leon Valley as a Patrol Officer in June of 1987. He was assigned to the Alamo Area Narcotics in 1997 and to the Drug Enforcement Agency in 2002.

David is a native to San Antonio and is a graduate of Roosevelt High School. He is married to Renee Ricks and has 2 daughters and one son.

His supervisor states that he is constantly developing excellent working relationships with other agencies. He is also seen as a leader among the other officers and respected by his peers.

The City of Leon Valley appreciates David's 25 years of service.

David Ricks

Jan Schulz

25 Year Service Biography

Jan Schulz began her employment with the city as a 9-1-1 Dispatcher in June of 1987.

Jan is a native to San Antonio and is a graduate of Holmes High School. She graduated with a Bachelors degree in Criminal Justice from the University of Texas at San Antonio, in 1999.

Her supervisor states that she performs with high levels of accuracy, effectiveness, and displays outstanding customer service skills.

The City of Leon Valley appreciates Jan's 25 years of service.

Jan Schulz

Agenda Item 3

MAYOR AND COUNCIL COMMUNICATION

DATE: July 17, 2012

M&C: # 07-04-12

TO: MAYOR AND CITY COUNCIL

**SUBJECT: PRESENTATION OF GOOD NEIGHBOR AWARD TO THE COMMUNITY
EVENTS COMMITTEE IN RECOGNITION OF THE JULY 4, 2012
INDEPENDENCE DAY PARADE AND CELEBRATION**

PURPOSE

This agenda item will allow the City Council to formally and official recognize the hard work and effort by the Community Events Committee and its staff liaison, Sylvia Gomez, for the July 4, 2012 Independence Day Parade and Celebration.

Community Events Committee Members and Volunteers:

Carlos and Darcy Vera
Larry and Bobbie Schaeff
Jean Robledo
Evelyn Scarborough
Lupe Carpio
Kallen Talbert

FISCAL IMPACT

Not applicable

RECOMMENDATION

Not applicable

S.E.E. IMPACT

Social Equity – Local governments that use best practices encourage volunteer public service to the community. The City of Leon Valley ensures optimal Social Equity and services for their residents, business owners, and community stakeholders through the attraction and retention of dedicated volunteers.

Economic Development – Not applicable

Environmental Stewardship – Not applicable

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Janie Willman, City Secretary



GOOD NEIGHBOR AWARD

*Presented
to*

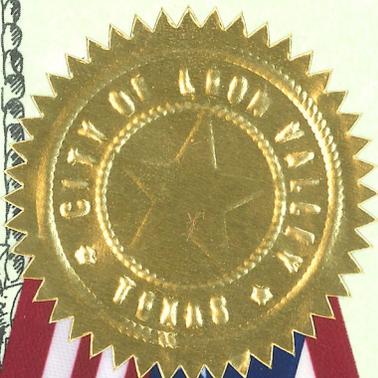
COMMUNITY EVENTS COMMITTEE

On behalf of the Leon Valley City Council, this award is presented to you in recognition of your hard work and dedication in support of the 2012 18th Annual Independence Day Parade and Celebration in Leon Valley, Texas. We truly appreciate your extra efforts in coordinating a memorable, patriotic, and family friendly event!

Signed by my hand this 17th day of July 2012.

Chris Riley

Mayor Chris Riley



Agenda Item 4

MAYOR AND COUNCIL COMMUNICATION

DATE: July 17, 2012

M&C: # 07-05-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: PRESENTATION OF THE HUEBNER-ONION HOMESTEAD PRELIMINARY DESIGN AND RENOVATION PLAN BY ARCHITECTS SUE ANN PEMBERTON, MAINSTREET ARCHITECTS, INC., AND ALLISON CHAMBERS, FORD, POWELL & CARSON, ARCHITECTS AND PLANNERS, INC.

PURPOSE

This agenda item is being placed to allow the City Council to receive a presentation of the Huebner-Onion Homestead Preliminary Design and Renovation Plan by architects working with Leon Valley Historical Society.

The City Council will hear presentations by:

- Leon Valley Historical Society President Darby Riley
- Sue Ann Pemberton, Mainstreet Architects, Inc.
- Allison Chambers, Ford, Powell & Carson, Architects and Planners, Inc.

The City Council received an annual report by the Leon Valley Historical Society on April 17, 2012 in keeping with its Lease Agreement Requirement with the City of Leon Valley. The Leon Valley Historical Society committed on that date to update the City Council on the progress of the preliminary design and renovation plan for the Historic Huebner-Onion Homestead.

FISCAL IMPACT

RECOMMENDATION

S.E.E. IMPACT

Social Equity – Local governments that practice transparency and due diligence as a part of their administrative and governance practices ensure optimal Social Equity and services for their residents, business owners, and community stakeholders. The Historic Huebner-Onion Homestead and the Natural Area are considered among Leon Valley’s cultural and historical amenities provided to the City’s citizens, businesses, and community stakeholders.

Economic Development – Local governments that provide cultural and historical amenities attract and retain quality Economic Development.

Environmental Stewardship – The City of Leon Valley has, in its mission and value statements, a commitment to Environmental Stewardship. Environmentally stabilizing the Historic Huebner-Onion Homestead and the Natural Area along Bandera Road demonstrates the City Council’s commitment to Environmental Stewardship and ensures this Leon Valley cultural and historical amenity for perpetuity.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Janie Willman, City Secretary

Agenda Item 6

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
JUNE 19, 2012**

The City Council of the City of Leon Valley, Texas, met on the 19th of June, 2012 at 5:30 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

SPECIAL JOINT MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL AND THE CITY OF LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION BOARD, 5:30 P.M.

1. **Call the City of Leon Valley City Council Special Joint Meeting to Order, and Determine a Quorum is Present.** Mayor Riley called the Special Joint Meeting to order at 5:36 p.m. with all members of the City Council present: Hill, Reyna, Baldrige, Dean, and Bieber.

The following staff members were in attendance: City Manager Longoria, City Attorney McKamie, City Secretary Willman, and Economic Development Director Mora.

2. **Call the City of Leon Valley Economic Development Corporation (LVEDC) Board of Directors Special Joint Meeting to Order, and Determine a Quorum is Present.** LVEDC Board President Abraham Diaz called the Leon Valley Economic Development Corporation Board of Directors Special Joint Meeting to order at 5:36 p.m. with the following LVEDC Board of Directors present: Segovia, Guerra, Marin, McCarley, and Zannaras.
3. **Joint Executive Session in Accordance with the Texas Government Code Regarding the Town Center Project, and Pending Litigation, Larry Little v. City of Leon Valley Economic Development Corporation, Civil Cause No. 2011-CI-17823, M&C # 06-11-12.**
 - A. The City Council of the City of Leon Valley and the City of Leon Valley Economic Development Corporation Board convened in Joint Executive Session at 5:38 p.m. pursuant to Section 551.071(1)(A), Consultation with Attorneys, on pending litigation.
4. **Joint Executive Session in Accordance with the Texas Government Code Regarding the Town Center Project, M&C # 06-12-12.**
 - A. The City Council of the City of Leon Valley and the City of Leon Valley Economic Development Corporation Board convened in Joint Executive Session at 5:38 p.m. Pursuant to Section 551.071, Consultation with Attorneys, Other Pending Litigation-Demand Letter from Larry Little Counsel.
5. The City of Leon Valley Economic Development Corporation Board of Directors reconvened into Open Session at 6:25 p.m.
6. The City of Leon Valley Economic Development Corporation Board of Directors did not take any actions arising out of Executive Session 3.A. or 4.A.
7. The City Council of the City of Leon Valley reconvened into Open Session at 6:25 p.m.
8. The City Council of the City of Leon Valley considered possible actions arising out of Executive Session 3.A. or 4.A. Regarding Executive Session 3.A., Councilman Reyna made a motion that the City Council approve a budget adjustment of \$70,200 to pay for professional services incurred by the Leon Valley Economic Development Corporation. Council Member Hill seconded the motion. The motion carried on unanimous vote of the City Council. Voting Aye: Hill, Reyna, Baldrige, Dean, and Bieber. Voting Nay: None. Mayor Riley announced the motion carried.

Agenda Item 6

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
JUNE 19, 2012**

9. Presentation on International Council of Shopping Centers (ICSC) RECON Business Trip, M&C # 06-13-12.

Mayor Riley, LVEDC Board President Diaz, and Economic Development Director Mora reported on their experiences at this year's ICSC RECON Business Trip. Ms. Mora made a formal presentation to the City Council and the LVEDC highlighting elements of the ICSC RECON 2012 Plan, including identifying a group of prospective businesses to target for cold calls, preparing and updating the City's community profile, and attending conference seminars of interest or significance to Leon Valley. Ms. Mora indicated a review of the Buxton Retail Site Assessment identified economic segments as retail leakages in Leon Valley. She identified upscale retail establishments as target for recruitment to the area including clothing, shoes, and sporting goods. Thirty contacts were identified at this year's RECON. She concluded the presentation by detailing a number of successes and follow-up action plans.

10. Quarterly Update and Dialogue Between the City of Leon Valley City Council and the City of Leon Valley Economic Development Corporation Board of Directors, M&C # 06-14-12.

There was a warm exchange of remarks and comments regarding the positive experience of increasingly open dialogue between the Leon Valley City Council and the Leon Valley Economic Development Corporation Board of Directors. Due to the length of the Executive Sessions, members of both the City Council and the LVEDC Board, acknowledged their anticipation towards the next quarterly special joint meeting.

11. Adjourn.

- A. The City of Leon Valley Economic Development Corporation Board of Directors adjourned its meeting at 7 p.m. without objection.
- B. The City of Leon Valley City Council adjourned its meeting at 7 p.m. without objection.

REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7 P.M.

1. Call the City of Leon Valley Regular City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance. Mayor Riley called the Regular City Meeting to order at 7:11 p.m. with all members of the City Council present: Hill, Reyna, Baldrige, Dean, and Bieber.

The following staff members were in attendance: City Manager Longoria, City Attorney McKamie, City Secretary Willman, Community Development Director Flores, Economic Development Director Mora, Finance Director Wallace, Fire Chief Irwin, and Police Chief Wallace.

The Pledge of Allegiance was led by a group of Boy Scouts from Troop 110, comprised of students from John Marshall High School and Pat Neff Middle School. Boys Scouts in attendance and leading the assembly in the Pledge of Allegiance: Justin Bustos,

Agenda Item 6

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
JUNE 19, 2012**

Brandon Bustos, and Kyle Cooksey. The Boy Scouts from Troop 110 were accompanied by Michael Cooksey, their Troop Leader, and Mrs. Bustos.

- 2. Special Presentation by Justin Bustos, Boy Scout, of a Proposed Eagle Scout Project in Raymond Rimkus Park, M&C # 06-15-12.** The City Council viewed a PowerPoint Presentation by Justin Bustos, Boy Scout, of his proposed Eagle Scout Project in Raymond Rimkus Park.

Justin Bustos addressed the City Council detailing the proposed Eagle Scout Project he presented to the Leon Valley Park Commission. He informed the City Council that he has met on numerous occasions with Public Works staff to ensure communication and that his proposed Project meets the City's requirements. Mr. Bustos' project consists of replacing and repairing 44 picnic table boards and relocating the existing horseshoe pit to a safer location with enhancements.

- 3. Citizens to be Heard and Time for Objections to the Consent Agenda.**
No citizens came forward to address the City Council.

Consent Agenda

Motion by Councilman Dean and second by Councilman Reyna to adopt the Consent Agenda Items 4, 5, 6, 7, 8, 9, and 10, as presented. The motion passed on unanimous vote of the City Council. Voting Aye: Hill, Reyna, Baldrige, Dean, and Bieber. Voting Nay: None. Mayor Riley announced the motion carried.

- 4. Consider Approval of the Meeting Minutes of the June 5, 2012 Leon Valley Regular City Council Meeting.** The City Council approved the minutes of the Leon Valley Regular City Council Meeting of June 5, 2012.
- 5. Consider Action on an Ordinance Establishing the Authority and Rights, Structure and Membership, Duties and Responsibilities, and Sunset Provision for a Committee to Oversee the 2012 Bond Project, M&C # 06-16-12.** The City Council established a Bond Capital Facility Oversight Committee, by Ordinance, to carry on with the next phase of the work started by the Capital Facilities Committee following the Bond Election Approval.

Ordinance No. 12-008 – Establishing the Authority and Rights, Structure and Membership, Duties and Responsibilities, and Sunset Provision for a Committee to Oversee the 2012 Bond Project.

- 6. Consider Action on Ordinance Appointing a City Prosecutor and Judges for the Leon Valley Municipal Court, M&C # 06-17-12.** The City Council appointed Michelle Lanfear as the City Prosecutor and Lawrence Morales and Edmund Phillips as Leon Valley Municipal Court Judges, by ordinance, with terms co-terminous with the election of the Mayor.

Ordinance No. 12-009 – Appointing a City Prosecutor, and Judges for the Leon Valley Municipal Court.

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
JUNE 19, 2012**

7. **Consider Adoption of Resolution for Regional Hazardous Mitigation Program, M&C # 06-18-12.** The City Council approved a Resolution Adopting the Alamo Area Council of Governments Regional Multi-Hazard Plan Update to allow the City of Leon Valley to be eligible for FEMA mitigation grant funding.
Resolution No. 12-008 – For the Adoption of the Hazard Mitigation Plan for the Alamo Area Council of Governments (AACOG) Region.

8. **Consider Action on Ordinance Approving Fiscal Year 2012 Budget Adjustment to the Enterprise Fund to Increase the Amount to be Paid for the Edwards Aquifer Authority Management Fee, M&C # 06-19-12.** The City Council amended the Fiscal Year 2012 Budget to Increase the Amount to be Paid to the Edwards Aquifer Authority (EAA) for the EAA Mandated Management Fee as Authorized by the City Council on March 20, 2012 with the adoption of Ordinance 12-003.

Ordinance No. 12-010 – Approving the Fiscal Year 2012 Budget Adjustment to the Enterprise Fund to Increase the Amount to be Paid for the Edwards Aquifer Authority Management Fee.

9. **Consider Plat Case #2011-121, With Attached Ordinance, a Request By Rosin Group, Inc., Agent For The Estate of Virginia L. Murchison, Applicant, to Plat Approximately 5.341 Acres Of Land, Being Parcel 114 And Parcel 114B, Abstract 741, CB 4445, Ginger Subdivision Unit #1, To Lots 3 And 4, Block 1, CD 4445, DPS Subdivision, M&C # 06-20-12.** The City Council, with the adoption of an Ordinance, took two parcels of land and created two separate lots.

Ordinance No. 12-011 – Approving Plat Case # 2011-121, a Request by the Rosin Group, Inc., Agent for the Estate of Virginia L. Murchison, Applicant, to Plat Approximately 5.341 Acres of Land, Being Parcel 114 and Parcel 114B, Abstract 741, CB 4445, Ginger Subdivision Unit # 1, to Lots 3 and 4, Block 1, CD 4445, DPS Subdivision.

10. **Consider Action on Specific Use Permit Case #2012-270, with Attached Ordinance, a Request by Barry Williamson, Applicant and Property Owner, for a Specific Use Permit to Construct and Operate an “Office” Specifically a Department of Public Safety Driver’s License Center Adjacent to an R-1 (Single-Family Dwelling) Zoning District, on a B-2 (Retail) Zoned Property, in the 7400 Block of Huebner Road, Being 3.4 Acres of a 5.3 Acre Tract in the Sustainability Overlay, M&C # 06-21-12.** The City Council approved a Specific Use Permit, with the adoption of an ordinance, in order to remain in conformance with the Zoning Code requirement to obtain a Specific Use Permit prior to issuance of a building permit.

Ordinance No. 12-012 – Granting a Specific Use Permit Case # 2012-270, a Request by Barry Williamson, Applicant and Property Owner, for a Specific Use Permit to Construct and Operate an “Office” Specifically a Department of Public Safety Driver’s License Center Adjacent to an R-1 (Single-Family Dwelling) Zoning

Agenda Item 6

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
JUNE 19, 2012**

District, on a B-2 (Retail) Zoned Property, in the 7400 Block of Huebner Road, Being 3.4 Acres of a 5.3 Acre Tract in the Sustainability Overlay.

Regular Agenda

- 11. Consider Action on an Ordinance Appointing Members and a Chairperson to the 2012 Bond Program Oversight Committee, M&C # 06-22-12.** The City Council appointed six of seven members to the newly created 2012 Bond Program Oversight Committee: Mike Davis, Jr., Abraham Diaz, Pedro Esquivel, Bob Tome, Al Uvietta, and Olen Yarnell. The City Council determined it would bring back one more member at the July 17 City Council Meeting. It was also determined to poll the six newly appointed Committee Members to determine if someone would volunteer to serve as chairperson. to the Committee, if nominated at the July 17 City Council Meeting.

Motion by Councilman Biever and second by Council Member Baldrige to adopt the Ordinance appointing the six individuals named. The motion passed on unanimous vote of the City Council. Voting Aye: Hill, Reyna, Baldrige, Dean, and Biever. Voting Nay: None. Mayor Riley announced the motion carried.

Ordinance 12-013 – Appointing Members to the 2012 Bond Program Oversight Committee and Naming a Chairperson for this Committee

- 12. Discuss and Consider Action Concerning the City of Leon Valley's 60th Anniversary Celebration and Provide Direction to City Staff to Identify Funding in an Amount of \$10,000 in the Fiscal Year 2012-2013 Budget to Fund Activities Related to the Event, M&C # 06-23-12.** The City Council considered a request for \$10,000 with the source of funding to be identified in the Fiscal Year 2012-2013 Budget to pay for and support the October 20, 2012 community festival in recognition and celebration of the City of Leon Valley's 60th Anniversary of Incorporation and to provide direction to City Staff in accordance with the City Council's determination.

Council Member Hill briefed the City Council on the planning activities to date. She reported there are committees collaborating on all aspects of the commemoration activities.

Motion by Councilman Reyna and second by Councilman Biever to direct staff to allocate \$10,000 in the Fiscal Year 2012-2013 Budget for the joint commemoration celebration on October 19-20, 2012. The motion passed on unanimous vote of the City Council. Voting Aye: Hill, Reyna, Baldrige, Dean, and Biever. Voting Nay: None. Mayor Riley announced the motion carried.

Discussion Agenda

- 13. City Manager's Report. (Longoria)**
A. Informational updates, as may be required. Mr. Longoria reported that Bond Counsel advises that a super majority is needed to pass the ordinance for issuing the General Obligation Bonds. The Special City Council Meeting has been moved to

Agenda Item 6

CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS JUNE 19, 2012

Wednesday, June 27, at 12 Noon to ensure a super majority of the City Council is available to attend the meeting.

The City Manager reported that he and the Finance Director held a conference call with Standard and Poor representatives. The City of Leon Valley is rated AA. It was a very good report; typical of cities our size. Mr. Longoria reported that we are rated the same as Northside Independent School District.

The City Manager reported that he and Mayor Riley met with representatives of the Texas Department of Transportation (TxDOT) and the City of San Antonio (COSA) to discuss traffic congestion on Bandera Road. The groups discussed a short-term project that would involve synchronization of the traffic light system and transfer of ownership of the system to COSA. Cost to implement would amount to \$200,000 with the City of Leon Valley paying 20% of the cost. A mid-term project proposed by TxDOT is the super-street project. TxDOT requested that the City of Leon Valley express its interest in the project in the next few months. TxDOT is planning a stakeholders meeting to discuss the super-street proposal sometime this summer. The meeting will include Leon Valley stakeholders.

Mayor Riley noted concerns as a community that obtains 1/3 of its budget in sales tax.

It was reported that there are two Requests for Proposals posted on the City's website; City Attorney Services and Design Consulting Service for the Municipal Facilities Capital Project. Mayor Riley indicated that she and Councilman Reyna will serve on the City Attorney Services Review Committee.

- B. Monthly Departmental Reports.** There were no questions regarding the departmental monthly reports.
- C. Financial Statement for the Month of May 2012. Finance Director Vickie Wallace briefed the City Council on the highlights of the Financial Statement for the Month of May 2012.**
- D. Approved Minutes of City-Affiliated Boards, Committees, and Commissions.**
 - (1) BOMA Meeting Minutes of April 10, 2012.
 - (2) Community Event Committee Meeting Minutes of March 21, 2012
 - (3) Community Event Committee Meeting Minutes of April 16, 2012
 - (4) Park Commission Meeting Minutes of March 12, 2012.
- E. Future Agenda Items.**
 - (1) June 26, 2012, 12 Noon, Special Meeting of the Leon Valley City Council to Consider Action on Ordinance Accepting or Rejecting the Bids Received for Bond Series 2012. Mayor Riley announced that the meeting previously planned to be held on Tuesday, June 26 at 12 Noon would actually be posted and held on Wednesday, June 27, 2012.
 - (2) Reminder that July 3, 2012 City Council Meeting is cancelled.

Agenda Item 6

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
JUNE 19, 2012**

- (3) July 4th Parade on Wednesday, 9 a.m. City Council Parade participants should be at the Leon Valley Conference Center to line up in the parade between 9 a.m. and 9:30 a.m.
- (4) Presentation of the City Manager's Fiscal Year (FY) 2013 Budget Recommendations, August 7.
- (5) Fiscal Year 2013 Budget Workshops in August, 2012; specific dates to be announced.
- (6) Fiscal Year 2013 Budget Public Hearing, Adoption, and FY2013 Tax Rate set on September 18, 2012.
- (7) City Council Awards City Attorney Contract, September 4, 2012.
- (8) City Council Decision/Selection on Solid Waste Management Services, September 18, 2012.
- (9) City Council Decision/Selection on City Engineering Services Contracts, November 6, 2012.
- (10) Leon Valley Historical Society Requests & Executive Session, July 17, 2012.

14. Citizens to be heard. No citizens came forward to address the City Council.

15. Announcements by the Mayor and Council Members.

- (1) Ribbon Cutting Ceremony on Saturday, June 16 at Terra Bella Fashion, 6814 Huebner, at 9:45 a.m.
- (2) Reminder - July 3, 2012 City Council Meeting is cancelled.
- (3) July 4th Parade on Wednesday, 10 a.m. Parade route is from the Car-Vel Skate Center headed East on Poss Road, parallel to Raymond Rimkus Park, right onto Evers Road to the entry point between the Leon Valley Public Library and the Kinman House.

The Mayor, City Council, staff, and assembly sang the Birthday Song to Councilman Jack Dean whose birthday had been the previous Saturday. Councilman Dean was presented with a second Birthday Cake and birthday cards.

Executive Session

16. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

There was no Executive Session held under this agenda item.

Agenda Item 6

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
JUNE 19, 2012**

17. **Adjourn.** Mayor Riley adjourned the meeting without objection at 8:22 p.m.

Mayor Chris Riley

ATTEST:

Janie Willman, City Secretary

Agenda Item 7

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
JUNE 27, 2012**

The City Council of the City of Leon Valley, Texas, met on the 27th of June, 2012 at 12 Noon at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

SPECIAL CITY OF LEON VALLEY CITY COUNCIL MEETING, 12 NOON

1. **Call the Special City of Leon Valley City Council Meeting to Order, and Determine a Quorum is Present.** Mayor Pro Tem Hill called the Special City Council Meeting to order at 11:43 a.m. with the following City Council Members in attendance: Baldrige, Dean, and Biever. Mayor Riley and Councilman Reyna were excused from the meeting due to prior commitments. The City Council having obtained a quorum in advance of the 12 Noon publication time, took a brief lunch break, until the officially posted meeting start time of 12 Noon..

City staff in attendance: City Manager Longoria, City Secretary Willman, Finance Director Wallace, Fire Chief Irwin, Human Resources Director Caldera, Police Chief Wallace, and Administrative Assistant Trejo.

Also in attendance: Anne Burger-Entrekin, First Southwest Financial Services. Senior Bond Counsel Carey Troell arrived following the end of the meeting due to coordinating the preparation processes involving the legal deliverables related to the Bond Issuance.

In attendance from the 2012 Bond Program Oversight Committee: Pedro Esquivel and Al Uvietta.

2. **CONSIDERATION AND APPROVAL OF AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS AUTHORIZING THE ISSUANCE OF "CITY OF LEON VALLEY, TEXAS GENERAL OBLIGATION BONDS, SERIES 2012", LEVYING AN ANNUAL AD VALOREM TAX, WITHIN THE LIMITATIONS PRESCRIBED BY LAW, FOR THE PAYMENT OF THE BONDS; PRESCRIBING THE FORM, TERMS, CONDITIONS, AND RESOLVING OTHER MATTERS INCIDENT AND RELATED TO THE ISSUANCE, SALE, AND DELIVERY OF THE BONDS, INCLUDING THE APPROVAL AND DISTRIBUTION OF AN OFFICIAL STATEMENT PERTAINING THERETO; AUTHORIZING THE EXECUTION OF A PAYING AGENT/REGISTRAR AGREEMENT; COMPLYING WITH THE REQUIREMENTS IMPOSED BY THE LETTER OF REPRESENTATIONS ON FILE WITH THE DEPOSITORY TRUST COMPANY; AND PROVIDING FOR AN EFFECTIVE DATE, M&C # 06-24-12.**

Anne Burger-Entrekin, First Southwest, congratulated the City Council on a very favorable bond bidding process and bond sale. She noted that the City Staff and the City Council's prudent money management and oversight of City Finances were rewarded with a very favorable interest savings in the amount of about \$1.5 million dollars based on the best anticipated estimates in a fluctuating market.

Agenda Item 7

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
JUNE 27, 2012**

Ms. Burger-Entrekin informed the City Council that City Manager Longoria, Finance Director Wallace, and she participated in a Standard and Poor rating agency conference call. She stated that the City received a "AA" Bond Rating and noted as contributing to the City's creditworthiness, the City's strong market value, the City Council's commitment to make additions to its fund balance, and adoption of the GASB 54 Policy within the last year.

It was noted that there were 12 bidders with 10 actual bids received.

A motion by Councilman Biever and seconded by Council Member Baldrige that the City Council adopt an Ordinance Authorizing the Issuance of "City of Leon Valley, Texas General Obligation Bonds, Series 2012". Voting Aye: Hill, Baldrige, Dean, and Biever. Voting Nay: None. Absent: Riley and Reyna. Mayor Pro Tem Hill announced the motion carried by a vote of 4 to 0.

Ordinance No. 12-014 - An Ordinance By The City Council Of The City Of Leon Valley, Texas Authorizing The Issuance Of "City Of Leon Valley, Texas General Obligation Bonds, Series 2012", Levying An Annual Ad Valorem Tax, Within The Limitations Prescribed By Law, For The Payment Of The Bonds; Prescribing The Form, Terms, Conditions, And Resolving Other Matters Incident And Related To The Issuance, Sale, And Delivery Of The Bonds, Including The Approval And Distribution Of An Official Statement Pertaining Thereto; Authorizing The Execution Of A Paying Agent/Registrar Agreement; Complying With The Requirements Imposed By The Letter Of Representations On File With The Depository Trust Company; And Providing For An Effective Date

3. **Adjourn.** Mayor Pro Tem Hill adjourned the meeting without objection at 12:15 p.m.

Mayor Pro Tem Hill

ATTEST:

Janie Willman, City Secretary

Agenda Item 8

MAYOR AND COUNCIL COMMUNICATION

DATE: July 17, 2012
M&C # 07-06-12

TO: MAYOR AND COUNCIL

SUBJECT: APPROVAL OF QUARTERLY INVESTMENT REPORT FOR THE
QUARTER ENDED JUNE 30, 2012

PURPOSE

Approval of the Quarterly Investment Report for the quarter ended June 30, 2012

FISCAL IMPACT

None.

RECOMMENDATION

Approve Quarterly Investment Report for the quarter ended June 30, 2012.

S.E.E IMPACT

Social Equity - To ensure compliance with the Public Funds Investment Act of 1987. The Public Funds Investment Act of 1987 (PFIA) established rules and regulations for governmental entities to follow for the proper investment of public monies. The City's investment program is conducted to accomplish the following objectives, listed in priority order.

A. Safety

The primary objective of the City's investment program is the preservation and safety of principal in the overall portfolio. Each investment transaction shall seek first to ensure that capital losses are avoided, whether they are from security defaults or erosion of market value.

B. Liquidity

The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; thereby avoiding

the need to liquidate investments under adverse market condition. It is the intent of the City to invest its funds to maturity.

C. Diversification

The investment portfolio will be designed to limit risk by avoiding the concentration of assets with a specific maturity, with a specific issuer, or in a specific class of securities.

D. Yield

A fundamental rule of investing is that risk equals return. The City has deliberately established a low risk threshold to protect its financial resources and ensure that cash is available when needed. The City will invest idle cash at the highest possible rate of return, consistent with the objectives and provisions of this policy, and in compliance with state and federal laws governing the investment of public funds.

Economic Development - N/A

Environmental Stewardship - N/A

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS:

ATTEST:

Janie Willman, City Secretary

City of Leon Valley, Texas
Quarterly Investment Report
April 1, 2012 - June 30, 2012

July 17, 2012

Honorable Mayor Riley and City Council Members:

The Quarterly Investment Report for the City of Leon Valley, Texas for the quarter ended June 30, 2012 is hereby submitted.

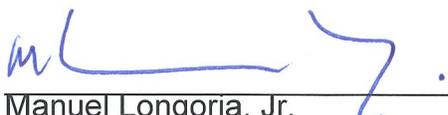
The current depository bank for the City is Frost National Bank. Only enough funds to meet current obligations are being maintained at this bank. All excess funds are invested as allowed by the City's Investment Policy.

For the quarter, TexPool's yield ranged between .1395% and .1110%, compared to the quarter ended March 31, 2012 yield of between .1150% and .0875%. In comparison, interest rates for 13-week U.S. Treasury Bills ranged between .096% and .076% for the quarter. The City had three certificate of deposits with an interest rate of .10%, which matured on June 5, 2012 and were not renewed due to the low interest rate offered.

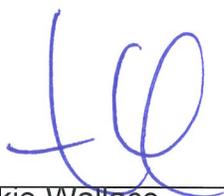
A cash flow analysis is made to determine the cash liquidity needs of the City. The City must have ready access to liquid cash to provide for day-to-day business needs, accounts payable, payroll, and capital projects. Short-term dollars are maintained in checking accounts, investment pools, or certificate of deposits. As of June 30, 2012 the City had \$7,427,554.08 in its investment portfolio.

Bank accounts are insured by a combination of FDIC insurance and pledged securities maintained at the Federal Reserve Bank. U.S. Treasuries and Agencies are guaranteed as to principal and interest by the full faith and credit of the United States of America. TexPool's Liquid Asset Portfolio seeks to maintain a net asset value of \$1.00 per unit invested to preserve the principal of all pool participants.

This report is in full compliance with the investment strategies as established by the City of Leon Valley Investment Policy and the Public Funds Investment Act.



Manuel Longoria, Jr.
City Manager



Vickie Wallace
Finance Director

CITY OF LEON VALLEY, TEXAS
INVESTMENT PORTFOLIO SUMMARY
FOR THE QUARTER ENDED JUNE 30, 2012

<i>FUND</i>	<i>VALUE BY TYPE OF INVESTMENT</i>		<i>INTEREST EARNED FOR QUARTER</i>	<i>TOTAL</i>
	<i>INVESTMENT POOL</i>	<i>CERTIFICATE OF DEPOSITS</i>		
*GENERAL FUND	\$ 4,038,143.57	\$ -	\$ 1,330.19	\$ 4,038,143.57
**ENTERPRISE FUND	\$ 2,751,761.43	\$ -	\$ 691.14	\$ 2,751,761.43
COMMUNITY CENTER	\$ 71.28	\$ -	\$ -	\$ 71.28
POLICE FORFEITURE TRUST	\$ 435,738.79	\$ -	\$ 135.78	\$ 435,738.79
STREET SALES TAX	\$ 201,839.01	\$ -	\$ 81.84	\$ 201,839.01
TOTAL INVESTMENT PORTFOLIO AS OF 06/30/12			\$ 2,238.95	\$ 7,427,554.08

* Certificate of Deposit interest included \$246.50

** Certificate of Deposit interest included \$123.29

**GENERAL FUND
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED JUNE 30, 2012**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 03/31/12	151400005			1.000	\$ 3,637,059.88	\$ 3,637,059.88
04/30/2012	151400005	\$ 320.39	\$ 200,000.00	1.000	\$ 3,437,380.27	\$ 3,437,380.27
05/31/2012	151400005	\$ 322.79	\$ 400,000.00	1.000	\$ 3,037,703.06	\$ 3,037,703.06
06/30/2012	151400005	\$ 1,000,440.51	\$ -	1.000	\$ 4,038,143.57	\$ 4,038,143.57
TOTAL TEXPOOL AS OF 06/30/12						\$ 4,038,143.57

CERTIFICATES OF DEPOSIT						
<i>PURCHASE DATE</i>	<i>INVESTMENT</i>	<i>TERM</i>	<i>MATURITY DATE</i>	<i>YIELD AT PURCHASE</i>	<i>FACE VALUE</i>	<i>MARKET VALUE</i>
TOTAL CERTIFICATES OF DEPOSIT AS OF 06/30/12						\$ -

TOTAL GENERAL FUND INVESTMENT PORTFOLIO AS OF 06/30/12	\$ 4,038,143.57
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**ENTERPRISE FUND
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED JUNE 30, 2012**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 03/31/12	151400003			1.000	\$ 2,251,013.58	\$ 2,251,013.58
04/30/2012	151400003	\$ 205.42	\$ -	1.000	\$ 2,251,219.00	\$ 2,251,219.00
05/31/2012	151400003	\$ 238.21	\$ -	1.000	\$ 2,251,457.21	\$ 2,251,457.21
06/30/2012	151400003	\$ 500,304.22	\$ -	1.000	\$ 2,751,761.43	\$ 2,751,761.43
TOTAL TEXPOOL AS OF 06/30/12						\$ 2,751,761.43

CERTIFICATES OF DEPOSIT						
<i>PURCHASE DATE</i>	<i>INVESTMENT</i>	<i>TERM</i>	<i>MATURITY DATE</i>	<i>VALUE AT PURCHASE</i>	<i>FACE VALUE</i>	<i>MARKET VALUE</i>
TOTAL CERTIFICATES OF DEPOSIT AS OF 06/30/12						\$ -

TOTAL ENTERPRISE FUND INVESTMENT PORTFOLIO AS OF 06/30/12 **\$ 2,751,761.43**

**COMMUNITY CENTER
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED JUNE 30, 2012**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 03/31/12	151400001				\$ 71.28	\$ 71.28
04/30/2012	151400001	\$ -	\$ -	1.000	\$ 71.28	\$ 71.28
05/31/2012	151400001	\$ -	\$ -	1.000	\$ 71.28	\$ 71.28
06/30/2012	151400001	\$ -	\$ -	1.000	\$ 71.28	\$ 71.28
TOTAL TEXPOOL AS OF 06/30/12						\$ 71.28
TOTAL COMMUNITY CENTER INVESTMENT PORTFOLIO AS OF 06/30/12						\$ 71.28

**POLICE FORFEITURE TRUST ACCOUNT
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED JUNE 30, 2012**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 03/31/12	151400008			1.000	\$ 435,603.01	\$ 435,603.01
04/30/2012	151400008	\$ 39.78	\$ -	1.000	\$ 435,642.79	\$ 435,642.79
05/31/2012	151400008	\$ 46.07	\$ -	1.000	\$ 435,688.86	\$ 435,688.86
06/30/2012	151400008	\$ 49.93	\$ -	1.000	\$ 435,738.79	\$ 435,738.79
		\$ -				
TOTAL TEXPOOL AS OF 06/30/12						\$ 435,738.79

TOTAL POLICE FORFEITURE INVESTMENT PORTFOLIO AS OF 06/30/12	\$ 435,738.79
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**STREET TAX
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED JUNE 30, 2012**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER ACCOUNT</i>	<i>SHARES PURCHASED SHARES</i>	<i>SHARES REDEEMED SHARES</i>	<i>PRICE PER SHARE PRICE PER</i>	<i>SHARES OWNED SHARES</i>	<i>MARKET VALUE MARKET</i>
AS OF 03/31/12	151400005			1.000	\$ 401,757.17	\$ 401,757.17
04/30/2012	151400005	\$ 36.66	\$ -	1.000	\$ 401,793.83	\$ 401,793.83
05/31/2012	151400005	\$ 22.08	\$ 200,000.00	1.000	\$ 201,815.91	\$ 201,815.91
06/30/2012	151400005	\$ 23.10	\$ -	1.000	\$ 201,839.01	\$ 201,839.01
TOTAL TEXPOOL AS OF 06/30/12						\$ 201,839.01

TOTAL STREET TAX INVESTMENT PORTFOLIO AS OF 06/30/12	\$201,839.01
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MAYOR AND COUNCIL COMMUNICATION

DATE: July 17, 2012
M&C: # 07-07-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONSIDER ACTION ON AN ORDINANCE APPOINTING MEMBERS AND ALTERNATES TO THE BANDERA ROAD SITE – COMMUNITY ADVISORY GROUP (CAG), THE BOARD OF ADJUSTMENT, THE COMMEMORATION COMMITTEE, THE COMMUNITY EVENTS COMMITTEE, THE EARTHWISE LIVING COMMITTEE, THE LEON VALLEY PUBLIC LIBRARY BOARD OF TRUSTEES, THE PARK COMMISSION, THE STORM WATER MANAGEMENT PROGRAM, THE TREE ADVISORY BOARD, AND THE ZONING COMMISSION

PURPOSE

This agenda item will allow the City Council to consider adopting an ordinance appointing members and alternates to the City Council's boards, committees, and commissions following the May 2012 Elections, with such appointments to effective immediately and the terms to be co-terminous with the Mayor's term of office.

FISCAL IMPACT

Not applicable

RECOMMENDATION

It is recommended that the City Council adopt the attached ordinance appointing and re-appointing members to the City Council's Boards, Committees, and Comissions, following the May 2012 Elections; with such appointments to be effective immediately and the terms to be co-terminous with the Mayor's Term of Office.

S.E.E IMPACT STATEMENT

Social Equity – The City will encourage collaborative participation by its residents, businesses and stakeholders. The City's citizens participate by serving on boards, committees, and commissions. This encourages transparency, communication, and accountability.

Environmental Stewardship – Not applicable

Economic Development – Not applicable

APPROVED: _____

DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Janie Willman, City Secretary

AN ORDINANCE

APPOINTING MEMBERS AND ALTERNATES TO THE BANDERA ROAD SITE – COMMUNITY ADVISORY GROUP (CAG), THE BOARD OF ADJUSTMENT, THE COMMEMORATION COMMITTEE, THE COMMUNITY EVENTS COMMITTEE, THE EARTHWISE LIVING COMMITTEE, THE LEON VALLEY PUBLIC LIBRARY BOARD OF TRUSTEES, THE PARK COMMISSION, THE STORM WATER MANAGEMENT PROGRAM, THE TREE ADVISORY BOARD, AND THE ZONING COMMISSION

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The following individuals are hereby appointed as members to the **Bandera Road Site – Community Advisory Group (CAG)**:
Scott J. Baird, John Hoyt, Gail Nelson, Darby Riley, Bob Tome, Frank Zavala
2. The following individuals are hereby appointed as members and alternates to the **Board of Adjustment (BOA)**:
Renee Baird, Lupita Carpio, Liz Maloy, Lucinda Mandujano, Don Modrick, Ray Olvera, Vivian Pankey, Sharon Wyeth-Alternate # 3
3. The following individuals are hereby appointed as members to the **Commemoration Committee**: Linda Tarin
4. The following individuals are hereby appointed as members to the **Community Events Committee**:
Bobbie Schaeff, Larry Schaeff, Carlos Vera, Darcy Vera, Betty Jean Robledo, Evelyn Scarborough
5. The following individuals are hereby appointed as members to the **Earthwise Living Committee**:
Erica Almaraz, Thomas Benavides, Rita Burnside, Jean Johnson, Sandra Keller, Mary Key, Gene Marck, Shirley Owen, Marty Tome, Sharon Wyeth
6. The following individuals are hereby appointed as members to the **Leon Valley Public Library Board of Trustees**:
Tom Bellows, Barbara Owens, Carol Poss, Susan Priesand, Horace Staph
7. The following individuals are hereby appointed as members to the **Park Commission**:
Scott Baird, Benay Cacciatore, Bill Cooper, Rachel Felkner, Susan Fraser, Tom Fraser, Carole Ann Oviedo, Linda Tarin, Bert Thomas

8. The following individuals are hereby appointed as members to the **Storm Water Management Program**:

David Clarke, Bill Clemenson, Walter Geraghty, John R. Hoyt, Bob Tome

9. The following individuals are hereby appointed as members to the **Tree Advisory Board**:

Thomas Benavides, Denise Berger, Melinda Dawson, Mary Key, Diana Sarfin, Rich Sarfin, and Paul Johnson

10. The following individuals are hereby appointed as members to the **Zoning Commission**:

Hal Burnside, Place 2 Commissioner
Mike K. Davis, Jr., Place 6 Commissioner
Phyllis McMillan, 2nd Alternate

PASSED and **APPROVED** this the 17th day of July, 2012.

ATTEST:

Mayor Chris Riley

Janie Willman, City Secretary

APPROVED AS TO FORM:

Assistant City Attorney

Agenda Item 10

MAYOR AND COUNCIL COMMUNICATION

DATE: July 17, 2012

M&C: # 07-08-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONSIDER ACTION ON ATTACHED RESOLUTION RE-SCHEDULING THE CITY COUNCIL MEETING(S) OF TUESDAY, OCTOBER 2, 2012 TO MONDAY, OCTOBER 1, 2012 DUE TO EVENT IN CONFLICT WITH MEETING DATE FOR NATIONAL NIGHT OUT.

PURPOSE

This agenda item is being placed to allow the City Council to consider re-scheduling the first City Council Meeting(s) in October from Tuesday, October 2, to Monday, October 1, to allow the City Council, community, and staff to participate in National Night Out on Tuesday, October 2, 2012.

Any other meetings in conflict with the use of the City Council Chambers by the City Council will be accommodated using other City facilities.

Re-scheduling the meeting dates will allow the City Council to conduct City Council business on a day and date different from its normally published date and time. This kind of change may be accomplished by minute order or by resolution. It has been tradition for the City of Leon Valley City Council to affect the change by Resolution. Accordingly, a resolution is submitted for the City Council's consideration.

S.E.E. IMPACT

Social Equity – The City Council in allowing the movement of its Regular City Council Meeting from Tuesday, October 2, to Monday, October 1, allows for full participation of Leon Valley citizens in both its governance process and the participation in National Night Out, an annual event designed to promote crime prevention and awareness; thereby supporting a superior quality of life.

Economic Development – Not applicable.

Environmental Stewardship – Not applicable.

FISCAL IMPACT

There is no fiscal impact.

RECOMMENDATION

That the City Council approve the resolution rescheduling the first regular City Council Meeting(s) of October 2, 2012 to October 1, 2012.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Janie Willman, City Secretary

Resolution

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY TO RESCHEDULE THE REGULAR CITY COUNCIL MEETING(S) OF TUESDAY, OCTOBER 2, 2012 TO MONDAY, OCTOBER 1, 2012

WHEREAS, the City of Leon Valley's Code of Ordinances, Chapter 2 states that a regular council meeting shall be held on both the first and third Tuesdays of each month beginning at 7:00 o'clock p.m.; and

WHEREAS, the first Tuesday in October 2012 is October 2, 2012, which is also the date of National Night Out; and

WHEREAS, the Leon Valley City Council desires that its citizens have the opportunity to fully participate in its governance process and participate in National Night Out, an annual event designed to promote crime prevention and awareness.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, HEREBY APPROVES RESCHEDULING THE FIRST REGULAR COUNCIL MEETING(S) FOR THE MONTH OF OCTOBER 2012 TO MONDAY, OCTOBER 1, 2012.

Passed and approved this 17th day of July 2012.

Mayor Chris Riley

ATTEST:

Janie Willman, City Secretary



City of Leon Valley City Council Meeting July 17, 2012

Consider Action on Resolution
Re-scheduling the City Council
Meeting(s) of Tuesday, October 2,
2012 to Monday, October 1, 2012
Due to Event Conflict
with National Night Out



Purpose

- Re-scheduling the October 2nd City Council Meeting(s) to October 1st allows for:
 - The City Council to conduct any normal City Council business on Monday, October 1st; and
 - the Mayor, City Council, staff, and community to fully participate in National Night Out on Tuesday, October 2nd



Fiscal Impact

- There is no Fiscal Impact associated with re-scheduling the City Council Meeting of October 2, 2012 to October 1, 2012 to allow for community participation in National Night Out in the City of Leon Valley



Recommendation

- That the City Council approve the Resolution re-scheduling the first regular City Council Meeting(s) of October 2, 2012 to October 1, 2012

MAYOR AND COUNCIL COMMUNICATION

DATE: July 17, 2012

M&C # 07-09-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONSIDER ACTION ON AN ORDINANCE APPOINTING A MEMBER AND A CHAIRPERSON TO THE 2012 BOND PROGRAM OVERSIGHT COMMITTEE

PURPOSE

The 2012 Bond Program Oversight Committee is authorized a membership total of seven persons. Six persons were named to the Committee on June 19, 2012.

The following person is hereby appointed as a member to the 2012 Bond Program Oversight Committee;

Christopher Gover

The Charter of the Committee states that the appointment of the Chairperson shall be by the Mayor and City Council of Leon Valley.

FISCAL IMPACT

N/A

S.E.E. IMPACT

Social – To insure good stewardship of taxpayers monies by having a Committee, which reports directly to the Mayor and Council, oversee the 2012 Bond Program

Economic – N/A

Environmental – N/A

APPROVED: _____

DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Janie Willman, City Secretary

City of Leon Valley - VOLUNTEERS WANTED!

Volunteers help to make the City of Leon Valley a great place to live, work and do business! If you are willing to share your time and talents with your community, we would very much be interested in hearing from you. Please consider these opportunities to meet new community members, learn more about your City and help make Leon Valley its best.

- Bandera Road Site - Community Advisory Group:** This Group meets quarterly to listen to updates from the Environmental Protection Agency (EPA) about the contaminate water plume in the City and inform the Council and the community about the EPA's actions and findings and make suggestions in the remediation and investigation process. The water plume is centered at approximately the intersection of Grissom and Bandera Roads. They usually meet quarterly at 5:30 p.m. at the Leon Valley Conference Center.
- Board of Adjustment:** The Board of Adjustment (BOA) has the power to review and approve variances from zoning ordinance requirements and administrative decisions (Zoning Interpretations) that create unnecessary hardships in the development of property because of exceptional or extraordinary conditions. Unlike other boards or commissions, the BOA makes the final decision on items that come before it; variances are not passed on to City Council for final approval. Meetings are held on call and are typically held on Monday evenings at 6:30 p.m. at City Hall. There are five (5) members and four (4) alternates.
- Business Managers' and Owners' Alliance Committee (BOMA):** This committee, formerly the Business Alliance Committee, has taken a new name and a new emphasis to act as a business advisory committee to City Council and local businesses on business-related topics. Additional goals are: to assist in providing business incentive ideas and programs to encourage a robust economy and to retain and attract businesses; to advise on specific efforts that will market the Leon Valley business community; to facilitate business vitality by new and existing business retention, expansion, and beautification projects; and to assist the City in creating a unified theme of development that will promote future business development and redevelopment of existing properties. Meetings are held the second Wednesday of each month, at 1:00 p.m. at the Leon Valley Kinman House, 6417 Evers Road.
- Community Events Committee:** The Community Events Committee (CEC) is committed to providing volunteer support and coordination for the various City-sponsored civic events including the 4th of July Celebration, the Beautification Awards Program, the Grandparents' Day Concert, and the Holiday Lighting Program. Monthly meetings are held on the third Wednesday at 6:30 p.m. at the Conference Center or Kinman House.
- Earthwise Living Committee:** The Earthwise Living Committee (EWLC) is dedicated to providing community education that will develop a sustainable way of life in harmony with the natural surroundings. The EWLC sponsors and coordinates the annual Earthwise Living Day held on the last Saturday in February. Monthly meetings are held on the second Tuesday at 6:00 p.m. at the Public Works Service Center off Evers Road.
- Library Board of Trustees:** This Board of seven appointed members serve for terms of 2 years, and meets the second Monday of each month in the Library at 7:00 p.m. to discuss Library projects and plans and to review Library policies.
- Park Commission:** The Park Commission (PC) is an advisory commission, of Leon Valley citizens, which makes recommendations to the City Council regarding park ordinances and policies, as well as serves as a liaison for the City with the public for park matters. Meetings are held on the second Monday of each month at 7:00 p.m. at City Hall. There are nine (9) members on this commission.

- Tree Advisory Board:** This seven member (7) Board with three (3) alternate members will meet to oversee the Leon Valley Tree Challenge and work toward the City's goal to plant 10,000 trees by the year 2020. Board members serve a term co-terminus with the Mayor. This Board began meeting in July 2009 and holds their meetings monthly at 6:30 p.m. in Council Chambers on the 3rd Wednesday of the month.
- Zoning Commission:** The Zoning Commission (ZC) acts as an advisory board to the City Council on land use and zoning matters. The Commission holds public meetings on all matters relating to:
 - the creation of zoning districts
 - the enforcement of zoning regulations
 - amendments to all zoning ordinances
 - any other matter within the scope of the zoning power
 Meetings are held on the fourth Tuesday of each month at 6:30 p.m. at City Hall. There are seven (7) members and three (3) alternates.
- Leon Valley Now Volunteers:** These volunteers serve as volunteer code enforcement assistants. They patrol a designated area of the City and report violations of City Code which the Code Enforcement Officer will investigate. There are no formal meetings after the initial training sessions. These volunteers work closely with the Community Development Department and the City's Code Enforcement Officers.
- Volunteer Park Patrol:** This new volunteer group assists the Leon Valley Police Department in to helping to manage our recreational and trail areas within the City. The volunteers will be called upon to assist staff in providing a safe environment for park patrons. The Park Patrol volunteers will receive basic training in various subjects related to the position, including public relations, first aid, CPR, policies and procedures, and special event assistance. Please see the homepage of the City's website at www.leonvalleytexas.gov for additional information.
- Other Volunteer Activities:** If you would like to assist with the graffiti abatement reporting, in our library shelving books and etc., or just when there is a special event - consider checking this box. You will be assigned duties on the day of the activity and your help is always welcomed!
- Commemoration Committee:** If you would like to assist with the planning and staging of the commemoration activities celebrating the City of Leon Valley's 60th Anniversary and the Huebner-Onion Historic Homestead's (150th) Sesquicentennial Anniversary, please check this box. This is an ad-hoc Committee of the City Council.

2012 Bond Program Oversight Committee.

- I would like to serve on the Committee(s)** I have checked above. Please contact me with further information regarding meetings and appointment.
- I'm not able to volunteer at this time, but perhaps in the future.**

Name	Address
Christopher Gover	6533 bandera rd
Phone Number	E-mail Address
210 649-5337	kgdc@aol.com
Alternate Phone Number	
210 707-7715	

AN ORDINANCE

APPOINTING A MEMBER TO THE 2012 BOND PROGRAM OVERSIGHT COMMITTEE AND NAMING A CHAIRPERSON FOR THIS COMMITTEE

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

- 1. The following individuals are hereby appointed to the 2012 Bond Program Oversight Committee

Christopher Gover

The following is appointed as Chairperson of this Committee

This ordinance shall take effect immediately upon its approval, passage, and the meeting of all publication requirements under law.

PASSED and **APPROVED** this the 17th day of July, 2012

Mayor Chris Riley

ATTEST:

Janie Willman, City Secretary

APPROVED AS TO FORM:

Assistant City Attorney



City of Leon Valley

**2012 Bond Program Oversight
Committee Member Appointment**

Tuesday, July 17, 2012



History

- The Ordinance which created the 2012 Bond Program Oversight Committee authorizes seven (7) members for this committee



Committee Membership Appointments

- The Leon Valley City Council appointed the following as members on June 19, 2012
 - Mike Davis, Jr., Abraham Diaz, Pedro Esquivel, Robert “Bob” Tome, Al Uvietta, and Olen Yarnell
 - Christopher Gover to be appointed tonight



Committee Chairperson Appointment

- The City Manager was directed by City Council to canvass the membership to ascertain who would be willing to serve in the Chairperson position
 - One person has “volunteered”
 - Abraham Diaz
 - All others indicated that they were not interested in serving as Chairperson



Chairperson

- The Mayor and City Council shall appoint the Chairperson for the 2012 Bond Program Oversight Committee

MAYOR AND COUNCIL COMMUNICATION

DATE: July 17, 2012
M&C: # 07-10-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONSIDER A REQUEST BY KEVIN SMOTHERMAN OF WALLCO RETAINING WALLS, INCORPORATED, APPLICANT ON BELHALF OF TARANTINO PROPERTIES, INCORPORATED, PROPERTY OWNER, WITH ATTACHED ORDINANCE, TO GRANT A VARIANCE ALLOWING A RETAINING WALL TO REMAIN IN THE CITY'S RIGHT-OF-WAY AT 6300 RUE MARIELYNE

PURPOSE

The applicant and property owner would like for the wall to remain in the City's right-of-way. The retaining wall was reconstructed after notice was received by the property owner from the City to repair the wall. The wall was originally constructed of railroad ties and was failing badly. Tarantino Properties Incorporated hired a contractor to reconstruct the wall and the contractor, Wallico Retaining Walls Incorporated, mistakenly reconstructed the wall on the City's right-of way, rather than on the property line.

The wall was inspected by the Contractor's engineer who provided a certified letter which confirmed the wall's structural acceptance and approval. Sia Sayyadi, contracted engineer for the City, did a visual (not structural) inspection of the wall and did not find evidence of failure to date. He has requested however, that at a minimum the top of the wall should be protected for access due to potential safety concerns and he has also asked that the area between the sidewalk and curb be revegetated.

An Agreement between Tarantino Properties Incorporated outlines all of the terms between the apartment property owner and the City of Leon Valley, if the wall is to remain where it has been constructed (see attached). The City Manager may be authorized to enter into this agreement with the property owner if approval is given by the City Council.

FISCAL IMPACT

The cost to the property owner to build the wall was \$18,955.44. If the wall is removed there will be additional demolition and reconstruction costs associated with correcting the placement of the wall.

RECOMMENDATION

It is recommended that if the City Council approves the variance request that the City Manager be authorized to enter into the attached Agreement with Tarantino Properties Incorporated on behalf of the City.

S.E.E IMPACT STATEMENT

Social Equity – the replacement of the wall was a large investment on the part of the property owner and it is equitable for the City to assist the property owner in improving their property for better quality of life for existing and surrounding residents.

Environmental Stewardship – the wall is aesthetically more pleasing and does not harm the environment.

Agenda Item 12

Economic Development – the enhanced look of the wall will encourage more occupancy in the apartment complex which will result in more people living, working and shopping in the City.

APPROVED: _____

DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Janie Willman, City Secretary

ORD NO. _____

AN ORDINANCE

**GRANTING A VARIANCE TO KEVIN SMOTHERMAN OF WALLCO
RETAINING WALLS INCORPORATED, APPLICANT ON BEHALF OF
TARANTINO PROPERTIES INCORPORATED, PROPERTY OWNER, TO
ALLOW A RETAINING WALL TO REMAIN ON CITY RIGHT-OF-WAY AT 6300
RUE MARIELYNE**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY
OF LEON VALLEY, TEXAS, THAT:**

1. A variance is hereby granted by the City Council of the City of Leon Valley to Kevin Smotherman of Wallco Retaining Walls Incorporated, the Applicant, on Behalf of Tarantino Properties Incorporated, being the Property Owner of said wall, to allow the masonry retaining wall to encroach onto City right-of-way at 6300 Rue Marielyne, per the terms set out in the Agreement Terms attached hereto as Exhibit A.
2. This ordinance shall become effective on and after its passage and approval, as prescribed by law.

PASSED and APPROVED this the 17th day of July, 2012.

Mayor Chris Riley

ATTEST:

Janie Willman, City Secretary

APPROVED AS TO FORM:

Assistant City Attorney

AGREEMENT BETWEEN
THE CITY OF LEON VALLEY, TEXAS
AND
TARANTINO PROPERTIES INCORPORATED

This agreement is hereby made and entered into this _____ day of __July__, 2012_, by and between _City of Leon Valley_, hereafter called the **City**, and _Tarantino Properties Incorporated_, hereafter called **Apartment Owner**, to allow a masonry retaining wall to remain at 6300 Rue Marielyne as set forth in this agreement.

The said parties, for the considerations hereinafter mentioned, hereby agree to the following:

1. The **City** hereby agrees to allow a retaining wall to remain on the City right-of-way at 6300 Rue Marielyne so long as the retaining wall is structurally sound and as long as the wall is not damaged by 50% or more, as determined in the sole discretion of the City and its officials. Upon failure or damage of the wall, the **Apartment Owner** shall remove and reconstruct said retaining wall in full compliance with all State laws and City Codes, ordinances and regulations in effect on the date of reconstruction, on the Apartment Owner's property line.
2. The **Apartment Owner** hereby agrees that the **City** possesses full and complete right of access to the right-of-way for public purposes and to protect public safety, and the City is held harmless and is not liable or responsible for any damages, nor for replacement of said retaining wall.
3. The **Apartment Owner** hereby agrees that the **City** is held harmless in the event of injury or death resulting from injuries or accidents due to the retaining wall's design, construction or placement.
4. The **Apartment Owner** hereby agrees to protect the top of the wall for access as prescribed by the City's contracted engineer and to revegetate the area between the sidewalk and the curb which was damaged during the construction of the retaining wall. Such protection measures and vegetation requirements shall be solely defined and described by the City and its officials.
5. This agreement shall be interpreted under laws of the State of Texas. Venue is proper only in Bexar County, Texas.

6. Attorney's fees and court costs shall be paid by the prevailing party in the event that judgment must be, and is, obtained to enforce this agreement or any breach thereof.

IN WITNESS WHEREOF, the parties hereto set their hands and seals the day and year written above.

By: _____ City Manager July , 2012
Manuel Longoria, Jr. Title Date

By: _____ Senior Vice-President July , 2012
Sal Thomas Tarantino Properties Date
Title

BEFORE ME, a Notary Public in and for _____, on this date personally appeared _____ who states that all terms in the Agreement are understood and will be complied with in full.

SWORN TO and **SUBSCRIBED** before me this _____ day of _____, 2012.

SEAL

Notary Public, Bexar County, Texas
My Commission expires: _____



Wallco Retaining Walls, Inc.

May 15th, 2012

City of Leon Valley
6400 El Verde Road
Leon Valley, TX 78238

Re: Variance Request for Retaining Wall along rear of Property at Sierra Royale Apartments.

We tore out the existing double terrace retaining wall. The first retaining wall was 3' tall, the second retaining wall, behind it, was 5' tall. We built one new retaining wall 6' tall in the exact location of the first existing 3' retaining wall. After the completion of the new retaining wall, it was brought to the property's attention that the existing wall was beyond the property line in the right of way. We are asking for a variance to leave the structure in the same place the existing wall was. The old walls were both failing and rotting. Per the city, the owner was notified that they needed to replace the walls. Attached you will find pictures of the existing wall prior to construction. You will notice it is inside the sidewalk, like the new wall is. Your review and help in this matter is greatly appreciated. A permit was obtained through the City of Leon Valley, Engineering was approved, and the structure was built according to engineering specifications.

Again thank you for your time in this matter. If you should have any questions or need any additional information, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Smotherman".

Kevin Smotherman
Sales Manager
817-996-0248mbl.



Tarantino
PROPERTIES, INC.

ACCREDITED
MANAGEMENT
ORGANIZATION®

HOUSTON
AUSTIN
SAN ANTONIO

www.tarantino.com
7887 San Felipe, Suite 237
Houston, Texas 77063
713.974.4292 Phone
713.974.5846 Fax

Kristie M. Flores
Director Community Development
City of Leon Valley
6400 El Verde Road
Leon Valley, Texas 78238

Ms. Flores,

Per your email dated June 4th 2012, please accept this letter as authorization to allow Kevin Smotherman with Wallco Retaining Walls, Inc. to represent us with the variance report needed to remedy the installation of retaining wall at 6300 Rue Marielyne.

Please let me know if there is anything else required from us or Wallco in order to proceed with the aforementioned request.

The additional items listed on your email will be resolved as soon as we know if the retaining wall will have to be rebuilt or not.

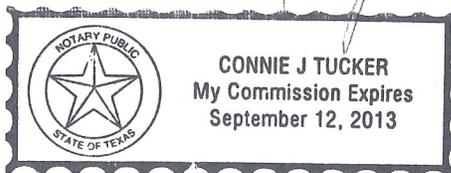
Thank you in advance for your prompt attention to this matter.

Esther Medina
Property Supervisor
Tarantino Properties, Inc
Agent for Owner

State: Texas
County: Harris

Date: 06/06/2012

Notary Public: Connie J. Tucker



February 22, 2012

Wallco Retaining Walls, Inc.

**RE: Retaining Wall Verification Inspection
Post Construction Inspection
6300 Rue Marielyne
San Antonio, TX**

A representative of D&E Structures visually inspected a fieldstone gravity wall at the above referenced site on February 22, 2012. At the time of the inspection backfill had already been placed behind the wall. The purpose of this inspection was to obtain as much information as possible to address the structural integrity of the wall.

The existing wall is a fully mortared field stone gravity retaining wall with a maximum height of 7'-0". The slope beyond the toe is level away from the wall, and level backfill was placed behind the wall.

At the time of the inspection, wall thickness, embed depth at the toe, weep drainage, and overall appearance could be verified. No visual stresses, cracks, or other adverse observations were noted along the length of the wall.

Based on the observed wall height, thickness, weep placement, and embed depth the wall will be structurally adequate for its intended loading.

Please call us if you have any questions or if we may be of further service.

Sincerely,



Loki Kottkamp, P.E.
Texas Registration No. 93691
TX Firm Registration No. F-870
cy: D&E Job No. 180003-2













City of Leon Valley

Consider a Request to Grant a
Variance Allowing a Retaining Wall to
Remain in the City's Right-of-Way at
6300 Rue Marielyne

July 17, 2012



Purpose

- Applicant: Kevin Smotherman of Wallco Retaining Walls
- Property Owner: Tarantino Properties Incorporated
- The applicant and property owner would like for the wall to remain where it is presently constructed (City's right-of-way).



Purpose

- The retaining wall was reconstructed after notice was received from the City by the property owner to repair the failing wall.
- Tarantino Properties Incorporated hired a contractor to reconstruct the wall and it was mistakenly reconstructed on the City's right-of way, rather than on the property line.











Fiscal Impact

- Owner Cost for Wall Construction
= \$18,955.44
- If the wall is removed there will be additional demolition and reconstruction costs associated with correcting the placement of the wall.



Recommendation

- If Council approves the variance request that the City Manager should be authorized to enter into the attached Agreement with Tarantino Properties Incorporated on behalf of the City.



City of Leon Valley

Consider a Request to Grant a
Variance Allowing a Retaining Wall to
Remain in the City's Right-of-Way at
6300 Rue Marielyne

July 17, 2012

MAYOR AND COUNCIL COMMUNICATION

DATE: July 17, 2012
M&C # 07-11-12

TO: MAYOR AND CITY COUNCIL
SUBJECT: DISCUSS THE NEED, CRITERIA, AND PROCESS FOR
SUNSETTING CITY COUNCIL BOARDS, COMMITTEES, AND
COMMISSIONS AND PROVIDE STAFF DIRECTION

PURPOSE

This agenda item will allow the City Council to begin the discussion process regarding the need for identifying criteria and identifying processes for sunseting City Council boards, committees, and commissions.

The discussion will cover a multi-step process which will include development of criteria for identifying the need to sunset a board, committee or commission, and development of an implementation process for the criteria. The sunset review process will study the efficiencies, continued need, overlap and duplication of the City of Leon Valley's various boards, committees and commissions.

Staff seeks City Council direction regarding this agenda item.

FISCAL IMPACT

N/A

S.E.E. IMPACT

Social –The City will encourage collaborative participation by its residents, businesses and stakeholders. The City's citizens, businesses and stakeholders participate by serving on boards, committees and commissions. This encourages transparency, communication and accountability.

Economic – By encouraging transparency, the City is able to attract and retain quality economic development.

Environmental – N/A

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Janie Willman, City Secretary



City of Leon Valley City Council Meeting July 17, 2012

Discuss the Sunsetting Process
of Boards, Committees and
Commissions



Purpose

- To begin discussion to identify criteria and processes for sunseting boards, committees and commissions



Process

- Development of Criteria
 - Limited activity or inactive boards
 - Attendance/Inability to make quorum
 - Redundancy of mission
 - Overlap and duplication



Sunset Review

- Study: Efficiencies, continued need, overlap and duplication
- Notify board, committee, commission and public
- Two public readings of enabling ordinance



Recommendation

- City Council appointment of an ad hoc committee

MAYOR AND COUNCIL COMMUNICATION

**DATE: July 17, 2012
M&C: # 07-12-12**

TO: MAYOR AND CITY COUNCIL

SUBJECT: DISCUSS THE TEXAS MUNICIPAL LEAGUE (TML) 100TH ANNUAL CONFERENCE AND EXHIBITION IN GRAPEVINE, TEXAS, NOVEMBER 13-16, 2012; ANTICIPATED ATTENDANCE BY MAYOR AND CITY COUNCIL; AND PROVIDE DIRECTION TO STAFF REGARDING MOVING OR CANCELING THE CITY COUNCIL MEETING(S) OF TUESDAY, NOVEMBER 20, 2012; THE TUESDAY PRECEDING THANKSGIVING HOLIDAYS

PURPOSE

This year's Texas Municipal League (TML) 100th Annual Conference and Exhibition in Grapevine, Texas, is scheduled for Tuesday through Friday, November 13 – 16, 2012.

This agenda item will allow the Mayor and City Council to discuss the anticipated attendance to the Conference. This will permit staff to start preparing for lodging arrangements as the Conference Center Hotel normally fills up the first morning that reservations are taken. This will also allow staff to make transportation arrangements to and from the Conference for the Mayor and City Council.

This agenda item will also allow the City Council to provide direction to staff regarding the re-scheduling or cancellation of the 2nd City Council Meeting of the month of November as the 3rd Tuesday falls on the Tuesday proceeding the Thanksgiving holidays.

An ancillary consideration is the preparation of the City Council Agenda and Agenda documentation that have to be prepared and reviewed by the Mayor and City Manager the week prior (November 13-15) during which the Mayor, City Council, and City Manager are in attendance at the TML Conference.

If the City Council determines it in the best interest of the City to cancel or move the November 20, 2012 City Council Meeting(s), staff will prepare a resolution for placement on the next Regular City Council Consent Agenda according to the City Council's direction.

FISCAL IMPACT

The Mayor, City Council, and City Manager's travel to the Annual TML Conference is programed into the current Fiscal Year Budget.

RECOMMENDATION

S.E.E IMPACT STATEMENT

Social Equity – That in order to learn and practice best governance and ministerial practices, the Mayor, City Council, and the City Manager annually consider travel to the Texas Municipal League Conference and Exhibition. Attending the Conferences permits

Agenda Item 14

the Mayor, City Council, and City Manager to engage in informational exchanges on a statewide basis with peer leaders to ensure that the best possible services are provided to the residents, businesses, and community stakeholders in the City of Leon Valley.

Environmental Stewardship – Not applicable.

Economic Development – Not applicable.

APPROVED: _____

DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Janie Willman, City Secretary



City of Leon Valley City Council Meeting July 17, 2012

Matters Pertinent to City of Leon Valley
Representation at
Texas Municipal League 100th
Annual Conference and Exhibition
November 13-16, 2012



Purpose

- Discuss the Attendance by the Mayor, City Council, and City Manager
 - To allow the City Council to give staff direction and input for timely travel arrangements including lodging and transportation to be made
 - Lodging in the Conference Center Hotel fills up the first morning that reservations open



Purpose

- Discuss Re-scheduling or Cancelling the 2nd November Meeting(s)
 - To allow the City Council to give staff direction regarding **re-scheduling** or **cancelling**, the second City Council Meeting(s) in the Month of November
 - The Mayor, City Council, and City Manager will be at TML the week during that the City Council's agenda and agenda documentation are prepared and reviewed prior to publication; and
 - The 2nd City Council Meeting(s) on November 20th is two days before the Thanksgiving Holidays



Possible Future Action

- Depending on the consensus of the City Council as to cancelling or moving the November 20 Meeting(s), staff will prepare a resolution for placement on the next Regular City Council Consent Agenda reflecting the City Council's direction



Fiscal Impact

- The Mayor, City Council, and City Manager's travel to the Annual Texas Municipal League Conference is programmed into the current and proposed Fiscal Year's Budget recommendations:
 - to allow the Mayor, City Council, and City Manager to learn best governance and ministerial practices; and
 - to engage in information exchanges on a statewide basis with peer leaders to ensure social equity and quality economic development for the City of Leon Valley

Monthly Report
Finance
June 2012

Sales Tax Revenue

- ❖ Sales tax revenue of \$128,363.80 was received from the State Comptroller's office in June. After consideration of the June sales tax payment, year-to-date sales tax revenues are 1.95% higher than this time last year.

Street Maintenance Sales Tax Revenue

- ❖ Street Maintenance Sales tax of \$32,086.54 was received from the State Comptroller's office in June.

Ad Valorem Taxes

- ❖ Ad Valorem taxes of \$186,352.82 was received from the Tax Assessor/Collector's office in June. Collections for June 2011 were \$228,067.

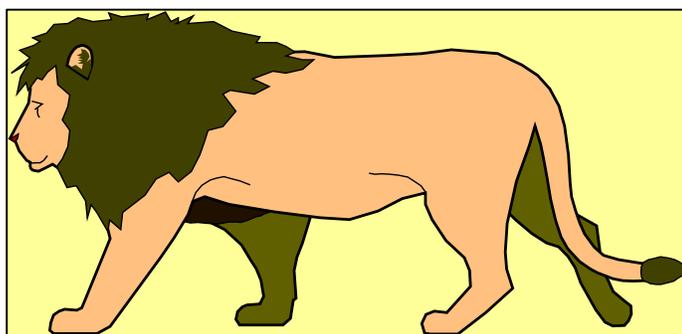
2013 Budget

- ❖ Under the direction of the City Manager, the Finance department staff is compiling the first draft version of the proposed FY 2013 budget.

LEON VALLEY PUBLIC LIBRARY STATISTICS

JUNE 2012

	JUNE 2012	<i>Compared to</i>	MAY 2012
Items Loaned	3772		3170
EBSCOHost Sessions	15		11
OneClickAudio Sessions	3		0
Days Open/Average Per Day	22/171		22/144
Door Count	10440		9664
Volunteer Hours	286		323
Items Added New/Redo	277/208		183/137
Value of Gift Items	\$1947		\$1451
Reference Questions	498		556
Items Withdrawn	94		55
Library Cards Issued	75		31
Internal Internet Sessions	571		546
External Wi-Fi LVP Accesses	1057		1017
Faxes Sent	50		92
Lit. Students/Items Used	3stu/6bks		3stu/6bks
ILL Received TexPress	15pkg/16bks		22pkg/24bks
ILL Returned TexPress	13pkg/13bks		30pkg/30bks
ILL Mailed	1 in/ 1 out		2 in/ 4 out
Library Fines	\$48.00		\$44.60
Library Copy	\$96.50		\$62.00
Tax Equivalent	\$222.50		\$70.00
Gifts and Memorials	\$0.00		\$0.00





Leon Valley Police Department Monthly Report June 2012

Calls for Service

	June 2012	YTD 2012	June 2011	YTD 2011
Calls for Service	838	4,589	765	4,731
Index Crimes	76	428	81	445
Non-Index Crimes	162	4,161	684	4,286

Non-index calls are contacts with citizens and/or visitors that are either non-criminal in nature, or are criminal in nature but are not categorized as an index crime.

An index crime is defined as murder, rape, robbery, theft, theft of a motor vehicle, assault, burglary, or burglary of a motor vehicle. These are the crimes that are reported to the Federal Bureau of Investigations on a monthly basis.

Non-Index Crimes

	June 2012	YTD 2012	June 2011	YTD 2011
Suspicious Vehicle	49	341	59	353
Assist the Public/Other Agency	75	435	59	442
Disturbance	108	434	65	387
Violation of City Ordinance	9	68	10	72
Traffic Offenses	37	184	33	206
Burglar Alarm	94	579	110	605
Accidents	56	281	42	253
Criminal Mischief	24	102	25	146
Other	177	1,051	148	1,099
N-Code 10*	4	44	8	55
N-Code 14**	14	132	28	158
N-Codes	115	510	87	510

* N-Code 10 – Private property accident where blue forms issued

** N-Code 14 – Accident which occurred on the roadway where a blue form was issued

***Became separate categories in June 2011



Leon Valley Police Department Monthly Report

Index Crimes

	June 2012	YTD 2012	June 2011	YTD 2011
Burglary	3	67	10	79
Burglary – Motor Vehicle	17	93	18	108
Assault	10	50	9	46
Homicide	0	0	0	0
Rape	0	2	0	3
Theft	37	190	35	177
Theft of Service	6	13	6	12
Vehicle Theft	2	9	3	15
Robbery	1	4	0	5

Citations

	June 2012	YTD 2012	June 2011	YTD 2011
Citations Issued	654	4,585	714	5,668

Citations by Selected Categories	June 2012	YTD 2012	June 2011	YTD 2011
Expired License Plates	71	518	94	735
Expired Inspection Certificate	104	831	154	1139
No/Expired/Invalid DL	62	390	63	420
No Insurance	115	870	130	1,035
Ran Red Light	6	66	7	93
Ran Stop Sign	19	333	32	252
Speeding	32	295	61	512

Hazardous vs. Non-Hazardous	June 2012	YTD 2012	June 2011	YTD 2011
Hazardous	57	694	100	857
Non-Hazardous	597	3,891	614	4,811

Hazardous citations are for actions that could cause accidents. Examples include speeding, ran red light, and ran stop sign. Non-hazardous citations are for violations of either the Traffic Code or City Ordinance, which would not result in the potential for an accident. These include expired license plates, no liability insurance, expired motor vehicle inspection certificate, no drivers license, expired drivers license, etc.



Leon Valley Police Department Monthly Report

Arrest

Arrests	June 2012	YTD 2012	June 2011	YTD 2011
Felony Offense	6	23	4	43
Misdemeanor Offense	60	346	65	451
Warrants	16	80	4	62

Investigations

	June 2012	YTD 2012	June 2011	YTD 2011
Assigned	141	670	118	777
Arrest/Charges Filed at Large	33	170	25	150
Suspended	89	500	93	550
Closed by Exception	22	86	16	107

A suspended case is one where no leads are available or what leads were available did not lead to an arrest

A case closed by exception is one where either the Complainant did not wish to pursue charges, the Defendant died, or for some other reason a known Defendant was not prosecuted.

Communications

Total 911 Calls/ by Source	June 2012	YTD 2012	June 2011	YTD 2011
Total	Not	Available	1,021	5,917
Business			39	550
Residential			36	276
Coin			8	61
Cellular			690	4,563
Voice over Internet Protocol			34	249
Unknown			0	4



Leon Valley Police Department Monthly Report

Community Resource Officer

	June 2012	YTD 2012	June 2011	YTD 2011
Violations of City Ordinance	38	202	39	306

Reserve Officers

Our Reserve Officers continue to supplement our Patrol as well as perform functions of security at City events. We have three of the Reserve Officers provide for security as well as clerical support for our Thursday Municipal Court sessions.

	June 2012	YTD 2012	June 2011	YTD 2011
Hours	129	1,782	283	2,085
Calls for Service Handled	44	422	90	407
Citations	26	224	22	285

Public Works Monthly Report

June 2012



Director's Report

- Attended all normal Staff meetings, Park Commission and CAG
- Slurry Seal contract inspections
- Met with SIA Engineer for various projects in progress
- Met with Al Uvietta on Park Trail Stabilization
- Met with the Nelsons and Chandra Wickham on Pool preparations
- Met with Justin Bustos on Park Project
- Met with Albert Perez; Waste Management



Assistant Director's Report

- Storm Water committee support.
- Budget development, meetings with Vickie Wallace and Manny Longoria
- Met with home owners at 6322 Corn Planter regarding drainage problems.
- Prepared and presented a budget adjustment for the increased EAA fee.



Construction Crew Activities

06-01 PSC: Washed and serviced equipment.

06-04 6403 Royalty Pt.: Began excavating for storm drain box.

06-05 6403 Royalty Pt.: Continued excavating and bedding ditch with gravel.

06-06 6403 Royalty Pt.: Cut existing 18" pipe and installed drain box.

06-07 6403 Royalty Pt.: Excavated 30" along out flow side of pipe in order to line it up with drain box knock out.

06-08 6403 Royalty Pt.: Mixed 2 loads of concrete to grout around pipes and raise floor of box to flow line level of pipe.

06-11 6403 Royalty Pt.: Restored driveway with road base and filled around drain box and pipe with flowable fill.

06-12 6403 Royalty Pt.: Installed lid on drain box and saw cut street to replace with fresh asphalt.

06-13 6403 Royalty Pt.: Removed old asphalt from around drain box and replaced with hot mix.

06-14 6403 Royalty Pt.: Began to excavate area for new curb.

06-15 6403 Royalty Pt.: Set forms and steel for curb.

06-18 6403 Royalty Pt.: Mixed concrete and partially poured section of curb.(Concrete mixer broke.) Also saw cut area along curb to be replaced

06-19 6403 Royalty Pt.: Spread and compacted 22 tons of hot mix asphalt to raise street and to channel water toward box inlet.

06-20 6403 Royalty Pt.: Completed pouring and finishing concrete for curb.

06-21 6403 Royalty Pt.: Removed forms from curb and restored area with top soil.

06-22 6403 Royalty Pt.: Laid and compacted 3 tons of hot mix asphalt around new curb to complete the job.

06-25 PSC: Prepared oil and equipment for Crack Sealing. Also scraped grass from curb edges on Linkhaven Dr.

06-26&27 Linkwood Subdivision: Cleaned up loose grass and debris from streets.

06-28 Linkhaven Dr.: Began to crack seal street.

06-29 Linkhaven Dr.: Continued sanding and sealing cracks.



Water/Sewer Department

Water Samples for S.A. Health District	11 water samples for analysis
Disconnect Notices	135
Disconnect Water Service	25
Flush Dead-End Water Mains	26 Flushed

Meter Reading	3 Days
Meter Re-reads	8 Re-reads
Meter Changed Out Program	6 Meters changed out
Temporary Meters Installed	1 Installed

Move Outs	5 Closed
Move INS	15 Activated
Locates	2 Completed

Wells/Tower Sites	Cut grass and trim
City Wide	Fire hydrant list

<u>Location</u>	<u>Work done.</u>
Bandera Square	Replaced 4 meter boxes
7500 Water Crest	fixed water leak
Kinman house	replaced backflow
7103 Forest Pine	repaired service line
Huebner well	flushed
6702 Yellow Rose	replaced curb stop
6706 Yellow Rose	replaced curb stop
7343 Canterfield	replaced gasket
7010 Pepper Wood	ran sewer camera
7010 Pepper Wood	replaced curb stop
7006 Pepper Wood	replaced curb stop
5417 Caraway Bend	raised meter box
5201 Savory Glen	raised meter box
5914 Seneca	cut concrete replaced curb stop and relocated water line
Well sites	spread weed and feed
Walking gate	fixed 1" water line
6507 Sun Creek	repaired service line and corp
6136 Walking Gate	spliced service line
Huebner well	replaced check valve
6718 Yellow Rose	replaced curb stop
6722 Yellow Rose	replaced curb stop



Maintenance Crew

Park:	Cut grass and trim
Park:	Delivered BBQ pit key and instructions on use for large pavilion
Park:	Cleaned Park and opened restrooms Monday thru Sunday @7:00am
Park:	Repaired toilets leaking faucets
Park:	Removed fallen trees and branches
Park:	Picked up trash
Park:	Cut and trimmed at playground, added fluff fall zone material
Park:	Maintain restrooms
Park:	Remove graffiti
Park:	Maintain picnic tables and pavilions
Public Works:	Cleaned Trucks, checked equipment
Public Works:	Cleaned and removed brush from Walking Trail behind PW
Public Works:	Cleaned shop, water cage, welding area, repairs as needed
Conference Center:	Set ups and clean ups for events held there
Conference Center:	Mowed complex, repairs as needed
Community Center:	Grounds cut and trimmed, repairs as needed
Community Center:	Wednesday set up for bingo & Thursday cleaned up for seniors
Community Center:	Set up for events
Library:	Grounds cut and trimmed, pick up recyclables
Library:	Repairs as needed
Library Annex:	Clean, mow and trim, repairs as needed
City Hall:	Grounds cut and trimmed, Mondays only, repairs as needed
City Hall:	Pick up recyclables
City Hall:	Completed remodel of restroom
LVPD:	Repairs as needed
LVFD:	Repairs as needed
Citywide:	Removed graffiti throughout the city
Citywide:	Reinstall fallen stop/street signs
Citywide:	Check surveillance camera and maintain
Citywide:	Removed fallen trees
Marquee	Marquee update as they come in
Service requests:	Various requests completed as they come in



CITY OF LEON VALLEY
FINANCIAL STATEMENT
JUNE 2012



General Fund

	FY 2011-2012 BUDGET		FY 2011-2012 Y-T-D ACTUAL		FY 2010-2011 Y-T-D	
REVENUE						
Ad Valorem	\$ 3,057,097	75.0%	\$ 2,928,422	95.8%	\$ 2,829,783	93.0%
Sales Taxes	1,795,645	75.0%	1,018,251	56.7%	1,001,325	60.3%
Franchise Taxes	706,236	75.0%	518,524	73.4%	526,441	75.0%
Licenses, Permits, Fees, Fines	1,190,346	75.0%	767,109	64.4%	932,564	77.8%
Miscellaneous	156,084	75.0%	72,003	46.1%	119,655	47.6%
TOTAL REVENUE	\$ 6,905,408	75.0%	\$ 5,304,310	76.8%	\$ 5,409,767	78.9%
EXPENDITURES						
Business Office	\$ 189,985	75.0%	\$ 116,150	61.1%	\$ 134,952	68.6%
Finance	227,277	75.0%	161,806	71.2%	159,338	73.9%
Council & Manager	366,125	75.0%	262,893	71.8%	281,742	61.6%
Police	2,146,262	75.0%	1,567,831	73.0%	1,591,361	74.0%
Fire	2,138,627	75.0%	1,497,229	70.0%	1,486,673	72.0%
Public Works	1,120,835	75.0%	749,298	66.9%	756,480	63.4%
Community Development	380,160	75.0%	278,368	73.2%	257,060	72.9%
Economic Development	129,282	75.0%	59,460	46.0%	87,571	66.4%
Special Events	13,750	75.0%	9,238	67.2%	10,676	35.6%
Parks & Recreation	116,559	75.0%	73,221	62.8%	81,479	71.7%
Library	427,827	75.0%	213,663	49.9%	188,274	69.7%
Other Sources/Uses	18,000	75.0%	-	0.0%	-	
TOTAL EXPENDITURES	\$ 7,274,689	75.0%	\$ 4,989,157	68.8%	\$ 5,035,607	70.3%



Water and Sewer Fund

	FY 2011-2012 <u>BUDGET</u>		FY 2011-2012 <u>Y-T-D ACTUAL</u>		FY 2010-2011 <u>Y-T-D</u>	
<u>REVENUE</u>						
Water Sales	\$ 1,475,894	75.0%	\$ 933,471	63.3%	\$ 976,143	67.4%
Sewer Sales	1,541,447	75.0%	1,097,157	71.2%	1,079,232	60.8%
Connection & Flating	2,500	75.0%	600	24.0%	2,475	123.8%
Customer Fees	43,300	75.0%	35,105	81.1%	32,659	83.3%
Tapping Fees	21,000	75.0%	3,225	15.4%	12,960	50.2%
Miscellaneous	16,000	75.0%	37,710	235.7%	55,822	50.2%
TOTAL REVENUE	\$ 3,100,141	75.0%	\$ 2,107,268	68.0%	\$ 2,159,291	64.9%
<u>EXPENDITURES</u>						
Business Office	592,998	75.0%	369,796	62.4%	377,657	69.9%
Water System	1,026,041	75.0%	596,217	58.1%	589,787	37.5%
Sewer System	1,424,716	75.0%	868,634	61.0%	836,692	57.1%
Storm Water	343,073	75.0%	214,822	62.6%	136,513	35.7%
TOTAL EXPENDITURES	\$ 3,386,828	75.0%	\$ 2,049,469	60.5%	\$ 1,940,650	49.0%



Community Center Fund

	FY 2011-2012 <u>BUDGET</u>		FY 2011-2012 <u>Y-T-D ACTUAL</u>		FY 2010-2011 <u>Y-T-D</u>	
<u>REVENUE</u>						
Hotel/Motel Taxes	66,701	75.0%	37,873	56.8%	37,857	75.7%
RENTAL FEES:						
Community Center	48,000	75.0%	34,575	72.0%	28,938	62.9%
Conference Center	26,000	75.0%	22,052	84.8%	20,276	48.3%
Miscellaneous:						
CDBG Grant	-		-		53,511	214.1%
CPS Energy Rebate	-		-		46,415	0.0%
TOTAL REVENUE	\$ 140,701	75.0%	\$ 94,500	67.2%	\$186,997	114.7%
TOTAL EXPENDITURES	\$ 134,881	75.0%	\$ 84,055	62.3%	\$232,451	75.6%



Street Maintenance Sales Tax

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Actual FY 2012
Revenues	422,653	429,403	439,560	251,171
Transfers In	-			
TOTAL REVENUES	422,653	429,403	439,560	251,171
Expenditures	402,824	500,431	546,311	548,232
TOTAL EXPENDITURES	402,824	500,431	546,311	548,232
FUND BALANCE	575,300	504,272	397,521	207,211

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: JUNE 30TH, 2012

100-General Fund
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

AD VALOREM TAXES	3,057,097.00	142,726.00	0.00	2,928,422.20	0.00	128,674.80	95.79
SALES TAXES	1,795,645.00	128,363.80	0.00	1,018,251.07	0.00	777,393.93	56.71
FRANCHISE FEES	706,236.00	4,116.55	0.00	518,524.22	0.00	187,711.78	73.42
LICENSE, PERMITS, FEES, FINE	1,190,346.00	52,886.44	0.00	767,109.17	0.00	423,236.83	64.44
MISCELLANEOUS	<u>156,084.00</u>	<u>5,708.17</u>	<u>0.00</u>	<u>72,003.45</u>	<u>0.00</u>	<u>84,080.55</u>	<u>46.13</u>
TOTAL REVENUE	<u>6,905,408.00</u>	<u>333,800.96</u>	<u>0.00</u>	<u>5,304,310.11</u>	<u>0.00</u>	<u>1,601,097.89</u>	<u>76.81</u>
EXPENDITURE SUMMARY							

Business Office							

PERSONNEL SERVICES	79,221.00	5,573.05	0.00	44,087.57	0.00	35,133.43	55.65
SUPPLIES	9,600.00	29.16	0.00	6,348.51	305.55	2,945.94	69.31
CONTRACTUAL SERVICES	<u>101,164.00</u>	<u>4,672.41</u>	<u>0.00</u>	<u>65,408.49</u>	<u>0.00</u>	<u>35,755.51</u>	<u>64.66</u>
TOTAL Business Office	189,985.00	10,274.62	0.00	115,844.57	305.55	73,834.88	61.14
Finance							

PERSONNEL SERVICES	140,036.00	10,464.02	0.00	102,309.32	0.00	37,726.68	73.06
SUPPLIES	8,517.00	0.00	0.00	5,821.29	0.00	2,695.71	68.35
CONTRACTUAL SERVICES	73,724.00	6,092.67	0.00	51,238.15	0.00	22,485.85	69.50
CAPITAL OUTLAY	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,436.91</u>	<u>2,563.09</u>	<u>48.74</u>
TOTAL Finance	227,277.00	16,556.69	0.00	159,368.76	2,436.91	65,471.33	71.19
City Manager & Council							

PERSONNEL SERVICES	191,638.00	14,530.53	0.00	138,486.96	0.00	53,151.04	72.26
SUPPLIES	17,150.00	699.60	0.00	8,283.36	300.00	8,566.64	50.05
CONTRACTUAL SERVICES	117,337.00	4,704.89	0.00	111,323.09	0.00	6,013.91	94.87
CAPITAL OUTLAY	<u>40,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.00</u>	<u>35,500.00</u>	<u>11.25</u>
TOTAL City Manager & Council	366,125.00	19,935.02	0.00	262,593.41	300.00	103,231.59	71.80

FINANCIAL STATEMENT - UNAUDITED

AS OF: JUNE 30TH, 2012

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Police Administration							

PERSONNEL SERVICES	217,555.00	26,483.96	0.00	168,696.89	394.90	48,463.21	77.72
SUPPLIES	1,900.00	124.27	0.00	1,383.66	38.71	477.63	74.86
CONTRACTUAL SERVICES	<u>28,472.00</u>	<u>1,075.70</u>	<u>0.00</u>	<u>20,331.26</u>	<u>0.00</u>	<u>8,140.74</u>	<u>71.41</u>
TOTAL Police Administration	247,927.00	27,683.93	0.00	190,411.81	433.61	57,081.58	76.98
Police Crime Prevention							

TOTAL Police Crime Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Police Patrol							

PERSONNEL SERVICES	1,178,888.00	84,601.88	0.00	865,104.98	94.56	313,688.46	73.39
SUPPLIES	67,900.00	6,376.74	0.00	49,804.69	266.75	17,828.56	73.74
CONTRACTUAL SERVICES	<u>9,700.00</u>	<u>347.99</u>	<u>0.00</u>	<u>5,929.11</u>	<u>0.00</u>	<u>3,770.89</u>	<u>61.12</u>
TOTAL Police Patrol	1,256,488.00	91,326.61	0.00	920,838.78	361.31	335,287.91	73.32
Police Communications							

PERSONNEL SERVICES	276,015.00	19,879.78	0.00	188,926.23	0.00	87,088.77	68.45
SUPPLIES	1,025.00	0.00	0.00	663.44	0.00	361.56	64.73
CONTRACTUAL SERVICES	<u>5,125.00</u>	<u>50.50</u>	<u>0.00</u>	<u>1,801.69</u>	<u>0.00</u>	<u>3,323.31</u>	<u>35.15</u>
TOTAL Police Communications	282,165.00	19,930.28	0.00	191,391.36	0.00	90,773.64	67.83
Police Investigations							

PERSONNEL SERVICES	283,127.00	20,665.64	0.00	206,740.66	0.00	76,386.34	73.02
SUPPLIES	2,100.00	15.00	0.00	594.21	53.44	1,452.35	30.84
CONTRACTUAL SERVICES	<u>5,200.00</u>	<u>650.60</u>	<u>0.00</u>	<u>2,058.21</u>	<u>0.00</u>	<u>3,141.79</u>	<u>39.58</u>
TOTAL Police Investigations	290,427.00	20,030.04	0.00	209,393.08	53.44	80,980.48	72.12
Police Narcotics TF							

PERSONNEL SERVICES	69,119.00	5,930.44	0.00	54,860.94	0.00	14,258.06	79.37
CONTRACTUAL SERVICES	<u>136.00</u>	<u>13.00</u>	<u>0.00</u>	<u>87.00</u>	<u>0.00</u>	<u>49.00</u>	<u>63.97</u>
TOTAL Police Narcotics TF	69,255.00	5,943.44	0.00	54,947.94	0.00	14,307.06	79.34

FINANCIAL STATEMENT - UNAUDITED

AS OF: JUNE 30TH, 2012

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Police Reserves							

TOTAL Police Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Administration							

PERSONNEL SERVICES	213,852.00	15,232.26	0.00	158,494.37	0.00	55,357.63	74.11
SUPPLIES	4,940.00	40.23	0.00	4,791.35	93.73	54.92	98.89
CONTRACTUAL SERVICES	36,639.00	1,077.96	0.00	28,201.75	0.00	8,437.25	76.97
CAPITAL OUTLAY	15,000.00	0.00	0.00	14,927.00	0.00	73.00	99.51
TOTAL Fire Administration	270,431.00	16,350.45	0.00	206,414.47	93.73	63,922.80	76.36
Fire Reserves							

TOTAL Fire Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Operations							

PERSONNEL SERVICES	1,588,452.00	111,565.95	0.00	1,070,496.35	395.99	517,559.66	67.42
SUPPLIES	33,738.00	2,442.85	0.00	13,176.98	327.50	20,233.52	40.03
CONTRACTUAL SERVICES	50,986.00	2,362.53	0.00	58,485.15	0.00	7,499.15	114.71
CAPITAL OUTLAY	62,980.00	3,495.00	0.00	30,013.45	12,425.77	20,540.78	67.39
TOTAL Fire Operations	1,736,156.00	119,866.33	0.00	1,172,171.93	13,149.26	550,834.81	68.27
Fire Prevention							

TOTAL Fire Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire EMS							

SUPPLIES	34,447.00	1,953.18	0.00	24,514.25	2,007.62	7,925.13	76.99
CONTRACTUAL SERVICES	67,791.00	3,601.24	0.00	49,307.90	0.00	18,483.10	72.74
CAPITAL OUTLAY	29,802.00	0.00	0.00	26,970.02	2,600.00	231.98	99.22
TOTAL Fire EMS	132,040.00	5,554.42	0.00	100,792.17	4,607.62	26,640.21	79.82
Public Works M&O							

PERSONNEL SERVICES	717,235.00	49,806.92	0.00	520,780.00	0.00	196,455.00	72.61
SUPPLIES	164,800.00	5,360.63	0.00	86,982.63	0.00	77,817.37	52.78
CONTRACTUAL SERVICES	193,300.00	5,209.45	0.00	115,465.05	0.00	77,834.95	59.73
CAPITAL OUTLAY	45,500.00	1,651.99	0.00	9,031.99	17,037.84	19,430.17	57.30
TOTAL Public Works M&O	1,120,835.00	62,028.99	0.00	732,259.67	17,037.84	371,537.49	66.85

FINANCIAL STATEMENT - UNAUDITED

AS OF: JUNE 30TH, 2012

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Public Works Construction							

TOTAL Public Works Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Development							

PERSONNEL SERVICES	207,512.00	12,480.55	0.00	134,640.48	0.00	72,871.52	64.88
SUPPLIES	9,200.00	404.29	0.00	7,385.98	(8.97)	1,822.99	80.18
CONTRACTUAL SERVICES	147,448.00	1,597.34	0.00	120,412.41	45.00	26,990.59	81.69
CAPITAL OUTLAY	<u>16,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,892.65</u>	<u>107.35</u>	<u>99.33</u>
TOTAL Community Development	380,160.00	14,482.18	0.00	262,438.87	15,928.68	101,792.45	73.22
Economic Development							

PERSONNEL SERVICES	111,647.00	5,571.18	0.00	44,855.57	0.00	66,791.43	40.18
SUPPLIES	4,500.00	70.13	0.00	826.60	75.58	3,597.82	20.05
CONTRACTUAL SERVICES	<u>13,135.00</u>	<u>1,110.12</u>	<u>0.00</u>	<u>13,702.26</u>	<u>0.00</u>	<u>567.26</u>	<u>104.32</u>
TOTAL Economic Development	129,282.00	6,751.43	0.00	59,384.43	75.58	69,821.99	45.99
Special Events							

SUPPLIES	<u>13,750.00</u>	<u>1,595.81</u>	<u>0.00</u>	<u>9,238.22</u>	<u>0.00</u>	<u>4,511.78</u>	<u>67.19</u>
TOTAL Special Events	13,750.00	1,595.81	0.00	9,238.22	0.00	4,511.78	67.19
Parks & Recreation							

PERSONNEL SERVICES	70,559.00	6,030.25	0.00	55,114.50	0.00	15,444.50	78.11
SUPPLIES	26,000.00	2,130.84	0.00	10,187.92	0.00	15,812.08	39.18
CONTRACTUAL SERVICES	<u>20,000.00</u>	<u>908.55</u>	<u>0.00</u>	<u>7,918.50</u>	<u>0.00</u>	<u>12,081.50</u>	<u>39.59</u>
TOTAL Parks & Recreation	116,559.00	9,069.64	0.00	73,220.92	0.00	43,338.08	62.82
Library							

PERSONNEL SERVICES	194,880.00	14,367.89	0.00	140,259.34	0.00	54,620.66	71.97
SUPPLIES	21,133.00	1,953.20	0.00	5,339.99	0.00	15,793.01	25.27
CONTRACTUAL SERVICES	41,814.00	851.42	0.00	19,739.55	0.00	22,074.45	47.21
CAPITAL OUTLAY	<u>170,000.00</u>	<u>918.01</u>	<u>0.00</u>	<u>48,324.06</u>	<u>0.00</u>	<u>121,675.94</u>	<u>28.43</u>
TOTAL Library	427,827.00	18,090.52	0.00	213,662.94	0.00	214,164.06	49.94
** TOTAL EXPENDITURES ***							
	<u>7,256,689.00</u>	<u>465,470.40</u>	<u>0.00</u>	<u>4,934,373.33</u>	<u>54,783.53</u>	<u>2,267,532.14</u>	<u>68.75</u>
* REVENUE OVER (UNDER) EXPENDITURES *							
	<u>351,281.00</u>	<u>(131,669.44)</u>	<u>0.00</u>	<u>369,936.78</u>	<u>(54,783.53)</u>	<u>(666,434.25)</u>	<u>189.72</u>

FINANCIAL STATEMENT - UNAUDITED

AS OF: JUNE 30TH, 2012

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
OTHER FINANCING SOURCES (USES)							
=====							
OTHER SOURCES/USES	(18,000.00)	0.00	0.00	0.00	0.00	(18,000.00)	0.00
TOTAL OTHER SOURCES/USES	(18,000.00)	0.00	0.00	0.00	0.00	(18,000.00)	0.00
<hr/>							
NET GAIN OR (LOSS)	(369,281.00)	(131,669.44)	0.00	369,936.78	(54,783.53)	(684,434.25)	
=====							

*** END OF REPORT ***

FINANCIAL STATEMENT - UNAUDITED

AS OF: JUNE 30TH, 2012

200-Water & Sewer
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
MISCELLANEOUS	16,000.00	123.29	0.00	37,709.73	0.00	21,709.73	235.69
WATER SALES	1,475,894.00	126,893.24	0.00	933,471.39	0.00	542,422.61	63.25
SEWER SALES	1,541,447.00	124,434.02	0.00	1,097,156.52	0.00	444,290.48	71.18
CONNECTION & PLATTING	2,500.00	75.00	0.00	600.00	0.00	1,900.00	24.00
CUSTOMER FEES	43,300.00	4,281.89	0.00	35,105.20	0.00	8,194.80	81.07
TAPPING FEES	21,000.00	210.00	0.00	3,225.00	0.00	17,775.00	15.36
TOTAL REVENUE	3,100,141.00	256,017.44	0.00	2,107,267.84	0.00	992,873.16	67.97
EXPENDITURE SUMMARY							
Business Office							
PERSONNEL SERVICES	448,365.00	32,857.77	0.00	312,297.86	0.00	136,067.14	69.65
SUPPLIES	33,000.00	1,250.00	0.00	11,053.71	0.00	21,946.29	33.50
CONTRACTUAL SERVICES	91,633.00	1,125.74	0.00	46,444.90	0.00	45,188.10	50.69
CAPITAL OUTLAY	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL Business Office	592,998.00	35,233.51	0.00	369,796.47	0.00	223,201.53	62.36
Water System							
PERSONNEL SERVICES	283,893.00	22,381.85	0.00	214,501.61	0.00	69,391.39	75.56
SUPPLIES	82,000.00	3,137.71	0.00	42,018.11	0.00	39,981.89	51.24
CONTRACTUAL SERVICES	462,148.00	17,141.67	0.00	324,311.40	0.00	137,836.60	70.17
CAPITAL OUTLAY	198,000.00	0.00	0.00	0.00	15,385.85	182,614.15	7.77
TOTAL Water System	1,026,041.00	42,661.23	0.00	580,831.12	15,385.85	429,824.03	58.11
Sewer System							
PERSONNEL SERVICES	91,566.00	5,042.37	0.00	63,065.33	0.00	28,500.67	68.87
SUPPLIES	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
CONTRACTUAL SERVICES	1,318,150.00	92,453.44	0.00	805,568.44	0.00	512,581.56	61.11
TOTAL Sewer System	1,424,716.00	97,495.81	0.00	868,633.77	0.00	556,082.23	60.97

FINANCIAL STATEMENT - UNAUDITED

AS OF: JUNE 30TH, 2012

200-Water & Sewer
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
Construction							

TOTAL Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Storm Water							

PERSONNEL SERVICES	154,073.00	12,047.63	0.00	112,642.98	0.00	41,430.02	73.11
SUPPLIES	23,500.00	3,451.00	0.00	28,252.01	2.00	4,754.01	120.23
CONTRACTUAL SERVICES	165,500.00	6,477.40	0.00	73,924.75	0.00	91,575.25	44.67
TOTAL Storm Water	343,073.00	21,976.03	0.00	214,819.74	2.00	128,251.26	62.62
<hr/>							
** TOTAL EXPENDITURES ***	3,386,828.00	197,366.58	0.00	2,034,081.10	15,387.85	1,337,359.05	60.51
<hr/>							
* REVENUE OVER (UNDER) EXPENDITURES *	(286,687.00)	58,650.86	0.00	73,186.74	(15,387.85)	(344,485.89)	120.16
<hr/>							
OTHER FINANCING SOURCES (USES)							

TOTAL OTHER SOURCES/USES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
NET GAIN OR (LOSS)	(286,687.00)	58,650.86	0.00	73,186.74	(15,387.85)	(344,485.89)	
<hr/>							

** END OF REPORT ***

FINANCIAL STATEMENT - UNAUDITED

AS OF: JUNE 30TH, 2012

710-Community Center
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

TAXES	66,701.00	0.00	0.00	37,873.41	0.00	28,827.59	56.78
FEES	<u>74,000.00</u>	<u>7,187.00</u>	<u>0.00</u>	<u>56,627.00</u>	<u>0.00</u>	<u>17,373.00</u>	<u>76.52</u>
TOTAL REVENUE	<u>140,701.00</u>	<u>7,187.00</u>	<u>0.00</u>	<u>94,500.41</u>	<u>0.00</u>	<u>46,200.59</u>	<u>67.16</u>
=====							
EXPENDITURE SUMMARY							

Community Center Operations							

PERSONNEL SERVICES	81,381.00	7,619.89	0.00	57,177.09	0.00	24,203.91	70.26
SUPPLIES	6,900.00	680.09	0.00	1,116.01	869.81	4,914.18	28.78
CONTRACTUAL SERVICES	41,600.00	1,190.37	0.00	24,882.93	0.00	16,717.07	59.81
CAPITAL OUTLAY	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
TOTAL Community Center Operations	134,881.00	9,490.35	0.00	83,176.03	869.81	50,835.16	62.31
Visitor Services							

TOTAL Visitor Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

*** TOTAL EXPENDITURES ***	<u>134,881.00</u>	<u>9,490.35</u>	<u>0.00</u>	<u>83,176.03</u>	<u>869.81</u>	<u>50,835.16</u>	<u>62.31</u>
=====							
** REVENUE OVER (UNDER) EXPENDITURES **	<u>5,820.00</u>	<u>(2,303.35)</u>	<u>0.00</u>	<u>11,324.38</u>	<u>(869.81)</u>	<u>(4,634.57)</u>	<u>79.63-</u>
=====							
OTHER FINANCING SOURCES (USES)							

TOTAL OTHER SOURCES/USES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

NET GAIN OR (LOSS)	<u>5,820.00</u>	<u>(2,303.35)</u>	<u>0.00</u>	<u>11,324.38</u>	<u>(869.81)</u>	<u>(4,634.57)</u>	
=====							

*** END OF REPORT ***

FINANCIAL STATEMENT - UNAUDITED

AS OF: JUNE 30TH, 2012

720-Street Maintenance Tax
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
Revenues	<u>439,560.00</u>	<u>32,086.54</u>	<u>0.00</u>	<u>251,171.05</u>	<u>0.00</u>	<u>188,388.95</u>	<u>57.14</u>
TOTAL REVENUE	<u>439,560.00</u>	<u>32,086.54</u>	<u>0.00</u>	<u>251,171.05</u>	<u>0.00</u>	<u>188,388.95</u>	<u>57.14</u>
EXPENDITURE SUMMARY							
Street Maintenance Tax							
CONTRACTUAL SERVICES	<u>546,311.00</u>	<u>0.00</u>	<u>0.00</u>	<u>548,232.27</u>	<u>0.00</u>	<u>(1,921.27)</u>	<u>100.35</u>
TOTAL Street Maintenance Tax	<u>546,311.00</u>	<u>0.00</u>	<u>0.00</u>	<u>548,232.27</u>	<u>0.00</u>	<u>(1,921.27)</u>	<u>100.35</u>
*** TOTAL EXPENDITURES ***	<u>546,311.00</u>	<u>0.00</u>	<u>0.00</u>	<u>548,232.27</u>	<u>0.00</u>	<u>(1,921.27)</u>	<u>100.35</u>
** REVENUE OVER (UNDER) EXPENDITURES *	<u>(106,751.00)</u>	<u>32,086.54</u>	<u>0.00</u>	<u>(297,061.22)</u>	<u>0.00</u>	<u>190,310.22</u>	<u>178.27-</u>
OTHER FINANCING SOURCES (USES)							
TOTAL OTHER SOURCES/USES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET GAIN OR (LOSS)	<u>(106,751.00)</u>	<u>32,086.54</u>	<u>0.00</u>	<u>(297,061.22)</u>	<u>0.00</u>	<u>190,310.22</u>	

** END OF REPORT ***

approved

The Leon Valley Public Library Board of Trustees did not meet on Monday May 14, 2012 due to the lack of a quorum. Two members of the Board were out of town or unavoidably detained at their place of employment. The meeting will be either rescheduled or business will be carried over to the June 11, 2012 meeting.

Joyce M. Trent

Joyce Miller Trent

Library Director

Thomas J. Balloos
Chairperson

approved

Minutes Leon Valley Public Library

Board of Trustees Meeting of April 9, 2012

The meeting of the Board was called to order at 7:05pm by Chairman Bellows. Present were: Dr. Bellows, Shirley Loban, Susan Priesand, Carol Poss, Barbara Owen, Peggy Proffitt, Dr. Staph, and Librarian Trent. Motion was made by Shirley Loban, second by Carol Poss to approve the March 12, 2012 Draft Minutes. Motion carried.

Discussion held concerning the plans for the Children's Wing. Architect Mogas will meet with Library Board members on April 10th at 2 p.m. at the Library. Plans as proposed will be available for review and discussion/changes as may be desired by the Board. Plans will involve the whole building layout, since reconfiguration of the existing space will be necessary. Board members were invited to attend the session with Mr. Mogas.

Librarian Trent briefed the Board on the current status of her participation in the PEARL Project. She indicated the Board surveys and surveys from the public concerning the Library were a requirement of the Project and would be used in formulating our local project. At the end of the process the Library will qualify for a \$1000 award. Trent's attendance at the upcoming Texas Library Association will be almost entirely funded by the School of Library and Information Science at the University of North Texas, PEARL Project.

Board members were reminded of the upcoming Meet the Candidates Program hosted by the Library and conducted by the League of Women Voter of the San Antonio Area on April 26th 7:00pm at the Conference Center. The League will be asking the questions the audience submits and setting time limits for the responses from the Candidates. All candidates have been reminded twice in writing about the event. If we are in need of an MC Marcy Meffert was suggested by the Board.

The Board reaffirmed the Library Policy concerning exclusive Library programming usage of the Meeting Room. The posted sign clearly states that this is the existing policy. The reaffirming of this particular policy was in support of the ongoing difficulties with a user requesting usage of the room for personal meetings at a specified time each week for 1.5 hours as an exception. Exclusive use of the Meeting Room for other than Library Purposes is not permitted.

Friends of the Library President Carol Poss reported that \$70.00 was made at the First Saturday Sale. She also noted that the Images of America Leon Valley book would be available for purchase at the Taste of Leon Valley. Sales of the book total \$740. In addition, \$234 in royalties was paid to the Friends. All members were reminded of the Einstein Dinner fundraiser to be held on Friday April 13th. Cha Cha's will be providing the Italian Dinner for the evening. A mini silent auction will be held at the Dinner.

There being no further business or announcements, Shirley Loban moved to adjourn at 8:15pm, Barbara Owen seconded the motion. Motion passed. Meeting was adjourned at 8:15pm.

Thomas J. Bellows
Chairperson

Minutes

Leon Valley Public Library Board of Trustees Meeting

Monday March 12, 2012 7:00pm at the Library

The meeting was called to order at 7:05pm by Chairman Bellows. In attendance were Chairman Bellows, Dr. Horace Staph, Shirley Loban, Susan Priesand, Carol Poss, Barbara Owens and Library Director Joyce Trent.

Draft Minutes of February 6, 2012 meeting were approved as written on a motion by Carol Poss, second by Shirley Loban. Minutes were approved as presented.

Discussion of Children's Wing Expansion: Joyce has talked with Mr. Mogas several times on the phone, his assistant has been on site taking measurements and pictures. Mr. Mogas discussed with Joyce the proximity of the parking spots that face into the expansion space. He says he believes they are too close to the proposed side wall of the building. He is proposing making those parking spaces some type of landscaped area to add to the exterior attractiveness of the expansion. That plan would leave the parking area on the Kinman side of the current parking lot available for parking. In this conversation with Mr. Mogas, Librarian agreed 3-4 feet from head-in parking seems too close for the side of the building. There will still be plenty of parking spaces for both Library and Conference Center. Librarian mentioned that there was a possibility that the space currently being used for restrooms could be redesigned to be a part of the work area. With all the restroom facilities being located near the checkout desk (current local history area) in the expansion. In general Board did not seem to be in favor of completely doing away with the current bathrooms in order to gain space for work area. This will be something that would need to be considered when plans are in development—possibly two alternatives concerning the layout of bathrooms in the remodeled building. A meeting is scheduled with Mr. Mogas in the near future, this will be discussed with him. Librarian will try to focus a significant amount of time on grant writing, depending on other staffing pressures.

The "We Love Our Volunteers Reception" was discussed. It was generally considered that it was a success and the theme works well with the intention of the Board and Staff. It was suggested that perhaps the calendar thank you gift could be made available earlier for volunteers. It was agreed that the theme will remain the same for next year's reception.

Librarian Trent reminded Board Members of the Mayor's Boards and Commissions Thank You Dinner to be held on Tuesday April 10th 6:00pm at the Conference Center. Entrance will be on the back side of the building facing the back parking lot.

The Library's Meet the Candidates Night is scheduled for April 26th 7:00pm in the evening at the Conference Center. The League of Women Voters will be moderating and it will be greatly



appreciated if Board Members will try to attend. A volunteer will be needed to open the meeting, before the League takes over the actual question and answer session.

February 2012 statistical report was viewed by the Board. Usage numbers remain high. It was noted that the electronic door counter did not account for Leap Year and the number for the last day is estimated. Counter is set correctly now. Librarian Trent indicated more periodicals are being kept behind the desk, in order to keep them from being stolen. The staff now checks out the daily San Antonio Express News due to theft.

Library policies relating to ages for parental signature in order to get a library card (under 14 years signature necessary). In order to access the Internet under 18yrs. requires a parental signature (per City Attorney). Children 6yrs of age may use the computers if they have a parent next to them. Current Unattended Children Policy in the Building was reaffirmed as is.

Friends of the Library update given by President Carol Poss. Spring 2012 Book Sale & First Saturday raised \$1400! The Friends were congratulated for their hard work in making this event so successful. Mrs. Poss also reported that Library sales checks for the Images of Leon Valley had been received, with approximately \$500.00 going to the Friends and LV Historical Society due to sales. The Dinner Theater with Duffy Hudson is scheduled for the Community Center for April 13th a Friday. Cha Cha's will do the catering; a full Italian meal will be served. Tickets are available and Board Members are encouraged to help with publicity and ticket sales.

There being no further business Shirley Loban moved at 8:05pm to adjourn, Susan Priesand seconded the motion, motion passed, meeting was adjourned.

Minutes

Leon Valley Public Library Board of Trustees

Meeting of Monday January 9, 2012 7:00pm at the Library

Chairman Bellows is not in attendance, out of the country on UTSA business; Dr. Horace Staph will conduct the meeting. Those in attendance were: Dr. Staph, Susan Priesand, Peggy Proffitt, Barbara Owens, Shirley Loban, Carol Poss and Librarian Trent. Minutes of the November 14, 2011 meeting were approved following a correction in the first paragraph. Strike the word Meeting in the second sentence, replace with "Minutes of the meeting of September 12, 2011....." Minutes were approved as corrected.

Discussion Agenda

Children's Wing Expansion Status: Librarian Trent reported that she had met with Richard Mogas in an informal session working in generalities about needs in the building project, desirable features, and possibilities. He and his assistant will be visiting libraries in the area to look for possible items to incorporate into our plans. Librarian does not yet have the signed copy of the Architect's contract, but has requested a copy for the Friends.

Statistical Reports for the months of November and December were given to Board members. The Library remains very busy with Wireless Internet very popular—almost 1,000 accesses were counted during the month of December.

Board Members were reminded of the Town Hall Meeting to be held on Saturday January 28th 9:00-1:30 at the Conference Center. Several topics will be highlighted including the possible need for additional space and remodeling of City Hall, Police Dept. and the Fire Department. Citizen input is especially requested.

Carol Poss reported for the Friends of the Library. Noted were the upcoming Spring Book Sale, March 1, 2, and 3rd. 10:00am-6:00pm. Paid members of the Friends of the Library Only Preview will be February 29, 7:00pm - 9:00pm.

Sales of the Images of America: Leon Valley are going very well. We are almost at the break even point! Walgreens has sold numerous copies as well. Carol is very pleased with the response to the fundraiser.

Breakfast with Santa Final Report is attached. A very successful event was held with enormous volunteer support.

We Love our Volunteers appreciation reception will be held Sunday February 12, 2011 at 3:00-4:30pm. The event is being held on Sunday due to the President's Day Holiday on Saturday, and need to hold the event before Valentine's Day on the 14th. Sunday was selected as next best date for the event. Volunteer food sheet passed around for Board members to sign up for snacks. Carol Poss indicated the Friends will provide, punch and wine. Library will provide cake, coffee and paper products. General discussion about the reception and names to be included on invitation list.

There being no further business Shirley Loban moved to adjourn and Susan Priesand seconded, motion passed. Meeting adjourned 8:05pm.



Minutes

Leon Valley Public Library Board of Trustees Meeting

November 14, 2011, 7:00P.M. Leon Valley Public Library

Chairman Bellows called the meeting to order at 7:05P.M. with a quorum present.

Those present were: Dr. Thomas Bellows, Chairperson, Carol Poss, Shirley Loban, Barbara Owens, Peggy Proffitt, Dr. Horace Staph, and Librarian Trent.

Minutes of the October 10, 2011 meeting were discussed and a correction needed was noted for paragraph two, the first word should be "Minutes of the meeting of September 12, 2011..." Strike the word Meetings and replace with Minutes. The Minutes were approved as corrected upon motion of Carol Poss, seconded by Shirley Loban.

Discussion Agenda:

Children's Wing Expansion status was commented upon by Director Trent. It was noted that the City Council in a meeting the previous month approved the contract for architectural construction plans with Richard Mogas, AIA & Associates. Mr. Mogas has been the architect of record for the Library project and has completed Phase I of the Library Expansion. This contract covers work to be accomplished to make the expansion ready to bid. The Board indicated they were pleased to continue the excellent working relationship we have with Mr. Mogas.

Informational Issues: Librarian Trent reported that the staff has been working very diligently to apply the new Interlibrary Loan Rules, which are much more staff intensive, than the previous rules. We are required to lend items when we can under the new rules. We always have the right to decline to lend an item for several reasons. (Local demand, format of item, historical importance, item in use) October Monthly report discussed in general with Board. It was noted this is the first month of the new FY 2012 for City Departments. Board members were reminded there will be no meeting in December. Board members are encouraged to volunteer for Breakfast with Santa on December 3rd and to attend if possible other City holiday events. (Information about the Lighting & Community Concert was available for members.)

Friends of the Library

President Poss reported that the first Saturday book sale for November raised approximately \$130.00. She also reported that the Waste Management donated tickets for the Dallas Cowboys football game on Dec. 12 are listed on E-Bay. The tickets are listed through the E-Bay non-profit sector and all fees are waived because of the charitable status of the Friends of LVPL. Sherry & Amy Watson created the web information and the account for posting the information. It is hoped these very valuable tickets in the Waste Management Ring of Honor suite will raise a significant amount for the Children's Wing. The Friends Web Page has been updated and has added an e-commerce button to allow donations through PayPal to the Friends. Thanks to Amy Watson for the expert attention she has given the Friends on line presence. President Poss requested volunteers for Breakfast with Santa, and discussed the food and various booths and foods that will be available. Board members signed up for various tasks and thanked Carol and her Board for their work on this important annual project.

There being no further business Shirley Loban moved and Barbara Owens seconded the motion to adjourn. Motion passed, meeting adjourned by Chairman Bellows at 8:10P.M.



Approved Minutes

Leon Valley Public Library Board of Trustees

Meeting October 10, 2011 7:00pm at the Library

The meeting was called to order by Chairman Bellows at 7:04pm. Those present were: Chairman Bellows, Carol Poss, Barbara Owens, Shirley Loban, Dr. Horace Staph, Peggy Proffitt, and Library Director Joyce M. Trent. A quorum is present.

Minutes of the meeting of September 12, 2011 were read and corrected to read "The event raised \$1323.00 after expenses." (the middle of the page) Minutes were approved as corrected.

Discussion Agenda

Children's Wing Expansion Status

Librarian Trent reported that during the City Council meeting of October 3, 2011 the contract for design services with the Architect of record for the Children's Wing, Richard Mogas & Associates was presented for Council approval by Trent. After some discussion the signing of the contract was approved following review by City Attorney McKamie. Librarian Trent will be advised when the contract has been signed by the City Manager.

Library Director's Report

Librarian Trent reported that upcoming vacations by two full time staff members (not at the same time) will present a logistical nightmare for remaining staff and volunteers. It will be difficult to cover all public service hours, but with the help of dedicated volunteers and part-time workers the schedule will be covered.

September 2011 Statistical Report was made available to Board members. It was noted that September is the final month of the fiscal year and a yearly statistical report will be available next month.

National Night Out 2011, October 4th, was celebrated at the Library with an emphasis on overdue materials and the fact that keeping of library materials beyond their due date is in fact, theft of City Property and may be prosecuted as such. Posters and information about the numbers of items overdue, their value and the importance of their retrieval were visible in the Library. The months of November and December are designated, with City Council authorization as "Food for Fines" months at LVPL. Letters will be mailed to all users with significantly overdue items requesting the immediate return of the items, along with canned food items in lieu of fine money. Healthy snacks were served from 5:00pm – 8:00pm.

Friends of the Library Report

Friends President Carol Poss reported that the First Saturday Book Sale for October raised approximately \$80.00. It was also reported that the correct amount for the Fundraising Dinner was \$1323.00. It was announced that Waste Management gave Mayor Riley 2 Dallas Cowboy "Ring of Honor" suite tickets for the New York Giants vs Dallas Cowboys game on December 12, 2011. Mayor Riley decided the Friend's Children's Wing Project was a worthy beneficiary of any funds the sale/raffle of the tickets might raise. It is to be decided how best to market these tickets in order to raise the most possible amount for the Building Fund. There was some discussion on the possibility of using online sales/bidding/raffle to reach the widest possible audience. Friends efforts to sell collectible/unique books on E-Bay was not successful due to the time, research

and effort that this mode of commerce involves. It was agreed that on-line may be the best method to reach a wider audience for the football tickets. Librarian Trent and Carol Poss will investigate this further. The Cowboys tickets are unique and quite valuable; thus it is hoped their sale will generate a nice sum for the building fund.

Upcoming Agenda items were discussed with the Children's Wing Project and Breakfast with Santa, primary items on the horizon for next month's Board Agenda.

Announcements: Board members are reminded to plan for Breakfast with Santa on Saturday Dec. 3rd. Items are still needed for the Silent Auction and members should plan to attend the event.

There being no further business, Shirley Loban moved to adjourn the meeting, Barbara Owens seconded the motion. Motion passed, meeting adjourned at 8:05pm.

TJ Bellows

Minutes

Leon Valley Public Library Board of Trustees Meeting

Meeting of September 12, 2011 7:00pm at the Library

Meeting was called to order by Chairman Bellows at 7:15pm when a quorum was present. Present were: Chairman Tom Bellows, Shirley Loban, Susan Priesand, Dr. Horace Staph, Peggy Proffitt, Carol Poss, Barbara Owens, and Librarian Trent.

~~Minutes of the July 11, 2011 were approved with one addition: The First Saturday Book Sale for July raised approximately \$125.00. (Dollar amount was omitted from the sentence in the draft.) With this correction Shirley Loban moved and Carol Poss seconded that the minutes be approved as corrected. Motion carried.~~

Librarian Trent gave a brief update on the adopted 2012 Library Budget. Perhaps most significant in the budget is \$150,000 from the City Reserve Fund for the Children's Wing of the Library. Library Board was extremely pleased with this funding and agreed it would be very important to leveraging additional funding necessary to construct the addition, approximately \$540,000.

Status of Children's Wing Expansion

Librarian Trent noted the passage 9/6/2011 of the public-private partnership ordinance creating the City of Leon Valley and Friends partnership for the purpose of completing the Children's Wing. Work with Ms. Word, city grant writer continues for the month of September. This position is not funded in the 2012 budget and will impact our search for funding. She has offered to assist us after her employment ends in any way she can. It was also noted that with the \$150,000 funding in the 2012 Budget, \$156,313 in the Library Reserve and the Friends Building Fund (approx. \$128,000) there is \$336,313 in the overall Building Fund as of September 2011. It was also announced that funding from the LV EDC to the Friends for the Children's Wing is not allowed under current legislation that regulates the EDC.

Statistical Reports for the months of July 2011 and August 2011 were given to Board members.

Friends of the Library President Carol Poss reported on the Fall Friends Book Sale indicating approximately \$1400 was raised during the sale. The Fundraising Dinner held September 16, 2011 was also a sold out success! The event raised \$1323.00 after expenses. Leon Valley's Audie Murphy American Legion Post #336 contributed \$100.00 toward expenses for the evening. The actor Duffy Hudson was a huge success and there was wide spread agreement that we should try to get him back in the spring for another fundraising dinner with his Albert Einstein character. Joyce indicated she would stay in touch with the actor and try to arrange something in the spring 2012.

Director Trent reported that the Friends web page is up and running! <http://www.FriendsofLVPL.org> Amy Watson created this first site, which was a component needed for the Friends Guidestar listing.

The Library Board was informed that longtime library volunteer Jean Fox died at the age of 91yrs of age on June 9, 2011. She had moved from Leon Valley into an Alzheimer's residential facility. The Friends were notified by letter that they are a listed beneficiary in her last will. They are to be gifted with "all her books". It is not known how many books or how valuable this gift might be. Update on this issue will be sought with the estate attorney, K. T. Whitehead.

Carol Poss reminded members of the upcoming Breakfast with Santa to be held on December 3, 2011 8:30am – 10:30am. Volunteers for the event and items are needed for the Silent Auction (contact Joyce Cook).

Carol Poss also informed members that she was notified that the Leon Valley history book which is in final preparation for publication, will be published December 5, 2011. Proceeds from the sale of the book will be split between the two authors: Friends of the Leon Valley Public Library and Historical Society of Leon Valley. The book will be available at Barnes & Noble, Amazon and outlets in Leon Valley for about \$25.00. A book sale and signing will be held at the Library. Congratulations were offered on this important accomplishment.

There being no further business Carol Poss moved to adjourn and Shirley Loban seconded this motion. Motion passed, meeting adjourned at 8:15pm.

