

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
FEBRUARY 5, 2013**

The City Council of the City of Leon Valley, Texas, met on the 5th of February, 2013, at 7:00 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7 P.M.

1. **Call the City of Leon Valley Regular City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance.** Mayor Riley called the Regular Meeting to order at 7:04 p.m. with the following City Council Members present: Hill, Reyna, Baldrige, and Biever. Councilman Dean's absence was excused due to illness.

City Staff in attendance: City Manager Longoria, City Attorney Zech, City Secretary Willman, Economic Development Director Mora, Fire Chief Irwin, Human Resources Director Caldera, Library Director Trent, Police Chief Wallace, Public Works Director Vick, Assistant to the Public Works Director Flores, and Special Projects Manager Smith.

Mayor Pro Tem Hill led the assembly in the Pledge of Allegiance.

Mayor Riley read an announcement about the expected courteous conduct during City Council Meetings.

2. **Proclamation for Fire Chief Stan Irwin on Retirement from the City with 38 Years of Service.** Fire Chief Stan Irwin was recognized by the Mayor and City Council with a Proclamation honoring his 38 years of service. The Mayor and City Council presented Fire Chief Irwin with a proclamation declaring February 8, 2013 as Stan Irwin Day in the City of Leon Valley.

Fire Chief Irwin acknowledged his mother and fiancée in the audience. He expressed his appreciation for the years of service to the City of Leon Valley. Fire Chief Irwin saluted the City Council and City Manager. He presented the Fire Chief's badge to Mayor Riley.

3. **Introduction of Special Project Manager Melinda Smith.** City Manager Longoria introduced Special Project Manager Melinda Smith. Mr. Longoria reported that with the large number of capital projects underway, the need to hire a Special Project Manager was identified. Councilman Biever stated it was joy to have worked with Ms. Smith on the Zoning Commission and that it was good to have her back on the staff.

Ms. Smith previously worked with the City of Leon Valley in Community Development and Code Enforcement for a period of 20 years. Ms. Smith noted that it is good to be back and to see longstanding projects coming to fruition.

4. **Citizens to be Heard and Time for Objections to the Consent Agenda.**

Gail Tribble, 6003 Forest Bend, addressed the City Council indicating she was present on the behalf of the Leon Valley Chamber of Commerce. The Leon Valley Chamber of Commerce intended to honor Fire Chief Stan Irwin. Ms. Tribble apologized for not having requested to be on the agenda for that purpose. She asked if it would be appropriate to return to the next City Council Meeting for the purpose of that recognition.

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
FEBRUARY 5, 2013**

Mayor Riley indicated that would be appropriate and acknowledged her appreciation for that wonderful gesture for retiring Fire Chief Stan Irwin.

Consent Agenda

Motion by Councilman Reyna and second by Councilman Biever to adopt the Consent Agenda Items 5, 6, 7, 8, 9, 10, and 11, as presented. Voting Aye: Hill, Reyna, Baldrige, and Biever. Voting Nay: None. Absent and excused: Councilman Dean. Mayor Riley announced the motion carried.

5. **Consider Approval of the Meeting Minutes of the Special and Regular City Council Meetings of January 22, 2013.** Approved the Meeting Minutes of the Special and Regular City Council Meetings of January 22, 2013.
6. **Consider Approval of the Meeting Minutes of the Special City Council Meeting (Town Hall Meeting) of January 26, 2013.** Approved the Meeting Minutes of the Special City Council (Town Hall) Meeting of January 26, 2013.
7. **Consider Appointment to the City's Boards, Committees, and Commissions, M&C # 02-01-13.** Appointed Heather Riddle to the Earthwise Living Committee by minute order.
8. **Consider Action on an Ordinance Renewing the Support Services Contract with the Leon Valley Economic Development Corporation (LVEDC) and Authorizing the City Manager to Enter into the Agreement for Facilities and Support Services, M&C 02-02-13.** Adopted an Ordinance renewing the support services contract with the Leon Valley Economic Development Corporation.

Adopted Ordinance No. 13-003 – Approving the Renewal of the Service Agreement Between the City of Leon Valley and the Leon Valley Economic Development Corporation (LVEDC) for Support Services from the City and Subsequent Reimbursement to the City by the LVEDC

9. **Consider Action on an Ordinance Approving a Budget Adjustment to Purchase 46 Acre Feet (AF) of Water Rights for \$241,592, M&C # 02-03-13.** Approved amendments to the Fiscal Year 2013 Budget, authorizing the purchase of 46 Acre Feet (AF) of Water Rights for \$241,592.

Adopted Ordinance No. 13-004 – Approving Amendments to the Original Budget of the City of Leon Valley, Texas, for the Fiscal Year of 2013.

10. **Consider Action on a Resolution Authorizing the City Manager to Execute the Memorandum of Understanding with Bexar County Elections Administrator to Conduct the Joint, General, and Special Elections of May 11, 2013, M&C # 02-04-13.** Authorized the City Manager to execute a Memorandum of Understanding with the Bexar County Elections Administrator for the Conduct of the Joint, General, and Special Elections of May 11, 2013.

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
FEBRUARY 5, 2013**

Adopted Resolution No. 13-001 – A Resolution Authorizing the City Manager to Sign a Joint Election Agreement with the Bexar County Elections Administrator for the Conduct of the Joint, General, and Special Elections on the 11th Day of May, 2013, for the Purpose of Electing Three Members of the Leon Valley City Council, in Places 1, 3, and 5, By the Qualified Voters of the City of Leon Valley; and Providing Details Relating to the Conduct of Holding the Election

11. **Consider Action on an Ordinance Authorizing the City Manager to Execute a Mutual Aid Agreement with the City of Helotes which will provide for Reciprocal Public Safety Answering Point (PSAP) and Texas Law Enforcement Telecommunications System Assistance in Times of Emergencies, M&C # 02-05-13.** Authorized the City Manager to Execute a Mutual Aid Agreement with the City of Helotes to provide Reciprocal Public Safety Answering Point services and Texas Law Enforcement Telecommunications System Assistance during times of emergencies.

Adopted Ordinance No. 13-005 – An Ordinance of the City Of Leon Valley, Texas Providing for Reciprocal Public Safety Answering Point (PSAP) And Texas Law Enforcement Telecommunication System (TLETS) Assistance Between the Cities of Helotes and Leon Valley, Texas During Emergencies; Adopting a PSAP Emergency Services Mutual Aid Agreement Between the Same Parties; Authorizing the City Manager to Execute the Mutual Aid Agreement Referenced Above on Behalf of the City Council of the City Of Leon Valley; Authorizing the City Manager to Take All Necessary Steps to Implement the Provisions of This Ordinance; Incorporating Recitals; Providing for Severability; Repealing Any Other Code Provisions, Ordinances, or Parts of Ordinances, and Other Provisions in Conflict Herewith; and Setting an Effective Date.

Regular Agenda

12. **Consider Action Establishing the Recommended Committees Arising January 26, 2013 Town Hall Meeting, M&C # 02-06-13.** Mayor Riley introduced this agenda item asking for the City Manager's input as to how best to proceed. Mayor Riley noted that quite a few persons signed up for volunteer service at the Town Hall Meeting.

City Manager Longoria noted that the City Council needs to determine how many committees and the types of committees are to be established; three separate committees or a combined committee. Once the City Council has directed staff about the number of committees to be established, Mr. Longoria noted that at the February 19 meeting, staff can bring forward an ordinance formalizing the structure, and making appointments. The structure could work like the ordinance used to establish the 2012 Bond Oversight Committee with a sunset provision.

Mayor Riley asked for the City Council's input. Mayor Pro Tem Hill indicated that once the City Festival Committee gets to work, the project is a very large one which may come from the Branding Committee's work if the City Council wants a festival that is in support of the City's community brand. She indicated that a smaller committee could work very well for the Communications Committee. She noted that only a few people signed up for the Communications Committee, and she noted that a smaller group could work very well with staff or whatever group the City Manager assigns.

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
FEBRUARY 5, 2013**

Councilman Reyna offered information from the TML Elected Officials Conference he recently attended that relates directly to this agenda topic. Councilman Reyna had a few slides to demonstrate different types of ideas used in other communities to communicate on a two-way basis about how to build a true sense of community and how to communicate desired services. Councilman Reyna referenced Maslow's Hierarchy of Needs. He stated that in terms of cities, fun would be at the top and services like public safety would be at the bottom. He noted that some cities develop a sense of fun and play by engaging in an event like a pillow fight. He referenced the CNPC group. He indicated that the City Council shouldn't try to recreate the Town Hall Meeting. He shared that the City's current slogan doesn't draw people to Leon Valley. He said in terms of committees, the more the merrier. He noted it might work well to have an ad-hoc structure.

Councilman Baldrige stated that it is good to utilize people who expressed an interest to get the work of the committees going as soon as possible. She indicated that after six months or so, the City Council would know if it needs to continue the committees working together after a period of time.

Councilman Biever noted that a standing committee, independent of other committees, is needed to do the work of festival planning. He referenced his own experience chairing the Oyster Bay Committee at St. Mary's University due to the 60,000 or so people who attend. He shared that chairing that kind of committee is like having a full time job in addition to one's regular work. He continued that you need a committee set-up to do the work of the festival. He concluded that separate committees are needed.

Ms. Hill noted that a special committee works well like the Commemoration Committee which has knowledge and experience. The Commemoration Committee may want to be involved as well.

City Manager Longoria confirmed that three committees are desired by the City Council. He noted that size of committee members is direction staff could use. The City Council came to a consensus of unlimited committee size depending on the committee work to be done. It was noted that different committees of unlimited sizes may work well to benefit from and encourage communitywide input that would benefit the City of Leon Valley through its citizens, partner agencies, etc.

Discussion Agenda

13. City Manager's Report. (Longoria)

A. Report on Traffic Flows at Huebner Road and Evers Road. City Manager Longoria reported on the traffic flows at the corner at Huebner Road and Evers Road. As a part of the report, a short video was shown. It was noted that when drivers are traveling westbound on Huebner Road that the reason vehicular traffic stops suddenly is because persons seeking the Department of Public Safety Licensing Center happen upon it without distance notice, they are unaware of the immediacy of the location. This means that drivers stop suddenly seeking to turn left against the eastbound traffic. After discussion, the City Council came to a consensus that additional signage and traffic lanes are

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
FEBRUARY 5, 2013**

warranted. They also concluded that the City of Leon Valley should hire a traffic engineer to work with the developer's traffic engineer to resolve any traffic flow problems arising during the first six months after opening; the period for adjustments as defined in the Development Agreement. The City Manager stated he would be working with the developer to continue to refine any identified traffic improvements through the first six months. There was some discussion about a certificate of occupancy. The City Manager noted the certificate of occupancy was issued on a temporary basis.

- B. Traffic Signals on Bandera Road.** City Manager Longoria reported the problem with eight traffic signals on Bandera Road and one traffic signal on Grissom owned by the Texas Department of Transportation not being synchronized with those traffic signals owned and operated by the City of San Antonio should be resolved mid-summer. The State is purchasing new controllers that are compatible with those in use by the City of San Antonio; anticipated to be installed during summer when the schools are closed for the summer break. Traffic is anticipated to flow smoother with a 25 percent wait time reduction. The City of Leon Valley will contribute \$20,000 towards the purchase of the controllers by the State. Mr. Longoria noted an interlocal agreement will be brought for the City Council's action to adopt with the Texas Department of Transportation.
- C. Huebner/Silo Property Conveyance.** City Manager Longoria reported that he had been in conversation with the owners of the property about a parcel very near to the City's well site about a 3.8 acre part of the property parcel at a very affordable price. Mr. Longoria noted that the City's negotiation talks broke down resulting in no agreement to convey the property to the City. The City Council asked the City Manager to find out what the cost would be to acquire the entire 4.2 acre parcel.
- D. Approved Minutes of City-Affiliated Boards, Committees, and Commissions.**
- (1) Leon Valley Economic Development Corporation Board of Directors Meeting of November 28, 2012.
 - (2) Leon Valley 2012 Bond Program Oversight Committee Meetings of October 11, 2012, and November 29, 2012.
 - (3) Leon Valley Zoning Commission Meeting of December 11, 2012.
- E. Future Agenda Items. *Temas futuros del orden del día.***
- (1) Call the May 11, 2013 General Election, February – March 1.
 - (2) Construction Service Contract for the Children's Wing at the Leon Valley Public Library, February 19.
 - (3) Consider Action on a Resolution Authorizing the City Manager to Execute a Lease with Mauricio Romero for the Kinman House at 6417 Evers Road, Leon Valley, TX., February.
 - (4) Consideration of a Service Provider for Construction Manager at Risk for the Municipal Facilities Improvement Project.
 - (5) Texas Department of Transportation Presentation on Super Street Model.

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
FEBRUARY 5, 2013**

14. **Citizens to be Heard.** There were no citizens to come forward to address the City Council.
15. **Announcements by the Mayor and Council Members.**

Earthwise Living Day, Saturday, February 23, 2013.

It was announced that there will be a groundbreaking ceremony for the Children's Wing Expansion Project at the Leon Valley Public Library on Saturday, February 23, either preceding or following the Earthwise Living Day Event.

Mayor Pro Tem Hill thanked all who attended the January 26 Town Hall Meeting, indicating it would not have been as successful without so much participation.

Councilman Reyna noted he would forward whatever materials he receives from the TML Elected Officials Conference he recently attended.

Councilwoman Baldrige stated the Town Hall Meeting was superb.

Mayor Riley announced that the Leon Valley Public Library had been chosen again for the 2012 Achievement of Excellence in Libraries Award from the Texas Municipal Library Directors Association. Of the 561 public libraries in the State of Texas, only 30 received the 2012 Award. She congratulated Leon Valley Public Library Director Joyce Trent for the Library staff's efforts. Mayor Riley she would formally present the award at one of the next two City Council Meetings. She announced that the City through its Public Works Director Assistant Marisa Flores, City Manager Longoria, and she will participate in a presentation about Low Impact Development Project on Evers Road at the Pearl Brewery from 6 p.m. to 8 p.m. City Manager Longoria will be making a presentation.

Mayor Riley announced that she worked with Kristie Flores, Community Development Director and the Lion's Roar City staff editor, and with City Secretary Janie Willman, a voter registration project that consists of voter registration cards being attached inside of the Lion's Roar being sent next to each household in the City. Mayor Riley thanked the staff, Mr. Longoria, Kristie Flores, and Janie Willman for their participation. Mayor Riley noted the impetus for the voter registration project being based on a report from the League of Women Voters that Bexar County voter turnout in the November 2012 elections was 56 percent.

Executive Session

16. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations, 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

There was no Executive Session conducted under this Agenda Item.

CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
FEBRUARY 5, 2013

17. **Adjourn.** Motion to adjourn by Councilman Reyna and second by Councilwoman Baldrige. Mayor Riley adjourned the meeting without objection at 8:13 p.m.



Mayor Chris Riley

ATTEST:



Janie Willman, City Secretary

