

**NOTICE OF PUBLIC MEETING  
LEON VALLEY CITY COUNCIL  
SPECIAL MEETING**

**TUESDAY, AUGUST 20, 2013  
5:45 P.M.**

**LEON VALLEY CITY COUNCIL CHAMBERS  
6400 EL VERDE ROAD, LEON VALLEY, TEXAS 78238**

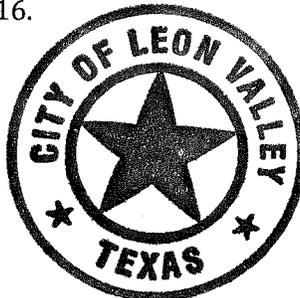
**AGENDA**

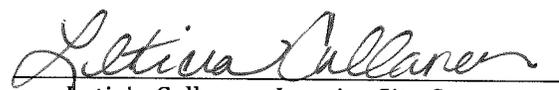
1. Call to order, Determine a Quorum is Present.
2. A workshop will be conducted on the Proposed Fiscal Year 2014 Budgets. During the workshop the City Manager will present a PowerPoint presentation on the following Proposed Fiscal Year 2014 Budgets:
  - General Fund Revenue
  - General Fund Departmental Budgets
    - a. Administration
    - b. Police
    - c. Fire
    - d. Public Works
    - e. Development Services
    - f. Economic Development
    - g. Special Events
    - h. Parks
    - i. Library
3. Adjourn.

**Attendance by Other Elected or Appointed Officials:**

It is anticipated that members of other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of other City boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of other boards, commissions and/or committees of the City, whose members may be in attendance. The members of other City boards, commissions, and/or committees may not participate in discussions on the items listed on the agenda, which occur at the meeting, and no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that City board, commission or committee subject to the Texas Open Meetings Act. [Attorney General Opinion - No. GA-0957 (2012)].

I hereby certify that the above NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL was posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, on Friday, August 16, 2013, by 5:30 p.m., and remained posted until after the meeting(s) hereby posted concluded. This notice was likewise posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.



  
Leticia Callanen, Interim City Secretary

**MAYOR AND COUNCIL COMMUNICATION**

**M&C #2013-08-20-02**

**DATE:** AUGUST 20, 2013

**TO:** MAYOR AND CITY COUNCIL

**SUBJECT:** WORKSHOP ON THE PROPOSED FISCAL YEAR 2014 BUDGETS

**PURPOSE**

A workshop will be conducted on the Proposed Fiscal Year 2014 Budgets. During the workshop the City Manager will present a PowerPoint presentation on the following Proposed Fiscal Year 2014 Budgets:

- General Fund Revenue
- General Fund Departmental Budgets
  - a. Administration
  - b. Police
  - c. Fire
  - d. Public Works
  - e. Development Services
  - f. Special Event
  - g. Parks
  - h. Library

**S.E.E. IMPACT STATEMENT**

**Social Equity** - The budget serves as the foundation of the City's financial planning and control. It addresses the goals of the City, establishes priorities, determines the level of funding commitment, and serves as a day-to-day operations guide. The City establishes a budget for twelve separate funds. Activities of the General Fund, Water and Sewer (Enterprise) Fund, Debt Service Fund, Community Center Fund, Building Security Fund, Child Safety Fund, Street Maintenance Tax Fund, Municipal Court Technology Fund, Police Forfeiture Fund, Grant Fund, CIED Fund and Capital Project Fund are included in the annual budget.

**Economic Development** - Utilizing taxpayer monies to maximize public safety, City Administration and City programs/services allows the City to actively pursue Economic Development opportunities.

**Environmental Stewardship** -The City's El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS: \_\_\_\_\_

\_\_\_\_\_  
ATTEST:

\_\_\_\_\_  
Interim City Secretary

**NOTICE OF PUBLIC MEETING**  
**PROPOSED LEON VALLEY CRIME CONTROL AND PREVENTION DISTRICT**  
**AGENDA**  
**TUESDAY, AUGUST 20, 2013**  
**6:45 P.M.**  
**LEON VALLEY CITY COUNCIL CHAMBERS**  
**6400 EL VERDE ROAD, LEON VALLEY, TEXAS 78238**

1. Call to order the meeting of the Proposed Leon Valley Crime Control and Prevention District temporary board of directors, establish a quorum is present.
2. Consider the adoption of rules of procedures for adopting a Leon Valley Crime Control and Prevention District two-year crime control plan and two-year budget plan.
3. Public Hearing and Consideration of a proposed Crime Control and Prevention District two-year Crime Control Plan and two-year Budget Plan.
  - a. Open Public Hearing
  - b. Close Public Hearing
  - c. Consideration of the adoption of the proposed Crime Control and Prevention District two-year Crime Control Plan and two-year Budget Plan.
4. Consider a Resolution of the temporary directors of the proposed Leon Valley Crime Control and Prevention District , ordering a Special Election to be held on November 5, 2013 in the City of Leon Valley for the purpose of submitting to the voters a proposition relating to the creation of the Leon Valley Crime Control and Prevention District and the adoption of a local sales and use tax at a rate of one-eighth (1/8) of one percent (.00125) pursuant to Chapter 363 of the Texas Local Government Code.

*Considerar una Resolución de los directores provisionales del Distrito de Control y Prevención del Crimen de Leon Valley, que se propone, que ordene que se lleven a cabo Elecciones Especiales el día 5 de noviembre del 2013 en la Ciudad de Leon Valley, con el fin de presentar ante los electores una propuesta concerniente a la creación del Distrito de Control y Prevención del Crimen de Leon Valley, así como la adopción de un impuesto local sobre las ventas y uso a una tasa de un octavo (1/8) de un por ciento (.00125), conforme al Capítulo 363 del Código de Gobierno Local de Texas.*
5. **Adjourn** the meeting of the Temporary Board of the proposed Leon Valley Crime Control and Prevention District.

**Attendance by Other Elected or Appointed Officials:**

It is anticipated that members of other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of other City boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of

other boards, commissions and/or committees of the City, whose members may be in attendance. The members of other City boards, commissions, and/or committees may not participate in discussions on the items listed on the agenda, which occur at the meeting, and no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that City board, commission or committee subject to the Texas Open Meetings Act. [Attorney General Opinion - No. GA-0957 (2012)].

I hereby certify that the above NOTICE OF PUBLIC MEETING(S) AND PROPOSED LEON VALLEY CRIME CONTROL DISTRICT was posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, on Friday, August 16, 2013, by 5:30 p.m., and remained posted until after the meeting(s) hereby posted concluded. This notice was likewise posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.



*Leticia Callanen*  
Leticia Callanen, Interim City Secretary

# CRIME CONTROL AND PREVENTION DISTRICT

DATE: AUGUST 20, 2013  
CCPD: 2013-08-20-3

**TO:** TEMPORARY BOARD MEMBERS

**SUBJECT:** CONSIDER AND ADOPT PROCEDURES, PRESENTATION OF TWO YEAR CRIME CONTROL PLAN AND THE TWO YEAR BUDGET PLAN FOR THE PROPOSED LEON VALLEY CRIME CONTROL AND PREVENTION DISTRICT

## PURPOSE

On July 9, 2013 the City Council of Leon Valley proposed the creation of the Leon Valley Crime Control and Prevention District and appointed a seven member temporary board.

The first order of business at the August 20, 2013 meeting will be to adopt procedures for adopting a two year plan and budget. The procedure is as follows:

- The temporary directors shall convene in a regularly called meeting of the board to consider the adoption of a two-year crime control plan and two-year budget plan to be developed in accordance with the requirements of Chapter 363 of the Local Government Code prior to October 1<sup>st</sup> which shall be designated as the start of the proposed District's fiscal year.
- The temporary directors shall hold a public hearing on the adoption of a proposed two-year crime control plan and two-year budget plan prior to taking final action on the approval of said plans.

The temporary Crime Control and Prevention District, working with City staff, has formulated a two year Crime Control Plan and a two year Budget Plan. These items will be presented to the public with input from the public accepted.

Following the public hearing, the Crime Control and Prevention Districted will vote to adopt the two year Crime Control Plan and the two year Budget Plan.

The two year Crime Control Plan focuses our Community Resource Officer and Criminal Investigation Detectives to participate in Neighborhood Watch, Crime Awareness activities, and general crime prevention activities within the City of Leon Valley. Additionally, allocation for equipment, training, and overtime are requested within the budget plan.

The first year sales and use tax collection is estimated to be \$221,800 with expenditures projected at \$221,800. The second year sales and use tax collection is estimated to be \$221,800 with expenditures projected at \$221,800.

Upon the acceptance of a two year Crime Control Plan and a two year Budget Plan, the temporary Crime Control and Prevention District Board of Directors can order an election asking for the item to be placed on the November 5, 2013 ballot.

The initial term of the Crime Control and Prevention District is four years. Upon the completion of this term, the board may have a referendum to continue the district or dissolve the district. If they board recommends the continuation of the district the continuation can only be for 5, 10, 15, or 20 years.

**SEE LEON VALLEY**

Social – To assist in the tax burden placed upon residents of Leon Valley by having the sales and use tax support some City services.

Economic – Will increase the revenue available to the Police Department and with the re-allocation we will provide better services to our residents without increasing their ad valorem tax.

Environmental – N/A

**FISCAL IMPACT**

The revenue and expenditures are projected to be \$221,800 each year.

**GOALS**

The proposal is specifically listed in the 2013 – 2014 Strategic Goals, (7) "Pursue Revenue Enhancements to Enhance City Operations"

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING COMMENTS: \_\_\_\_\_

\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Secretary

## **Leon Valley Crime Control and Prevention District**

### **Purpose**

The Crime Control and Prevention District is a special purpose district created for the purpose of improving crime prevention and reducing crime. In 1989, the Texas Legislature recognized that smaller cities within large metropolitan areas are greatly impacted by big city crime without the big city resources to fight crime problems they face. The Legislature passed the Crime Control and Prevention District Act to enable cities to create a special district that can collect a sales tax specifically dedicated to crime control and reduction.

## **Crime Control Plan**

### Community Policing

Focus our Community Resource Officer and Criminal Investigation Detectives to participate in Neighborhood Watch, Crime Awareness activities, and general crime prevention activities within the City of Leon Valley.

The effectiveness of this will be measured by the number of meetings and interactions with our Citizens in regards to crime prevention. The Department is planning on having a monthly meeting to discuss any crime related activities within the City of Leon Valley. The Detectives will also document and track any interactions they have with crime victims or the general public in regards to crime prevention.

### Investing in our Police Department

Allocation of funding for the purchase of equipment utilized by the individual Officers.

Allocation of funding to train Officers for advanced certifications awarded by the Texas Commission on Law Enforcement Education and Standards.

Allocation of funding for overtime pay to compensate Officers for working above their scheduled 80 hour pay period.

The effectiveness of these items will be measured by the equipment purchased, the number of training hours completed, and the number of overtime hours invested into Community Policing.

## Two-Year Budget Plan

	Year 1	Year 2
Community Policing	\$113,940	\$113,940
Investing in our Police	\$91,976	\$91,976
Administrative Fee 7.2% <sup>1</sup>	\$15,884	\$15,884
Total	\$221,800	\$221,800
Estimated Available Sale Tax	\$221,800	\$221,800
Estimated Available Revenue <sup>2</sup>	\$0	\$0
End of Year Balance	\$0	\$0

1. To be administered by District
2. From sources other than available sales tax

The current sales tax for the City of Leon Valley is 0.0812500. The proposed local sales and use tax at a rate of one-eighth of one percent is equal to 0.0012500 making ~~to~~ the total sales tax for the City of Leon Valley 0.0825000 if the proposition is approved by the voters of Leon Valley.

**RESOLUTION 2013R-08-20-01**

**A Resolution adopting procedures for adoption of two-year Crime Control Plan and two-year Budget Plan of the Leon Valley Crime Control and Prevention District**

WHEREAS, the temporary board of the proposed Leon Valley Crime Control and Prevention District is authorized by Chapter 363 of the Local Government Code to adopt procedures for the adoption of the District's crime control plan and budget plan; and

WHEREAS, the temporary board of directors hereby finds that the adoption of these procedures are in the best interest of the District and the citizens of the City of Leon Valley, Texas.

NOW, THEREFORE, BE IT RESOLVED BY THE TEMPORARY DIRECTORS OF THE LEON VALLEY CRIME CONTROL AND PREVENTION DISTRICT:

Section 1. The temporary directors shall convene in a regularly called meeting of the board to consider the adoption of a two-year crime control plan and two-year budget plan to be developed in accordance with the requirements of Chapter 363 of the Local Government Code prior to October 1<sup>st</sup> which shall be designated as the start of the proposed District's fiscal year.

Section 2. The temporary directors shall hold a public hearing on the adoption of a proposed two-year crime control plan and two-year budget plan prior to taking final action on the approval of said plans.

PASSED and APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2013 by the temporary directors of the proposed Leon Valley Crime Control and Prevention District.

\_\_\_\_\_  
Chris Riley, Presiding Officer

ATEST:

\_\_\_\_\_  
Leticia Callanen, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

**Proposed Leon Valley Crime Control and Prevention District Temporary Board of Directors**

**Resolution 2013R-08-20-02**

**A resolution ordering a Special Election to be held on November 5, 2013 in the City of Leon Valley for the purpose of submitting to the voters a proposition relating to the creation of the Leon Valley Crime Control and Prevention District and the adoption of a local sales and use tax at a rate of one-eighth of one percent pursuant to Chapter 363 of the Texas Local Government Code**

- WHEREAS, the Leon Valley City Council proposed the creation of the Leon Valley Crime Control and Prevention District and appointed a seven member temporary Board of Directors at its July 9, 2013 meeting; and
- WHEREAS, the temporary Board of Directors has coordinated its efforts with local law enforcement officials and agencies to assist in the formulation of a two year Crime Control Plan and two-year Budget Plan;
- WHEREAS, the temporary Board of Directors conducted a public hearing on August 20 2013 on the proposed two-year crime control plan and two year budget plan pursuant to Chapter 363 of the Texas Local Government Code;
- WHEREAS, the temporary Board of Directors thereafter adopted a two-year Crime Control Plan and two-year Budget Plan at its August 20, 2013 meeting;
- WHEREAS, the temporary Board of Directors submitted the two-year Crime Control Plan and two-year Budget Plan at the August 20, 2013 meeting of the Leon Valley City Council; and
- WHEREAS, the Leon Valley Crime Control and Prevention District Temporary Board of Directors hereby orders an election on the creation of the Leon Valley Crime Control and Prevention District and the imposition of a proposed sales and use tax **at the rate of one-eighth of one percent** to be held in the City of Leon Valley on the November 5, 2013 uniform election date;

NOW THEREFORE BE IT RESOLVED BY THE TEMPORARY DIRECTORS OF THE PROPOSED LEON VALLEY CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF LEON VALLEY, TEXAS:

1.

That an election be held in the City of Leon Valley, Texas, on Tuesday, the 5th day of November, 2013, (hereinafter the "Election") for the purpose of submitting to the voters a proposition relating to the creation of the Leon Valley Crime Control and Prevention District

dedicated to crime reduction programs and the adoption of proposed local sales and use tax at a **rate of one-eighth of one percent** for the financing and operation of the District pursuant to Chapter 363 of the Texas Local Government Code.

**The Election shall be conducted between the hours of 7:00 a.m. and 7:00 p.m. on November 5, 2013.**

2.

The approved budget plan and crime control plan for the proposed Leon Valley Crime Control and Prevention District is summarized as follows:

### **Two-Year Crime Control Plan**

#### Community Policing

Focus our Community Resource Officer and Criminal Investigation Detectives to participate in Neighborhood Watch, Crime Awareness activities, and general crime prevention activities within the City of Leon Valley.

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Allocation of funding for overtime pay to compensate Officers for working above their scheduled 80 hour pay period.

The effectiveness of these items will be measured by the equipment purchased, the number of training hours completed, and the number of overtime hours invested into Community Policing.

**Two-Year Budget Plan**

	Year 1	Year 2
Community Policing	\$113,940	\$113,940
Investing in our Police	\$91,976	\$91,976
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Estimated Available Revenue <sup>2</sup>	\$0	\$0
End of Year Balance	\$0	\$0

1. To be administered by District
2. From sources other than available sales tax

The current sales tax for the City of Leon Valley is 0.0812500. The proposed local sales and use tax at a rate of one-eighth of one percent is equal to 0.0012500 making the total sales tax for the City of Leon Valley 0.0825000 if the proposition is approved by the voters of Leon Valley.

3.

At the election, the following proposition shall be submitted and shall be printed on the ballots to permit voters to vote "FOR" or "AGAINST" the proposition:

**"The creation of the Leon Valley Crime Control and Prevention District dedicated to crime reduction programs and the adoption of a proposed local sales and use tax at a rate of one-eighth of one percent."**

4.

Said Election shall be held under the provisions of Ordinances of the City of Leon Valley, the Constitution and laws of the State of Texas and the Voting Rights Act of 1965, and amendments thereof, insofar as same may be applicable.

5.

This resolution shall constitute the Order of the Election.

6.

The following places are designated as polling places for the November 5, 2013, special election. The polling place locations shall be published in the Notice of Election as required by law.

### Precincts Polling Locations

<b>Precinct 2061</b>	Leon Valley City Hall, 6400 El Verde Road, Leon Valley, 78238
<b>Precinct 2143</b>	Leon Valley City Hall, 6400 El Verde Road, Leon Valley, 78238
<b>Precinct 2112</b>	Leon Valley Elementary School, 7111 Huebner Road, San Antonio, 78240
<b>Precinct 3002</b>	John Marshall High School, 8000 Lobo Lane, San Antonio, 78240
<b>Precinct 3003</b>	John Marshall High School, 8000 Lobo Lane, San Antonio, 78240

7.

Jacquelyn Callanen is hereby appointed as Early Voting Clerk for the Election. Early voting by mail shall be conducted in conformance with the requirements of the Code. The main early voting polling place is hereby designated to be the Bexar County Elections Center, 203 West Nueva, San Antonio, Texas 78207. Ballot applications and ballots voted by mail shall be sent to: Jacquelyn Callanen, Early Voting Clerk, 203 West Nueva, San Antonio, Texas 78207-4045.

8.

Early voting by personal appearance in the Election will begin October 23, 2013 and continue through November 1, 2013, with the voting dates and hours as follows:

October 21–25, 201, Monday-Friday 8:00 a.m. – 6:00 p.m.

October 26, 2013, Saturday 10:00 a.m. – 6:00 p.m.

October 27, 2013, Sunday 12:00 noon – 6:00 p.m.

October 28–November 1, 2013, Monday - Friday 8:00 a.m. – 8:00 p.m.

9.

Early voting in person in the Election shall be conducted by the Early Voting Clerk at the following Leon Valley location:

A. Leon Valley Community Center, 6421 Evers Road, Leon Valley, Texas 78240

B. In addition to the early voting polling location located within the City, Leon Valley voters may vote at all early voting polling locations maintained by Bexar County throughout the County.

10.

The City Secretary shall cause official ballots to be prepared in the form of the ballot first above prescribed, being in both English and Spanish, and shall furnish election officials said ballots, in such form, together with any other forms or blanks, in accordance with the Ordinances of the City

of Leon Valley, Texas, the Constitution and laws of the State of Texas and the Voting Rights Act of 1965, and any amendments thereto, insofar as same are applicable.

11.

A substantial copy of this election order shall be published in a newspaper with general circulation in the proposed district once a week for two consecutive weeks with the first publication to occur prior to the 35th day before the Election. Further notice of the Election shall be given by posting a notice in both English and Spanish at the City Hall on the bulletin board used for posting notices of the meetings of the City Council not less than twenty-one (21) days prior to the date of the Election, and by publication of said notice at least once in a newspaper of general circulation not earlier than the 30th day nor later than the 10th day before the date of the Election. Said notices shall be posted in both English and Spanish.

PRESENTED AND PASSED on this the \_\_\_\_\_ day of \_\_\_\_\_, 2013, by a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays at a meeting of the temporary directors of the Leon Valley Crime Control and Prevention District of the City of Leon Valley, Texas.

\_\_\_\_\_  
Chris Riley, Presiding Officer

ATEST:

\_\_\_\_\_  
Leticia Callanen, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

**Junta Directiva provisional para el Distrito de Control y Prevención del Crimen de  
Leon Valley que se propone**

**Resolución**

**Una resolución que ordene que se lleven a cabo Elecciones Especiales el día 5 de noviembre de 2013 en la Ciudad de Leon Valley, con el fin de presentar ante los electores una propuesta concerniente a la creación del Distrito de Control y Prevención del Crimen de Leon Valley, así como la adopción de un impuesto local sobre las ventas y uso a una tasa de un octavo de un por ciento, conforme al Capítulo 363 del Código de Gobierno Local de Texas.**

- CONSIDERANDO, que el Concejo de la Ciudad de Leon Valley propuso la creación del Distrito de Control y Prevención del Crimen de Leon Valley y, en su junta del 9 de julio de 2013, nombró una Junta Directiva provisional integrada de siete personas; y
- CONSIDERANDO, que la Junta Directiva provisional ha coordinado sus esfuerzos con autoridades y agencias locales encargadas del cumplimiento de las leyes, con el fin de colaborar en la formulación de un Plan de dos años para el control del crimen y un Plan presupuestario de dos años;
- CONSIDERANDO, que la Junta Directiva provisional llevó a cabo una audiencia pública el 20 de agosto de 2013, sobre el Plan de dos años para el control del crimen y el Plan presupuestario de dos años, que se proponen, conforme al Capítulo 363 del Código de Gobierno Local de Texas;
- CONSIDERANDO, que la Junta Directiva provisional adoptó, subsecuentemente, el Plan de dos años para el control del crimen y el Plan presupuestario de dos años en su junta del 20 de agosto de 2013;
- CONSIDERANDO, que la Junta Directiva provisional presentó el Plan de dos años para el control del crimen y el Plan presupuestario de dos años en su junta del 20 de agosto de 2013, del Concejo Municipal de la Ciudad de Leon Valley;
- CONSIDERANDO, que la Junta Directiva provisional del Distrito de Control y Prevención del Crimen de Leon Valley por este medio ordena elecciones sobre la creación del Distrito de Control y Prevención del Crimen de Leon Valley y la imposición de un impuesto sobre ventas y uso, que se propone, a una tasa de un octavo de un por ciento, para que se lleven a cabo en la Ciudad de Leon Valley en la fecha de elecciones uniformes el 5 de noviembre de 2013;

**POR LO TANTO, RESUÉLVASE AHORA POR LOS DIRECTORES PROVISIONALES DEL DISTRITO DE CONTROL Y PREVENCIÓN DEL CRIMEN DE LEON VALLEY, QUE SE PROPONE, DE LA CIUDAD DE LEON VALLEY, TEXAS:**

1.

Que se lleven a cabo elecciones en la Ciudad de Leon Valley, Texas, el martes **5 de noviembre de 2013**, (de aquí en adelante las "Elecciones") con el fin de presentar ante los electores una propuesta concerniente a la creación del Distrito de Control y Prevención del Crimen de Leon Valley, dedicado a programas de reducción del crimen y la adopción de un impuesto local sobre las ventas y uso, que se propone, a una tasa de un octavo de un por ciento, para el financiamiento y la operación del Distrito

conforme al Capítulo 363 del Código de Gobierno Local de Texas. Las elecciones se llevarán a cabo el día 5 de noviembre de 2013, entre las 7:00 a.m. y las 7:00 p.m.

2.

El plan presupuestario y el plan de control del crimen que se aprobaron para el Distrito de Control y Prevención del Crimen de Leon Valley que se propone, se resume a continuación:

**Plan de dos años para el control del crimen**

Proteger a nuestra comunidad:

Asignación de un oficial u oficiales para el mejoramiento de nuestro programa *Neighborhood Watch*, el programa *Crime Awareness*, así como actividades generales para la prevención del crimen en la Ciudad de Leon Valley.

Invertir en nuestra policía:

Asignación de fondos para la compra de equipo utilizado por cada oficial de policía

Asignación de fondos para compensar a los oficiales de policía con certificaciones de nivel superior

Asignación de fondos para compensar a los oficiales de policía que trabajan tiempo extra

**Plan presupuestario de dos años**

	Año 1	Año 2
Vigilancia policial en la comunidad	\$113,940	\$113,940
Invertir en nuestra policía	\$91,976	\$91,976
Tarifa administrativa de 7.2% <sup>1</sup>	\$15,884	\$15,884
Total	\$221,800	\$221,800
Cálculo de impuesto sobre las ventas disponible	\$221,800	\$221,800
Cálculo de ingresos disponibles <sup>2</sup>	\$0	\$0
Saldo al fin del año	\$0	\$0

1. Será administrada por el Distrito
2. De fuentes diferentes al impuesto sobre las ventas disponible

El impuesto sobre las ventas actual en la Ciudad de Leon Valley es de 0.0812500. El impuesto local sobre las ventas y uso, que se propone, a una tasa de un octavo de un por ciento, es de

0.0012500, lo que equivale a un impuesto total sobre las ventas para la Ciudad de Leon Valley de 0.0825000, si los electores de Leon Valley aprueban la propuesta.

“LA CREACIÓN DEL DISTRITO DE CONTROL Y PREVENCIÓN DEL CRIMEN DE LEON VALLEY DEDICADO A PROGRAMAS DE REDUCCIÓN DEL CRIMEN Y LA ADOPCIÓN DE UN IMPUESTO LOCAL SOBRE LAS VENTAS Y USO, QUE SE PROPONE, A UNA TASA DE UN OCTAVO DE UN POR CIENTO”.

4.

Dichas elecciones se celebrarán según las disposiciones de las Ordenanzas de la Ciudad de Leon Valley, la Constitución y leyes del Estado de Texas, y la Ley de Derecho al Voto de 1965, con sus enmiendas, hasta donde sea aplicable.

5.

Esta resolución constituirá la Orden de las Elecciones.

6.

Los siguientes lugares han sido designados como casetas electorales para las elecciones especiales del 5 de noviembre de 2013. La ubicación de las casetas electorales se publicará en el Aviso de Elecciones, según lo exige la ley.

#### Casetas de los distritos electorales

<b>Distrito electoral 2061</b>	Leon Valley City Hall, 6400 El Verde Road, Leon Valley, 78238
<b>Distrito electoral 2143</b>	Leon Valley City Hall, 6400 El Verde Road, Leon Valley, 78238
<b>Distrito electoral 2112</b>	Leon Valley Elementary School, 7111 Huebner Road, San Antonio, 78240
<b>Distrito electoral 3002</b>	John Marshall High School, 8000 Lobo Lane, San Antonio, 78240
<b>Distrito electoral 3003</b>	John Marshall High School, 8000 Lobo Lane, San Antonio, 78240

7.

Jacquelyn Callanen queda por este medio nombrada como Secretaria de la votación adelantada para las elecciones. La votación adelantada por correo se llevará a cabo de acuerdo con los requisitos del Código. La caseta electoral principal para la votación adelantada queda por este medio designada: Bexar County Elections Center, 203 West Nueva, San Antonio, Texas 78207. Las solicitudes para recibir boletas y las boletas en las que se votó por correo, deberán enviarse a: Jacquelyn Callanen, Early Voting Clerk, 203 West Nueva, San Antonio, Texas 78207-4045.

8.

La votación adelantada en persona en las Elecciones comenzará el 23 de octubre de 2013 y continuará hasta el 1 de noviembre de 2013. Las fechas y el horario para votación son como sigue:

De lunes a viernes, 21 al 25 de octubre de 2013, de las 8:00 a.m. hasta las 6:00 p.m.  
Sábado 26 de octubre de 2013, de las 10:00 a.m. hasta las 6:00 p.m.

Domingo 27 de octubre de 2013, de las 12:00 del mediodía a las 6:00 p.m.  
De lunes a viernes, 28 de octubre al 1 de noviembre de 2013, de las 8:00 a.m. hasta las 8:00 p.m.

9.

La votación adelantada en persona en las Elecciones la llevará a cabo la Secretaria de la votación adelantada en el siguiente lugar:

A. Leon Valley Community Center, 6421 Evers Road, Leon Valley, Texas 78240

B. Además de las ubicaciones de las casetas electorales para la votación adelantada que se encuentran dentro de la Ciudad, los electores de Leon Valley pueden votar en todas las casetas electorales para votación adelantada que el Condado de Bexar mantiene en todo el condado.

10.

La Secretaria municipal irrogará que las boletas oficiales sean preparadas de la forma indicada previamente, tanto en inglés como en español, y les proporcionará a los funcionarios electorales dichas boletas, de dicha forma, junto con cualquier otro formulario o documentos en blanco, de conformidad con las Ordenanzas de la Ciudad de Leon Valley, Texas, la Constitución y leyes del Estado de Texas, y la Ley de Derecho al Voto de 1965, con sus enmiendas, hasta donde sea aplicable.

11.

Una copia substancial de esta orden electoral será publicada en un periódico de circulación general en el distrito propuesto, una vez a la semana durante dos semanas consecutivas, donde la primer publicación deberá ocurrir previamente al 35° día antes de las Elecciones. Se informará también de las Elecciones mediante la colocación de un aviso, tanto en inglés como en español, en el periódico mural del Ayuntamiento Municipal que se usa para publicar avisos de las juntas del Concejo Municipal, no menos de veintiún (21) días antes de la fecha de las Elecciones, y la publicación de dicho aviso se hará una vez como mínimo en un periódico de circulación general, no antes del día 30° ni después del día 10° antes de la fecha de las Elecciones. Dichos avisos serán publicados tanto en inglés como en español.

PRESENTADA Y APROBADA este día 20 de agosto de 2013, con \_\_\_\_\_ votos a favor y \_\_\_\_\_ votos en contra, en la junta de los directores provisionales del Distrito de Control y Prevención del Crimen de Leon Valley de la Ciudad de Leon Valley, Texas.

\_\_\_\_\_  
Chris Riley, Presidenta

DOY FE:

\_\_\_\_\_  
Leticia Callanen, Secretaria Municipal Interina

APROBADA EN SU FORMA:

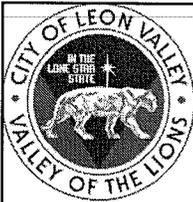
\_\_\_\_\_  
Procurador municipal

# City of Leon Valley

## Two Year Crime Control Plan and Two Year Crime Control Budget

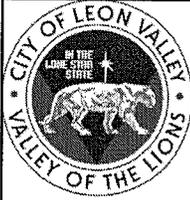
August 20, 2013

Item 3



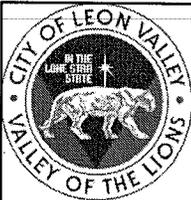
## Introduction

- The City Council of Leon Valley created the temporary Crime Control and Prevention District on July 9, 2013



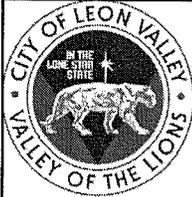
## Introduction

- As part of the duties of the temporary board, and prior to calling for an election, the board must
  - Approve a two year crime control plan
  - Approve a two year budget plan



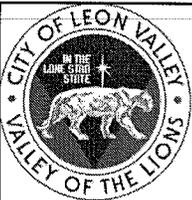
## Crime Control Plan - Increase Community Policing

- Focus our Community Resource Officer and Criminal Investigation Detectives to participate in Neighborhood Watch, Crime Awareness activities, and general crime prevention activities within the City of Leon Valley



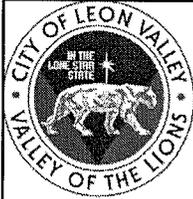
## Crime Control Plan - Training/Overtime/Equipment

- Allocation of funding to provide training to Officers for the advanced certifications earned
- Allocation of funding to provide for overtime
- Purchase of equipment needed by our Officers



## Crime Control Budget

	Year 1	Year 2
Community Policing	\$114,437	\$114,437
Training/Overtime/ Equipment	\$91,976	\$91,976
Administration Fee	\$15,884	\$15,884



## Request

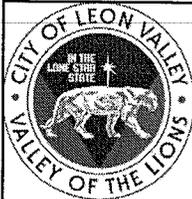
- Approval of the two year Crime Control Plan
- Approval of the two year crime control budget

City of Leon Valley

Order Creation Election  
Crime Control and Prevention  
District

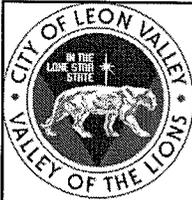
August 20, 2013

Item 4



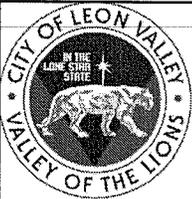
Request

- This item is to order the election
  - After a majority of the temporary directors have approved a budget plan and a crime control plan an election may be ordered by the temporary directors



## Request

- Order must state
  - Nature of election – including proposition
  - Date of election
  - Hours polls will be open
  - Location of polling places
  - In summary form
    - The approved budget
    - The approved crime control plan
  - The proposed rate of the sales and use tax



## Request

- Amount requested
  - 1/8 of one percent or 0.00125%
  - Current sales tax rate is 8.125%
  - If election successful sales tax rate will equal 8.25%

**NOTICE OF PUBLIC MEETING  
LEON VALLEY CITY COUNCIL  
REGULAR MEETING**

**TUESDAY, AUGUST 20, 2013  
7:00 P.M.**

**LEON VALLEY CITY COUNCIL CHAMBERS  
6400 EL VERDE ROAD, LEON VALLEY, TEXAS 78238**

**AGENDA**

---

1. **7:00 P.M.** Call to order, Determine a Quorum is Present, Pledge of Allegiance.
2. **Citizens to Be Heard and Time for Objections to the Consent Agenda.** "Citizens to be Heard" is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council for which the subject was not posted on the agenda of that meeting, the Council may receive the information, but cannot act upon it at that meeting. Council may direct staff to contact the requestor or request that the issue be placed on a future agenda for discussion by the Council.

**Note:** City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens. [Attorney General Opinion – JC 0169]

3. Presentation on the San Antonio Low Impact Design (LID) Roadway Design Competition on Evers Road by the winning team- M&C 2013-08-20-03 (URS Corporation, MIG and GeoSolutions.)
4. Discussion and Presentation on the Waste Management Pilot Recycling Program at the Ridge Subdivision. M&C 2013-08-20-04 (Longoria/Nicole Monsibais, Board of Directors, The Ridge Homeowners Association)

**CONSENT AGENDA**

5. Consider the approval of the August 6, 2013 Regular City Council Meeting Minutes. (Callanen)
6. An Ordinance to consider an agreement between the City of Leon Valley and the San Antonio District Office of the Federal Department of Justice Drug Enforcement Administration (DEA) to allow Leon Valley Leon Valley Police Department participation in the State and Local Task Force fighting illegal narcotics in the region. M&C 2013-08-20-06 (R. Wallace)

7. Consider approval of the City of Leon Valley Quarterly Investment Report. M&C 2013-08-20-07 (V. Wallace)

**REGULAR AGENDA**

8. **A Public Hearing** to Consider Zoning Case #2013-391, with Attached Ordinance, the Rezoning of Approximately 4.26 acres of Land Generally Located at 6217 Grissom Road, and 6645 and 6655 Poss Road, from the Sustainability Overlay (SO) to the Commercial/Industrial Overlay (CIO). M&C 2013-08-20-08 (Flores)
  - A. Open Public Hearing.
  - B. Close Public Hearing.
  - C. City Council to Consider Action on proposed zoning overlay change.
9. Consider an Ordinance Ordering a Special Election in the City of Leon Valley, Texas, to be held Jointly with Bexar County for the Joint, General, and Other Elections on the 5th day of November, 2013, for the Amendment, General, Special and Bond Election for the Purposes of Voting For or Against the Reauthorization of the Local Sales and Use Tax in the City of Leon Valley at the Rate of One-Fourth(1/4) of One Percent (0.0025000) to Continue Providing Revenue for Maintenance and Repair of Municipal Streets. The tax expires on the 10th anniversary of the date of this election unless the imposition of the tax is reauthorized. M&C 2013-08-20-09 (Longoria)

*Considerar una ordenanza que ordene que se lleven a cabo elecciones especiales el día 5 de noviembre de 2013, en la Ciudad de Leon Valley, Texas, junto con las del Condado de Bexar, en relación con las Elecciones conjuntas, generales y de otro tipo, relativas a elecciones generales, especiales y sobre enmienda y bonos, con el fin de votar a favor o en contra de volver a autorizar el impuesto local sobre las ventas y uso en la Ciudad de Leon Valley, a una tasa de un cuarto (1/4) de un por ciento (0.0025000), a fin de seguir generando rentas para el mantenimiento y la reparación de las calles municipales. El impuesto se vence en el 10° (décimo) aniversario de la fecha de estas elecciones, a menos que se vuelva a autorizar el impuesto. M&C 2013-08-20-08 (Longoria)*

10. An ordinance of the City Council of the City of Leon Valley, Texas, authorizing the City Manager to enter into a Memorandum of Understanding (MOU) for election services with the Bexar County Elections Administrator to share the costs of said election services on a fair and equitable basis, for the conduct of the November 5, 2013 Amendment, General, Special and Bond election. M&C 2013-08-20-10 (Longoria)
11. An item calling for a vote of the City Council for the placement of a proposal to adopt the City's 2013 Tax Rate to fund the FY 2014 Budget on the agenda of September 17, 2013 City Council Meeting at a rate of \$0.582915/\$100 valuation which is \$0.008633 higher than last year's tax

rate of \$0.574282 and 4.567560% higher than the effective tax rate of \$0.557453. M&C 2013-08-20-11 (V. Wallace)

12. Consideration by the City Council to call two public hearings on the proposed 2013 tax rate of \$0.582915 per \$100 valuation, which is \$0.008633 higher than last year's tax rate of \$0.574282 and 4.567560% higher than the effective tax rate of \$0.557453. The first public hearing will be on September 3, 2013 and the second public hearing will be on September 10, 2013, at 7:00 p.m. in the City Council Chambers. M&C 2013-08-20-12 (V. Wallace)

### DISCUSSION AGENDA

#### 13. City Manager's Report

- a. Employee Announcements/Promotions
- b. DPS Center Traffic Improvements Status Report
- c. Coffee with the Mayor and Council – Longoria
- d. Report on Bus Rapid Transit (BRT) Expansion into Leon Valley –Longoria
- e. Monthly Financial Report – V. Wallace
- f. Other announcements related to community events
- g. Monthly Departmental Reports
- h. Future City Council Agenda Items:
  - i. September 3, 2013, City Council Budget Workshop & First Public Hearing on Proposed Tax Rate
  - ii. September 3, 2013, Public Hearing & Presentation by Architect Mickey Conrad on proposed Schematic Designs for the new Fire Station, Police Department and Municipal City Hall Renovations.
  - iii. Special Joint Meeting with LVEDC, September 3, 2013.
  - iv. September 10, 2013 Second Public Hearing On Proposed Tax Rate
  - v. September 17, 2013 Public Hearing & Adoption of the Budget & Formal Adoption of the Tax Rate

14. Citizens to be Heard.

15. Announcements by the Mayor and Council Members. At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

16. Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

17. Adjourn.

**Attendance by Other Elected or Appointed Officials:**

It is anticipated that members of other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of other City boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of other boards, commissions and/or committees of the City, whose members may be in attendance. The members of other City boards, commissions, and/or committees may not participate in discussions on the items listed on the agenda, which occur at the meeting, and no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that City board, commission or committee subject to the Texas Open Meetings Act. [Attorney General Opinion - No. GA-0957 (2012)].

I hereby certify that the above NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL was posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, on Friday, August 16, 2013, by 5:30 p.m., and remained posted until after the meeting(s) hereby posted concluded. This notice was likewise posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.



*Leticia Callanen*  
Leticia Callanen, Interim City Secretary

## **MAYOR AND COUNCIL COMMUNICATION**

**M&C 2013-08-20-13**

**DATE:** August 20, 2013  
**TO:** MAYOR AND CITY COUNCIL  
**SUBJECT:** LOW IMPACT DESIGN (LID) REPORT

### **PURPOSE**

To inform the City Council of the results of the San Antonio River Authority's Low Impact Design (LID) contest.

### **BACKGROUND**

In February 2013, the San Antonio Land/Water Sustainability Forum and the San Antonio River Authority kicked off a LID Design Competition. The goal of the competition was to increase the San Antonio/Bexar County design and development communities' understanding of the benefits of LID in reducing non-point source pollution that originates with rain that picks up pollutants as it flows across the land toward our storm drains, rivers, creeks, and streams.

The competition properties included 1) Hemisfair (Urban Redevelopment), 2) Port SA (Multi-family, Mixed Use); and 3) Evers Road, Leon Valley (Green Roadway). A total of eight teams presented designs and the winning project was Evers Road. The designs for the roadway will be presented to City Council at a future Council meeting.

### **FISCAL IMPACT**

None at this time; however, costs and options for the reconstruction of Evers Road will be discussed with Council after a design has been selected and a total street assessment has been performed.

### **RECOMMENDATION**

None – for informational purposes only.

### **S.E.E. IMPACT STATEMENT**

**Social Equity** – Evers Road services all member of our community living on the northeast side of Leon Valley, as well as traffic that diverts from Bandera Road during peak hour traffic.

**Economic Development** – enhancement of Evers Road may encourage more “Mom & Pop” businesses to locate in the retail areas of Evers Road.

**Environmental Stewardship** – Low Impact Design reduces non-point source pollution that eventually flows from our streets into our creeks and rivers.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

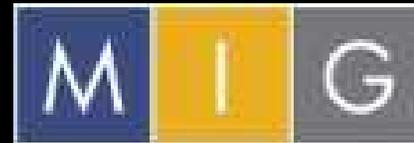
APPROVED WITH THE FOLLOWING AMENDMENTS:

\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Leticia Callanen, Interim City Secretary

# Roadway Design Challenge





Evers Road - *Today*

# Envision™ Checklist Summary



Project team's Envision™ checklist evaluation Results

Economically  
Viable

Sense of  
Place

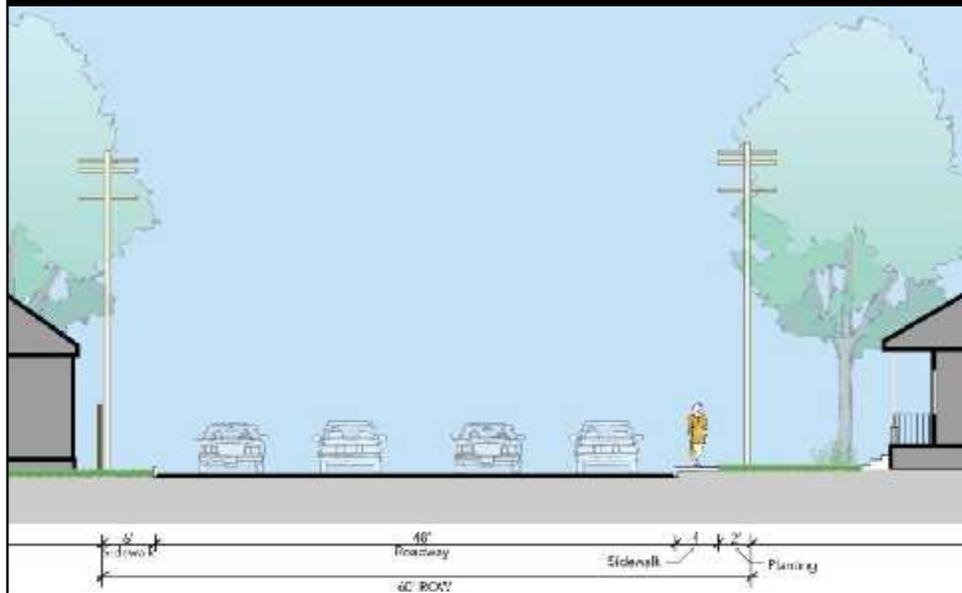
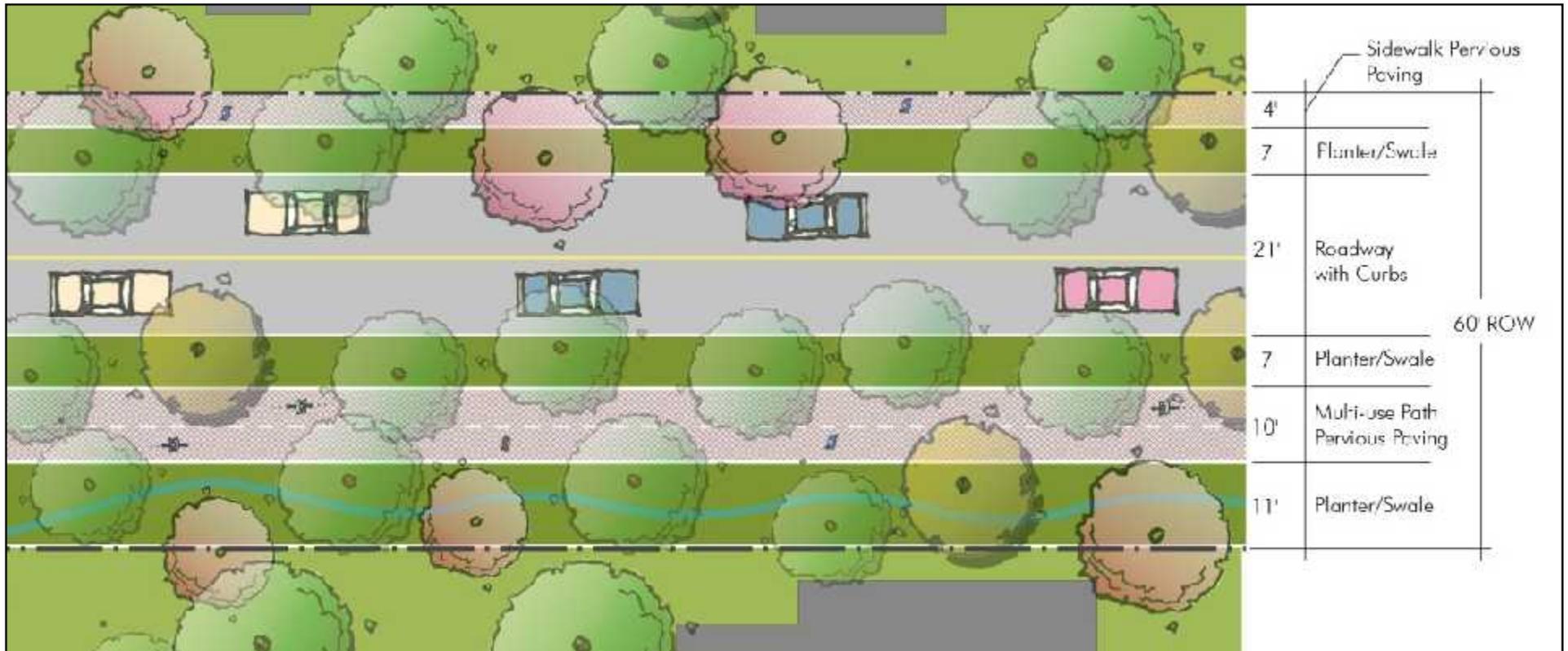
Multimodal  
Connectivity

Environmentally  
Sustainable



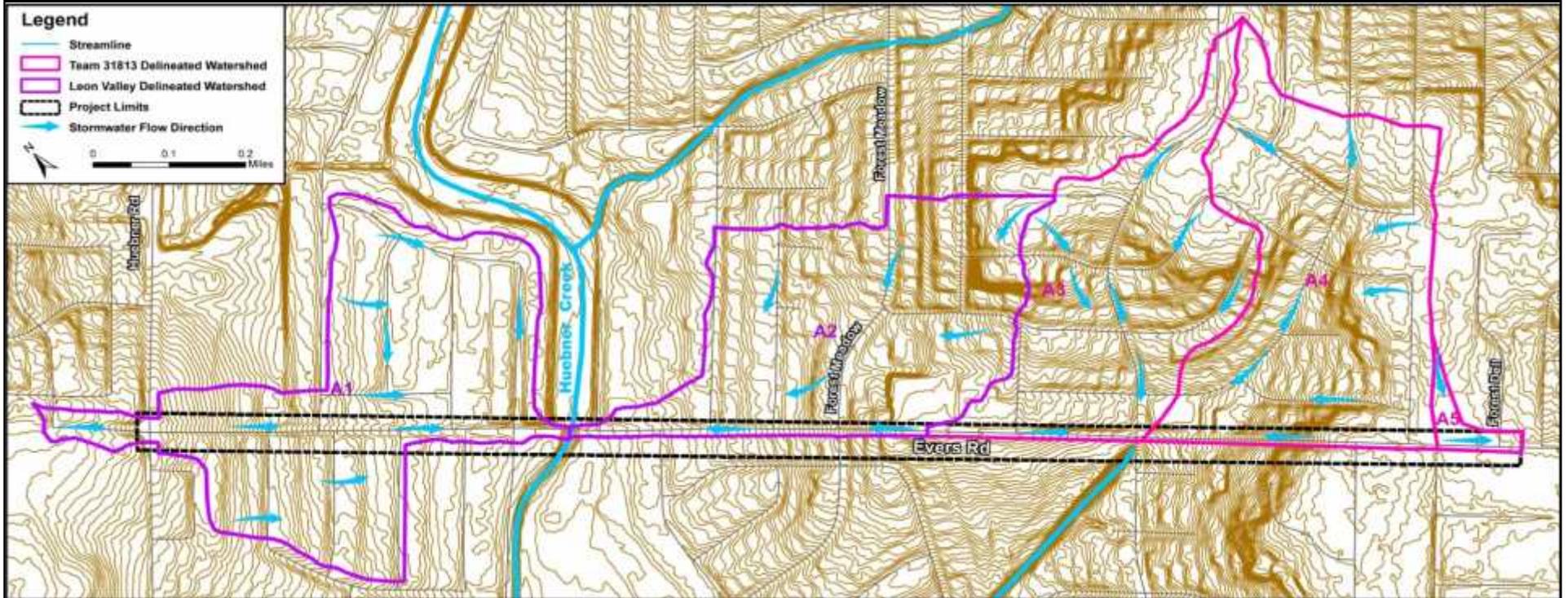
Evers Road - *Today*





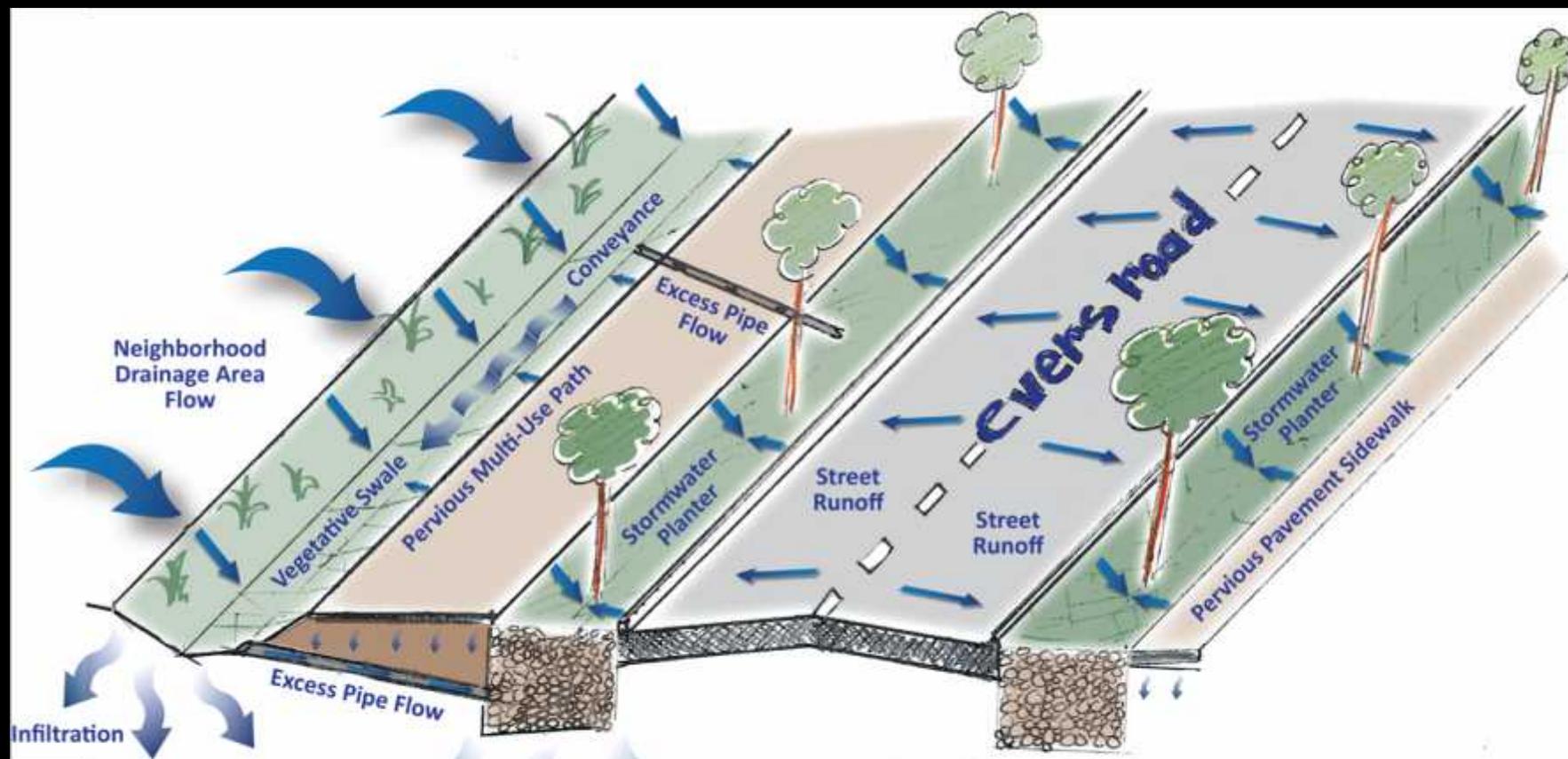


# Comprehensive Site Analysis

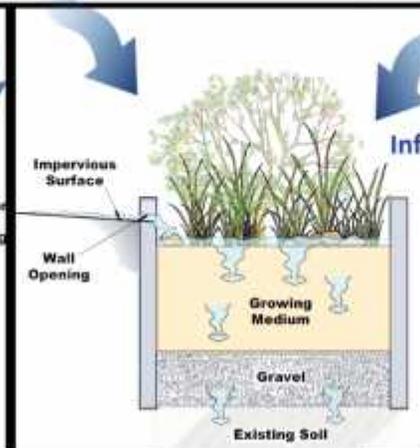
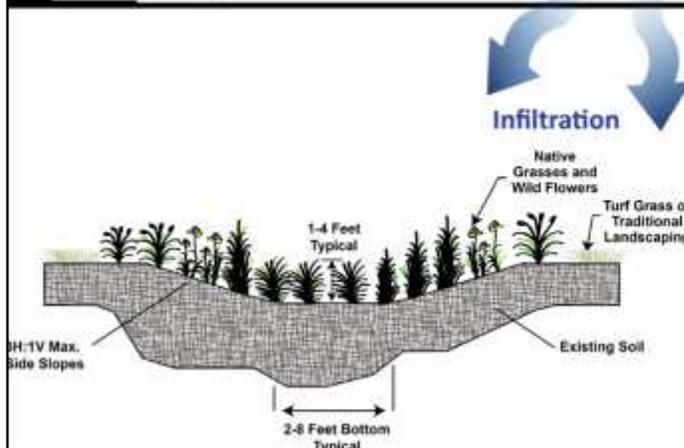
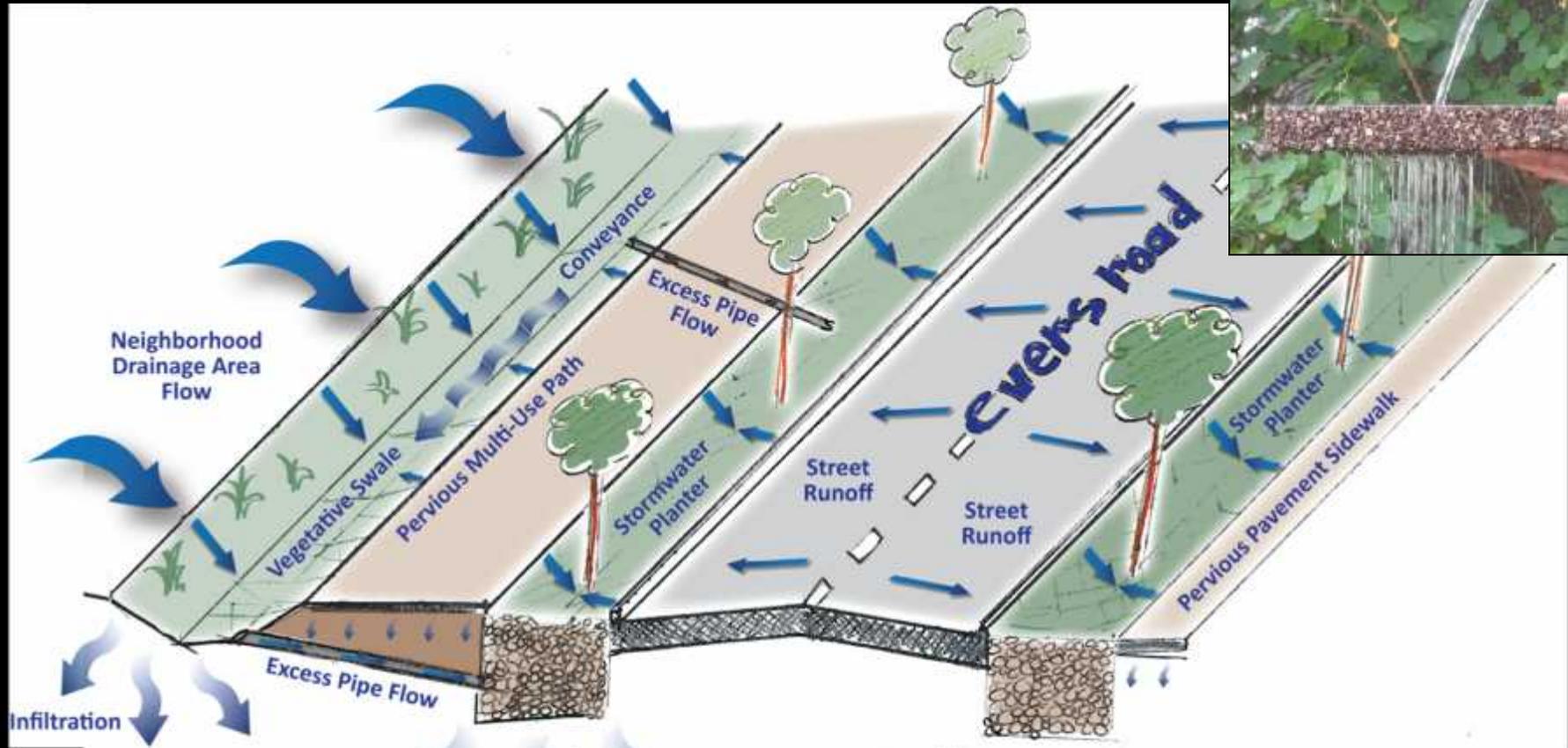


*Drainage Areas Impacting Evers Road*

# Drainage of Proposed Features



# Drainage of Proposed Features



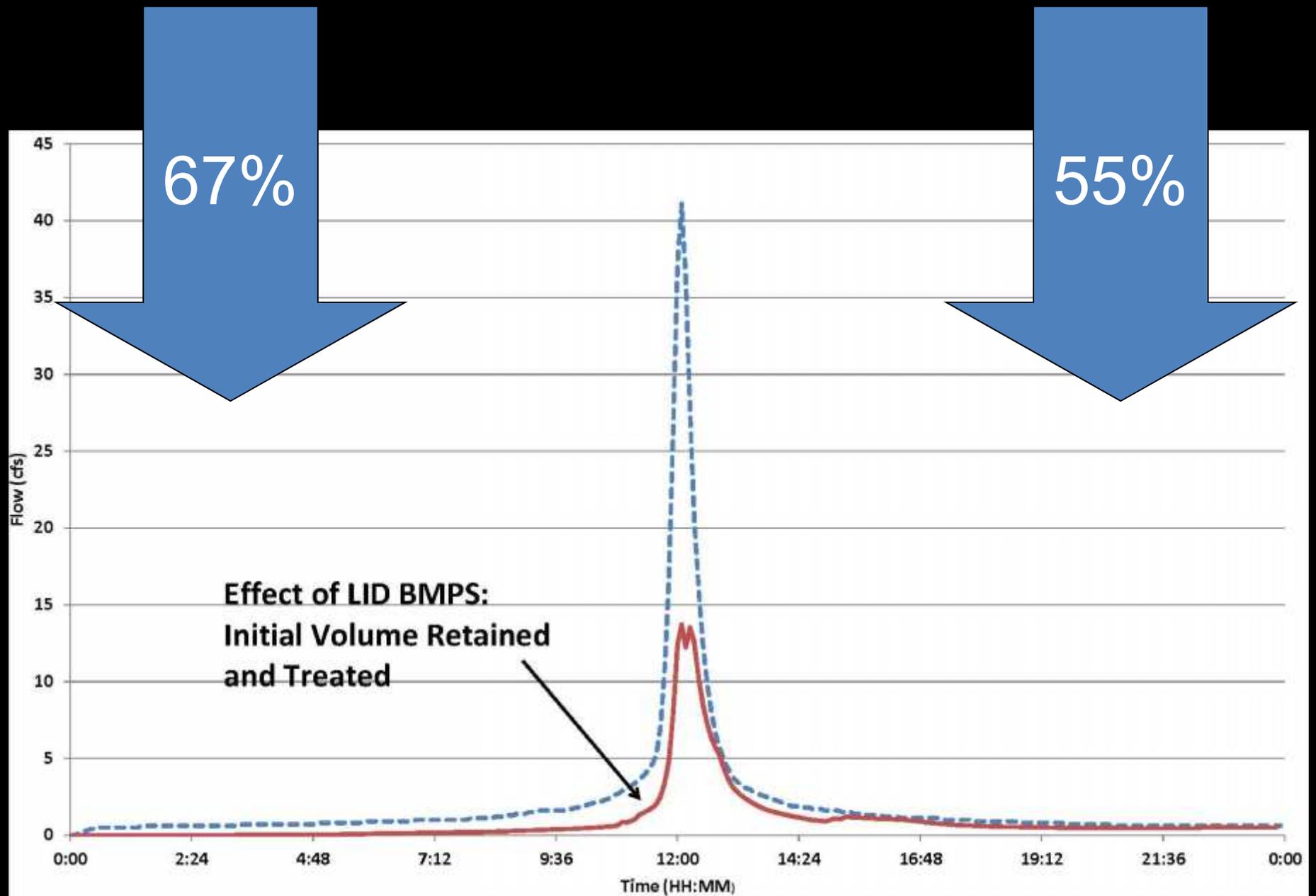
**How a typical Stormwater Planter works**

Water from the street enters the planter through the opening in the curb. The water exits the planter at the lower end and enters the gravel filter and subdrain system at the base of the planter (if applicable).

Plants are chosen that can withstand both extended dry periods and periods of standing water.

Water is cleaned as it percolates down through the bio-retention system.

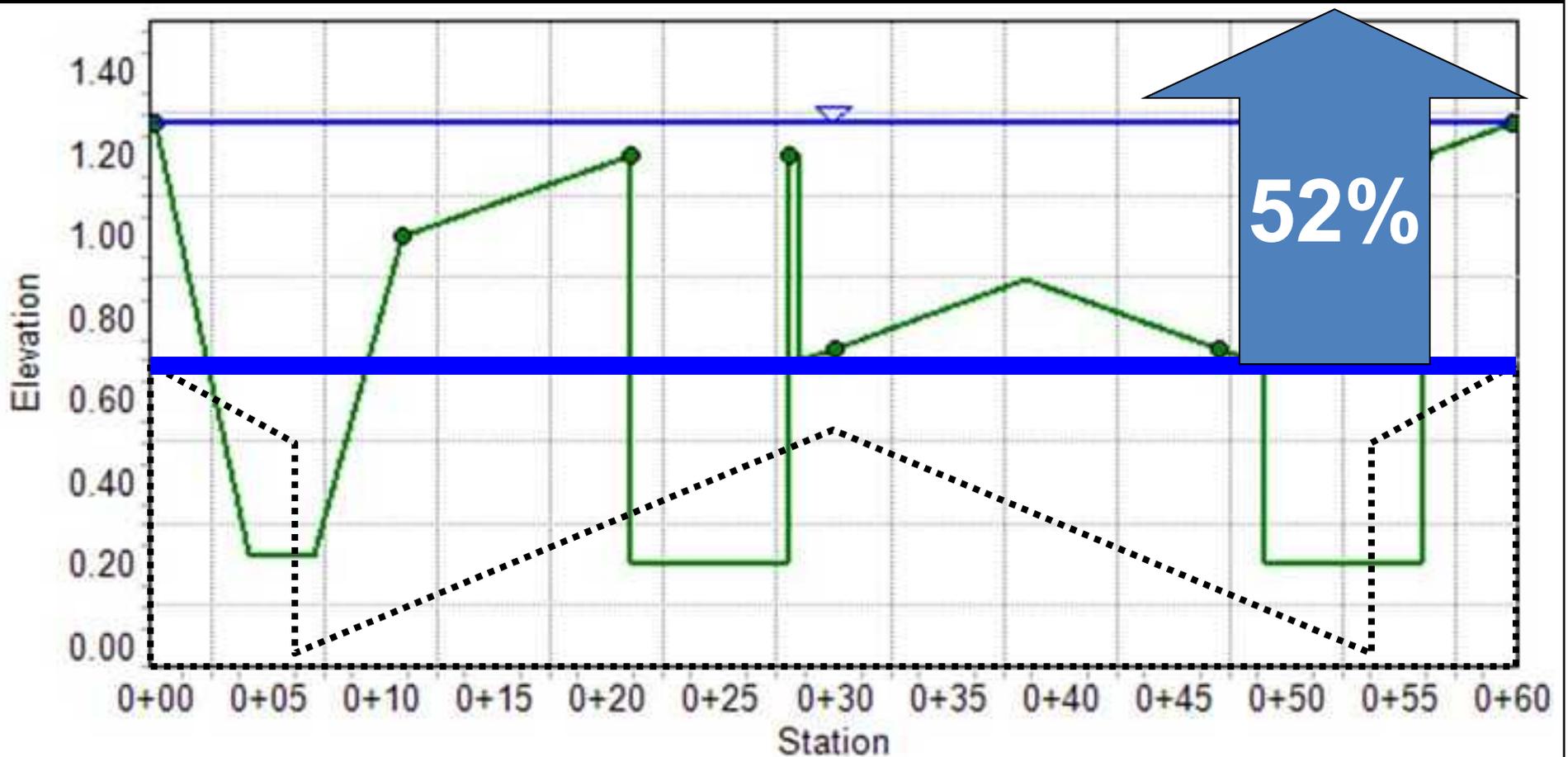
# Reduction in Stormwater Flow



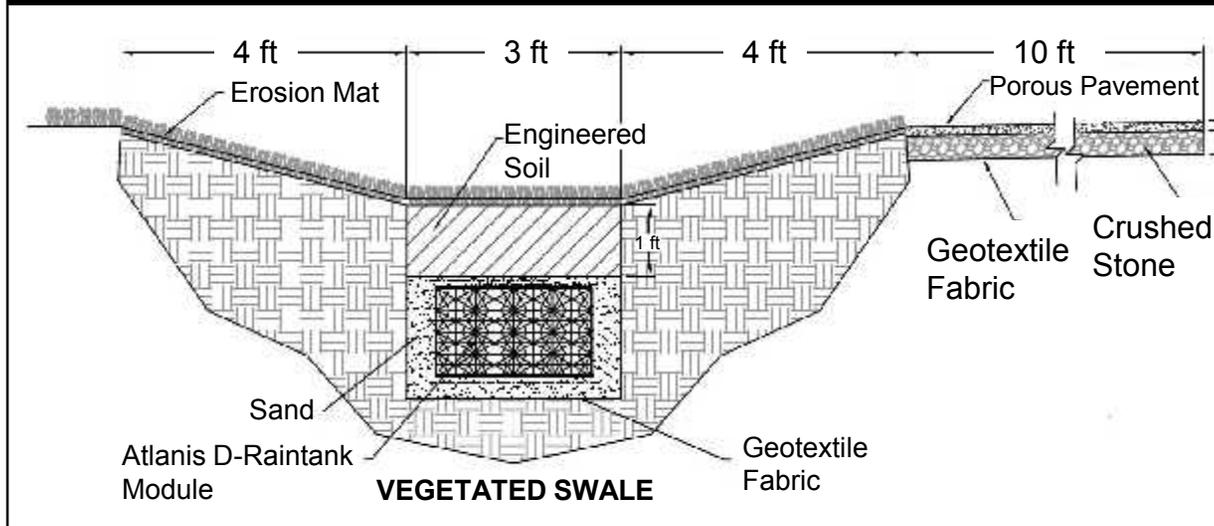
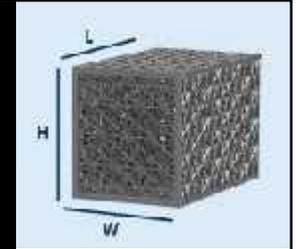
# Increased Stormwater Capacity

Existing Evers Road Cross Section  
Capacity = 147 cfs

Proposed Evers Road Cross Section  
Capacity = 223 cfs (52% increase)



# Optional Additional Storage Capacity



- Approximately 5,100 LF beneath vegetated swale
- 4,532 modules (2 side-by-side system)
- Storage Capacity = 3.27 ac-ft (142,300 gal)
- Material cost = \$226,600

## Single Atlantis D-Raintank Module

- Capacity = 31.4 gal
- Material Cost = \$50 ea
- Volume = 4.4 cf
  - Length = 27 in
  - Height = 18 in
  - Width = 16 in



# Water Quality Benefits

Vegetated Swale

TSS

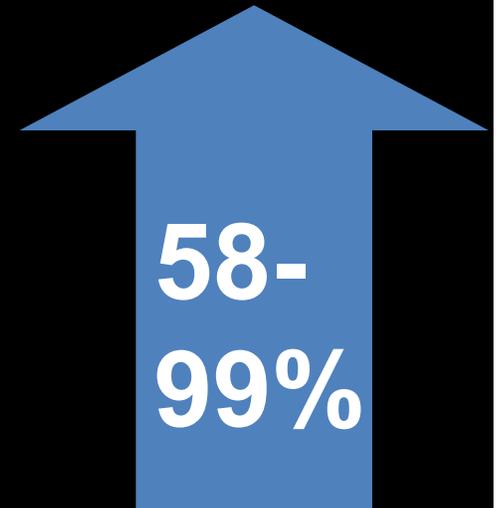
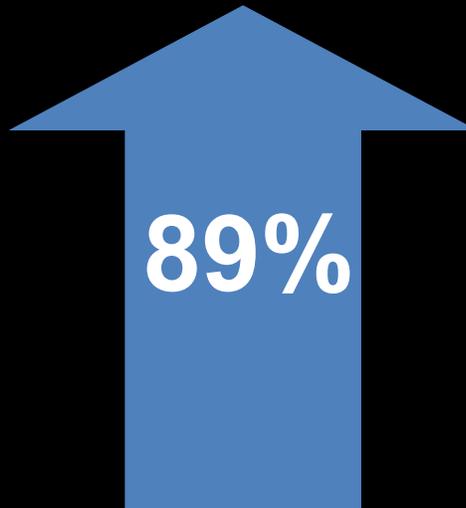
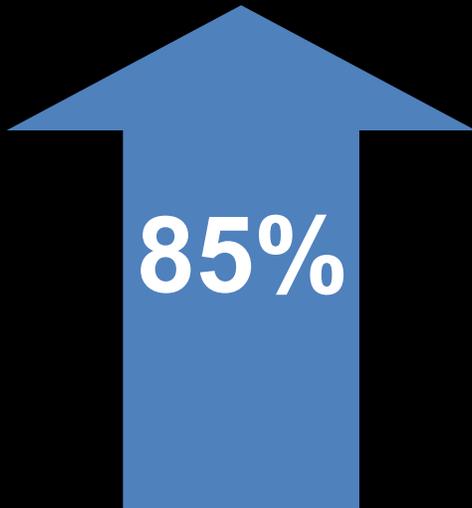
Residence Time

Roughness Coefficient

Stormwater Planters

Longitudinal Slope

E-Coli



# Landscape & Irrigation



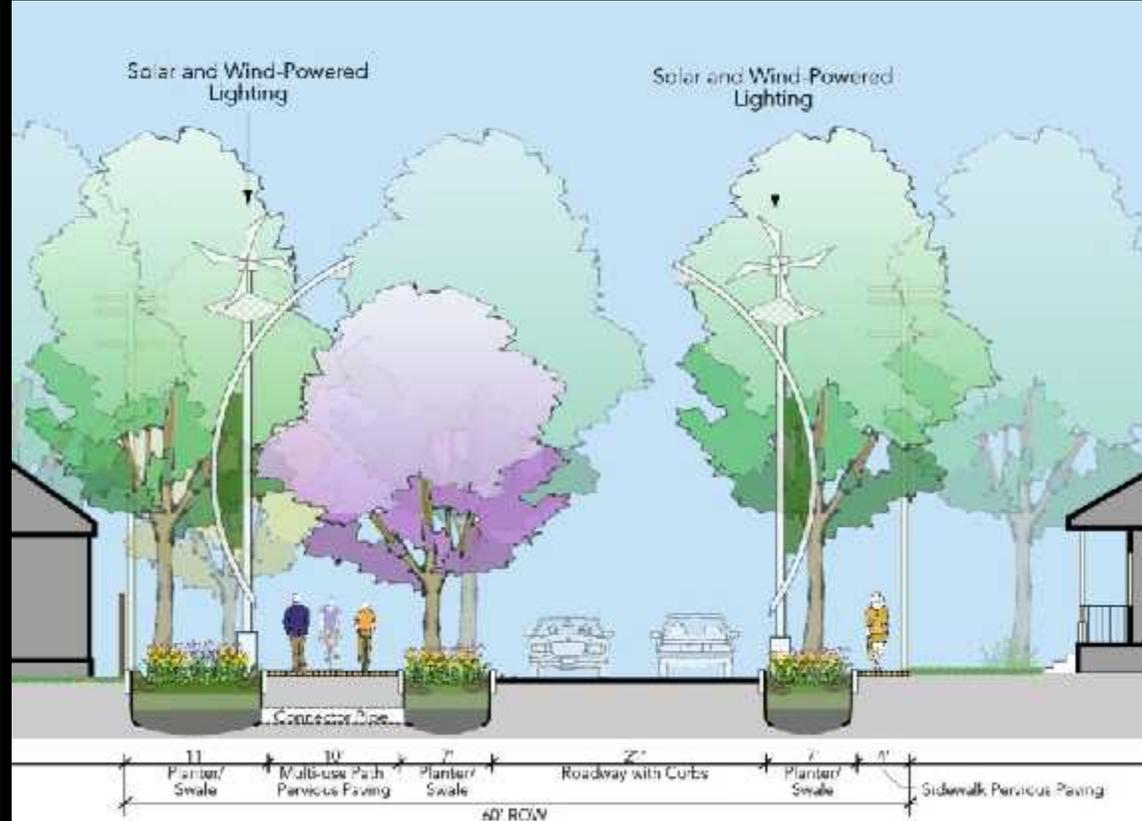
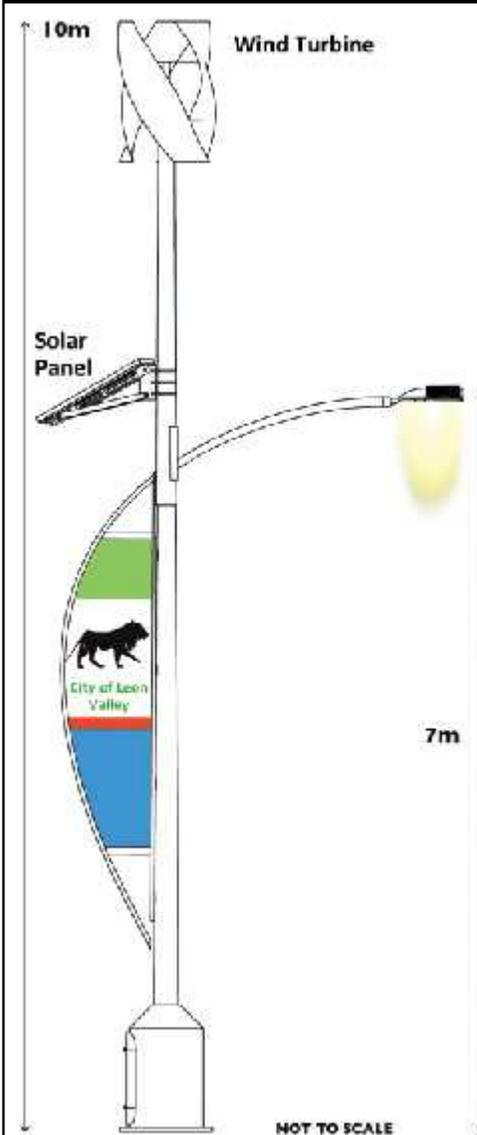
# Design Elements



Aesthetically pleasing Landscaping and added amenities encourage walking and bicycling

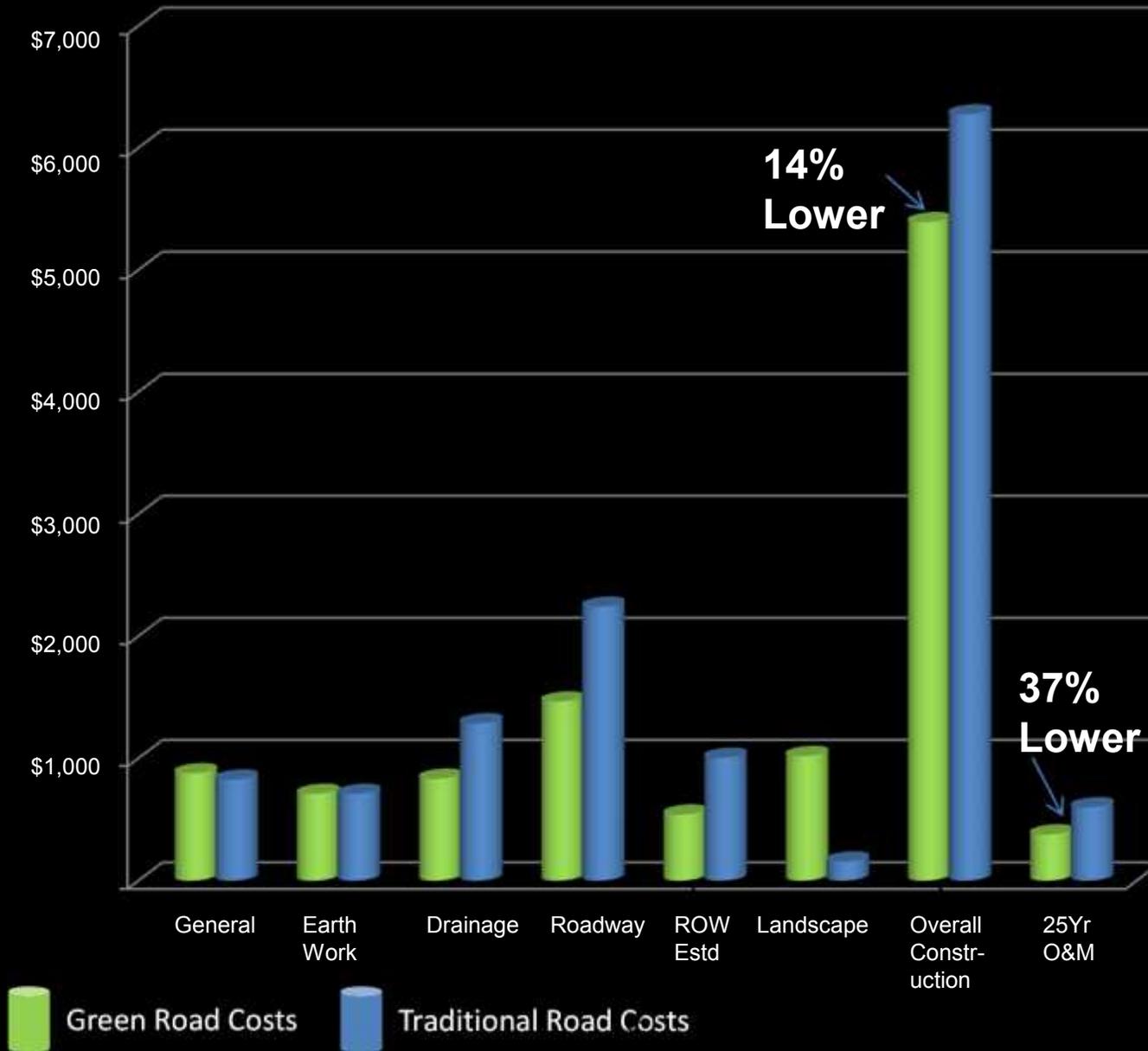


# Renewable Energy and Community Art



- 100% renewable energy street lamp
  - 600W vertical axis wind turbine
  - 150W solar panel
- Community Art / Gateway to Leon Valley

# Economic Analysis



PROPERTY VALUES

RETAIL SALES

JOB





**MAYOR AND COUNCIL COMMUNICATION**

**M&C 2013-08-20-04**

**DATE:** AUGUST 20, 2013

**TO:** MAYOR AND CITY COUNCIL

**SUBJECT:** DISCUSSION AND PRESENTATION ON THE WASTE MANAGEMENT PILOT RECYCLING PROGRAM AT THE RIDGE

**PURPOSE**

Ms. Nicole Monsibais, representing the Ridge Homeowners Association Board of Directors, will present a status report on the curbside pilot recycling program, which was implemented April 1, 2013, in close coordination with the Ridge Subdivision, the City and Waste Management, Inc.

The presentation will provide City Council information related to the impact of service delivery modifications to the Ridge Subdivision.

**S.E.E.**

**Social Equity** – The City of Leon Valley will promote a superior quality of life by responding to citizens in a fair and prompt manner, by providing efficient and excellent services and ensuring that the public health is protected using the most effective service delivery methods.

**Economic Development** – Not applicable.

**Environmental Stewardship** – The enhanced recycling service program will promote the conservation of materials and natural resources.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS: \_\_\_\_\_

\_\_\_\_\_  
ATTEST:

\_\_\_\_\_  
Leticia Callanen, Interim City Secretary

**City of Leon Valley  
City Council  
Meeting Minutes  
August 6, 2013**

The City of Leon Valley City Council met on the 6<sup>th</sup> day of August, 2013 at 6:30 p.m. at the City Council Chambers, located at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to wit:

**Special Meeting of the City of Leon Valley City Council, 6:30 p.m.**

Mayor Riley called the Special Meeting to order at 6:36 p.m. with the following City Council Members in attendance: Ruiz, Reyna, Diaz, Dean and Bieber.

City staff in attendance: City Manager Longoria, City Attorney Jameene Banks, Interim City Secretary Callanen, Community Development Director Flores, Economic Development Director Mora, Human Resources Director Caldera, Library Director Trent, Police Chief Wallace, Interim Public Works Director Smith, Interim Fire Chief Valdez, Interim Assistant Fire Chief Lawson.

\*\*\*

**Item 2**      Proclamation Recognizing City Secretary Janie Willman on her Three Years of Service to the City of Leon Valley

Mayor Riley presented Ms. Willman a proclamation of appreciation for her work as the City Secretary for the Mayor and Council over the last three years and spoke to her support of her new position as the City Secretary of Castle Hills.

Ms. Willman thanked the Mayor and Council for the recognition and spoke to her time working at Leon Valley.

A motion to adjourn the meeting was made by Councilman Reyna, seconded by Councilman Dean. The Special Meeting adjourned at 6:41 p.m., at which time Mayor Riley invited attendees to a reception held in honor of Ms. Willman.

\* \* \*

The Regular Meeting of the City Council convened at 7:07 p.m.

City Council Members in attendance: Mayor Riley, Councilmembers Ruiz, Reyna, Diaz, Dean and Bieber.

City staff in attendance: City Manager Longoria, City Attorney Banks, Interim City Secretary Callanen, Economic Development Director Mora, Police Chief Wallace, Public Works Director Smith, Human Resources Director Caldera, Interim Fire Chief Valdez, Interim Assistant Fire Chief Lawson.

Mayor Riley asked Councilman Reyna to lead the assembly in the Pledge of Allegiance.

**Item 4**            Citizens to be Heard and Time for Objections to the Consent Agenda

Mr. Herman Murray, doing business at 6111 Bandera, stated his concern over the abundance of panhandlers in the city, as he believes that it does not portray a favorable first impression of the city.

Ms. Jo Rivera, representing the Black Swan Inn and Mix 96.1 radio station, discussed her interest in promoting the use of the Onion House [Huebner Onion Homestead] as a locale for paranormal investigators to film a documentary. She spoke to the idea as a revenue generator by creating exposure for the City and the Onion House's neighboring businesses.

\* \* \*

Being no objections from the Council on the Consent Agenda, a motion was made by Councilman Diaz and seconded by Councilman Biever to approve the Consent Agenda. The motion was carried by unanimous vote.

**Consent**

**Item 6**            Consider approval of the Minutes of the July 9, 2013 City Council Meeting

\* \* \*

**Item 7**            Consider Action on a Resolution Adopting Or Providing Direction On The New City Logo For Purposes Of Developing A New City Brand And City Identity

Ms. Claudia Mora, Economic Development Director, introduced the item and provided background and summarized the design process, noting that there was community and stakeholder input solicited through the Chamber, the Leon Valley Economic Development Corporation, and by publicizing the process on the City's website and KTSA radio.

Ms. Mora went through a slide presentation that outlined the steps taken to create and revise the initial proposed logo, and presented the revised logo with a description of the design elements, such as the color choice and the decision to remove the "Lion" image from this design. (A copy of the presentation is made part of the papers for this meeting)

Ms. Mora described the process of communicating with the residents about this item. Ms. Mora summarized public comments received through email, which consisted of a majority of responses in support of the new design.

Mr. De La Garza addressed the Mayor and City Council, and spoke to how the logo design evolved through committee input and spoke to concerns for not keeping the lion in the design. He further explained the logo captures the essence of the stakeholder input and allows for interpretation from environmental and economic perspectives.

In response to Councilman Biever, Mr. Longoria spoke to the cost of implementing the change and discussed phasing in the conversion over time as replacement becomes necessary for business cards, stationery, water towers, and vehicles. He further stated that he would be addressing this matter in the proposed budget that is to be presented later in the meeting.

Discussion ensued among the Mayor and City Council related to their opinions about the proposed City logo.

Mayor Riley addressed Councilman Dean's concerns regarding the difficulty to incorporate the lion in the image without the design appearing like a "mascot" and to his concern over the color choices (green and blue hues), asked if he had suggestions for alternate colors, however no other colors were presented for discussion.

Councilman Ruiz stated his agreement with Councilman Dean's concerns, but also understands the new direction the committee was headed with the design in order to attract new businesses, and supports the process that was undertaken.

Councilman Reyna spoke to his involvement on the committee, shared his thoughts on the process the committee used, and trusts that if a consensus was reached on the proposed design, then it must meet with their wishes. He also stated that if changes are sought by future councils, they will have the opportunity to revise or change the design.

Councilman Diaz stated his support of the design as it shows that the City is moving in a positive direction.

Councilman Biever stated that he finds the colors very inviting. He also spoke to his experience working for a nonprofit and the process used to rebrand that organization, and that this process puts the City in the driver's seat to define itself.

Mayor Riley further discussed how the committee reached an impasse on the lion and how this design achieves the five elements considered in the creation of a logo, which are:

- Memorable
- Relevant
- Evokes an Emotion

- Timely and Timeless
- Easy to Replicate

Mr. De la Garza, discussed the design elements, such as being able to be reproduced in black and white. He further explained that this logo is just the beginning of the branding process, which will depend on the type of energy the City puts behind it. He also said that while there may not be a perfect logo, this process took all comments into account and this represents what the committee came to a consensus on.

Mayor referred to the Boerne logo as a good example of a city logo that was used to spur the committee discussion.

Mr. De la Garza discussed the tagline that will be developed and can be changed out depending on the use.

Discussion ensued regarding the color combination, and then a motion was made by Councilman Biever to adopt the resolution. Councilman Diaz seconded the motion. Voting Aye: Ruiz, Reyna, Diaz, Dean, and Biever. Voting Nay: None. The motion passed.

#### **A Resolution 2013R-08-06-1**

ADOPTING OR PROVIDING DIRECTION ON THE NEW CITY LOGO FOR PURPOSE OF DEVELOPING A NEW CITY BRAND AND CITY IDENTITY.

\* \* \*

***Item 8***        *Consider action on an Ordinance Allowing the City Manager to Negotiate a Contract with IDS Engineering for Consulting Services on the Leon Valley Hike and Bike Trail Project, M&C#13-08-06-01*

Ms. Melinda Smith, Interim Public Works Director, provided a presentation to outline the project and process used to solicit, evaluate, score and develop a recommendation to award an engineering and design services contract with IDS Engineering Group related to the proposed Leon Valley Hike & Bike Trail.

Discussion took place regarding the funding mechanism being used so that the city share of the reimbursement grant is 20% of \$999,000.

Mr. Jess W. Swaim, P.E., V.P. and project manager from IDS spoke to his experiences with local projects similar in scope. Mr. Swaim thanked Mayor and Council for the opportunity to work on this project.

A motion was made by Councilman Reyna to approve the proposed ordinance. Councilman Dean seconded the motion. The motion carried. Voting Aye: Ruiz, Reyna, Diaz, Biever and Dean. Voting Nay: None.

**Ordinance No. 2013-08-06-01**

AN ORDINANCE ALLOWING THE CITY MANAGER TO NEGOTIATE A CONTRACT WITH IDS ENGINEERING FOR CONSULTING SERVICES ON THE LEON VALLEY HIKE AND BIKE TRAIL PROJECT.

\* \* \*

***Item 9***      *Presentation of the Proposed Annual Operating Budget, FY2014*

Mr. Longoria, discussed the intent of the presentation as an overview to start up the budget process, which will allow for plenty of opportunities for the Council to drill down into the document and ask questions to specific proposals.

Mr. Longoria presented the proposed annual operating budget which was developed to address strategic goals that were previously adopted by City Council in July, 2013.

The Proposed FY 2014 budget is balanced and provides revenue sufficient to meet budgeted expenditures for operations, capital improvements, equipment replacement, and debt service for the next fiscal year. Mr. Longoria discussed the conservative approach that was taken in developing the proposed budget, which concentrates resources on Police, Fire and Public Works Departments.

- ❖ Overall General Fund Revenues = **\$7,474,197**
- ❖ The proposed budget includes a slight tax increase from the current rate of \$0.574282 to \$ 0.582915 cents per \$100 in property value.
  - The tax components are as follows
    - \$0.476752 for Maintenance and Operations (No Change from FY 2013)
    - \$0.106163 for Interest and Sinking Fund Debt Service

Discussion took place regarding the components of the budget document, and presentation, a copy of which is included in the official record of this meeting.

In response to questions regarding the line items for the Library, Mr. Longoria assured the Mayor and Council that there is \$20,000 for new books included in the detailed budget.

In response to a question regarding the proposed budget for a salary market analysis, Mr. Longoria explained that in receiving several unsolicited proposals from premier firms the amount budgeted was reduced based on the projected costs being lower than originally anticipated.

In response to the Mayor related to the detailed budget, Mr. Longoria explained that the budget detail for the parks improvements would be presented at a later budget work session.

In response to a question regarding the replacement of an ambulance, Interim Chief Valdez responded that if there was an opportunity to sell the used vehicle, he would try to do so.

Ms. Wallace, Finance Director, responded to a question related to sinking fund interest rate, in which the rate depends on values and collection rate.

Mr. Longoria clarified that the budget includes 106 City employees, which is unchanged from the current fiscal year.

Council Ruiz asked whether funds were included for library furniture. It was confirmed that the Library Director has received grant funds to cover furniture purchases.

\* \* \*

At this time, Mayor Riley and City Manager Longoria provided an introduction of Leticia Callanen who has been appointed as Interim City Secretary.

\* \* \*

*Item 10            City Manager's Report*

a. Coffee with the Mayor and City Council

Mr. Longoria informed the City Council that he has resolved the posting requirements with the City Attorney and requested input from the Council on their choice of dates.

Discussion ensued regarding the date for the first meeting to not conflict with the first of the month business activities. Suggestions for locations was discussed, such as alternating the location of the gathering from one end of the City to the other end.

Councilman Reyna spoke to the intent of gatherings, which would complement their efforts to engage with citizens. The original idea was to select the same Saturday morning on monthly basis, and perhaps at the same location. He stated that he has a commitment from one business to sponsor the gatherings for one year. Mr. Reyna suggested that when picking a standing day for the meeting, he thought that it could coincide with the idea to hold only one Regular City Council meeting a month.

Councilman Ruiz stated that these events would offer a great opportunity to introduce the new logo.

Mayor Riley noted that the 1<sup>st</sup> Saturday of the month would conflict with her regularly scheduled Walk with the Mayor.

Councilman Biever suggested that the Mayor's Saturday events could serve as that month's coffee event. Another suggestion was made to start the event sometime after the Budget is adopted.

Mr. Longoria stated that staff would continue to work out a schedule based on the feedback received.

\* \* \*

Mr. Longoria discussed the strategic planning session to be held Saturday, November 16<sup>th</sup> 8:30 to 12:30, at the Conference Center. Mr. Longoria explained the tentative schedule which would begin with the presentation of the 2010 report, and then the next objective of the session would be to develop a revised plan.

\* \* \*

Mayor Riley took a moment to recognize three birthdays.

Councilman Diaz, July 3<sup>rd</sup>  
Councilman Reyna, August 11  
City Manager Longoria, August 10

\* \* \*

### **Citizens to Be Heard**

Rudy Garcia, 6819 Evening Sun, stated that he is happy to see consensus on the logo, and asked what is going to be done with it. He also provided a suggestion to distribute bumper stickers to businesses and residents to promote the City.

\* \* \*

### **Announcements by Council**

Councilman Ruiz commended the City's police department. An account of a vandalism report was conveyed by the Councilmember, and he spoke to the efficient handling of the call, in that from the time to call to dispatch, the officer arrived in 2 minutes. He further commended them for their quick service and their efforts to repaint over the graffiti.

Councilman Ruiz discussed his and Councilman Diaz' attendance of the July 26-27<sup>th</sup> newly elected official conference held by TML. He also reminded the Council about the Gala being held by the Leon Valley Area Chamber of Commerce in support of the Police and Fire Departments.

Councilman Reyna commended staff for putting together a dinner for the TML Region 7 members with little notice, due to the cancellation of the event caused by storm damage in the Eagle Pass area.

Councilman Diaz welcomed Ms. Leticia Callanen to the organization. Council Diaz also discussed his experience with utilizing VIA's Bus Rapid Transit (BRT) system as his mode of transportation that he took to attend the TML conference in Downtown San Antonio.

\* \* \*

Mayor Riley discussed her meeting with City of San Antonio Councilmember Cris Medina to discuss partnering opportunities on various projects. Projects such as the light synchronization, sidewalk project, Ordinance for panhandlers, Low Impact Development of Stormwater projects where our City can partner with the City of San Antonio to extend projects further down Evers Road.

Mayor Riley also presented a resolution that was enacted by Senator Leticia Van de Putte regarding the City's 4<sup>th</sup> of July Celebration.

At 8:49 p.m., the City Council Meeting adjourned.

---

Mayor Chris Riley

ATTEST:

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Leticia Callanen, Interim City Secretary

# MAYOR AND COUNCIL COMMUNICATION

**M&C 2013-08-20-06**

**DATE:** AUGUST 20, 2013

**TO:** MAYOR AND CITY COUNCIL

**SUBJECT:** CONTINUATION OF AGREEMENT WITH THE UNITED STATES  
DEPARTMENT OF JUSTICE, DRUG ENFORCEMENT  
ADMINISTRATION

## **PURPOSE**

In May of 2002, the City of Leon Valley entered into a cooperative agreement between the San Antonio District Office of the Drug Enforcement Administration (DEA) and the city. This agreement places a Leon Valley Police Officer into the State and Local Task Force of the local DEA office. In the event the City decides to withdraw its participation in the Task Force during the one-year period the agreement is in effect, the agreement contains a "30 day opt out" provision.

The Police Officer assigned to the State and Local Task Force is involved in the investigation of both national and international distributors of illegal narcotics. By having this person in the Task Force, Leon Valley is attacking the higher echelons of narcotics distribution organizations, instead of the street level dealers in Leon Valley. By doing this, we are attacking the source of the problem, not a small portion of it.

## **SEE LEON VALLEY**

Social – To assist in helping our community fight illegal narcotics. With the addition of Task Force Officers, this increases the response our agency can provide to complaints.  
Economic – To provide asset forfeiture funds to the Police Department. With the utilization of asset forfeiture funds the Police Department is able to provide for the purchase of necessary equipment without impacting the general fund.  
Environmental – N/A

## **FISCAL IMPACT**

The agreement stipulates that DEA will provide the necessary funds and equipment to support the activities of our Officer. The City is responsible for the Officer's salary, but is reimbursed for any overtime earned.

**GOALS**

The approval of this agreement will directly impact Strategic Goal Number 7, "Pursue Revenue Enhancements to Enhance City Operations". By utilizing forfeiture funds to purchase equipment for the Police Department the financial burden is not placed within the General Fund.

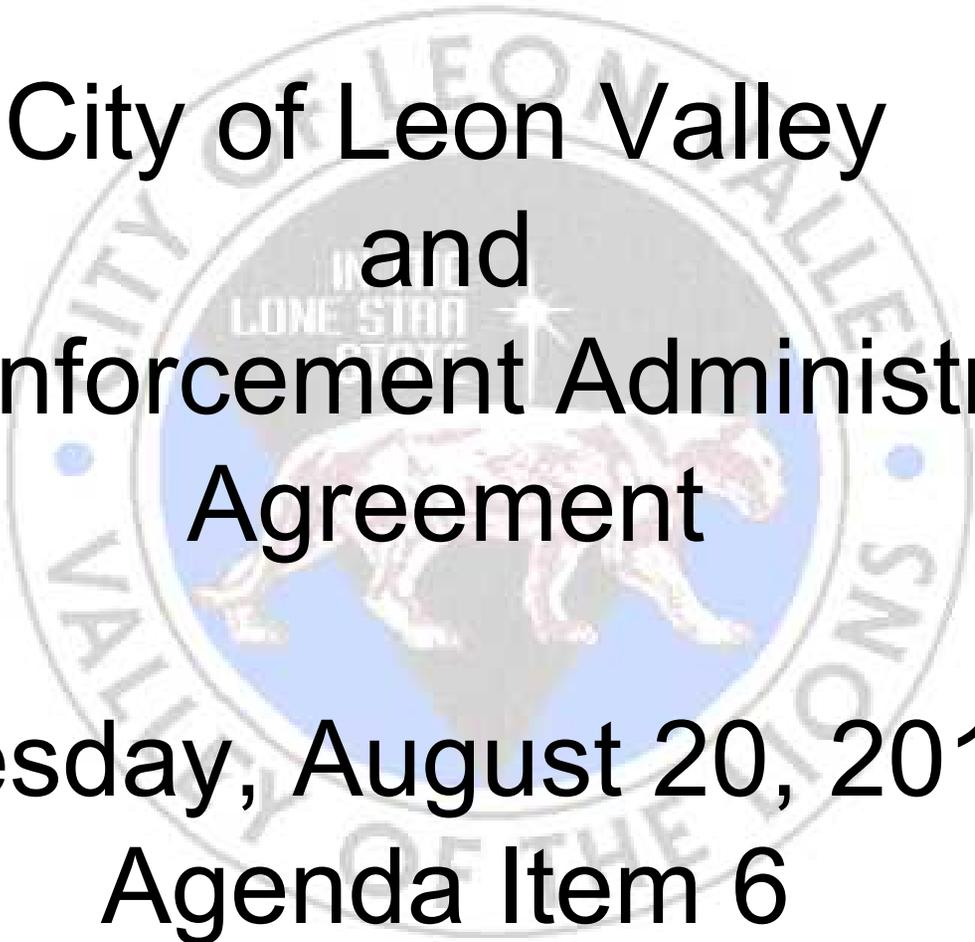
APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING COMMENTS: \_\_\_\_\_

\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Secretary



**City of Leon Valley  
and  
Drug Enforcement Administration  
Agreement**

**Tuesday, August 20, 2013  
Agenda Item 6**



# Background

- Agreement to continue Leon Valley's participation in the State and Local Task Force – San Antonio District Office of Drug Enforcement Administration (DEA)
  - We currently have one Officer assigned



# Purpose of Task Force

- Disrupt illicit drug traffic in South Texas
- Gather and report intelligence data
- Conduct undercover operations
- Engage in investigations which will result in effective prosecutions



# DEA Provides

- All operating supplies necessary to complete mission
- Reimbursement of overtime



# Leon Valley Provides

- Salary and benefits



# Benefit to Leon Valley

- Aggressive pursuit of national and international distributors of illegal narcotics
- Ability to have a Federal Agency “adopt” Leon Valley cases for prosecution and other mitigating factors
  - Clean-up costs for areas determined to be hazardous material sites (labs)



## Benefit to Leon Valley (continued)

- Access to additional resources to assist Leon Valley
  - Ability to have Task Force respond to any Leon Valley issues
- Transfer of federally forfeited property to Leon Valley

## MAYOR AND COUNCIL COMMUNICATION

M&C #2013-08-20-07

**DATE:** AUGUST 20, 2013  
**TO:** MAYOR AND COUNCIL  
**SUBJECT:** APPROVAL OF QUARTERLY INVESTMENT REPORT FOR THE  
QUARTER ENDED JUNE 30, 2013

### **PURPOSE**

Approval of the Quarterly Investment Report for the quarter ended June 30, 2013.

### **S.E.E IMPACT STATEMENT**

**Social Equity** - To ensure compliance with the Public Funds Investment Act of 1987. The Public Funds Investment Act of 1987 (PFIA) established rules and regulations for governmental entities to follow for the proper investment of public monies. The City's investment program is conducted to accomplish the following objectives, listed in priority order:

**A. Safety**

The primary objective of the City's investment program is the preservation and safety of principal in the overall portfolio. Each investment transaction shall seek first to ensure that capital losses are avoided, whether they are from security defaults or erosion of market value.

**B. Liquidity**

The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; thereby avoiding the need to liquidate investments under adverse market condition. It is the intent of the City to invest its funds to maturity.

**C. Diversification**

The investment portfolio will be designed to limit risk by avoiding the concentration of assets with a specific maturity, with a specific issuer, or in a specific class of securities.

**D. Yield**

A fundamental rule of investing is that risk equals return. The City has deliberately established a low risk threshold to protect its financial resources and ensure that cash is available when needed. The City will invest idle cash at the highest possible rate of return, consistent with the objectives and provisions of this policy, and in compliance with state and federal laws governing the investment of public funds.

Economic Development - N/A

Environmental Stewardship - N/A

**FISCAL IMPACT**

None.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING COMMENTS: \_\_\_\_\_

\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Leticia Callanen, Interim City Secretary

**City of Leon Valley, Texas  
Quarterly Investment Report  
April 1, 2013 - June 30, 2013**

August 20, 2013

*Honorable Mayor Riley and City Council Members:*

The Quarterly Investment Report for the City of Leon Valley, Texas for the quarter ended June 30, 2013 is hereby submitted.

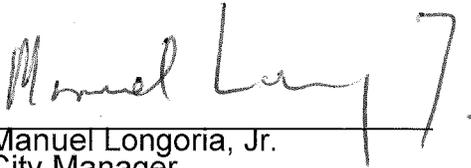
The current depository bank for the City is Frost National Bank. Only enough funds to meet current obligations are being maintained at this bank. All excess funds are invested as allowed by the City's Investment Policy.

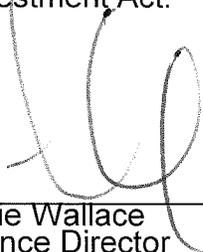
For the quarter, TexPool's yield ranged between .1022% and .0576%, compared to the quarter ended December 31, 2013 yield of between .0935% and .1047%. In comparison, interest rates for 13-week U.S. Treasury Bills ranged between .075% and .045% for the quarter.

A cash flow analysis is made to determine the cash liquidity needs of the City. The City must have ready access to liquid cash to provide for day-to-day business needs, accounts payable, payroll, and capital projects. Short-term dollars are maintained in checking accounts, investment pools, or certificate of deposits. As of June 30, 2013 the City had \$16,393,333.88 in its investment portfolio.

Bank accounts are insured by a combination of FDIC insurance and pledged securities maintained at the Federal Reserve Bank. U.S. Treasuries and Agencies are guaranteed as to principal and interest by the full faith and credit of the United States of America. TexPool's Liquid Asset Portfolio seeks to maintain a net asset value of \$1.00 per unit invested to preserve the principal of all pool participants.

This report is in full compliance with the investment strategies as established by the City of Leon Valley Investment Policy and the Public Funds Investment Act.

  
\_\_\_\_\_  
Manuel Longoria, Jr.  
City Manager

  
\_\_\_\_\_  
Vickie Wallace  
Finance Director

**CITY OF LEON VALLEY, TEXAS  
 INVESTMENT PORTFOLIO SUMMARY  
 FOR THE QUARTER ENDED JUNE 30, 2013**

<b>FUND</b>	<b>VALUE BY TYPE OF INVESTMENT</b>		<b>INTEREST EARNED FOR QUARTER</b>	<b>TOTAL</b>
	<b>INVESTMENT POOL</b>	<b>CERTIFICATE OF DEPOSITS</b>		
GENERAL FUND	\$ 4,342,668.05	\$ -	\$ 963.92	\$ 4,342,668.05
ENTERPRISE FUND	\$ 2,754,993.82	\$ -	\$ 529.22	\$ 2,754,993.82
COMMUNITY CENTER	\$ 71.28	\$ -	\$ -	\$ 71.28
POLICE FORFEITURE TRUST	\$ 436,255.90	\$ -	\$ 83.80	\$ 436,255.90
STREET SALES TAX	\$ 592,177.23	\$ -	\$ 76.68	\$ 592,177.23
CAPITAL PROJECT FUND	\$ 7,007,667.53	\$ -	\$ 1,346.13	\$ 7,007,667.53
CIED FUND	\$ 1,259,500.07	\$ -	\$ 149.29	\$ 1,259,500.07
<b>TOTAL INVESTMENT PORTFOLIO AS OF 06/30/13</b>			<b>\$ 3,149.04</b>	<b>\$ 16,393,333.88</b>

**GENERAL FUND  
INVESTMENT PORTFOLIO  
BY TYPE OF INVESTMENT  
FOR THE QUARTER ENDED JUNE 30, 2013**

INVESTMENT POOL - TEXPOOL							
DATE	ACCOUNT NUMBER	SHARES PURCHASED	SHARES REDEEMED	PRICE PER SHARE	SHARES OWNED	MARKET VALUE	
AS OF 03/31/13	151400005			1.000	\$ 5,041,704.13	\$ 5,041,704.13	
04/30/2013	151400005	\$ 423.64	\$ -	1.000	\$ 5,042,127.77	\$ 5,042,127.77	
05/31/2013	151400005	\$ 306.14	\$ -	1.000	\$ 5,042,433.91	\$ 5,042,433.91	
06/30/2013	151400005	\$ 234.14	\$ 700,000.00	1.000	\$ 4,342,668.05	\$ 4,342,668.05	
<b>TOTAL TEXPOOL AS OF 06/30/13</b>						<b>\$ 4,342,668.05</b>	

CERTIFICATES OF DEPOSIT						
PURCHASE DATE	INVESTMENT	TERM	MATURITY DATE	YIELD AT PURCHASE	FACE VALUE	MARKET VALUE
<b>TOTAL CERTIFICATES OF DEPOSIT AS OF 06/30/13</b>						<b>\$ -</b>

**TOTAL GENERAL FUND INVESTMENT PORTFOLIO AS OF 06/30/13      \$ 4,342,668.05**

**ENTERPRISE FUND  
INVESTMENT PORTFOLIO  
BY TYPE OF INVESTMENT  
FOR THE QUARTER ENDED JUNE 30, 2013**

INVESTMENT POOL - TEXPOOL							
DATE	ACCOUNT NUMBER	SHARES PURCHASED	SHARES REDEEMED	PRICE PER SHARE	SHARES OWNED	MARKET VALUE	
AS OF 03/31/13	151400003			1.000	\$ 2,754,464.60	\$	2,754,464.60
04/30/2013	151400003	\$ 231.44	\$ -	1.000	\$ 2,754,696.04	\$	2,754,696.04
05/31/2013	151400003	\$ 167.27	\$ -	1.000	\$ 2,754,863.31	\$	2,754,863.31
06/30/2013	151400003	\$ 130.51	\$ -	1.000	\$ 2,754,993.82	\$	2,754,993.82
<b>TOTAL TEXPOOL AS OF 06/30/13</b>						<b>\$</b>	<b>2,754,993.82</b>

CERTIFICATES OF DEPOSIT							
PURCHASE DATE	INVESTMENT	TERM	MATURITY DATE	VALUE AT PURCHASE	FACE VALUE	MARKET VALUE	
<b>TOTAL CERTIFICATES OF DEPOSIT AS OF 06/30/13</b>						<b>\$</b>	<b>-</b>

**TOTAL ENTERPRISE FUND INVESTMENT PORTFOLIO AS OF 06/30/13      \$ 2,754,993.82**

**COMMUNITY CENTER  
 INVESTMENT PORTFOLIO  
 BY TYPE OF INVESTMENT  
 FOR THE QUARTER ENDED JUNE 30, 2013**

INVESTMENT POOL - TEXPOOL								
DATE	ACCOUNT NUMBER	SHARES PURCHASED	SHARES REDEEMED	PRICE PER SHARE	SHARES OWNED	MARKET VALUE		
AS OF 03/31/13	151400001				\$ 71.28	\$ 71.28		
04/30/2013	151400001	\$ -	\$ -	1.000	71.28	\$ 71.28		
05/31/2013	151400001	\$ -	\$ -	1.000	71.28	\$ 71.28		
06/30/2013	151400001	\$ -	\$ -	1.000	71.28	\$ 71.28		
TOTAL TEXPOOL AS OF 06/30/13							\$ 71.28	

TOTAL COMMUNITY CENTER INVESTMENT PORTFOLIO AS OF 06/30/13	\$ 71.28
--	----------

**POLICE FORFEITURE TRUST ACCOUNT  
 INVESTMENT PORTFOLIO  
 BY TYPE OF INVESTMENT  
 FOR THE QUARTER ENDED JUNE 30, 2013**

INVESTMENT POOL - TEXPOOL							
DATE	ACCOUNT NUMBER	SHARES PURCHASED	SHARES REDEEMED	PRICE PER SHARE	SHARES OWNED	MARKET VALUE	
AS OF 03/31/13	151400008			1.000	\$ 436,172.10	\$ 436,172.10	
04/30/2013	151400008	\$ 36.66	\$ -	1.000	\$ 436,208.76	\$ 436,208.76	
05/31/2013	151400008	\$ 26.48	\$ -	1.000	\$ 436,235.24	\$ 436,235.24	
06/30/2013	151400008	\$ 20.66	\$ -	1.000	\$ 436,255.90	\$ 436,255.90	
TOTAL TEXPOOL AS OF 06/30/13						\$ 436,255.90	

**TOTAL POLICE FORFEITURE INVESTMENT PORTFOLIO AS OF 06/30/13 \$ 436,255.90**

**STREET TAX  
INVESTMENT PORTFOLIO  
BY TYPE OF INVESTMENT  
FOR THE QUARTER ENDED JUNE 30, 2013**

INVESTMENT POOL - TEXPOOL							
DATE	ACCOUNT NUMBER ACCOUNT	SHARES PURCHASED SHARES	SHARES REDEEMED SHARES	PRICE PER SHARE PRICE PER	SHARES OWNED SHARES	MARKET VALUE MARKET	
AS OF 03/31/13	151400005			1.000	\$ 392,100.55	\$	392,100.55
04/30/2013	151400005	\$ 32.94	\$ -	1.000	\$ 392,133.49	\$	392,133.49
05/31/2013	151400005	\$ 23.84	\$ -	1.000	\$ 392,157.33	\$	392,157.33
06/30/2013	151400005	\$ 200,019.90	\$ -	1.000	\$ 592,177.23	\$	592,177.23
<b>TOTAL TEXPOOL AS OF 06/30/13</b>						<b>\$</b>	<b>592,177.23</b>

**TOTAL STREET TAX INVESTMENT PORTFOLIO AS OF 06/30/13 \$592,177.23**

**CAPITAL PROJECT FUND  
 INVESTMENT PORTFOLIO  
 BY TYPE OF INVESTMENT  
 FOR THE QUARTER ENDED JUNE 30, 2013**

INVESTMENT POOL - TEXPOOL							
DATE	ACCOUNT NUMBER	SHARES PURCHASED	SHARES REDEEMED	PRICE PER SHARE	SHARES OWNED	MARKET VALUE	
AS OF 03/31/13	151400013			1.000 \$	7,006,321.40	\$	7,006,321.40
04/30/2013	151400013	\$ 588.70		1.000 \$	7,006,910.10	\$	7,006,910.10
05/31/2013	151400013	\$ 425.49	\$ -	1.000	7,007,335.59		7,007,335.59
06/30/2013	151400013	\$ 331.94	\$ -	1.000 \$	7,007,667.53	\$	7,007,667.53
<b>TOTAL TEXPOOL AS OF 06/30/13</b>							<b>\$ 7,007,667.53</b>

**TOTAL 2009 PPFCO INVESTMENT PORTFOLIO AS OF 06/30/13 \$ 7,007,667.53**

**CIED FUND  
 INVESTMENT PORTFOLIO  
 BY TYPE OF INVESTMENT  
 FOR THE QUARTER ENDED JUNE 30, 2013**

INVESTMENT POOL - TEXPOOL							
DATE	ACCOUNT NUMBER	SHARES PURCHASED	SHARES REDEEMED	PRICE PER SHARE	SHARES OWNED	MARKET VALUE	
AS OF 03/31/13	151400013			1.000	\$ 759,350.78	\$ 759,350.78	
04/30/2013	151400013	\$ 63.82	\$ -	1.000	\$ 759,414.60	\$ 759,414.60	
05/31/2013	151400013	\$ 46.11	\$ -	1.000	\$ 759,460.71	\$ 759,460.71	
06/30/2013	151400013	\$ 500,039.36	\$ -	1.000	\$ 1,259,500.07	\$ 1,259,500.07	
<b>TOTAL TEXPOOL AS OF 06/30/13</b>						<b>\$ 1,259,500.07</b>	

**MAYOR AND COUNCIL COMMUNICATION**

**M&C 2013-08-20-07**

**DATE: August 20, 2013**  
**TO: MAYOR AND CITY COUNCIL**  
**SUBJECT: CONDUCT A PUBLIC HEARING TO CONSIDER ZONING CASE #2013-391, WITH ATTACHED ORDINANCE, THE REZONING OF APPROXIMATELY 4.26 ACRES OF LAND GENERALLY LOCATED AT 6217 GRISSOM ROAD, AND 6645 AND 6655 POSS ROAD, FROM THE SUSTAINABILITY OVERLAY (SO) ZONING DISTRICT TO THE COMMERCIAL/ INDUSTRIAL OVERLAY (CIO) ZONING DISTRICT**

**PURPOSE**

Zoning Case #2013-391 is a request by Manuel Rubio, applicant, to rezone approximately 4.26 acres of land from the Sustainability Overlay (SO) Zoning District to the Commercial/ Industrial Overlay (CIO) Zoning District (see attached documents).

**FISCAL IMPACT**

The applicant paid a fee of \$580 for consideration of this zoning application.

**RECOMMENDATION**

On July 30, 2013, the Zoning Commission recommended, by a vote of 6 with 1 abstention, to APPROVE the request to rezone noting it was consistent and preserved property owner rights.

**S.E.E IMPACT STATEMENT**

*Social Equity* – the property owner has spoken to adjacent property owners regarding his expansion and their part in the overlay change consideration. The property owners involved in the rezoning consideration support the change as do other surrounding property owners.

*Environmental Stewardship* – the applicant has noted that the property will be improved as much as possible and the existing trees and landscaping would be maintained.

*Economic Development* –Miracle Body and Paint is an established Leon Valley business. Expansion of the business promotes additional patronage and sales tax generation.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING COMMENTS: \_\_\_\_\_

\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Leticia Callanen, Interim City Secretary



**MINUTES OF THE MEETING OF THE  
LEON VALLEY ZONING COMMISSION**

**July 30, 2013**

The regular meeting of the Leon Valley Zoning Commission convened at 6:30 p.m. on Tuesday, July 30, 2013, in City Council Chambers at 6400 El Verde Road, Leon Valley, Texas.

**I. Roll Call**

Present were Chairman Claude Guerra III, 1<sup>st</sup> Vice-Chair Wendy Phelps, 2<sup>nd</sup> Vice-Chair Olen Yarnell, and Members Hal Burnside, Mike K. Davis Jr., Pedro Esquivel, and Carmen Sanchez and Alternate Members Phyllis McMillan and Carlos Fernandez. Absent and excused was Alternate Member Nicole Monsibais. Also present was Kristie Flores, Director of Community Development, acting as recording secretary.

**II. Approval of Minutes – March 26, 2013**

Staff noted two (2) administrative corrections. 1<sup>st</sup> Vice-Chair Wendy Phelps noted that she was not in attendance but the minutes reflected her attendance. Commissioner Carmen Sanchez noted that she was present and was recorded as absent. Staff noted that the minutes would be amended accordingly.

Commissioner Pedro Esquivel made a motion to approve the minutes as amended. Commissioner Hal Burnside seconded the motion, and the motion passed unanimously by voice vote.

**III. Zoning Case #2013-391 – Manuel Rubio – Rezone 4.26 acres from the Sustainability Overlay (SO) to the Commercial/Industrial Overlay (CIO)**

2<sup>nd</sup> Vice-Chair Olen Yarnell recused himself from consideration of the case noting a business conflict. Chairman Guerra III excused Mr. Yarnell and noted for the record that Commissioner Phyllis McMillan would be a voting Member for the zoning case consideration.

Chairman Claude Guerra III opened the consideration of Zoning Case #2013-391 at 6:35 p.m. Staff noted that Zoning Case #2013-391 was request by Manuel Rubio, applicant and property owner, to rezone approximately 4.26 acres of land from the Sustainability Overlay (SO) to the Commercial/Industrial Overlay (CIO). Staff also noted that the underlying zoning would remain B-3 (Commercial). Staff further described the project as being Lots 63, 64 and 65, Block 3, CB 5784A, of the Greenway Park – Leon Valley Addition Subdivision, at 6217 Grissom, 6645 and 6655 Poss Road. Staff presented the history of the area which indicated that it was gradually rezoned from R-1 (Single-Family) and B-2 (Retail) to B-3 (Commercial) beginning in 1969. Staff further explained that properties across the street along Grissom Road began to be rezoned from R-1 (Single-Family) and B-2 (Retail) to B-3 (Commercial) in 1967 and that rezoning continued in the area in 1975, 1983, and 1984. Staff stated that the zoning trend in the Grissom Road Corridor became commercial and commercial developments resulted. Staff also stated that the underlying zoning in the area is commercial and that the only change that occurred was the creation and implementation of the Sustainability Overlay for the Grissom Corridor in 2010. Staff noted that the 2009 Master Plan, 4CC Grissom Road Corridor, described the area as a B-3 (Commercial) area with some R-3 (Multiple-

Family), R-4 (Townhouse) and R-6 (Garden Home) zoning and that the area was encouraged to be B-3 (Commercial). Staff noted that letters had been mailed to nine (9) property owners within 200-feet of the requested zoning. Staff noted that seven (7) letters had been returned in favor of the request; three (3) that were within 200-feet and four (4) letters that were outside the 200-foot notification radius. Staff also noted that there were no letters received in opposition to the request and no letters that were returned undeliverable. Staff presented photographs of the site, concluded the presentation and remained available for questions.

Commissioner Mike K. Davis Jr., noted that he was concerned that previous cases where the overlay was changed from Sustainability to Commercial was setting a precedent. Staff noted that the cases were noted for historical data but each request was considered on a case-by-case basis.

**Manuel Rubio, applicant,** addressed the Commission and noted that he has had his business in Leon Valley for 28 years. He further noted that he wanted to purchase the building at 6655 Poss Road to expand his business. He explained that he already owned a portion of the property behind 6645 Poss Road where Pronto Rooter is located.

Commissioner Mike K. Davis Jr., asked Mr. Rubio what would be done with the building at 6645 Poss Road that Mr. Rubio wanted to utilize. Mr. Rubio noted the business would be the same; repair of vehicles.

Staff noted that Mr. Rubio was requesting the Overlay change because “automobile repair” is not allowed in the Sustainability Overlay. Staff also noted that it was requested that the applicant submit more than one (1) property for Overlay change consideration because the planning nature of overlays was to cover an area of land/properties not just one (1) property.

Commissioner Phyllis McMillan asked how the existing Miracle Body and Paint at 6217 Grissom Road was allowed at that location due to the Sustainability Overlay. Staff noted that Miracle Body and Paint was in existence prior to the implementation of the Sustainability Overlay and is an existing non-conforming business.

Chairman Guerra III opened the public hearing at 6:50p.m., being no one to speak Chairman Guerra III closed the public hearing at 6:51p.m.

Commissioner Carmen Sanchez noted that extending the proposed business did not appear to be a big change for the area.

Commissioner Hal Burnside noted that there have been similar requests for other areas.

Chairman Guerra III noted that as he was reviewing the case he could see legitimacy for overlay change consideration in the request.

Commissioner Mike K Davis Jr. noted that changing the Sustainability Overlay would have an impact in this area especially with the proposed Town Center area across the street.

Chairman Guerra III noted that when the Sustainability Overlay was first created the focus was primarily for Bandera Road and improving the design standards of businesses along Bandera Road.

Commissioner Mike K. Davis, Jr. noted that perhaps instead of changing the area “piece by piece” that perhaps staff should look at putting other overlay alternatives in order to re-evaluate this section of the Sustainability Overlay for possible change to the Commercial/Industrial Overlay.

Commissioner Pedro Esquivel noted that the vision still existed there for the area, but noted that reviewing requests on a case-by-case basis was best. He further explained that individual evaluations allowed the Commission the opportunity to review each request based on its own merits.

Commissioner Phyllis McMillan noted that she was not part of the Overlay creation process but noted that the consultant (Halff Associates) more than likely did not look at the overlay in terms of street by street, therefore there have been some needed changes along the way and that is why the Commission has received requests.

Staff noted that the Overlay creation process was as comprehensive as possible however, there was a lot of focus to the Sustainability Overlay encompassing mostly Bandera Road and the other areas were secondary.

Being no further discussion, **Commissioner Pedro Esquivel made a motion recommending approval of the overlay change noting that it was consistent and protected rights of property owners. 1<sup>st</sup> Vice-Chair Wendy Phelps seconded the motion and the motion passed by a vote of six (6) in favor of the overlay change with one (1) member abstaining from the vote.**

FOR THE MOTION

Commissioner Pedro Esquivel  
1<sup>st</sup> Vice-Chair Wendy Phelps  
Commissioner Phyllis McMillan  
Commissioner Hal Burnside  
Commissioner Carmen Sanchez  
Chairman Claude Guerra III

ABSTAINED FROM THE VOTE

Commissioner Mike K. Davis Jr.

**IV. Master Plan Discussion – Commercial Areas**

Staff began the discussion of the first commercial corridor with 3CC Wurzbach Road Corridor. The following suggestions were noted: revision to the Land Use section to include language regarding the Commercial/Industrial Overlay and revision to the Interface section noting traffic is still a challenge on Wurzbach even after the construction of the elevated highway. Commissioner Pedro Esquivel noted that at one point a concrete barrier was being considered for the median of Wurzbach Road on the side between Bandera and Evers. 2<sup>nd</sup> Vice-Chair Olen Yarnell noted that it would be nice if there was signage or something similar to keep traffic from blocking driveways to businesses along the Corridor. Chairman Claude Guerra III noted that the Environmental and Action Plan areas should reflect any updates in water/sewer lines and the specific language that detention will be required for new developments to handle Stormwater runoff.

The second Corridor discussed was 4CC Grissom Road Corridor. The following suggestions were noted: revision of the Land Use to reflect both the Sustainability Overlay and the Commercial/Industrial Overlays and notation that the traffic is a challenge on Grissom Road during peak hours. Commissioner Pedro Esquivel noted that more traffic is traveling on Grissom Road which is coming from Bandera and Loop 410 and is adding to the congestion in the Corridor. Chairman Claude Guerra III noted that for Capital Improvements R-3 (Multiple-Family) should be deleted and the language regarding detention should remain general in application to all zoning in the area.

The final Corridor for discussion was 5CC Huebner Road Corridor. The following revisions were suggested: revision of the Land Use to reflect the Sustainability Overlay, language to reflect that the

zoning across from Pavona Place is B-1 (Small Business) and B-2 (Retail), and notation of traffic improvements occurring in the area. 2<sup>nd</sup> Vice-Chair Olen Yarnell noted that directional signs on the DPS Center property would be helpful to traffic so that they know where they are going (i.e. Bandera Road this way or Babcock Road this way). Commissioner Pedro Esquivel agreed.

Commissioner Phyllis McMillan noted that the Land Use section needed to be reworded. Chairman Claude Guerra III noted that the Environmental and Action Plan areas should reflect any updates in water/sewer lines and the specific language that detention will be required for new developments to handle Stormwater runoff. He also questioned whether the uncapped well language was necessary any longer. Staff noted that Public Works would be asked regarding potential wells in the area.

**V. Executive Session in Accordance with the Texas Local Government Codes**

There was neither item, nor action necessary for this session.

**VI. Adjourn**

Commissioner Pedro Esquivel, made a motion to adjourn, seconded by 2<sup>nd</sup> Vice-Chair Olen Yarnell. The motion carried by voice vote and the meeting was adjourned at 7:45 p.m.

\_\_\_\_\_  
**CHAIR**

\_\_\_\_\_  
**STAFF**

**AN ORDINANCE 2013-08-20-001**

**REZONING CERTAIN PROPERTY FROM THE SUSTAINABILITY OVERLAY ZONING DISTRICT TO THE COMMERCIAL/INDUSTRIAL OVERLAY ZONING DISTRICT UPON APPLICATION BY MANUEL RUBIO, APPLICANT.**

**WHEREAS**, Chapter 211 of the Vernon's Local Government Code empowers a city to enact zoning regulations and provide for their administration, enforcement and amendment; and

**WHEREAS**, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City, and

**WHEREAS**, the Leon Valley Code of Ordinances Chapter 14 constitutes the City's Zoning Regulations and requires property to be zoned in accordance with proper designations as defined by the City; and

**WHEREAS**, the Planning and Zoning Commission of the City of Leon Valley provided adequate notice and held a public hearing in accordance with Chapter 14 of the Leon Valley Code of Ordinances; and

**WHEREAS**, the Planning and Zoning Commission of the City of Leon Valley has recommended approval of the re-zoning of the designated properties and has confirmed that the re-zoning is uniform and conforms to the plan and design of the City of Leon Valley's Zoning regulations and the City of Leon Valley Comprehensive Plan; and

**WHEREAS**, the City Council of the City of Leon Valley has also held a public hearing regarding the re-zoning on affected properties and has issued adequate notice to all the affected parties; and

**WHEREAS**, the City Council of the City of Leon Valley believes the re-zoning of affected properties will not adversely affect the character of the area of the neighborhood in which it is proposed to rezone; will not substantially depreciate the value of adjacent or nearby properties; will be in keeping with the spirit and intent of the City's Zoning Ordinance; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety and the general welfare of the residents of the City of Leon Valley;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:**

1. Property being described as Lots 63, 64, and 65, Block 3, CB 5784A, Greenway Park-Leon Valley Addition Subdivision, being approximately 4.26 acres of land, generally located at 6217 Grissom Road, and 6645 and 6655 Poss Road, and

more particularly described in case file ZC 2013-391, is hereby rezoned from the from the Sustainability Overlay (SO) Zoning District to the Commercial/Industrial Overlay (CIO) Zoning District.

2. The City staff is hereby authorized to issue said zoning when all conditions imposed by the City Council have been addressed and complied with in full.

**PASSED** and **APPROVED** this the 20th day of August, 2013.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Interim City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

**CASE WORKSHEET**  
**Zoning Case No. ZC 2013-391**

Page 1 of 2

- Applicant: Manuel Rubio
- Request: To rezone 4.26 acres from the Sustainability Overlay (SO) to the Commercial/Industrial Overlay (CIO). The underlying zoning will remain B-3 (Commercial) **(att.1&2)**.
- Site: Lots 63, 64 and 65, Block 3, CB 5784A, Greenway Park – Leon Valley Addition Subdivision, at 6217 Grissom, 6645 and 6655 Poss Road, in the City of Leon Valley, Bexar County, Texas **(att. 3)**.
- Surrounding Zoning: Surrounding zoning consists of: To the north, developed B-3 (Commercial) and R-1 (Single-Family Dwelling); to the south developed and undeveloped B-3 (Commercial); to the east, developed and undeveloped B-3 (Commercial); and to the west developed B-3 (Commercial) and R-3 (Multiple-Family Dwelling) **(att.4)**
- History: \*The history of this area indicates that it gradually was rezoned from R-1 (Single-Family) and B-2 (Retail) to B-3 (Commercial) beginning in 1969. Properties across the street along Grissom Road began to be rezoned from R-1 (Single-Family) and B-2 (Retail) to B-3 (Commercial) in 1967. The rezoning continued in 1975, 1983, and 1984. The zoning trend in the Grissom Road Corridor became commercial and commercial type developments resulted. The underlying zoning in the area is commercial. The only change that occurred was the creation and implementation of the Sustainability Overlay for the Grissom Corridor in 2010.
- Master Plan: The 2009 Master Plan 4CC, Grissom Road Corridor, describes this area as a B-3 (Commercial) area with some R-3 (Multiple Family), R-4 (Townhouse) and R-6 (Garden Homes). It also encourages land uses in this area be B-3 (Commercial).
- Staff Comments:
- 1) If the properties are moved from the Sustainability Overlay (SO) to the Commercial/Industrial Overlay (CIO) they will still be protected by the overlay requirements for landscaping, streetscaping and building design. The difference between the overlay is primarily the use types allowed within each of these overlays.
  - 2) Upon general observation and discussion with our consultants a zoning trend is emerging in the utilization of the Zoning Overlays between 2010 and the present, which indicates that perhaps properties zoned B-3 (Commercial) may be better suited to the Commercial/Industrial Overlay. You may note that the properties at Reindeer Trail were removed from the Sustainability Overlay (SO) to the Commercial/ Industrial Overlay (CIO), as were the B-3



**CASE WORKSHEET**  
**Zoning Case No. ZC 2013-391**

Page 2 of 2

Staff Comments Cont': (Commercial) Fiesta Dodge properties, and most recently the Ancira Winton properties newly zoned B-3 (Commercial). All of which supported B-3 zoning and commercial development or expansion. Thus precedent has been established to an extent supporting B-3 properties in the Commercial/Industrial Overlay rather than the Sustainability Overlay.

- 3) Another general occurrence to report are inquiries being received regarding development of the Poss and Grissom area for commercial businesses which are again limited to certain uses by the Sustainability Overlay.

**Letters Mailed and Responses Received from Property Owners within 200-feet**

  9   Mailed     4   In Favor     0   Opposed  
  0   Total responses received as of August 12, 2013  
  0   Returned, unable to deliver  
  3   In Favor OUTSIDE 200-feet

**ZONING COMMISSION RECOMMENDATION – JULY 30, 2013**  
**APPROVE REQUEST – VOTE 6 IN FAVOR & 1 ABSTENTION**  
**\*NOTING IT WAS COMPATIBLE AND PRESERVED RIGHTS**  
**OF PROPERTY OWNERS**

**Attachments:**

- 1) application
- 2) land use statement
- 3) location map/zoning map
- 4) overlay changes SO to CIO
- 5) SO to CIO Use Comparison
- 6) letters

# LEON VALLEY

T E X A S

## ZONING APPLICATION FORM

(please print or type in black)

### Personal Information

Name of Applicant: MANUEL RUBIO MGR INC.

Address: 6217 GRASSOM RD.

Phone No: Home (210) 681-8601 Work (210) 680-1987 Fax (210) 680-9616

Status (check one):  Owner  Agent (if agent, attach notarized Letter of Authorization)

### Property Description

Address: SEE EXHIBIT A

Legal Description: SEE EXHIBIT A

Current Zoning: SUSTAINABILITY OVERLAY Requested Zoning: COMMERCIAL INDUSTRIAL OVERLAY

Existing Property Use or State None: VACANT WAREHOUSE, PLUMBING COMPANY BODY + PAINT COMPANY

Acreage and/or Square Footage: SEE EXHIBIT A

Does owner own adjacent property?  Yes  No

List Existing Structures: SEE EXHIBIT A

and/or Existing Uses: FIXING AND PAINTING CARS, PLUMBING WAREHOUSE, VACANT WAREHOUSE

I hereby certify that I have read and examined this application and the attached instruction sheet and know the information I have provided to be true and correct. All provisions of laws and ordinances governing this application will be complied with whether specified herein or not. The granting of a zoning change does not presume to give authority to violate or cancel the provisions of any other state or local law regulating the use of the property.

Signature of Applicant

7/1/13

Date

BEFORE ME, A Notary Public in and for Bexar County, on this date personally appeared Manuel Rubio (Applicant) who duly states that all facts on this application are true to the best of his/her knowledge.

SWORN TO and SUBSCRIBED before me this 1 day of July, 2013.



Melinda Ybarra  
Notary Public, Bexar County, Texas  
My Commission expires: 3-21-16

EXHIBIT A 

Request to rezone 6655 Poss Rd., 6645 Poss Rd., 6217 Grissom Rd., from Sustainability Overlay to Commercial/Industrial Overlay.

Property Address, Legal Description, Acreage and/or Square Footage

Address:                      Legal Description:

6655 Poss Rd.    CB5784a BLK 3 Lot 64 Greenway Park Leon Valley Addition  
Vacant Warehouse    1.0 acres    3002sq.ft. living area    7,000 sq. ft. warehouse

6645 Poss Rd.    CB5784a BLK 3 Lot 65 Greenway Park Leon Valley Addition  
Plumbing Co.                      1.5 acres    2280sq. ft. living area    3,000 sq. ft. warehouse

6217 Grissom    CB5784a BLK 3 Lot 63 Greenway Park Leon Valley Addition  
Paint and Body                      1.76 acres    3552 sq.ft. living area    10,000 sq. ft. warehouse



6400 El Verde Road, Leon Valley, TX 78238

LETTER OF AUTHORIZATION

Date: 6-27-13

To Whom it May Concern:

This letter authorizes Manuel Rubio and Manuel Ibarra to prepare and submit the enclosed request to rezone from the Sustainability Overlay to the Commercial/Industrial Overlay at Lot(s) 65, Block 3, CB 5784, Leon Valley Addition – Greenway Park Subdivision, located at 6645 Poss Road (dba Pronto Rooter).

I/We, Brion Andazola LLC/Loretta Andazola, the owner(s) of the aforementioned property authorize said application to be submitted for the above noted property.

Sincerely,

Brion Andazola, LLC  
Loretta Andazola  
Signature of Property Owner

N/A  
Signature of Property Owner

Loretta Andazola  
Printed Name of Property Owner

Printed Name of Property Owner

6645 Poss Rd  
Address

Address

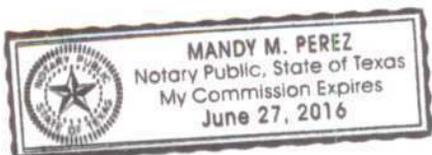
San Antonio Tx 78238  
City, State, Zip Code

City, State, Zip Code

STATE OF TEXAS }  
COUNTY OF BEXAR }{

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Loretta Andazola known to me to be the person whose signature is subscribed to the foregoing instrument.

GIVEN UNDER MY HAND and SEAL OF OFFICE this the 27<sup>th</sup> day of June, 2013.



[Signature]  
Notary Public, Bexar County, Texas

# LEON VALLEY

T E X A S

6400 El Verde Road, Leon Valley, TX 78238

## LETTER OF AUTHORIZATION

Date: 6-27-13

To Whom it May Concern:

This letter authorizes Manuel Rubio and Manuel Ibarra to prepare and submit the enclosed request to rezone from the Sustainability Overlay to the Commercial/Industrial Overlay on Lot(s) 64, Block 3, CB 5784, Leon Valley Addition – Greenway Park Subdivision, located at 6655 Poss Road (formerly Alpers Gold/CopShoes) now owned by Wells Fargo Bank National Association. I/We, Wells Fargo Bank, NA, the owner(s) of the aforementioned property authorize said application to be submitted for the above noted property.

Sincerely,

Lisa Hall  
Signature of Property Owner

\_\_\_\_\_  
Signature of Property Owner

Lisa Hall  
Printed Name of Property Owner

\_\_\_\_\_  
Printed Name of Property Owner

5080 Spectrum Dr.  
Address

\_\_\_\_\_  
Address

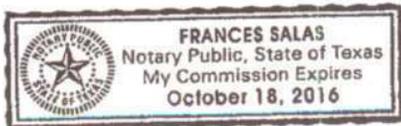
Addison, TX 75001  
City, State, Zip Code

\_\_\_\_\_  
City, State, Zip Code

STATE OF TEXAS }}  
COUNTY OF ~~BEXAR~~ }}  
                  Dallas

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Lisa Hall known to me to be the person whose signature is subscribed to the foregoing instrument.

GIVEN UNDER MY HAND and SEAL OF OFFICE this the 27<sup>th</sup> day of June, 2013.



Frances Salas  
Notary Public, ~~Bexar~~ County, Texas  
Dallas

## LAND USE STATEMENT

I, Manuel Rubio, Owner of Miracle Body & Paint, located at 6217 Grissom Road, San Antonio, Tx. 78238, am proposing to expand the business by utilizing the property at 6655 Poss Road, San Antonio, Tx. 78238. I am requesting to change the overlay requirements from Sustainability Overlay [SO] to Commercial/Industrial Overlay [CIO].

I will use the offices [approx. 3,000 SQFT] in the established building located at 6655 Poss Road for billing, bookkeeping and accounting and general clerical purposes. The warehouse or rear portion of the building [approx. 7,000 SQFT] will be used for repair work on cars. The area behind the building will be used for parking.

This request is consistent with the area.

Additionally, we have met with City Staff and in order to maintain consistency in zoning, it was recommended that we include Lots 63, 64, & 65, creating a rectangular zoning pattern that could be considered for rezoning from Sustainability Overlay [SO] to Commercial/Industrial Overlay [CIO].

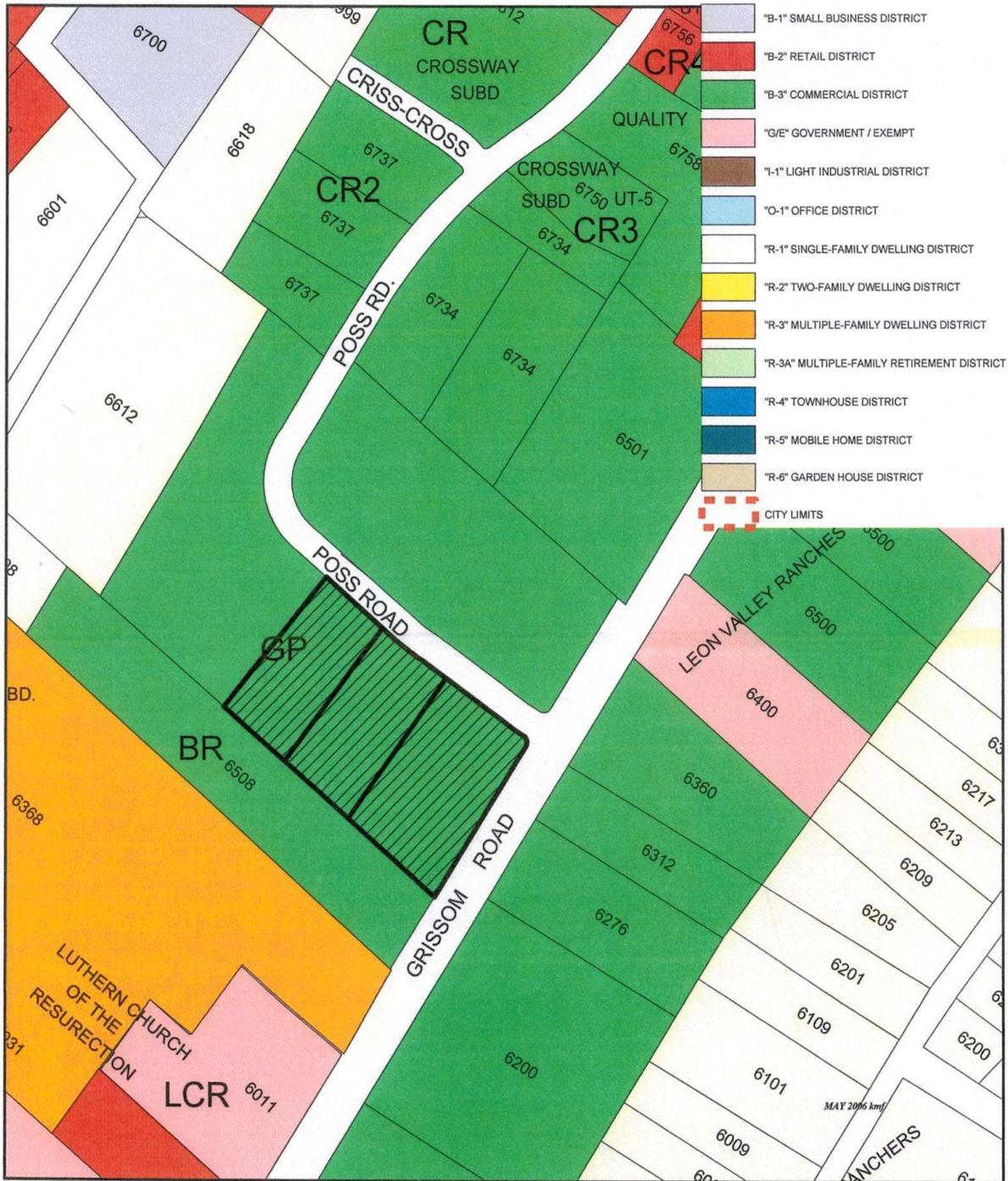
Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Manuel Rubio", is written over a horizontal line.

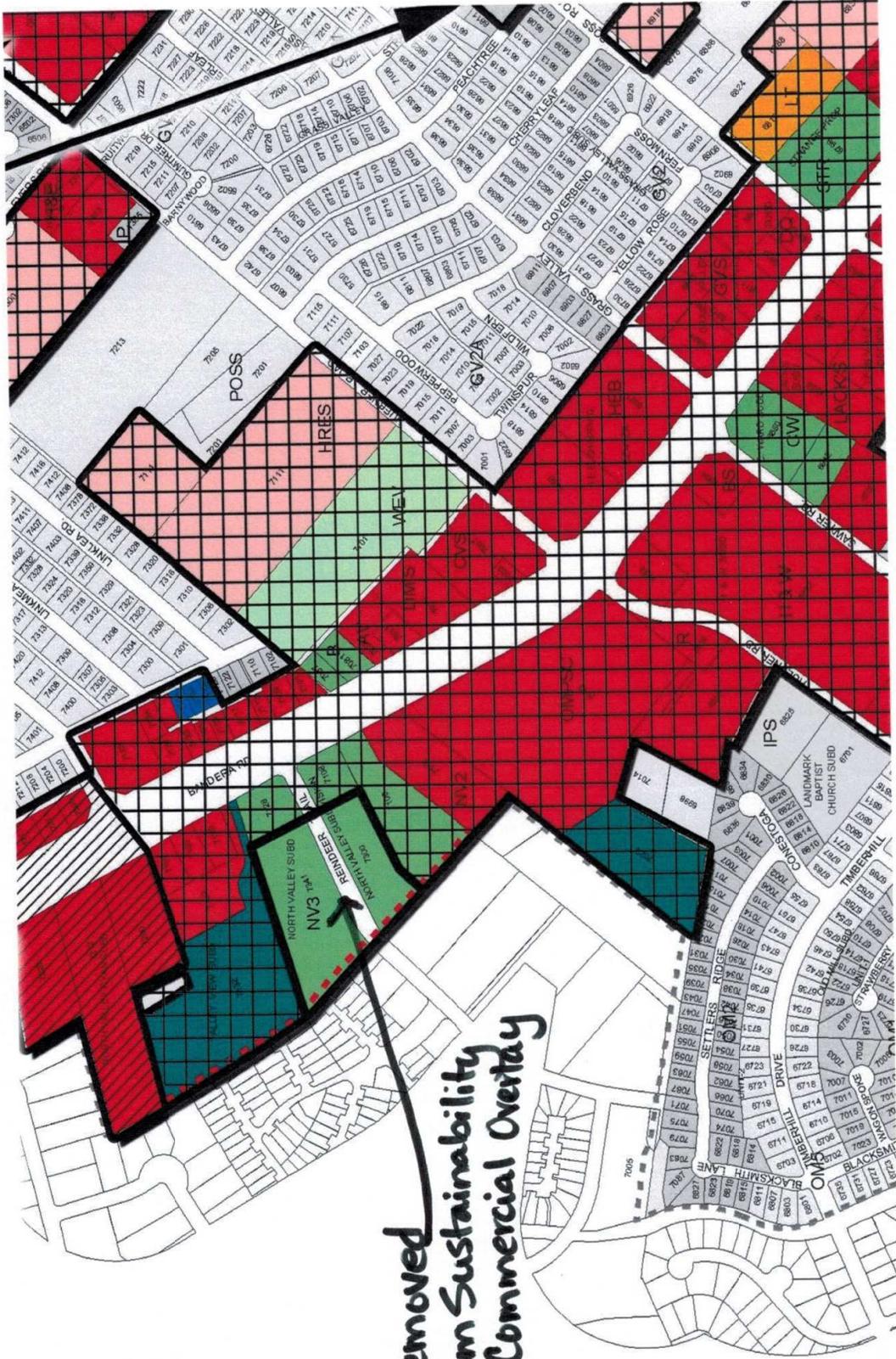
Manuel Rubio, President

MGR, Inc.

# CITY OF LEON VALLEY

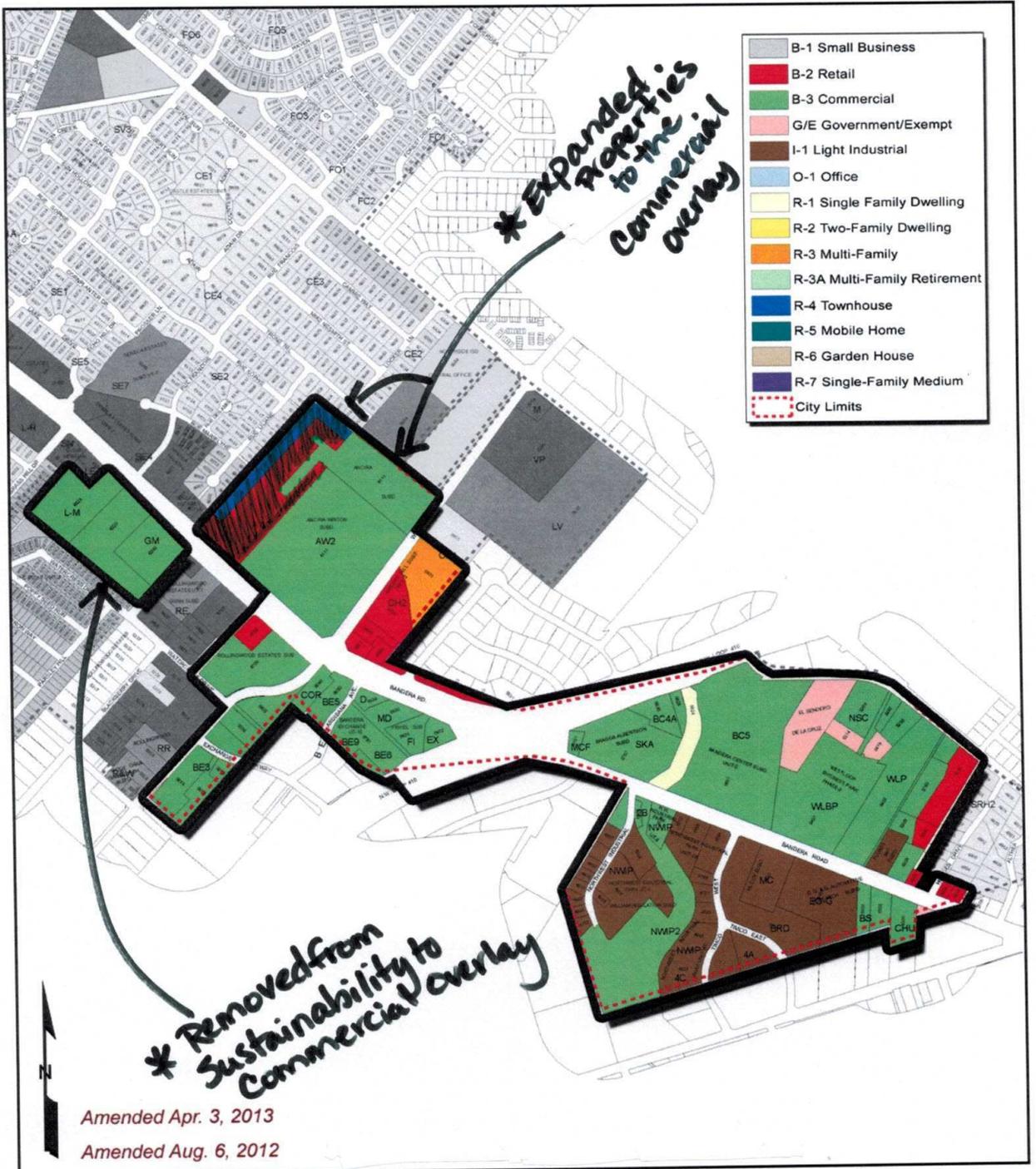


*Request to Rezone from the Sustainability Overlay (SO)  
to the Commercial/Industrial Overlay (CIO) at  
6645 and 6655 Poss Road and 6217 Grissom Road*



\* Removed From Sustainability to Commercial Overlay

# COMMERCIAL-INDUSTRIAL OVERLAY DISTRICT



<b>Sustainability Overlay (SO) Underlying Zoning B-3</b>	<b>Commercial/Industrial Overlay (CIO) Underlying Zoning B-3</b>
<p>Adult Care Facility  Alcoholic Beverage Sales – No on premise consumption  Alteration and Repair of Apparel  Ambulance Service  Animal Clinic  Antique store  Appliance, minor-repair  Appliance store repair and/or service incidental  Art Gallery/museum  Assembly/packaging <b>(SUP required)</b>  Attended donation station <b>(SUP required)</b>  Automobile accessories – retail sales w/installation and/or repair incidental <b>(SUP required)</b>  Automobile accessories – retail sales without installation and/or repair incidental  Automobile service station – gasoline sales only <b>(SUP required)</b>  Automobile service station –repair incidental <b>(SUP required)</b>  Automobile/vehicle inspection station <b>(SUP required)</b>  Bakery  Bank, savings and loan  Bar <b>(SUP required)</b>  Barber or beauty equipment and supplies  Barber or beauty shop  Bicycle sales and repair  Bookstore  Building specialty store  Camera/photographic supply  Candy, nut and confectionery store  Catering facility  Cemetery <b>(SUP required)</b>  Child care facility  Clinic – medical or dental  Clothing and accessory store  Club or lodge (private) <b>(SUP required)</b>  Communications distribution hub <b>(SUP required)</b></p>	<p>Adult Care Facility  Air Conditioning Repair  Air Conditioning Sales – Repair and/Service Incidental  Alcoholic Beverage Sales – No on premise consumption  Alteration and Repair of Apparel  Ambulance Serve  Animal Clinic  Animal Shelter/Pound  Antique store  Appliance, minor-repair  Appliance, major – repair  Appliance store repair and/or service incidental  Art Gallery/museum  Assembly/packaging <b>(SUP required)</b>  Attended donation station <b>(SUP required)</b>  Auditorium, convention center, and other similar meeting facilities <b>(SUP required)</b>  Automobile accessories – retail sales w/installation and/or repair incidental  Automobile and boat storage <b>(SUP required)</b>  Automobile lubrication service facility – lubrication only  Automobile parts and components – retail sales with installation and/or repair incidental  Automobile accessories – retail sales without installation and/or repair incidental  Automobile and boat storage <b>(SUP required)</b>  Automobile lubrication service facility – lubrication only  Automobile parts and components – retail sales with installation and/or repair incidental  Automobile rental with unenclosed on-site storage of not more than twelve (12) private passenger vehicles  Automobile rental on-site storage  Automobile rental and/or sales  Automobile repair and/or service  Automobile repair and/or service – brakes repair facility  Bait store  Bakery  Bank, savings and loan</p>

<b>Sustainability Overlay (SO)</b> <b>Underlying Zoning B-3</b>	<b>Commercial/Industrial Overlay (CIO)</b> <b>Underlying Zoning B-3</b>
<p>Computer store or similar  Convenience store  Cosmetic store  Dairy product sales  Department store  Drugstore  Dry-cleaning (pick-up only)  Entertainment – INDOOR <b>(SUP required)</b>  Entertainment – OUTDOOR <b>(SUP required)</b>  Feed, seed and fertilizer sales  Firearms and/or ammo <b>(SUP required)</b>  Fish market (enclosed)  Flea market  Floor cleaning <b>(SUP required)</b>  Floor covering sales  Floral shop  Food product sales  Fruit and produce market  Funeral home <b>(SUP required)</b>  Furniture sales  Garden specialty  Gift shop  Glass sheet sales  Grocery store  Gym  Hardware store  Hobby store  Hospital <b>(SUP required)</b>  Permanent Cosmetics <b>(SUP required)</b>  Interior decorating  Jewelry sales  Laboratory – medical or dental <b>(SUP required)</b>  Laundromat  Leather goods  Locksmith  Convalescent Center <b>(SUP required)</b>  <b>Nursing Home (SUP required)</b>  Inn  Medical Equipment sales  Music store  Office Equipment  Office Professional</p>	<p>Bar <b>(SUP required)</b>  Barber or beauty equipment and supplies  Barber or beauty shop  Bicycle sales and repair  Boat sales and service <b>(SUP required)</b>  Bookstore  Building specialty store  Cabinet or carpenter  Camera/photographic supply  Candy, nut and confectionery store  Carwash (automatic)  Carwash (self-service)  Catering facility  Cemetery <b>(SUP required)</b>  Child care facility  Churches  Cleaning products  Clinic – medical or dental  Clothing and accessory store  Club or lodge (private) <b>(SUP required)</b>  Cold storage plant <b>(SUP required)</b>  Communications distribution hub <b>(SUP required)</b>  Computer store or similar  Contractor facility  Convenience store  Cosmetic store  Dairy product sales  Dance hall <b>(SUP required)</b>  Department store  Drugstore  Dry-cleaning (pick-up only)  Entertainment – INDOOR <b>(SUP required)</b>  Entertainment – OUTDOOR <b>(SUP required)</b>  Exterminator  Farm equipment sales  Feed, seed and fertilizer sales  Firearms and/or ammo <b>(SUP required)</b>  Fish market (enclosed)  Flea market  Floor cleaning  Floor covering sales  Floral shop</p>

<b>Sustainability Overlay (SO) Underlying Zoning B-3</b>	<b>Commercial/Industrial Overlay (CIO) Underlying Zoning B-3</b>
<p>Optical store  Paint and wallpaper  Parking lot and parking garage  Pet grooming  Pet store  Photographic equipment and supplies  Picture framing shop  Plant Nursery I <b>(SUP required)</b>  Plant Nursery II <b>(SUP required)</b>  Plant Nursery III <b>(SUP required)</b> – no  <b>outside storage – screen required</b>  Plant Nursery Sales <b>(SUP required)</b>  Playroom/birthday part room, children only  Plumbing fixture store  Pool and spa sales <b>(no outside storage)</b>  Post Office  Printing and reproduction services <b>(SUP  required)</b>  Radio/television station <b>(no tower)</b>  Recreational facility  Restaurant and/or food establishment  Restaurant and/or food establishment <b>(not  completely enclosed – SUP required)</b>  Retail Outlet  Salon specialty  Shoe sales and/or repair  Sign shop <b>(SUP required)</b>  Sporting goods  Stamp and/or coin store  Stationery sales  Studio for fine arts  Tailor shop  Telephone sales – to include mobile  Theater, indoor  Tobacco store  Tool and equipment rental  Toy store  Trophy sales  Videotape sales and rental  Watch and clock repair</p>	<p>Food product sales  Fruit and produce market  Funeral home  Furniture sales  Furniture repairs  Garden specialty  Gift shop  Glass sheet sales  Grocery store  Gym  Hardware store  Hobby store  Hospital <b>(SUP required)</b>  Permanent Cosmetics  Interior decorating  Jewelry sales  Kennel <b>(SUP required)</b>  Laboratory – medical or dental  Laboratory – research  Laundromat  Laundry supply <b>(SUP required)</b>  Leather goods or luggage  Library  Convalescent center  Nursing home  Hotel  Inn  Motel  Suite hotel  Lumberyard <b>(SUP required)</b>  Machine, tools construction equipment sales,  repair and service  Manufacturing <b>(SUP required)</b>  Medical Equipment supplies  Motorcycle sales, repair and service  Moving and transfer company  Music store  Nonemergency medical transport  Office Equipment  Office Professional  Optical store  Paint and wallpaper  Park and ride  Parking lot and parking garage <b>(SUP  required)</b></p>

<p><b>Sustainability Overlay (SO)</b>  <b>Underlying Zoning B-3</b></p>	<p><b>Commercial/Industrial Overlay (CIO)</b>  <b>Underlying Zoning B-3</b></p> <p>Pet grooming  Pet store  Photographic equipment and supplies  Picture framing shop  Plant Nursery I  Plant Nursery II <b>(SUP required)</b>  Plant Nursery III  Plant Nursery IV  Plant Nursery Sales  Playground equipment sales  Playroom/birthday part room, children only  Plumbing fixture store  Portable building sales  Pool and spa sales  Post Office  Printing and reproduction services  Propane facility <b>(SUP required)</b>  Radio/television station <b>(no tower)</b>  Recreational facility  Restaurant and/or food establishment  Restaurant and/or food establishment <b>(not completely enclosed)</b>  Repair shop  Retail Outlet  Salon specialty  Shoe sales and/or repair  School  School, vocational  Self-storage facility  Sign shop  Small airs firing range – indoor <b>(SUP required)</b>  Sporting goods  Stamp and/or coin store  Stationery sales  Studio for fine arts  Tailor shop  Taxidermist <b>(SUP required)</b>  Telecommunications <b>(SUP required)</b>  Telephone sales – to include mobile  Temporary use <b>(SUP required)</b>  Theater, indoor  Theater, outdoor <b>(SUP required)</b>  Tobacco store  Tool and equipment rental  Toy store</p>
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<b>Sustainability Overlay (SO)</b> <b>Underlying Zoning B-3</b>	<b>Commercial/Industrial Overlay (CIO)</b> <b>Underlying Zoning B-3</b>  Trophy sales Truck repair/maintenance University Videotape sales and rental Warehouse storage facility Watch and clock repair Wholesale facility
--	--

Date: 07-29-13

Name: MIRACLE Body & Paint / Manuel Rubio Sr.

Address: 6217 GRISSOM Rd. 28238

RE: Letter of Support-ZC2013-391

Dear Chairman and Commission,

As a property owner within 200-feet I wish to express my support and favor for the above reference zoning case.

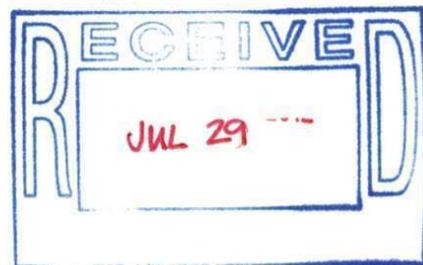
Thank you,

Manuel Rubio Sr.

Title: Owner

IN FAVOR

Applicant



W/ in 200ft

Date: 07-29-13

Name: MGR Inc.

Address: Lot 75 Poss Rd. 'Baseball Field'  
Across 6645 + 6655 Poss Rd.

RE: Letter of Support-ZC2013-391

Dear Chairman and Commission,

As a property owner within 200-feet I wish to express my support and favor for the above reference zoning case.

Thank you,

Title:

IN FAVOR  
Another Prop Owned by  
RECEIVED Appl  
JUL 29 2013  
Win 200ft.

Date: July 26, 2013

Name: PRONTO Rooter, Inc

Address: 4445 Pass Rd  
SAN Antonio, Tx 78238

RE: Letter of Support-ZC2013-391

Dear Chairman and Commission,

As a property owner within 200-feet I wish to express my support and favor for the above reference zoning case.

Thank you,

*Rosita Omdazola*

Title: President

IN FAVOR

Part of Request



W/in 200ft

Date: 7-26-2013

Name: TIM'S ORIENTAL

Address: 6665 POSS RD  
S. AIX 78238

RE: Letter of Support-ZC2013-391

Dear Chairman and Commission,

As a property owner within 200-feet I wish to express my support and favor for the above reference zoning case.

Thank you,

Title: PRESIDENT TIM LIM  
N. E

IN FAVOR



W/in 200ft.

Date: 7/26/13

Name: Dharamdas Nankani

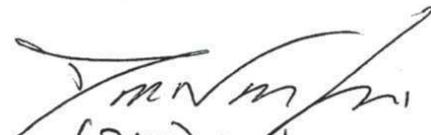
Address: 6734 Poss Rd, Leon Valley TX

RE: Letter of Support-ZC2013-391

Dear Chairman and Commission,

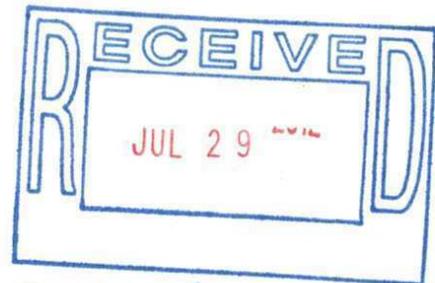
As a property owner within 200-feet I wish to express my support and favor for the above reference zoning case.

Thank you,

  
(210) 264-1779 cell

Title: Owner

IN FAVOR



Outside 200ft

Date: 7/26/13

Name: LEON Valley Storage  
Henry Daugherty

Address: 6200 Grissom Road

RE: Letter of Support-ZC2013-391

Dear Chairman and Commission,

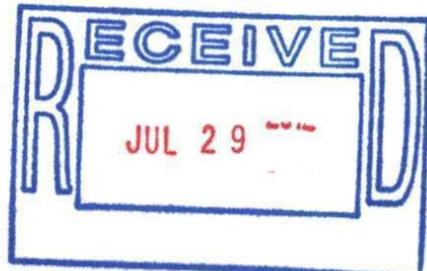
As a property owner within 200-feet I wish to express my support and favor for the above reference zoning case.

Thank you,

~~Henry Daugherty~~  
President / Partner  
Lumber

Title:

IN FAVOR



outside 200ft

Date: 7-29-13

Name: EDDIE MILLER

Address: 6312 GRASSOM Rd

RE: Letter of Support-ZC2013-391

Dear Chairman and Commission,

As a property owner within 200-feet I wish to express my support and favor for the above reference zoning case.

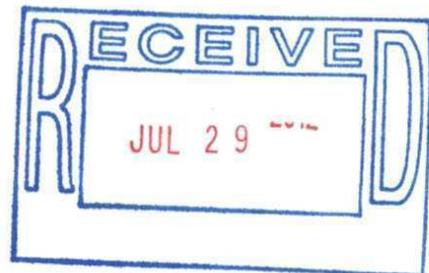
Thank you,

*Eddie Miller*

Title:

*owner*

IN FAVOR



OUTSIDE 200ft.



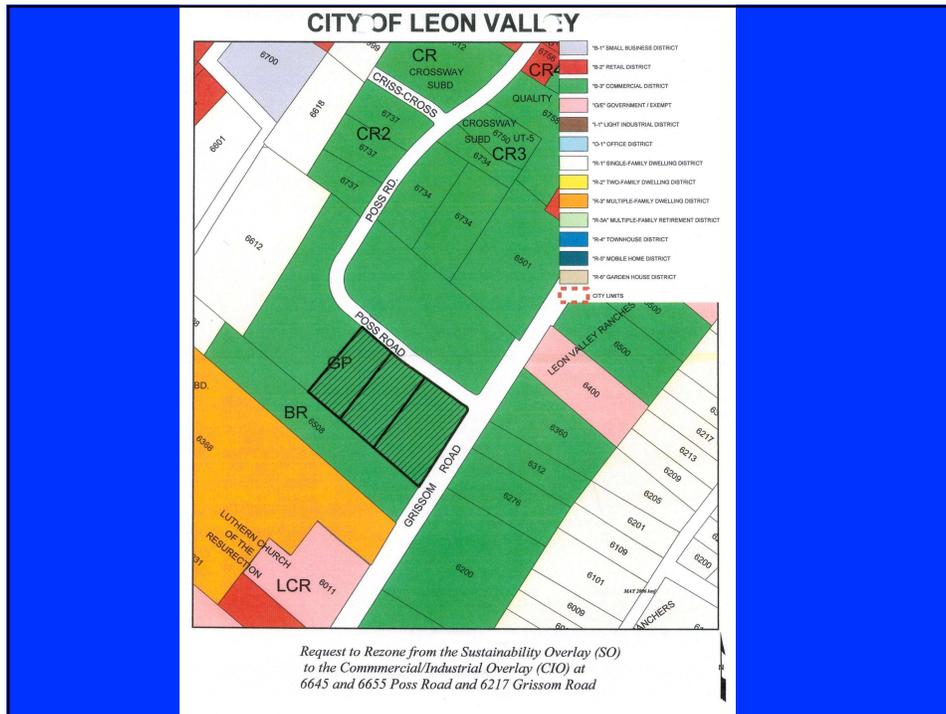
## City of Leon Valley City Council

Public Hearing  
August 20, 2013



## Zoning Case # 2013-391 Request and Location

- Request by Manuel Rubio, Applicant
- To rezone approximately 4.26 acres from the Sustainability Overlay (SO) to the Commercial/Industrial Overlay (CIO)
- 6217 Grissom Road, and 6645 and 6655 Poss Road



## History

- \*The history of this area indicates that it gradually was rezoned from R-1 (Single-Family) and B-2 (Retail) to B-3 (Commercial) beginning in 1969.
- \*Properties across the street along Grissom Road began to be rezoned from R-1 (Single-Family) and B-2 (Retail) to B-3 (Commercial) in 1967. The rezoning continued in 1975, 1983, and 1984.



## History

- \*The zoning trend in the Grissom Road Corridor became commercial and commercial type developments resulted.
  - Underlying zoning is commercial
  - Only change was creation and implementation of the Sustainability Overlay for the Grissom Corridor in 2010.



## 2009 Comprehensive Master Plan 4CC Grissom Road Corridor

Describes this area as:

- A B-3 (Commercial) area with some R-3 (Multiple Family), R-4 (Townhouse) and R-6 (Garden Homes)
- It also encourages land uses in this area be B-3 (Commercial)



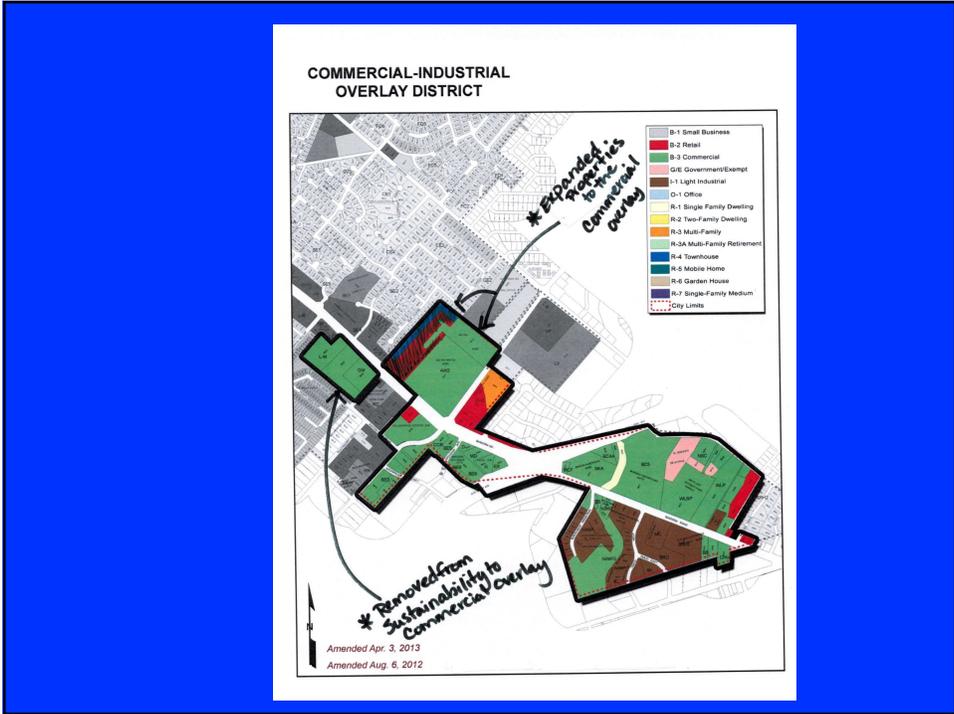
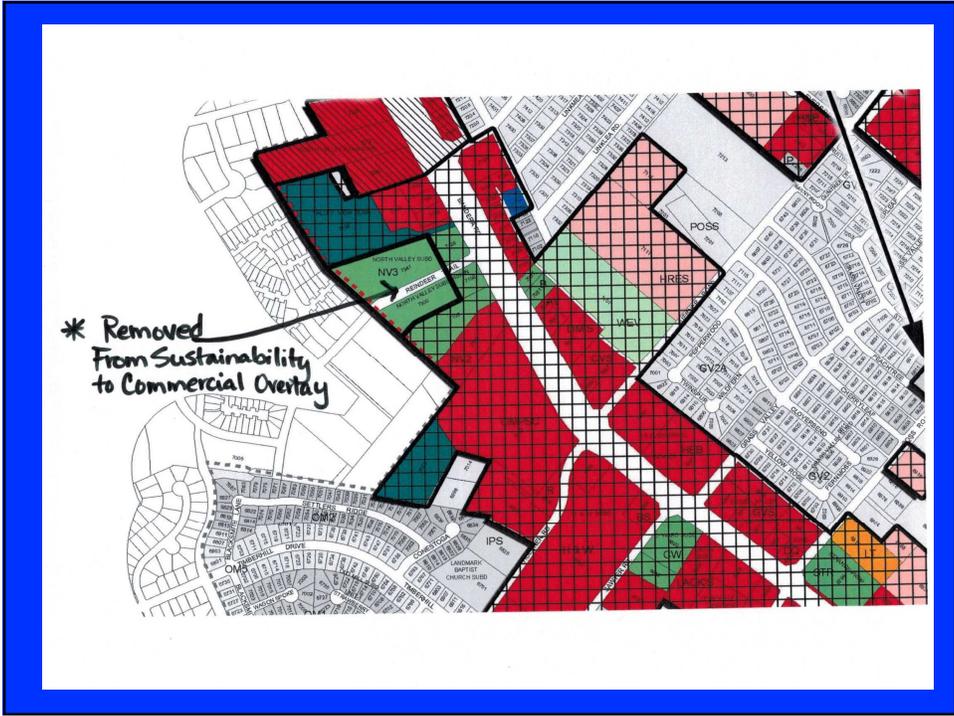
## Staff Comments

- Sustainability Overlay (SO) to the Commercial/Industrial Overlay (CIO)
  - both protected by the overlay requirements for landscaping, streetscaping and building design.
  - difference between overlays the uses allowed



## Staff Comments

- Trend appears to be emerging in the utilization of the Zoning Overlays between 2010 and the present, which indicates that properties zoned B-3 (Commercial) may be better suited to the Commercial/Industrial Overlay.
  - Reindeer Trail
  - Fiesta Dodge
  - Ancira Dealership





## Staff Comments

- Inquiries into similar uses in this area
  - constrained by SO
  - more suitable to CIO



## Staff Comments

- The applicant submitted a Traffic Impact Analysis Worksheet which indicated that the proposed use will generate less than 100.



## Property Owner's within 200-feet

- 9 Letters Mailed to Property Owners
- 4 Received in FAVOR
- 0 Received in OPPOSITION
- 0 Returned UNDELIVERABLE
- 3 Received in FAVOR – Outside 200ft



## Zoning Commission Recommendation

- On July 30<sup>th</sup> the Zoning Commission recommended APPROVAL of the request by a vote of 6 in favor with 1 abstention noting it was compatible and preserved property rights of property owners.



## Conclusion

- Questions
  - Staff
  - Manuel Rubio, applicant
  - Manuel Ibarra, agent



## City of Leon Valley City Council

Public Hearing  
August 20, 2013









# City of Leon Valley City Council

Public Hearing  
August 20, 2013



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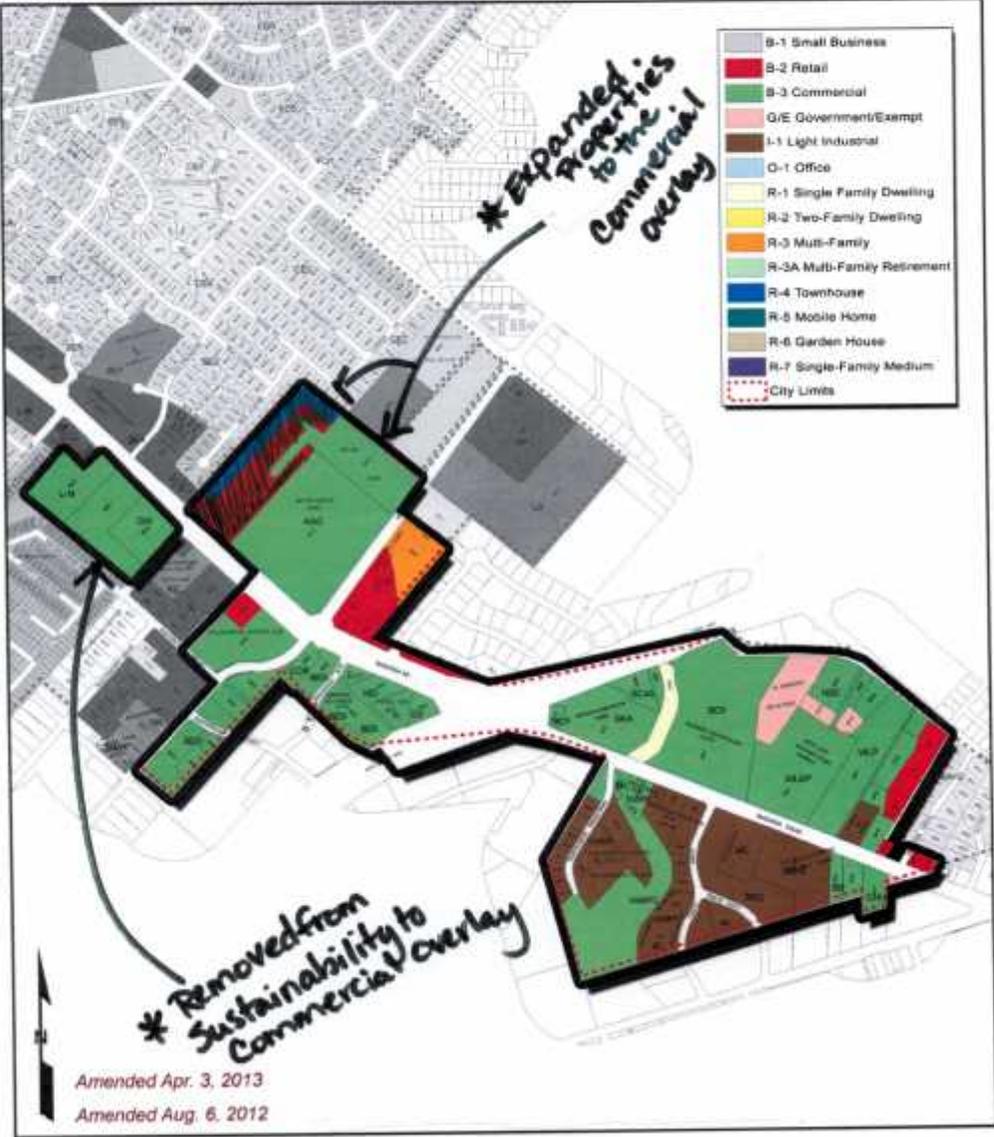
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  - Fiesta Dodge
  - Ancira Dealership

\* Removed  
From Sustainability  
to Commercial Overlay



# COMMERCIAL-INDUSTRIAL OVERLAY DISTRICT





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  - more suitable to CIO



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# Conclusion

- Questions
  - Staff
  - Manuel Rubio, applicant
  - Manuel Ibarra, agent



# City of Leon Valley City Council

Public Hearing  
August 20, 2013











**MAYOR AND COUNCIL COMMUNICATION**

**M&C #2013-08-20-09**

**DATE:** AUGUST 20, 2013

**TO:** MAYOR AND CITY COUNCIL

**SUBJECT:** AUTHORIZING AN ORDINANCE OF THE CITY COUNCIL, ORDERING AN ELECTION TO BE HELD JOINTLY WITH BEXAR COUNTY ON THE 5<sup>TH</sup> DAY OF NOVEMBER 2013 ON THE PROPOSITION OF THE REAUTHORIZATION OF THE STREET MAINTENANCE SALES AND USE TAX, WITH AN EXPIRATION OF 10 YEARS.

**PURPOSE**

In 2011, the voters in Leon Valley reauthorized a sales and use tax for street and maintenance at a rate of one-fourth of one percent (0.0025) to continue to provide revenue for maintenance and repair of municipal streets. At that time the expiration of the tax would fall on the fourth anniversary of that election date. In accordance with a recent legislative bill amending Chapter 327 of the Tax Code, the City of Leon Valley is calling for an election to reauthorize the tax with the tax expiring on the 10<sup>th</sup> anniversary of the date of this election as authorized by section 327.007 (b)(3).

This proposed ordinance is necessary for the City to call a special election to be held jointly with November 5, 2013 Constitutional Amendment Election and enter a Memorandum of Understanding (MOU) with Bexar County to conduct the election, which will be presented in a separate action item.

**POLICY STATEMENT**

This action by City Council serves to address the approved Strategic Goals for 2013-2014; specifically items 2, "Continue to Work on Capital and Planning Projects," and item 7 "Pursue Revenue Enhancements to Enhance City Operations".

**FISCAL IMPACT**

If reauthorized by the voters for a 10 year term, the sales tax revenue received from the tax would allow the City the ability to fund larger street maintenance projects and allow the City to issue debt for projects.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS: \_\_\_\_\_

\_\_\_\_\_  
ATTEST:

\_\_\_\_\_  
Leticia Callanen, Interim City Secretary

**ORDENANZA**

**UNA ORDENANZA DEL CONCEJO MUNICIPAL DE LA CIUDAD DE LEON VALLEY, TEXAS, QUE ORDENA QUE SE LLEVEN A CABO ELECCIONES ESPECIALES EL DÍA 5 DE NOVIEMBRE DE 2013, JUNTO CON LAS DEL CONDADO DE BEXAR, SOBRE LA PROPUESTA DE VOLVER A AUTORIZAR EL IMPUESTO SOBRE LAS VENTAS Y USO EN LA CIUDAD DE LEON VALLEY PARA EL MANTENIMIENTO DE CALLES, A UNA TASA DE UN CUARTO DE UN POR CIENTO, A FIN DE SEGUIR GENERANDO RENTAS PARA EL MANTENIMIENTO Y LA REPARACIÓN DE LAS CALLES MUNICIPALES Y RESOLVER OTROS ASUNTOS INHERENTES Y RELACIONADOS CON DICHAS ELECCIONES.**

**CONSIDERANDO**, que los electores en Leon Valley autorizaron previamente un impuesto sobre las ventas y uso para el mantenimiento de calles, el cual se vencerá en el cuarto aniversario a menos que se vuelva a autorizar conforme a elecciones según el Capítulo 327 del Código Fiscal; y

**CONSIDERANDO**, que el Concejo Municipal de la Ciudad de Leon Valley (*la Ciudad*) considera que lo más conveniente para los ciudadanos de la Ciudad de Leon Valley es ordenar que el 5 de noviembre de 2013 se lleven a cabo Elecciones Especiales (*Elecciones*), con el fin de votar “A favor” o “En contra” de volver a autorizar el impuesto local sobre las ventas y uso en la Ciudad de Leon Valley, a una tasa de un cuarto (1/4) de un por ciento a fin de seguir generando rentas para el mantenimiento y la reparación de las calles municipales, donde el impuesto se vence en el 10<sup>o</sup> (décimo) aniversario de la fecha de estas elecciones, según lo autoriza la sección 327.007 (b)(3); y

**CONSIDERANDO**, que la Ciudad celebrará un contrato de servicios electorales con el Condado, por y a través de su Administradora Electoral (*la Administradora Electoral*), de acuerdo con las disposiciones del subcapítulo D del Capítulo 31, con sus enmiendas, del Código Electoral de Texas u otras leyes aplicables, conforme a lo cual el Condado ayudará con ciertos aspectos de las Elecciones en nombre de la Ciudad; y

**CONSIDERANDO**, que la Ciudad por este medio encuentra y determina que las acciones descritas en la parte anterior son en beneficio de los electores calificados en la Ciudad; ahora, por lo tanto,

**EL CONCEJO MUNICIPAL DE LA CIUDAD DE LEON VALLEY ORDENA QUE:**

**SECCIÓN 1:** La Ciudad de Leon Valley celebre Elecciones Especiales junto con las del Condado de Bexar, conforme al capítulo 271 del Código Electoral, con el objetivo de votar a favor o en contra de volver a autorizar el impuesto local sobre las ventas y uso en la Ciudad de Leon Valley, a una tasa de un cuarto (1/4) de un por ciento (0.0025000), a fin de seguir generando rentas para el mantenimiento y la

reparación de las calles municipales, y conforme al Capítulo 327.007 (b) con sus enmiendas. Las elecciones se llevarán a cabo en la Ciudad de Leon Valley, el día 5 de noviembre de 2013 (*Día de elecciones*), que es la fecha de elecciones uniformes según el Código Electoral de Texas, con sus enmiendas;

SECCIÓN 2: La boleta oficial se preparará de acuerdo con las disposiciones del Código Electoral de Texas, con sus enmiendas, de manera que permita que los electores voten “A FAVOR” o “EN CONTRA” de la propuesta mencionada previamente, la cual aparecerá en la balota substancialmente como sigue:

“VOLVER A AUTORIZAR EL IMPUESTO LOCAL SOBRE LAS VENTAS Y USO EN LA CIUDAD DE LEON VALLEY, A UNA TASA DE UN CUARTO (1/4) DE UN POR CIENTO (0.0025), A FIN DE SEGUIR GENERANDO RENTAS PARA EL MANTENIMIENTO Y LA REPARACIÓN DE LAS CALLES MUNICIPALES. EL IMPUESTO SE VENDE EN EL DÉCIMO ANIVERSARIO DE LA FECHA DE ESTAS ELECCIONES, A MENOS QUE SE VUELVA A AUTORIZAR EL IMPUESTO”.

SECCIÓN 3: Los costos de dichas elecciones se compartirán entre la ciudad y el condado, y el Presidente municipal queda autorizado para firmar un Memorando de Entendimiento por servicios electorales con la Administradora Electoral del Condado de Bexar con el fin de compartir los gastos de dichos servicios electorales de una manera justa y equitativa.

SECCIÓN 4: Los distritos electorales del Condado de Bexar para estas elecciones serán los distritos electorales de la Ciudad de City of Leon Valley, y las casetas electorales y el horario para votación durante la votación adelantada en persona y la votación el día de las elecciones, serán los lugares y horarios establecidos por la Administradora Electoral del Condado de Bexar para las elecciones del 5 de noviembre de 2013, según ANEXO B.

SECCIÓN 5: La votación adelantada conjunta en persona se llevará a cabo en el Centro de Conferencias de la Ciudad de Leon Valley, ubicado en 6421 Evers Road, Leon Valley, Texas, 78238, a partir del lunes 21 de octubre de 2013 al viernes 25 de octubre de 2013, de las 8 a.m. a las 6 p.m., el sábado 26 de octubre de 2013, de las 10 a.m. a las 6 p.m., el domingo 27 de octubre de 2013, de las 12 del mediodía a las 6 p.m., y del lunes 28 de octubre al viernes 1 de noviembre de 2013, de las 8 a.m. a las 8 p.m.

SECCIÓN 6: El día de las elecciones, la votación se llevará a cabo de las 7 a.m. a las 7 p.m., en las casetas electorales designadas para cada distrito electoral del Condado de Bexar, según lo ordene la Administradora Electoral del Condado de Bexar, incluyendo: City of Leon Valley City Council Chambers, Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, 78238.

SECCIÓN 7: La Administradora Electoral del Condado de Bexar, Jacquelyn F. Callanen, queda nombrada como Secretaria de la votación adelantada. El nombramiento de los Secretarios delegados de la votación adelantada se hará de acuerdo con la Sección 83.001, y siguientes, del Código Electoral de Texas.

Las solicitudes para boletas por correo deberán enviarse por correo a:  
Jacquelyn F. Callanen (Early Voting Clerk)  
203 W. Nueva, Suite 3.61  
San Antonio, Texas, 78207-4045

Las solicitudes para boletas por correo deberán recibirse a más tardar el 25 de octubre de 2013, al final del día laboral.

SECCIÓN 8: Los funcionarios electorales nombrados por la Administradora Electoral del Condado de Bexar, fungirán en calidad de jueces y secretarios electorales para estas elecciones conjuntas.

SECCIÓN 9: La ayuda verbal y los materiales electorales impresos para las elecciones se proporcionará tanto en inglés como en español, según se requiere de acuerdo con el Código Electoral de Texas y la Ley Federal de Derecho al Voto de 1965, con sus enmiendas. Una o más personas estarán disponibles para ayudar a los electores el día de las elecciones y durante el período de votación adelantada.

SECCIÓN 10: La Secretaria Municipal fungirá como Funcionario Electoral de la Ciudad de Leon Valley para estas elecciones y se encargará de publicar los avisos electorales en el periódico mural oficial que se usa para publicar avisos de las juntas del Concejo Municipal, y en la página Web del municipio; aceptar las solicitudes para boletas electorales por correo y enviarlas, a su vez, a la Secretaria de la votación adelantada; y proporcionar cualquier ayuda adicional necesaria para el proceso electoral.

SECCIÓN 11: Cada entidad hará el escrutinio de los resultados de sus propias elecciones según lo estipula la ley.

**AUTORIZADA y APROBADA** este día 20 de agosto de 2013.

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Chris Riley, Alcaldesa

DOY FE:

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Leticia Callanen, Secretaria Municipal Interina

**ORDINANCE 2013-08-20-02**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, ORDERING A SPECIAL ELECTION TO BE HELD JOINTLY WITH BEXAR COUNTY ON THE 5<sup>th</sup> DAY OF NOVEMBER 2013 ON THE PROPOSITION OF THE REAUTHORIZATION OF A SALES AND USE TAX IN THE CITY OF LEON VALLEY FOR STREET MAINTENANCE AT A RATE OF ONE-FOURTH OF ONE PERCENT TO CONTINUE TO PROVIDE REVENUE FOR MAINTENANCE AND REPAIR OF MUNICIPAL STREETS AND RESOLVING OTHER MATTERS INCIDENT AND RELATED TO SUCH ELECTION.**

**WHEREAS**, the voters in Leon Valley previously authorized a sales and use tax for street maintenance which shall expire on the fourth anniversary unless reauthorized pursuant to an election under Chapter 327 of the Tax Code; and

**WHEREAS**, the City Council of the City of Leon Valley (*the City*) deems it to be in the best interest of the citizens of the City of Leon Valley to order a Special Election (*Election*) to be held on November 5, 2013, for the purpose of voting “For” or “Against” the reauthorization of the local sales and use tax in the City of Leon Valley at the rate of one-fourth (1/4) of one percent to continue providing revenue for maintenance and repair of municipal streets, with the tax expiring on the 10<sup>th</sup> anniversary of the date of this election as authorized by section 327.007 (b)(3); and

**WHEREAS**, the City will enter into an election services contract with the County, by and through its Election Administrator (the *Elections Administrator*), in accordance with the provisions of Subchapter D of Chapter 31, as amended, Texas Election Code, or other applicable law, pursuant to which the County will assist with certain aspects of the Election on the City’s behalf; and

**WHEREAS**, the City hereby finds and determines that the actions hereinbefore described are in the best interests of the qualified voters in the City; now, therefore,

**BE IT ORDERED BY THE CITY OF LEON VALLEY CITY COUNCIL THAT:**

SECTION 1: The City of Leon Valley will hold a Special Election to be held jointly with Bexar County pursuant to chapter 271 of the Election Code for the purpose of voting for or against the reauthorization of the local sales and use tax in the City of Leon Valley at the rate of one-quarter (1/4) of one percent (0.0025000) to continue providing revenue for maintenance and repair of municipal streets, and pursuant to Chapter 327.007 (b) as amended. The election shall be held in the City of Leon Valley on the 5<sup>th</sup> day of November, 2013 (*Election Day*), which is a uniform election date under the Texas Election Code, as amended;

SECTION 2: The official ballot shall be prepared in accordance with the provisions of the Texas Election Code, as amended, so as to permit voters to vote “FOR” or “AGAINST” the aforementioned proposition which shall appear on the ballot substantially as follows:

“THE REAUTHORIZATION OF THE LOCAL SALES AND USE TAX IN THE CITY OF LEON VALLEY AT THE RATE OF ONE-FOURTH (1/4) OF ONE PERCENT (0.0025) TO CONTINUE PROVIDING REVENUE FOR MAINTENANCE AND REPAIR OF MUNICIPAL STREETS. THE TAX EXPIRES ON THE 10<sup>TH</sup> ANNIVERSARY OF THE DATE OF THIS ELECTION UNLESS THE IMPOSITION OF THE TAX IS REAUTHORIZED.”

SECTION 3: The costs of said election are to be shared among the city and the county and the City Manager is authorized to sign a Memorandum of Understanding for election services with the Bexar County Elections Administrator to share the costs of said election services on a fair and equitable basis.

SECTION 4: The Bexar County voting precincts will be the City of Leon Valley voting precincts for this election and the polling places and hours of voting during early voting by personal appearance and voting on Election Day will be the places and hours established by the Bexar County Elections Administrator for the November 5, 2013 elections, per EXHIBIT B.

SECTION 5: Joint early voting by personal appearance will be conducted at the City of Leon Valley Conference Center, 6421 Evers Road, Leon Valley, Texas, 78238, beginning on Monday, October 21, 2013 through Friday, October 25, 2013, from 8 a.m. to 6 p.m., on Saturday, October 26, 2013 from 10 a.m. to 6 p.m., on Sunday, October 27, 2013, from 12 Noon to 6 p.m., Monday, October 28 through Friday, November 1, 2013 from 8 a.m. to 8 p.m.

SECTION 6: Election Day voting will be from 7 a.m. to 7 p.m. at the polling places designated for each Bexar County voting precinct as ordered by the Bexar County Elections Administrator including the City of Leon Valley City Council Chambers, Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, 78238.

SECTION 7: The Bexar County Elections Administrator, Jacquelyn F. Callanen, is appointed as the Early Voting Clerk. The appointment of Deputy Early Voting Clerks shall be in accordance with Section 83.001 et. seq. of the Texas Election Code.

Applications for ballot by mail shall be mailed to:  
Jacquelyn F. Callanen (Early Voting Clerk)  
203 W. Nueva, Suite 3.61  
San Antonio, Texas, 78207-4045

Applications for a ballot by mail must be received no later than the close of business on October 25, 2013.

SECTION 8: Election officers appointed by the Bexar County Elections Administrator shall serve as the election judges and clerks for this joint election.

SECTION 9: Oral assistance and election materials for the election will be provided and printed in English and Spanish, as required in accordance with the Texas Election Code and the Federal Voting Rights Act of 1965, as amended. One or more individuals will be available to assist voters on the day of the election and during the period of early voting.

SECTION 10: The City Secretary shall serve as Election Officer for the City of Leon Valley for this election to post election notices on the official bulletin board used for posting meeting notices of the City Council and on the City's website, to accept mail ballot applications to be forwarded to the Early Voting Clerk, and to provide any other election process assistance as necessary.

SECTION 11: Each entity will canvass the results of their own election in accordance with law.

**PASSED** and **APPROVED** this 20<sup>th</sup> day of August, 2013.

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Chris Riley, Mayor

ATTEST:

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Leticia Callanen, Interim City Secretary

APPROVED AS TO FORM:

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City Attorney

**Exhibit "B"**

**CONSTITUTIONAL AMENDMENT ELECTION  
ELECCION SOBRE ENMIENDAS A LA CONSTITUCION  
NOVEMBER 5, 2013  
5 de noviembre de 2013**

**THE HOURS OF EARLY VOTING WILL BE: (LAS HORAS Y FECHAS DE VOTACION ADELANTADA SERAN:)**

**Monday, October 21 thru Friday, October 25, 2013.....8:00 a.m. to 6:00 p.m.**  
**Lunes 21 de octubre de 2013 hasta viernes 25 de octubre de 2013....8:00 a.m. to 6:00 p.m.**  
**Saturday, October 26, 2013.....10:00 a.m. to 6:00 p.m.**  
**Sabado 27 de octubre de 2013.....10:00 a.m. to 6:00 p.m.**  
**Sunday, October 27, 2013.....12:00 noon to 6:00 p.m.**  
**Domingo 27 de octubre de 2013.....12:00 noon to 6:00 p.m.**  
**Monday, October 28 thru Friday, November 1, 2013.....8:00 a.m. to 8:00 p.m.**  
**Lunes 28 de octubre de 2013 hasta viernes 1 de noviembre de 2013.8:00 a.m. to 8:00 p.m.**

**October 21, 2013 – November 1, 2013**

SUN	MON	TUES	WED	THURS	FRI	SAT
20	21 *****	22 *****	23 *****	24 *****	25 *****	26 *****
27 *****	28 *****	29 *****	30 *****	31 *****	1 *****	2
3	4	5 ELECTION DAY	6	7	8	9

Legend: \*\*\*\*\* Indicates dates open for early voting

**Main Early Voting Location:(Localidad Principal de Votacion Adelantada:)**

**BEXAR COUNTY JUSTICE CENTER.....  
DEAF LINK available for the hearing impaired**

**300 Dolorosa**

**In addition to the main early polling place, early voting will be conducted at the following locations: (Ademas de la localidad principal, votacion adelantada se llevara a cabo en las siguiente localidades:)**

BROOKHOLLOW LIBRARY.....530 Heimer Road  
 CASTLE HILLS CITY HALL... (SE CORNER OF COUNCIL CHAMBERS).....209 Lemonwood Dr.  
 CLAUDE BLACK CENTER ..... 2805 East Commerce  
 CODY LIBRARY..... 11441 Vance Jackson  
 COLLINS GARDEN LIBRARY .....200 North Park  
 CONVERSE ED KNEUPPER JUSTICE CENTER..... 402 S. Seguin Rd  
 COPERNICUS COMMUNITY CENTER..... 5003 Lord Rd.  
 EAST CENTRAL ISD ADMIN BUILDING ..... 6634 New Sulphur Springs Road  
 FAIR OAKS RANCH CITY HALL... (COUNCIL CHAMBERS).....7286 Dietz Elkhorn  
 GREAT NORTHWEST LIBRARY..... 9050 Wellwood  
 HENRY A. GUERRA, JR. LIBRARY.....7978 W Military Drive  
 JOHN IGO LIBRARY..... 13330 Kyle Seale Parkway  
 JOHNSTON LIBRARY ..... 6307 Sun Valley Drive  
 JULIA YATES SEMMES LIBRARY @ Comanche Lookout Park..... 15060 Judson Road  
 LAS PALMAS LIBRARY ..... 515 Castroville Road  
 LEON VALLEY COMMUNITY CENTER.....6421 Evers Rd  
 LION'S FIELD.....2809 Broadway  
 MAURY MAVERICK, JR. LIBRARY..... 8700 Mystic Park  
 MCCRELESS LIBRARY..... 1023 Ada Street  
 MEMORIAL LIBRARY..... 3222 Culebra  
 MISSION LIBRARY.....100 Roosevelt Ave.  
 NORTHSIDE ACTIVITY CENTER .....7001 Culebra  
 OLMOS PARK CITY HALL..... 120 West El Prado Drive  
 PARMAN LIBRARY@Stone Oak..... 20735 Wilderness Oak  
 SHAVANO PARK CITY HALL... (COUNCIL CHAMB)..... 900 Saddletree Ct  
 SOMERSET HIGH SCHOOL.....7650 South 1604 West, Somerset  
 SOUTH PARK MALL.....2310 S.W. Military  
 TOBIN LIBRARY @OAKWELL..... 4134 Harry Wurzbach  
 UNIVERSAL CITY – CITY HALL..... 2150 Universal City Blvd.  
 WINDCREST TAKAS PARK CIVIC CENTER.....9310 Jim Seal Dr.  
 WONDERLAND MALL OF THE AMERICAS @ CROSSROADS .....4522 Fredericksburg

subject to change  
*(sujeto a cambio)*

For more information contact the office of the Bexar County Elections Administrator,  
 Jacquelyn F. Callanen, at (210) 335-VOTE (8683)  
 (Para mas informacion comuniquese con oficina del Condado de Bexar Administrador de  
 Elecciones, Jacquelyn F. Callanen, al telefono (210) 335-VOTE (8683))

## MAYOR AND COUNCIL COMMUNICATION

M&C 2013-08-20-10

**DATE:** AUGUST 20, 2013

**TO:** MAYOR AND CITY COUNCIL

**SUBJECT:** AUTHORIZING AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) FOR ELECTION SERVICES WITH THE BEXAR COUNTY ELECTIONS ADMINISTRATOR

### **PURPOSE**

The City Council of the City of Leon Valley deems it to be in the best interest of the citizens of the City of Leon Valley to order a Special Election to be held on November 5, 2013, for purposes of voting for or against two Propositions;

- (I) for the purpose of voting for or against the reauthorization of local sales and use tax at the rate of one-quarter (1/4) of one percent (0.0025000) to continue providing revenue for maintenance and repair of municipal streets; the tax to expire on the 10<sup>th</sup> anniversary of the date of this election unless the imposition of the tax is reauthorized, pursuant to Chapter 327.007(b) of the Texas Tax Code, as amended; and
- (II) for the purpose of submitting to the voters a proposition relating to the creation of the Leon Valley Crime Control and Prevention District and the adoption of a local sales and use tax at a rate of one-eighth (1/8) of one percent (0.00125) pursuant to Chapter 363 of the Texas Local Government Code.

The election will be held jointly with Bexar County on the 5th day of November 2013 pursuant to Section 271 of the Texas Election Code. This Ordinance authorizes the City Manager to sign a Memorandum of Understanding (MOU) for election services with the Bexar County Elections Administrator to share the costs of said election services on a fair and equitable basis. The MOU is a planning document necessary for the preparation and implementation of the Joint Agreement between all entities conducting an election on November 5, 2013.

A Contract will be executed with the City of Leon Valley, and all other participating entities, following the deadline to cancel an election and distributed for signatures and deposits at that time.

### **POLICY STATEMENT**

This action by City Council coincides with the Calling of an Election for both the Reauthorization of the Street Maintenance Sales and Use Tax, and the Creation of a Crime Control and Prevention District, addressing the approved Strategic Goals for 2013-2014; number 7, "Pursue Revenue Enhancements to Enhance City Operations".

**FISCAL IMPACT**

The County will determine the City's share in costs once the deadline to order an election (August 26, 2013) has passed. Funds in the amount of \$15,000 have been allocated for election services for FY2014, and a contract will be executed through a future ordinance, which will outline costs associated with the November 5, 2013 Special Election.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS: \_\_\_\_\_

\_\_\_\_\_  
ATTEST:

\_\_\_\_\_  
Leticia Callanen, Interim City Secretary

**ORDINANCE 2013-08-20-03**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) FOR ELECTION SERVICES WITH THE BEXAR COUNTY ELECTIONS ADMINISTRATOR TO SHARE THE COSTS OF SAID ELECTION SERVICES ON A FAIR AND EQUITABLE BASIS, FOR THE CONDUCT OF THE NOVEMBER 5, 2013 AMENDMENT, GENERAL, SPECIAL AND BOND ELECTION.**

**WHEREAS**, the City Council of the City of Leon Valley deems it to be in the best interest of the citizens of the City of Leon Valley to order a Special Election to be held on November 5, 2013, for purposes of voting for or against two Propositions; (I) for the purpose of voting for or against the reauthorization of local sales and use tax at the rate of one-quarter (1/4) of one percent (0.0025000) to continue providing revenue for maintenance and repair of municipal streets; the tax to expire on the 10<sup>th</sup> anniversary of the date of this election unless the imposition of the tax is reauthorized, pursuant to Chapter 327.007(b) of the Texas Tax Code, as amended; and (II) for the purpose of submitting to the voters a proposition relating to the creation of the Leon Valley Crime Control and Prevention District and the adoption of a local sales and use tax at a rate of one-eighth of one percent pursuant to Chapter 363 of the Texas Local Government Code;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:**

1. The City of Leon Valley will hold a Special Election to be held jointly with Bexar County for the Joint, General, and Other Elections on the 5th day of November 2013 for the Amendment, General, Special and Bond Election, for the purpose of voting for or against the reauthorization of the local sales and use tax in the City of Leon Valley at the rate of one-quarter (1/4) of one percent (0.0025000) to continue providing revenue for maintenance and repair of municipal streets, and pursuant to Chapter 327.007 (b) as amended, the tax expires on the 10<sup>th</sup> anniversary of the date of this election unless the imposition of the tax is reauthorized.
2. The Temporary Crime Control and Prevention District Board, will hold a Special Election to be held on November 5, 2013 in the City of Leon Valley for the purpose of submitting to the voters a proposition relating to the creation of the Leon Valley Crime Control and Prevention District and the adoption of a local sales and use tax at a rate of one-eighth of one percent pursuant to Chapter 363 of the Texas Local Government Code.

3. The said election will be held jointly with Bexar County on the 5th day of November 2013 pursuant to Section 271 of the Texas Election Code. The costs of said election are to be shared and the City Manager is authorized to sign a Memorandum of Understanding for election services with the Bexar County Elections Administrator to share the costs of said election services on a fair and equitable basis.

**PASSED** and **APPROVED** this 20<sup>th</sup> day of August, 2013.

\_\_\_\_\_  
Chris Riley, Mayor

ATTEST:

\_\_\_\_\_  
Leticia Callanen, Interim City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into by and between Bexar County Elections Administrator (“ADMINISTRATOR”), acting on behalf of Bexar County and any and all political subdivisions that are holding a Tuesday, November 5, 2013 Amendment, General, Special and Bond Election. This MOU is the planning document necessary for the preparation and implementation of the Joint Agreement as required pursuant to Texas Election Code Section 271.002(a). The following entities have made a verbal confirmation to the Joint Election: Bexar County, (“County”); San Antonio River Authority (“SARA”); the City of Converse (“COC”); the City of Leon Valley (“COLV”) and the City of Schertz (“COS”); the City of Windcrest (“COW”); the Cibolo Creek Municipal Authority (“CCMA”); the Green Valley Special Utility District (“GVSUD”); the Schertz Cibolo Universal City ISD (“SCUCISD”) they may also be joined by other entities acting by and through their duly appointed and qualified representatives, for the November 5, 2013 election. Any entity that is able to cancel their election will assume no cost for the planning of this election upon receipt of the proper paperwork. All costs will then be divided according to the pre determined pro rata share agreed upon. Contracts will be executed following the deadline to cancel an election and distributed for signatures and deposits.

**WHEREAS, County** will conduct an amendment election on Tuesday, November 5, 2013; and

**WHEREAS, SARA** will conduct a general election on Tuesday, November 5, 2013; and

**WHEREAS, COC** will conduct a general election on Tuesday, November 5, 2013; and

**WHEREAS, COLV** will conduct a special election on Tuesday, November 5, 2013; and

**WHEREAS, COS** will conduct a general election on Tuesday, November 5, 2013; and

**WHEREAS, COW** will conduct a general and special election on Tuesday, November 5, 2013; and

**WHEREAS, CCMA** will conduct a general election on Tuesday, November 5, 2013; and

**WHEREAS, GVSUD** will conduct a general election on Tuesday, November 5, 2013; and

**WHEREAS, SCUCISD** will conduct a general election on Tuesday, November 5, 2013; and

**NOW THEREFORE, it is understood that the Entities will hold a joint election on November 5, 2013 (the “Joint Election”).**

**The undersigned Entities are the duly authorized representatives of their governing bodies, and their signatures represent acceptance of the terms and conditions of this Memorandum of Understanding for planning purposes.**

This MOU may be executed in two or more counterparts. Together the counterparts shall be deemed an executed original instrument. The Entities may execute this MOU and exchange counterparts of the signature pages by means of facsimile transmission, and the receipt of

executed counterparts by facsimile transmission shall be binding on the Entities. Following such exchange, the parties shall promptly exchange original versions of such signature pages.

SIGNED and AGREED this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

**BEXAR COUNTY ELECTIONS ADMINISTRATOR**

\_\_\_\_\_  
Jacquelyn F. Callanen

**ENTITY**

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

ITEMS AND ISSUES ON BALLOT: \_\_\_\_\_

## MAYOR AND COUNCIL COMMUNICATION

M&C 2013-08-20-11

**DATE:** August 20, 2013

**TO:** MAYOR AND CITY COUNCIL

**SUBJECT:** VOTE FOR THE PLACEMENT OF A PROPOSAL TO ADOPT THE CITY'S 2013 TAX RATE, WHICH FUNDS THE FY 2014 BUDGET, ON THE AGENDA OF SEPTEMBER 17, 2013 COUNCIL MEETING AT A RATE OF \$0.582915/\$100 VALUATION WHICH IS \$0.008633 HIGHER THAN LAST YEAR'S TAX RATE OF \$0.574282 AND 4.567560% HIGHER THAN THE EFFECTIVE TAX RATE OF \$0.557453.

### **PURPOSE**

The City is proposing to adopt a tax rate for the FY 2014 budget of \$0.582915 per \$100 of property valuation for tax year 2013 which is \$0.008633 higher than last year's tax rate of \$0.574282. When a proposed tax rate exceeds the rollback rate or the effective rate, whichever is lower, Chapter 26 of the Texas Property Tax Code requires the City to vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item. For the 2013 tax year the proposed tax rate of \$0.582915 exceeds the effective tax rate of \$0.557453 by 4.567560%.

The 2013 tax rate is for the calendar year 2013 and is based on property values as of January 1, 2013. It funds the General Fund and Debt Service Fund budgets for FY 2014.

The slight rate increase funds the debt service payments required for the General Obligations Bonds issued for the Public Safety and Support Facility Improvements approved by the voters in May 2012. The tax rate increase to support the bonds is within the \$0.05 cents specified in the financing plan approved by the voters.

***A record vote must be taken.***

### **FISCAL IMPACT**

None.

### **RECOMMENDATION**

Vote for the placement of a proposal to adopt the City's 2013 tax rate on the Agenda of September 17, 2013.

### **S.E.E. IMPACT STATEMENT**

**Social Equity** – A responsible municipal budget strives to allocate taxpayer dollars in an efficient and effective manner that represents all citizens equally.

**Economic Development** – Utilizing taxpayer monies to maximize public safety, city administration and city programs/services allows the City to actively pursue Economic Development opportunities.

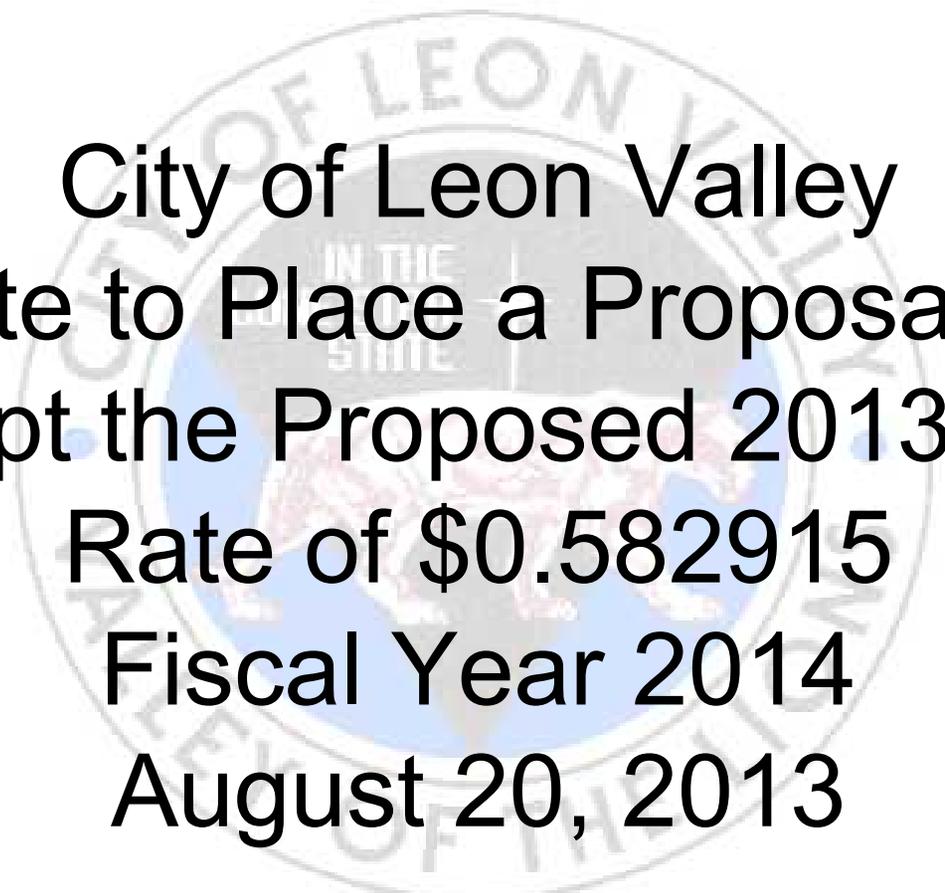
Environmental Stewardship – The City’s El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability. Ad Valorem Taxes are the most stable source of revenue for the General Fund.

**APPROVE** \_\_\_\_\_ **DISAPPROVE** \_\_\_\_\_

**APPROVE WITH THE FOLLOWING COMMENTS:** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Leticia Callanen, Interim City Secretary



**City of Leon Valley  
Vote to Place a Proposal to  
Adopt the Proposed 2013 Tax  
Rate of \$0.582915  
Fiscal Year 2014  
August 20, 2013**



# Overview

- When a proposed tax rate exceeds the rollback rate or the effective rate, whichever is lower, Chapter 26 of the Texas Property Tax Code requires the City to vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item
- For the 2013 tax year the proposed tax rate of \$0.582915 exceeds the effective tax rate of \$0.557453 by 4.567560%
  - Exceeds the adopted 2012 tax rate of \$0.574282 by \$0.008633
  - Funds the General and Debt Service Fund budgets for FY 2014



# Overview

## Continued

- The slight increase in the tax rate funds the debt service payment requirements for the General Obligation Bonds issued for the Public Safety and Support Facility Improvements that was approved by the voters in May 2012
- The tax rate increase to support the bonds is within the \$0.05 cents specified in the financing plan approved by the voters



# Impact to Residents

- Average residential increase
  - Dollar increase
    - \$10.59 annual
    - \$ 0.89 monthly
  - Tax Rate increase
    - \$0.008633



# Next Step

- Vote to place a proposal to adopt the 2013 tax rate of \$0.582915 on the agenda of
  - September 17, 2013
- The vote must be recorded



# City of Leon Valley

## August 20, 2013

## MAYOR AND COUNCIL COMMUNICATION

M&C 2013-08-20-12

**DATE:** August 20, 2013

**TO:** MAYOR AND CITY COUNCIL

**SUBJECT:** A CALL FOR TWO PUBLIC HEARINGS ON THE PROPOSED 2013 TAX RATE OF \$0.582915 PER \$100 VALUATION, WHICH IS \$0.008633 HIGHER THAN LAST YEAR'S TAX RATE OF \$0.574282 AND 4.567560% HIGHER THAN THE EFFECTIVE TAX RATE OF \$0.557453. THE FIRST PUBLIC HEARING WILL BE ON SEPTEMBER 3 AND THE SECOND PUBLIC HEARING WILL BE ON SEPTEMBER 10, 2013, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS.

### **PURPOSE**

The City is proposing to adopt a tax rate of \$0.582915 per \$100 property valuation for the tax year 2013, which is \$0.008633 higher than last year's tax rate of \$0.574282. Chapter 26 of the Texas Property Tax Code requires the City to conduct two public hearings on the proposed 2013 tax rate if the proposed tax rate exceeds the rollback rate or effective rate, whichever is lower. For the 2013 tax year the proposed tax rate of \$0.582915 exceeds the effective tax rate of \$0.557453 by 4.567560%.

The 2013 tax rate is for the calendar year 2013 and is based on property values as of January 1, 2013. It funds the General Fund and Debt Service Fund budgets for FY 2014.

### **FISCAL IMPACT**

Funds to publish the *Notice of Public Hearings on Tax Increase* are included in the City's fiscal year 2013 budget.

### **RECOMMENDATION**

Call for two public hearings of the proposed tax rate.

### **S.E.E. IMPACT STATEMENT**

**Social Equity** – A responsible municipal budget strives to allocate taxpayer dollars in an efficient and effective manner that represents all citizens equally. Public Hearings ensure the citizens of Leon Valley transparency in Government.

**Economic Development** – Utilizing taxpayer monies to maximize public safety, city administration and city programs/services allows the City to actively pursue Economic Development opportunities.

Environmental Stewardship – The City’s El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability. Ad Valorem Taxes are the most stable source of revenue for the General Fund.

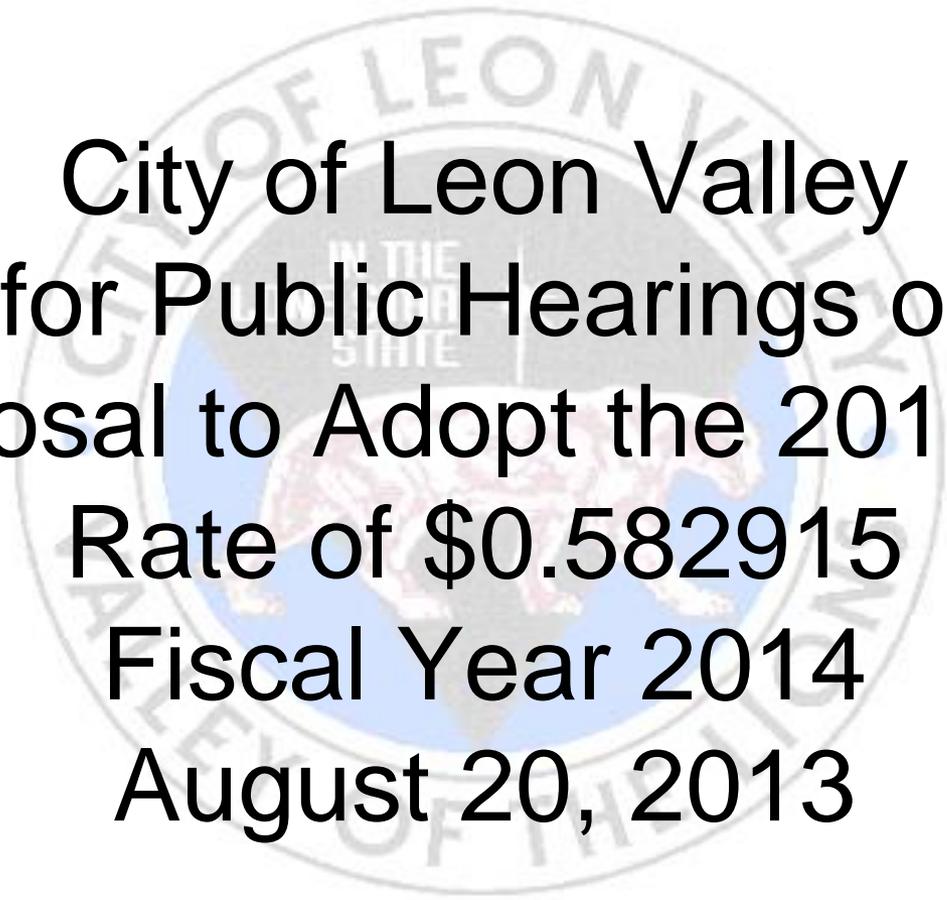
**APPROVE:** \_\_\_\_\_

**DISAPPROVE:** \_\_\_\_\_

**APPROVE WITH THE FOLLOWING COMMENTS:** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Leticia Callanen, Interim City Secretary



**City of Leon Valley  
Call for Public Hearings on the  
Proposal to Adopt the 2013 Tax  
Rate of \$0.582915  
Fiscal Year 2014  
August 20, 2013**



# Overview

- Chapter 26 of the Texas Property Tax Code requires the City to conduct two public hearings on the proposed 2013 tax rate if the proposed tax rate exceeds the rollback or effective tax rate, whichever is lower
- For the 2013 tax year the proposed tax rate of \$0.582915 exceeds the effective tax rate of \$0.557453 by 4.567560%
  - Exceeds the adopted 2012 tax rate of \$0.574282 by \$0.008633
  - Funds the General and Debt Service Fund budgets for FY 2014



# Overview

- The City will conduct the following public hearings on the proposed 2013 tax rate of \$0.582915
- First public hearing
  - Tuesday, September 3, 2013 at 7:00 P.M. in the City Council Chambers
- Second public hearing
  - Tuesday, September 10, 2013 at 7:00 P.M. in the City Council Chambers



# Next Step

- Vote to conduct two public hearings on the proposed 2013 tax of \$0.582915 on
  - Tuesday, September 3, 2013 at 7:00 P.M. in the City Council Chambers
  - Tuesday, September 10, 2013 at 7:00 P.M. in the City Council Chambers

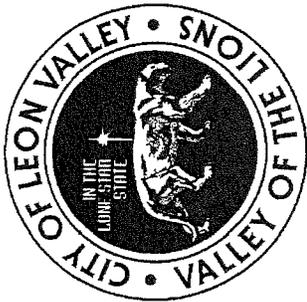


# City of Leon Valley

## August 20, 2013



CITY OF LEON VALLEY  
FINANCIAL STATEMENT  
JULY 2013



# General Fund

FY 2012-2013 BUDGET	FY 2012-2013 Y-T-D ACTUAL	FY 2011-2012 Y-T-D
------------------------	------------------------------	-----------------------

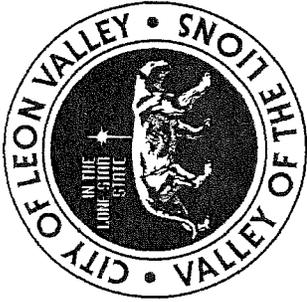
## REVENUE

Ad Valorem	\$ 3,086,388	83.3%	\$ 3,121,233	101.1%	\$ 3,101,248	101.4%
Sales Taxes	1,793,342	83.3%	1,240,552	69.2%	1,167,515	65.0%
Franchise Taxes	725,827	83.3%	533,631	73.5%	538,776	76.3%
Licenses, Permits, Fees, Fines	1,026,965	83.3%	883,205	86.0%	862,715	72.5%
Miscellaneous	120,243	83.3%	339,883	282.7%	85,629	54.9%
<b>TOTAL REVENUE</b>	<b>\$ 6,752,765</b>	<b>83.3%</b>	<b>\$ 6,118,505</b>	<b>90.6%</b>	<b>\$ 5,755,882</b>	<b>83.4%</b>

## EXPENDITURES

Business Office	\$ 166,311	83.3%	\$ 125,357	75.4%	\$ 129,319	68.1%
Finance	214,447	83.3%	162,040	75.6%	175,363	77.2%
Council & Manager	306,627	83.3%	227,914	74.3%	281,352	76.9%
Police	2,142,438	83.3%	1,598,403	75.0%	1,717,816	80.0%
Fire	2,214,933	83.3%	1,760,487	79.0%	1,670,356	78.0%
Public Works	1,111,763	83.3%	806,624	72.6%	815,975	72.8%
Community Development	310,470	83.3%	234,864	75.7%	299,831	78.9%
Economic Development	124,757	83.3%	97,446	78.1%	69,522	53.8%
Special Events	17,599	83.3%	10,557	60.0%	9,971	72.5%
Parks & Recreation	111,940	83.3%	65,343	58.4%	80,689	69.2%
Library	819,221	83.3%	472,926	57.7%	248,676	58.1%
Other Sources/Uses	10,000	83.3%	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,550,506</b>	<b>83.3%</b>	<b>\$ 5,561,961</b>	<b>73.8%</b>	<b>\$ 5,498,870</b>	<b>75.7%</b>

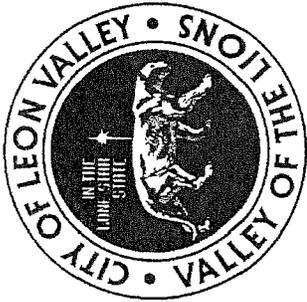




# Community Center Fund

FY 2012-2013 BUDGET	FY 2012-2013 Y-T-D ACTUAL	FY 2011-2012 Y-T-D
------------------------	------------------------------	-----------------------

<b>REVENUE</b>			
Hotel/Motel Taxes	75,746	69,399	57,432
<b>RENTAL FEES:</b>			
Community Center	47,620	36,252	36,997
Conference Center	26,433	27,846	25,662
<b>Miscellaneous:</b>			
CDBG Grant	-	-	-
CPS Energy Rebate	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 149,799</b>	<b>\$ 133,497</b>	<b>\$ 120,091</b>
	83.3%	91.6%	86.1%
<b>TOTAL EXPENDITURES</b>	<b>\$ 144,714</b>	<b>\$ 107,711</b>	<b>\$ 90,050</b>
	83.3%	74.4%	66.8%



# Street Maintenance Sales Tax

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Actual FY 2013
Revenues	429,403	443,738	439,560	305,327
Transfers In	-	-	-	-
<b>TOTAL REVENUES</b>	<b>429,403</b>	<b>443,738</b>	<b>439,560</b>	<b>305,327</b>
Expenditures	500,431	546,311	830,254	9,530
<b>TOTAL EXPENDITURES</b>	<b>500,431</b>	<b>546,311</b>	<b>830,254</b>	<b>9,530</b>
<b>FUND BALANCE</b>	<b>504,272</b>	<b>401,699</b>	<b>11,005</b>	<b>697,496</b>

## FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2013

100-General Fund  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
AD VALOREM TAXES	3,086,388.00	173,711.79	0.00	3,121,233.47	0.00	( 34,845.47)	101.13
SALES TAXES	1,793,342.00	148,178.79	0.00	1,240,551.88	0.00	552,790.12	69.18
FRANCHISE FEES	725,827.00	20,096.09	0.00	533,631.04	0.00	192,195.96	73.52
LICENSE, PERMITS, FEES, FINE	1,026,965.00	89,879.02	0.00	883,205.03	0.00	143,759.97	86.00
MISCELLANEOUS	<u>120,243.00</u>	<u>4,104.85</u>	<u>0.00</u>	<u>339,883.19</u>	<u>0.00</u>	<u>( 219,640.19)</u>	<u>282.66</u>
TOTAL REVENUE	6,752,765.00	435,970.54	0.00	6,118,504.61	0.00	634,260.39	90.61
<b>EXPENDITURE SUMMARY</b>							
<b>Business Office</b>							
PERSONNEL SERVICES	74,991.00	4,933.08	0.00	57,333.02	0.00	17,657.98	76.45
SUPPLIES	6,230.00	0.00	0.00	3,931.60	0.00	2,298.40	63.11
CONTRACTUAL SERVICES	<u>85,090.00</u>	<u>2,556.79</u>	<u>0.00</u>	<u>64,092.59</u>	<u>0.00</u>	<u>20,997.41</u>	<u>75.32</u>
TOTAL Business Office	166,311.00	7,489.87	0.00	125,357.21	0.00	40,953.79	75.38
<b>Finance</b>							
PERSONNEL SERVICES	132,072.00	9,006.20	0.00	106,388.51	0.00	25,683.49	80.55
SUPPLIES	6,800.00	48.13	0.00	4,524.25	0.00	2,275.75	66.53
CONTRACTUAL SERVICES	<u>75,575.00</u>	<u>1,636.43</u>	<u>0.00</u>	<u>51,127.27</u>	<u>0.00</u>	<u>24,447.73</u>	<u>67.65</u>
TOTAL Finance	214,447.00	10,690.76	0.00	162,040.03	0.00	52,406.97	75.56
<b>City Manager &amp; Council</b>							
PERSONNEL SERVICES	178,673.00	13,197.27	0.00	142,721.41	0.00	35,951.59	79.88
SUPPLIES	14,600.00	504.03	0.00	11,253.44	253.47	3,093.09	78.81
CONTRACTUAL SERVICES	<u>113,354.00</u>	<u>15,215.86</u>	<u>0.00</u>	<u>73,082.88</u>	<u>602.60</u>	<u>39,668.52</u>	<u>65.00</u>
TOTAL City Manager & Council	306,627.00	28,917.16	0.00	227,057.73	856.07	78,713.20	74.33
<b>Police Administration</b>							
PERSONNEL SERVICES	211,899.00	14,712.78	0.00	166,587.50	317.00	44,994.50	78.77
SUPPLIES	1,900.00	511.69	0.00	4,399.77	0.00	( 2,499.77)	231.57
CONTRACTUAL SERVICES	<u>31,597.00</u>	<u>3,276.20</u>	<u>0.00</u>	<u>27,411.77</u>	<u>0.00</u>	<u>4,185.23</u>	<u>86.75</u>
TOTAL Police Administration	245,396.00	18,500.67	0.00	198,399.04	317.00	46,679.96	80.98

CITY OF LEON VALLEY  
 FINANCIAL STATEMENT - UNAUDITED  
 AS OF: JULY 31ST, 2013

100-General Fund  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>Police Crime Prevention</b>							
-----							
TOTAL Police Crime Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Police Patrol</b>							
-----							
PERSONNEL SERVICES	1,154,878.00	72,171.15	0.00	834,969.42	469.00	319,439.58	72.34
SUPPLIES	82,900.00	5,048.59	0.00	52,078.17	28.96	30,792.87	62.86
CONTRACTUAL SERVICES	9,700.00	2,902.14	0.00	19,017.22	127.80	9,445.02	197.37
TOTAL Police Patrol	1,247,478.00	80,121.88	0.00	906,064.81	625.76	340,787.43	72.68
<b>Police Communications</b>							
-----							
PERSONNEL SERVICES	271,968.00	14,108.79	0.00	196,084.22	0.00	75,883.78	72.10
SUPPLIES	1,025.00	51.48	0.00	735.18	0.00	289.82	71.72
CONTRACTUAL SERVICES	4,400.00	0.00	0.00	828.63	0.00	3,571.37	18.83
TOTAL Police Communications	277,393.00	14,160.27	0.00	197,648.03	0.00	79,744.97	71.25
<b>Police Investigations</b>							
-----							
PERSONNEL SERVICES	289,736.00	20,489.70	0.00	231,601.47	0.00	58,134.53	79.94
SUPPLIES	2,100.00	2.00	0.00	492.88	0.00	1,607.12	23.47
CONTRACTUAL SERVICES	4,950.00	20.90	0.00	1,853.54	0.00	3,096.46	37.45
TOTAL Police Investigations	296,786.00	20,512.60	0.00	233,947.89	0.00	62,838.11	78.83
<b>Police Narcotics TF</b>							
-----							
PERSONNEL SERVICES	75,249.00	4,778.76	0.00	61,322.95	0.00	13,926.05	81.49
CONTRACTUAL SERVICES	136.00	5.50	0.00	77.70	0.00	58.30	57.13
TOTAL Police Narcotics TF	75,385.00	4,784.26	0.00	61,400.65	0.00	13,984.35	81.45
<b>Police Reserves</b>							
-----							
TOTAL Police Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fire Administration</b>							
-----							
PERSONNEL SERVICES	219,810.00	3,223.26	0.00	136,582.25	0.00	83,227.75	62.14
SUPPLIES	4,914.00	260.53	0.00	3,557.66	416.75	939.59	80.88
CONTRACTUAL SERVICES	37,817.00	3,030.12	0.00	29,061.69	0.00	8,755.31	76.85
CAPITAL OUTLAY	39,000.00	0.00	0.00	5,150.88	14,784.00	19,065.12	51.12
TOTAL Fire Administration	301,541.00	6,513.91	0.00	174,352.48	15,200.75	111,987.77	62.86

## FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2013

100-General Fund  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>Fire Reserves</b>							
-----							
TOTAL Fire Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fire Operations</b>							
-----							
PERSONNEL SERVICES	1,633,702.00	109,775.01	0.00	1,314,088.59	0.00	319,613.41	80.44
SUPPLIES	31,237.00	647.97	0.00	16,426.23	1,038.61	13,772.16	55.91
CONTRACTUAL SERVICES	67,891.00	1,727.15	0.00	65,500.56	0.00	2,390.44	96.48
CAPITAL OUTLAY	67,508.00	24,215.00	0.00	45,274.37	1,629.48	20,604.15	69.48
TOTAL Fire Operations	1,800,338.00	136,365.13	0.00	1,441,289.75	2,668.09	356,380.16	80.20
<b>Fire Prevention</b>							
-----							
TOTAL Fire Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fire EMS</b>							
-----							
SUPPLIES	40,634.00	4,337.79	0.00	30,615.00	6,035.86	3,983.14	90.20
CONTRACTUAL SERVICES	72,420.00	8,924.07	0.00	59,478.48	0.00	12,941.52	82.13
CAPITAL OUTLAY	0.00	0.00	0.00	30,847.05	0.00	30,847.05	0.00
TOTAL Fire EMS	113,054.00	13,261.86	0.00	120,940.53	6,035.86	13,922.39	112.31
<b>Public Works M&amp;O</b>							
-----							
PERSONNEL SERVICES	699,963.00	44,365.02	0.00	525,249.51	0.00	174,713.49	75.04
SUPPLIES	152,300.00	7,682.50	0.00	79,227.47	19.99	73,052.54	52.03
CONTRACTUAL SERVICES	210,000.00	10,871.62	0.00	169,737.61	0.00	40,262.39	80.83
CAPITAL OUTLAY	49,500.00	54.20	0.00	32,389.74	0.00	17,110.26	65.43
TOTAL Public Works M&O	1,111,763.00	62,973.34	0.00	806,604.33	19.99	305,138.68	72.55
<b>Public Works Construction</b>							
-----							
TOTAL Public Works Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Community Development</b>							
-----							
PERSONNEL SERVICES	182,218.00	9,619.26	0.00	122,976.49	0.00	59,241.51	67.49
SUPPLIES	8,000.00	563.83	0.00	7,408.26	0.00	591.74	92.60
CONTRACTUAL SERVICES	120,252.00	12,102.00	0.00	104,479.68	0.00	15,772.32	86.88
TOTAL Community Development	310,470.00	22,285.09	0.00	234,864.43	0.00	75,605.57	75.65

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2013

100-General Fund  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>Economic Development</b>							
PERSONNEL SERVICES	114,814.00	8,802.24	0.00	89,780.85	0.00	25,033.15	78.20
SUPPLIES	1,339.00	47.86	0.00	1,275.50	0.00	63.50	95.26
CONTRACTUAL SERVICES	8,604.00	1,539.72	0.00	6,389.49	0.00	2,214.51	74.26
TOTAL Economic Development	124,757.00	10,389.82	0.00	97,445.84	0.00	27,311.16	78.11
<b>Special Events</b>							
SUPPLIES	17,599.00	927.72	0.00	10,556.53	0.00	7,042.47	59.98
TOTAL Special Events	17,599.00	927.72	0.00	10,556.53	0.00	7,042.47	59.98
<b>Parks &amp; Recreation</b>							
PERSONNEL SERVICES	81,940.00	5,355.28	0.00	43,064.89	0.00	38,875.11	52.56
SUPPLIES	15,000.00	786.67	0.00	13,228.25	0.00	1,771.75	88.19
CONTRACTUAL SERVICES	15,000.00	435.66	0.00	9,049.50	0.00	5,950.50	60.33
TOTAL Parks & Recreation	111,940.00	6,577.61	0.00	65,342.64	0.00	46,597.36	58.37
<b>Library</b>							
PERSONNEL SERVICES	202,437.00	13,487.44	0.00	160,708.51	0.00	41,728.49	79.39
SUPPLIES	21,344.00	1,777.66	0.00	5,209.21	0.00	16,134.79	24.41
CONTRACTUAL SERVICES	30,530.00	3,263.39	0.00	22,586.00	0.00	7,944.00	73.98
CAPITAL OUTLAY	564,910.00	62,058.08	0.00	284,422.03	0.00	280,487.97	50.35
TOTAL Library	819,221.00	80,586.57	0.00	472,925.75	0.00	346,295.25	57.73
<b>** TOTAL EXPENDITURES **</b>							
	7,540,506.00	525,058.52	0.00	5,536,237.67	25,723.52	1,978,544.81	73.76
<b>* REVENUE OVER (UNDER) EXPENDITURES *(</b>							
	787,741.00	( 89,087.98)	0.00	582,266.94	( 25,723.52)	( 1,344,284.42)	170.65
<b>OTHER FINANCING SOURCES (USES)</b>							
OTHER SOURCES/USES	17,216.00	0.00	0.00	200,000.00	0.00	( 182,784.00)	161.71
TOTAL OTHER SOURCES/USES	17,216.00	0.00	0.00	200,000.00	0.00	( 182,784.00)	(161.71)
<b>NET GAIN OR (LOSS)</b>							
	( 770,525.00)	( 89,087.98)	0.00	782,266.94	( 25,723.52)	( 1,527,068.42)	

\*\* END OF REPORT \*\*

CITY OF LEON VALLEY

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2013

200-Water & Sewer  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
MISCELLANEOUS	48,800.00	0.00	0.00	62,887.54	0.00	(14,087.54)	128.87
WATER SALES	1,590,642.00	138,080.34	0.00	1,099,577.65	0.00	491,064.35	69.13
SEWER SALES	1,612,000.00	149,209.12	0.00	1,374,635.30	0.00	237,364.70	85.28
CONNECTION & PLATTING	2,500.00	225.00	0.00	600.00	0.00	1,900.00	24.00
CUSTOMER FEES	43,300.00	3,675.95	0.00	40,686.22	0.00	2,613.78	93.96
TAPPING FEES	16,000.00	2,844.18	0.00	11,780.14	0.00	4,219.86	73.63
<b>TOTAL REVENUE</b>	<b>3,313,242.00</b>	<b>294,034.59</b>	<b>0.00</b>	<b>2,590,166.85</b>	<b>0.00</b>	<b>723,075.15</b>	<b>78.18</b>
<b>EXPENDITURE SUMMARY</b>							
<b>Business Office</b>							
PERSONNEL SERVICES	506,992.00	34,705.98	0.00	387,604.35	0.00	119,387.65	76.45
SUPPLIES	33,769.00	35.38	0.00	11,308.99	11.44	22,448.57	33.52
CONTRACTUAL SERVICES	89,838.00	6,155.19	0.00	58,380.32	0.00	31,457.68	64.98
<b>TOTAL Business Office</b>	<b>630,599.00</b>	<b>40,896.55</b>	<b>0.00</b>	<b>457,293.66</b>	<b>11.44</b>	<b>173,293.90</b>	<b>72.52</b>
<b>Water System</b>							
PERSONNEL SERVICES	325,763.00	21,550.13	0.00	265,098.01	0.00	60,664.99	81.38
SUPPLIES	87,000.00	10,698.68	0.00	67,092.38	0.00	19,907.62	77.12
CONTRACTUAL SERVICES	476,164.00	90,158.54	0.00	454,714.84	0.00	21,449.16	95.50
CAPITAL OUTLAY	268,092.00	5,895.00	0.00	30,932.66	0.00	237,159.34	11.54
<b>TOTAL Water System</b>	<b>1,157,019.00</b>	<b>116,512.35</b>	<b>0.00</b>	<b>817,837.89</b>	<b>0.00</b>	<b>339,181.11</b>	<b>70.68</b>
<b>Sewer System</b>							
PERSONNEL SERVICES	125,905.00	6,809.18	0.00	95,734.53	0.00	30,170.47	76.04
SUPPLIES	15,000.00	0.00	0.00	23.36	0.00	14,976.64	0.16
CONTRACTUAL SERVICES	1,254,287.00	7.26	0.00	850,410.30	0.00	403,876.70	67.80
<b>TOTAL Sewer System</b>	<b>1,395,192.00</b>	<b>6,816.44</b>	<b>0.00</b>	<b>946,168.19</b>	<b>0.00</b>	<b>449,023.81</b>	<b>67.82</b>

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2013

200-Water & Sewer  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
Construction							
-----							
TOTAL Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Storm Water							
-----							
PERSONNEL SERVICES	178,771.00	13,596.24	0.00	148,753.43	0.00	30,017.57	83.21
SUPPLIES	23,500.00	46.56	0.00	2,710.56	0.00	20,789.44	11.53
CONTRACTUAL SERVICES	165,500.00	1,827.43	0.00	13,724.41	0.00	151,775.59	8.29
TOTAL Storm Water	367,771.00	15,470.23	0.00	165,188.40	0.00	202,582.60	44.92
<hr/>							
*** TOTAL EXPENDITURES ***	3,550,581.00	179,695.57	0.00	2,386,488.14	11.44	1,164,081.42	67.21
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES *	( 237,339.00)	114,339.02	0.00	203,678.71	( 11.44)	( 441,006.27)	185.81
	=====	=====	=====	=====	=====	=====	=====
<hr/>							
OTHER FINANCING SOURCES (USES)							
=====							
TOTAL OTHER SOURCES/USES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
NET GAIN OR (LOSS)	( 237,339.00)	114,339.02	0.00	203,678.71	( 11.44)	( 441,006.27)	
	=====	=====	=====	=====	=====	=====	

\*\*\* END OF REPORT \*\*\*

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2013

710-Community Center  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
TAXES	75,746.00	21,869.61	0.00	69,398.83	0.00	6,347.17	91.62
FEES	74,053.00	1,330.00	0.00	64,098.00	0.00	9,955.00	86.56
<b>TOTAL REVENUE</b>	<b>149,799.00</b>	<b>23,199.61</b>	<b>0.00</b>	<b>133,496.83</b>	<b>0.00</b>	<b>16,302.17</b>	<b>89.12</b>
<b>EXPENDITURE SUMMARY</b>							
<b>Community Center Operations</b>							
PERSONNEL SERVICES	82,164.00	7,631.06	0.00	69,188.92	0.00	12,975.08	84.21
SUPPLIES	5,400.00	1,009.94	0.00	1,859.83	0.00	3,540.17	34.44
CONTRACTUAL SERVICES	57,150.00	11,622.11	0.00	36,662.56	0.00	20,487.44	64.15
<b>TOTAL Community Center Operations</b>	<b>144,714.00</b>	<b>20,263.11</b>	<b>0.00</b>	<b>107,711.31</b>	<b>0.00</b>	<b>37,002.69</b>	<b>74.43</b>
<b>Visitor Services</b>							
<b>TOTAL Visitor Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>*** TOTAL EXPENDITURES ***</b>	<b>144,714.00</b>	<b>20,263.11</b>	<b>0.00</b>	<b>107,711.31</b>	<b>0.00</b>	<b>37,002.69</b>	<b>74.43</b>
<b>** REVENUE OVER (UNDER) EXPENDITURES **</b>	<b>5,085.00</b>	<b>2,936.50</b>	<b>0.00</b>	<b>25,785.52</b>	<b>0.00</b>	<b>(20,700.52)</b>	<b>407.09-</b>
<b>OTHER FINANCING SOURCES (USES)</b>							
<b>TOTAL OTHER SOURCES/USES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NET GAIN OR (LOSS)</b>	<b>5,085.00</b>	<b>2,936.50</b>	<b>0.00</b>	<b>25,785.52</b>	<b>0.00</b>	<b>(20,700.52)</b>	

\*\* END OF REPORT \*\*

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2013

720-Street Maintenance Tax  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
Revenues	439,560.00	35,223.99	0.00	305,326.66	0.00	134,233.34	69.46
<b>TOTAL REVENUE</b>	<b>439,560.00</b>	<b>35,223.99</b>	<b>0.00</b>	<b>305,326.66</b>	<b>0.00</b>	<b>134,233.34</b>	<b>69.46</b>
<b>EXPENDITURE SUMMARY</b>							
Street Maintenance Tax							
CONTRACTUAL SERVICES	830,254.00	0.00	0.00	9,529.64	0.00	820,724.36	1.15
TOTAL Street Maintenance Tax	830,254.00	0.00	0.00	9,529.64	0.00	820,724.36	1.15
<b>*** TOTAL EXPENDITURES ***</b>	<b>830,254.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,529.64</b>	<b>0.00</b>	<b>820,724.36</b>	<b>1.15</b>
<b>** REVENUE OVER (UNDER) EXPENDITURES **</b>	<b>( 390,694.00)</b>	<b>35,223.99</b>	<b>0.00</b>	<b>295,797.02</b>	<b>0.00</b>	<b>( 686,491.02)</b>	<b>175.71</b>
<b>OTHER FINANCING SOURCES (USES)</b>							
TOTAL OTHER SOURCES/USES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>NET GAIN OR (LOSS)</b>	<b>( 390,694.00)</b>	<b>35,223.99</b>	<b>0.00</b>	<b>295,797.02</b>	<b>0.00</b>	<b>( 686,491.02)</b>	

\*\*\* END OF REPORT \*\*\*

# Monthly Report

## Finance

### July 2013

#### ***Sales Tax Revenue***

- ❖ Sales tax revenue of \$140,915 was received from the State Comptroller's office in July. After consideration of the July sales tax payment, year-to-date sales tax revenues are 6.47% higher than this time last year.

#### ***Street Maintenance Sales Tax Revenue***

- ❖ Street Maintenance Sales tax revenue of \$35,224 was received from the State Comptroller's office in July.

#### ***Ad Valorem Taxes***

- ❖ Ad valorem tax collections of \$100,611 were received from the Tax Assessor/Collector's office in July. Collections for July 2012 were \$104,448.

#### ***2014 Budget***

- ❖ Under the direction of the City Manager, the Finance Department produced the first draft of the fiscal year 2014 Budget for all appropriate City funds. The first workshop will be held on August 20.



# Leon Valley Police Department Monthly Report July 2013

## Calls for Service

	July 2012	YTD 2012	July 2013	YTD 2013
Calls for Service	795	5,384	829	5,561
Index Crimes	73	501	80	525
Non-Index Crimes	722	4,883	829	5,036

Non-index calls are contacts with citizens and/or visitors that are either non-criminal in nature, or are criminal in nature but are not categorized as an index crime.

An index crime is defined as murder, rape, robbery, theft, theft of a motor vehicle, assault, burglary, or burglary of a motor vehicle. These are the crimes that are reported to the Federal Bureau of Investigations on a monthly basis.

## Non-Index Crimes

	July 2012	YTD 2012	July 2013	YTD 2013
Suspicious Vehicle	51	392	69	512
Assist the Public/Other Agency	59	494	82	410
Disturbance	68	502	63	499
Violation of City Ordinance	17	85	12	124
Traffic Offenses	28	212	23	178
Burglar Alarm	94	673	114	710
Accidents	61	342	49	388
Criminal Mischief	13	115	15	172
Other	174	1,225	156	1,108
N-Code 10*	12	56	9	61
N-Code 14**	45	177	22	199
N-Codes	100	610	135	675

\* N-Code 10 – Private property accident where blue forms issued

\*\* N-Code 14 – Accident which occurred on the roadway where a blue form was issued

\*\*\*Became separate categories in July2013



## Leon Valley Police Department Monthly Report

### Index Crimes

	July 2012	YTD 2012	July 2013	YTD 2013
Burglary	8	75	2	53
Burglary – Motor Vehicle	17	110	18	71
Assault	12	62	8	35
Homicide	0	0	0	0
Rape	0	2	0	2
Theft	29	219	47	312
Theft of Service	4	17	0	9
Vehicle Theft	1	10	2	11
Robbery	2	6	3	7

### Citations

	July 2012	YTD 2012	July 2013	YTD 2013
Citations Issued	523	5,108	447	2,633

Citations by Selected Categories	July 2012	YTD 2012	July 2013	YTD 2013
Expired License Plates	47	565	41	229
Expired Inspection Certificate	88	919	90	444
No/Expired/Invalid DL	43	433	40	216
No Insurance	101	971	93	480
Ran Red Light	13	79	13	56
Ran Stop Sign	6	339	13	77
Speeding	47	342	24	174

Hazardous vs. Non-Hazardous	July 2012	YTD 2012	July 2013	YTD 2013
Hazardous	66	760	50	307
Non-Hazardous	457	4,348	397	2,326

Hazardous citations are for actions that could cause accidents. Examples include speeding, ran red light, and ran stop sign. Non-hazardous citations are for violations of either the Traffic Code or City Ordinance, which would not result in the potential for an accident. These include expired license plates, no liability insurance, expired motor vehicle inspection certificate, no drivers license, expired drivers license, etc.



## Leon Valley Police Department Monthly Report

### Arrest

Arrests	July 2012	YTD 2012	July 2013	YTD 2013
Felony Offense	2	25	7	29
Misdemeanor Offense	33	379	39	288
Warrants	4	84	17	55

### Investigations

	July 2012	YTD 2012	July 2013	YTD 2013
Assigned	112	784	185	855
Arrest/Charges Filed at Large	29	199	27	227
Suspended	87	587	39	422
Closed by Exception	14	100	13	183

A suspended case is one where no leads are available or what leads were available did not lead to an arrest

A case closed by exception is one where either the Complainant did not wish to pursue charges, the Defendant died, or for some other reason a known Defendant was not prosecuted.

### Communications

Total 911 Calls/ by Source	July 2012	YTD 2012	July 2013	YTD 2013
Total	1,144	7,283	1,040	7,281
Business	96	372	51	430
Residential	38	251	40	332
Coin	9	34	15	40
Cellular	836	5,239	790	4,851
Voice over Internet Protocol	24	186	18	762
Unknown/Abandoned	141	1,201	126	866



# Leon Valley Police Department Monthly Report

## Community Resource Officer

	July 2012	YTD 2012	July 2013	YTD 2013
Violations of City Ordinance	28	230	9	191

## Reserve Officers

Our Reserve Officers continue to supplement our Patrol as well as perform functions of security at City events. We have Reserve Officers who provide for security as well as clerical support for our Thursday Municipal Court sessions.

	July 2012	YTD 2012	July 2013	YTD 2013
Hours	157	1,939	141	1,045
Calls for Service Handled	72	494	29	278
Citations	20	244	5	62

## Code Enforcement

The Code Enforcement and Animal Control Officers completed a total of 236 inspections.