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CITY SECRETARY

NOTICE OF PUBLIC MEETING

LEON VALLEY CITY COUNCIL
REGULAR MEETING -7:30 P.M.

MONDAY, DECEMBER 9, 2013

LEON VALLEY CITY COUNCIL CHAMBERS
6400 EL VERDE ROAD, LEON VALLEY, TEXAS 78238

AGENDA

***TREE LIGHTING CEREMONY:** Mayor and Council may be in attendance at the annual tree lighting event, taking place at the Leon Valley Community Center, at 6:30 p.m. To accommodate attendance at this holiday event, the Regular Meeting of City Council will begin promptly at 7:30 p.m.*

Regular City Council Meeting Agenda

1. **7:30 P.M.** Call to order, Determine a Quorum is Present, Pledge of Allegiance.
2. Presentation and Consideration of the 2014 Parks and Open Space Master Plan as Recommended by the City of Leon Valley Parks Commission. (Bert Thomas) **M&C 2013-12-09-2**
3. The Leon Valley Economic Development Corporation (LVEDC) will provide a status report on current board activity and the proposed façade and signage program. (Stephen Ynostrosa/Herman Segovia) **M&C 2013-12-09-3**
4. **Citizens to Be Heard and Time for Objections to the Consent Agenda.** "Citizens to be heard" is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council for which the subject was not posted on the agenda of that meeting, the Council may receive the information, but cannot act upon it at that meeting. Council may direct staff to contact the requestor or request that the issue be placed on a future agenda for discussion by the Council.

Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens. [Attorney General Opinion - JC 0169]

CONSENT AGENDA

5. Approval of the November 18, 2013 Regular City Council Meeting Minutes. (Callanen)
6. Approval of the tax roll for the City of Leon Valley, Texas, for the 2013 tax year. (V. Wallace) **M&C 2013-12-09-6**

REGULAR AGENDA

7. Presentation of the Development Process for the Huebner Creek Hike and Bike Trail (Jess Swaim, P.E./Smith) **M&C 2013-12-09-7**
8. Report and Possible Action on Feral Cat/Spay-Neuter-Release Initiative (R. Wallace) **M&C 2013-12-09-8**
9. Presentation and discussion on Boards and Commissions Policy (Callanen/Longoria) **M&C 2013-12-09-9**
10. City Council will adjourn into Executive Session to discuss matters related to a proposed moratorium on non-chartered financial institutions, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney).
10. a. Re-adjourn into open session and take the following action (Flores) **M&C 2013-12-09-10a:**
 1. Public Hearing on Proposed Moratorium on Non-Chartered Financial Institutions
 2. Discuss and Consider action on an ordinance adopting moratorium on Non-Chartered Financial Institutions pursuant to Chapter 212 of the Texas Local Government Code.
 3. Conduct First Reading of the ordinance
11. Discuss and consider an ordinance adopting a moratorium on issuance of certificates of occupancy for Non-Chartered Financial Institutions pursuant to Chapter 51 of the Texas Local Government Code. (Flores) **M&C 2013-12-09-11**
12. City Manager's Report
 - a. Coffee with Mayor and Council, Saturday, December 14th at the Kinmann House, from 9-11 a.m.
 - b. Special City Council Meeting, Monday, December 16th
 - c. Annual Town Hall Meeting/Update of 2010 Strategic Plan (Saturday February 1, 2014)
 - d. Monthly Departmental Reports (Police, Fire)
 - e. Approved Minutes from Boards, Commission, Committees (Bond Oversight Committee, Community Events Committee, Parks Commission)
 - f. Future Agenda Items:

- Consideration of CPS Franchise Agreement
- Second Reading of an ordinance related to non-chartered financial institutions (December 16th)
- Meeting of Leon Valley Crime Control & Prevention District declaring that the City Council shall be the Crime Control and Prevention District (CCPD) Board of Directors (February)
- Resolution of City Council approving the City Council to serve as CCPD Board of Directors (February)

13. Citizens to be Heard.

14. Announcements by the Mayor and Council Members. At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

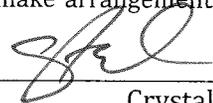
15. Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

16. Adjourn.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of other City boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of other boards, commissions and/or committees of the City, whose members may be in attendance. The members of other City boards, commissions, and/or committees may not participate in discussions on the items listed on the agenda, which occur at the meeting, and no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that City board, commission or committee subject to the Texas Open Meetings Act. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL was posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.



Crystal Caldera, HR Director

MAYOR AND COUNCIL COMMUNICATION

M&C #2013-12-9-02

DATE: NOVEMBER 18, 2013
TO: MAYOR AND CITY COUNCIL
FROM: Melinda Smith, Public Works Director
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: APPROVING A RESOLUTION ADOPTING THE 2014 PARKS, RECREATION AND OPEN SPACE MASTER PLAN, AS PRESENTED BY THE PARK COMMISSION

PURPOSE

To approve a resolution adopting the 2014 Parks, Recreation and Open Space Master Plan, as proposed by the Leon Valley Park Commission.

BACKGROUND

Sec. 1.09.010 of the City Code states the Park Commission shall prepare and submit park regulations to the City Council for adoption and to make suggestions concerning park ordinances and park policies, and to assist the Council in the development, maintenance and regulation of city parks as the Council may prescribe. The code further states that the Commission will prepare and submit recommendations to the Council concerning items to be purchased for the park; however, it reserves the Council's right to have final decision-making power on all issues.

The Park Commission is responsible for the submission of a Parks, Recreation and Open Space Master Plan to the City Council. The 2010 Parks, Recreation and Open Space Master Plan recommends that the Plan be updated at a minimum of every five years; however, an annual review is also recommended.

At their September 13, 2013 meeting, the Park Commission approved revisions to that plan, to include:

Deletions: All previously recommended amenities that have been accomplished, such as the handicap playground equipment, shades over the bleachers at softball field.

Additions: Revised maps to clearly delineate the Park Zone Areas; inclusion of new Hike & Bike Trail, the LC-17 project in Huebner Creek, and the Silo property; establishes a wellness and fitness area for seniors and the handicapped; recommends areas for pocket parks; new recommendations for amenities, such as a junior sized basketball facility, gate in fence to rear of tennis court, sun shades over playground equipment, installation of new signage at Raymond Rimkus Park, replacement of worn out equipment, and the planting of additional landscaping.

Updated: Census counts, Recreational Resource listing, Park survey, General Recommendations for all park zone areas

A copy of the 2005 and 2014 Parks, Recreation and Open Space Master plan is attached for review. Further, Ord. No. 08-058 "An ordinance dedicating certain municipal; real property as a Natural Area Park" & Ord. No. 08-032 "Repealing & replacing City Code Chapter 18, Park & Recreation", has been included for your reference.

FISCAL IMPACT

The City Council has already budgeted \$100,000 for park improvements this fiscal year. Other funding resources include the MPO Reimbursement Grant for the Hike & Bike Trail.

RECOMMENDATION

It is recommended that the City Council approve a resolution adopting the 2014 Parks, Recreation, and Open Space Master Plan.

S.E.E. IMPACT STATEMENT

Social Equity – Maintaining and improving park amenities assures recreational opportunities for all citizens

Economic Development – Maintaining attractive recreational resources provides additional incentive for citizens and businesses to relocate or stay in Leon Valley.

Environmental Stewardship – Effective management of the park system assures prudent use of natural resources and assures the highest and best use of our floodplain/way properties.

STRATEGIC GOALS STATEMENT

Item 2 (b) Examine Parks system to incorporate LC-17 and the Silo property, 2 (g) Make Improvements/Investments to Rimkus Park, and 2 (h) Triangle Park

Revising the 2010 Parks, Recreation and Open Space Plan will incorporate improvements to all the above goals.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Leticia Callanen, Interim City Secretary

RESOLUTION NO. 2013R-12-09-01

A RESOLUTION ADOPTING THE 2014 PARKS, RECREATION, AND OPEN SPACE MASTER PLAN

WHEREAS, the City's parks and recreation system provides recreational and fitness opportunities for all its citizens; and

WHEREAS, effective management of the park system assures prudent use of natural resources and assures the highest and best use of our floodplain/way properties; and

WHEREAS, the Park Commission is tasked with the responsibility for revising the City's Parks, Recreation, and Open Space Master Plan every five years; and

WHEREAS, the City of Leon Valley's Park Commission has undertaken a revision to create the 2014 Parks, Recreation and Open Space Master Plan and are now forwarding this document to the City Council for approval and adoption.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS: that the City Council adopts the 2014 Parks, Recreation, and Open Space Master Plan attached hereto as Exhibit "A".

PASSED and APPROVED on this the 9th day of December, 2013.

APPROVED:

Chris Riley, Mayor

ATTEST:

Leticia Callanen, Interim City Secretary

APPROVED AS TO FORM:

CITY ATTORNEY

City of Leon Valley
Resolution adopting the
2014 Parks, Recreation and Open Space
Master Plan
City Council Meeting
December 9, 2013

Purpose

- To approve a resolution adopting the City's 2014 Parks, Recreation and Open Space Master Plan, as proposed by the Leon Valley Park Commission

Background

- Sec. 1.09.010 of City Code states Park Commission shall:
 - Prepare and submit park regulations to the City Council for adoption
 - Make suggestions concerning park ordinances and park policies
 - Assist City Council in the development, maintenance and regulation of city parks as the Council may prescribe
 - Prepare and submit recommendations to the Council concerning items to be purchased for the park
 - Code reserves City Council's right to have final decision

Background

- The Park Commission is responsible for submission of a Parks, Recreation and Open Space Master Plan to City Council
- The 2010 Parks, Recreation and Open Space Master Plan recommends that the Plan be updated at a minimum of every five years, with annual review
- September 13, 2013 meeting, Park Commission approved revisions to that plan

Recommendations

- **Deletions:** All accomplished recommendations, such as handicap playground equipment and sunshades over bleachers at softball field
- **Additions:**
 - Revised maps to clearly delineate Park Zone Areas
 - inclusion of new Hike & Bike Trail, LC-17 project in Huebner Creek, and the Silo property
 - Establishment of a wellness and fitness area for seniors and the handicapped
 - Establishment of pocket parks in certain areas
 - New recommendations for amenities, such as a junior sized basketball facility, gate in fence to rear of tennis court, sun shades over playground equipment, installation of new signage at Raymond Rimkus Park, replacement of worn out equipment, and planting additional landscaping

Recommendations

- **Updates:**
 - Census counts, Recreational Resource listing, Park Survey, General Recommendations for all park zone areas

Fiscal Impact

- City Council approved \$100,000 this fiscal year for park improvements
- MPO Reimbursement Grant for Hike & Bike Trail

Recommendation

- Recommend approving resolution adopting 2014 Parks, Recreation and Open Space Master Plan, as presented by the Leon Valley Park Commission

S.E.E. Statement

- Social Equity – Maintaining & improving park amenities assures recreational opportunities for all citizens
- Economic Development – Maintaining attractive recreational resources provides additional incentive for citizens and businesses to relocate or stay in Leon Valley
- Environmental Stewardship – Effective management of the park system assures prudent use of natural resources and assures the highest and best use of our floodplain/way properties

Strategic Goals Statement

- Item 2 (b) Examine Parks system to incorporate LC-17 and the Silo property
- Item 2 (g) Make Improvements/Investments to Rimkus Park
- Item 2 (h) Triangle Park
 - Revising the 2010 Parks, Recreation and Open Space Plan will incorporate improvements to all the above goals

City of Leon Valley
Resolution adopting the 2014 Parks,
Recreation, and Open Space Master Plan

City Council Meeting
December 9, 2013

2014

Master Plan

Parks, Recreation and Open Space

Leon Valley, Texas

Prepared By

Leon Valley Park Commission



*Park Commission Revised
City Council Approved*

*September 13, 2013
December 2013*

2014 Master Plan
Parks, Recreation and Open Spaces
Leon Valley, Texas
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Section 1 Leon Valley Parks, Recreation and Open Space Objectives

- Design Leon Valley parks, recreation and open space resources that attend to the health and wellbeing of citizens. Resources should meet local needs while providing a safe, secure and aesthetically pleasing experience for users.
- Seek improved distribution, diversification and accessibility of parks and recreational resources.
- Seek expanded open space and trail development to serve Hike and Bike enthusiasts while preserving natural wildlife and native plant habitat. Trail placement would ideally improve connectivity between residential, commercial, parkland and recreational areas.
- Seek, and promulgate, parkland and recreational resource usage regulations that will ensure the safety and tranquility of park users, nearby residential and commercial areas, wildlife, and ensure adequate natural recovery intervals between usages as well as discourage vandalism and littering.
- Encourage Leon Valley resident's participation in planned and organized parkland activity consistent with usage regulations.

Goals

1. Strive to provide a safe environment for all users of Leon Valley Parklands and Trails.
2. Strive to provide recreational and fitness activities for all citizens, regardless of age, gender or physical abilities.
3. Strive to expand our trails to provide better connectivity throughout our communities.
4. Strive to beauty our parklands with trees, plants and wildflowers.
5. Strive to improve our park facilities by repairing or replacing broken equipment, properties, and removing dead trees, tree limbs, and stumps (or cutting stumps level with the ground).
6. Pursue purchase of additional land to increase the park and parkland areas.

Section 2

Statement of Purpose

The City of Leon Valley, Texas encompasses approximately 3.5 square miles of an increasingly urbanized area in the Northwest quadrant of Bexar County, Texas. Increasing residential growth and declining availability of suitable parkland has resulted in an urgent need to seek additional parkland and recreational resources to meet current and future needs.

The role of parkland and recreational resources in maintaining the health and wellbeing of a community like Leon Valley is universally recognized. Accessibility to parkland and recreational resources is an important consideration in the design and location of these resources, as Bandera Road (Texas Highway 16) creates a significant and serious barrier to pedestrian and cyclist travel between the northern and southern areas of Leon Valley.

The role of appropriate planning for parkland and recreational resource acquisition, development and maintenance is well recognized. The purpose of this plan is to identify current and future community recreational needs, and to recommend additional acquisitions and development necessary to meet current and future needs. This plan seeks to detail and quantify needed improvements, to suggest funding options and the prioritization of enhancements over a ten-year period. Formal updates to this plan are recommended at minimum 5-year increments, however a continual annual review process is highly recommended.

Planning Methodology

Parks, Recreation and Open Space planning for Leon Valley attempts to follow Texas Recreation and Parks Account (TRPA) program guidelines ¹ and Recreation, Park and Open Space Standards and Guidelines – National Recreation and Park Association (NRPA) ² in determining appropriate community parkland and recreational resource developmental standards. The plan will address jurisdiction wide needs and follows previously designated Neighborhood Park Zoning designations (Park Zones 1-4) ³. Supporting documentation including demographics data and estimates, applicable ordinances, maps and other applicable information are included.

Needs assessment uses a combination of demand, standard and resource-based approaches. Recommended acquisitions and/or enhancements are prioritized and based on need, acquisition and maintenance cost factors, aesthetics, established community standards, security and safety considerations. Accessibility, connectivity and compatibility issues are included as consideration and design factors. The needs assessment process seeks an appropriate balance of recreational resource availability including athletic, picnic, walk, bike, roll, and garden facilities along with wildlife and native plant habitat.

¹ Park, Recreation, and Open Space Master Plan Guidelines – **Texas Recreation and Parks Account Program (Revised December 2001)**

² Recreation, Park, and Open Space Standards and Guidelines – **National Recreation and Park Association (NRPA)**

³ Leon Valley 2003 Master Plan, p 69 **Park Zones**

Section 3

Leon Valley Demographics

Demographics Estimates for the City of Leon Valley are drawn from compilations by the Leon Valley Development Dept., Leon Valley Public Works Dept., Leon Valley Public Library with assistance from the Texas State Data Center and Office of the State Demographer of UTSA.¹ and based on American Fact Finder DP-1 **Profile of General Demographics Characteristic: 2010** Data Set: Census 2000 Summary File 1 (SF-1) 100-Percent Data ² U. S. Dept. of Commerce **Census 2010** ³ **Leon Valley Community Profile** ⁴

The following information is a projection based on future water demand, U. S. Census Data, Platted properties and an evaluation of existing vacant land and associated zoning. These are some of the many tools used to project population. *It is certain that these numbers will need to be revised* as more information becomes available.

Census information reveals:

- **2010** survey reported a population of 10,968

Platting activity and current inventory of developable land and projected land use assumptions, indicates a total of 6 areas comprised of **145** acres prime for residential development.

Based on vacant land and projected use assumptions an additional **1,321** new residents are projected for a total build out population of **11,802**.

Using these resources, the average estimated and ultimate population at maximum build out is **13,650** or **1.245% higher** than the current **2010** census figure of 10,968.

¹ Demographics Estimates for the City of Leon Valley, ² DP-1 Profile of General Demographic Characteristics: 2000 Data Set: Census 2000 Summary File 1 (SF-1), Geographic Area: Leon Valley city, Texas, ³ U. S. Department of Commerce, Economics and Statistics Administration, U. S. Census Bureau, ⁴ Leon Valley Community Profile October 2002

Section 4 Leon Valley Parkland and Nearby Recreational Resources

1. N W Little League Park, (on Poss Road behind Walgreen's) Leon Valley, extensive baseball field facility, privately owned and operated.
2. Northwest YMCA is located north on Bandera Rd, adjacent to O.P. Schnabel Park.
3. O. P. Schnabel Park (on Bandera Rd.) approximately 5 miles north of Leon Valley, (City of SA), Houses a Northwest Little League facility, multiple athletic fields, and trails. The athletic fields are used by the Northside YMCA.
4. Leon Creek Greenway Trail Walmart Trailhead (Bandera Rd at Mainland), approximately one mile north of Leon Valley (City of SA)
5. Leon Creek Greenway Trail Grissom Trailhead (Grissom Rd just past Timberhill) – has small playground (City of SA)
6. Leon Creek Greenway Trail Cathedral Rock Park Connection (Grissom at Timberpath) – has small playground (City of SA) and is approximately 2 and ½ miles west of our city limits.
7. Leon Creek Greenway Leon Vista Trail head (Whitby and Rochelle roads) approximately one mile north of Leon Valley (City of SA).
8. University of Texas Health Science Center (UTHSC) (Babcock at Wurzbach) – has lighted walking/jogging trail. Located at Babcock and Wurzbach Roads.
9. Huebner-Onion Natural Area Park (Poss Rd) - a 36 acre natural area with natural trails, serves as a recreational and educational resource, and will provide nature based educational activity in the future. It is on Bandera Road, adjacent to Raymond Rimkus Park. Plans are to provide nature based educational activities, hike and bike trails along the perimeter to link with similar trails in Raymond Rimkus Park.
10. John Marshall H S (8000 Lobo Lane) – has athletic field and jogging course.
11. Leon Valley Elementary School (Huebner Rd) – has playground.
12. Pat Neff Middle School (Evers Rd & NW Loop 410) – has athletic fields but discourages public use.
13. Driggers Elementary School (6901 Grissom Road) – has playground.
14. Oak Hills Elementary School (5710 Cary Grant) – has playground.
15. Bandera Bowl and Planet Fitness (Bandera Rd), privately owned and operated.
16. Leon Valley Swimming Pool (6600 Strawflower) – located off Poss Road across from Raymond Rimkus Park and is open to the public.
17. Forest Oaks Swimming Pool and Tennis Court, (6221 Forest Grove), located off Evers Road and is privately owned and operated, but open to the public.
18. Alamo Golf Course and Driving Range (8700 Rochelle) – approximately 2 ½ miles north of Leon Valley.

Footnote: It should be noted that nearby Northside Independent School District athletic facilities and fields are increasingly secured and inaccessible to Leon Valley and area residents. This has significantly increased usage of Leon Valley parks and recreation resources.

PARK SURVEY COMMENTS

Many favorable comments were made concerning the outstanding work provided by the Leon Valley Public Works Department and that City employees demonstrate outstanding attitudes towards our citizens.

One person wanted additional waste containers to separate cans and plastics.

Hike and Bike trails seem important to many and they want connectivity within Leon Valley, the new greenway, and with other trails throughout the county. They want wider trails with a better surface such as those at O.P. Schnabel Park. Some want pocket parks and fitness centers added along our trails. A number of people want trails free of dogs and bikes. Many complaints about the surface of our trails come from seniors because it is too easy for them to stumble in the loose gravel and/or they have trouble using their walkers.

Many are asking for more water fountains and restroom facilities along the trails. One person requested the restrooms be upgraded and add changing tables in them.

About 8 people want more lighting in the park, and additionally have the lights stay on for longer hours, so they can use the trails before and after work when it is cooler.

Many complaints were made about our park being over-crowded. Too many non-Leon Valley people are using the park and our residents can't get a picnic table. Too many parents are camping out on our trails while watching their children play various sports.

Dog Parks are being requested by many people. Non-dog owners want them just to get the dogs off the trails. Many people complained about dog owners not picking up after their pets. One person suggested we construct a dog park and require all dogs be restricted to that area. He went on to say the dog owner using the park should be required to purchase a park dog license to pay for the facility. One comment: "Noticing more dogs in park and more people not picking up after dogs."

One person states the City needs a skate arena because all progressive cities have them.

Two people want Olympic size swimming pools and one wanted it enclosed for year around use.

One person wants to build a tall fence around the park to keep non Leon Valley residents from using it.

One person's children cannot use the park because there is no sidewalk on Evers Road from Castle Estates to the park.

One person wants to move the playground because it is too close to residential properties.

Several people want a canopy over the playground equipment to protect children from the hot sun and save children from getting burns from hot playground equipment. Some parents want a small water park for small children in or near the playground area.

Several people want a footbridge from the parking lot over the creek leading to the large pavilion.

One person states that the City of Leon Valley does not, or will not, enforce the laws and codes now in effect and that the City needs to not take on more projects until laws and codes are enforced, and further stated that the City of Leon Valley cannot handle any new projects.

Section 6

Park Zones

The City of Leon Valley is divided into four (4) park zones for the purpose of facilitating planning intended to provide parkland and recreational access to various sectors of the city in as equitable a manner as possible. Each of these park zones are bounded by both city boundaries and major thoroughfares that course through Leon Valley, creating accessibility challenges to the central Raymond Rimkus Park.

The entire city of Leon Valley is considered a single community park zone in comparing park and recreational resources against published National Recreation and Parks Association (NRPA) guidelines ¹. Based on current evaluations, additional parkland and recreational resources are needed to meet suggested NRPA guidelines, and Leon Valley Ordinance No. 03-032, Chapter 24-Subdivision & Plats P34, requires that additional parkland be located within park zones one, two and four.

Raymond Rimkus Park serves the Leon Valley community, as well as area residents estimated to total 30,000. Based on commonly accepted NRPA 10-acre per 1,000 standards, Leon Valley additional parkland need is estimated at 278 acres. Even considering a minimum 3-acre per 1,000 standard, estimated additional parkland need is 68 acres

In 2003, the 36-acre Huebner/Onion tract was declared a natural area park. This area is currently leased to the Leon Valley Historical Society. Development is limited to a trail around the tract perimeter and the site will be utilized as an educational and natural resource. A wildlife and ecological system management plan is being developed, as several wildlife and native plant species exist within the tract. It is anticipated that tract trailheads will connect with the existing Rimkus Park trails and additional planned trails along Huebner Creek. Several wildlife species bed within this tract and depend on the corridor represented by Raymond Rimkus Park and Huebner creek to travel and feed, requiring a coordinated approach to wildlife management.

In late 2016, Bexar County Flood Control will be deeding the land located along Huebner Creek south of Bandera Road to the City. In a project known as LC-17, the county purchased most of the residential properties located on Jeff Loop Rd, and some of the residential properties located along El Verde Rd, closest to the creek. The homes were removed and the county is currently determining possible channel improvements and alternatives to reduce flooding, both in Leon Valley and in the City of San Antonio. This 38 acre tract is almost all within the 100 year flood hazard area and plans for a Hike & Bike Trail are currently being developed. This will reduce the total additional acres of parkland needed to approximately 32 acres.

1 Recreation, Park, and Open Space Standards and Guidelines. National Recreation and Park Association (NRPA)

The Leon Valley Community Pool is currently leased; however, all major equipment and pool repair is either performed or provided by the Leon Valley Public Works Department.

Leon Valley Park Zones:

Zone One:

Bounded on the North and the West by the City Limits, the East by Bandera Road, and on the South by Grissom Road. The area is primarily commercial; however we have a Trailer Park in the northeastern sector, in the Northwestern sector single family dwellings, and condos between Poss and Grissom, just west of Bandera Road.

Zone 2:

Bounded on the North by Grissom Road, the East by Bandera Road and the City Limits on the West and South sides. This area has 3 primary sectors and needs to improve connectivity. The far northwest part of the northern sector is: Shadow Mist subdivision where 2.7524 acres of parkland is available, but it is to be used with the projected Crystal Hills Park. That area along with the land between Grissom Road and Huebner Creek is in the northern sector of zone 2.

The middle sector is from Huebner Creek to Grass Hill Rd. (Seneca); there is a drainage ditch at Pickering and Seneca Drive that might be used as passage to the northern sector.

The third sector continues down Bandera Road, past the old Auto Dealerships, to Thistle Road, turn right, and then right again on to Caraway to the Ridge development. There is another drainage ditch on Caraway in the Ridge Development which may work as a trail to the Seneca 3. Additionally, there is an alley and space behind the Auto dealership area that might be made into a trail. This sector further extends past Wurzbach Road, and to a small section South of Loop 410.

Zone 3:

Bounded on the North By Huebner Road, on the West by Bandera Road (SH-16) and on the South and East by the City Limits. This zone has the largest number of housing sub-divisions and they almost surround Raymond Rimkus Park which is located near the center of the zone. The Park is bounded by Evers Road on the East, Poss Road on the North, and the Sun Valley Sub-Division the Southside. The Leon Valley community swimming pool is also in this zone, along with the Community Center, Library, and Conference Center. On the West side it is bounded by the 36 acre Huebner/Onion Natural area and private land. The

Huebner Creek courses on the North side of the park along Poss Road. Forest Oaks Community Center (swimming pool & tennis court) is also in this zone. Because of the many activities within Zone 3, it has been divided into subsections as follows:

Zone 3A. Community/Library area. Evers Road, east along creek bed trail to City Limits.

Zone 3B. Large pavilion and picnic areas and the playground.

Zone 3C. Athletic Fields, Tennis and Basketball Courts, Softball Field, including the walking trail and large parking lot, and the swimming pool area.

Zone 3D Quiet area, Community Garden and small pavilion.

Zone 3E. Any new property.

Zone 3F. Natural Area.

Zone 4:

Bounded on the South by Huebner Road, the West by Bandera Road (SH-16), and the North and East by the City Limits. There is good trail access from Evers Rd., near St. John's Baptist Church going into the Linkwood Addition subdivision. This area is either at the back of the church parking lot, or at a maintenance access by Chenal Point. The trail leads to an eight to ten foot wide pathway between the backs of houses located on Linklea Drive, Belmont Place, and then on through to Linkway Drive where the access ends. One can follow Linkway Drive all the way to Eckhert Road and then up to John Marshall High School.

There is a road south of John Marshall High School connecting to Bluebird Lane and continues toward Huebner Road. There is a nice wooded area on Stebbins Road between Bluebird and Redbird Lanes that would be a nice place for a pocket park if it is not privately owned. Additionally, there is a creek access between the houses at 6506 and 6522 Thunderbird Drive which could also provide a nice path to Huebner Road, if it isn't privately owned. In order to get to the creek, you must walk between the properties of the two houses. From there, the trail goes behind homes on Pecan Acres. The area would need some clearing for a walking path. The exit onto Huebner Road is right next to a concrete wash which is across the street from the old silos. Presently, there is a wire fence which restricts entry.

Section 7

Raymond Raymond Rimkus Park Facility

1. Walking/Jogging trail (approximately $\frac{3}{4}$ mile track).
2. Picnic Facilities: Northern sector: 12 picnic tables w/ BBQ pits (two with disabled signage), One large pavilion with: fixed perimeter seating, 12 tables, electrical power outlets, BBQ Grill and ash pit. Southern sector: 10 picnic tables w/ BBQ pits, one small pavilion with 2 anchored tables & BBQ pit.
3. Children's playground: Main playground facility includes 3 pirouettes, 3' x 5' decks, two safety panels, 2 crunch stations, chinning bar with post; custom kids choice adaptive play system; multipondo, 3 spring riders; one 10' swing set; one 8' swing set; one power peddler; custom tots choice 2 deck system; 4 trash receptacles, with liner and lid. Softfall wood fiber surfacing; four 6' benches (with backs); three 6' picnic tables; three 8' ADA picnic tables, There is a free standing swing set adjacent to the main pavilion area. There are three sliding boards located on the southwest corner of the victory garden.
4. Two basketball courts: One basketball court on either side of the tennis courts. Each basketball court has two baskets, but the courts are less than full size.
5. Tennis courts: Two enclosed courts, including 2 player's benches.
6. Multi-use fields: soccer, football, Jai Lai, cricket, T-ball and kite flying, etc. This area includes three soccer goal sets and a covered bleacher section
7. Softball field: with chain link fence surrounding field. Also have 2 sets of covered bleachers along the baselines.
8. Volley ball courts: 2 dirt surfaced courts.
9. One horse shoe pit
10. Small family garden area located behind the softball field.
11. Leon Valley Swimming Pool. Not part of Raymond Rimkus Park, but located off Poss Road, across the street from the park.
12. Walking/Jogging trail (approximately $\frac{3}{4}$ mile track).
13. Picnic Facilities: Northern sector: 12 picnic tables w/ BBQ pits (two with disabled signage), One large pavilion with: fixed perimeter seating, 12 tables, electrical power outlets, BBQ Grill and ash pit. Southern sector: 10

picnic tables w/ BBQ pits, one small pavilion with 2 anchored tables & BBQ pit.

14. Children's playground: Main playground facility includes 3 pirouettes, 3' x 5' decks, two safety panels, 2 crunch stations, chinning bar with post; custom kids choice adaptive play system; multipondo, 3 spring riders; one 10' swing set; one 8' swing set; one power peddler; custom tots choice 2 deck system; 4 trash receptacles, with liner and lid. Softfall wood fiber surfacing; four 6' benches (with backs); three 6' picnic tables; three 8' ADA picnic tables, There is a free standing swing set adjacent to the main pavilion area. There are three sliding boards located on the southwest corner of the victory garden.
15. Two basketball courts: One basketball court on either side of the tennis courts. Each basketball court has two baskets, but the courts are less than full size.
16. Tennis courts: Two enclosed courts, including 2 player's benches.
17. Multi-use fields: soccer, football, Jai Lai, cricket, T-ball and kite flying, etc. This area includes three soccer goal sets and a covered bleacher section
18. Softball field: with chain link fence surrounding field. Also have 2 sets of covered bleachers along the baselines.
19. Volley ball courts: 2 dirt surfaced courts.
20. One horse shoe pit
21. Small family garden area located behind the softball field.
22. Leon Valley Swimming Pool. Not part of Raymond Rimkus Park, but located off Poss Road, across the street from the park.

Resource Utilization Observations

Park facility usage estimates are based on rental and reservation records maintained by the City of Leon Valley and observations over an extended period. Significant utilization by various area organized athletic groups is not reflected in rental and reservation records. This is particularly true of the mixed-use field area. Other heavily used areas include walking/jogging path, picnic facilities, playground, and basketball courts. Moderate utility has been observed of the ball field, tennis and volleyball courts.

A park survey distributed to Leon Valley residents via the Leon Valley Lion's Roar, a community newsletter, seeks to establish utility trends, needs

assessment, and preferences among City of Leon Valley residents. Overall usage estimates are based on this sampling, residential density, rental/reservation records, accepted NRPA standards, maintenance requirements and observation.

Many current Raymond Rimkus Park facilities are essentially multi-purpose capable and used accordingly. The multiple use fields areas are typically used for soccer, youth football, Jai Lai, and cricket, along with a variety of incidental activity. Local schools, YMCA, Pop Warner, churches, and similar youth and adult athletic programs for both practice and games heavily utilize these fields. The softball field supports softball, baseball and t-ball, and the pathway is used by walkers, runners, pet walkers and cyclists. Much of this park, and facilities, lies within a flood plain and together with heavy usage presents a significant playing-surface maintenance challenge.

The Leon Valley Community Pool is currently leased. Major maintenance and equipment acquisition are performed and provided by the Leon Valley Public Works Department.

Section 8

General Recommendations for all areas

Leon Valley Parks, Recreation and Open Space development recommendations are listed in this section. Included are recommendations for specific parkland acquisition, enhancement, improvement, and development projects along with suggestions relating to Leon Valley parkland operation, maintenance and regulatory issues. Detailed recommendations including estimated costs, phasing, prioritization and location are included in an appended matrix and/or site maps to facilitate planning and adjustment.

- Recommend that Huebner Creek land, from northern city limit to Raymond Rimkus Park boundary, and continuing from Bandera Road to private property boundaries be declared Leon Valley Parkland.
- Reaffirm Leon Valley Parks and open space operating hours as 7:00 am to sunset. Limited usage hours serve to protect nocturnal wildlife feeding and movement, reduce security and maintenance requirements, and provides a natural recovery cycle for the parkland.
- Reaffirm vendor restrictions within Leon Valley parkland.
- Reaffirm, or establish, regulations prohibiting unauthorized signage within Leon Valley Parkland.
- Reaffirm and define rules relating to noise pollution, nudity, profanity, alcohol or drug use, demonstrations' graffiti, harassment, destruction of property, or lewd/lascivious conduct.
- Reaffirm restrictions on the use of artificial lighting within Leon Valley parkland, except as required by the City of Leon Valley for security purposes.
- Recommend adoption of playground safety standards detailed in U.S. Consumer Product Safety Commission Handbook for Public Playground Safety publication.
- Establish wildlife protection rules including anti- harassment definitions, pet leash requirements, and the exclusion of pets from defined natural areas.
- Establish regulations relating to the introduction of non-native plant species in Leon Valley parkland.
- Incorporate public safety regulations to minimize fire risk and the introduction of toxic substances.

- Establish aesthetic standards for Leon Valley parkland consistent with community standards and codes.
- Establish regulations against the use of motorized vehicles, explosives, pyrotechnic devices or propellant driven devices within Leon Valley.
- Strengthen and enforce park resource reservation system to ensure that organized users groups do not monopolize resources use or avoid remitting rental fees.
- Continue talks with the City of San Antonio relating to a possible joint venture in developing a regional park, including the Shadow Mist parkland and adjacent land located within the City of San Antonio.
- Review existing Raymond Rimkus Park Garden usage regulations. Consider defining users responsibility for weed control on assigned plots and adjoining pathways, imposing controls for the introduction of toxic materials, and the introduction of materials or devices not directly related to cultivation requirements.
- Ensure Raymond Rimkus Park playground meets U.S. Consumer Product Safety Commission Standards. Assign responsibility to continually review available grant and other funding options to acquire additional parkland, enhancement projects, and to reprioritize approved projects based on funding opportunities.
- Assign responsibility to continually review available grant and other funding options to acquire additional parkland, enhancement projects, and to reprioritize approved projects based on funding opportunities. Establish a park facility resource inventory system and an amortization schedule for all park property to facilitate maintaining and replacing them. Continue to replace picnic tables, benches etc. throughout the park and trails.
- Establish a park facility resource inventory system and an amortization schedule for all park property to facilitate maintaining and replacing them. Continue to replace picnic tables, benches etc. throughout the park and trails.
- Seek additional park and parkland space throughout the City of Leon Valley. Specifically, try to procure parcels of property (in the flood plains) that are adjacent to Raymond Rimkus Park. Additional park space can be used for pocket parks, disk golf, nature trails etc. Seek donations of land or money from citizens or grants. Skate parks and doggy parks are scheduled for Crystal Hills Park and are not considered for Leon Valley Parks at this time.

- Develop bicycle lanes along Bandera Road, and other Leon Valley thoroughfares in conjunction with developing Bexar County and the City of San Antonio bike lane plans.
- Continue plans to expand our trails and provide connectivity throughout all our park zones.
- Remove dead trees throughout the parklands and trim low hanging limbs over sidewalks and trails as required by the City of Leon Valley for all residential areas.
- Continue maintaining appropriate fall zone containment materials for all playground equipment.
- Create Hike and Bike trails along Huebner Creek from Northern Leon Valley City limits to Evers Road.
- Explore available grant qualifications; provision of facilities for pedestrians and bicycles. Seek waivers from private owner to permit the construction of Hike and Bike trail construction along Huebner Creek South.
- Beautify the park and parklands with plants and trees, especially those native to south Texas. Seed our creek beds and vacant parkland areas with wildflowers bringing more color to our City. (Public works needs to schedule mowing around the wild flower growing period.) Ask for donations of plants and trees from our citizens or donations to the Park Bucks Program. Create tree groves with benches at selected areas in the park.
- Strive to gain and maintain connectivity within each park zone.

¹ Handbook for Public Playground Safety, Publication 325, **U. S. Consumer Product Safety Commission Washington, DC 20207**

² Program Guide 2001 Statewide Transportation Enhancement Program, **Texas Department of Transportation**

^{3,4} Shadow Mist Park Playground proposal, **Park Place Recreation Designs, LTD.** and drawing

Zone 1

The southern border of this zone is Grissom Rd.; from Bandera Road to across the street from the Shadow Mist Development (this is where there will be an entry point to the proposed new Crystal Hills Park and Trails). Need to develop a pocket park in this zone and find a pathway to the Shadow Mist area.

Zone 2

Provide connectivity from the Ridge development, through Seneca 3, and connecting to the proposed trail in the El Verde area. Build a pocket park in the Ridge development. Explore a trail in the drainage area, or behind the vacant Automotive Dealership area. Establish a pocket park in the Shadow Mist area on the property donated to the City of Leon Valley. This should serve the area until Crystal Hills Park is finished.

Zone 3

Improve pedestrian access to Raymond Rimkus Park with the addition of sidewalks along Poss Road adjacent to the park. Additionally, a sidewalk on the west side of Evers Road between Seneca and the park needs to be constructed for the safety of children going back and forth to the park. (About a block long area has no sidewalk.)

Sidewalks on park side of Evers needs to be wider, and fill added to prevent further erosion of Huebner Creek.

The pedestrian crossing on Evers Road between the Park and the Library is very dangerous and Needs immediate attention. Additionally, VIA buses have bus stops on both sides of the street at this crossing. Public Safety, VIA, and the City of Leon Valley need to resolve this problem.

Trees growing along, and extending over Evers road between Poss and Kinman roads cause a distraction to drivers approaching this cross walk. This is a contributing factor and requires scheduled trimming.)

A no-parking loading zone is needed on Poss Rd. in the proximity to the main pavilion. A previous loading zone was changed to parking for compact cars leaving no place for people to park to unload picnic supplies and off load passengers. This area was also used for school buses to drop off children going to the playground. This situation caused people to illegally park on Evers Road (near the above mention pedestrian crossing) to unload passengers and picnic supplies.

Expand existing basketball courts at Raymond Rimkus Park to regulation size.

Place 2 additional baskets on each side of the courts will provide 4 basketball courts to take care of more players.

Add another gate on the south side of the tennis court to assist players to retrieve balls hit outside of the court.

Incorporate wildlife corridors in the design of any future Huebner creek bridge modification (Evers and Bandera Roads). Explore availability of grant funding detailed in Texas Department of Transportation. Statewide Transportation Enhancement Program 11b) Environmental mitigation to reduce vehicle-caused wildlife mortality while maintaining connectivity for the habitat.

Establish a wellness and fitness area for seniors, handicapped, and those less athletic, to exercise in a safe environment. This expands the use of the Community/Senior Citizens Center by allowing them use of the surrounding sidewalks for walking free of skates, skateboards, and bicycles etc... It provides areas for rest at the porches of both the Senior Center and the Library. For those recovering from surgery or injury to their back or lower extremities, there is help with their recovery and rehabilitation with walking on the ramp and climbing stairs at the Conference Center. Only thing needed is to upgrade furniture at the patios, drinking fountains and possibly ceiling fans. Further consideration could be made at a later date, to add rehabilitation and fitness equipment in a nearby area.

Add sun covers to the playground.

Add small basketball court for elementary school age children on west side of playground fence.

Resurface the Raymond Rimkus Park Trails.

Place an additional picnic table and BBQ facility in south western addition to Raymond Rimkus.

Build pocket park by twin silos and walking paths from the twin silos to connect with trail system behind public works. Also continue walking paths behind Public Works to Forrest Ridge (Eastside City Limits).

Install nice sign on Poss Road, or near the large pavilion, to provide posting of official announcements from Leon Valley City Hall, the Park Commission, and Civic Affairs Committee with park activities.

Establish wildlife viewing platform at the junction of Raymond Rimkus Park and the 36 acre Natural Area (northwest section). A raised covered platform with a railing, perimeter seating, ramp, and signage identifying native wildlife would serve to provide excellent wildlife viewing adjacent to an area often frequented by

deer, birds and other wildlife. The raised platform would permit viewing wildlife during maximized grass growth periods without unduly stressing wildlife. This facility would also serve to accommodate educational efforts relating to Leon Valley parkland residential flora and fauna, and related issues.

Plant trees (water until roots are established) around the playground and picnic areas.

Plant Crepe Myrtle bushes (larger ones) surrounding the outfield fence at the softball field. Additionally, plant bushes and flowers around drinking fountains and park benches.

Establish pocket park in triangle area south of inn until plans are implemented for parking.

Build ADA path from the park to the grave site in the natural area.

Build natural cross overs where trails in the natural area cross the drainage ditch. Encourage more flowers in the natural area.

Zone 4

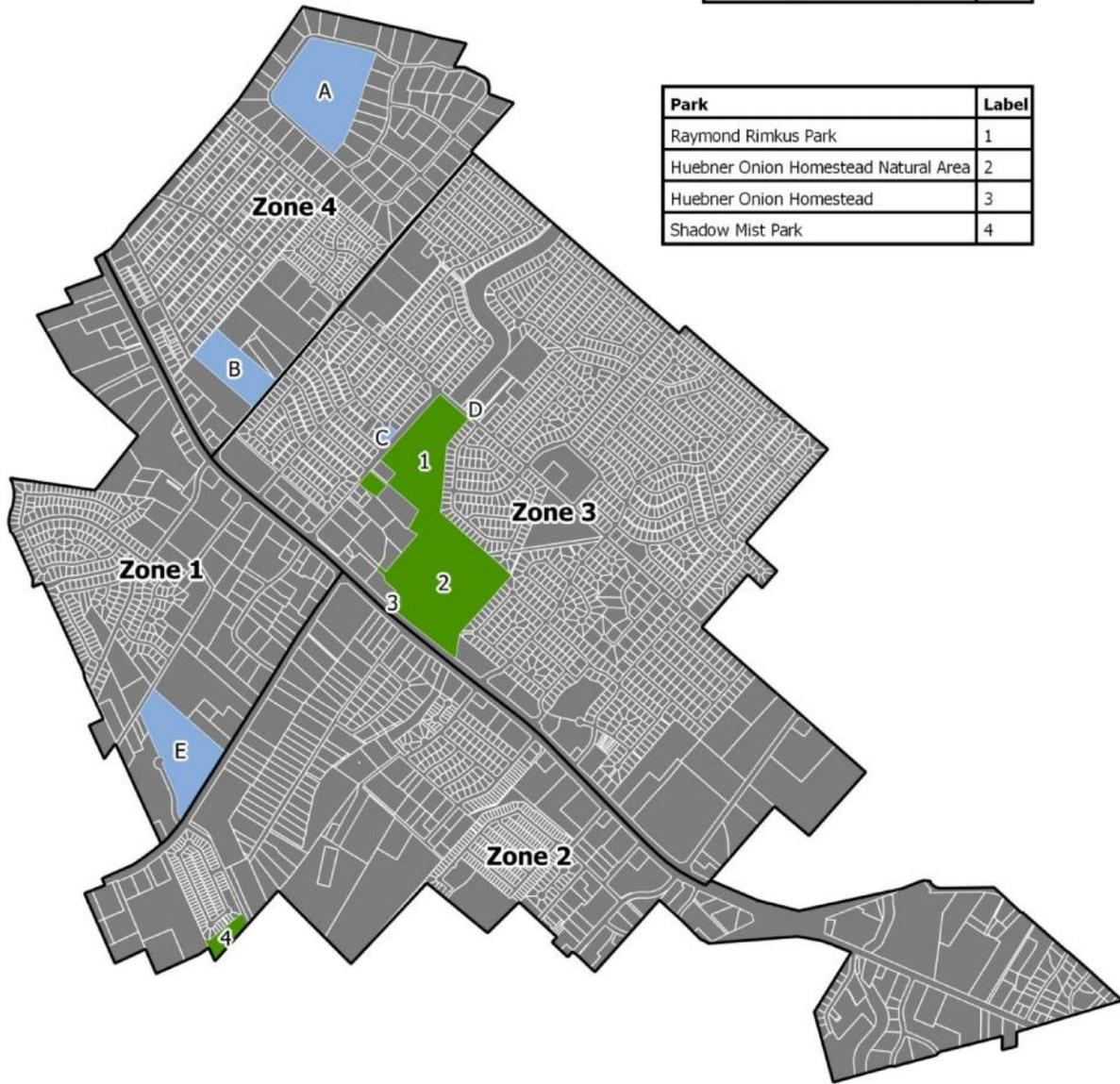
Construct pocket park near trail access from Evers Road and near St. John's Baptist Church.



Zones, Parks, and Facilities Map

Facility	Label
John Marshall High School	A
Leon Valley Elementary School	B
Leon Valley Public Library	D
Rita K. Driggers Elementary School	E

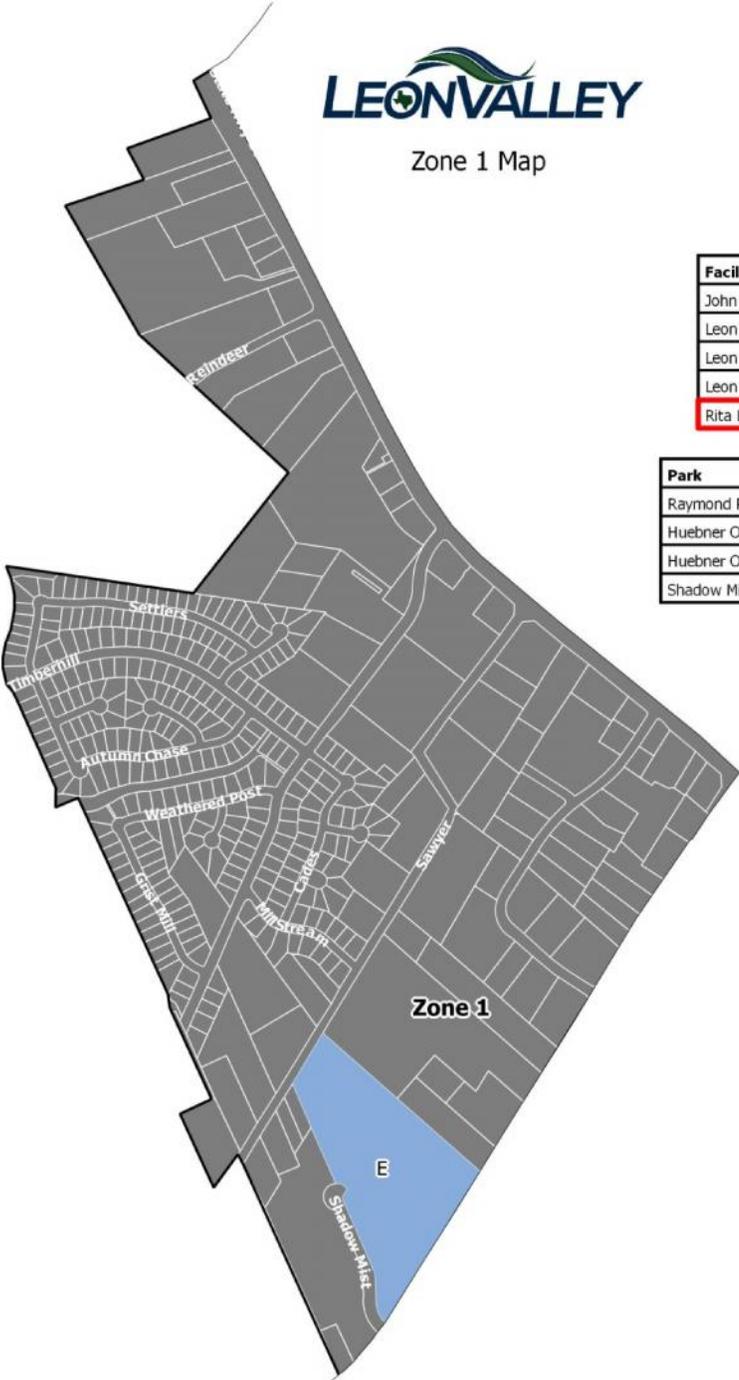
Park	Label
Raymond Rimkus Park	1
Huebner Onion Homestead Natural Area	2
Huebner Onion Homestead	3
Shadow Mist Park	4



Leon Valley Park Zone 1



Zone 1 Map



Facility	Label
John Marshall High School	A
Leon Valley Elementary School	B
Leon Valley Pool	C
Leon Valley Public Library	D
Rita K. Driggers Elementary School	E

Park	Label
Raymond Rimkus Park	1
Huebner Onion Homestead Natural Area	2
Huebner Onion Homestead	3
Shadow Mist Park	4

Section 9

MATRIX

Leon Valley Park Zone One

Location	Bounded on the south by Grissom Road (FM-471), from Bandera Rd. to the city limits, on the East by Bandera Road (SH-16) and on the north and west by the City limits at Eckhert Road.
Subdivisions Residential Commercial	 Leon Valley Addition, Old Mill Units 1-4, North Valley Subdivision Crossways, H & W, Lack's, Leon Valley Addition, North Valley Units 1-2, Old Mill Place Shopping Center, Reeves, and IPS
Parkland Dedication	Funds for additional parkland are made available through a voluntary water bill option known as "park bucks", the City Council, and by developer submission of funds in lieu of parkland.
Recommendations	There is a need for development of a pocket park and walking trail in this zone.

Leon Valley Park Zone 2A



Zone 2.1



Park	Label
Raymond Rimkus Park	1
Huebner Onion Homestead Natural Area	2
Huebner Onion Homestead	3
Shadow Mist Park	4

Facility	Label
John Marshall High School	A
Leon Valley Elementary School	B
Leon Valley Pool	C
Leon Valley Public Library	D
Rita K. Driggers Elementary School	E

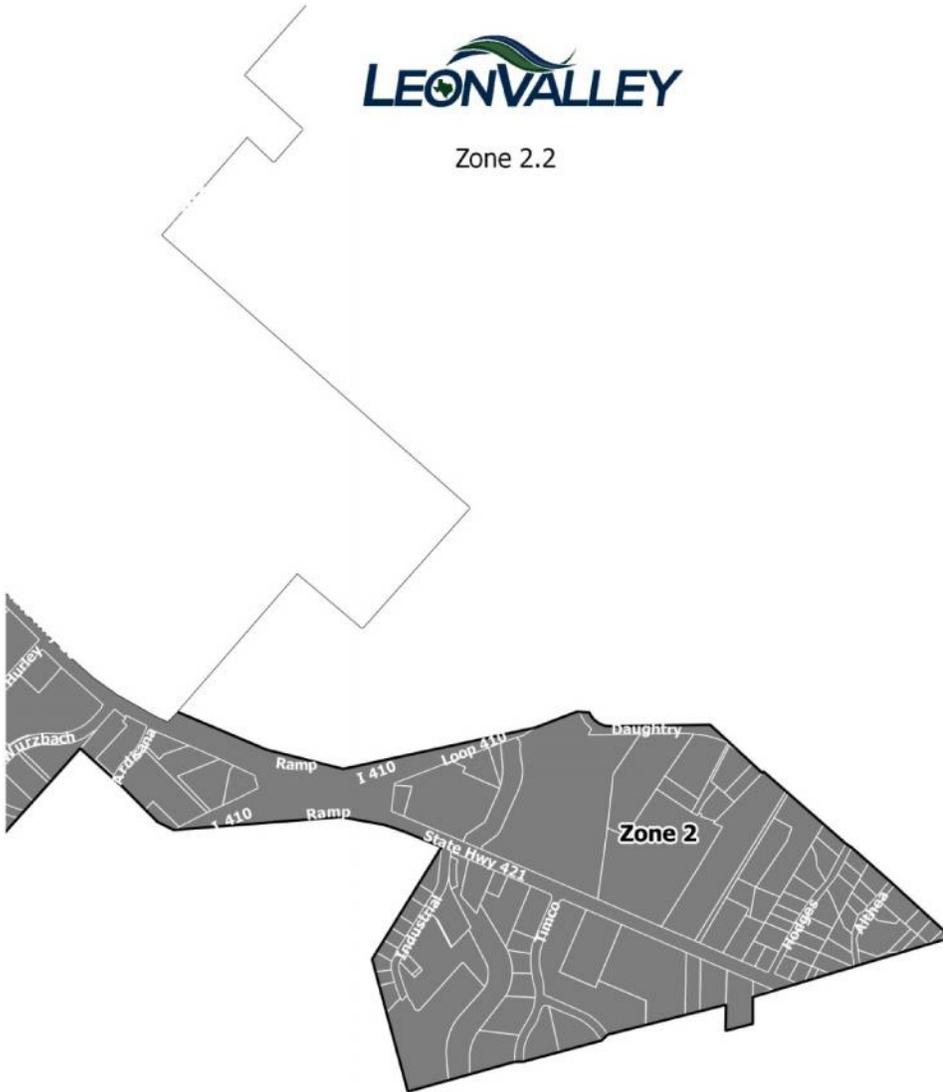
Leon Valley Park Zone Two

<p>Zone 2A Location</p>	<p>Bounded by Loop 410 to the south, Bandera Road to the east, city limits to the west, and Grissom Road to the north.</p>
<p>Subdivisions</p> <p>Residential</p> <p>Commercial</p>	<p>Leon Valley Addition, Leon Valley Ranches, Shadow Mist, Seneca Estates Unit #3, The Ridge at Leon Valley, and Brisas Estates</p> <p>Several along Bandera and Wurzbach roads frontage</p>
<p>Parkland Dedication</p>	<p>Funds for additional parkland are made available through a voluntary water bill option known as “park bucks”, the City Council, and by developer submission of funds in lieu of parkland.</p>
<p>Recommendations</p>	<p>The homes and land along Huebner Creek, from Bandera Road to Shadow Mist, were purchased by Bexar County Flood Control. The homes were removed and the creek banks are scheduled to be reshaped through the project known as LC-17. Once the project is complete, Bexar County will deed the land to the City of Leon Valley. A hike and bike trail is planned for this area, to run parallel to El Verde Road. The street known as Jeff Loop will cease to exist. This approximately 36 acre area will then become a part of the City’s parkland and must be maintained.</p> <p>As a large portion of this land is and will be located within the 100 year flood hazard zone, only flood resistant development may be considered. It is recommended that the Park Commission re-evaluate this area, after the land has been deeded to the City.</p> <p>Continue initial talks with City of San Antonio relating to a possible joint venture in developing a regional park, including the Shadow Mist parkland and adjacent land located within the City of San Antonio.</p> <p>Provide connectivity from The Ridge development, through Seneca Estates Unit 3, to the El Verde Road area. Build a pocket park in the Ridge development. Explore a trail in the drainage area or behind the automotive dealerships along Bandera Road.</p>

Leon Valley Park Zone 2B



Zone 2.2



Park	Label
Raymond Rimkus Park	1
Huebner Onion Homestead Natural Area	2
Huebner Onion Homestead	3
Shadow Mist Park	4

Facility	Label
John Marshall High School	A
Leon Valley Elementary School	B
Leon Valley Pool	C
Leon Valley Public Library	D
Rita K. Driggers Elementary School	E

Leon Valley Park Zone Two (con't.)

<p>Zone 2B Location</p>	<p>Bounded by the city limits at Callaghan Road to the south, Evers Road to the east, the city limits to the west, and Loop 410 to the north.</p>
<p>Subdivisions</p> <p>Residential</p> <p>Commercial</p>	<p>S.R. Hodges subdivision, containing approximately 26 residences</p> <p>Skaggs-Albertson's, Bandera Center, McFarland, Northwest Industrial Park Units 1-4, Westloop Park, Chuoke, and E, G & G subdivisions.</p>
<p>Parkland Dedication</p>	<p>Funds for additional parkland are made available through a voluntary water bill option known as "park bucks", the City Council, and by developer submission of funds in lieu of parkland.</p>
<p>Recommendations</p>	<p>Only one residential subdivisions exists in this area, comprised of ** homes. There are currently no parks in this area. A pocket park should be considered for the area just north of the S.R. Hodges subdivision.</p> <p>Provide connectivity from the Ridge Development, through Seneca 3, and connecting to the proposed trail in the El Verde area. Build a pocket park in the Ridge Development. Explore a trail in the drainage area, or behind the vacant Automotive Dealership area.</p> <p>Establish a pocket park in the Shadow Mist area on the property donated to the City of Leon Valley. This should serve this area until the Crystals Park is finished.</p>

Leon Valley Park Zone 3



Zone 3.1 Map



Facility	Label
John Marshall High School	A
Leon Valley Elementary School	B
Leon Valley Pool	C
Leon Valley Public Library	D
Rita K. Driggers Elementary School	E

Park	Label
Raymond Rimkus Park	1
Huebner Onion Homestead Natural Area	2
Huebner Onion Homestead	3
Shadow Mist Park	4

Leon Valley Park Zone Three

<p>Location:</p>	<p>Bounded on the North by Huebner Road, on the West by Bandera Road (SH-16) and on the South and East by the City limit.</p>
<p>Subdivisions</p> <p>Residential</p> <p>Commercial</p>	<p>Grass Valley, Canterfield, Canterfield, Sun Valley, Forest Oaks, Castle Estates, Seneca 1, 1A, 2, 5, and 7</p> <p>Bandera Road northeast corridor, from Wurzbach to Huebner Road, Huebner Road from Bandera to city limits, Wurzbach Road, from Evers to Bandera Road</p>
<p>Parkland Dedication</p>	<p>Funds for additional parkland are made available through a voluntary water bill option known as “park bucks”, the City Council, and by developer submission of funds in lieu of parkland.</p>
<p>Recommendations</p> <p>Zone 3A Community, Conference Center, and Library complex</p> <p>Zone 3B Portion of Raymond Rimkus Park,</p>	<p>The City’s main and largest parks, Raymond Rimkus and the Huebner-Onion Natural Area, are located in this area. Raymond Rimkus Park, approximately 26 acres, holds most of the park equipment and is the main source of recreation for the citizens of Leon Valley. The Huebner-Onion Natural Area Park consists of 36 acres, is currently leased, and is comprised of primitive natural walking paths. Huebner Creek courses through both areas. This area is broken into the following subsections:</p> <p>Consider establishing a wellness and fitness area for seniors, handicapped, and those less athletic, to exercise in a safe environment. This expands the use of the Community/Senior Citizen Center by allowing them to use surrounding sidewalks for walking free of skates, skateboards, and bicycles, etc. It provides areas for rest at the porches of both centers and the Library. For those recovering from surgery or injury to their back or lower extremities, there is help with their recovery and rehabilitation with walking on the ramp and climbing stairs at the Conference Center. Upgrades to the facilities such as furniture, drinking fountains, and possibly ceiling fans at the Library should be considered. Further consideration could be made at a later date to add rehabilitation and fitness equipment in a nearby area.</p> <p>Improve Evers Road pedestrian crossing</p>

<p>from Evers Rd to opposite side of large pavilion and picnic areas, including the playground area</p> <p>Zone 3C Raymond Rimkus Park, athletic fields, tennis and basketball courts, to walking area and large parking lot</p>	<p>between Raymond Rimkus Park and the library. Investigate partnership with VIA to share cost of improvements. Replace existing watering stations in proximity to existing Raymond Rimkus Park restrooms</p> <p>Resurface Raymond Rimkus Park trails located along southwestern edge using durable and flood resistant materials to improve access during wet conditions</p> <p>Widen sidewalk on park side of Evers Road and fill to prevent further erosion of Huebner Creek.</p> <p>Revise 6-9 small vehicle parking spaces in small parking lot to form large loading and unloading area.</p> <p>Plant trees around playground and picnic areas. Plant bushes and flowers around drinking fountains, benches and picnic tables.</p> <p>Strengthen and enforce park resource reservation system to ensure that organized user groups do not monopolize resource use or avoid remitting rental fees.</p> <p>Expand both existing basketball courts at Raymond Rimkus Park to regulation length, and resurface</p> <p>Add sun covers to the playground and drinking fountain near bleachers at soccer fields.</p> <p>Install a third picnic pavilion (possibly in the area west of the trail along the 3rd baseline of the softball diamond).</p> <p>Resurface the Raymond Rimkus Park Trails</p>
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<p>Zone 3D Quiet area, community garden and small pavilion</p> <p>Zone 3E Any property acquired after August</p>	<p>Create treed groves with benches at selected Raymond Rimkus park locations</p> <p>Review existing Raymond Rimkus Park Garden usage regulations. Consider defining users responsibility for weed control on assigned plots and adjoining pathways, imposing controls for the introduction of toxic materials, and the introduction of materials or devices not directly related to cultivation requirements</p> <p>Seed wildflowers on all wide drainage areas.</p>
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<p>2013 on Poss Road</p>	<p>Improve pedestrian access to Raymond Rimkus Park with addition of sidewalk along Poss Road adjacent to park, and improved no-parking off-loading site in proximity to main pavilion area. Explore available grant qualification; provide facilities for pedestrians and bicycles.</p> <p>Place additional picnic table and BBQ grill facility in southwestern addition to Rimkus Park.</p>
<p>Zone 3F Natural Area Park</p>	<p>Incorporate wildlife corridors in the design of any future Huebner creek bridge modifications (Evers and Bandera roads). Explore availability of grant funding detailed in Texas Department of Transportation, Statewide Transportation Enhancement Program, 11 b) Environmental mitigation to reduce vehicle-caused wildlife mortality while maintaining habitat connectivity.</p> <p>Establish wildlife viewing raised platform with railing, perimeter seating, ramp, and signage identifying native wildlife at juncture of Raymond Rimkus Park and 36-acre Natural Area (northwestern junction).</p> <p>Establish pocket park in triangular area adjacent to the Huebner-Onion homestead on Bandera Road.</p> <p>Provide ADA trails from the park to the Homestead, and to the Huebner grave site. Grave site needs improvements.</p> <p>Encourage more wildflower areas.</p>
<p>Zone 3G Grass Valley Swimming Pool and adjacent vacant lot</p>	<p>Provide teen fitness center or skateboard park on the vacate property adjacent to the Leon Valley Swimming pool.</p>
<p>Other Recommendations</p>	<p>Build pocket park by newly acquired property on Huebner Road (Silo property), and corresponding walking trail to connect with walking trail near Huebner Creek behind Public Works facility. Continue trail from Public Works to Forest Ridge Unit 9 (city limits).</p>

Leon Valley Park Zone Four

<p>Location</p>	<p>Bounded on the South by Huebner Road, on the West by Bandera Road (SH-16) and on the North and East by the City limit.</p>
<p>Subdivisions</p> <p>Residential</p> <p>Commercial</p>	<p>Linkwood Addition, Pavona Place, and Monte Robles Park</p> <p>Portions of Linkwood Addition and Monte Robles Park, several along the Bandera and Huebner roads frontage</p>
<p>Parkland Dedication</p>	<p>Funds for additional parkland are made available through a voluntary water bill option known as “park bucks”, the City Council, and by developer submission of funds in lieu of parkland.</p> <p>A 60’ fire lane exists at the end of Evers Road that cuts through to the Linkwood Addition subdivision, which could be used for parkland</p>
<p>Recommendations</p>	<p>The right-of-way at the end of Evers Road should be developed as a pocket park and walking trail, leading residents to Evers Road. Existing sidewalks would then be utilized to move pedestrians to the City pool and Raymond Rimkus Park</p> <p>Install sidewalks as needed along west side of street in conjunction with Evers Road street improvement project.</p> <p>Construct pocket park near trail access from Evers Road and near St. John’s Baptist Church.</p>

¹ Recreation, Park, and Open Space Standards and Guidelines. **National Recreation and Park Association (NRPA).**

² Leon Valley Ord. No. 03-032, Chapter 24-Subdivision & Plats, December 2, 2003, Requirements for Park Land dedication or payment of fees in lieu thereof. **City of Leon Valley.**

Section 10

SUMMARY

Goals for Leon Valley Parks and Parklands

1. Strive to provide a safe environment for all users of Leon Valley Parks, Trails, and Parklands.
2. Strive to provide recreational and fitness activities for all citizens regardless of age, gender, or physical abilities.
3. Strive to expand our trails and provide better connectivity throughout our communities.
4. Strive to beautify our Parks and Parklands with trees, plants and wildflowers.
5. Strive to improve our park facilities by repairing or replacing broken equipment, properties, and removing dead trees, tree limbs, and stumps (or cutting stumps level with the ground).
6. Pursue purchase of additional land to increase the park and parkland areas.

Recommendations

1. Correct dangerous pedestrian crossing on Evers Road between the park and Library. Also is a Bus Stop.
2. Provide safe area on Poss Road for people to load and unload picnic supplies and passengers who are using the pavilion, picnic areas and the playground. Further, add an 8 to 10 foot wide crossover bridge over the creek bed.
3. Remove dead trees, limbs and tree stumps.
4. Provide sidewalks on west side of Evers Road from Seneca Rd. thru the drainage area.
5. Inventory equipment and facilities to be repaired or replaced. Benches and tables need to be repaired with rock/wood materials.
6. Widen park sidewalk along Evers Road and fill in with dirt. Erosion problem.
7. Pursue additional parkland (if priced near, or at, the county appraised value).
8. Add sun cover in playground area.
9. Add small size basketball court near playground for elementary and middle school aged children.
10. Picnic Area needs fill dirt and landscaping around many areas to help slow down erosion.
11. Plant trees, plants, and shrubs around park benches, water fountains and along sidewalks and trails.
12. Plant crepe myrtles (larger ones) surrounding the outfield fence at the softball field.
13. Provide walking area safe for seniors and handicap people to walk at the Community Center and Library area. The walkways are easier to navigate. Skateboards, bikes etc. are not allowed, and there are couple

- areas with ramps and stairs to help them build strength to their legs.
Upgrade patio benches and picnic tables. Drinking fountain on the patio also should be installed if not available.
14. Tennis Courts need resurfacing. Players have suggested that a door be placed (centered) on the south side fence.
 15. Increase the size of both basketball courts to regulation size. Add 2 additional baskets on each side of the courts, and this would allow 4 games to be played at the same time.
 16. Multipurpose athletic fields need holes filled on the playing surfaces.
 17. Resurface all the trails within Raymond Rimkus Park.
 18. Install small picnic pavilion along the 3rd base side of the ball diamond, and outside of the walking trail.
 19. Construct pocket parks: (a) Area near 2 silos. (b) Area near Little ballparks. (c) On the trail from Evers to Linkwood. (d) Shadow Mist Area. (e) In the Ridge Area. (e) In triangle section of natural area.
 20. Construct ADA approved pathway from Raymond Rimkus Park to both the grave site and the historical homestead on the Onion property. Add small crossover bridge where needed.
 21. Improve the current trail from the Library area and continue it to the eastern city limits of Leon Valley.
 22. Pursue a trail from the Ridge, thru Seneca 3, onto the proposed trail near El Verde Rd.
 23. Improve the creek bank along Poss Rd. and consider installing sidewalks on park side of the road.
 24. Provide a teen Fitness Center on land near the City Swim Pool.
 25. Provide Disc Golf Course (if new property is acquired).
 26. Install nice bulletin board sign on Poss Road, near large pavilion, to post announcements from the City and Park.
 27. Construct viewing stand to oversee the wildlife in the natural area.
 28. Continue to beautify the park, parklands and drainage areas with plants, trees, scrubs and wildflowers.

PROJECT	Component	
All Zones Beautify the Raymond Rimkus Park and all Parklands. Repair Equipment and Facilities.	Seek additional parkland.	
	Develop Hike & Bike Trails. ADA	
	Develop Connectivity in zones.	
	Remove dead trees & limbs.	
	Explore Park Grants & Funding.	
	Beautify Parks and Parklands with trees and wildflowers	
	Develop Disc Park (new land?)	
	Plant more trees and plants throughout the City.	
	Seed the drainage areas and vacant parkways with Wildflowers.	
	All equipment and facilities need to be inventoried and placed on a schedule to be repaired or replaced on an annual basis.	
	Zone 1	Component
	Connectivity	Develop Pocket Park.
		Develop Walking Trail
	Zone 2	
Connectivity	Develop Hike & Bike Trail from the Ridge thru Seneca 3 to El Verde Rd. Develop Pocket Park in Ridge.	
Zone 3A (Community Center Area)		
Add Fitness Area Handicap\seniors	Use walkway at Community Center/Library. Upgrade Patios.	
Construct Pocket Parks and trails.	Near the two silos. Near Public Works. And continue trails to Forest Ridge.	
Zone 3B (Pavilion & Playground)		
Improve access to Raymond Rimkus Park	Sidewalks on parkside of park. Sidewalks on west side of Evers Road from Seneca Rd. thru drainage area. Widen Park sidewalk and add fill dirt along Evers Rd. Erosion problem	

Correct Dangerous Pedestrian Crossing on Evers Road between the Park and Library	Needs immediate Attention.
	Dangerous children and VIA
	Bus Crossing.
	Low hanging tree limbs and foliage maybe contributing
	factor.
Need safe area to load and unload picnic supplies and passengers for the main pavilion.	Remove the compact car parking spaces on Poss Road, near the main pavilion, and return it to a loading zone.
Playground area	Add Children's basketball court.
	Add sun covers over play area.
Trails	Resurface trails in Raymond
	Rimkus Park
Signage	Install a nice sign on Poss Road, near large pavilion, to provide posting of official announcements from the City and Parks.
Trees, Plants and shrubs	Plant trees, plants and shrubs around Park benches, water fountains, and picnic areas
Zone 3C (Athletic Fields)	
Softball Field	Plant Crepe Myrtle Trees (larger ones) around outside of outfield fence.
Tennis Courts	Resurface and install door on south side of fence.
Small Pavilion	Install outside walking trail along the third base line.
Basketball Courts	Increase the basketball courts to full size and install 2 additional baskets on each side of courts. Allowing more people to play.
Zone 3D (Quiet Area)	
Wildlife Viewing Area	Construct viewing area for people to see wildlife in the Natural Area
Zone 3E New Property	
Pocket Park	Construct Pocket park Near Northwest Little League park
	Pursue Purchase of additional lands
	to extend Park and parklands
Zone 3 F (Natural Area)	

Trails

Construct ADA approved pathways to the Grave Site and to the Onion property. Additionally construct cross overs the drainage ditches.

Pocket Park

Add Pocket park to Triangle area.

Zone 4

Connectivity

Improve the trail leading from Evers Road, north of Huebner Road, going into Linkwood. Also establish a

Pocket Park

Pocket Park in this area.

Section 11

APPENDIX

Park, Recreation, and Open Space Master Plan Guidelines, Texas Recreation and Parks Account Program (TRPA).

Recreation, Park, and Open Space Standards and Guidelines, National Recreation and Park Association (NRPA).

Profile of General Demographic Characteristics: Census 2000 (City of Leon Valley), United States Department of Commerce, Economics and Statistics Administration, U. S. Census Bureau

DP-1 **Profile of General Demographics Characteristics: 2010 Data Set**: Census 2010 Summary File 1 (SF) 100-Percent Data, Geographic Area: Leon Valley city, Texas. American Fact Finder.

Leon Valley, Texas Community Profile, October 2010, City of Leon Valley, Texas

Leon Valley Ordinance No. 03-032, Chapter 24-Subdivision & Plats, December 2, 2003 (Page 34-39) **Requirements for Park Land Dedication or Payment of Fees in Lieu Thereof**, City of Leon Valley, Texas

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Parkland and Open Space in the Texas Hill Country, TCPS, Texas Center for Policy Studies

Texas Parks & Wildlife Department Grant Programs, Texas Parks & Wildlife Department.

Handbook For Public Playground Safety, U. S. Consumer Product Safety Commission Washington, DC 20207, Pub. No 325.

Public Playground Safety Checklist, Consumer Products Safety Commission. CPSC Document 327.

Program Guide 2001, Statewide Transportation Enhancement Program, Texas Department of Transportation.

Kronkosky Charitable Foundation

Applying for a Grant, Kronkosky Charitable Foundation.

OPTIONS, GRANT OPPORTUNITIES

Kronkosky Charitable Fondation
Weston Centre
112 East Pecan, Suite 830
San Antonio, Texas 78205
(210) 475-9000
(210) 354-2204 FAX
kronfndn@kronkosky.org

- Kaboom (playgrounds, skate parks, fields)
4455 Connecticut Avenue NW, Suite B100
Washington, D. C. 20008
(202) 659-0215
(202) 659-0210 Fax
- Texas Department of Transportation
Enhancement Program
- Recreation Grants Branch
Texas Parks & Wildlife Department
4200 Smith School Road
Austin, Texas 78744
(512) 912-7124
- Texas Urban Forestry Council
P. O. Box 15083
Austin, Texas 78761
(512) 451-6588
(512) 451-6946

2005

Master Plan

Parks, Recreation and Open Space

Leon Valley, Texas

Prepared By

Leon Valley Park Commission



Statement of Purpose

The City of Leon Valley, Texas encompasses approximately 3.5 square miles of an increasingly urbanized area in the Northwest quadrant of Bexar County, Texas. Increasing residential growth and declining availability of suitable parkland has resulted in an urgent need to seek additional parkland and recreational resources to meet current and future needs.

The role of parkland and recreational resources in maintaining the health and well being of a community like Leon Valley is universally recognized. Accessibility to parkland and recreational resources is an important consideration in the design and location of these resources, as Bandera Road (Texas Highway 16) creates a significant and serious barrier to pedestrian and cyclist travel between Northern and Southern areas of Leon Valley.

The role of appropriate planning for parkland and recreational resource acquisition, development and maintenance is well recognized. The purpose of this plan is to identify current and future community recreational needs, and to recommend additional acquisitions and development necessary to meet current and future needs. This plan seeks to detail and quantify needed improvements, to suggest funding options and the prioritization of enhancements over a ten-year period. Formal Updates to this plan are recommended at minimum 5-year increments, however a continual annual review process is highly recommended.

Planning Methodology

Parks, Recreation and Open Space planning for Leon Valley attempts to follow Texas Recreation and Parks Account (TRPA) program guidelines ¹ and Recreation, Park and Open Space Standards and Guidelines – National Recreation and Park Association (NRPA) ² in determining appropriate community parkland and recreational resource developmental standards. The plan will address jurisdiction wide needs and follows previously designated Neighborhood Park Zoning designations (Park Zones 1-4) ³. Supporting documentation including Demographics data and estimates, applicable ordinances, maps and other applicable information are included.

Needs assessment uses a combination of demand, standard and resource-based approaches. Recommended acquisitions and/or enhancements are prioritized and based on need, acquisition and maintenance cost factors, aesthetics, established community standards, security and safety considerations. Accessibility, connectivity and compatibility issues are included as consideration and design factors. The needs assessment process seeks an appropriate balance of recreational resource availability including athletic, picnic, walk and roll and garden facilities along with wildlife and native plant habitat.

¹ Park, Recreation, and Open Space Master Plan Guidelines – **Texas Recreation and Parks Account Program (Revised December 2001)**

² Recreation, Park, and Open Space Standards and Guidelines – **National Recreation and Park Association (NRPA)**

³ Leon Valley 2003 Master Plan, p 69 **Park Zones**

Leon Valley Parkland and nearby Recreational resources

1. N W Little League Park, Poss Road (Extensive Little League Baseball Field & facilities) Leon Valley, privately owned and operated.
2. YMCA (Wurzbach Rd. facility)
3. N W Little League facility (adjacent to O P Schnabel Park, Bandera Rd City of SA)
4. O P Schnable Park, Bandera Rd., City of SA)
5. Leon Creek trail (Bandera Road)
6. 36-Acre Natural area leased to LV Historical Society. Although not technically parkland, it nevertheless serves as a recreational and educational resource as terms of the lease require availability to the public and LV Historical Society plans include providing nature based educational activity. Adjacent to LV Raymond Rimkus Park, hike and bike trails planned along the tract perimeter will link with similar trails in Rimkus Park and perhaps with similar trails extending along Huebner Creek linking with developing Shadow Mist and other LV Parkland.
7. John Marshall H S
8. Leon Valley Elementary School
9. Pat Neff Middle School (Evers Rd & NW Loop 410)
10. New Elementary School (Grissom Road)
11. Golds Gym (Bandera Road) Leon Valley, privately owned and operated.
12. Leon Valley Swimming Pool (Currently leased to and operated by the Leon Valley Community Association)
13. Forest Oaks Tennis Court. Leon Valley, privately owned and operated
14. UTHSC Lighted walking/jogging trail. Wurzbach and Babcock Roads.
15. Golf Course adjacent to O P Schnable Park (Bandera Road)
16. Forest Oaks Swimming Pool. Leon Valley, privately owned and operated.

Footnote: It should be noted that nearby Northside Independent School District athletic facilities and fields are increasingly secured and inaccessible to Leon Valley and area residents. This has significantly increased usage of Leon Valley parks and recreation resources.

Raymond Rimkus Park Facility

1. Walking/Jogging trail (Approximately ¾ mile track)
2. Picnic Facilities: Northern sector: 12 picnic tables w/ BBQ pits (2 bear disabled signage), 1 Pavilion w/ fixed perimeter seating, 12 tables, electrical power outlets, BBQ Grill and

ash pit. Southern sector: 10 picnic tables w/ BBQ pits, 1 pavilion w/2 anchored tables & BBQ pit.

3. Children's playground: Main facility includes 2 metal swing sets, 2 picnic tables, 4 benches, 3 single slides, 1 multiple slide/climbing unit, 1 climbing dome, 1 see-saw, 1 merry-go-round. Southern sector facility includes 3 slides. There is a freestanding swing set adjacent to the main pavilion area.
4. Basketball courts (2 half-court facilities)
5. Mixed-use fields (Soccer, Football, Jai Lai, Cricket, T-ball, Kite flying & misc.) Contains 3 soccer goal sets and includes 2 bleacher sets.
6. Tennis courts (2) (Enclosed and full featured including two benches)
7. Baseball/Softball field including 2 portable bleacher sections
8. Volley ball court
9. Horse shoe pit
10. Rotary Club proposes the addition of a state-of-the-art, six pod, disabled accessible children's playground to be located adjacent to current children's playground.

Resource Utilization Observations

Park facility usage estimates are based on rental and reservation records maintained by the City of Leon Valley and observations over an extended period. Significant utilization by various area organized athletic groups is not reflected in rental and reservation records. This is particularly true of the mixed-use fields area. Other heavily used areas include hike and bike trails, picnic facilities, playground, and basketball courts. Moderate utility has been observed of the ball field, tennis and volleyball courts.

A park survey distributed to Leon Valley residents via the Leon Valley Lion's Roar, a community newsletter, seeks to establish utility trends, needs assessment, and preferences among City of Leon Valley residents. Overall usage estimates are based on this sampling, residential density, rental/reservation records, accepted NRPA standards, maintenance requirements and observation.

Many current Raymond Rimkus Park facilities are essentially multi purpose capable and used accordingly. The multiple use fields area are typically used for Soccer, youth Football, Jai Lai, Cricket along with a variety of incidental activity. Local schools, YMCA, Pop Warner, Churches, and similar youth and adult athletic programs for both practice and games heavily utilize these fields. The Softball field supports Softball, Baseball and T-Ball, and the trail system is used by walkers, runners, pet walkers and cyclists. Much of this park, and facilities, lies within a flood plain and together with heavy usage presents a significant playing-surface maintenance challenge.

The Leon Valley Community Pool is currently leased to and operated by the Leon Valley Community Association. Major maintenance, and equipment acquisition, involves the Leon Valley Public Works Department.

Leon Valley Citizen's Park Survey

During August 2005, a Leon Valley Citizens Park Survey form was distributed as an insert to the City of Leon Valley *Lion's Roar* quarterly publication. This survey sought to sample Leon Valley citizen's utility, perceptions and preferences relating to the existing Raymond Rimkus Park, available facilities and future parkland needs. The following information reflects a compilation of survey forms received.

Total Received Survey forms: **195**

175 (90%) of survey respondents report using Raymond Rimkus Park. Specifically, **73** report using picnic facilities, **26** use pavilions, **166** use paths, **70** use playgrounds, **29** Basketball courts, **21** Tennis courts, **19** multi-use fields, **12** softball field, **8** Volley Ball courts, and **4** utilize the garden area.

135 (69%) respondents consider park facilities adequate while **57 (29%)** do not. Of those citing inadequate facilities **12** indicated a need to update and enlarge playgrounds, **11** cited a need to improve the rocky trail section at Rimkus Park, and **11** requested additional lighting.

136 (70%) respondents indicated access to Rimkus Park was adequate while **32** thought access needed improvement. **30** of those citing a need for improvement indicated additional trails was their preference, **20** cited a desire for a Poss Road sidewalk adjacent to the park, **11** cited a need for additional parking, and **11** indicated a preference for improved handicapped access.

159 (81%) indicated visits to Raymond Rimkus Park were considered a safe and enjoyable experience while **7** indicated otherwise.

134 (69%) respondents indicated support for the acquisition of additional Leon Valley parkland. **94** chose picnic facilities, **92** playgrounds, **70** pavilions, and **51** write-ins for additional trail development as preferences for facilities in newly developed parkland.

137 (70%) indicated a desire for hike and bike trails linking residential areas with Leon Valley parkland.

Note: Additional miscellaneous preferences were indicated. Each was small in number or reflected choices already developed or planned. Space constraints prevent a complete rendering of all comments, but these remain available for continuing review. Survey participants contribution in the development of the parks master plan is gratefully acknowledged.

Leon Valley Demographics

Demographics Estimates for the City of Leon Valley are drawn from compilations by the Leon Valley Development Dept., Leon Valley Public Works Dept., Leon Valley Public Library with assistance from the Texas State Data Center and Office of the State Demographer of UTSA.¹ and based on American Fact Finder DP-1 **Profile of General Demographics Characteristic: 2000** Data Set: Census 2000 Summary File 1 (SF-1) 100-Percent Data ² U. S. Dept. of Commerce **Census 2000** ³ **Leon Valley Community Profile** ⁴

The following information is a projection based on future water demand, U. S. Census Data, Platted properties and an evaluation of existing vacant land and associated zoning. These are some of the many tools used to project population. *It is certain that these numbers will need to be revised* as more information becomes available.

Census information reveals:

- **1990** survey reported a population of **9581**
- The **Census** Dept. projected a 30% increase in population from 1990 to 2000 to **12,455**
- The 2000 survey reported a population decrease of 3.6% from 1990 to 2000 to **9,239**
- Projections for 2000 to 2010 are for a 2% increase in population to **12,704**
- Projections for 2010 and 2020 predict a 1% decrease in population to **12,577**

Platting activity and current inventory of developable land and projected land use assumptions, indicates a total of 6 areas comprised of 145 acres prime for residential development. Current platted lots ready for development with an associated potential population increase of approximately **1,242**.

Based on vacant land and projected use assumptions an additional **1,321** new residents are projected for a total build out population of **11,802**.

Using these three resources, the average estimated and ultimate population at maximum build out is **13,650 or 4.8% higher** than the current **2000** census figure of **9,239**.

¹ Demographics Estimates for the City of Leon Valley, ² DP-1 Profile of General Demographic Characteristics: 2000 Data Set: Census 2000 Summary File 1 (SF-1), Geographic Area: Leon Valley city, Texas, ³ U. S. Department of Commerce, Economics and Statistics Administration, U. S. Census Bureau, ⁴ Leon Valley Community Profile October 2002

Park Zones and Facilities

City of Leon Valley

The City of Leon Valley is divided into four (4) park zones for the purpose of facilitating planning intended to provide parkland and recreational resource access to various sectors of the city in as equitable manner as possible. Each of these park zones are bounded by both city boundaries and major thoroughfares that course through Leon Valley, creating accessibility challenges to the central Raymond Rimkus Park.

The entire city of Leon Valley is considered a single community park zone in comparing park and recreational resources against published National Recreation and Parks Association (NRPA) guidelines ¹. Based on current evaluations, additional parkland and recreational resources are needed to meet suggested NRPA guidelines, and Leon Valley Ordinance No. 03-032, Chapter 24-Subdivision & Plats P34, requires that additional parkland be located within park zones one, two and four.

Raymond Rimkus Park serves the Leon Valley community as well as area residents estimated to total 30,000. Based on commonly accepted NRPA 10-acre per 1,000 standards, Leon Valley additional parkland need is estimated at 278 acres. Even considering a minimum 3-acre per 1,000 standard, estimated additional parkland need is 68 acres

In 2003, the 36-acre Huebner/Onion tract was declared a natural area. The City of Leon Valley to the Leon Valley Historical Society has leased this tract. Development is limited to a trail around the tract perimeter and will be utilized as an educational and natural resource. A wildlife and eco system management plan is being assembled since several wildlife and native plant species exist within the tract. It is anticipated that tract trailheads will connect with existing Rimkus Park trails and additional planned trails along Huebner Creek. Several wildlife species bed within this tract and depend on the corridor represented by the Raymond Rimkus Park and Huebner creek to travel and feed requiring a coordinated approach to wildlife management.

The Leon Valley Community Pool is currently leased to and operated by the Leon Valley Community Association. The Leon Valley Public Works Department addresses major maintenance and equipment acquisition issues.

Leon Valley Park Zone One

Bounded on the North by Grissom Road (FM-471), on the East by Bandera Road (SH-16) and on the South and West by the City limits.

City of Leon Valley officials from The Ridge at Leon Valley developers accepted funds in lieu of parkland development². A current search for acceptable parkland to serve this area is underway.

Shadow Mist Subdivision parkland dedication (2.7524 Acre) located at southeastern edge of Shadow Mist subdivision and bounded by Leon Valley City limits.

Leon Valley Park Zone Three

Bounded on the North by Huebner Road, on the West by Bandera Road (SH-16) and on the South and East by the City limit.

Raymond Rimkus Park is located in LV Park Zone Three bounded by Evers Road, Poss Road, the Sun Valley subdivision, private land, and the 36-acre natural area parcel leased to the Leon Valley Historical Society. Huebner Creek courses through the Northwestern sector of Rimkus Park, parallel to Poss Road.

Leon Valley Park Zone Four

Bounded on the South by Huebner Road, on the West by Bandera Road (SH-16) and on the North and East by the City limit.

¹ Recreation, Park, and Open Space Standards and Guidelines. **National Recreation and Park Association (NRPA).**

² Leon Valley Ord. No. 03-032, Chapter 24-Subdivision & Plats, December 2, 2003, Requirements for Park Land dedication or payment of fees in lieu thereof. **City of Leon Valley.**

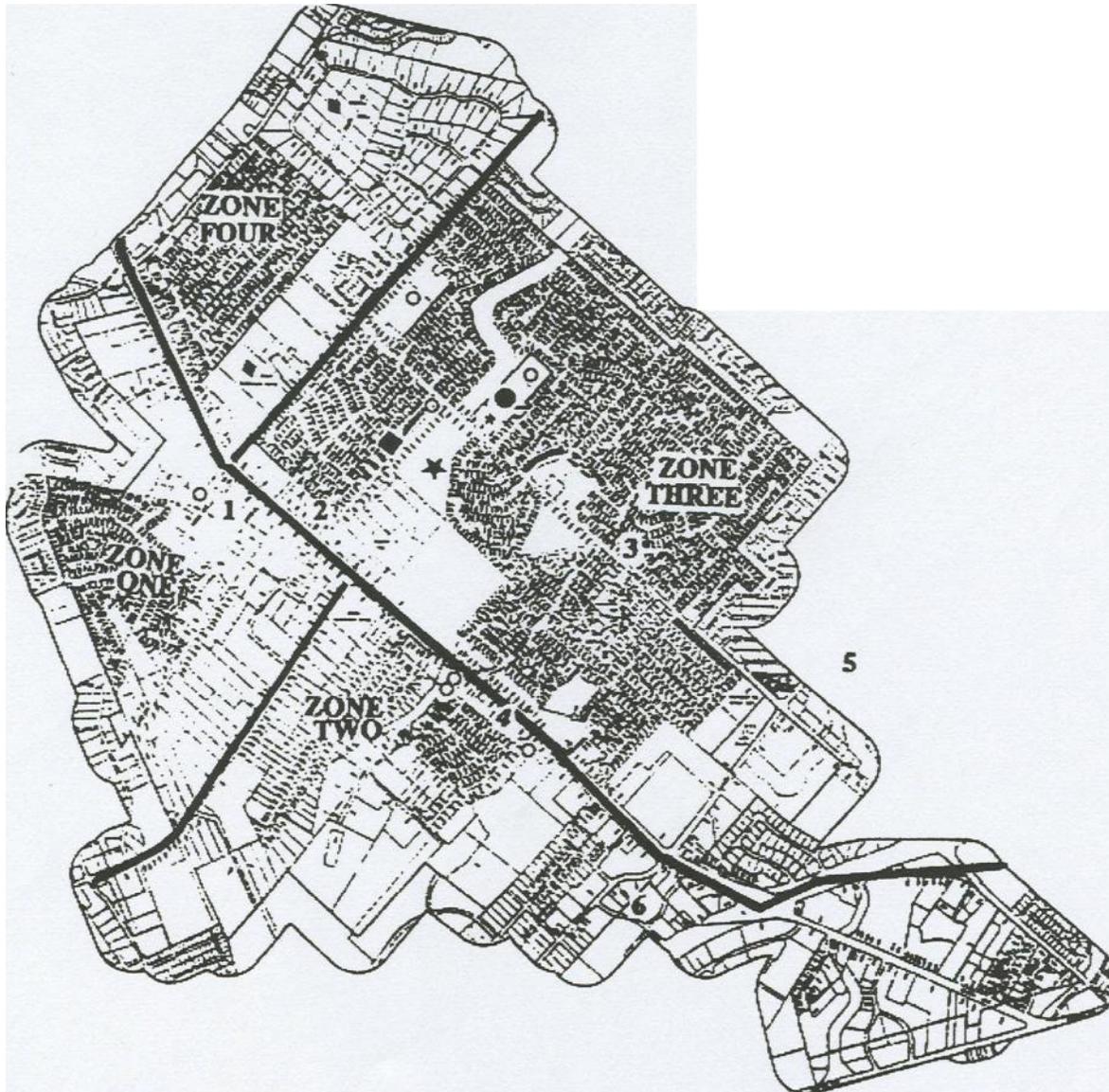
Park Zones & Facilities Map

Leon Valley, Texas

Legend

- * Raymond Rimkus Park
- Leon Valley Pool
- Community Center
- Library
- ◆ Schools
- ▽ Shadow Mist Park

5



Private facilities

1. Bowling Alley
2. Roller Skating Rink
3. Forest Oaks Pool/Tennis Court
4. Fitness Center
5. YMCA facilities
6. Cinema
7. N. W. Little League

Leon Valley Parks, Recreation and Open Space Objectives

- Design Leon Valley parks, recreation and open space resources that attend to the health and well being of citizens. Resources should meet local needs while providing a safe, secure and aesthetically pleasing experience for users.
- Seek improved distribution, diversification and accessibility of parks and recreation resources.
- Seek expanded open space and trail development to serve Hike and Bike enthusiasts while preserving natural wildlife and native plant habitat. Trail placement would ideally improve connectivity between residential, commercial, parkland and recreational areas.
- Seek, and promulgate, parkland and recreational resource usage regulations that will ensure the safety and tranquility of park users, nearby residential and commercial areas, wildlife, and ensure adequate natural recovery intervals between usages as well as discourage vandalism and littering.
- Encourage Leon Valley resident participation in planned and organized parkland activity consistent with usage regulations.

Recommendations

Leon Valley Parks, Recreation and Open Space development recommendations are listed in this section. Included are recommendations for specific parkland acquisition, enhancement, improvement, and development projects along with suggestions relating to Leon Valley parkland operation, maintenance and regulatory issues. Detailed recommendations including estimated costs, phasing, prioritization and location are included in an appended matrix and/or site maps to facilitate planning and adjustment.

- It is recommended that Huebner Creek land from the Northern Leon Valley city limit to the Raymond Rimkus Park boundary, and continuing from Bandera Road to private property boundaries be declared Leon Valley Parkland.
- Reaffirm Leon Valley Parks and open space operating hours as 7 AM to sunset. Limited usage hours serves to protect nocturnal wildlife feeding and movement, reduces security and maintenance requirements and provides a natural recovery cycle for parkland.
- Establish wildlife protection rules including anti wildlife harassment definitions, pet leash requirements and the exclusion of pets from defined natural areas.
- Recommend the adoption of playground safety standards detailed in U. S. Consumer Product Safety Commission Handbook for Public Playground Safety publication ¹.
- Reaffirm vendor restrictions within Leon Valley parkland.
- Reaffirm, or establish, regulations prohibiting unauthorized signage within Leon Valley parkland.
- Reaffirm and define rules relating to noise pollution, nudity, profanity, alcohol or drug use, demonstrations, graffiti, harassment, destruction of property, and disorderly or lewd/lascivious conduct.
- Establish regulations relating to the introduction of non-native plant species in Leon Valley parkland.
- Reaffirm restrictions on the use of artificial lighting within Leon Valley parkland except as required by the City of Leon Valley for security purposes.
- Incorporate public safety regulations to minimize fire risk and the introduction of toxic substances.
- Establish aesthetic standards for Leon Valley parkland consistent with community standards and codes.
- Establish regulations against the use of motorized vehicles, explosives, pyrotechnic devices or propellant driven devices within Leon Valley parkland.
- Strengthen, and enforce, park resource reservation system to ensure that organized user groups do not monopolize resource use or avoid remitting rental fees.

- Continue initial talks with City of San Antonio relating to a possible joint venture in developing a regional park, including the Shadow Mist parkland and adjacent land located within the City of San Antonio.
- Develop Shadow Mist Park ^{3,4}, Shadow Mist Park Site Plan A2
- Review three (3) identified parkland acquisition options in the Seneca III/Ridge at Leon Valley subdivision area.
- Improve pedestrian access to Raymond Rimkus Park with addition of sidewalk along Poss Road adjacent to park, and improved no-parking off-loading site in proximity to main pavilion area. Explore available grant qualification; Provision of facilities for pedestrians and bicycles ², LV Site Map A1
- Upgrade Raymond Rimkus Park playground to meet U. S. Consumer Product Safety Commission standards ¹⁺⁵, Raymond Rimkus Park Site Map A2
- Create Hike and Bike trails along Huebner creek from Northern Leon Valley City limits to Evers Road. Explore available grant qualification; provision of facilities for pedestrians and bicycles ², LV Site Map A1
- Create Hike and Bike trails along Huebner creek from Bandera Road south to juncture with private property. Explore available grant qualification; provision of facilities for pedestrians and bicycles ², LV Site Map A1.
- Seek private owner waiver to permit the construction of Hike and Bike trail continuation along Huebner creek southward. LV Site Map A1
- Expand existing basketball court at Raymond Rimkus Park (south of tennis court) to regulation length, and resurface. Raymond Rimkus Park Site Map A2
- Add two pet watering stations in proximity to existing Raymond Rimkus Park restrooms. Raymond Rimkus Park Site Map A2
- Incorporate wildlife corridors in the design of any future Huebner creek bridge modifications (Evers and Bandera roads). Explore availability of grant funding detailed in Texas Department of Transportation, Statewide Transportation Enhancement Program, 11 b) Environmental mitigation to reduce vehicle-caused wildlife mortality while maintaining habitat connectivity ².
- Establish wildlife viewing platform at juncture of Raymond Rimkus Park and 36-acre Natural Area (northwestern junction). A raised platform with railing, perimeter seating, ramp, and signage identifying native wildlife would serve to provide excellent wildlife viewing adjacent to an area often frequented by deer, birds and other wildlife. The raised platform would permit viewing wildlife during maximized grass growth periods without unduly stressing wildlife. This facility would also serve to accommodate educational efforts relating to Leon Valley parkland, resident flora and fauna, and related issues. Drawing A4, Raymond Rimkus Park Site Map A2
- Seek additional native tree donations to add to Leon Valley parkland and trails.
- Create treed groves with benches at selected Raymond Rimkus park locations. Site Map A2
- Seek acquisition of additional identified parkland sites for future development as skate and pet parks. Raymond Rimkus Park Site Plan A2

- Review existing Raymond Rimkus Park Garden usage regulations. Consider defining users responsibility for weed control on assigned plots and adjoining pathways, imposing controls for the introduction of toxic materials, and the introduction of materials or devices not directly related to cultivation requirements.
- Addition of an aesthetically pleasing sign assembly at Poss Road capable of accommodating official Leon Valley City, Park Commission and Civic Affairs Committee park activity announcements. Raymond Rimkus Park Site Plan A2
- Seek acquisition of additional identified potential parkland sites along Huebner creek and Leon Valley Park Zones One, Two, and Three.
- Urge development of bicycle lanes along Bandera Road, and other Leon Valley thoroughfares in conjunction with developing Bexar County and City of San Antonio bike lane plans.
- Resurface Raymond Rimkus Park trails located along southwestern edge using more durable and flood resistant base material to improve access during wet conditions. Currently, considerable mud buildup accompanies rain and flood events along this trail.
- Establish wildflower zone within Raymond Rimkus Park in area better suited to plant growth and maintenance than current location in southern park area.
- Additional picnic table and BBQ grill facility in southwestern addition to Rimkus Park. A2
- Assign responsibility for a continuing review of available grant and other funding options for the acquisition of additional parkland, enhancement projects, and the reprioritization of approved projects based on available funding opportunities.
- Establish a park facility resource inventory and amortization schedule to facilitate park system maintenance and replacement planning.
- Add sun covers to existing mixed-use and softball field bleachers.
- Relocate metal playground equipment (3 units) located adjacent to garden area a few yards, under existing shade trees, and install appropriate fall zone containment and materials.

¹ Handbook for Public Playground Safety, Publication 325, **U. S. Consumer Product Safety Commission Washington, DC 20207.**

² Program Guide 2001 Statewide Transportation Enhancement Program, **Texas Department of Transportation.**

^{3,4} Shadow Mist Park Playground proposal, **Park Place Recreation Designs, LTD.** and drawing.

⁵ Rimkus Park Playground Proposal, **Park Place Recreation Designs, LTD**

Funding Options, Grant Opportunities

- Ben & Jerry's
- Kronkosky Charitable Foundation
Weston Centre
112 East Pecan, Suite 830
San Antonio, Texas 78205
(210) 475-9000
(210) 354-2204 Fax
kronfndn@kronkosky.org
- Kaboom (playgrounds, skate parks, fields)
4455 Connecticut Avenue NW, Suite B100
Washington, D. C. 20008
(202) 659-0215
(202) 659-0210 Fax
- Texas Department of Transportation
Enhancement Program
- Recreation Grants Branch
Texas Parks & Wildlife Department
4200 Smith School Road
Austin, Texas 78744
(512) 912-7124
- Texas Urban Forestry Council
P. O. Box 15083
Austin, Texas 78761
(512) 451-6588
(512) 451-6946

APPENDIX

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Texas Parks & Wildlife Department Grant Programs, Texas Parks & Wildlife Department.

Handbook For Public Playground Safety, U. S. Consumer Product Safety Commission Washington, DC 20207, Pub. No 325.

Public Playground Safety Checklist, Consumer Products Safety Commission. CPSC Document 327.

Program Guide 2001, Statewide Transportation Enhancement Program, Texas Department of Transportation.

Kronkosky Charitable Foundation

Applying for a Grant, Kronkosky Charitable Foundation.

Raymond Rimkus Park Playground Update Proposal, Park Place Recreation Designs, LTD.

Shadow Mist Park Playground Proposal, Park Place Recreation Designs, LTD.

Skateboard Park Proposal, Park Place Recreation Designs, LTD.

LV Parkland Proposed Development Matrix, City of Leon Valley Parks Commission.

Leon Valley Community Map (A1)

Raymond Rimkus Park Site Map (A2)

Shadow Mist Park Site Map (A3) **Wildlife Viewing Platform Conceptual Drawing** (A4)

ORDINANCE

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY,
TEXAS, DEDICATING CERTAIN MUNICIPAL REAL PROPERTY AS A
NATURAL AREA PARK**

WHEREAS, the City of Leon Valley owns certain real property which it purchased pursuant to deed on August 31, 2000 which deed is recorded in the Bexar County Real Property Records in Volume 8576 Pages 0965-0969 as further described herein, for the benefit of the citizens; and

WHEREAS, the City may dedicate specifically-described municipally-owned property for park or recreational purposes by ordinance; and

WHEREAS, the City has few remaining large open natural areas for its citizens and others to enjoy and use and the property has remained as a natural area since its purchase by the City; and

WHEREAS, the Parks Committee has recommended that this city-owned property be dedicated for a natural area park; and

WHEREAS, the Leon Valley Historical Society, and has taken official action in support of the dedication of the properties for park and recreational purposes; and

WHEREAS, the City Council finds that it is in the best interests of the citizens of the City of Leon Valley, and of the public at large, for the property described herein to be dedicated as a natural area park and to remain as a natural area;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

Section 1. The city-owned property listed below is hereby dedicated as a permanent park and shall remain as a wilderness area and a natural area park:

Legal Description

The real property consists of approximately 36.7390 acres located inside the city limits of Leon Valley and is whose legal description is set forth in the deed conveying this property to the City on August 31, 2000 as found in the Bexar County Real Property Records in Volume 8576, Pages 0965-0969 and is also described as laying within County Block 4430, and being City Block 1 Lot 10 Intown Suites on Bandera Road as set forth in the certain plat of survey which was filed in the Bexar County Real Property Records on September 12, 2000 in Volume 9548 and Pages 138-142 and has a physical address of 6613 E. Bandera Road, Leon Valley, Texas. A legal description of the real property is also attached hereto as Exhibit A.

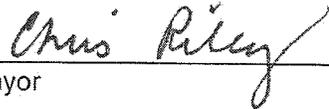
Section 2. After public hearing, and determination by the City Council that it is in the best interests of the citizens and the public, the City may determine to utilize and enhance the subject park property by granting easements for municipal and private utilities and other improvements.

Section 3. This natural area park known as Huebner-Onion Natural Area Park shall remain as a wilderness area and natural area park for the benefit of the citizens of the City until a citywide election is held and a majority of the voters agree to change the use of the park.

Section 4. Natural Areas are defined as sites having valuable or vulnerable natural resources, ecological processes, or rare, threatened, or endangered species of vegetation or wildlife and are areas that are significant for their relatively undisturbed ecosystem which exhibit regionally representative geological, floral, faunal, or hydrological features. Further, these areas have the potential to serve recreation needs and can serve as greenbelts/open spaces; locations for passive activities; preservation areas for unique natural features; and interpretive sites which highlight or explain ecosystem processes.

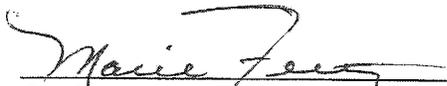
Section 5. This ordinance shall be effective immediately upon passage and approval.

PASSED and APPROVED by the City Council of the City of Leon Valley, Texas, on this 2nd day of December, 2008.



Mayor

ATTEST:



City Secretary



APPROVED AS TO FORM:

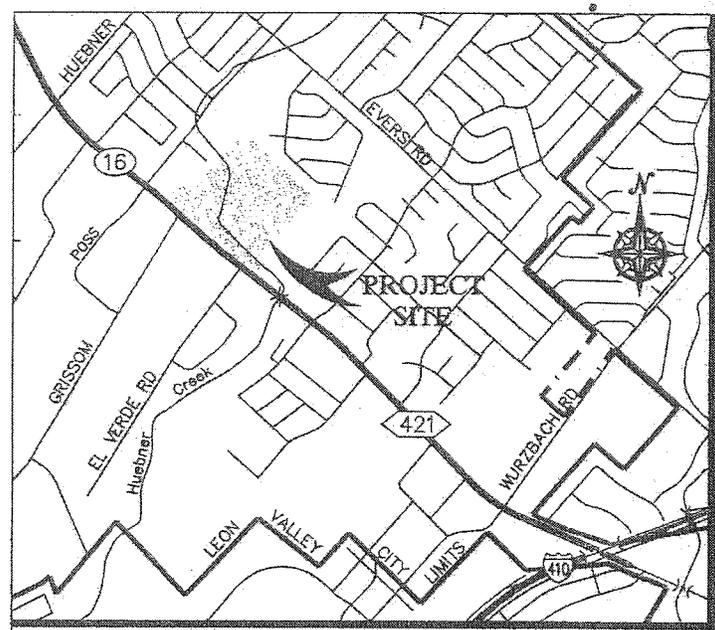


City Attorney

02100 84560 D 159510 -0002

Page 1 of 5

EXHIBIT A
ORD. NO. 08-058
12-02-2008



LOCATION MAP
SCALE: 1" = 2500'

LEGEND

- IPF = IRON PIN FOUND
- IPS = IRON PIN SET WITH CAP STAMPED "FORD ENG"

NOTES:

1. BASIS OF BEARING IS TEXAS STATE PLANE COORDINATES, NORTH AMERICAN DATUM 1983.
2. ELEVATIONS BASED ON NORTH AMERICAN VERTICAL DATUM OF 1988.
3. THE NUMBER OF WASTEWATER EQUIVALENT DWELLING UNITS (EDUS) PAID FOR THIS SUBDIVISION PLAT ARE KEPT ON FILE AT THE SAN ANTONIO WATER SYSTEM.

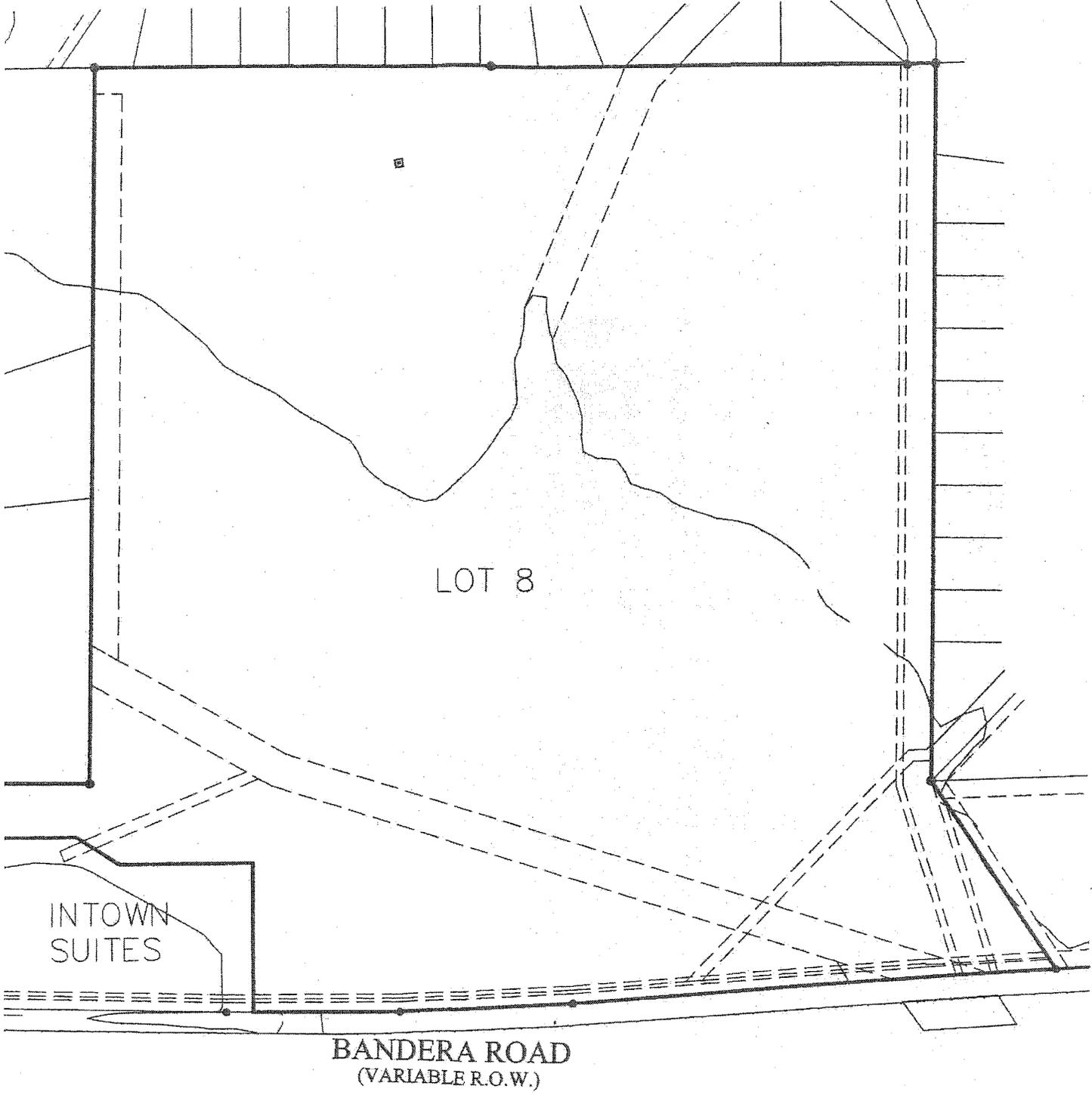
THE 100 YEAR FLOOD PLAIN BOUNDARIES SHOWN ON THIS PLAT WERE DETERMINED BY A FLOOD STUDY CONDUCTED BY FORD ENGINEERING, INC. CONSULTING ENGINEERS. AFTER APPROVAL OF THE STUDY BY THE CITY OF LEON VALLEY AND FEMA, THE FEMA FLOOD INSURANCE RATE MAP, COMMUNITY PANEL No. 48029C0426 E, DATED FEBRUARY 16, 1996 WILL BE REVISED BY A LETTER OF MAP REVISION (LOMR). FEMA CASE NO. 99-06-967R DATED JUNE 15, 1999.

TXDOT NOTES:

1. FOR RESIDENTIAL DEVELOPMENT RIGHT OF WAY, THE DEVELOPER ADEQUATE SET-BACK AND/OR FOR FUTURE NOISE MITIGATION.
2. OWNER/DEVELOPER IS RESPONSIBLE FOR IMPACT TO THE EXISTING DRAINAGE RIGHT OF WAY.
3. MAXIMUM ACCESS POINTS TO STATE HIGHWAYS WILL BE REGULATED AS DIRECT DRIVEWAYS TO STATE HIGHWAYS. MAXIMUM COMBINED TOTAL OF ACCESS POINTS TO STATE HIGHWAYS SHALL NOT EXCEED THE OVERALL PLATTED HIGHWAY FRONTAGE.
4. IF SIDEWALKS ARE REQUIRED BY CITY ORDINANCE, A SIDEWALK PERMIT MUST BE APPLIED FOR AND CONSTRUCTION WITHIN STATE RIGHT OF WAY SHALL BE COMPLETED WITHIN THE STATE RIGHT OF WAY.

The City of San Antonio as a part of its electric and gas system (City Public Service Board) is hereby dedicated the easements and right-of way for electric and gas distribution and service facilities in the areas designated on this plat as "Electric Easement," "Gas Easement," "Anchor Easement," "Service Easement," "Overhang Easement," "Utility Easement," and "Transformer Easement" for the purpose of installing, constructing, reconstructing, maintaining, removing, inspecting, patrolling, and erecting poles, hanging or burying wires, cables, conduits, pipelines or transformers, each with its necessary appurtenances together with the right of ingress and egress over grantor's adjacent land, the right to re-locate said facilities within said easement and right-of-way areas, and the right to remove from said lands all trees or parts thereof, or other obstructions which endanger or may interfere with the efficiency of said lines or appurtenances thereto. It is agreed and understood that no buildings, concrete

On Sep 12 2008
At 10:29am
RECORDS SECTION
BEXAR COUNTY
CLERK
RECEIVED
Receipt #: 2008
Doc/Agmt #: 2008
Doc/Num #: 2008
Deputy - Melliss



LOT 8

INTOWN
SUITES

BANDERA ROAD
(VARIABLE R.O.W.)

AREA BEING REPLATTED
LOT 8, BLOCK 1, C.B. 4430, PREVIOUSLY PLATTED
ON A PLAT WHICH IS RECORDED IN VOLUME 9545,
PAGE 213, BEXAR COUNTY DEED AND PLAT RECORDS.

AN ORDINANCE

REPEALING AND REPLACING CITY CODE CHAPTER 18, "PARKS AND RECREATION" AND PROVIDING FOR PENALTIES OF NOT LESS THAN TWENTY-FIVE DOLLARS (\$25.00) AND NO MORE THAN TWO THOUSAND DOLLARS (\$2,000) WITH EACH DAY'S VIOLATION CONSTITUTING A SEPARATE OFFENSE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The Leon Valley City Code, Chapter 18 "Parks and Recreation" is hereby repealed and replaced in its entirety by the following:

18.000	Definitions
18.100	Motor Vehicles
18.200	Intoxicating Beverages
18.300	Solicitations and Signs
18.400	Additional Prohibited Uses and Activities
18.500	Penalties
18.600	Park Commission
18.700	City Park Foundation
18.800	Penalties
18.900	Severability

§ 18.000 DEFINITIONS

- (a) **All-Terrain Vehicles:** Any motor vehicle having a saddle for the use of the rider, designed to propel itself with three or four tires or belt tracks in contact with the ground.
- (b) **Arms and Firearms:** Any device from which a shot, a projectile, arrow, or bolt is fired by the force of an explosion, compressed air, gas or mechanical device. To include, but not limited to, rifle, shotgun, handgun, air rifle, pellet gun, longbow, cross bow, sling shot, blow gun, or dart gun.
- (c) **Artifacts:** Objects used or modified by humans, including but not limited to arrow points, dart points, stone, bone or shell implements or any other prehistoric or historic objects.
- (d) **Cultural Features:** Include, but not limited to archeological landmarks, archeological sites and structures, Indian rock art or historic rock art.
- (e) **Motorcycle:** A two or three-wheeled vehicle propelled by an internal combustion engine or battery to include motorbikes, minibikes, trail bikes, or scooters.
- (f) **Plant Life:** All plants including trees, dead or drowned wood, shrubs, vines, wildflowers, grass, sedge, fern, moss, lichen, fungus, or any other member of the plant family.

- (g) **Public Nudity:** To disrobe or appear nude in public. Females are considered to be disrobed when their breasts below the top of the areola are exposed except when nursing a baby.
- (h) **Unattended Pet:** A pet that is unaccompanied or not under immediate control by leash.
- (i) **Volume Drinking Device:** Any object used, intended for use or designed for use in artificially increasing the speed with which, and/or amount of, alcohol is ingested by carrying the liquid from a higher location into the mouth by force of gravity or mechanical means, including but not limited to funnels, tubes, and hoses. The term includes a beer bong.
- (j) **Wildlife:** Any wild animal bird, amphibian, reptile, fish, shellfish, aquatic life, or invertebrate.

§ 18.100 MOTOR VEHICLES

18.101 PROHIBITED

- (a) No person shall drive, push or propel any motor vehicle, of any size or description, on any public park property, natural area, City of Leon Valley owned Huebner Creek, trail, or related drainage.
- (b) Excepted from this prohibition are city vehicles, vehicles specifically authorized by the City of Leon Valley, powered equipment specifically for and being used by disabled persons, or within designated parking areas.
- (c) Included in this prohibition are motorcycles, all terrain vehicles, powered scooters, mini bikes, and the use of any motorized or propellant powered model aircraft, rocket, or similar projectile.

§ 18.200 INTOXICATING BEVERAGES

18.201 PROHIBITED: EXCEPT FOR WINE AND BEER

No person shall consume or possess any intoxicating beverage whatever on City public park property except for wine, beer, ale and malt liquor as those products are defined by the laws of the State of Texas. No person shall use or possess a volume drinking device on City park property.

§ 18.300 SOLICITORS AND SIGNS

18.301 PROHIBITED

- (a) No person shall act as a vendor or solicitor on public park property belonging to the City under any circumstances whatsoever.
- (b) It shall also be against the law to erect or post signs, bulletins or advertising devices of any kind in or on such park property.

- (c) An authorized group with a reservation can post two signs in the assigned area to identify the group and the event as long as same is posted not more than one hour before the event begins and is removed not more than one hour after it ends.
 - (1) Such a sign shall never be required.
 - (2) Such a group may also vend beverages, food, games, rides and craft and gift items to the persons in attendance and solicit the sale of same when given permission by the City to do so in writing in connection with its reservation and under such regulations, if any, as may be prescribed and not otherwise.

§ 18.400 ADDITIONAL PROHIBITED USES AND ACTIVITIES

18.401 PROHIBITED

- (a) No person shall willfully injure, destroy, deface, remove, or alter public or privately owned property, including cultural features, artifacts, signage, equipment, benches, or structures within city parkland, natural area, trails, City of Leon Valley-owned Huebner Creek, or related drainages.
- (b) No person shall remove, cut, or harvest any trees or plants except as specifically authorized for community garden users and within the community garden area, or as specifically authorized by the City of Leon Valley.
- (c) Prohibited are fires, except in approved BBQ pits or grills, and only at designated picnic pad sites, and the disposal of embers is only permitted in containers designated, approved and provided for this purpose.
- (d) It is an offense to possess or ignite, within city parkland, trails, natural area, Huebner Creek or related drainages, and fireworks, explosives, or similar devices capable of explosion, **or** to discharge, set off, or cause to be discharged in or into these areas any devices capable of explosion, **or** to discharge, set off, or cause to be discharged in or into these areas any devices or substance except as permitted by specific City of Leon Valley authorization.
- (e) The use of metal detectors is specifically prohibited in each of these areas.
- (f) For the health and safety of all park users no glass containers are permitted on City park property.

18.410 FIREARMS; ARMS

No person shall bear or discharge any firearm except as permitted by law enforcement certification or by concealed carry permit. Prohibited within City parkland, natural area, trails, City of Leon Valley owned Huebner Creek and related drainages are:

- (a) paint ball, BB, or pellet guns;

- (b) archery equipment, sling shot, catapult devices;
- (c) machete, spears, or similar weaponry;
- (d) throwing rocks, logs, branches, similar projectiles; or
- (e) driving golf balls in these areas.

18.420 PETS, ANIMALS

- (a) In addition to existing City of Leon Valley leash law requirements, it shall be unlawful to enter any playground area with a pet except for trained assistance animals accompanied by a disabled individual user.
- (b) It shall be unlawful to enter the Leon Valley Huebner-Onion natural area with any pet.
- (c) In addition to the requisite that all pets within city parkland remain leashed at all times, leash lengths will be limited to eight (8) feet, and all canine or feline pets, must bear proof of current rabies vaccination.
- (d) Pet owners will be held responsible for the retrieval and appropriate disposal of pet feces.
- (e) It shall be unlawful to harm, disturb, trap, confine, catch, possess, or remove any wildlife from City of Leon Valley parkland, natural area, trails or City of Leon Valley-owned Huebner Creek or related drainage areas except as specifically authorized by the City of Leon Valley.
- (f) It shall be unlawful to release or abandon any animal within any of these areas.
- (g) It shall be unlawful to hunt or trap in any of these areas except as specifically authorized by the City of Leon Valley.
- (h) Prohibited is the introduction of ponies, horses, or any dangerous animal, for any purpose, in City of Leon Valley parkland.

18.430 PARK RESOURCE USAGE

- (a) All parkland resources, except for specified exemptions, are available on first come, first served basis during authorized operating hours specified as sun up to sun down. Entry or remaining in any parkland, natural area, trails, City of Leon Valley-owned Huebner Creek or related drainage areas except during authorized operating hours is specifically prohibited including overnight camping (no exception), erecting a tent, or arranged bedding, or both, for the purpose of, or in such a manner as will permit remaining overnight.

- (b) Only large or small pavilions, individual areas of multi-use sports field areas, softball fields or volley ball courts, may be reserved for single, and specific, day use.
- (c) Auxiliary canopy shelters, portable recreational units and portable grills may be used in conjunction with identified picnic areas, but may not extend beyond the immediate area reserved, or in use, nor may they be used in playground areas, tennis court, athletic field play areas, natural areas, trails, green space, or similarly enclosed or fenced areas.
- (d) Tables in playground areas are for use by adults accompanying children, or children's groups visiting the playground areas, and are not available as part of the normal picnic facility resources.
- (e) Recreational resource users may not interfere with adjacent resource use including, but not limited to, picnic areas, trails, athletic fields, playgrounds, rest areas, tennis and volleyball courts, pedestrian crossings, parking areas, and similar areas.
- (f) Use of auxiliary lighting is prohibited except for City of Leon Valley authorized security lighting.
- (g) Athletic or group activity is specifically prohibited in wooded picnic and trail areas except for hiking, biking, or observation of wildlife or land.
- (h) All lewd or lascivious behavior, including nudity, is specifically prohibited.
- (i) Climbing trees is prohibited.
- (j) It will be the responsibility of park visitors to respect other visitors and nearby residents by avoiding creating noise beyond that considered reasonable, non invasive, or objectionable.
- (k) Skate boarding in the paved drainage ditch along Poss Road, away from pedestrian crossings and during park operating hours is permitted.

18.440 USE OF TENNIS COURTS AND OTHER PARK RESOURCES FOR INAPPROPRIATE ACTIVITIES.

A person commits an offense, if he or she uses, or permits a minor under his or her control to use, the City of Leon Valley park facilities, including but not limited to basketball courts, pavilions, rest areas, bridges, pedestrian crossings, benches, and in other restricted use or posted park areas for non-appropriate activities including, but not limited to roller skating, rollerblading, skateboarding, bicycling in these described areas.

§ 18.500 CITY PARK COMMISSION

18.501 AUTHORIZED

- (a) The Commission shall consist of an advisory commission of citizens to be known as the City Park Commission.

- (b) The Commission shall consist of **nine** (9) members who are appointed by the City Council for a term of two (2) years, conterminous with the Mayor.
- (c) The Commission shall prepare and submit park regulations to the Council for adoption and to make suggestions concerning park ordinances and park policies, and to assist the Council in the development, maintenance and regulation of City parks as the Council may prescribe and serve as a liaison for the City with the public for park matters.
- (d) The Commission shall prepare and submit recommendations to the Council concerning items to be purchased for the park; however, the Council shall have final decision-making power on all issues.

§ 18.600 PENALTIES
 18.601 PRESCRIBED

Anyone who violates the provisions of this Chapter shall be deemed guilty of a misdemeanor and upon conviction be punished by a fine of not less than twenty-five dollars (\$25.00) and not more than two thousand dollars (\$2,000.00). Each day's violation constitutes a separate offense.

No violation, definition, or penalty under this shall have bearing on any violation, definition or penalty under any other section of this chapter.

§ 18.700 SEVERABILITY

Should any article, section, part, paragraph, sentence, phrase, clause, or word of this Chapter, or any appendix thereof, for any reason be held illegal, inoperative, or invalid or if any exception to or limitation upon any general provisions herein continue to be held unconstitutional or invalid or ineffective, the remainder shall, nevertheless, stand effective and valid as if it had been enacted and ordained without the portion held to be unconstitutional or invalid or ineffective. Any provision, sentence, clause, or phrase of any ordinance currently in effect in the City of Leon Valley found to be in conflict with any provision, sentence, clause, or phrase of this Chapter is hereby deemed to be, and shall be, superceded by this Chapter insofar as same is in conflict herewith.

- 2. This ordinance shall take effect immediately upon its approval, passage and the meeting of all publication requirements under the law.

PASSED and APPROVED this the 5th day of August, 2008.

ATTEST:

Marie Ferris
 City Secretary



Chris Riley
 Mayor

APPROVED AS TO FORM:
William M. McConice
 City Attorney

MAYOR AND COUNCIL COMMUNICATION

M&C #2013-12-09-3

DATE: DECEMBER 9, 2013
TO: MAYOR AND CITY COUNCIL
FROM: Claudia Mora, Economic Development Director
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: THE LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION (LVEDC) WILL PROVIDE A STATUS REPORT ON CURRENT BOARD ACTIVITY AND THE PROPOSED FAÇADE AND SIGNAGE PROGRAM

PURPOSE

The Leon Valley Economic Development Corporation (LVEDC) will provide information to the City Council on the work being conducted by the LVEDC during the most recent three-month period. In addition, the LVEDC will present the proposed Façade and Signage Program by highlighting key points from the program guidelines.

This item supports the approved Strategic Goals for 2013-2014; specifically:
Goal 1. Align City Resources to meet City Council Objectives/Expectations
Goal 5. Establish Organization Culture to Spur Economic Development

FISCAL IMPACT

There is no fiscal impact.

S.E.E. IMPACT

Social – To continue developing a diverse and versatile business environment that will encourage a superior quality of life for residents.

Economic – To provide a diverse and versatile business environment that supports a healthy economy by attracting viable businesses.

Environmental – N/A

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Leticia Callanen, Interim City Secretary



City of Leon Valley City Council Meeting

Report from Leon Valley Economic Development Corporation (LVEDC)

Monday, December 9, 2013



Façade and Signage Program

- Guidelines drafted
- Mailed postcards to sales tax generating businesses in Leon Valley to get input
- Posted draft guidelines on the City's website
- Asked for input from the Leon Valley Area Chamber of Commerce
- Held a special meeting on November 13 to receive input from the business community



Façade and Signage Program Highlights

- Eligible Businesses – sales tax generating businesses in Leon Valley
- Property Owners Eligible – sales tax generating tenants
- Up to a 50% matching grant (up to \$10,000)
- Reimbursement of eligible expenses



Façade and Signage Program Highlights (continued)

- Eligible Expenses:
 - Signage repair or replacement
 - Repair or replacement of canopies, awnings, roofs, glass and windows
 - Entrance upgrades
 - Façade painting
 - Original exterior architectural feature repair or replacement
 - Improvements for ADA accessibility compliance



Façade and Signage Program Highlights (continued)

- LVEDC considering 2 application periods
 - February 1 through March 15
 - October 1 through November 15
- If rejected, applicant may reapply at next application period
- LVEDC to vote on final guidelines at the December 17 meeting
- LVEDC plans to implement in January 2014



Façade and Signage Program Marketing

- Post on City's website
- E-News announcements
- Post announcements on Facebook and Twitter
- Work with Leon Valley Area Chamber of Commerce and Westside Chamber of Commerce
- Mail postcards to sales tax generating businesses in Leon Valley



ICSC Texas Conference and Deal Making

- November 6 – 8, 2013
- Met with several retailers and developers
- Follow-up with promising prospects to include email notes and information on specific properties
- Meetings with developers and redevelopers



ICSC Texas Conference and Deal Making (continued)

- Examples of Retailers Met:
 - Ace Hardware
 - Genghis Grill
 - Hibbett Sporting Goods
 - Sprouts Farmers Markets
 - Trader Joe's
 - Starbuck's



The Retail Coach

- Contract with consultant to provide an economic development and redevelopment plan for Leon Valley
- Prepared community profile
- Conducted a license plate survey
- Prepared a demographic report
- Prepared a leakage report
- Assisted with meetings at ICSC Texas



The Retail Coach (continued)

- Suggestions
 - Create and set up a booth at future ICSC RECon and ICSC Texas conferences
 - Focus on selling Leon Valley in 3 minutes
 - Focus on leakage retail areas
 - Re-inventory vacant commercial property
 - Identify retail property for redevelopment
 - Keep Leon Valley in front of retailers

Strategic Plan

- January – Begin process
 - Establish a mission statement
 - Develop Goals
- February – Attend Town Hall Meeting
 - Contribute to and help develop goals, objectives and strategies for economic development
- March – Complete process (tentative date)
 - Work session(s)

Finances

- Begin work with a consultant to advise on investments for and management of LVEDC funds
- Promote LVEDC funding opportunities to local businesses and property owners

Finances

- As of October 31, 2013:
 - Money Market Account = \$453,292.14
 - Public Checking Account = \$47,939.65

- Total Funds:
 - \$501,231.79



City of Leon Valley City Council Meeting

Report from Leon Valley Economic Development Corporation (LVEDC)

Monday, December 9, 2013

MINUTES

**LEON VALLEY CITY COUNCIL
WORK SESSION –6:00 P.M.
&
REGULAR MEETING –7:00 P.M.
MONDAY, NOVEMBER 18, 2013
LEON VALLEY CITY COUNCIL CHAMBERS
6400 EL VERDE ROAD, LEON VALLEY, TEXAS 78238**

Mayor Riley convened the City Council Work Session at approximately 6:00 p.m. to discuss the following matter:

1. **WORK SESSION:** Discussion and direction on proposed enhanced 4th of July event and 2014 Fall Jazz Festival as recommended by the City Council Festival Subcommittee. (Biever/Ruiz)

City Council Members Present: Ruiz, Reyna, Diaz, Dean, Biever

Staff Present: Longoria, Callanen, R. Wallace, Caldera, Dimaline, Flores, Mora, Valdez, City Attorney Jameene Banks.

Councilman Biever provided an overview of the recent activities of the Festival Subcommittee related to recommendations for an enhanced Fourth of July event, and recommendations for a jazz festival.

Councilman Biever explained that it is the recommendation of the subcommittee for the City to hold two signature events in 2014. The first would be the 4th of July event to immediately follow the annual parade. This event could conceivably be a daylong event at Raymond Rimkus Park that would include food and beverage booths, a model airplane show, family-friendly activities, and conclude with a fireworks display.

Councilman Biever further explained that, with the guidance of Mr. Mike De La Garza and Teresa Cox, a turnkey event would be developed. Secondly, the Festival Subcommittee recommended a jazz event as the second signature event to be held in the fall.

Discussion among City Council ensued related to the potential benefits of organizing a multi-day jazz event held in the city on an annual basis. Councilman Biever introduced Mr. Tobias, a local jazz concert promoter, who provided funding considerations to the Council.

Discussion ensued concerning potential costs for a fireworks display at the proposed 4th of July celebration which was estimated to cost \$1,200 per minute. Discussion took place regarding possible funding sources, such as utilizing sponsorships, or partnerships with local businesses and the Leon Valley Economic Development Corporation.

Mr. Tobias spoke to his experience with organizing and promoting jazz concerts and suggested that he could bring in nationally recognized musicians that could generate revenue and exposure for the city.

Discussion ensued among Council, about the benefits of holding a 4th of July festival for the local residents and about the necessary consideration given to the park's neighboring residents as ideas and logistics are worked out in greater detail.

Direction was given to the City Manager to explore these ideas further, and to invite the Parks Commission to join the Festival Subcommittee in the development of this project.

City Manager Longoria stated that both groups have asked for an advance in payment. Mr. Tobias is asking for \$10,000 to begin the planning activities and the other group is asking for \$5,000. Mr. Longoria spoke to tightening the draft contracts to include protections for the City.

Mr. Longoria requested and received direction from Council to engage in negotiations of contracts for jumpstarting these efforts and to formalize the contracts.

In response to a question from Councilman Reyna about budgeted funds, Mr. Longoria stated that \$20,000 is currently allocated for events, yet there is concern that the additional money is well above what is already budgeted.

Discussion ensued related to potential sponsorships of the events' startup costs.

Mr. Tobias spoke to the opportunity for the event to build from a two-day event in the first year and perhaps a three-day event in the future with the highest caliber of musicians. Mr. Tobias also discussed how he would promote this event as the *fourth* jazz event in the San Antonio area and tie it in to other festivals in the area, in order to provide cross promoting opportunities.

With no citizens wishing to speak, Mayor Riley adjourned the meeting at 6:39 p.m., and stated that the City Council would reconvene at 7:00 p.m. for the Regular City Council Meeting.

Regular City Council Meeting Agenda

Mayor Riley reconvened the City Council Meeting at 7:02, determined a quorum was present, and requested that Ms. Jameene Banks, City Attorney, lead the Pledge of Allegiance.

City Council Members Present: Ruiz, Reyna, Diaz, Dean, Bieber

Staff Present: Longoria, Callanen, R. Wallace, Caldera, Mora, Flores, City Attorney Jameene Banks, L. Valdez, Dimaline, Lawson.

* * *

Item 2 Consideration of a resolution canvassing election returns for the November 5th Special Election.

Ms. Callanen, Interim City Secretary, provided a PowerPoint presentation in order for the Mayor and Council to officially canvass the election returns from November 5, 2013 Special Election.

In summary, both propositions passed as follows:

Proposition 1 - "The Reauthorization of the local sales and use tax in the City of Leon Valley at the rate of one-fourth (1/4) of one percent (0.0025) to continue providing revenue for maintenance and repair of municipal streets. The tax expires on the 10th anniversary of the date of this election unless the imposition of the tax is reauthorized."

Proposition 2 - "The Creation of the Leon Valley Crime Control and Prevention District dedicated to crime reduction programs and the adoption of a proposed Local Sales and Use Tax at a rate of one-eighth (1/8) of one percent (0.00125)."

The results reflected by the election returns indicate that the first proposition passed by 505 of 606 total votes, and the second proposition passed by 436 votes of a total of 606 votes in favor of the proposition(s).

A motion was made by Bieber to approve the resolution. Councilman Dean seconded the motion. Voting Aye: Ruiz, Reyna, Diaz, Dean, and Bieber. Voting Nay: None. The motion passed.

RESOLUTION NO. 2013R-11-18-01

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE NOVEMBER 5, 2013 SPECIAL ELECTION OF CITY OF LEON VALLEY HELD FOR THE PURPOSE OF ALLOWING VOTERS TO VOTE FOR OR AGAINST THE REAUTHORIZATION OF THE LOCAL SALES AND USE TAX IN THE CITY OF LEON VALLEY, TEXAS AT THE RATE OF ONE-QUARTER (1/4) OF ONE PERCENT (0.0025000) TO CONTINUE PROVIDING REVENUE FOR MAINTENANCE AND REPAIR OF MUNICIPAL STREETS AND FOR OR AGAINST CREATING THE CITY'S CRIME CONTROL AND PREVENTION DISTRICT AND ADOPTING A 1/8TH OF ONE PERCENT LOCAL SALES AND USE TAX.

* * *

Item 3 Presentation of the Final Architectural Design for the Fire Station, Police Station and City Hall Improvements, and related discussion on the budget for the Project.

Mr. Longoria introduced Mickey Conrad, of OCO, and provided a brief description of the two part presentation that will cover the final design of the new municipal facilities and an update on the project budget.

Mr. Conrad provided a slide presentation that illustrated the floor plans and exterior schematics of the new Fire Station, Police Station, and City Hall Improvements. Mr. Conrad spoke to the energy efficiency elements of the facilities and confirmed that there will not be a need to remove any existing trees.

Mayor Riley opened the floor for citizen comments.

Ms. Lynn Joseph, 6423 Trotter Lane, asked whether the windows are energy efficient, to which Mr. Conrad responded in the affirmative.

Mr. Walter Geraghty, 7315 Ellerby, spoke to the second level of the above the new Police wing and whether it was going to be accessible by elevator at a later date. Mr. Conrad explained that there is not capacity to be able to expand to a second floor level, other than what is being proposed for storage.

After the citizen comments, Mr. Longoria presented the Capital Facilities Expansion Project and budget report. He summarized for Council that the initial budget projections are slightly lower than what the market pricing of labor and supplies are currently reflecting today. The differential is based on market drivers, such as the Eagle Ford Shale, that cause substantial decreases to supply, and thus, increases to the cost of construction materials and labor. However, Mr. Longoria pointed out that because of utilizing the "construction manager at risk" program, where the general contractor works with the architect during the design phase, allows the general contractor to zero in on project costs as the project develops. The general contractor, Bartlett Cocke, will provide a maximum price guarantee to lock in the costs.

(A copy of the presentations by Mr. Conrad and Mr. Longoria are made part of the official documents for this meeting.)

* * *

CONSENT AGENDA

At this time, Mayor Riley asked Council for any objections to passing the Consent Agenda in full. Councilman Reyna requested that Item #5 be pulled for individual consideration.

Councilman Dean made a motion to approve Consent Agenda Items 6, 7, 8, 9, 10. Councilman Diaz seconded the motion. Voting Aye: Ruiz, Reyna, Diaz, Dean, and Bieber. Voting Nay: None. The motion passed approving the following items.

6. Approval of the October 14, 2013 Regular City Council Meeting Minutes. (Callanen)
7. Approval of a Resolution Casting the City Leon Valley's (9) nine votes in the Election of Bexar Appraisal District Board of Directors for 2014-2015. **M&C 2013R-11-18-07** (Callanen)
8. Approval of a Sign Variance to relocate a Light Emitting Diode (LED) sign from 5783 Wurzbach to 6111 Bandera Road. **M&C 2013-11-18-08** (Flores)
9. Approval of a Sign Variance to utilize an existing pole sign at 6430 Bandera Road. **M&C 2013-11-18-09** (Flores)
10. Approval of the annual Services Agreement between the Leon Valley Economic Development Corporation (LVEDC) and the City of Leon Valley. **M&C 2013-11-18-10** (Mora)

* * *

Item 5. Approval of the minutes from the September 21st and November 2nd Coffee with the Mayor and the City Council. (Callanen)

Councilman Reyna requested that the minutes of September 21st be amended to reflect that while the Mayor was not present at the meeting, her absence should be noted as "excused." Also, the minutes of the November 2nd meeting be amended to reflect the same for Councilman Bieber.

Councilman Reyna made a motion to approve the minutes as amended, and Councilman Diaz seconded the motion. The motion was approved by consensus vote.

* * *

REGULAR AGENDA

On a point of personal privilege, Councilman Reyna asked that Item 14 be brought forward for consideration first, in light of the number of attendees present to hear the discussion.

Item 14 Consideration of an ordinance authorizing the use of Community Center Funds (Hotel Motel Revenue) for the Earthwise Living Day and related activities.

Mr. Dimaline, Public Works Assistant Director, provided a PowerPoint presentation outlining the merits of utilizing \$3,000 in Hotel Motel funds to supplement an approved budgeted amount of \$5,000 for the Earthwise Living Day festivities. Mr. Dimaline explained that this event draws nearly 1,000 visitors to the event, about half of which are from outside the City of Leon Valley.

City Attorney Banks spoke to use of Hotel Motel Funds and cautioned that the use of these funds must meet a two-pronged test, one of which includes increasing overnight room stays for local motels, and the other to generate economic development activity.

Discussion ensued on how to determine whether this use meets the tests, and Mr. Longoria stated that this item would not be before Council for consideration if staff were not confident that the use of these funds would meet the necessary applicability test.

Mayor spoke to the merits of the event and further stated that this would be the first year that the Earthwise Living Committee is partnering with NPR / Texas Public Radio to market this event, and expects that the attendance will exceed expectations.

Councilman Reyna spoke in support of the item and to the fact that since the band would be in town from Dallas that they would need to spend the night in Leon Valley, and that surely the City can expect over 1,000 attendees.

Councilman Reyna made a motion to approve the item and Councilman Dean seconded the motion. Voting Ayes: Ruiz, Reyna, Diaz, Dean, and Biever. The motion carried.

AN ORDINANCE 2013-11-18-02

APPROVING AMENDMENTS TO THE ORIGINAL BUDGET OF THE CITY OF LEON VALLEY, TEXAS, FOR THE FISCAL YEAR OF 2014.

* * *

Item 11. Consideration of proposed Panhandling Regulations for the City of Leon Valley.

Police Chief Wallace provided a presentation that outlined the basic elements of the proposed ordinance that enacts regulations in an effort to deter individuals from soliciting donations from moving vehicles along City roadways. *(A copy of this presentation is made part of the official documents of this meeting.)*

Mayor Riley asked the Police Chief to walk her through the process to get a permit to solicit. Chief Wallace explained that for a \$100 fee, an individual could apply and receive a two-day permit, however, without this City-issued permit, an individual could be arrested and issued a fine.

Councilman Ruiz asked if it is possible to have police officers follow a set schedule to patrol the most common areas for this activity, during peak hours. Chief Wallace explained that the officers currently do patrol the areas, yet they are also responsible to immediately respond to calls for service, and can only patrol when they have time.

Councilman Dean spoke to his police experience and knowledge, and reiterated that police, in general, do not have the time to monitor this type of activity.

Councilman Biever spoke in support of the proposed regulations.

Councilman Diaz spoke to his observation that on peak periods he has witnessed the positive impact of an officer merely pulling up his vehicle in a parking lot and causing a solicitor to walk away. He further spoke to a suggestion to design and install signs with a warning to potential solicitors that Leon Valley now has an ordinance to regulate this type of activity.

Chief Wallace spoke to his current efforts working with area business owners to publicize the ordinance, and clarified that signs are not allowed on Bandera because it is a State roadway.

Councilman Biever suggested handing out cards with the information on it.

Mayor Riley requested that the Chief provide an update in his monthly report, in the non-hazardous statistics portion of the report.

At this time, Mayor Riley opened the floor for citizen comments.

Ms. Monica Donahue Alcocer, 5985 Aids Drive, stated her concern that the ordinance language doesn't fit the activity.

Mr. Walter Geraghty, business owner at 6553 Bandera, spoke to his observations of panhandling in the City of San Antonio as a negative image for the city, and his personal experiences locally.

Mr. Rudy Garcia, 6819 Evening Sun, spoke to the idea of having businesses put up public service announcements on their own premises to announce that a panhandling ordinance has been passed for Leon Valley.

Nicole Monsibais, 5421 Carray Bend, inquired about proper notice that should be given to inform the community.

Chief Wallace clarified that notice will be given through normal channels which are always required when a new fine or fee is enacted by a municipality.

Councilman Reyna made a motion to approve the Ordinance. Councilman Biever seconded the motion. Voting Aye: Ruiz, Reyna, Diaz, Dean, and Biever.

ORDINANCE NO. 2013-11-18-01

AMENDING THE CITY OF LEON VALLEY'S CODE OF ORDINANCES, CHAPTER 4 "PEDDLERS SOLICITORS AND HANDBILL DISTRIBUTORS TO REGULATE SOLICITATIONS ON ROADWAYS FROM OCCUPANTS OF VEHICLES; AND PROVIDING FOR A PENALTY;

AMENDING APPENDIX A, ARTICLE A7.000, REPEALER, SEVERABILITY AND SAVINGS CLAUSES, AND AN EFFECTIVE DATE.

* * *

Item 12 Consideration of a Resolution authorizing the City Manager to submit a grant application in the amount of \$1,500,000 to the Metropolitan Planning Organization (MPO) for the Evers Road Street Reconstruction Project

Mr. Dimaline, Public Works Assistant Director, provided an overview of the proposed grant application for funds that would be utilized to supplement the existing budgeted and projected budget for improvements to Evers Road.

In response to a question from Councilman Reyna, Mr. Longoria, explained that this would be in addition to what has been budgeted, and that because the street maintenance tax has been extended for ten years, the City has the potential to finance more. Mr. Longoria also noted that with the next legislative session, the City could lobby for that tax to be extended even further.

Councilman Dean spoke in favor of the grant application.

Mayor Riley spoke to the amount of funds available to the region and explained that the City is in competition with other counties.

Councilman Reyna made a motion to approve the item. Councilman Dean seconded the motion. Voting Aye: Ruiz, Reyna, Diaz, Dean, and Biever. Voting Nay: None. The motion passed.

RESOLUTION NO. 2013R-11-18-03

A RESOLUTION OF THE CITY OF LEON VALLEY AUTHORIZING THE FILING OF AN APPLICATION WITH THE SAN ANTONIO-BEXAR COUNTY METROPOLITAN PLANNING ORGANIZATION (MPO) FY 2015-2018 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) FUNDED THROUGH THE SURFACE TRANSPORTATION PROGRAM – METRO MOBILITY (STP-MM); AUTHORIZING THE CITY MANAGER TO ACT ON BEHALF OF THE CITY OF LEON VALLEY IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF LEON VALLEY WILL COMPLY WITH THE GRANT REQUIREMENTS.

* * *

Item 13 Discussion and consider action regarding survey results related to the Recycling Pilot Program at the Ridge and related contractual provisions in the Solid Waste Agreement.

Crystal Caldera presented a PowerPoint, giving background on the pilot project, and provided the results of a second survey conducted by Staff.

At this time, Ms. Nicole Moncibais, President of the Ridge Neighborhood Association, addressed the Mayor and Council, thanked the City Manager and staff for working with her, and briefly commented on a petition that has been circulating.

Mr. Pedro Esquivel, 7207 Forest Meadow, inquired if the survey was limited to just the Ridge subdivision, and was responded to in the affirmative. Mr. Esquivel, also spoke to his opposition to expanding this pilot program city-wide for various reasons.

Councilman Dean spoke to an informal survey that he conducted through observation of the neighborhood about two days after a recycling collection day. On this particular day, he counted 117 houses where at least one or two cans were left out on the curb after a recycling pick up. He spoke to his concern that based on appearance that the housing values must have gone down. Councilman Dean also spoke to his concerns with the breakdown of the percentages of the results and the demographics utilized.

Ms. Caldera responded to Councilman Dean's concerns by explaining that she used survey and demographic information from data provided by the Retail Coach, and she further described the cross tabulation process.

Mr. Joe Coy, 6017 Cammie Way, spoke to his opposition to a recycling program and to a reduction in trash pick-up.

Ms. Irene Baldrige, 6368 Parsley Hill, stated that she has not heard a single complaint from the Ridge residents and asked for clarification on Councilmember Dean's comments.

She further spoke in favor of recycling and spoke to her positive experiences with managing the rolling trash and recycle bins.

Discussion ensued regarding the reason for having two cans, the pros and cons of having more than one can, and the storage issues that result from the larger cans.

Mr. Perez, Waste Management, responded to questions from Mayor Riley on the benefits of the recycling program.

In response to the Mayor, Mr. Perez generalized that there are suburban cities that have one week collection, and those that have one trash and one recycling collection a week, but could not provide an exact number on how many.

Ms. Nicole Moncibais spoke to the benefits of the rolling cart as opposed to the small recycle bin, its relative size to the larger rolling cart, and to the storage considerations that are made by Ridge residents based on available space in side yards.

Councilman Reyna discussed the idea of doing this citywide without the survey is not favorable, but he doesn't oppose keeping it in the Ridge. He further mentioned that the storage of trash cans is a separate issue that needs to be addressed through other means, such as code restrictions. Councilman Reyna also spoke to his experience with having the recycling program on his street and offered an idea for designing a standardized decal to identify items that need to be picked up by a recycling truck in addition to what fits in the smaller recycle bins.

Councilman Diaz spoke in support of the Ridge maintaining the recycling program if they wish. He further spoke to his experiences with recycling, and is in support of the program.

Mayor Riley asked if the survey could be expanded to cover the entire city to gauge responsiveness to the recycling program.

Mr. Perez, of Waste Management, recalled that a survey was conducted at a previous Earthwise Living Day event, and those who responded were vehemently opposed to the idea of citywide recycling. Mr. Perez responded to ideas mentioned regarding an extra bin and ideas for a decal.

After further discussion, Mr. Longoria discussed contractual obligations the City has with Waste Management and clarified what this item requires in the form of Council action. Mr. Longoria spoke to the citywide issue. As a contractual issue, if recycling with the one day a week collection schedule went citywide, the rate would drop to less than 14 dollars a month for all residents, and there would not be an additional expense for a requested larger recycle can.

Councilman Reyna expressed his support of an additional survey conducted on a citywide basis, only if it was conducted as a scientific survey through a consultant or by an expert in surveys.

Councilman Biever spoke in favor of another survey to capture a broader representation of the City. He also offered his observations and experiences traveling in nearby areas in the City of San Antonio that has the larger bins.

Councilman Reyna made a motion to continue the recycling program for the Ridge. Councilman Dean seconded the motion. Voting Aye: Ruiz, Reyna, Diaz, Dean, and Biever. Voting Nay: None. The Motion carries.

Councilman Reyna requested that a survey company be contracted to conduct the citywide survey.

Councilman Dean requested to review the survey questions prior to their release.

Mr. Longoria explained that in speaking to Mr. Perez, Waste Management, he is willing to extend the evaluation period for another six months. Mr. Longoria also stated that he

would like to explore the idea of contracting with a survey group in response to today's comments by Council.

* * *

Item 15 Consideration of a resolution authorizing the City Manager to purchase five (5) parcels of land from Bexar County for the purpose of the Fire Department project.

Mr. Longoria provided a presentation outlining the purchase agreement and how this land purchase is necessary to move forward with the Fire Department project and future development in the area.

In response to a question from Mayor Riley, Mr. Longoria explained that the legal fees associated with this project are \$25,000 and, of that amount, \$13,000 has been spent.

A Motion to approve was made by Councilman Biever, and seconded by Councilman Diaz. Voting Aye: Reyna, Diaz, Dean, and Biever. Voting Nay: None. Absent: Councilman Ruiz.

RESOLUTION No. 2013R-11-18-04

A RESOLUTION AUTHORIZING THE PURCHASE OF LOTS 54, 55, 56, 57 AND 83, CB 5784, OUT OF THE LEON VALLEY RANCHES SUBDIVISION, BEING APPROXIMATELY 1.7437 ACRES AND 0.38 ACRES OF LAND, LOCATED IN THE 6300 BLOCK OF EL VERDE ROAD AND THE 6300 BLOCK OF JEFF LOOP RD, OWNED BY BEXAR COUNTY FOR THE PURPOSE OF BUILDING A FIRE STATION AND A PARKING LOT AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH BEXAR COUNTY AND REMIT PAYMENT IN ACCORDANCE WITH SAID CONTRACT.

* * *

City Manager's Report

Mr. Longoria spoke to the following items of interest for the City Council and the public:

- Annual Town Hall Meeting/Update of 2010 Strategic Plan is scheduled for Saturday February 1, 2014 at the Conference Center from 8:30 a.m. to 12:30 p.m.
- Future Agenda Items:
 - Presentation on Preliminary Design of the Huebner Creek Hike and Bike Trail (December)
 - Payday and other lending institutions process change will come forward at the December 9th meeting would require a second meeting on December 16th.
 - Wednesday, the 20th Thanksgiving Luncheon.

- Library Ribbon Cutting for Saturday, December 7th at 11 a.m.
- Follow-up Report on Feral Cat/Spay-Neuter-Release Initiative (December)
- Boards and Commissions Policy Review and Recommendations (December)
 - *Pending Appointments*
 - Leon Valley Economic Development Corporation
 - Parks Commission
 - Earthwise Living Committee
 - Community Events Committee
- Meeting of Leon Valley Crime Control & Prevention District declaring that the City Council shall be the Crime Control and Prevention District (CCPD) Board of Directors (February)
- Resolution of City Council approving the City Council to serve as CCPD Board of Directors (February)
- Review Proposed Park Master Plan (December)

* * *

Citizens to be Heard.

Ms. Irene Baldrige, 6368 Parsley Hill, mentioned Tri Color, the continuance of Thistle, is looking unmanaged and stated that there is illegal dumping in that area.

Mr. Pedro Esquivel, 7207 Forest Meadow, spoke to a story about a personal experience with traffic ticketing, and then spoke to another experience with the police department in San Antonio.

* * *

Announcements by the Mayor and Council Members.

Councilman Diaz described his son’s experience at the Fire Training Academy over the weekend, and discussed the positive impact of seeing the the Leon Valley Fire Truck. Councilman Diaz also mentioned that while at the academy, he heard that many cadets spoke about applying at Leon Valley, illustrating for him that there is indeed interest in coming to Leon Valley. He offered “kudos” to the Fire Chief and his Assistant Chief.

Councilman Biever offered positive comments about how this fire event aligns well with the City’s strategic plan, and illustrates how we are here to help people and promote a positive attitude.

Mayor Riley spoke to the Walk and Roll Challenge in which we came in fourth, and thanked Chief Valdez and Assistant Chief Lawson. Mayor Riley spoke to a scheduled Mayors Meeting on Wednesday, which is why she will not be in attendance at the staff luncheon. Mayor

Riley announced that on Thursday, VIA Transit is holding a press conference at the Primo bus stop on Poss Road to unveil the new route and bus stop shelter.

Mayor Riley also thanked Councilman Ruiz, City Manager Longoria, and Fire Chief Valdez for attending and participating in the Arbor Day 5K. She also gave a special thanks to the Tree Advisory Committee for their help in organizing the event. She also acknowledged Jason Rodriguez, an Eagle Scout and John Marshall student and runner, who won first place in the run.

Mayor Riley also thanked Councilmen Dean and Biever for attending the historic Onion House fundraiser.

* * *

Mayor Riley adjourned the meeting at 9:40 p.m.

Mayor Riley

Leticia Callanen

Interim City Secretary

MAYOR AND COUNCIL COMMUNICATION

M&C #2013-12-09-6

DATE: December 09, 2013

TO: Mayor and Council

FROM: Vickie Wallace, Finance Director

THROUGH: Manuel Longoria, Jr., City Manager

SUBJECT: APPROVAL OF THE TAX ROLL FOR THE CITY OF LEON VALLEY, TEXAS, FOR THE 2013 TAX YEAR AND THE ATTACHED ORDINANCE

PURPOSE

Each year once Council has adopted a **Tax Rate**, the Bexar County Tax Assessor furnishes a summary of the **Tax Roll**. Section 26.09e of the State Property Tax Code requires the **Tax Roll** be approved by the taxing units governing body. Attached is the Ordinance and Tax Roll Statement for such approval.

FISCAL IMPACT

Ad valorem taxes provide revenue for the General Fund to provide service such as police and fire protection, emergency medical service, construction, operation, maintenance and repair of the City's infrastructure including streets, sidewalks, curbs, drains, right-of-way, traffic control systems and signage, zoning, planning and subdivision administration, building inspections, code compliance, recreational activities, library services and government administration.

RECOMMENDATION

Approve the 2013 Tax Year Tax Roll as furnished by the Bexar County Tax Assessor Collector.

S.E.E. IMPACT STATEMENT

Social Equity – A responsible municipal budget strives to allocate tax payer's dollars in an efficient and effective manner that represents all citizens equally. The adoption of the Tax Roll will provide revenue to support City services.

Economic Development – Utilizing tax payer monies to maximize public safety, city administration and city programs/services allows the City to actively pursue Economic

Development opportunities.

Environmental Stewardship – The City’s El Verde by 2020 initiative continues to be supported thru careful allocation of budgetary dollars that promotes sustainability. Ad Valorem Taxes are the most stable source of revenue for the General Fund.

APPROVE: _____ **DISAPPROVE:** _____

APPROVE WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Leticia Callanen, Interim City Secretary

AN ORDINANCE

APPROVING THE TAX ROLL OF THE CITY OF LEON VALLEY, TEXAS, FOR THE 2013 TAX YEAR

BE IT ORDAINED BY THE CITY OF LEON VALLEY, TEXAS:

1. The City Council of the City of Leon Valley hereby officially approves the City Tax Roll as required by Section 26.09e of the State Property Tax Code.
2. A signed copy of this ordinance shall be submitted to Sylvia S. Romo, C.P.A., Bexar County Tax Assessor-Collector.
3. This ordinance shall take effect immediately upon its passage and approval as required by law.
4. This Tax Roll statement is as of October 1, 2013.

PASSED and **APPROVED** this 09 day of December 2013.

Mayor

ATTEST:

City Secretary

APPROVED AS TO FORM:

City Attorney

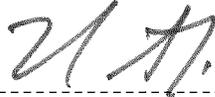
TAX ROLL STATEMENT AS OF OCTOBER 01, 2013

TAX ASSESSMENT ROLLS OF LEON VALLEY FOR THE YEAR 2013 SHOW THE FOLLOWING SUMMARIES:

ROLL	NUMBER ACCTS	MARKET VALUE	TAXABLE VALUE	FREEZE LOSS	TOTAL LEVY
REAL PROPERTY	4,194	728,991,400	662,265,485	105,660.35	3,757,368.88
MOBILE HOMES	42	727,870	712,870	0.00	4,155.43
PERSONAL PROPERTY	310	29,829,842	28,600,186	0.00	167,490.55
INTANGIBLES	8	15,839,971	15,839,971	0.00	92,333.56
TOTAL	4,554	775,389,083	707,418,512	105,660.35	4,021,348.42

RATE OF TAXATION ASSESSMENT RATIO 100%
 TOTAL TAX RATE 00.582915

ALBERT URESTI
 TAX ASSESSOR-COLLECTOR BEXAR COUNTY
 BY:



OCTOBER 28, 2013

MAYOR AND COUNCIL COMMUNICATION

M&C #2013-12-09-7

DATE: DECEMBER 9, 2013
TO: MAYOR AND CITY COUNCIL
FROM: MELINDA SMITH, PUBLIC WORKS DIRECTOR
THROUGH: MANUEL LONGORIA, JR., CITY MANAGER
SUBJECT: PRESENTATION OF DEVELOPMENT PROCESS FOR THE PROPOSED LEON VALLEY HIKE & BIKE TRAIL

PURPOSE

Mr. Jess Swaim, P.E., of IDS Engineering Group, Inc., will present the development process for the proposed Leon Valley Hike & Bike Trail to the public. Mr. Swaim will present schedule, stakeholder reviews and budget issues related to this project. Attached for your review is a draft PowerPoint he presented to the Parks Commission on Tuesday, December 03, 2013.

BACKGROUND

In January of 2013, the City applied for an MPO STP-MM grant to construct a hike & bike trail, from Evers Road to Shadow Mist, through Raymond Rimkus Park, the Huebner-Onion Natural Area Park, and Huebner Creek below Bandera Road. The grant was awarded and the City then selected IDS Engineering Group, Inc. to design the trail.

FISCAL IMPACT

None.

RECOMMENDATION

This is a presentation and requires no Council action.

S.E.E. IMPACT STATEMENT

Social Equity – The trail will provide additional outdoor recreation opportunities for all citizens.

Economic Development – Maintaining attractive recreational resources provides additional incentive for citizens and businesses to relocate or stay in Leon Valley.

Environmental Stewardship – A Hike & Bike Trail is a prudent use of natural resources and assures the highest and best use of our floodplain/way properties.

STRATEGIC GOALS STATEMENT

Item 2 (b) Examine Parks system to incorporate LC-17 and the Silo property

Development of the hike and bike trail is consistent with City Council goals for the incorporation of the LC-17 lands and for community involvement.

No Council Action is required.

ATTEST:

Leticia Callanen, Interim City Secretary

CITY OF LEON VALLEY PARK COMMITTEE

LEON VALLEY HIKE AND BIKE TRAIL CSJ#0915-12-514

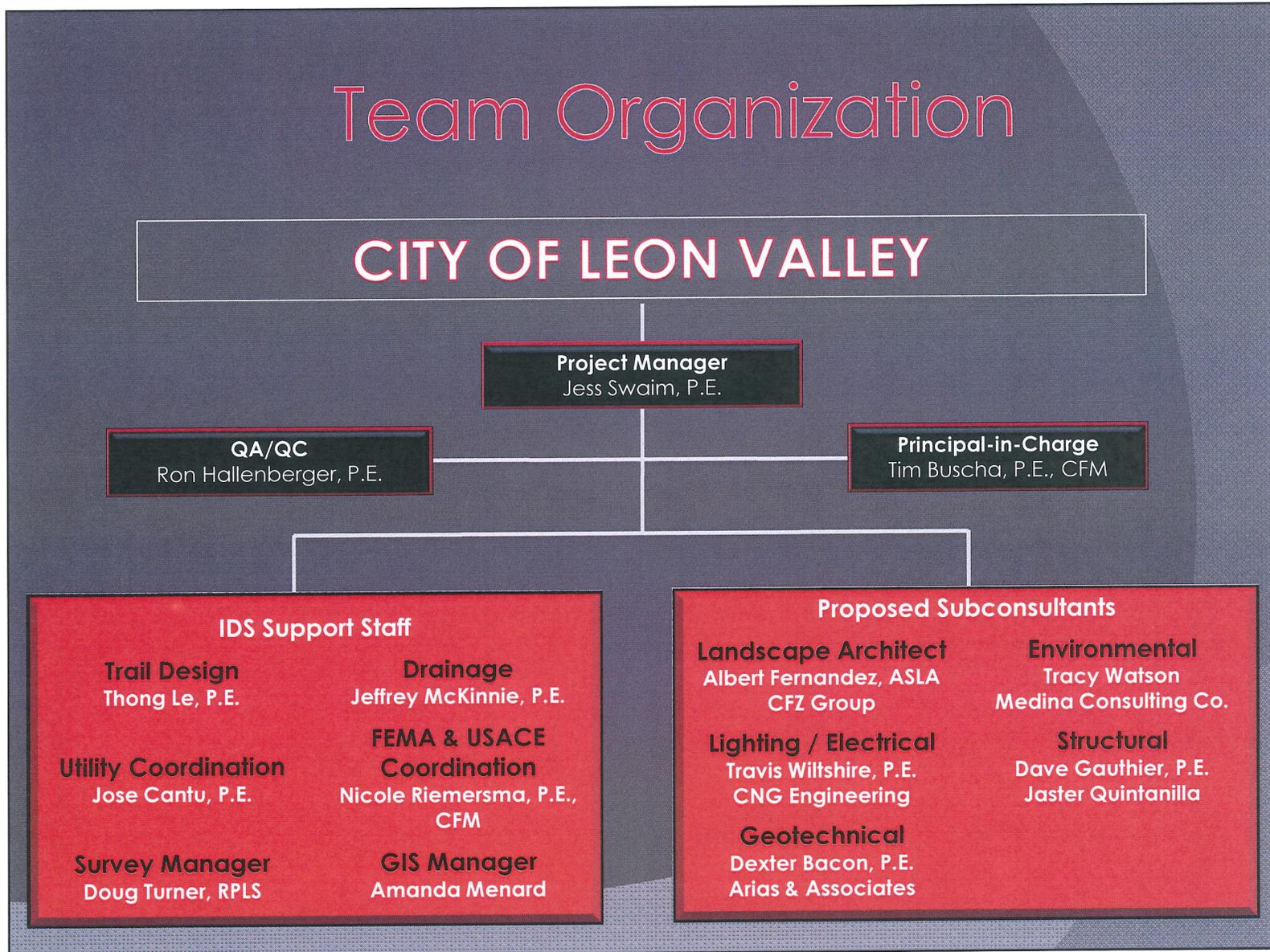
Presented By:

Jess Swaim, P.E.

Thong Le, P.E.



Team Organization



Qualifications



TxDOT PRE-CERTIFICATIONS

Category of Work	Category of Work Description	Category of Work	Category of Work Description
2.3.1	Wetland Delineation	8.3.1	Signalization
2.6.1	Protected Species Determination (Habitat)	9.1.1	Bicycle and Pedestrian Facility Development
2.6.2	Impact Evaluation Assessments	10.1.1	Hydrologic Studies
2.13.1	Hazardous Materials Initial Site Assessment	10.2.1	Basic Hydraulic Design
2.14.1	Environmental Document Preparation	10.3.1	Complex Hydraulic Design
4.2.1	Major Roadway Design	10.5.1	Bridge Scour Evaluations & Analysis
4.4.1	Minor Roadway Design	11.1.1	Roadway Construction Management & Inspection
7.1.1	Traffic Engineering Studies	14.1.1	Soil Exploration
7.3.1	Traffic Signal Timing	14.2.1	Geotechnical Testing
7.4.1	Traffic Control Systems Analysis, Design, & Implementation	14.3.1	Transportation Foundation Studies
8.1.1	Signing, Pavement Marking, and Channelization	14.4.1	Building Foundation Studies

CERTIFICATE OF TRAINING

Awarded to
Jess W. Swaim
 in recognition of participation in

Local Govrnmnt Proj Procedures

Presented By
TEEX - ITSI

On
 July 27, 2012

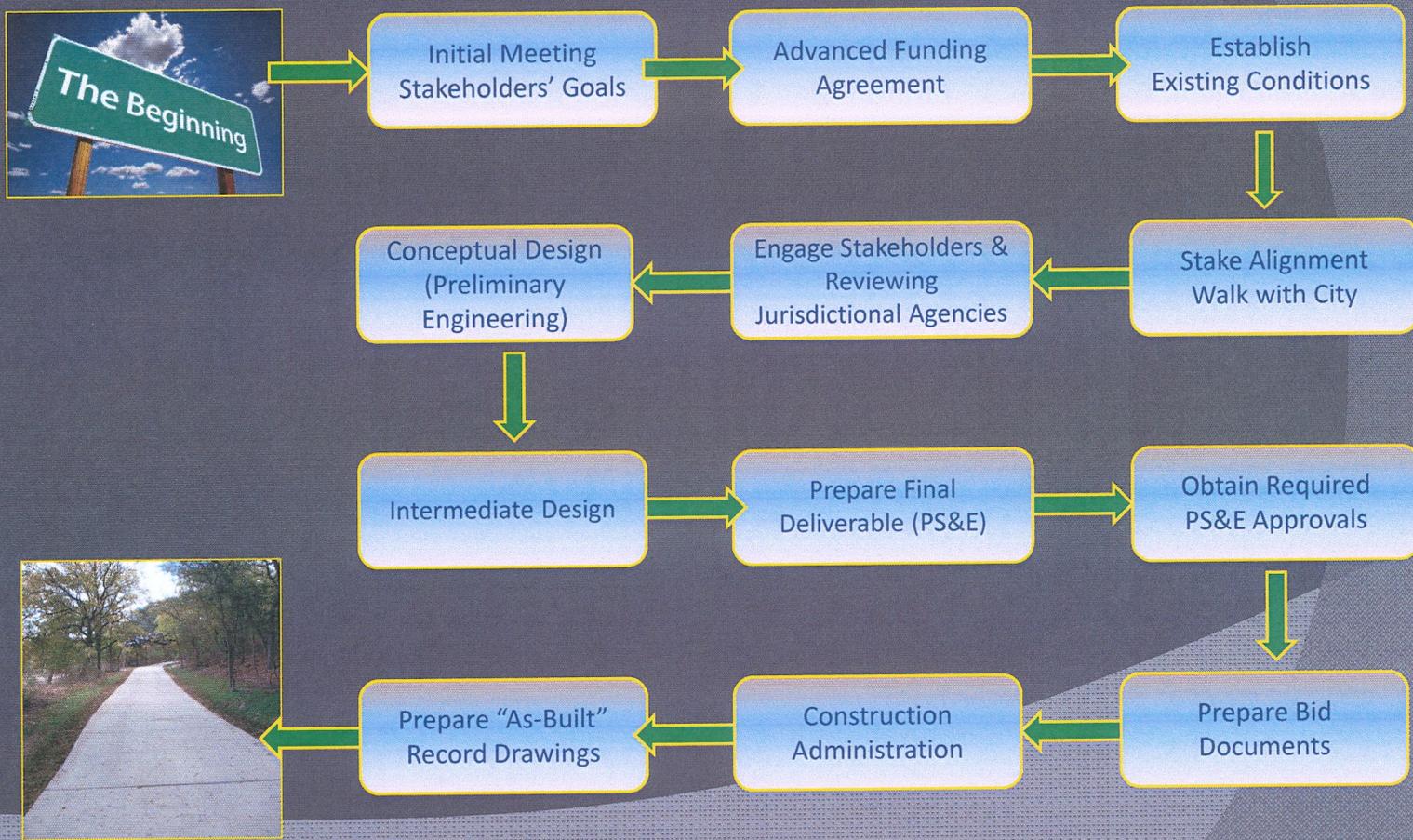
Phil Wilson
 Executive Director

12.00
 0.00





Project Approach

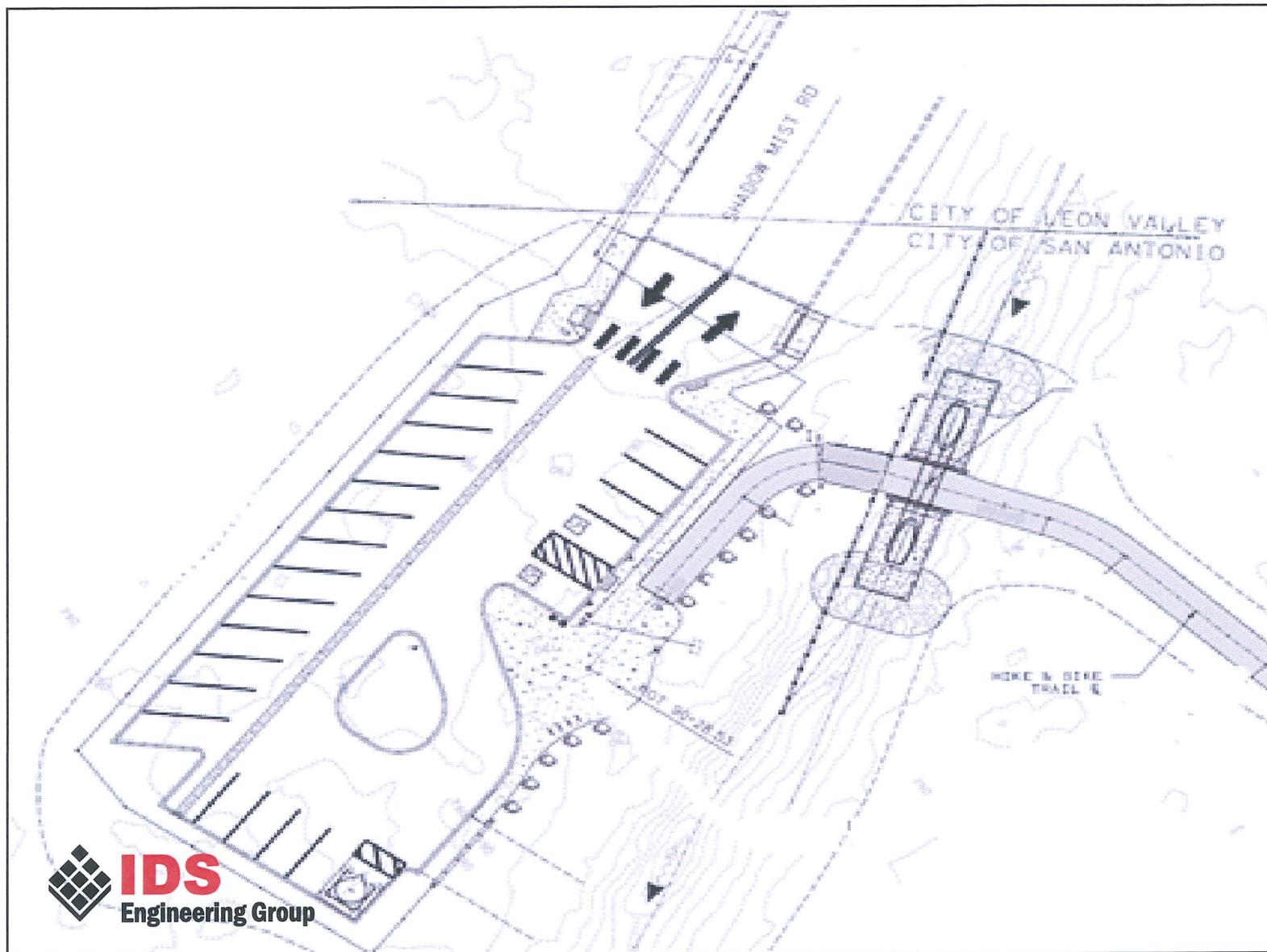


Special Design Considerations

- ❖ Meet AASHTO and COSA Design
- ❖ ADA and TDLR Compliant Trail
- ❖ Trail Amenities / Pavilions
- ❖ Consistent Signage
- ❖ Drainage
- ❖ Tree and Historical Preservation
- ❖ Under-bridge Crossing
- ❖ Construction Cost – Project Savings
- ❖ Low Impact Design Development

TRAIL ALIGNMENT





Environmental

- ❖ Floodplains
 - ❖ Mostly Floodway or 100-year floodplain
- ❖ Wetlands
 - ❖ Nationwide Permit 14 – Linear Transportation Projects
- ❖ Historic / Archeology
 - ❖ Two known recorded Archeology Sites
 - ❖ Active Historical Society
- ❖ Toxic / Hazardous Sites
 - ❖ Bandera Road Groundwater Plume

Landscaping

- ❖ Tree Preservation
- ❖ Trail Head Modifications
- ❖ Trail Signage
- ❖ Landscape Planting and Seeding/Mitigation















CONSTRUCTION & PROJECT SAVINGS

- ❖ Provide detailed cost estimates
- ❖ Develop detailed plans and specifications
- ❖ Use local materials
- ❖ Call contractors during the bid process
- ❖ Be active in the construction process

Questions & Answers



MAYOR AND COUNCIL COMMUNICATION

M&C # 2013-12-09-8

DATE: December 9, 2013
TO: Mayor and Council
FROM: Randall Wallace, Chief of Police
THROUGH: Manuel Longoria Jr., City Manager
SUBJECT: Discussion on Feral Cats

PURPOSE

This item is a follow-up report, with possible action, on the feral cat initiative in Leon Valley. The City Council has received two previous presentations on feral cats. Both presentations were focused on the City of Leon Valley participating in grant funded programs that would assist in controlling the feral cat population within the City of Leon Valley.

Since October 1, 2013, Leon Valley Animal Control has picked up 20 cats. The Animal Care Officer observes approximately 15-20 cats per day, with most being the same animal on a recurring basis.

The annual budget for Animal Care Services is \$13,500, which is used to provide services for dogs/cats/wild animals.

Currently, the City of Leon Valley uses St. Francis of Assisi Veterinary Medical Center for animal care services. If a cat is taken to this facility for spaying/neutering, the costs are \$170.00 to spay and \$103.00 to neuter. Based on an average of 10 cats per month, the annual cost would be approximately \$16,380.

If the City partners with the Surgery and Wellness Clinic, the fees are \$40 to spay and \$50 to neuter. In addition, each animal must have a rabies shot, which is an additional \$10. The annual cost would be approximately \$6,600 (not including the rabies shot fee).

If the City partners with the Humane Society, the cost is \$25 per animal after staff attends a two-hour training session. The annual costs would be approximately \$3,000. This appears to be the best option if the City of Leon Valley implements a trap/spay-neuter/release program.

All animal care facilities recommend giving the animal 24 hours to recover from the effects of the surgery. If Council approves implementation of a trap/spay-neuter/release program, a facility can be placed at the Public Works yard. City staff can take care of the animals during the recovery period. After this 24-hour period, the animals would be released back to into the environment.

This item supports the approved Strategic Goals for 2013-2014; specifically:
Goal 1. Align City Resources to meet City Council Objectives/Expectations
Goal 6. Provide Efficient Use of City Resources

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends implementation of the program for a one year evaluation period.

S.E.E. IMPACT

Social Equity – N/A

Economic Development – N/A

Environmental Stewardship – N/A

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Leticia Callanen, Interim City Secretary

REGULAR CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, APRIL 15, 2008

Interim Development Director Flores provided an overview of the current staffing level and time spent enforcing codes with only one full time Animal Control/Code Enforcement Official. She provided historical background of fluctuating full time and part time code enforcement officers since 1988 and she reviewed the increased need for code enforcement assistance with the new efforts to insure that tree preservation and graffiti laws are enforced in the City. She updated the Council on the progress of the volunteer Code Enforcement program which has three volunteers who help patrol the City and proactively report code violations. Ms. Flores presented costs for both a full time and part time Code Enforcement Officer for the rest of FY 2008.

Councilmembers discussed the need for a full time staff member and that the citizens are asking for this kind of help to improve the City's appearance.

Following discussion, a motion was made by Councilmember Baldrige, seconded by Councilman Reyna, to approve the budget adjustment for the General Fund Balance for a full time Code Enforcement Officer for the rest of this fiscal year. Upon unanimous vote, Mayor Riley announced the budget adjustment was approved.

Councilmember Baldrige asked for a report on the progress of the additional staff member and the City Manager stated that the monthly report will include information on just code enforcement activity. Councilmembers also asked that the citizens be notified about this additional code enforcement support so that they will know that the City is being proactive in educating them to prevent future code violations and notifying them about any code violations.

Council continued discussion about how citizens can report code violations - through the City's website, phone, and email.

Consider M&C # 04-08-08 - a request to accept bids for a 100-114 foot platform Quint fire apparatus and authorize the City Manager to approve the purchase of the vehicle from Hall-Mark Fire Apparatus, Texas. (Irwin).

City Manager Lambert asked Council if the request can be withdrawn from consideration as the bid analysis was not complete. After consulting with the City Attorney, Mayor Riley agreed to allow the request to be withdrawn.

Discussion Agenda

Discussion on feline spay/neuter/release program (City Veterinarian Meier).

City Veterinarian Meier addressed Council asking their approval of a Trap/Neuter/Release (TNR) policy for feral cats in Leon Valley. Sandee Bowman of the San Antonio/Bandera County Animal Welfare Society (AWS) also addressed Council explaining details of the TNR program. They explained that grant money is available, but must be used prior to May 31, 2008 with additional grant moneys being requested for 2009. Dr. Meier stated that euthanasia was not the solution to a feral cat population in the City, but rather, the TNR program was the preferred solution. He explained that the program has \$ 7500 that must be used by the end of May 2008 for a TNR program, but if the \$7500 grant was not used by the end of May, a \$10,000 grant for 2009 may not be awarded to this group. He stated that Castle Hills, Alamo Heights, Windcrest, Balcones Heights and San Antonio have programs started for TNR. He stated that stray cats are a problem in Leon Valley, and under the City's current laws any stray, feral cat is euthanized

REGULAR CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, APRIL 15, 2008

if not claimed or adopted within a short amount of time. Dr. Meier described that once the City's Animal Control Officer (ACO) traps a feral cat, he would neuter the animal and give it a rabies vaccination, and then the City's ACO would return the cat to its colony and it would continue to be fed with its colony.

Councilmembers expressed the dilemma of citizens not wanting stray cats loose in their yards, and those that wish to stop euthanizing stray cats in the City.

Sandee Bowman of the Animal Welfare Society of Bexar County addressed Council stating that feral cats only live about four years. She stated that the TNR program will produce a zero population growth of the feral cat colonies.

City Attorney McKamie asked what diseases, that could affect human and domesticated cats in Leon Valley, could be transferred from these feral cats colonies. Dr. Meier stated that feline leukemia, and feline aids, and feline infectious peritonitis could be transmitted to other cats, but feline parasites could be transmitted to humans.

Mayor Riley asked that the issue be placed on the May 6, 2008 City Council meeting agenda.

Resident Mary Frances Uptain, 6601 Sawyer Road, addressed Council expressing her disagreement with a TNR program being a good program for Leon Valley. Ms. Uptain stated that free ranging feral cats benefit no one, wildlife suffers, and feral cats can become a source of disease to pet cats. She described how the number of birds and other wildlife on her property have significantly decreased with the increased number of stray cats wandering from the neighborhood onto her property. She urged Council not to approve a TNR program in Leon Valley.

City Manager's report.

A. Presentation of monthly financial report - March 2008.

City Manager Lambert reported that the City had received a check in the amount of \$26,143, the 2006-2007 equity return for workers' compensation, liability, and property funds, from TML-IRP. He explained that the check was for our loss ratio and that TML-IRP thanked the City of its successful efforts in controlling losses.

Mr. Lambert presented information on the financial status of the City as compared with March 2007 and the overall budget for expenditures and income. He noted that sales tax and ad valorem taxes were flat and predicted a tight budget for FY 2009.

B. Update on SDAT project.

City Manager Lambert announced that the City had received news that James Sherrell, an architect with Polis Studio in Chattanooga, Tennessee, as agreed to act as the team leader for the Leon Valley SDAT program. He stated that he hoped that the meetings would begin in June for the SDAT project. Mayor Riley announced other winners of SDAT projects this year by the American Institute of Architects including Fort Worth, Morristown, New Jersey, Tampa, Detroit, Leon Valley and about six others across the country.

**CITY COUNCIL MEETINGS OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY,
TEXAS, MAY 6, 2008**

Hearing no one, Mayor closed the public hearing at 7:49 p.m..

A motion was made by Councilman Reyna, seconded by Councilmember Dean, to approve Replat # 08-111 as presented by staff. Upon vote, Mayor Riley announced the motion carried and the case was approved.

Consider M&C #05-04-08 with attached ordinance - to amend City Code, Chapter 4, "Animals," to establish a Trap/Neuter/Release (TNR) Program for feral cats in Leon Valley and to authorize the City Manager to enter into an agreement with the City Veterinarian to manage and organize the TNR Program (Flores).

Interim Development Director Flores addressed Council stating that the request before Council was a follow-up to the discussion Council heard on April 15, 2008 following a request by the City Veterinarian, Dr. Meier, for consideration of a Trap/Neuter/Release (TNR) program for Leon Valley in collaboration with the Animal Welfare Society (AWS) to decrease the number of cat euthanizations. Ms. Flores stated that under the City's current ordinances, animals are not allowed to run-at-large; however, a section could be added to the Code making an exception for feral cats and specifying requirements for the TNR program. Ms. Flores also reported that the City's Animal Control Officer (ACO) has indicated that the City does not have any feral colonies, but that the City does have a stray cat problem which is nurtured in some areas of the City and not tolerated in others. She added that in the latter areas, the strays are trapped and either euthanized or adopted. Ms. Flores reported that in the month of April 2008, the ACO picked up 28 stray cats. Ms. Flores defined feral cats as cats that roam freely, are unowned, and that are not socialized. She also stated that the AWS was awarded a \$10,000 grant and has \$7,500 available until the end of May 2008 to help Leon Valley establish a TNR programs.

In response to questions from Council, Sandee Bowman from the Animal Welfare Society answered questions on the TNR program.

Animal Control Officer Webster reported that she had spoken with apartment complex managers and they had told her that they do not want stray cats on their premises and Ms. Webster reported that she could not locate the three colonies of feral cats reported to be in Leon Valley by the Animal Welfare Society.

City Attorney McKamie stated that the source of the grant money that is proposed to be used for the TNR program is from a foundation, but that the City has not received a copy of the actual grant. He asked if the grant defined "feral" and stated that the proposed policy would not return the cats to colonies in residential areas. Ms. Bowman, from the Animal Welfare Society, stated that relocation of a colony was not how the TNR program is supposed to operate. Mr. McKamie stated that the City could not accept grant moneys without seeing the grant document and until it could determine the source of the grant funding.

Following Council discussion, a motion was made by Councilman Reyna, seconded by Councilmember Baldrige, to table the issue until the next regular City Council meeting. Upon vote, Mayor Riley announced that the issue was tabled to May 20, 2008.

Discussion Agenda

City Manager's report (Lambert).

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS
JANUARY 22, 2013**

- The date for the next quarterly dialogue was proposed for the month of April.

4. Adjourn.

- A. LVEDC Board President Diaz adjourned the LVEDC Meeting at 6:45 p.m. without objection.
- B. Mayor Riley adjourned the Special City Council Meeting at 6:45 p.m. without objection.

REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7 P.M.

- 1. Call the City of Leon Valley Regular City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance.** Mayor Riley called the Regular City Council Meeting to order at 7:05 p.m. with the following City Council Members in attendance: Hill, Reyna, Baldrige, Dean, and Bieber.

The following staff members were in attendance: City Manager Longoria, City Attorney Zech, City Secretary Willman, Community Development Director Kristie Flores, Economic Development Director Mora, Finance Director Vickie Wallace, Fire Chief Irwin, Human Resources Director Caldera, Police Chief Randall Wallace, Public Works Director Vick, and Assistant to the Public Works Director Marisa Flores. Also present: Ms. Valerie Mason, UTSA Intern, and Mike Del Toro, City Auditor.

Councilman Art Reyna led the assembly in the Pledge of Allegiance.

- 2. Presentation on Feral Cats: Trap-Neuter-Return, M&C # 01-04-12.** Raymond Diaz, 6429 Longhouse Court, introduced two guest presenters from the San Antonio Cat Coalition. Mr. Diaz informed the City Council that during care for a relative who lives in San Antonio, he and his wife became aware of the problem of feral cats in San Antonio. He investigated and found out about the San Antonio Feral Cat Coalition which offers training for volunteers in the trap-neuter-return (TNR) program which is grant-funded in some San Antonio neighborhoods. Mr. Diaz introduced two guest presenters; Kay Keane and Jenny Burgess. The speakers made a presentation on the benefits of a TNR program including planning requirements and a list of local communities which have adopted similar programs. A video on what to do about community feral cat concerns was shown.

Anne Gramling, 6113 Rue Sophie, and Vickie Jamvold, 7203 Poss Road, spoke in favor of the TNR Program, their experience with it, its benefits, and identified Leon Valley community advocates who favor the program.

The City Council noted that a TNR Program had previously been presented to the City Council including a request for financial support. The presenters at the time were not willing to provide the information to the City of Leon Valley which the City Council requested for appropriate accountability. Due to the lack of response by the presenters to a request for further information, the matter was postponed indefinitely.

After City Council discussion of the TNR Program, City Manager Longoria was asked to provide the City Council with a report as to the need for such a program in Leon Valley.

City of Leon Valley

Report on Feral Cats in Leon Valley

December 9, 2013

Background

- The City Council has received two previous presentations on feral cats, and has asked for a status report
 - Presentation in 2008 was in regards to a grant received by the Animal Welfare Society (AWS), and AWS requesting the City to participate
 - Presentation in 2013 was by the San Antonio Feral Cat Coalition, offering training for volunteers (grant funded)

Background

- Currently, the City of Leon Valley takes animals to St. Francis of Assisi Veterinary Medical Center
 - Since October 1st, Leon Valley Animal Care has picked up 20 cats
 - Animal Care reports that on any given day they will observe approximately 15-20 loose cats
 - Most are same animals on a recurring basis
- Current year budget for Animal Care Services
 - \$13,500
 - For dogs/cats/wild animals

Potential Fees for Spay/Neuter

- St. Francis of Assisi Veterinary Medical Center
 - Spay
 - \$170
 - Neuter
 - \$103
 - Approximate annual cost (average 10 per month)
 - \$16,380

Potential Fees for Spay/Neuter (continued)

- If City partners with Surgery and Wellness Clinic
 - Fees are \$50 to Spay and \$60 to Neuter
 - Approximate annual cost = \$6,600
- If City partners with Humane Society
 - Fee is \$25 (after staff attends training session)
 - Approximate annual cost = \$3,000

Potential Fees for Spay/Neuter (continued)

- Animal care facilities highly recommend a 24-hour recovery period for animal
 - Not included in initial fee
 - Facility at Public Works yard staffed by current City staff
- After recovery period, animal will be released back into environment

Recommendation

- Staff recommends
 - Implementation of the program for one year
 - Re-evaluate program effectiveness at that time

MAYOR AND COUNCIL COMMUNICATION

M&C# 2013-12-09-9

DATE: DECEMBER 3, 2013
TO: MAYOR AND CITY COUNCIL
FROM: Leticia Callanen, Interim City Secretary
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: Boards and Commissions Policy Recommendations

PURPOSE

During the September 17, 2013, City Council Meeting, direction was given to staff to develop a policy for a board and commission appointment process that can be applied consistently to all future appointments. The parameters for this draft policy are to address boards and commissions where the establishing documents require appointments to be made by Mayor and City Council, and will not apply to volunteers. A list of the subject boards and commissions are attached as Exhibit A.

In addition to the policy recommendations provided, staff would like to receive direction from Council on developing a training and orientation program for all appointed board members to be held twice a year. The program will cover topics such as ethics, local government administration, and Texas Open Meeting and Public Information rules.

Applicability

The term of "Boards and Commissions" shall cover all Advisory Boards, statutory Boards and Commissions, Ad-hoc and Standing Committees, and Corporations. These Boards and Commissions have been categorized into the following three tiers:

Tier I – Statutory Boards, Commissions and Corporations (Policy Making Authority)

Tier II– Standing Advisory Boards (Serve in an Advisory Capacity)

Tier III- Ad-Hoc and Committees that are called up for a specific task or project. *Committees that fall under this tier could automatically dissolve/sunset upon completion of its charge, or the time prescribed by the City Council. City Council may dissolve/sunset by official action.*

Application Process

The following recommended steps are proposed that will create a consistent process and allow for thorough outreach in the event of an unforeseen board or commission vacancy.

1. For Tier I and Tier II Board appointments and reappointments will be conducted by Mayor and Council two times per year, in January and June, which coincide with 1) the beginning of the calendar year; and 2) Mayor and Council terms.
 - a. The Chairperson of a Tier I and Tier II Board may request consideration of appointments for a vacancy outside of the appointment schedule if there is a critical need for immediate consideration.
2. Appointments for Tier III Committees will be on-going, do not require interviews and will be scheduled for City Council consideration at regular City Council meetings.
3. Vacancies and call for applications will be publicized through existing City communications (i.e. newsletter, website, email announcement), and shall include a deadline for submission of an application by a certain date and time.
4. Applications will be submitted to the City, through the City Secretary, and shall be time and date stamped upon receipt by staff.
5. A slate of applicants, with their applications, that are received by the advertised deadline will be forwarded to the Mayor and Council for review.
6. Interviews will be conducted for first time applicants for Tier I Boards and Commissions only, and will be scheduled during a work session of the full City Council; and will appear on the Regular Agenda as an action item.
 - a. Sitting board members who wish to serve an additional term will be required to submit an updated application by the advertised deadline to be considered for reappointment, however, an interview will not be required.
7. Tier II applications will be coordinated with the Department that staffs those respective boards and committees and will be approved by Council, as stated above in item 1.

Performance Measures

Staff was directed to recommend performance measures for the Mayor and Council to use when deliberating appointments. Below are suggested measures to be included in the policy:

1. Attendance shall be tracked on an attendance log and kept by the staff liaison, and readily available to view by City Council.
2. All approved meeting minutes shall be included in the City Council agenda packet for review, and will be placed on the website.
3. Staff liaisons must track and report to the City Secretary any problem noted as soon as possible with the following issues:
 - a. A member misses three (3) consecutive meetings of all regular meetings in a 12-month period
 - b. If a board member has any changes to their contact information, address, employment, etc.
 - c. If a board is failing to meet for any reason for more than six months
 - d. If a board member resigns
4. Members that are absent for three consecutive meetings, except for illness or disability, without first being excused by the Chairperson in, shall be deemed to have vacated the position and the City Council may appoint a new member to fill the unexpired term during the next board and commission work session – January or June.
5. A member who is automatically removed from a board or commission for failure to meet the attendance requirement is ineligible to seek appointment to any board or commission for a period of one calendar year from the date of the member's automatic removal.
6. The Mayor and Council will request that some boards and commissions conduct an

annual review and work plan. Council will designate which boards will conduct an annual review by December 31st of each year. The report will be due during the first quarter of the following year. The staff liaison is responsible for making sure that the review is done and the report is filed in a timely manner.

Other Considerations

Staff recommends that the following considerations be made when making board appointments:

- The applicant has no criminal history.
- There shall not be two family members appointed to the same board.
- The applicant shall follow the same requirements set for Mayor and Council, regarding the completion of a sanctioned training course on the Texas Public Information Act and Open Meetings Act, within a reasonable timeframe after appointment.
- An applicant who has been removed from a board within the year for failure to meet attendance requirements will not be eligible to be considered for any position for one calendar year from the member’s automatic removal date.
- Term limits may be established for Tier I Boards and Commissions to limit the number of terms served to a maximum of 4 two-year terms.

FISCAL IMPACT

There is no financial impact associated with this proposed action.

RECOMMENDATION

This proposed policy is consistent with the 2013-2014 Mayor and Council Strategic Goals, specifically, Goal #3 Strengthen Communications to the Community, by increasing awareness of the value Boards and Commissions bring to the City, and providing opportunities for members of the community to serve in that capacity.

Staff recommends that direction be given by Mayor & Council to finalize this policy.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Leticia Callanen, Interim City Secretary

Exhibit "A"
Boards and Commissions Categories

Tier I Boards and Commissions
(Interviews Conducted for Applicants)

Leon Valley Economic Development Corporation
Library Board
Zoning Commission
Board of Adjustment

Tier II Boards and Commissions

Parks Commission
Tree Advisory Board
Leon Valley 2012 Bond Oversight Committee
Community Events
Earthwise Living Committee
Stormwater Management Program

Tier III Boards and Commissions

Business Owners and Managers' Alliance (BOMA)
Branding Committee
Festival Committee
Bandera Road Site - Community Advisory Group (CAG)
Communications Committee

Boards and Commissions Policy Recommendations

**City Council Meeting
December 9, 2013**

Purpose

- On September 17, 2013, direction was given to staff to develop a policy for a board and commission appointment process.
- The recommendations developed address boards and commissions that require appointments (and reappointments) to be approved by Council, and will not apply to volunteers.

Boards and Commissions

Recommend categorizing by Tiers, as shown:

Tier I Boards and Commissions (Interviews Conducted for Applicants)	
Leon Valley Economic Development Corporation	Statutory Boards, Commissions, and Corporations w/Policy Making Authority
Library Board	
Zoning Commission	
Board of Adjustment	
Tier II Boards and Commissions	
Parks Commission	Standing Boards that serve in an Advisory Capacity
Tree Advisory Board	
Leon Valley 2012 Bond Oversight Committee	
Community Events	
Earthwise Living Committee	
Stormwater Management Program	
Tier III Boards and Commissions	
Business Owners and Managers' Alliance (BOMA)	Ad-hoc Committees & Subcommittees called for a task or project-once complete, Council may dissolve/sunset
Branding Committee	
Festival Committee	
Bandera Road Site - Community Advisory Group (CAG)	
Communications Committee	

Application Process

Recommended steps to create better consistency and greater outreach

Tier I – Policy Making
Statutory Boards,
Commissions, and
Corporations

Tier II –Advisory
Standing Boards that
serve in an Advisory
capacity

Tier III –Ad Hoc
Committees and
Subcommittees called for a
task or project.

- **Tier I & II** –Appointments and reappointments will be approved two times a year
 - January and June.
 - Chairperson may request consideration of appointments outside of the appointment schedule if there is a critical need for immediate consideration
- Vacancies and call for applications will be publicized through existing City communications.
 - newsletter, website, email announcement
 - shall include a deadline for submission by a designated date and time
- Applications will be submitted to the City, through the City Secretary, and shall be time and date stamped upon receipt by staff.
- A slate of qualified applicants that are received by the advertised deadline will be forwarded to the Mayor and Council for review.

Application Process (cont'd)

Recommended steps to create better consistency and greater outreach

Tier I –Policy Making
Statutory Boards,
Commissions, and
Corporations

Tier II –Advisory
Standing Boards that
serve in an Advisory
capacity

Tier III –Ad Hoc
Committees and
Subcommittees called for a
task or project.

- Interviews will be conducted for first time applicants for **Tier I** Boards and Commissions only.
- The interviews will be scheduled during a work session of the full City Council, and will appear on the Regular Agenda as an action item.
- Sitting board members who wish to serve an additional term will be required to submit an updated application by the advertised deadline to be considered for reappointment; however, an interview will not be required.

Application Process (cont'd)

Recommended steps to create better consistency and greater outreach

Tier I –Policy Making
Statutory Boards,
Commissions, and
Corporations

Tier II –Advisory
Standing Boards that
serve in an Advisory
capacity

Tier III –Ad Hoc
Committees and
Subcommittees called for a
task or project.

- **Tier II** applications will be coordinated with the Department that staffs the respective boards.
- The applications will follow the same application process for Tier I, except interviews will not be scheduled, prior to the items appearing on the Regular Agenda for Council Consideration.
- Sitting board members who wish to serve an additional term will be required to submit an updated application by the advertised deadline to be considered for reappointment.

Application Process (cont'd)

Recommended steps to create better consistency and greater outreach

Tier I –Policy Making
Statutory Boards,
Commissions, and
Corporations

Tier II –Advisory
Standing Boards that
serve in an Advisory
capacity

Tier III –Ad Hoc
Committees and
Subcommittees called for a
task or project.

- **Tier III** appointments for Committees will be on-going throughout the year
- **Tier III** applications will be coordinated with the Department that staffs the respective boards
- Scheduled for Council consideration at regular City Council Meetings

Performance Measures

Recommended guidelines & performance indicators to assist Council in the decision process

1. Attendance shall be tracked on an attendance log kept by the staff liaison.
2. All approved meeting minutes shall continue to be included in the City Council agenda packet for review, and will be placed on the website.
3. Staff liaisons will track and report any of the following issues to City Secretary:
 - a) A member misses three (3) consecutive meetings of all regular meetings in a 12-month period
 - b) If a board member has any changes to their contact information, address, employment, etc.
 - c) If a board is failing to meet for any reason for more than six months
 - d) If a board member resigns
4. Members that are absent for three consecutive meetings, except for illness or disability, without first being excused by the Chairperson, shall be deemed to have vacated the position and the City Council may appoint a new member to fill the unexpired term during the next board and commission work session – January or June.

Performance Measures (cont'd)

Recommended guidelines & performance indicators to assist Council in the decision process

5. A member who is automatically removed from a board or commission for failure to meet the attendance requirement is ineligible to seek appointment to any board or commission for a period of one calendar year from the date of the member's automatic removal.
6. The Mayor and Council will request that some boards and commissions conduct an annual review and work plan.
 - Council will designate which boards will conduct an annual review by December 31st of each year.
 - The report will be due during the first quarter of the following year.
 - The staff liaison is responsible for ensuring that the review is done and the report is filed in a timely manner.

Other Considerations

Recommended to promote integrity and diversity among those serving the community

Staff recommends Council consider the following as policy guidelines:

- An applicant has no criminal history.
- There shall not be two family members appointed to the same board.
- The applicant shall follow the same requirements set for Mayor and Council, regarding the completion of a training on the Texas Public Information Act and Open Meetings Act, within a reasonable timeframe after appointment.
- Term limits may be established for **Tier I** Boards and Commissions to limit the number of terms served to a maximum of 4 two-year terms.

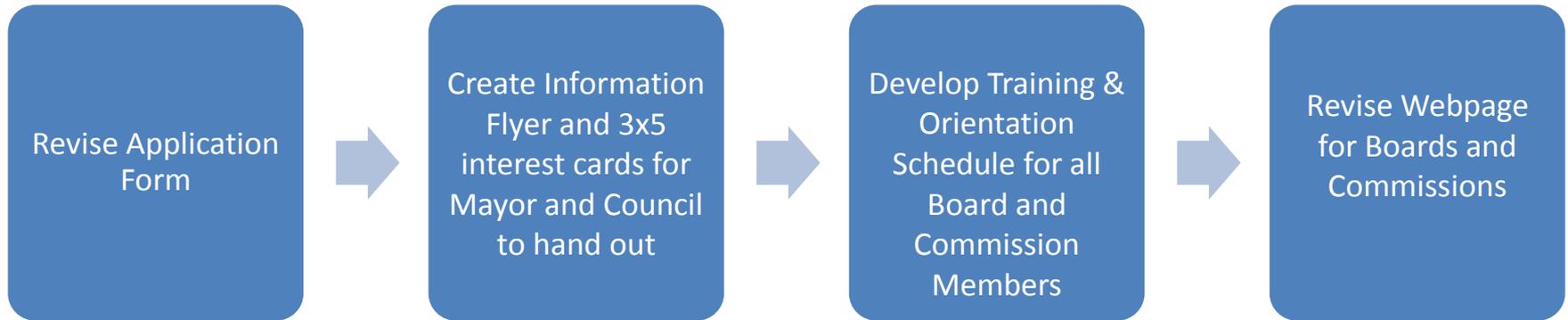
Staff Recommendation

- This proposed policy is consistent with the 2013-2014 Mayor and Council Strategic Goal #3 Strengthen Communications to the Community:
 - by increasing awareness of the value Boards and Commissions bring to the City
 - by providing opportunities for members of the community to serve in a board capacity
- Staff recommends, that direction be given by Mayor & Council to finalize this policy.

Next Steps

Finalize the Policy with direction given by Mayor and Council

Review with City Attorney



Boards and Commissions Policy Recommendations

**City Council Meeting
December 9, 2013**

MAYOR AND COUNCIL COMMUNICATION

M&C# 2013-12-09-10a

DATE: DECEMBER 9, 2013
TO: MAYOR AND CITY COUNCIL
FROM: KRISTIE FLORES, DIRECTOR OF COMMUNITY DEVELOPMENT
THROUGH: MANUEL LONGORIA JR., CITY MANAGER
SUBJECT: PUBLIC HEARING WITH ATTACHED ORDINANCE TO ADOPT A NINETY (90) DAY MORATORIUM ON THE ACCEPTANCE OR ISSUANCE OF A PERMIT TO OCCUPY PROPERTY WITHIN THE CITY LIMITS FOR THE PURPOSE OF OPERATING A NON-CHARTERED FINANCIAL INSTITUTION LOCATED WITHIN THE GEOGRAPHIC BOUNDARIES OF THE CITY LIMITS OF THE CITY OF LEON VALLEY.

PURPOSE

A 90-day moratorium is proposed so that the City may further investigate predatory lending businesses in the City of Leon Valley. According to the Texas Consumer Credit Commission listing there are thirteen (13) payday lending institutions in Leon Valley that are officially registered/licensed with them. With a population of 10,151 the density of these institutions equates to one payday lending business for every 781 residents in Leon Valley.

The City of Leon Valley hereby finds and determines that the attached summary of evidence regarding non-chartered financial institutions is consistent with adopting this 90-day moratorium. Specifically, the evidence establishes that the location of non-chartered financial institutions have 1) negative impacts on nearby property values, 2) contribute to increase crime levels in the area, 3) negatively affect the general perception of the viability of commercial areas in which they are located, 4) utilize on site advertising techniques which are generally incompatible with the general commercial areas where they are located, and 5) provide for an unattractive appearance, and displacement of conventional and traditional banks among others.

FISCAL IMPACT

The moratorium publication fees are \$131. Additionally, no permits or fees will be processed during the duration of the moratorium for non-chartered financial institutions.

RECOMMENDATION

The Zoning Commission will make a recommendation on the proposed 90-day moratorium on December 3, 2013. This recommendation will be forwarded to the City Council at the December 9, 2013 meeting.

S.E.E STATEMENT

Social Equity- The proposed moratorium gives the City the opportunity to insure social to both the residents and businesses that are affected by the user.

Economic Development- The moratorium is important to maintain a positive economic development trend in the City.

Environmental Stewardship- A moratorium does not affect the literal environment.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

Interim City Secretary

ORDINANCE NO. 2013-XX-XX-X

AN ORDINANCE OF THE CITY OF LEON VALLEY ADOPTING A NINETY (90) DAY MORATORIUM ON THE CONSTRUCTION, RECONSTRUCTION, OR OTHER ALTERATION OR IMPROVEMENT OF ANY UNDEVELOPED, DEVELOPED, AND PARTIALLY-DEVELOPED NON-RESIDENTIAL PROPERTY FOR THE PURPOSE OF USE AS A NON-CHARTERED FINANCIAL INSTITUTION LOCATED WITHIN THE GEOGRAPHIC BOUNDARIES OF THE CITY LIMITS OF THE CITY OF LEON VALLEY.

WHEREAS, Non-Chartered Financial Institutions are defined as a use, other than a State or Federally chartered bank, credit union, mortgage lender, savings and loan association or industrial loan company that offers deferred deposit transaction services or check cashing services and loans for payment of a percentage fee. The term “Non-Chartered Financial Institution” includes, but is not limited to, deferred deposit transaction (payday loan) businesses that make loans upon assignment of wages received, check cashing businesses that charge a percentage fee for cashing a check or negotiable instrument, and motor vehicle title lenders who offer a short-term loan secured by the title to a motor vehicle; and

WHEREAS, the City of Leon Valley, Texas, seeks to provide for the orderly and safe occupancy, development and/or redevelopment of land and use of property within its city limits to protect the health, safety and welfare of its residents and the general public; and

WHEREAS, the City of Leon Valley, Texas, is dedicated to the protection, enhancement, preservation of developed and undeveloped properties, places, buildings and structures because it is a desirable public goal and is needed in the interest of sustainability, social equity, economic development, environmental stewardship, and education and general welfare of the people; and

WHEREAS, the City of Leon Valley, Texas, is closely monitoring and making an effort to take part in discussions with the Texas Legislature in the proper regulation of Non-Chartered Financial Institutions which studies indicate are detrimental to the public’s economic status and may lead to a decline in economic development in saturated areas; and

WHEREAS, the City has a Zoning Commission, which has been charged with undertaking the investigation and study of matters relating to the protection, enhancement, perpetuation or use of the existing and remaining developed and undeveloped properties and included structures, and to submit reports and recommendations thereon to the City Council; and

WHEREAS, the City Council wishes to exercise its land use and development authority in a manner that will establish reasonable regulations for land development that

sufficiently protects the general health, safety and welfare of its citizens and adequately protects property values and the economic vitality of the community; and

WHEREAS, the City Council intends to work in a cooperative manner with the owners of property regarding business development; and

WHEREAS, the City of Leon Valley desires to enhance existing structures and properties located within the defined geographic boundary by evaluating the highest and best use of the property available for new development and/or redevelopment; and

WHEREAS, Texas Local Government Code Chapter 212, Subchapter E, provides authority for the adoption of a moratorium on commercial property development; and

WHEREAS, the City of Leon Valley has provided the legal notice required for public hearings on the adoption of a moratorium on commercial property development; and

WHEREAS, the City of Leon Valley has held two public hearings on the adoption of a moratorium on commercial property development; and

WHEREAS, the City Council of the City of Leon Valley hereby finds and determines that the unregulated proliferation of Non-Chartered Financial Institutions results in a perception that the area is in economic decline; a negative effect on property value growth; displacement of full service banking institutions; and unaesthetic business appearances, including aggressive advertisement and bold and contrasting colors which are inconsistent with the surrounding commercial development resulting in reduced property values; and

WHEREAS, the City of Leon Valley, based on the finding herein, has determined that a temporary moratorium on property development and/or redevelopment for the purpose of Non-Chartered Financial Institutions located within the geographic boundaries of the City of Leon Valley is justified because existing development ordinances, regulations and other applicable laws need to be strengthened to prevent the harms and secondary effects associated therewith; and

WHEREAS, the City Council of the City of Leon Valley, Texas therefore finds that it is in the public interest to impose a ninety (90) day moratorium on the acceptance, review, and approval of permits for the construction, reconstruction, or other alteration or improvement of property located within the City limits to be used as Non-Chartered Financial Institutions within the City Limits.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

Section 1: The City of Leon Valley hereby finds and determines that the following is a summary of what existing relevant evidence establishes regarding Non-Chartered Financial Institutions. Specifically, the evidence establishes that the location of Non-

Chartered Financial Institutions have 1) negative impacts on nearby property values, 2) contribute to increase crime levels in the area, 3) negatively affect the general perception of the viability of commercial areas in which they are located, 4) utilize on site advertising techniques which are generally incompatible with the general commercial areas where they are located, and 5) provide for an unattractive appearance, and displacement of conventional and traditional banks among others.

During the institution of this moratorium the City shall endeavor to determine and adopt appropriate regulations which will limit or eliminate the harm as summarized herein.

Section 2: Except as otherwise provided for herein, after the effective date of this ordinance, and for ninety (90) days thereafter, no city employee, officer, agent, department, board, or commission of the City shall accept for filing any applications for a permit for the construction, reconstruction, or other alteration or improvement of property located within the City limits of the City of Leon Valley for a Non-Chartered Financial Institutions which are defined as a use, other than State or Federally chartered bank, credit union, mortgage lender, savings and loan association or industrial loan company that offers deferred deposit transaction services or check cashing services and loans for payment of a percentage fee. The term “non-chartered financial institution” includes, but is not limited to deferred deposit transaction (payday loan) businesses that make loans upon assignment of wages received, check cashing businesses that charge a percentage fee for cashing a check or negotiable instrument, and motor vehicle title lenders who offer a short-term loan secured by the title to a motor vehicle. Applications, together with any documents or fees accompanying the applications, which are submitted during the duration of this ordinance, shall be returned to the applicant as unfiled.

Section 3: Exemptions.

The provisions of Section 2 of this Ordinance shall not be applicable to any completed applications for permits for the construction, reconstruction, or other alteration or improvement of property located within the defined geographic boundary that were pending prior to the fifth business day after November 22, 2013, the date on which the City published notice of a public hearing to consider this Ordinance.

Section 4: Appeals.

(1) An applicant for a permit for the construction, reconstruction, or other alteration or improvement of property located within the defined geographic boundary aggrieved by the City’s decision not to accept for filing or to further process such applications may appeal for relief to the City Manager, or his designee. The appeal shall be in writing and shall be submitted to the City Secretary within ten (10) days of the date written notification was sent that an application for the construction, reconstruction, or other alteration or improvement of property located within the defined geographic boundary will not be accepted for filing or will not be further processed for the duration of this Ordinance.

(2) The appeal shall be considered by the City Manager within twenty (20) days of the date the appeal is received by the City Secretary. The City Manager shall not release the applicant from the requirements of this Ordinance unless the applicant first presents credible evidence from which the City Manager can reasonably conclude that the delay in accepting or processing the application substantially deprives the applicant of vested property rights protected by state law or constitutional provision. The City Manager shall also consider whether such potential deprivation outweighs the potential harm to the public health, safety and general welfare that may result from granting such appeal.

(3) The City Manager may take the following action:

- (a) Deny the appeal, in which case the application shall not be accepted or further processed;
- (b) Grant the appeal, and direct the official responsible for reviewing the application to accept the application for filing or to further process the application.

(4) In the event that the City Manager does not take the action described in Section 4, subpart (3) within twenty (20) days of the date the appeal is received by the City Secretary, the appeal shall be deemed granted and the officials responsible for reviewing the application shall accept the application for filing or further process the application, as applicable.

Section 5: Waiver Procedure.

(1) An applicant aggrieved by the City Manager's decision not to accept for filing or to further process an application for a permit for the construction, reconstruction, or other alteration or improvement of property to which this moratorium applies may apply for a waiver of this moratorium by submitting to the City Council by and through the City Secretary a written request for waiver.

(2) The applicant seeking a waiver shall provide to the City Council credible evidence from which the Council can reasonably conclude that the delay in accepting or processing the application substantially deprives the applicant of vested property rights protected by state law or constitutional provision. The City Council must, in an open meeting, vote to grant or deny the waiver request within twenty (20) business days of the date the written request for waiver is received by the City Secretary.

(3) In the event that the City Council does not take the action described in Section 5, subpart (2) within twenty (20) business days of the date the written request for waiver is received by the City Secretary, the waiver shall be deemed granted and the officials responsible for reviewing the application shall accept the application for filing or further process the application, as applicable.

Section 6: It is the intention of the City Council that this ordinance and every provision thereof shall be considered severable, and the invalidity of any section, clause, or provision or part or portion of any section, clause or provision of this Ordinance shall not affect the validity of any other portion of this Ordinance.

Section 7: Any and all ordinance, orders, resolutions, rules, regulations, policies, or provisions in conflict with the provisions of this Ordinance are hereby repealed and rescinded to the extent of conflict herewith.

Section 8: This Ordinance shall become effective immediately from and after its adoption on second reading.

Passed and Approved on first reading on the 9th day of December , 2013.

Passed and Approved on second reading on the 16 day of December , 2013.

Mayor

ATTEST:

City Secretary

APPROVED AS TO FORM:

City Attorney

ATTACHMENT "A" SUMMARY OF EVIDENCE

The City of Leon Valley hereby finds and determines that the following is a summary of what relevant evidence establishes regarding non-chartered financial institutions. Specifically, the evidence establishes that the location of non-chartered financial institutions have 1) negative impacts on nearby property values, 2) contribute to increase crime levels in the area, 3) negatively affect the general perception of the viability of commercial areas in which they are located, 4) utilize on site advertising techniques which are generally incompatible with the general commercial areas where they are located, and 5) provide for an unattractive appearance, and displacement of conventional and traditional banks among others.

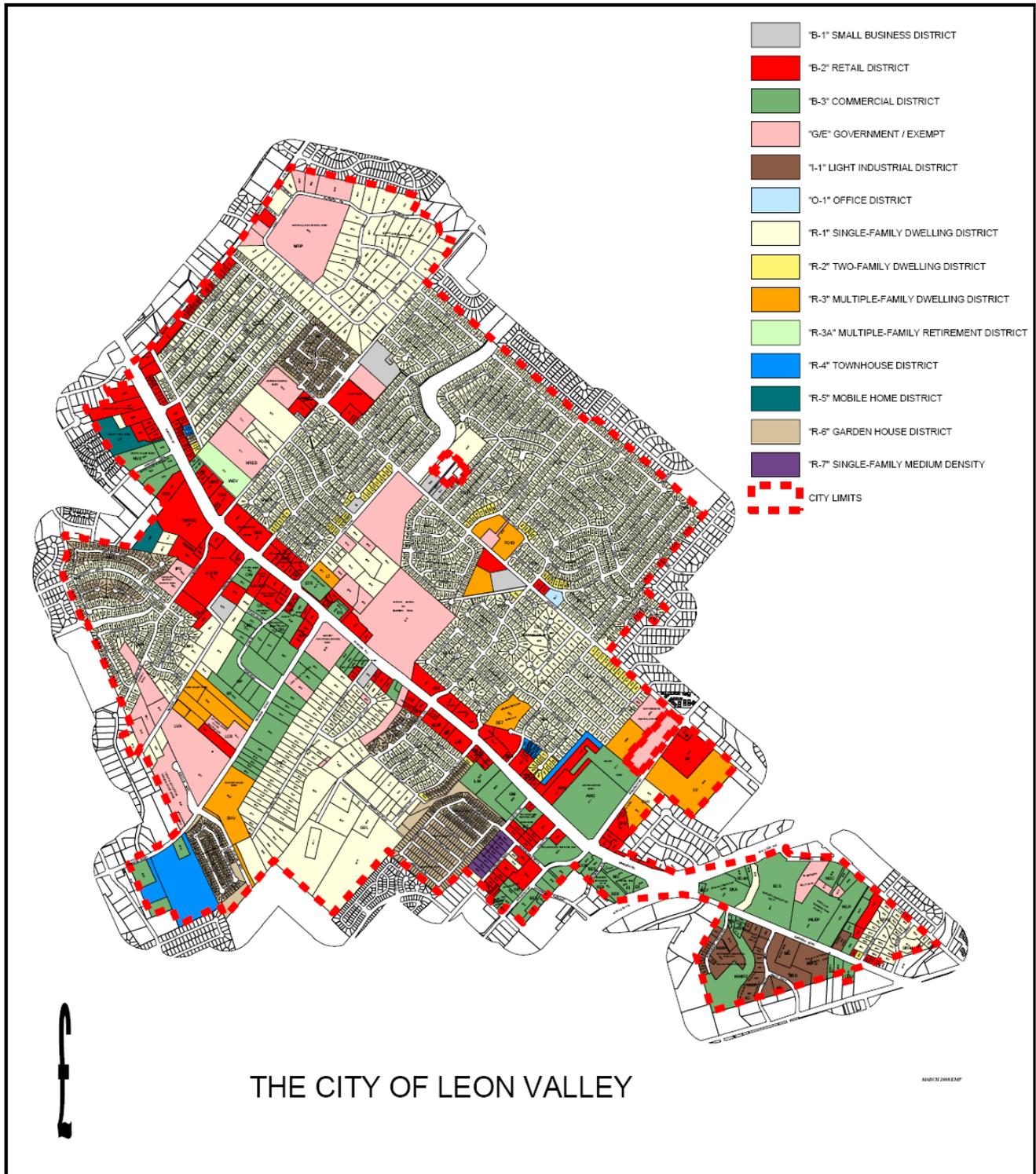
The Hamilton County Regional Planning Agency in a report completed in July 2006, determined that the proximity of non-chartered financial institutions had a negative effect on the rate of change in median appraised residential values nearby. More specifically, over a five-year period, residential properties within a ¼ mile radius of non-chartered financial institutions only appreciated in value by an average of 23%, whereas residential properties citywide appreciated in value by an average of 31%. The study also indicated that with increasing distance from the nearest non-chartered financial institutions, appreciation of residential property values was more pronounced.

A clustering of non-chartered financial institutions creates a perception that a specific area, neighborhood or even a whole community or region may be in decline and that there may be underlying economic problems in the area. Non-chartered financial institutions siphon much of the economic potential of attractive and lucrative businesses away from commercial areas. It is a possible indication that the local market will not be supportive of desired and attractive businesses due to much of the market's use of establishments reflecting that many in the market may be financially marginal and credit-challenged, and in turn, not a potential market for attractive businesses to locate.

The City of Sacramento, California, in an action by its city council to place a moratorium on check cashing centers, argues that a clustering of these establishments in certain areas and a reliance of certain segments of the public on said establishments "leads to the displacement of full service banking institutions." This occurrence makes "access to traditional banking service even more difficult in lower income neighborhoods." This phenomenon leads to a vicious cycle of perpetual financial irresponsibility and continuous indebtedness of residents to these establishments over a protracted period of time.

Non-chartered financial institutions preying on those most vulnerable to financially irresponsibility and protracted indebtedness is used ubiquitously across the U.S. in efforts of many governmental entities to regulate the operations of such businesses. This argument is used by many jurisdictions; however, it has less ability to be linked to a case for protecting against secondary neighborhood impacts because it is not as convincingly tied to the land use element and location of such businesses. This argument was used to outlaw the operation of such businesses in the entire State of Georgia as well as a similar law heavily restricting such businesses in North Carolina.

Expert testimony provided to the City of Milwaukee, Wisconsin's Board of Zoning Appeals is that non-chartered financial institutions present themselves with "unaesthetic business appearances with aggressive advertisements, and bold and contrasting colors." Such physical manifestation of these uses can project an unsightly appearance detracting from a surrounding area's ability to attract additional commerce of high quality with an aesthetic appeal.





City of Leon Valley City Council

**Consider a 90-Day Moratorium
with a Defined Geographic
Location for Non-Chartered
Financial Institutions within the
Leon Valley City Limits**

December 9, 2013



Purpose

- Consider an ordinance adopting a 90-day moratorium on the acceptance or issuance of a permit to occupy property within the City Limits for the purpose of operating a Non-Chartered Financial Institution within the geographic boundaries of the City Limits of the City of Leon Valley



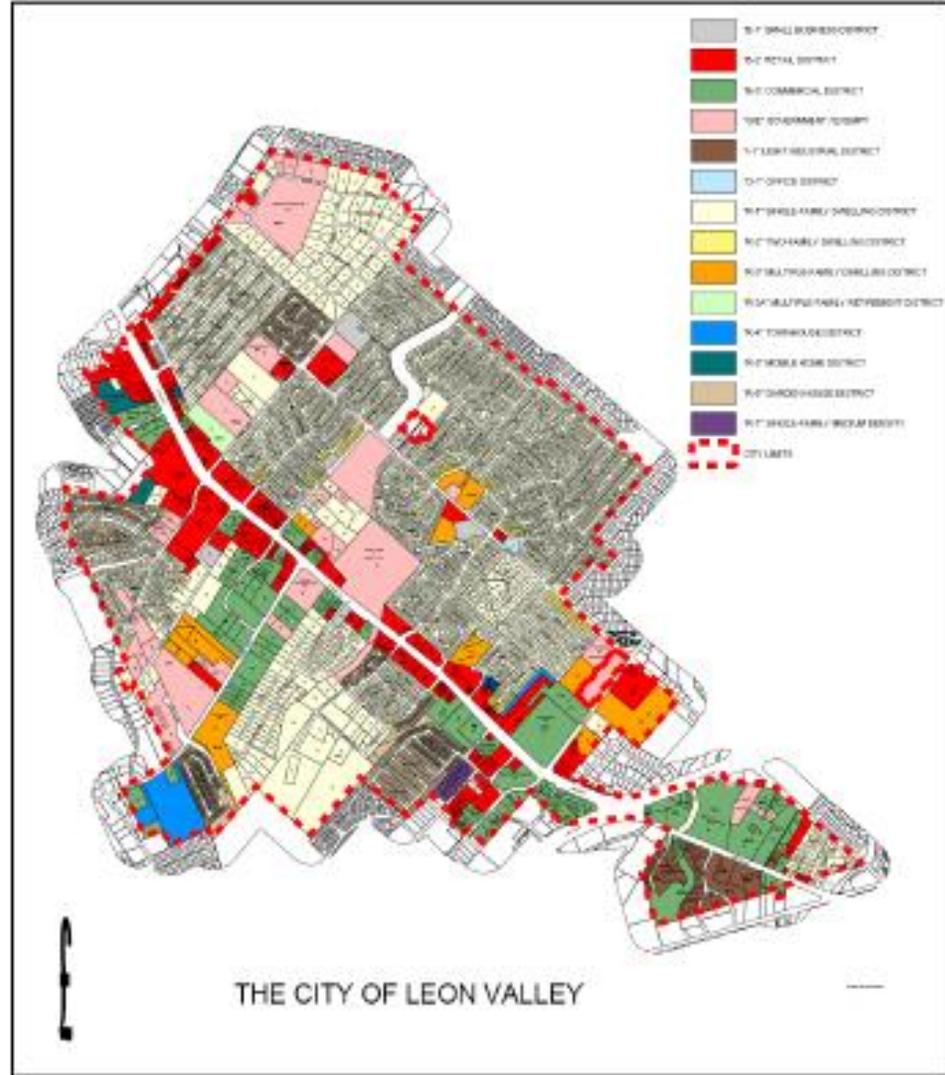
Purpose

- Evidence establishes that the location of non-charted financial institutions have:
 - 1) negative impacts on nearby property values
 - 2) contribute to increase crime levels in the area
 - 3) negatively affect the general perception of the viability of commercial areas in which they are located



Purpose

- Evidence establishes that the location of non-charted financial institutions have:
 - 4) utilize on site advertising techniques which are generally incompatible with the general commercial areas where they are located
 - 5) provide for an unattractive appearance, and displacement of conventional and traditional banks





Fiscal Impact

- \$131 Moratorium Notice
- Neither applications, nor fees will be accepted during the moratorium



Recommendation

- Chairman Guerra III will present the Zoning Commission findings of December 3, 2013.



City of Leon Valley City Council

**Consider a 90-Day Moratorium
with a Defined Geographic
Location for Non-Chartered
Financial Institutions within the
Leon Valley City Limits**

December 9, 2013

MAYOR AND COUNCIL COMMUNICATION

M&C# 2013-12-09-11

DATE: DECEMBER 9, 2013
TO: MAYOR AND CITY COUNCIL
FROM: KRISTIE FLORES, DIRECTOR OF COMMUNITY DEVELOPMENT
THROUGH: MANUEL LONGORIA JR., CITY MANAGER
SUBJECT: CONSIDER AN ORDINANCE ADOPTING A MORATORIUM ON CERTIFICATES OF OCCUPANCY FOR NON-CHARTERED FINANCIAL INSTITUTIONS PURSUANT TO CHAPTER 51 OF THE TEXAS LOCAL GOVERNMENT CODE

PURPOSE

This is a supplemental ordinance which covers the temporary suspension of applications and permits for Certificates of Occupancy for Non-Chartered Financial Institutions. The previous Item #10a covers the moratorium on construction, reconstruction, or other alternation of any undeveloped, developed and partially-developed non-residential property. The attached ordinance pursuant to Chapter 51 addresses the application and permitting of such uses.

FISCAL IMPACT

No applications or fees for Certificates of Occupancy for Non-Chartered Financial Institutions will be processed during the duration of the moratorium. This is a loss of \$60 per application.

RECOMMENDATION

If Item #10a was approved, it is recommended that this ordinance be approved to supplement the moratorium in regard to applications/permits for Certificates of Occupancy for Non-Chartered Financial Institutions.

S.E.E STATEMENT

Social Equity- The proposed moratorium gives the City the opportunity to insure social to both the residents and businesses that are affected by the user.

Economic Development- The moratorium is important to maintain a positive economic development trend in the City.

Environmental Stewardship- A moratorium does not affect the environment.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

Interim City Secretary

ORDINANCE NO. 2013-12-09-XX

AN ORDINANCE OF THE CITY OF LEON VALLEY ADOPTING A NINETY (90) DAY MORATORIUM ON THE ACCEPTANCE OR ISSUANCE OF A PERMIT TO OCCUPY PROPERTY WITHIN THE CITY LIMITS FOR THE PURPOSE OF OPERATING A NON-CHARTERED FINANCIAL INSTITUTION LOCATED WITHIN THE GEOGRAPHIC BOUNDARIES OF THE CITY LIMITS OF THE CITY OF LEON VALLEY.

WHEREAS, Non-Chartered Financial Institutions are defined as a use, other than a State or Federally chartered bank, credit union, mortgage lender, savings and loan association or industrial loan company that offers deferred deposit transaction services or check cashing services and loans for payment of a percentage fee. The term “Non-Chartered Financial Institution” includes, but is not limited to, deferred deposit transaction (payday loan) businesses that make loans upon assignment of wages received, check cashing businesses that charge a percentage fee for cashing a check or negotiable instrument, and motor vehicle title lenders who offer a short-term loan secured by the title to a motor vehicle; and

WHEREAS, the City of Leon Valley, Texas, seeks to provide for the orderly and safe occupancy and use of property within its city limits to protect the health, safety and welfare of its residents and the general public; and

WHEREAS, the City of Leon Valley, Texas, is dedicated to the protection, enhancement, preservation of developed and undeveloped properties, places, buildings and structures because it is a desirable public goal and is needed in the interest of sustainability, social equity, economic development, environmental stewardship, and education and general welfare of the people; and

WHEREAS, the City of Leon Valley, Texas, is closely monitoring and making an effort to take part in discussions with the Texas Legislature in the proper regulation of Non-Chartered Financial Institutions which studies indicate are detrimental to the public’s economic status and may lead to a decline in economic development in saturated areas; and

WHEREAS, the City has a Zoning Commission, which has been charged with undertaking the investigation and study of matters relating to the protection, enhancement, perpetuation or use of the existing and remaining developed and undeveloped properties, included structures, and other health, safety and general welfare regulations related to Non-Chartered Financial Institutions and to submit reports and recommendations thereon to the City Council; and

WHEREAS, the City Council wishes to exercise its regulatory authority in a manner that will establish reasonable regulations for business occupancy and development that

sufficiently protects the general health, safety and welfare of its citizens and adequately protects property values and the economic vitality of the community; and

WHEREAS, the City Council intends to work in a cooperative manner with the owners of property regarding business occupancy and land development; and

WHEREAS, the City of Leon Valley desires to enhance existing structures and properties located within the defined geographic boundary by evaluating the highest and best use of the property available for new occupancy; and

WHEREAS, Texas Local Government Code Chapter 51.001 provides authority to the governing body of a municipality to adopt an ordinance that is (1) is for the good government, peace, or order of the municipality or for the trade and commerce of the municipality; and (2) is necessary or proper for carrying out a power granted by law to the municipality or to an office or department of the municipality; and

WHEREAS, Texas Local Government Code Chapter 51.012 provides authority to the governing body of a general law type A municipality to adopt an ordinance, act, law, or regulation, not inconsistent with state law, that is necessary for the government, interest, welfare, or good order of the municipality as a body politic; and

WHEREAS, Texas Local Government Code Chapter 211 provides authority to municipalities to regulate land use through zoning; and

WHEREAS, the City Council of the City of Leon Valley, a general law type A municipality, hereby finds and determines that the unregulated proliferation of Non-Chartered Financial Institutions results in a perception that the area is in economic decline; a negative effect on property value growth; displacement of full service banking institutions; and unaesthetic business appearances, including aggressive advertisement and bold and contrasting colors which are inconsistent with the surrounding commercial development resulting in reduced property values; and

WHEREAS, the City of Leon Valley, based on the findings herein, has determined that a temporary moratorium on property development and/or redevelopment for the purpose of Non-Chartered Financial Institutions located within the geographic boundaries of the City of Leon Valley is justified because existing development ordinances, regulations and other applicable laws need to be strengthened to prevent the harms and secondary effects associated therewith; and

WHEREAS, the City Council of the City of Leon Valley, Texas therefore finds that it is in the public interest to impose a ninety (90) day moratorium on the acceptance, review, and approval of permits for the occupancy of property to be used as Non-Chartered Financial Institutions within the City limits;

WHEREAS, based on the foregoing the City Council of the City of Leon Valley, Texas therefore finds that the moratorium enacted herein is for the good government, peace,

or order of the municipality or for the trade and commerce of the municipality and is necessary or proper for carrying out a power granted by law to the municipality is consistent with state law and is necessary for the government, interest, welfare, or good order of the municipality as a body politic.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

Section 1: The City of Leon Valley hereby finds and determines that the following is a summary of what existing relevant evidence establishes regarding Non-Chartered Financial Institutions. Specifically, the evidence establishes that the location of Non-Chartered Financial Institutions have 1) negative impacts on nearby property values, 2) contribute to increase crime levels in the area, 3) negatively affect the general perception of the viability of commercial areas in which they are located, 4) utilize on site advertising techniques which are generally incompatible with the general commercial areas where they are located, and 5) provide for an unattractive appearance, and displacement of conventional and traditional banks among others.

Section 2: Pursuant to the legal authority cited supra, and except as otherwise provided for herein, upon the effective date of this ordinance, no city employee, officer, agent, department, board, or commission of the City shall accept for filing any applications for, or issue, a permit for the occupation of property located within the City limits of the City of Leon Valley for the purpose of operating a Non-Chartered Financial Institution which is defined as a use, other than State or Federally chartered bank, credit union, mortgage lender, savings and loan association or industrial loan company that offers deferred deposit transaction services or check cashing services and loans for payment of a percentage fee. The term “non-chartered financial institution” includes, but is not limited to deferred deposit transaction (payday loan) businesses that make loans upon assignment of wages received, check cashing businesses that charge a percentage fee for cashing a check or negotiable instrument, and motor vehicle title lenders who offer a short-term loan secured by the title to a motor vehicle. Applications, together with any documents or fees accompanying the applications, which are submitted during the duration of this ordinance, shall be returned to the applicant as unfiled.

Section 3: Exemptions.

The provisions of Section 2 of this Ordinance shall not be applicable to any completed applications for permits submitted prior to the effective date of this Ordinance.

Section 4: Appeals.

(1) An applicant for a permit for the occupancy of property to be used as Non-Chartered Financial Institutions who is denied a permit may appeal for relief to the City Manager, or his designee as provided for in this section. The appeal shall be in writing and shall be submitted to the City Secretary within ten (10) days of the date written

notification was sent that an application for the permit for occupancy of property will not be accepted for filing or will not be further processed for the duration of this Ordinance. Said appeal shall be allowed only for a determination of whether the exemption provided for in Section 3 herein is applicable to the permit request.

(2) The appeal shall be considered by the City Manager within twenty (20) days of the date the appeal is received by the City Secretary.

(3) The City Manager may take the following action:

- (a) Deny the appeal, in which case the application shall not be accepted or further processed;
- (b) Grant the appeal, and direct the official responsible for reviewing the application to accept the application for filing or to further process the application.

(4) In the event that the City Manager does not take the action described in this section, subpart (3) within twenty (20) days of the date the appeal is received by the City Secretary, the appeal shall be deemed granted and the officials responsible for reviewing the application shall accept the application for filing or further process the application, as applicable.

Section 5: Unless the City Council determines that an extension of up to ninety (90) days of the duration of this Ordinance, or termination thereof, as applicable, is in the public interest, this Ordinance shall be in effect for ninety days from its effective date.

Section 6: It is the intention of the City Council that this ordinance and every provision thereof shall be considered severable, and the invalidity of any section, clause, or provision or part or portion of any section, clause or provision of this Ordinance shall not affect the validity of any other portion of this Ordinance.

Section 7: Any and all ordinance, orders, resolutions, rules, regulations, policies, or provisions in conflict with the provisions of this Ordinance are hereby repealed and rescinded to the extent of conflict herewith.

Section 8: This Ordinance shall become effective immediately from and after its adoption.

Passed and Approved on first reading on the ___ day of December, 2013.

Mayor

ATTEST:

City Secretary

APPROVED AS TO FORM:

City Attorney

12. City Manager's Report

- Monthly Departmental Reports (Police, Fire)
- Approved Minutes from Boards, Commission, Committees (Bond Oversight Committee, Community Events Committee, Parks Commission)

LEON VALLEY FIRE DEPARTMENT MONTHLY REPORT September 2013

Overall Responses:

The Fire Department responded to 190 incidents in September (2012 – 170 incidents). No fire loss in the City limits or injuries due to fire were reported for the month.

Fires/Mutual Aid:

Firefighters responded to assist the City of Helotes with a residential fire on September 29th. The fire was extinguished without incident.

EMS Responses:

EMS responded to a total of 107 incidents (2012 - 96). 71 patients were transported to local hospitals by Leon Valley EMS. Forty EMS support responses were made.

EMS collections totaled \$37,110.29 this month. Collections for FY 12-13 to date total \$259,842.

Other Responses:

Fire Crews responded to 7 service calls, 21 false alarms, one trash fire at a bus stop, downed electrical power lines, and an animal rescue.

Special Rescue:

Animal Control Officer and Firefighters teamed up to save a deer at 7106 Bandera Rd. The team was able to free the deer using the “Jaws” rescue tool, transport, and safely release the deer into the Leon Valley Natural Area. The deer ran away, with what appeared to be only minor injuries.



Fire Prevention/Education:

One hundred and fourteen (114) fire inspections were completed, which includes 13 Certificate of Occupancy inspections. One fire permit was issued for the month. Fiscal year-to-date fire permit fees received total \$2,812.50. A total of \$3,177.50 was collected in fiscal year 2012.

Certificate of Occupancy Finals

Address	Name	Type
5504 Bandera 305	Lennox NAS	Mechanical Contractor
7500 Eckhert 146	National Tae Kwon Do	Martial Arts Academy
7205 Bandera 103	Molina Urteaga Insurance co.	Insurance Co.
5504 Bandera 503	Champion Lawn Care	Lawn Service
5504 Bandera 702	Roadrunner Tee's	Tshirt printing co.
5415 Bandera 504	Texas Diaper Bank	Social service charity center
7306 Reindeer Trail	E&E Automotive	Auto Repair Shop
5415 Bandera 503	LeFluer Transportation	Medical Transportation service
5309 Wrzbach 200-5	Solution Box	Tech solutions
5309 Wrzbach 100-7	Eagle Pass Ambulance	Private ambulance service
7018 Bandera	Spirit Halloween	Costume/Holiday gift store
6812 Bandera 213	Center for Healthcare Services	Healthcare / social services
6812 Bandera 102	Center for Healthcare Services	Healthcare / social services

Personnel & Training News:

Fire Prevention Youtube video release: Firefighters Daniel Cano, and Sam Nevils (as Firepup), along with the rest of "A shift", under the guidance of Captain Blake Wade, teamed up to create a new kitchen fire safety/prevention video and post it on Youtube. The video relates to the upcoming fire prevention month activities in October and improves on an already excellent fire prevention program. The video can be seen by clicking the following link; <http://www.youtube.com/watch?v=eI9GI5y7cno>



New Fire Department patch: After 39 years, the Leon Valley Fire Department has changed our uniform patch. Our new patch was designed by our very own Assistant Librarian Sherry Watson. Firefighters worked together on the project, and as a team selected a design that works to improve team spirit, includes the values we strive to maintain, and includes something unique about the City of Leon Valley (we chose the paw of a mountain lion). The new patch will be on our uniforms beginning October 1st, 2013.



Work day in the Natural Area: The Fire Department held a work day in the Natural Area. The grass was cut low, dead limbs removed, and two large branches that fell were cut and removed.

National Fire Protection Association (NFPA) visit:

The Fire Department was visited by the Texas Forest Service and Mrs. Patti Maguire of the National Fire Protection Association. Leon Valley was recognized as the only City in the entire country with both designations; *Firewise USA* and *Tree City USA*. The visit was also in part through our recent work in urban/wildland fire prevention, as nominated through the Texas Forest Service.



Leon Valley was one of three City's toured by the National Fire Protection Agency during their stay in Texas.

Also discussed; possible grant funding, ISO credit for Firewise designation, and other possible insurance discount through assistance from the NFPA.

9-11 Memorial Stair Climb: On September 11th, Leon Valley Fire and Police were honored to represent the City of Leon Valley at the Memorial Climb at the Tower of Americas in downtown San Antonio. 14 Leon Valley First Responders participated, which represented the 2nd largest team at the event. Firefighters and Police Officers from San Antonio and surrounding areas, as far away as Houston, climbed the Tower of Americas in full gear twice, carrying an ID tag from a fallen New York Firefighter or Police Officer.

With over 500 participants at this year's event, the City of Leon Valley was represented well.



Promotion “Pinning” Ceremony at the Fire Station: On Saturday, September 21st, The Fire Department hosted a small ceremony with families of our Firefighters that have recently been promoted. Our newly promoted Firefighters enjoyed pastries and coffee with their family, received their new badge, which was *pinned* by their family, and had their picture taken.



Jaaron Thomas, promoted to the rank of Engineer, poses for a picture with his family. (Right) Blake Wade, promoted to Fire Captain, “pinned” by his wife Pam Wade.

FIRE PREVENTION ACTIVITIES

INSPECTIONS	SEPT 2013	SEPT 2012	TOTAL 2013	CYTD 2012	TOTAL 2012
COMMERCIAL BUSINESS	52	58	271	442	644
INDUSTRIAL	0	2	2	6	13
PUBLIC BUILDINGS	4	2	27	29	41
APARTMENTS/HOTEL	4	3	21	33	47
INSTITUTIONAL	2	0	12	26	55
SCHOOLS	1	4	16	13	
RESIDENTIAL CONTACT	2	1	49	19	27
COMPANY IN-SERVICE	30	25	121	223	322
NEW CONSTRUCTION	6	5	19	44	55
CERTIFICATES OF OCCUPANCY	13	10	76	96	132
TOTAL INSPECTIONS	114	110	728	931	1336

OTHER ACTIVITY	SEPT 2013	SEPT 2012	TOTAL 2013	CYTD 2012	TOTAL 2012
SUPERVISED FIRE DRILLS	1	2	4	5	8
LECTURES/DEMOS NUMBER ATTENDED	1 50	0 0	15 295	11 234	37 3195
PLAN REVIEWS	2	0	26	14	49
CITATIONS ISSUED	0	0	0	0	3
WARNINGS ISSUED	0	0	2	2	12
COMPLAINTS INVESTIGATED	3	0	8	3	18
PERMITS ISSUED	1	2	16	0	24
PERMIT FEES RECEIVED	\$125.00	200	\$2,812.50	2337.50	\$3177.50

EMERGENCY INCIDENT RESPONSE DATA

INCIDENT TYPE	SEPT 2013	SEPT 2012	TOTAL 2013	CYTD 2012	Total 2012
STRUCTURE RESIDENTIAL	0	0	5	5	8
STRUCTURE COMMERCIAL RESIDENTIAL	0	0	3	1	2
STRUCTURE COMMERCIAL	0	0	2	0	0
STRUCTURE FIRE OTHER THAN BUILDING	0	0	1	0	1
VEHICLE FIRE	0	0	5	4	6
OUTSIDE RUBBISH FIRE	1	0	10	7	8
SPECIAL OUTSIDE FIRE	0	0	3	2	2
NATURAL VEGETATION FIRE	0	0	2	2	2
CULTIVATED VEGETATION CROP FIRE	0	0	0	0	0
FIRE, OTHER	0	0	10	0	0
FALSE ALARM	21	14	109	106	141
INVESTIGATION OR SPECIAL INCIDENT	0	0	2	0	1
SERVICE CALL	7	6	47	70	81
EMS	107	96	884	768	1058
EMS ASSIST	40	31	234	257	356
HAZARDOUS CONDITION	1	7	18	49	61
RESCUE	1	4	12	9	14
MUTUAL AID	2	2	15	10	12
OVERPRESSURE RUPTURE OR EXPLOSION	0	0	0	0	0
GOOD INTENT CALL	10	10	48	54	66
SEVERE WEATHER OR NATURAL DISASTER	0	0	1	2	2
TOTAL	190	170	1411	1346	1821



Luis Valdez, Fire Chief

LEON VALLEY FIRE DEPARTMENT MONTHLY REPORT October 2013

Overall Responses:

The Fire Department responded to 150 incidents in October (2012 – 169 incidents). There was a total estimated fire loss of \$38,000, including two structure fires and one vehicle fire.

Fires:

The Fire Department began using a helmet mounted camera as a training/ investigation tool. Edited videos will be released as appropriate to increase communication to the public (Strategic Goal #3).

The first video captured by the helmet camera was a storage unit fire located at 7106 Bandera Rd.

No injuries were reported from the fire, the dollar loss was estimated at \$35,000, and the cause of the fire was determined accidental.



An edited version of the video was posted to Youtube, click the picture below to view the complete video (embedded link).



Firefighters also responded for a small kitchen fire at Christian Village apartments and a vehicle fire at USA Automotive Repair (6901 Bandera).

EMS Responses:

EMS responded to a total of 100 incidents (2012 - 105). 79 patients were transported to local hospitals by Leon Valley EMS. Thirty-two EMS support responses were made.

EMS collections totaled \$18,905.26 this month. Collections for FY 12-13 to date total \$278,747.

Other Responses:

Fire Crews responded to 12 false alarms, 3 hazardous conditions calls.

Fire Prevention/Education:

One hundred and Forty-four (144) fire inspections were completed, which includes 22 Certificate of Occupancy inspections. No permits were issued for the month. Fiscal year-to-date fire permit fees received total \$2,812.50. A total of \$3,177.50 was collected in fiscal year 2012.

Certificate of Occupancy Finals

Address	Name	Type
5504 Bandera 103	Goose Automotive	Auto Repair
6504 Bandera 5	Cabinet Corner	Cabinet Shop
6812 Huebner	Lisa's Taco Hut	Restaurant
6700 Huebner 101	Planet Fitness (owner change)	Gym
7500 Eckhert 310	Phenomenal Aquatics	Pet Store
6300 Bandera	TriColor Auto Sales	Auto Sales
7500 Eckhert 280	M.A.J. Nutrition	Nutrition/Vitamin store
6821 Bandera	PR Center Inc.	Consultant
6233 Evers 1&2	Esteem Home Health Care	Healthcare Service
6731 Bandera	State Farm	Insurance Co.
7126 Bandera	DirectOne Wireless	Cell Phone Store
7340 Reindeer Trail	Brass Knuckle Customs	Auto Repair
5504 Bandera 701	Mission Glass	Glass Shop
5504 Bandera 607	MZ Flooring	Flooring Store
5728 Wurzbach	Cultural Heritage Office	Office
7043 Bandera	Bargain Betty's	Clothing Resale Store
5730 Wurzbach	YZZ Flooring	Flooring Store
7720 Eckhert	Reliable Staffing	Temp Agency
5718 Evers	Fast Needle Alterations	Tailoring Store
5630 NW Loop 410	Home Improvement Whse	Home Improvement Shop
7500 Eckhert 580	Rosita's Mexican Cocina	Restaurant
5413 Bandera 401	Touch of Class	Home Health Services

Personnel & Training News:

Fire Prevention Month in Leon Valley: The Fire Department activities throughout the month of October focused heavily on fire prevention. Activities included visits to area schools, daycares, businesses, apartments, as well as fire station tours. A poster contest was held with 5th graders in Leon Valley, which included prize awards donated through local businesses.

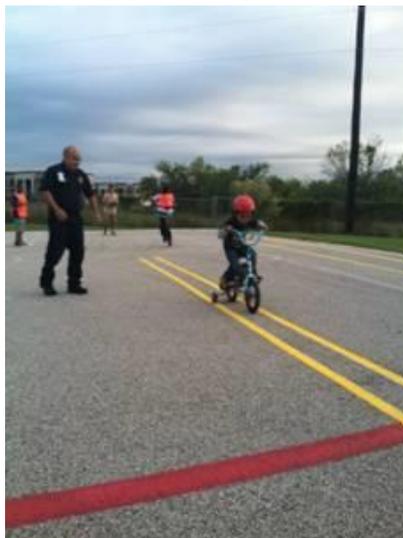


Fire Chief attends Texas Commission on Fire Protection meeting in Austin:

Chief Valdez attended the *Texas Commission on Fire Protection* meeting at the Austin capital complex on Thursday, October 3rd. Commissioners discussed Firefighter safety and health issues, training opportunities, and new licensing requirements for various disciplines. Chief Valdez was able to discuss issues directly related to Leon Valley with Commissioners at different times during the day, and reports a positive visit.

NISD Museum sign dedication:

The Fire Department was happy to attend the ribbon-cutting and sign dedication of the new Northside School Museum sign at 6632 Bandera. The ceremony included a short presentation by both Dr. Woods and Dr. Wernli, followed by a ribbon-cutting, pictures, and a small reception.



Teamwork – San Antonio Police Department and local businesses:

Firefighters team up with San Antonio Police Department at Driggers Elementary School in hosting a bike rodeo. Leon Valley businesses, *Pena Brothers Upholstery* and *Ameraguard Bed liners* donated basketballs and footballs for the winners of the event!

Training for Firefighters:

Leon Valley Firefighters Daniel Cano and Gabriel Nerio attended a Rapid Intervention Team (RIT)- strategic evacuation class and reported an intense, and excellent training opportunity. The class was taught by a visiting Baltimore Fire Department Fire Captain, and included Firefighters from surrounding Alamo area cities.



Improving fitness and having fun - Strategic goal #3:

Firefighters worked together to improve and design a new candidate physical assessment test. The test is a reflection of the Firefighters desires to raise fitness standards, and to create a unique test that meets the needs of our team. A demonstration video was then shared through social media....the video included music, and editing which added a level of fun and professionalism to the project.



Click the picture or the following link to view the video.... <http://www.youtube.com/watch?v=Sdnh5fZYnps>

Brush truck receives update:

Following through on a plan to refresh the departments Brush Truck which included an updated front-end; shocks, steering box, and other mechanicals. Reflective striping, badges, and markings consistent with industry safety standards were added.



FIRE PREVENTION ACTIVITIES

INSPECTIONS	OCT 2013	OCT 2012	TOTAL 2013	CYTD 2012	TOTAL 2012
COMMERCIAL BUSINESS	55	42	381	484	644
INDUSTRIAL	0	2	2	8	13
PUBLIC BUILDINGS	4	6	35	35	41
APARTMENTS/HOTEL	3	2	27	35	47
INSTITUTIONAL	6	8	24	34	55
SCHOOLS	3	6	22	19	-
RESIDENTIAL CONTACT	25	4	99	23	27
COMPANY IN-SERVICE	24	8	169	231	322
NEW CONSTRUCTION	2	3	23	47	55
CERTIFICATES OF OCCUPANCY	22	8	120	104	132
TOTAL INSPECTIONS	144	89	872	1020	1336

OTHER ACTIVITY	OCT 2013	OCT 2012	TOTAL 2013	CYTD 2012	TOTAL 2012
SUPERVISED FIRE DRILLS	1	3	4	8	8
LECTURES/DEMOS NUMBER ATTENDED	19 1900	13 1646	34 2195	24 1880	37 3195
PLAN REVIEWS	1	2	27	16	49
CITATIONS ISSUED	0	0	0	0	3
WARNINGS ISSUED	1	0	3	2	12
COMPLAINTS INVESTIGATED	0	4	8	30	18
PERMITS ISSUED	0	1	16	17	24
PERMIT FEES RECEIVED	\$0	150	\$2,812.50	2487.50	\$3177.50

EMERGENCY INCIDENT RESPONSE DATA

INCIDENT TYPE	OCT 2013	OCT 2012	TOTAL 2013	CYTD 2012	Total 2012
STRUCTURE RESIDENTIAL	1	0	6	5	8
STRUCTURE COMMERCIAL RESIDENTIAL	1	0	4	1	2
STRUCTURE COMMERCIAL	0	0	2	0	0
STRUCTURE FIRE OTHER THAN BUILDING	0	0	1	0	1
VEHICLE FIRE	1	0	6	4	6
OUTSIDE RUBBISH FIRE	0	0	10	7	8
SPECIAL OUTSIDE FIRE	0	0	3	2	2
NATURAL VEGETATION FIRE	0	0	2	2	2
FIRE, OTHER	0	0	10	0	0
FALSE ALARM	12	13	121	119	0
INVESTIGATION OR SPECIAL INCIDENT	0	0	2	0	141
SERVICE CALL	0	7	47	77	81
EMS	100	105	984	873	1058
EMS ASSIST	32	34	266	291	356
HAZARDOUS CONDITION	3	5	21	54	61
RESCUE	0	2	12	11	14
MUTUAL AID	2	1	17	11	12
OVERPRESSURE RUPTURE OR EXPLOSION	0	0	0	0	0
GOOD INTENT CALL	0	2	48	56	66
SEVERE WEATHER OR NATURAL DISASTER	0	0	1	2	2
TOTAL	150	169	1561	1515	1821



Luis Valdez, Fire Chief



Leon Valley Police Department Monthly Report October 2013

Calls for Service

	Oct 2013	YTD 2013	Oct 2012	YTD 2012
Calls for Service	808	8,034	826	7,768
Index Crimes	72	749	72	734
Non-Index Crimes	736	7,285	754	7,037

Non-index calls are contacts with citizens and/or visitors that are either non-criminal in nature, or are criminal in nature but are not categorized as an index crime.

An index crime is defined as murder, rape, robbery, theft, theft of a motor vehicle, assault, burglary, or burglary of a motor vehicle. These are the crimes that are reported to the Federal Bureau of Investigations on a monthly basis.

Non-Index Crimes

	Oct 2013	YTD 2013	Oct 2012	YTD 2012
Suspicious Vehicle	76	727	67	584
Assist the Public/Other Agency	57	611	65	703
Disturbance	52	679	72	734
Violation of City Ordinance	22	208	28	136
Traffic Offenses	35	243	32	277
Burglar Alarm	89	1027	103	971
Accidents	72	587	67	541
Criminal Mischief	13	208	18	171
Other	171	1,579	125	1,643
N-Code 10*	9	95	6	77
N-Code 14**	29	311	54	300
N-Codes	111	1,013	117	900

* N-Code 10 – Private property accident where blue forms issued

** N-Code 14 – Accident which occurred on the roadway where a blue form was issued



Leon Valley Police Department Monthly Report

Index Crimes

	Oct 2013	YTD 2013	Oct 2012	YTD 2012
Burglary	8	76	5	93
Burglary – Motor Vehicle	12	108	15	169
Assault	6	61	5	81
Homicide	0	0	0	0
Rape	0	4	0	2
Theft	41	435	39	336
Theft of Service	0	11	3	23
Vehicle Theft	5	21	4	19
Robbery	0	8	1	8

Citations

	Oct 2013	YTD 2013	Oct 2012	YTD 2012
Citations Issued	580	3,968	403	6,172

Citations by Selected Categories	Oct 2013	YTD 2013	Oct 2012	YTD 2012
Expired License Plates	47	322	48	695
Expired Inspection Certificate	105	634	60	1,068
No/Expired/Invalid DL	52	328	36	523
No Insurance	105	708	79	1,171
Ran Red Light	17	99	6	110
Ran Stop Sign	21	119	15	380
Speeding	56	267	37	426

Hazardous vs. Non-Hazardous	Oct 2013	YTD 2013	Oct 2012	YTD 2012
Hazardous	94	485	68	926
Non-Hazardous	486	3,483	335	5,246

Hazardous citations are for actions that could cause accidents. Examples include speeding, ran red light, and ran stop sign. Non-hazardous citations are for violations of either the Traffic Code or City Ordinance, which would not result in the potential for an accident. These include expired license plates, no liability insurance, expired motor vehicle inspection certificate, no drivers license, expired drivers license, etc.



Leon Valley Police Department Monthly Report

Arrest

Arrests	Oct 2013	YTD 2013	Oct 2012	YTD 2012
Felony Offense	7	41	7	46
Misdemeanor Offense	28	398	32	520
Warrants	11	70	14	120

Investigations

	Oct 2013	YTD 2013	Oct 2012	YTD 2012
Assigned	176	1,397	120	1,182
Arrest/Charges Filed at Large	27	301	31	289
Suspended	26	260	89	815
Closed by Exception	43	609	19	139

A suspended case is one where no leads are available or what leads were available did not lead to an arrest

A case closed by exception is one where either the Complainant did not wish to pursue charges, the Defendant died, or for some other reason a known Defendant was not prosecuted.

Communications

Total 911 Calls/ by Source	Oct 2013	YTD 2013	Oct 2012	YTD 2012
Total	830	10,054	1,079	9,629
Business	63	634	65	554
Residential	47	489	39	353
Coin	6	53	2	53
Cellular	695	7,193	818	7,758
Voice over Internet Protocol	7	794	34	311
Unknown	25	891	118	1,570



Leon Valley Police Department Monthly Report

Community Resource Officer

	Oct 2013	YTD 2013	Oct 2012	YTD 2012
Violations of City Ordinance	8	225	9	272

Reserve Officers

Our Reserve Officers continue to supplement our Patrol as well as perform functions of security at City events. We have Reserve Officers provide for security as well as clerical support for our Thursday Municipal Court sessions.

	Oct 2013	YTD 2013	Oct 2012	YTD 2012
Hours	145	1,411	132	2,276
Calls for Service Handled	41	366	47	635
Citations	7	71	10	266

Code Enforcement

The Code Enforcement and Animal Control Officers completed a total of 198 inspections.

City of Leon Valley 2012 Bond Program Oversight Committee Meeting June 27, 2013

Chairman Pedro Esquivel called the 2012 Bond Program Oversight Committee Meeting to order at 5:30 pm. Chairperson Esquivel and Committee members Al Uvietta, Mike Davis Jr., Olen Yarnell, and Frank Zavala were present. Kathy Hill and Christopher Gover were absent.

Councilman Jack Dean, Councilman Abraham Diaz, City Manager Manuel Longoria Jr., Police Chief Wallace, Special Projects Manager/Interim Public Works Director Melinda Smith were also present.

A quorum was present.

Approval of Minutes

Chairman Esquivel asked for approval of the minutes from the March 28th, May 3rd, and May 17th, 2013 meetings. Committee Member Yarnell questioned why the minutes reflected Abraham Diaz as the Chairman in the body but had Pedro Esquivel as the signatory person and he was also listed as the Committee Chairman. It was explained that at the time the minutes were recorded Abraham Diaz was the Chairman, but today when the minutes are being approved Pedro Esquivel is the Chairman.

Committee Member Yarnell made a motion to approve the minutes and this was seconded by Member Uvietta. This motion passed unanimously.

Project Status Report

Chairman Esquivel introduced the City Manager, Manuel Longoria Jr. who gave reports on five topics associated with our project.

1. Bond Oversight Committee Changes and Transitions

Mr. Longoria Jr. briefed the Committee on the changes to the committee brought on by the City Council Elections. Mr. Longoria Jr. introduced Councilman Abraham Diaz as being one of the two City Council Liaisons to the Committee. Abraham Diaz was the former Chairman of the Committee. Former Councilmember Kathy Hill, who was a City Council Liaison to the Committee, was appointed to the Committee to fill the vacancy created by Councilman Diaz.

Mr. Longoria Jr. further advised that Christopher Gover has been in contact with the City and has said that he was unable to meet the commitments the Committee required and was planning on resigning from the Committee. The City Manager asked for the members to start thinking of a person to replace Christopher Gover if he in fact resigned.

2. Fire Station Lots

Mr. Longoria Jr. briefed the Committee on the process(es) the City of Leon is undertaking to obtain the lots from Bexar County. Bexar County approved the right of entry allowing the City to have access to the property. The City Manager advised that the City has hired a firm to perform a appraisal and the total amount for the five lots in question was \$57,000. On June 18th a letter was mailed to Bexar County with the Cities initial offer to purchase the property. The City Manager advised the County has 30 days to respond to this offer. The response can be an acceptance of the price, a counter offer, or a rejection of the offer.

City of Leon Valley 2012 Bond Program Oversight Committee Meeting June 27, 2013

If the County accepts the offer then the two complete the purchase transaction and move on. If they counter offer, the City will look at this and make a determination. If the offer is outright rejected, then the City will start the condemnation process.

There were questions from several committee members about the source of the monies used to purchase the lots. The City Manager advised that the language used in the Bond Election allowed the purchase of land to complete the project.

Committee Member Uvietta wanted the Manager to know that he believes the City is doing the right thing and feels that the process is one that is voters approved of.

The City Manager advised that the City is awaiting any word from the County on the offer but that currently the land is being surveyed in order to complete the transaction. If the County agrees to sell the land, the Manager advised that sale would have to be approved by both the Bexar County Commissioners Court and the Leon Valley City Council.

The City Manager was asked why the City was purchasing lands that would be given to us in a few years. The City Manager explained that by purchasing the land now, instead of waiting for the drainage project to be complete in 2015, the City would be able to start the project before the end of this year instead of waiting 2 – 3 years.

3. Construction Manager at Risk Contract

The City Manager informed the Committee that the negotiations were going well with Bartlett Cocke. There were two areas of concern with Bartlett Cocke in reference to the contract. One was the area of retainage and the other was project delay implications.

It was agreed that the retainage percentage should be 5%, as opposed to the 10% in the contract. On the project delay implications it was decided that any delays caused by the City would be added to the time allowed to complete the construction and that any delays caused by the Contractor would result in a \$1,000 per day payment to the City.

The Manager advised that with these issues resolved the contract was ready for signatures. The Manager further advised that a meeting between Bartlett Cocke, OCO Architects and himself would take place in the next week.

4. OCO Design Work

The City Manager advised that the survey work on the lots for the Fire Department was in progress with a mid-July completion date. The Manager further advised that Arias and Associates was doing geo-technical work on the City Hall foundation and their preliminary finding, without having actually done any of the testing, was that the foundation problem may not be as bad as initially feared.

In reference to questions posed earlier (before he was appointed to the Committee) by Committee Member Zavala, the City Manager and Melinda Smith led a discussion about the City of Leon Valley hiring a Project Manager, such as Raba Kistner, who would be available for the technical areas that would be out of the scope of either the Manager, Melinda Smith, or Bruce Bealor our City Building Inspector.

City of Leon Valley 2012 Bond Program Oversight Committee Meeting June 27, 2013

Committee Member Zavala then proceeded to pass out a document with his business card Xeroxed at the top and a list of items and stated that he wanted to go on the record about wanting the job described by the City Manager and Melinda Smith.

Committee Member Zavala was advised that with his service on the Committee he would not be able to seek employment from the City of Leon Valley until a one year period passed after he left the Committee. This applies to any construction project funded by the City of Leon Valley or any project funded by the bond proceeds.

Several Committee Members questioned Committee Member Zavala about his intentions on getting on the Committee and if the reason was to secure employment for himself.

Getting back to the discussion on the building, Committee Member Yarnell recalled a statement by Bob Tome about building the foundation up to the 500 year flood mark instead of the 100 year flood mark the programming from Alamo Architects identified. The item was discussed and the City Manager advised he would approach both OCO and Bartlett Cocke to see the feasibility of this request.

The Manager advised the Committee that OCO was working on the programming for the Fire Department and had copies of the site plan and a building plan in the Committee's packet.

The Committee Chair, Pedro Esquivel, asked the City Manager if a meeting could be scheduled between the Committee and OCO Architects so that an update on the programming for City Hall, the Police Department and the Fire Department could be presented. The Manager advised he would try and get this scheduled for the next meeting.

Committee Member Yarnell asked if the building was going to be designed with any safe rooms for the community. When asked to explain, Committee Member Yarnell advised that in Oklahoma there were Cities that have designed safe areas for Citizens to go to in case of tornado. After a lively discussion in which the agreement was that we could not build a safe room big enough for our community, the Manager advised he would have OCO look at an area which would accommodate employees in the event of an issue.

5. Work Plan and Schedule

The City Manager gave a update on the following

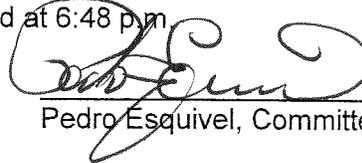
- a. Programming – almost complete, still finishing Fire Department
- b. Schematic Design Phase – in process, scheduled to be complete in August
- c. Design Development Phase – 9 weeks
 - a. Fire Station lots acquired
 - b. September and October
- d. Construction Document Phase – 6 weeks
 - a. December
- e. Bidding/Negotiations Phase – 6 weeks
 - a. January
 - b. Scheduled ground breaking on Fire Station in January
- f. Construction Phase – 18-22 months
 - a. January 2014 – June 2015

City of Leon Valley 2012 Bond Program Oversight Committee Meeting June 27, 2013

The City Manager stated that these numbers were flexible and were on the conservative side.

Adjourn

Hearing no further business a motion was made by Mike Davis Jr. and seconded by Olen Yarnell to adjourn the meeting. The meeting was adjourned at 6:48 p.m.

A handwritten signature in black ink, appearing to read "Pedro Esquivel", written over a horizontal line.

Pedro Esquivel, Committee Chairman

City of Leon Valley 2012 Bond Program Oversight Committee Meeting July 24, 2013

Chairman Pedro Esquivel called the 2012 Bond Program Oversight Committee Meeting to order at 5:30 pm. Chairperson Esquivel and Committee members Al Uvietta, Mike Davis Jr., Olen Yarnell, Kathy Hill, and Frank Zavala were present. Christopher Gover was absent.

Councilman Jack Dean, Councilman Abraham Diaz, City Manager Manuel Longoria Jr., Interim Fire Chief, Police Chief Wallace, and Special Projects Manager/Interim Public Works Director Melinda Smith were also present.

A quorum was present.

Approval of Minutes

Chairman Esquivel asked for approval of the minutes from the June 27, 2013 meeting. Committee Member Uvietta made a motion to approve the minutes and Committee Member Yarnell seconded the motion but also asked for a clarification on an item on page three.

Committee Member Yarnell advised that he did not intend for his statement to mean building a safe location for the entire community, just all staff members. Chairperson Esquivel recalled that initially the conversation was for the community and then after discussion it was decided the City Manager would look into building a safe location for City staff.

Chairperson Esquivel asked for a vote and this motion passed unanimously.

Project Status Report

Chairman Esquivel introduced the City Manager, Manuel Longoria Jr. who gave reports on four topics associated with our project.

1. Construction Manager at Risk – Bartlett Cocke

Mr. Longoria Jr. advised that the contract had been approved and there was already dialogue with Bartlett Cocke representatives.

2. BOC Vacancy

Mr. Longoria Jr. advised that Christopher Gover has missed several consecutive meetings of the Committee. The Charter states that missing two meetings results in the removal from the Bond Oversight Committee. Mr Longoria Jr. advised that the recruitment of a new member will proceed, while following the regular City process.

3. Fire Station Lots

Mr. Longoria Jr. briefed the Committee on the status of the purchase of the lots for the Fire Station. Mr. Longoria Jr. advised that the County has accepted the offer of \$57,000 for the five lots in question. The next step will be to complete a purchase transaction agreement with Bexar County and have this approved by the Commissioners Court and City Council.

Committee Member Mike Davis Jr. asked if the City was paying \$57,000 for lots that were going to be given to the City. The City Manager explained that the lots were going to be transferred to the City of Leon Valley in 2016 and that the project could not be delayed to that time.

City of Leon Valley 2012 Bond Program Oversight Committee Meeting July 24, 2013

Committee Member Olen Yarnell asked about the comment made by the County Commissioner about not wanting to make a profit off the sale of the lots and if that had been taken into consideration by the County. The City Manager explained that the Commissioner would have the opportunity to address this when the item appears on their agenda but did say that the County Commissioner has told our Mayor he thought this was a fair price.

4. Work Plan and Schedule

The City Manager quickly went over the work plan and schedule and highlighted the phases which need to happen before ground breaking, with is currently estimated to be in January of 2014

Project Facility Programming and Preliminary Schematic Design

Chairman Esquivel recognized Mickey Conrad who gave a design review presentation on the project.

Mr. Conrad's presentation included the floor and preliminary designs of the Fire Department. After briefing the Committee on these features Committee Member Uvietta questioned the location of the emergency generator. Mr. Conrad pointed out the location and also advised the generator currently at City Hall was going to be moved to the new Fire Department. Chairperson Esquivel inquired about where the communications were going to be located and this was pointed out by Mr. Conrad on the floor plan.

Mr. Conrad then presented the floor plans and preliminary designs of the City Municipal and Police Facility. After this presentation of the Police Facility, Committee Member Yarnell inquired about the room, similar to the one in Boerne, where the Police Officers could interview victims. It was explained by both Mr. Conrad and the City Manager that the two conference rooms near the entry would be available for that purpose, along with many other uses. Committee Member Yarnell also asked about storage above the facility and Mr. Conrad described the area he is planning for records storage.

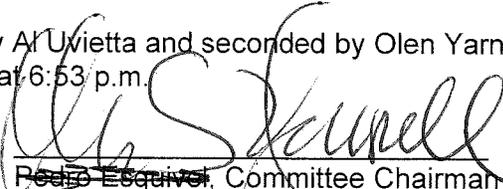
After the presentation of the floor plans and preliminary designs of the City Municipal facility the committee had a discussion about solar power, and the use of this technology on this facility. The City Manager advised that CPS was going to give us solar credits without Leon Valley investing into the infrastructure.

A discussion also took place about the roof slope and the Committee was briefed on the different types of roofs and were advised that this roof would be have a slight slope in order to assist with drainage.

The City Manager briefed the Committee on the fact that the costs for construction are rising and this may affect the bottom line of our project.

Adjourn

Hearing no further business a motion was made by Al Uvietta and seconded by Olen Yarnell to adjourn the meeting. The meeting was adjourned at 6:53 p.m.


~~Pedro Esquivel~~, Committee Chairman

City of Leon Valley 2012 Bond Program Oversight Committee Meeting August 28, 2013

Vice Chairman Olen Yarnell called the 2012 Bond Program Oversight Committee Meeting to order at 5:30 pm. Vice Chairman Yarnell and Committee members Al Uvietta, Mike Davis Jr., Kathy Hill, and Frank Zavala were present. Christopher Gover and Pedro Esquivel were absent with Mr. Esquivel's being excused.

Councilman Jack Dean, Councilman Abraham Diaz, City Manager Manuel Longoria Jr., Fire Chief, Police Chief Wallace, and Special Projects Manager/Interim Public Works Director Melinda Smith were also present.

A quorum was present.

Approval of Minutes

Vice Chairman Yarnell asked for approval of the minutes from the July 24, 2013 meeting. Committee Member Uvietta made a motion to approve the minutes and Committee Member Zavala seconded the motion.

Vice Chairman Yarnell asked for a vote and this motion passed unanimously.

Committee Member Uvietta made a motion to take agenda item #4 prior to agenda item #3. This motion was seconded by Committee Member Davis and passed unanimously.

Presentation by Project Architect Mickey Conrad on the Project Preliminary Schematic Design and Budget Issues

Vice Chairman Yarnell introduced the Mickey Conrad from OCO Architects who gave a design review presentation on the project.

Mr. Conrad's presentation included the floor and preliminary designs of the Fire Department with a schematic of the exterior.

Mr. Conrad then presented the floor plans and preliminary designs of the City Municipal and Police Facility. During this presentation there were several schematics of the exterior design shown. These included the base project, but also a design with some upgrades.

The last of the presentation was a Cost/Value Options Log developed by Bartlett Cocke along with a Budget analysis. These items were a checklist that Mr. Conrad and Staff will go over to ascertain if any upgrades were to be done to the building design. A discussion about the project budget took place but the Committee was advised by Bartlett Cocke that until a final plan was designed, all numbers given were estimates at best.

The City Manager also briefed the Committee on a request by Bexar County to exchange one of the lots the City of Leon Valley was purchasing with another lot. It was explained that the County needed this lot to complete a drainage channel for their flood control project.

Clarification of the Roles and Responsibilities of the Bond Oversight Committee

Mr. Longoria Jr. was recognized by Vice Chairman Yarnell. Mr. Longoria Jr. advised that this item was placed on the agenda by the Committee Chairman Esquivel but due to his absence he could not present. Mr. Longoria Jr. gave each Committee Member a copy of the Charter and covered the

City of Leon Valley 2012 Bond Program Oversight Committee Meeting August 28, 2013

sections in the Charter that addressed the responsibilities of each Committee Member along with the items Committee Members were not responsible for.

Adjourn

Hearing no further business a motion was made by Mike Davis Jr. and seconded by Kathy Hill to adjourn the meeting. The meeting was adjourned at 7:09 p.m.



Pedro Esquivel, Committee Chairman

City of Leon Valley 2012 Bond Program Oversight Committee Meeting September 26, 2013

Chairman Pedro Esquivel called the 2012 Bond Program Oversight Committee Meeting to order at 5:32 pm. Vice Chairman Yarnell and Committee members Al Uvietta, Kathy Hill, Frank Zavala John Cervantes were present. Mike Davis Jr. was absent.

Councilman Jack Dean, Councilman Abraham Diaz, City Manager Manuel Longoria Jr., Fire Chief Luiz Valdez, Police Chief Wallace, and Special Projects Manager/Interim Public Works Director Melinda Smith were also present.

A quorum was present.

Approval of Minutes

Chairman Esquivel asked for approval of the minutes from the August 28, 2013 meeting. Committee Member Hill made a motion to approve the minutes and Vice Chairman Yarnell seconded the motion.

Chairman Esquivel asked for a vote and this motion passed unanimously.

Project Update

Chairman Esquivel introduced the City Manager who in turn introduced the Committee's newest member, John Cervantes.

The City Manager briefed the Committee on the status of the purchase of the lots from Bexar County. Mr. Longoria advised that the County has asked to switch lot 53 with lot 58. The only documentation necessary on the Cities part, right now, was for the City to prepare an offer letter. The County is not going to require a appraisal, but maybe at a later date this will be a requirement. Mr. Longoria advised that they timeline has the County Commissioner's Court looking at this item in November and, depending on the date in November, the Leon Valley City Council, would address this issue in either November or December.

Vice Chairman Yarnell asked about the design of the drainage ditch that will be adjacent to the new Fire Department location and was told that the ditch would be constructed of earthen material and would blend into the general area. Vice Chairman Yarnell was concerned about the Cities ability to maintain this property.

Presentation by Project Architect and Construction Manager on Preliminary Construction Estimates and Project Design Update

Chairman Esquivel recognized the City Manager who in turn recognized Mickey Conrad with OCO Architects. Mickey Conrad briefed the Committee on the project and presented a slide show. Mickey Conrad started with the Fire Department and showed different site plans for the facility, along with briefing the Committee on the exterior of the building, which will consist of stucco for the admin office, stone/metal for the apparatus bays, and stone towers.

Mr. Conrad's presentation then showed the area that will become the Police Department and once this area was complete and occupied advised that City Hall should move to the Community Center to facilitate remodeling the existing structures. Mr. Conrad also pointed out that the parking lot on the east side would be removed and that after meeting with staff the pedestrian plaza was approved and placed into the project.

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Mickey Conrad then introduced John Colbert and James Anderson from Bartlett Cocke Construction. James Anderson advised that since the last meeting, where the project was \$188,000 over budget, Bartlett Cocke has been tweaking the process, getting better numbers for different items and has a result has come up with a overage of only \$23,000. James Anderson advised that OCO was at 30% design development and that Bartlett Cocke would continue to refine and work with sub-contractors to continue tightening up these numbers.

John Colbert was introduced and gave a briefing on the Cost/Value Options Log. In reference to the foundations repairs having a \$15,000 estimated value Committee Member Zavala asked what happened to the \$75,000 originally budgeted. Mickey Conrad advised that Arias and Associates has looked at the issue and feels that the problem could be controlled for \$15,000 and that maybe even that was too much. Mickey Conrad explained that Arias and Associates believed the problem was caused due to trees affecting the water content of the soils in this area, and the cracking was caused by the fluctuation of this water content. Committee Member Zavala asked if the anyone could guarantee the building would not crack and was advised no.

John Colbert went line by line on the Cost/Value Options Log and advised that after meeting with City staff, the project was \$221,806 over budget.

James Anderson briefed the Committee on his tentative schedule. Mr. Anderson believes the project would be ready for bidding on December 6th with the bid opening scheduled for Jan 15th. Between December 6 and January 15, Bartlett Cocke would work with subcontractors in order to get the most people to bid. Mr. Anderson also advised the project would be bid as one project and not multiples.

The construction on the Fire Station would begin the 1st of February 2014 and finish in November 2014. The current Fire Station remodel would occur from November 2014 through May 2015 with the moving of the Police Department into the remodeled space. The City Hall project would begin May 2015 and would end October 2015 with a projected occupancy date of January 2016.

Internal and External Communications by Bond Program Oversight Committee Members

Chairman Esquivel started the discussion by thanking the City Manager for the presentation in the previous meeting that covered the responsibilities of the Committee Members. Chairman Esquivel apologized for not being at the meeting, but this topic was brought up at his request.

Chairman Esquivel then advised the Committee Members that their roles were to insure the expenditure of funds as they relate to this project, was done in an ethical fashion. The Committee Members were not to concern themselves with the colors of walls etc.

Chairman Esquivel advised the Committee that in reference to communications he would be insure transparency and would not withhold information and that if a document was shared with him by a Committee Member, this document would be shared with all Committee Members. Chairman Esquivel did advise the Committee Members that he would receive information and share this information, but this must not be done in a manner that would give the appearance of a meeting.

The City Manager then addressed the Committee and advised each one of them about their responsibilities under the Texas Open Meeting Act and cautioned that responding to all in an email could create a meeting environment which would be illegal.

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After a discussion it was decided that if a Committee Member had any correspondence for the Committee, this would be sent to either the City Manager or Project Director Melinda Smith who would then pass the information on to the remainder of the Committee.

Chairman Esquivel then cautioned the Committee Members about comments to the press and ensuring that the Reporter understands that those are your personal comments and are not a reflection of the Committee.

Vice Chairman Yarnell then stated that his comments were made during the Citizens to be heard portion of a Council meeting and that he did not represent himself as a member of the Committee. The Committee then discussed their roles and responsibilities as set forth in the charter, and this discussion led to the question of the Chairman about the relinquishment of Committee Members rights.

Chairman Esquivel stated that the concern is clear and that no one has to waive their rights to speak in public, but did advise the Committee Members that they have a responsibility to identify and preface any comments made to reflect the fact that they are speaking as a private citizen not a member of any committee.

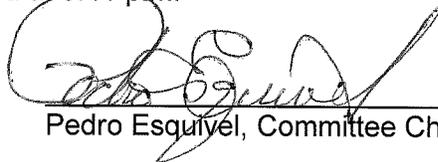
A discussion then took place about any questions that a Committee Member may have and who should address these. The City Manager advised that any questions should be addressed to either him or Melinda Smith and these will be addressed.

Committee Member Hill asked how the Committee is planning on getting the public up to date on the project. Chairman Esquivel suggested the City Manager plan an article in the Lions Roar, and with the Committee making a regular report to City Council.

Councilman Dean suggested that with this project, the library, and the monument signs, that a regular article be incorporated in the E-News about these projects.

Adjourn

Hearing no further business a motion was made by Olen Yarnell and seconded by Frank Zavala to adjourn the meeting. The meeting was adjourned at 6:41 p.m.


Pedro Esquivel, Committee Chairman

City of Leon Valley Minutes of the Meeting of the
Community Events Committee

August 21, 2013

The meeting of the Community Events Committee convened on Wednesday at 6:42 p.m. at the Leon Valley Conference Center, 6421 Evers Rd. , Leon Valley, Texas 78238.

I. ROLL CALL

Present were Chairman, Carlos Vera, Darcy Vera, Bobbie Schaeff, Jean Robledo, Evelyn Scarborough. Also present was Staff Liaison Sylvia Gomez.

II. APPROVAL OF MINUTES

Chairman Carlos Vera motioned for approval of the minutes and Member Bobbie Schaeff seconded the motion. The Committee then moved to accept the meeting minutes of July 24, 2013 as read. The motion was passed.

III. NEW BUSINESS

Chairman Carlos Vera and committee member Darcy Vera informed the group that the cost to make raffle gift baskets for the Grandparents' Day Concert would be \$10.00 and committee members Bobby Schaeff, Jean Robledo and Evelyn Scarborough each agreed to donate that amount to cover the expense. The \$10.00 will be collected at next month's meeting.

Chairman Carlos Vera asked the committee if they were able to obtain any donations from surrounding business and the committee had none to present. Staff Liaison Sylvia Gomez advised that she was approached by Councilman Ricardo Ruiz who offered to give complimentary coupons and the committee would await to hear from him. The committee felt confident that Councilman Ruiz would attend the Grandparents' Day concert and bringing the coupons for us to pass out at the event. No attempt would be made to contact Councilman Ricardo Ruiz.

Staff Liaison Sylvia Gomez discussed that Evelyn's idea to hand out carnations to grandparents at the end of the concert last year was a good idea and should be repeated.

Staff Liaison Sylvia Gomez reminded the committee that Grandparents' Day is Sunday, September 8th and the committee would be needed at approximately 1:45 p.m. to ensure all is ready by 2:30 p.m.

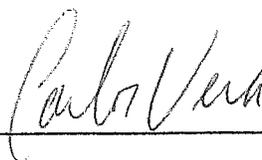
IV. OTHER BUSINESS

No new business was discussed.

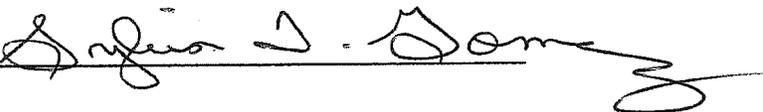
V. ADJOURN

A motion to adjourn was made by Chairman Carlos Vera and seconded by Evelyn Scarborough. The meeting adjourned at 7:45 p.m. and Chairman Carlos Vera advised that the next meeting will be on September 18, 2013.

CHAIR



Staff



**LEON VALLEY PARK COMMISSION MEETING MINUTES
OCTOBER 15, 2013**

The Leon Valley Park Commission met on the 15th day of October, 2013 at 7 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

**REGULAR MEETING OF THE LEON VALLEY PARK COMMISSION
October 15, 2013, 7:00 PM**

1. Call the Leon Valley Park Commission Meeting to Order and Determine a Quorum is Present.

Chairman Bert Thomas called the regular Park Commission meeting to order. Present were Chairman Bert Thomas and Commissioners Bill Cooper, Scott Baird, John Stanley, and Linda Tarin. Absent and excused were Commissioners Benay Cacciatore, Tom and Susan Fraser. Also present were City Council Liaison Jack Dean, City Staff Member Melinda Smith and David Dimaline, and Leon Valley resident Al Uvietta. Let the record show that a quorum was present. The Chairman introduced David Dimaline as the new Assistant Public Works Director and resident Monica Alcocer as a potential new member to the Park Commission.

2. Consider Approval of the September 9, 2013 regular meeting minutes.

Commissioner Cooper made a motion to approve the August 15th, 2013 meeting minutes. The motion was seconded by Commissioner Tarin, and the motion carried unanimously.

3. Citizens to be Heard

Leon Valley resident Al Uvietta addressed the Commission, stating that he just wanted to commend the Park Commissioners for moving forward with the 2010 Parks and Open Space Master Plan and that, in order to maximize the City's chances of obtaining a grant from the Texas Parks and Wildlife, a current Park Master Plan was essential.

Mr. Uvietta then stated that a citizen had commented to him that the walking trail from Forest Pine to Forest Meadow was deteriorating and needed repair. He noted that it had been developed with a grant and that the City had put in a 20% match and therefore needed to assure the trail was kept in useable order.

Chairman Thomas noted the Commissioner Baird had volunteered to work on future grants and that he hoped Mr. Uvietta would work on them with Mr. Baird.

4. Reports: Activities that Impact the Park or Access to the Park.

There being no reports on activities, no discussion was held.

**LEON VALLEY PARK COMMISSION MEETING MINUTES
OCTOBER 15, 2013**

5. Discuss:

A. Changing Park Commission Meetings to the second Tuesday of each month.

Chairman Thomas stated that only one member of the Commission had mentioned that they were unable to attend meetings on the second Tuesday of each month and that no other exceptions had been returned. He stated that he would accept a motion to change the Park Commission's meeting dates. Commissioner Cooper made a motion to change the Park Commission meeting date to the second Tuesday of each month, so as not to conflict with City Council dates. Commissioner Baird seconded the motion and the motion passed unanimously.

B. Setting priorities for the new Master Plan Recommendations.

Chairman Thomas stated that the only item left for consideration in the Master Plan were the actual goals. He stated that the first goal should be safety of the users; the second to provide recreational fitness activities for all people regardless of age and physical condition; the third to be to expand the trails system and connectivity, especially in Park Zone Areas 1 and 2; the fourth would be to strive to beautify parks and parkland; the fifth would be to strive to improve park facilities by repairing and improving equipment and removing dead trees, tree limbs and stumps; and finally to pursue additional land.

Council liaison Dean asked if the Commission had had any input in the Hike & Bike Trail design process and that he felt strongly that they should. Chairman Thomas noted that they had not. Staff member Smith answered stating that the consultant for the project had just recently been contracted and that a design had not yet been presented to anyone. She further noted that a plan was forthcoming and that the Park Commission would be introduced to the consultant at their next meeting. Council Liaison Dean reiterated the need for the Park Commission to be involved in the discussions regarding the Hike & Bike Trail, as it would eventually become a part of the City's park system. Commissioner Baird noted that it had been put into the new Park Master Plan goals.

Commissioner Baird made a motion to accept the goals as written by Chairman Thomas and Commissioner Cooper seconded the motion. The motion passed unanimously in favor.

**LEON VALLEY PARK COMMISSION MEETING MINUTES
OCTOBER 15, 2013**

Staff member Smith informed the Commission that pedestrian bollards had been ordered for the crosswalk on Evers Road and that they should be installed shortly. Chairman Thomas indicated his desire to leave the recommendations regarding the safety of that area in the Master Plan, so that the situation could be monitored.

C. Set date for work session in the Park.

The Commissioners decided to postpone this item to the next regular meeting date.

D. Make tour of the Park area.

Chairman Thomas noted that, due to the change in Council and Commission meeting dates, they would have to set a later date for the tour of the park and that it could be done in conjunction with the throwing of wildflower seeds. He noted that the Commissioners could set the date at their next meeting.

6. Commissioner's and Staff Comments

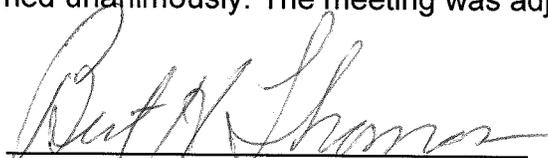
None were made.

7. Announcements

None were made.

8. Adjournment

Chairman Thomas asked for a motion to adjourn. Commissioner Baird motioned to adjourn, and the motion was seconded by Commissioner Stanley. The motion carried unanimously. The meeting was adjourned at 7:45 pm.


Chairman Bert Thomas


Date

Approved by the Park Commission on the 12th day of November, 2013.