

CITY OF LEON VALLEY



CITY OF LEON VALLEY CITY COUNCIL REGULAR MEETING

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, Texas 78238
Monday, August 11, 2014

AGENDA

1. **7:00 P.M.** Call to order, Determine a Quorum is Present, Pledge of Allegiance.
2. Presentation of a Proclamation declaring National Payroll Week in Leon Valley, TX. **M&C # 2014-08-11-02 (Mayor Riley)**
3. **Citizens to Be Heard and Time for Objections to the Consent Agenda.** "Citizens to be heard" is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council, for which the subject was not posted on the agenda of that meeting, the Council may receive the information but cannot act upon it during the meeting. Council may direct staff to contact the requestor or ask that the issue be placed on a future agenda for discussion by the Council. **Citizens must sign the appropriate sign-in sheet by 7:15 p.m.**

Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens. [Attorney General Opinion – JC 0169]

CONSENT AGENDA

4. Approval of City Council Minutes. **(S. Passailaigue)**
 - a) July 12, 2014 Coffee with the Mayor & Council
 - b) July 14, 2014 Special Joint and Regular City Council Meeting
 - c) July 22, 2014 Special City Council Meeting
5. Approval of Quarterly Investment Report for the Quarter Ending June 30, 2014. **M&C # 2014-08-11-03 (V. Wallace)**
6. Consideration of Resolution No. 14-019R appointing members to the Park Commission, Beautification Committee, Communication Committee and Earthwise Living Committee. **M&C 2014-08-11-04 (S. Passailaigue)**
7. Consideration in the approval of a waiver for related fees for the use of the Leon Valley Community Center by the Leon Valley Area Chamber of Commerce, and the West San Antonio Chamber of Commerce for a Tri-Chamber Networking Event. **M&C # 2014-08-11-05 (C. Mora)**
8. Consideration in the approval of a waiver for related fees for the use of the Leon Valley Community Center by the American Legion Post No. 336 as requested by Mr. Walter Geraghty. **M&C # 2014-08-11-06**

REGULAR AGENDA

9. Public Hearing and Consideration of an ordinance adopting the 2014 Strategic Plan Update. **M&C # 2014-08-11-07 (Mike de la Garza)**

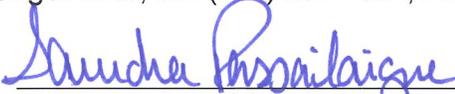
10. Consideration of Ordinance No.14-014 approving a budget adjustment related to the July 4th Celebration in the amount of \$47,510 for the General Fund Special Event Budget. **M&C # 2014-08-11-08 (K. Flores)**
11. A Public Hearing and first reading on the expenditure of \$200,000 from the Leon Valley Economic Development Corporation for the development of the San Antonio Aquarium project on the property located at 6320 Bandera Road. **M&C # 2014-08-11-09 (C. Mora).**
12. Consideration of Ordinance No. 14-015 providing authorization to the City Manager to enter into a 380 Development Agreement with LOQ Bandera Holdings, LLC for the development of the San Antonio Aquarium project on property located at 6320 Bandera Road. **M&C # 2014-08-11-10 (C. Mora).**
13. Discussion and action requesting that the Hike & Bike Trail Project be placed on the November ballot and not to proceed with construction of the project until the proposed route is approved by the voters. **M&C # 2014-08-11-11 (Councilmember Sanchez, Councilmember Martinez)**
14. Discussion and action to discuss the flooding on El Verde Road and scheduling of quarterly updates which would be available to the residents. **M&C # 2014-08-11-12 (Councilmember Sanchez, Councilmember Martinez)**
15. Presentation of the Proposed Fiscal Year 2014-15 Budget. **M&C # 2014-08-11-13 (M. Longoria)**
16. Consider the award of the Fiscal Year 2014-15 Group Health Insurance bid for employee medical, dental and life insurances and to authorize the City Manager to execute the insurance contract(s). **M&C # 2014-08-11-14 (C. Caldera)**
17. Vote for the placement of a proposal to adopt the City's 2014-15 tax rate of \$ 0.575507/\$100 valuation, which is \$0.007408 lower than last year's tax rate of \$0.582915 and 2.221855% higher than the effective tax rate of \$0.5892915. **M&C # 2014-08-11-15 (V. Wallace)**
18. Consideration of date, time and place for the two public hearings and the adoption of the tax rate. **M&C # 2014-08-11-16 (V. Wallace)**
19. Presentation of the Leon Valley Economic Development Corporation (LVEDC) Proposed Fiscal Year 2014-15 Budget. **M&C # 2014-08-11-17 (C. Mora)**
20. Consideration of Ordinance No. 14-016 amending Appendix A Fee Schedule, Article A11.000 Water and Sewer Fees, Section A11.001 (c) and (d) Residential Sewer Service Rates and Non-Residential Sewer Service Rates; and Section A11.001 (g) Edwards Aquifer Authority fee to cover expenses mandated as pass through fees by the San Antonio Water Systems and the Edwards Aquifer Authority. **M&C # 2014-08-11-18 (M. Moritz)**
21. Consideration of an ordinance adopting a policy concerning the installation of traffic control speed-humps in residential areas. **M&C # 2014-08-11-19 (L. Valdez)**
22. Consideration of Resolution No. 14-020R amending the Council Code of Conduct to allow for approved or rejected items by the City Council through resolution, ordinance or general direction to City staff at a City Council meeting may not be reconsidered or placed upon a Council agenda for further discussion for a period of one (1) year unless a City Council super-majority consisting of four (4) members agree to place the item on the agenda. **M&C # 2014-08-11-20 (Councilman P. Biever)**

23. Consideration of Resolution No. 14-21R appointing members to the Infrastructure Sub-Committee, Customer Service/Communication Sub-Committee, Policy Sub-Committee and the Economic Development Sub-Committee. **M&C 2014-08-11-21 (S. Passailaigue)**
24. Consideration of policies amending the regulations of boarders, commercial businesses and vehicles in the R-1 Zoning Districts. **M&C # 2014-08-11-22 (K. Flores)** *City Council may go into Executive Session as allowed by LGC § 551.071 Consultation with Attorney to discuss this item if necessary.*
25. City Manager's Report
 - a. July 5, 2014 Forest Oaks Apartment Fire
 - b. Update on traffic improvements on Huebner and Evers Road (DPS)
 - c. August 23, 2014 Coffee with the Mayor
 - d. September 01, 2014 – Observation of Labor Day City Office Closure
 - e. Monthly Departmental Reports
 - f. Approved Minutes from Boards, Commissions and Committees
26. Citizens to be Heard
27. Announcements by the Mayor and City Council Members. At this time, reports about items of community interests, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City Official.
28. Adjournment

Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Attendance by Other Elected or Appointed Officials: It is anticipated that members other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, on August 8, 2014 at 8:54 a.m. and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.


SAUNDRA PASSAILAIGUE, TRMC
City Secretary



MAYOR AND COUNCIL COMMUNICATION

M&C# 2014-07-14-02

DATE: August 11, 2014
TO: Mayor and City Council
FROM: Sandra Passailaigue, City Secretary
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: Proclamation declaring National Payroll Week in Leon Valley, TX

PURPOSE

This item was placed on the City Council agenda at the request of Mayor Chris Riley pursuant to Resolution No. 14-017R.

Attachments:

Proclamation

APPROVED: _____ DISAPPROVED: _____

COMMENTS OR DIRECTION GIVEN OR ACTION TAKEN:

ATTEST:

Sandra Passailaigue, TRMC
City Secretary

National Payroll Week Proclamation

Whereas the American Payroll Association and its 23,000 members have launched a nationwide public awareness campaign that pays tribute to the more than 156 million people who work in the United States and the payroll professionals who support the American system by paying wages, reporting worker earnings and withholding federal employment taxes; and

Whereas payroll professionals in Leon Valley, Texas play a key role in maintaining the economic health of Leon Valley, carrying out such diverse tasks as paying into the unemployment insurance system, providing information for child support enforcement, and carrying out tax withholding, reporting and depositing; and

Whereas payroll departments collectively spend more than \$15 billion annually complying with myriad federal and state wage and tax laws; and ***Whereas*** payroll professionals play an increasingly important role ensuring the economic security of American families by helping to identify noncustodial parents and making sure they comply with their child support mandates; and

Whereas payroll professionals have become increasingly proactive in educating both the business community and the public at large about the payroll tax withholding systems; and

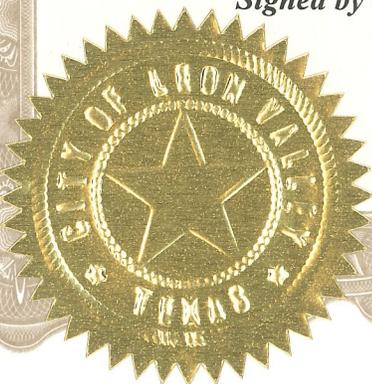
Whereas payroll professionals meet regularly with federal and state tax officials to discuss both improving compliance with government procedures and how compliance can be achieved at less cost to both government and businesses; and

Whereas the week in which Labor Day falls has been proclaimed National Payroll Week, I hereby give additional support to the efforts of the people who work in Leon Valley, Texas and of the payroll profession by proclaiming the first full week of September Payroll Week for this Leon Valley, Texas.

Signed by my hand on this the 11th day of August, 2014.



Mayor Chris Riley



CITY OF LEON VALLEY



COFFEE WITH THE MAYOR AND CITY COUNCIL

Leon Valley Conference Center
6427 Evers Road, Leon Valley, Texas 78238
Saturday, July 12, 2014

MINUTES

The Leon Valley City Council hosted a citizen meeting at the Conference Center on Saturday, July 12, 2014.

Mayor Riley called the meeting to order at approximately 9:00 a.m.

Mayor Chris Riley, Councilman Abraham Diaz, Councilman Paul Biever and Councilman Benny Martinez were present with Councilman Sanchez and Councilman Ruiz being excused. City Manager Longoria and City Secretary Passailaigue were also present.

Discussions took place individually with residents on topics of general interest, to include but not limited to:

Items Identified for possible discussion:

- a. Volunteer Opportunities
- b. Other Issues from Citizens

No action was taken at the meeting.

Mayor Riley adjourned the meeting at approximately 11:00 a.m.

APPROVED

CHRIS RILEY
Mayor

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

CITY OF LEON VALLEY



CITY COUNCIL SPECIAL & REGULAR MEETING

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, Texas 78238
Monday, July 14, 2014

MINUTES

The City Council of the City of Leon Valley, Texas met on the 14th day of July, 2014 at 5:30 p.m. at the Leon Valley City Council Chambers located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business.

SPECIAL JOINT MEETING OF THE LEON VALLEY CITY COUNCIL, LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION AND THE LEON VALLEY CHAMBER OF COMMERCE.

Call to order.

Mayor Riley called the Special City Council Meeting to order at 5:33 p.m.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Councilman Ricardo Ruiz, Carmen Sanchez, Abraham Diaz, Benny Martinez and Paul Bieber.

Also in attendance were:

Leon Valley Economic Development Corporation Board Members – Dr. Georgia Zannaras, Mike McCarley, Rudy Garcia and Joe Sanchez.

Leon Valley Chamber of Commerce Board Members – Joe Maldonado, Gail Tribble and Benny Martinez.

City Manager Manuel Longoria, Jr., City Secretary Sandra Passailaigue, Human Resources Director Crystal Caldera, Economic Development Director Claudia Mora were also present.

Possible items for discussion:

- **Summary of the LVEDC Funded Projects**
- **Aquarium Project**
- **Economic Development Strategic Plan**
- **“Downtown Leon Valley” (Town Center)**

Leon Valley Economic Development Corporation Staff Liaison Claudia Mora began the discussion on LVEDC Funded Projects. Ms. Mora spoke on two categories the first being a summary of the project funding which are items already voted on and agreed upon being funded as an economic development project. Ms. Mora reported that over 50%, or approximately \$90,874, EDC Project funding has been expended specifically for economic development projects. The second category is a summary of contributions and sponsorships which are items the LVEDC either agreed to pay for in order to carry out economic development or to assist in trying to stimulate economic development. Ms. Mora's report indicated that \$86,538 has been expended from these funds. Most recent expenditures include a 2013 Town Hall Meeting, a co-sponsorship of the July 4th Celebration, and the upcoming Jazz Festival. In all, \$177,112 has been expended or approved to be expended from the LVEDC. Councilman Bieber asked about The Retail Coach which Ms. Mora replied that would be under “contractual” to help pay for a specific projects. Mayor Riley added that the City Council also contributed \$30,000 bringing the total project to \$60,000 for funding of the Buxton Report.

Ms. Mora went on to briefly report on a proposed aquarium project which is like the State Aquarium in Corpus Christi. We are in competition for this project which would definitely put Leon Valley on the map. Negotiations are pending but if all goes well, the target date for opening would be December 1, 2014.

Ms. Mora continued her presentation going on to the topic of the Economic Development Strategic Plan is something that the LVEDC has wanted to do for some time. At the last LVEDC meeting, a Strategic Plan Committee was formed. It will be headed by LVEDC Board Secretary Dave Gannon and include members Dr. Georgia Zannaras and Joe Sanchez, Jr. This committee will meet for the first time on Tuesday, July 22nd where they will be looking at the mission statement, goals and objectives and any other strategic planning items. Once these areas have been reviewed, the committee will take their recommendations to the LVEDC where they will discuss and consider approving. Once the LVEDC has approved these recommendations they will be brought forward to the City Council at a public meeting.

Ms. Mora concluded this evening's presentation with a discussion on the "Downtown Leon Valley" or *Town Center* suggesting that a new name for the project be selected to put a more positive spin on the potential concept. This suggestion was followed by a group discussion. City Manager Longoria said that more than likely there will be a joint executive session to discuss this item further at the August Council meeting.

Mayor Riley thanked everyone for attending and suggested that this group meet quarterly.

Adjournment

Mayor Riley announced the meeting adjourned at 6:42 p.m.

REGULAR CITY COUNCIL MEETING

Call to order and Pledge of Allegiance.

Mayor Riley called the Regular City Council Meeting to order at 7:00 p.m.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Councilman Ricardo Ruiz, Carmen Sanchez, Abraham Diaz, Benny Martinez and Paul Bieber.

City Manager Manuel Longoria, Jr., City Secretary Sandra Passailaigue, Human Resources Director Crystal Caldera, Finance Director Vickie Wallace, Fire Chief Luis Valdez, Assistant Fire Chief Bill Lawson, Police Chief Randall Wallace, Economic Development Director Claudia Mora, Director of Public Works Melinda Moritz and Assistant Public Works Director David Dimaline were also present.

Mayor Riley requested that Leon Valley Fire Department Captain Blake Wade lead in the Pledge of Allegiance.

Certificate of Valor presentation to Leon Valley Captain Blake Wade, and Firefighters Rick Sanchez, Kory Paulini, Sam Nevils, Moises Soliz and Mike Dizzine of the Leon Valley Fire Department.

Fire Chief Luis Valdez presented this item with a Power Point presentation showing the scene of a high water rescue performed during a heavy rain on June 12th on Poss Road. Chief Valdez presented each firefighter with a Commendation Bar and Mayor Riley presented them with a Certificate of Valor.

Those honored this evening were Leon Valley Firefighters Rick Sanchez, Kory Paulini, Sam Nevils, Moises Soliz, Mike Dizzine and Captain Blake Wade. Captain Wade also thanked the City of Leon Valley, the City Council, Chief Valdez, Assistant Chief Lawson and Lieutenant Jimmy Garcia.

Mayor Riley also thanked the families of these firefighters for their sacrifice.

"Good Neighbor Award" presentation to volunteers of the July 4th Celebration.

Mayor Riley presented Councilman Bieber and Councilman Ruiz with a Good Neighbor Award; The Mayor also mentioned Community Development Director Kristie Flores and her Administrative Assistant Sylvia Irwin, along with all city staff for a fantastic July 4th Celebration.

Councilman Abraham Diaz passed on “Congratulations” on behalf of the San Antonio Fire Department Assistant Chief for a job well done during the high water rescue on June 12th.

Citizens to Be Heard

- Lyn Joseph – 6423 Trotter Ln. – announced that she represents an organized group of citizens who are against the proposed Hike & Bike Trail. She will be presenting a signed petition to the August City Council meeting to have this issue placed on the November election ballot. She asked that this be placed on the August City Council agenda. Ms. Joseph also requests that City Council create an oversight committee to oversee the City Manager’s spending.
- Estela Gosset – 7207 Poss Rd. – spoke about code violations at 7203 Poss Road that should have been addressed by a ten day letter that was sent by the City. Ms. Gosset expressed concerns to the Council that the home owner has verbally abused City staff as well as herself; stated that this address is a health and safety concern; there is animal abuse; an inoperable vehicle; stonewalling of the open records act; and a fire hazard.

CONSENT AGENDA

Approval of City Council Minutes. (S. Passailaigue)

- a) June 07, 2014 Council Retreat Meeting with Attachment
- b) June 09, 2014 Regular City Council Meeting
- c) June 14, 2014 Coffee with the Mayor & Council
- d) June 30, 2014 Special City Council Meeting

Consideration of Resolution No. 14-012R affirming the June 30, 2014 re-appointment of Mike McCauley, Claude Guerra and Dr. Georgia Zannaras to the Leon Valley Economic Development Corporation for a term effective immediately and expiring September 30, 2015. M&C 2014-07-14-02 (S. Passailaigue)

Consideration of Resolution No. 14-013R authorizing the City Manager to enter into an Electric Line Right of Way Agreement with CPS Energy along 6300 El Verde Road. M&C 2014-07-14-03 (M. Moritz)

Consideration of Resolution No. 14-014R appointing Jack Dean to the Bond Oversight Committee. M&C 2014-07-14-04 (Councilmember Diaz ,Councilmember Bieber)

Consideration of Resolution No. 14-015R reappointing members to the Zoning Commission. M&C 2014-07-14-05 (S. Passailaigue)

A motion was made by Councilman Paul Bieber, seconded by Councilman Abraham Diaz, to approve Consent Agenda Items #5 (City Council Minutes – 6/7/14, 6/9/14, 6/14/14, and 6/30/14), #6 (Resolution No. 14-012R), #7 (Resolution No. 14-013R), #8 (Resolution No. 14-014R), and #9 (Resolution No. 14-015R) as presented. Upon a unanimous vote, Mayor Riley announced the motion carried.

REGULAR AGENDA

Consideration and direction to City Staff to participate in a partnership with State Representative Justin Rodriguez to conduct a “Movies at Rimkus Park” event. M&C 2014-07-14-06 (Councilmember Ruiz, Councilman Bieber)

Councilman Ricardo Ruiz presented this item that was brought to him as a request for consideration by State Representative Justin Rodriguez which would be a great opportunity to bring the community together. This would hopefully become an annual event with the City paying half of the cost of the movie rental fee as well as licensing costs.

A motion was made by Councilman Ricardo Ruiz, seconded by Councilman Benny Martinez, to give the City Manager direction to move forward with a maximum cost to the City of \$500.00. Upon a unanimous vote, Mayor Riley announced the motion carried.

Consideration of an Investment Policy for the Leon Valley Economic Development Corporation (LVEDC) as recommended by the LVEDC Board. M&C 2014-07-14-07 (C. Mora)

Economic Development Director Claudia Mora presented this item. The purpose of this M&C is to support the adoption of the City of Leon Valley Economic Development Corporation Investment Policy and Strategy and the designation of the LVEDC Board President, Vice President and Treasurer as Investment Officers, as adopted by LVEDC Resolution #2014-0021 by the LVEDC at their regular monthly Board of Directors meeting on June 25th.

The LVEDC's policy is modeled after the City of Leon Valley's Investment Policy and Strategy. It was reviewed by Linda Patterson of Patterson & Associates, the financial advisors to the LVEDC. The policy outlines the practice and procedures the LVEDC will take to ensure safe investment of the public funds collected by the 1/8 of one percent sales tax.

The Public Funds Investment Act requires that the governing body of an investment entity approve by order, ordinance or resolution, as appropriate, an investment strategy and policy regarding the investment of its funds, as well as the designation of Investment officers. The LVEDC Board of Directors adopted such by resolution on June 25th. The LVEDC Board of Directors seeks ratification by the City Council via ordinance.

All quarterly reports and annual review regarding the investment policy and strategy will be forwarded to the City Council after the LVEDC Board of Directors has received and accepted the reports and review from the designated Investment Officers and staff.

This item supports the approved Strategic Goals for 2013-2014. Specifically:

Goal 1. Align City Resources to meet City Council Objectives/Expectations

Goal 3. Strengthen Communications to the Community

Goal 5. Establish Organization Culture to Spur Economic Development

A motion was made by Councilman Carmen Sanchez, seconded by Councilman Abraham Diaz, to approve the Investment Policy for the Leon Valley Economic Development Corporation as recommended by the LVEDC Board. Councilman Abraham Diaz then withdrew his second to the motion. There being no second to the motion, the motion failed.

A motion was made by Councilman Carmen Sanchez, seconded by Councilman Abraham Diaz, to improve the Leon Valley Economic Development Corporation Investment Policy and Strategy and the designation of the LVEDC Board President, Vice President and Treasurer as Investment Officers, as adopted by LVEDC Resolution #2014-0021 by the LVEDC. Upon a unanimous vote, Mayor Riley announced the motion carried.

Consideration of Ordinance No. 14-013 creating and appointing members to the Leon Valley Home Rule Commission. M&C 2014-07-14-08

A motion was made by Councilman Benny Martinez, seconded by Councilman Carmen Sanchez, to amend last month's motion to allow the Mayor two (2) Alternate appointments to the Home Rule Commission.

Mayor Riley then called for a call vote to which the City Council replied: Councilman Ruiz – Nay; Councilman Sanchez – Aye; Councilman Diaz – Nay; Councilman Martinez – Aye; and Councilman Bieber – Nay.

The City Council voted two (2) for and three (3) opposed with Councilman Ruiz, Councilman Diaz and Councilman Bieber casting the negative votes. Mayor Riley announced that the motion had failed.

Mayor Riley asked each member of Council to name their appointment beginning with Place 1 as follows:

Council Place 1- Ricardo Ruiz: appointed Rudy Garcia and Arthur "Art" Reyna

Council Place 2 – Carmen Sanchez: appointed David Jordan and Darby Riley

Council Place 3 – Abraham Diaz: appointed Al Uvietta and Mike McCarley

Council Place 4 – Benny Martinez: appointed Manuel Rubio and Kathy Hill

Council Place 5 – Paul K. Bieber: appointed Victor Rodriguez and Jack Dean

Mayor Chris Riley – appointed Liz Maloy

A motion was made by Councilman Carmen Sanchez, seconded by Councilman Abraham Diaz, to adopt Ordinance No. 14-013 with the appointees. Upon a unanimous vote, Mayor Riley announced the motion carried.

Consideration of Resolution No. 14-017R amending the City Council Code of Conduct Policy. M&C 2014-07-14-09 (Councilmember Sanchez, Councilmember Diaz)

Councilman Carmen Sanchez and Councilman Abraham Diaz presented their draft amendments to the City's current City Council Code of Conduct Policy. Mayor Chris Riley and Councilman Paul Bieber then presented their suggested amendments. This was followed by discussion.

Mayor Riley then called up citizens who had signed up to speak on this item.

- Liz Maloy – 2411 Chenal Pt. – Ms. Maloy first expressed her appreciation for the City Council and City Attorney moving forward to begin creating a Home Rule Charter. Ms. Maloy then expressed her concerns regarding the draft amendment to the Council Code of Conduct. Particularly the section on the length of time a citizen is allowed to speak and was in support of Mayor Riley's suggested time limitation.

A motion was made by Councilman Abraham Diaz, seconded by Councilman Carmen Sanchez, to adopt Resolution No. 14-013R with the following amendments: Item #8 – striking the word "or" and adding "and the City Manager". Upon a unanimous vote, Mayor Riley announced the motion carried.

A motion was made by Councilman Benny Martinez, seconded by Councilman Carmen Sanchez, to amend Councilman Abraham Diaz' motion and add that Item #4 – read that "All ceremonial items and informational presentations, if any, will be placed at 7:00 p.m. of scheduled business meetings. Upon a unanimous vote, Mayor Riley announced the motion carried.

A motion was made by Councilman Paul Bieber, seconded by Councilman Ricardo Ruiz, to direct City staff to bring back an ordinance for consideration at the next Council meeting on August 11th a policy item considering approved or rejected by the City Council through resolution, ordinance or general direction to City staff at a City Council meeting may not be reconsidered or placed upon a Council agenda for further discussion for a period of one (1) year unless a City Council super-majority consisting of four (4) members agree to place the item on the agenda. The City Council voted four (4) for and one (1) opposed with Councilman Benny Martinez casting the negative vote. Mayor Riley announced that the motion carried.

Consideration of Resolution No. 14-018R authorizing the City Manager to enter into a contractual agreement with Tero Technologies and Entech Sales & Service, Inc. for the purpose of technological infrastructure and cabling in the new Fire Station and Municipal Facilities. M&C 2014-7-14-10 (M. Moritz)

Prior to Public Works Director Melinda Moritz presenting the item, Mayor Riley, on behalf of the City Council, expressed appreciation to Ms. Moritz and all of the Public Works Department Staff for all of their hard work for the July 4th Celebration.

Public Works Director Melinda Moritz informed the Council and guests that the purpose of this item is to authorize the City Manager to enter into contracts with Entech, Inc. and Tero Technologies, Inc., for the construction of technology infrastructure at the new fire station and for the renovated City Hall complex.

In October 2013, Elert & Associates was contracted to provide Technology Construction Consulting Services to develop plans, specifications, and Requests for Proposals for the construction of the technology infrastructure at the new fire station and for the renovated City Hall complex. The Requests for Proposals were received on April 16, 2014, and were reviewed. The recommendations from this review were presented to the Bond Oversight Committee on May 22, 2014, and then presented to the City Council on June 9, 2014. Entech, Inc. was selected to provide the Wireless Local Area Network (WLAN) and Tero Technologies was selected to provide network and UPS systems.

A budget adjustment in the amount of \$207,770 for these services was authorized by the City Council at the June 9, 2014 regular City Council meeting. Ms. Moritz added that the funds for this project will not come from the original bond but instead will come from moving funds from the General Fund Sales Tax windfall, the Police Seizure Fund, the Community Center Fund, the Water & Sewer Fund, and the CIED Fund. This transfer of funds was previously approved.

A motion was made by Councilman Abraham Diaz, seconded by Councilman Paul Biever, to authorize the City Manager by ordinance to enter into technological infrastructure construction contracts with Entech, Inc. and Tero Technologies for construction services for the new fire station and for the renovated City Hall complex. Upon a unanimous vote, Mayor Riley announced the motion carried.

A motion was made by Councilman Benny Martinez to amend Councilman Abraham Diaz' previous motion and have the Mayor sign the contracts instead of the City Manager. There being no second made to the motion, the motion failed.

A motion was then made by Councilman Benny Martinez to amend to his previous motion to have the City Manager and the Mayor sign the contracts. Councilman Carmen Sanchez seconded the motion.

Mayor Riley then called for a call vote to which the City Council replied: Councilman Ruiz – Nay; Councilman Sanchez – Aye; Councilman Diaz – Nay; Councilman Martinez – Aye; and Councilman Biever – Nay.

The City Council voted two (2) for and three (3) opposed with Councilman Ruiz, Councilman Diaz and Councilman Biever casting the negative votes. Mayor Riley announced that the motion had failed.

DISCUSSION AGENDA

Discussion on a policy regarding the installation of Speed Bumps for traffic control M&C 2014-07-14-11 (L. Valdez)

Fire Chief Luis Valdez presented the item for City Council consideration to approve a recommended policy that provides rules for the installation of speed humps. This policy would also provide general procedures to request speed humps, guidelines for eligibility, installation and design requirements.

Mayor Riley suggested that Chief Valdez consider increasing the petition requirement to 75% and asked that he look into having the residents pay for the speed bump; which cost six-thousand dollars \$6,000 each.

Councilman Abraham Diaz asked that staff look into the streets that are narrow and see how those streets would meet the traffic count stated in the policy. Could there be an exception for these narrow streets such as Hodges. Councilman Diaz asked that Chief Valdez look into that and bring back options A, B, C.

Councilman Paul Biever echoed Councilman Diaz' concerns about Hodges and other streets in that area, and a need for exceptions as well as citizen input.

Councilman Benny Martinez asked that there be a policy that if a street does not meet the criteria that the majority of the property owners can petition and request the speed bumps. The City can bill the citizens through their water bill as a line item. Chief Valdez said it was a Council decision to do so.

Mayor asked Chief to bring back an update next month.

Presentation and discussion on establishing City Council Sub-Committees to implement City Council goals and objectives M&C 2014-07-14-12 (M. Longoria)

City Manager Manuel Longoria, Jr. presented this item with the purpose of establishing formal City Council Sub-Committees to implement the Goals & Objectives identified in the City Council/City Manager Retreat. The leadership agenda for the City of Leon Valley was developed at the annual City Council/City Manager retreat held Saturday, June 7, 2014. At this retreat, three areas of focus were established for the period from June 1, 2014 through May 31, 2015. The focus areas include: Economic Development/Re-development; Customer

Service/Communications; and Infrastructure; and additional issues were relegated to a "Parking Lot" or Policy Area.

Mr. Longoria suggested that the Branding Committee be dissolved since the group has completed the task they were given and that this committee evolves into an Economic Development/Redevelopment Committee.

Mr. Longoria then suggested that the current Communications Committee evolve into the Customer Service/Communications Committee.

Lastly, Mr. Longoria suggested that the Festival Committee evolve into the existing Community Events Committee.

If City Council concurs with these recommendations, City Council will need to appoint members as follows:

- City Council Economic Development/Redevelopment Sub-Committee: Two Councilmembers
- City Council Customer Service/Communications Sub-Committee : Two Councilmembers
- City Council Infrastructure Sub-Committee: Two Councilmembers
- City Council Policy Sub-Committee: Mayor, plus two Councilmembers
- Community Events Committee: One Councilmember

Mayor Riley asked that the members of Council inform the City Secretary of what sub-committees they would like to serve on and to prioritize them. Appointments will be made at the August Council meeting.

Discussion on a proposed date change for the Coffee with the Mayor and Council. M&C 2014-07-14-13 (Councilmember Sanchez, Councilmember Diaz)

Councilman Carmen Sanchez presented a calendar with proposed dates to move the monthly Coffee with the Mayor & Council to the fourth Saturday of the month instead of the current second Saturday of the month. This would not conflict with the quarterly Walk in the Park with the Mayor. There was a consensus amongst the member of Council to approve of this change with the first Coffee under this schedule being held on Saturday, August 23, 2014.

Discussion regarding the Jazz Festival Management Agreement. M&C 2014-07-14-14 (Councilmember Martinez)

Councilman Benny Martinez presented this item asking for an update on the Jazz Festival Management Agreement and the allegations made by Mr. Anthony Tobias.

City Manager Longoria said that he has been working along with the Festival Sub-Committee and Community Development Director Kristie Flores. Mr. Longoria added that there is a contract with the Event Manager. The City's expectation all along is that the Event Manager would perform according to the contract.

Councilman Benny Martinez then asked that when a citizen speaks in citizens to be heard that the Council be notified of the follow up through weekly reports. City Manager Longoria said that staff is also limited in response to citizens during citizens to be heard and encouraged citizens to attend the monthly Coffee with the Mayor & Council where Council and staff are able to give responses to citizen concerns.

Discussion on calling a Special City Council Meeting to Review the Leon Valley Employee Compensation Study. M&C 2014-07-14-15 (Mayor Riley)

Mayor Riley asked that members of Council to consider a date and time for a Special meeting to go over the Leon Valley Employee Compensation Study. There was a consensus amongst the members of City Council to meet on July 22nd at 6:00 p.m. for a Special City Council Work Session to discuss the study results.

City Manager's Report

- a. **Capital Facilities Monthly Report**
- b. **TML 102nd Annual Conference and Exhibition September 2014**
- c. **Establishment of the Citizen Action Team**
- d. **Presentation of the 2014-15 Budget Calendar**
- e. **Status of the Tree USA Signs**
- f. **Update on Recycling Survey**
- g. **Monthly Departmental Reports**
- h. **Approved Minutes from Boards, Commission and Committees**
- i. **City Employee News and Updates**
- j. **Future Agenda Items:**
 - **Approval of the 2014 Strategic Plan Update**
 - **Amendment to the City Code regarding regulations of borders, commercial businesses and vehicles in the R-1 Zoning Districts**

City Manager Longoria updated the City Council on the Municipal Facility Capital Expense Report saying that the total revenues are at \$7,368,806. Expenses to date are as follows: design fees \$383,728; fire department lots \$56,545; survey \$21,040; appraisal \$2,700; legal \$24,402; GeoTech \$31,607; data/security \$28,398; and construction \$1,051,583 bringing us to a total of \$1,600,004 which is 21.72% of the budgeted amount.

Mr. Longoria then reminded the City Council about TML's 102nd Annual Conference and Exhibition September 2014 and asked that each Councilmember notify staff of their intent to attend so arrangements can be made.

Mr. Longoria continued his report by announcing the implementation of the Citizen Action Team (CAT) will officially launch on Monday June 30, 2014. Citizens will be able to call 684-OnIt (6648), email, or submit a ticket on line under "We're On It!" This will allow residents to contact the City on non-emergency request, concerns, questions and/or complaints and have someone from the CAT follow-up with them to ensure customer satisfaction. We plan to let the residents know about the "On It" system by placing it on the marquee, Lion's Roar, social media, and passing info out at the four of July parade. As a reminder, The CAT team will be headed by the Human Resources Director Crystal Caldera and supported by City Secretary, Saundra Passailaigue, IT Specialist Stephen Fimbel, Administrative Assistant, Angela Trejo and Receptionist, Rene Raynes.

Next Mr. Longoria presented the budget calendar stating that this year the August 23rd Coffee with the Mayor and Council would be used as a Council work session with a presentation to the citizens.

Mr. Longoria announced that two of the TREE USA signs have been installed (1 on Huebner and 1 on Grissom). Staff is looking into purchasing a couple more signs to be posted.

Mr. Longoria informed the Council that the recycling survey is being drafted with the assistance of St. Mary's University's Dr. Art Vega for a contracted amount of \$2200. The target date to mail out the survey to citizen's city-wide in August.

Citizens to be Heard.

- Estela Gosset – 7207 Poss Rd. – spoke about code violations at 7203 Poss Road and how these violations have caused a decrease in her property value. Ms. Gosset asked that the City Manager look into the ten (10) day demand letter that was sent to the home owner as well as making sure it is enforced. Ms. Gosset also requests that the fire inspector look into the fire hazards that she feels are present at this address. She would also like the health and animal concerns addressed.
- Lyn Joseph – 6423 Trotter Ln. – requests that Chief Wallace look into the speeding vehicles at Canterfield and Evers. Ms. Joseph suggested "rumble strips" or speed humps.
- Olen Yarnell – 7230 Sulky Ln. – request that flooding on El Verde be on the next agenda for update. Mr. Uvietta also suggested that the Waste Management contract be re-written for households that want to opt out of the service.

Announcements by the Mayor and Council Members. At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Riley announced that Councilman Diaz just celebrated a birthday and asked that everyone join her in wishing him a Happy Birthday, and a cake was presented to him.

Councilman Ricardo Ruiz thanked the staff for a fantastic July 4th Celebration.

Councilman Carmen Sanchez echoed Councilman Ricardo Ruiz' comment.

Councilman Abraham Diaz also thanked the staff as well as the Festival Committee and said he looks forward to the Jazz Festival. Councilman Diaz then thanked everyone for the birthday cake.

Councilman Benny Martinez also thanked everyone who participated in the July 4th Celebration.

Councilman Paul Biever also thanked everyone and especially thanked Public Works staff for a speedy clean-up of the event.

Mayor Riley announced that KSAT and KONO have both showed an interest in participating in this event next year. Mayor Riley added that she was not finished with her draft amendment to the policy on boards and commission appointments but that she would get it to the City Secretary in time for the next Council meeting. Lastly, Mayor Riley voiced her concern on how much the City is paying for the electric bill at the Conference Center.

Adjournment

Mayor Riley announced the meeting adjourned at 10:22 p.m.

APPROVED

CHRIS RILEY
MAYOR

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

CITY OF LEON VALLEY



CITY COUNCIL SPECIAL MEETING Leon Valley City Council Chambers 6400 El Verde Road, Leon Valley, Texas 78238 Tuesday, July 22, 2014

MINUTES

SPECIAL CITY COUNCIL WORK SESSION

Call to order.

Mayor Riley called the Special City Council Meeting to order at 6:04 p.m.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Councilman Carmen Sanchez, Abraham Diaz, Benny Martinez and Paul Biever with Councilman Ricardo Ruiz being absent.

Also in attendance were:

City Manager Manuel Longoria, Jr., Finance Director Wallace, and Human Resources Director Crystal Caldera

Work Session – Presentation and Review of Employee Compensation Study.

Human Resource Director Caldera presented the employee compensation study that was completed by Segal Waters' Consulting. She provided City Council with a staff recommendation, which was to bring 33 employees up to market and the remainder of the staff would receive a 2% adjustment. Ms. Caldera also provided the cost for the recommendation, \$142,668 to FY 15 personnel costs. A discussion ensued; staff was directed to include the recommendation in the FY 15 budget for City Council approval during the budget process.

Adjournment

Mayor Riley adjourned the meeting at 8:35 p.m.

APPROVED

CHRIS RILEY
MAYOR

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

MAYOR AND COUNCIL COMMUNICATION

M&C #2014-08-11-03

DATE: August 11, 2014
TO: Mayor and Council
FROM: Vickie Wallace, Finance Director
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: Approval of Quarterly Investment Report for the Quarter Ended June 30, 2014

PURPOSE

Approval of the Quarterly Investment Report for the quarter ended June 30, 2014.

RECOMMENDATION

Approve the Quarterly Investment Report for the quarter ended June 30, 2014.

S.E.E IMPACT

Social Equity - To ensure compliance with the Public Funds Investment Act of 1987. The Public Funds Investment Act of 1987 (PFIA) established rules and regulations for governmental entities to follow for the proper investment of public monies. The City's investment program is conducted to accomplish the following objectives, listed in priority order:

A. Safety

The primary objective of the City's investment program is the preservation and safety of principal in the overall portfolio. Each investment transaction shall seek first to ensure that capital losses are avoided, whether they are from security defaults or erosion of market value.

B. Liquidity

The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; thereby avoiding the need to liquidate investments under adverse market condition. It is the intent of the City to invest its funds to maturity.

C. Diversification

The investment portfolio will be designed to limit risk by avoiding the concentration of assets with a specific maturity, with a specific issuer, or in a specific class of securities.

D. Yield

A fundamental rule of investing is that risk equals return. The City has deliberately established a low risk threshold to protect its financial resources and ensure that cash is available when needed. The City will invest idle cash at the highest possible rate of return, consistent with the objectives and provisions of this policy, and in compliance with state and federal laws governing the investment of public funds.

Economic Development - N/A

Environmental Stewardship - N/A

FISCAL IMPACT

None.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

**City of Leon Valley, Texas
Quarterly Investment Report
April 1, 2014 - June 30, 2014**

August 11, 2014

Honorable Mayor Riley and City Council Members:

The Quarterly Investment Report for the City of Leon Valley, Texas for the quarter ended June 30, 2014 is hereby submitted.

The current depository bank for the City is Frost National Bank. Only enough funds to meet current obligations are being maintained at this bank. All excess funds are invested as allowed by the City's Investment Policy.

For the quarter, TexPool's average monthly rate ranged between .0336% and .0284%, compared to the quarter ended March 31, 2014 yield of between .0299% and .0273%. In comparison, interest rates for 13-week U.S. Treasury Bills ranged between .010111% and .005056% for the quarter.

A cash flow analysis is made to determine the cash liquidity needs of the City. The City must have ready access to liquid cash to provide for day-to-day business needs, accounts payable, payroll, and capital projects. Short-term dollars are maintained in checking accounts, investment pools, or certificate of deposits. As of June 30, 2014 the City had \$14,699,112.06 in its investment portfolio.

Bank accounts are insured by a combination of FDIC insurance and pledged securities maintained at the Federal Reserve Bank. U.S. Treasuries and Agencies are guaranteed as to principal and interest by the full faith and credit of the United States of America. TexPool's Liquid Asset Portfolio seeks to maintain a net asset value of \$1.00 per unit invested to preserve the principal of all pool participants.

This report is in full compliance with the investment strategies as established by the City of Leon Valley Investment Policy and the Public Funds Investment Act.



Manuel Longoria, Jr.
City Manager



Vickie Wallace
Finance Director

**CITY OF LEON VALLEY, TEXAS
INVESTMENT PORTFOLIO SUMMARY
FOR THE QUARTER ENDED JUNE 30, 2014**

<i>FUND</i>	<i>VALUE BY TYPE OF INVESTMENT</i>		<i>INTEREST EARNED FOR QUARTER</i>	<i>TOTAL</i>
	<i>INVESTMENT POOL</i>	<i>CERTIFICATE OF DEPOSITS</i>		
GENERAL FUND	\$ 5,144,213.04	\$ -	\$ 368.95	\$ 5,144,213.04
ENTERPRISE FUND	\$ 2,455,992.32	\$ -	\$ 184.38	\$ 2,455,992.32
COMMUNITY CENTER	\$ 71.28	\$ -	\$ -	\$ 71.28
POLICE FORFEITURE TRUST	\$ 236,386.15	\$ -	\$ 19.76	\$ 236,386.15
STREET SALES TAX	\$ 542,393.97	\$ -	\$ 38.88	\$ 542,393.97
CAPITAL PROJECT FUND	\$ 5,460,097.08	\$ -	\$ 421.61	\$ 5,460,097.08
CIED FUND	\$ 859,958.22	\$ -	\$ 85.93	\$ 859,958.22
TOTAL INVESTMENT PORTFOLIO AS OF 06/30/14			\$ 1,119.51	\$ 14,699,112.06

**GENERAL FUND
 INVESTMENT PORTFOLIO
 BY TYPE OF INVESTMENT
 FOR THE QUARTER ENDED JUNE 30, 2014**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 03/31/14	151400005			1.000	\$ 5,143,844.09	\$ 5,143,844.09
04/30/2014	151400005	\$ 141.99		1.000	\$ 5,143,986.08	\$ 5,143,986.08
05/31/2014	151400005	\$ 106.76	\$ -	1.000	\$ 5,144,092.84	\$ 5,144,092.84
06/30/2014	151400005	\$ 120.20	\$ -	1.000	\$ 5,144,213.04	\$ 5,144,213.04
TOTAL TEXPOOL AS OF 06/30/14						\$ 5,144,213.04

CERTIFICATES OF DEPOSIT						
<i>PURCHASE DATE</i>	<i>INVESTMENT</i>	<i>TERM</i>	<i>MATURITY DATE</i>	<i>YIELD AT PURCHASE</i>	<i>FACE VALUE</i>	<i>MARKET VALUE</i>
TOTAL CERTIFICATES OF DEPOSIT AS OF 06/30/14						\$ -

TOTAL GENERAL FUND INVESTMENT PORTFOLIO AS OF 06/30/14	\$ 5,144,213.04
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**ENTERPRISE FUND
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED JUNE 30, 2014**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 03/31/14	151400003			1.000	\$ 2,755,807.94	\$ 2,755,807.94
04/30/2014	151400003	\$ 76.09	\$ 300,000.00	1.000	\$ 2,455,884.03	\$ 2,455,884.03
05/31/2014	151400003	\$ 50.94	\$ -	1.000	\$ 2,455,934.97	\$ 2,455,934.97
06/30/2014	151400003	\$ 57.35	\$ -	1.000	\$ 2,455,992.32	\$ 2,455,992.32
TOTAL TEXPOOL AS OF 06/30/14						\$ 2,455,992.32

CERTIFICATES OF DEPOSIT						
<i>PURCHASE DATE</i>	<i>INVESTMENT</i>	<i>TERM</i>	<i>MATURITY DATE</i>	<i>VALUE AT PURCHASE</i>	<i>FACE VALUE</i>	<i>MARKET VALUE</i>
TOTAL CERTIFICATES OF DEPOSIT AS OF 06/30/14						\$ -

TOTAL ENTERPRISE FUND INVESTMENT PORTFOLIO AS OF 06/30/14	\$ 2,455,992.32
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**COMMUNITY CENTER
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED JUNE 30, 2014**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 03/31/14	151400001				\$ 71.28	\$ 71.28
04/30/2014	151400001	\$ -	\$ -	1.000	\$ 71.28	\$ 71.28
05/31/2014	151400001	\$ -	\$ -	1.000	\$ 71.28	\$ 71.28
06/30/2014	151400001	\$ -	\$ -	1.000	\$ 71.28	\$ 71.28
TOTAL TEXPOOL AS OF 06/30/14						\$ 71.28
TOTAL COMMUNITY CENTER INVESTMENT PORTFOLIO AS OF 06/30/14						\$ 71.28

**POLICE FORFEITURE TRUST ACCOUNT
 INVESTMENT PORTFOLIO
 BY TYPE OF INVESTMENT
 FOR THE QUARTER ENDED JUNE 30, 2014**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 03/31/14	151400008			1.000	\$ 336,366.39	\$ 336,366.39
04/30/2014	151400008	\$ 9.31	\$ 100,000.00	1.000	\$ 236,375.70	\$ 236,375.70
05/31/2014	151400008	\$ 4.92	\$ -	1.000	\$ 236,380.62	\$ 236,380.62
06/30/2014	151400008	\$ 5.53	\$ -	1.000	\$ 236,386.15	\$ 236,386.15
TOTAL TEXPOOL AS OF 06/30/14						\$ 236,386.15

TOTAL POLICE FORFEITURE INVESTMENT PORTFOLIO AS OF 06/30/14	\$ 236,386.15
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**STREET TAX
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED JUNE 30, 2014**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER ACCOUNT</i>	<i>SHARES PURCHASED SHARES</i>	<i>SHARES REDEEMED SHARES</i>	<i>PRICE PER SHARE PRICE PER</i>	<i>SHARES OWNED SHARES</i>	<i>MARKET VALUE MARKET</i>
AS OF 03/31/14	151400005			1.000	\$ 542,355.09	\$ 542,355.09
04/30/2014	151400005	\$ 14.92	\$ -	1.000	\$ 542,370.01	\$ 542,370.01
05/31/2014	151400005	\$ 11.26	\$ -	1.000	\$ 542,381.27	\$ 542,381.27
06/30/2014	151400005	\$ 12.70	\$ -	1.000	\$ 542,393.97	\$ 542,393.97
TOTAL TEXPOOL AS OF 06/30/14						\$ 542,393.97

TOTAL STREET TAX INVESTMENT PORTFOLIO AS OF 06/30/14	\$542,393.97
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**CAPITAL PROJECT FUND
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED JUNE 30, 2014**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 03/31/14	151400013			1.000	\$ 6,559,675.47	\$ 6,559,675.47
04/30/2014	151400013	\$ 173.46	\$ 400,000.00	1.000	\$ 6,159,848.93	\$ 6,159,848.93
05/31/2014	151400013	\$ 120.59	\$ 700,000.00	1.000	5,459,969.52	5,459,969.52
06/30/2014	151400013	\$ 127.56	\$ -	1.000	\$ 5,460,097.08	\$ 5,460,097.08
TOTAL TEXPOOL AS OF 06/30/14						\$ 5,460,097.08
TOTAL CAPITAL PROJECT INVESTMENT PORTFOLIO AS OF 06/30/14						\$ 5,460,097.08

**CIED FUND
 INVESTMENT PORTFOLIO
 BY TYPE OF INVESTMENT
 FOR THE QUARTER ENDED JUNE 30, 2014**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 03/31/14	151400013			1.000	\$ 1,259,872.29	\$ 1,259,872.29
04/30/2014	151400013	\$ 34.78	\$ -	1.000	\$ 1,259,907.07	\$ 1,259,907.07
05/31/2014	151400013	\$ 24.05	\$ 100,000.00	1.000	\$ 1,159,931.12	\$ 1,159,931.12
06/30/2014	151400013	\$ 27.10	\$ 300,000.00	1.000	\$ 859,958.22	\$ 859,958.22
TOTAL TEXPOOL AS OF 06/30/14						\$ 859,958.22

MAYOR AND COUNCIL COMMUNICATION

M&C# 2014-07-14-04

DATE: August 11, 2014
TO: Mayor and City Council
FROM: Sandra Passailaigue, City Secretary
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: Consideration of Resolution No. 14-019R appointing members to the Park Commission, Beautification Committee, Communication Committee and Earthwise Living Committee.

PURPOSE

This item was placed on the City Council agenda at the request of Mayor Chris Riley pursuant to Ordinance No. 2014-01-13-02.

The Mayor and City Council members were sent the applications of all applicants for their review on August 6, 2014 as directed at a recent Council meeting. These applications WILL NOT be in the Council packets as they contain private information.

- I have added the appointments to the Park Commission (Tier I) to the agenda as allowed in accordance to Ordinance No. 2013-01-13-01 §1(b) 1 a. due to a letter submitted by the Chair expressing a “critical need”.
 - **Applicants for the Park Commission are as follows:**
Bert Thomas (current Chair)
Nancy “Benay” Cacciatore (current member)
John Stanley (current member)
Jackie Walton (current member)
Linda Tarin (current member)
Roger Christensen
Dorothy Humphrey
Monica Alcocer
Carolyn Gabriel
- I have added the appointments to the Beautification Committee (Tier III) and the Communications Committee (Tier III) as requested by Mayor Riley. This is a Tier III committee and appointments to this committee is allowed in accordance to Ordinance No. 2013-01-13-01 §1(b) 1 b.
 - **Applicants for the Beautification Committee are as follows:**
Carolyn Diaz
Susan Hillje
Lupita Carpio

- **Applicant for the Communication Committee is as follows:**
Chris Clark
- I have added the appointments to the Earthwise Living Committee (Tier II) as requested by Mayor Riley. This is a Tier II committee and appointments to this committee are allowed in January and June in accordance to Ordinance No. 2013-01-13-01 §1(b) 1 a.
 - **Applicants for the Earthwise Living Committee are as follows:**
Sharon Hendricks
Belinda Ealy

S.E.E. IMPACT STATEMENT

Social Equity – Encourages residents, business owner/operators, and other stakeholders’ volunteer opportunities to actively participate in advisory processes affecting City services.

Economic Development – Board appointments in these areas support the goal to attract, expand and retain viable businesses to promote development and redevelopment.

Environmental Stewardship – The Park Commission, Earthwise Living Committee, Beautification Committee and Communication Committee actively support the continued efforts for the City to become carbon-neutral by conserving and preserving natural resources to enhance our environment with earth-friendly practices and with good practices to get initiatives out to the public.

APPROVED: _____ DISAPPROVED: _____

COMMENTS OR DIRECTION GIVEN OR ACTION TAKEN:

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

ORDINANCE 2014-01-13-02

AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES BY ADOPTING A POLICY FOR THE APPOINTMENT OF CITY BOARDS AND COMMISSIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR A SAVINGS CLAUSE AND EFFECTIVE DATE

WHEREAS, the City Council is responsible for appointing various boards and commissions; and

WHEREAS, the City currently does not have a policy regarding the appointment of individuals to City boards and Commissions; and

WHEREAS, the City Council desires to have a fair and consistent policy for purposes of appointments to City boards and commissions.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

- 1. That the City's Code of Ordinances Chapter 1 General Provisions is amended by adding Section 1.06.005, "Appointment of Boards and Commissions" as follows:**

(a) Applicability

The term of "Boards and Commissions" shall cover all Advisory Boards, statutory Boards and Commissions, Ad-hoc and Standing Committees, and Corporations. These Boards and Commissions have been categorized into the following three tiers:

Tier I – Statutory Boards, Commissions and Corporations (Policy Making Authority)

Tier II– Standing Advisory Boards (Serve in an Advisory Capacity)

Tier III- Ad-Hoc and Committees that are called up for a specific task or project. *Committees that fall under this tier could automatically dissolve/sunset upon completion of its charge, or the time prescribed by the City Council. City Council may dissolve/sunset by official action.*

The Tiers of current boards and commission are as provided for in the attached Exhibit "A". Exhibit "A" may amended by Resolution as determined necessary by City Council from time to time.

(b) Application Process

In order to maintain a consistent method of outreach and appointment of members, the following process shall be followed.

1. Tier I and Tier II Board appointments and reappointments will be conducted by Mayor and Council two times per year, in January and June, which coincide with 1) the beginning of the calendar year; and 2) Mayor and Council terms.
 - a. The Chairperson of a Tier I and Tier II Board may request consideration of appointments for a vacancy outside of the appointment schedule if there is a critical need for immediate consideration.
 - b. Appointments for Tier III Committees will be on-going, do not require interviews and will be scheduled for City Council consideration at regular monthly City Council meetings.
2. Vacancies and call for applications will be publicized through existing City communications (i.e. newsletter, website, email announcement), and shall include a deadline for submission of an application by a date and standardized timeframe, i.e. Regular Business Hours of 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 11:30 a.m. on Friday.
3. All applications will be submitted to the City, through the City Secretary, and shall be time and date stamped upon receipt by staff, if delivered in person. Applications submitted by fax or email must arrive by the defined deadline listed in the notice calling for applications.
4. The applicant shall provide information on the application regarding criminal background and will be subject to a criminal background check.
5. A slate of applicants with their applications that are received by the advertised deadline will be forwarded to the Mayor and Council for review.
6. Interviews will be conducted for first time applicants for Tier I Boards and Commissions only; and will be scheduled during a work session of the full City Council; and will appear on the Regular Agenda as an action item.
 - a. Sitting board members who wish to serve an additional term will be required to submit an updated application by the advertised deadline to be considered for reappointment; however, an interview will not be required.

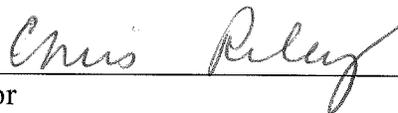
(c) Performance Measures

Below are measures to be included in the policy for use by Mayor and Council when evaluating appointments and re-appointments to its Boards and Commissions.

1. Attendance shall be tracked on an attendance log and kept by the staff liaison, and readily available to view by City Council.
2. All approved meeting minutes shall be included in the City Council agenda packet for review, and will be placed on the website.
3. Staff liaisons must track and report to the City Secretary any problem noted as soon as possible with the following issues:
 - a. If a member misses three (3) consecutive meetings of all regular meetings in a 12-month period
 - b. If a board member has any changes to their contact information, address, employment, etc.
 - c. If a board is failing to meet for any reason for more than six months
 - d. If a board member resigns
4. Members that are absent for three consecutive meetings, except for illness or disability, without first being excused by the Chairperson, shall be deemed to have vacated the position and the City Council may appoint a new member to fill the unexpired term during the next board and commission work session, or as requested by the Chairperson.

5. A member who is automatically removed from a board or commission for failure to meet the attendance requirement is ineligible to seek appointment to any board or commission for a period of one calendar year from the date of the member's automatic removal.
 6. The Mayor and Council may request that some boards and commissions conduct an annual review and work plan. Council will designate which boards will conduct an annual review by December 31st of each year. The report will be due during the first quarter of the following year. The staff liaison is responsible for making sure that the review is done and the report is filed in a timely manner.
 7. **Tier I** members shall follow the same requirements set for Mayor and Council, regarding the completion of a sanctioned training course on the Texas Public Information Act and Open Meetings Act, within a reasonable timeframe after appointment.
2. **This Ordinance shall be cumulative of all provisions of ordinances of the City except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Nothing contained in this Ordinance generally or this chapter specifically shall be construed to allow the violation of any residential deed restriction.**
 3. **Should any part, sentence or phrase of this Ordinance be determined to be unlawful, void or unenforceable, the validity of the remaining portions of this Ordinance shall not be adversely affected. No portion of this Ordinance shall fail or become inoperative by reason of the invalidity of any other part. All provisions of this Ordinance are declared to be severable.**
 4. **This ordinance shall become effective on and after its passage, approval and publication as prescribed by law.**

PASSED and APPROVED this 13th day of January, 2014.



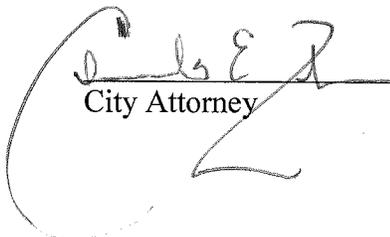
Mayor

ATTEST:



City Secretary

APPROVED AS TO FORM:



City Attorney

Exhibit "A"
Boards and Commissions Categories

Tier I Boards and Commissions
(Interviews Conducted for Applicants)

Board of Adjustment
Leon Valley Economic Development Corporation
Zoning and Land Use Commission

Tier II Boards and Commissions

Community Events
Earthwise Living Committee
Leon Valley 2012 Bond Oversight Committee
Library Board
Parks Commission
Stormwater Management Program
Tree Advisory Board

Tier III Boards and Commissions

Bandera Road Site - Community Advisory Group (CAG)
Branding Committee
Business Owners and Managers' Alliance (BOMA) - *inactive*
Communications Committee
Festival Committee

RESOLUTION No. 14-019R

A RESOLUTION OF THE CITY OF LEON VALLEY CITY COUNCIL APPOINTING MEMBERS TO THE LEON VALLEY CITY PARK COMMISSION, BEAUTIFICATION COMMITTEE, COMMUNICATION COMMITTEE AND THE EARTHWISE LIVING COMMITTEE.

WHEREAS, The City of Leon Valley deemed it necessary to create boards, commissions and committees composed of volunteers from the community to perform specific functions for the City.

WHEREAS, these boards, commissions and committees are invaluable to the City Council for their expertise, insight, and dedication to the City of Leon Valley.

WHEREAS, the City Council of Leon Valley empowers these boards, commissions and committees to make decisions affecting the citizens and the future of the City.

WHEREAS, the individuals currently filling the boards, commissions and committees have performed admirably and honestly for the benefit of the City of Leon Valley and its citizens.

WHEREAS, the City Council formally appoints and sets the term for the following individuals to their respected board or commission:

CITY PARK COMMISSION

Chairman Bert Thomas	Immediate – May 31, 2016
Commissioner Nancy “Benay” Cacciatore	Immediate – May 31, 2016
Commissioner John Stanley	Immediate – May 31, 2016
Commissioner Jackie Walton	Immediate – May 31, 2016
Commissioner Linda Tarin	Immediate – May 31, 2016
Commissioner Roger Christensen	Immediate – May 31, 2016
Commissioner Dorothy Humphrey	Immediate – May 31, 2016
Commissioner Monica Alcocer	Immediate – May 31, 2016
Commissioner Carolyn Gabriel	Immediate – May 31, 2016

BEAUTIFICATION COMMITTEE

Carolyn Diaz
Susan Hillje
Lupita Carpio

COMMUNICATION COMMITTEE

Chris Clark

EARTHWISE LIVING COMMITTEE

Sharon Hendricks
Belinda Ealy

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

That the appointments of the aforementioned individuals to their respected board, commission or committee and term for each individual become effective immediately.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 11th day of August, 2014.

A P P R O V E D

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Proposed

MAYOR AND COUNCIL COMMUNICATION

DATE: August 11, 2014 **M&C #2014-08-11-05**

TO: Mayor and City Council

FROM: Claudia Mora, Economic Development Director

THROUGH: Manuel Longoria, Jr., City Manager

SUBJECT: Consider approval of waiver for related fees for the use of the Leon Valley Community Center by the Leon Valley Area Chamber Of Commerce, the Helotes Area Chamber of Commerce, and the West San Antonio Chamber Of Commerce for a Tri-Chamber Networking Event

PURPOSE

The Leon Valley Area Chamber of Commerce, the Helotes Area Chamber of Commerce and the West San Antonio Chamber of Commerce (Chambers) have requested the use of the Leon Valley Community Center for a tri-chamber networking event on September 18, 2014.

The tri-chamber networking event is open to members and non-members. This event is an opportunity for area businesses to network with colleagues from other areas. In addition, it serves as a demonstration of the City of Leon Valley's support of the business community and economic development activities.

The Tri-Chamber members are requesting the following fee waiver:

\$200 – Cleaning Fee
\$400 – Deposit
\$400 – Actual Rental
\$88 – Security (\$22 per hour x 4)
\$1,088

The City's pricing list for the Leon Valley Community Center is attached for the Council's reference.

This item supports the approved Strategic Goals for 2013-2014; specifically:

Goal 5. Establish Organization Culture to Spur Economic Development

FISCAL IMPACT

The fiscal impact is dependent on the City Council's action on this request. If authorized, the fiscal impact will be on the Community Center Fund to the extent that it would not receive \$800 in deposit and rent.

RECOMMENDATION

City staff recommends that the following charges be paid:

\$200 – Cleaning
\$88 – Security (\$22 per hour x4)
\$288

The City would waive the following fees:

\$400 – Deposit

\$400 – Actual Rental

\$800

S.E.E. IMPACT

Social – To promote a superior quality of life by providing events and amenities with commercial significance.

Economic – To provide a diverse and versatile business environment that supports a healthy economy by attracting viable businesses and patrons.

Environmental – To promote responsible environmental stewardship by providing and encouraging the use of recycling containers.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

Leon Valley Community Center Rates

6427 Evers Road, Evers @ Poss Road 1.5 miles outside Loop 410
Community Center Attributes

- ◆ 4,000 square feet
- ◆ 300-person capacity
- ◆ 22- 60" round tables, 44- 8' long tables and 300 chairs
- ◆ Alcohol allowed; TABC permit required to sell
- ◆ Ice machine
- ◆ Large Kitchen
- ◆ Bathrooms, water fountain
- ◆ Ceiling fans
- ◆ Loft windows-limited natural light
- ◆ Cement floors and Platform stage
- ◆ Audio system available (additional fee)
- ◆ Open: Monday-Friday, 3:00 p.m.-12:00 midnight
Saturday-Sunday, 8:00 a.m.-12:00 midnight

Fee Classifications

Private- Functions not open to the general public, such as weddings, family reunions, anniversaries, birthdays, debuts, receptions.

Civic- Non-profit organizations that possess *IRS Determination Letter* and a *Tax-Exempt* status, hosting events such as meetings, celebrations, fund-raising and educational seminars.

RATES

DAY	RENT		DEPOSIT		CLEANUP	SECURITY
	<i>Private</i>	<i>Civic</i>	<i>Private</i>	<i>Civic</i>	<i>Both</i>	<i>Both</i>
Monday - Thursday	\$400 R	\$200 R	\$400.00	\$ 250.00	\$200.00*	\$22.00/hr**
	\$450 NR	\$250 NR				(per security guard)
Friday	\$700 R	\$700 R	\$400.00	\$ 250.00	\$200.00	\$22.00/hr
	\$750 NR	\$750 NR				
Saturday	\$800 R	\$800 R	\$400.00	\$ 250.00	\$200.00	\$22.00/hr
	\$850 NR	\$850 NR				
Sunday	\$600 R	\$200 R	\$400.00	\$ 250.00	\$200.00	\$22.00/hr
	\$650 NR	\$250 NR				

- ◆ Rent includes ten (10) hours usage (hourly security fee per hours used is an additional charge).
- ◆ Hours in the building can be split into two time periods in the day, with a minimum of two hours per time period.
- ◆ Deposit is required to reserve date.
- ◆ This deposit is held until the completion of an event, and will be returned by mail no later than 30 days if there are no damages or violations of the *Lease Agreement*.

* **Civic Meeting Rate Discount:** Effective, August 5, 2008, The City of Leon Valley will no longer offer Civic Meeting Rate discounts for clean-up.

** **Certain events may require additional security.** Call for more information.

For information, contact Sylvia Gomez , 684-1391 ext. 225
Reservations made at, 6400 El Verde Rd.
Office Hours M-Th 7:30 AM– 5:30 PM, Friday 7:30 AM – 11:30 AM

MAYOR AND COUNCIL COMMUNICATION

DATE: August 11, 2014 **M&C #2014-08-11-06**
TO: Mayor and City Council
FROM: Sandra Passailaigue, City Secretary
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: Consideration in the approval of a waiver for related fees for the use of the Leon Valley Community Center by the American Legion Post No. 336 as requested by Mr. Walter Geraghty.

PURPOSE

American Legion Post No. 336 submitted a written request (*attached*) to the Mayor and City Council for their consideration to co-sponsor a Patriot Day Remembrance Ceremony on September 14, 2014 at the Leon Valley Community Center and to waive any applicable City Facility Use Fees.

The event is open to the public at no charge. The City Council approved co-sponsorship in 2009 through 2013. American Legion Post No. 336 Commander Walter Geraghty has reserved the Leon Valley Community Center on September 14, 2014 from 5:00 p.m. to 9:00 p.m. Mr. Geraghty has requested the use of the Leon Valley Community Center based on a much larger anticipated attendance at this year's event.

Mr. Geraghty is requesting that the following charges be waived:

\$145 – Cleaning Fee
\$400 – Deposit
\$696 – Actual Rental
\$88 – Security (\$22 per hour x 4)
\$1,319

The City's pricing list for the Leon Valley Conference Center is attached for the Council's reference.

FISCAL IMPACT

The fiscal impact is dependent on the City Council's action on this request. If authorized, the fiscal impact will be on the Conference Center Fund to the extent to be determined by the City Council.

RECOMMENDATION

City staff recommends that the following charges be paid:

\$145 – Cleaning
\$88 – Security (\$22 per hour x4)
\$233

The City would waive the following fees:

\$400 – Deposit
\$696 – Actual Rental
\$1,096

The recommendation is that the City Council authorizes the co-sponsorship with American Legion Post No. 336 of the Patriot Day Remembrance Ceremony on Sunday, September 14, 2014 from 5:00 p.m. to 9:00 p.m. with the City of Leon Valley to the extent to be determined by the City Council.

S.E.E. STATEMENT

Social Equity – *The City of Leon Valley will promote a superior quality of life by providing events and amenities with historical and cultural significance. City co-sponsorship of the Patriot Day Remembrance Event on September 14, 2014 reflects on the American historical event that occurred on September 11, 2001 and seeks to honor those who gave their lives on that date.*

Economic Development – Not applicable.

Environmental Stewardship – *The City of Leon Valley and the American Legion Post No. 336 will demonstrate environmental stewardship at the Patriot Day Remembrance Ceremony on September 14, 2014 at the Leon Valley Community Center through the provision and use of recycling containers for reducing the amount of solid waste that gets in the waste stream and landfills.*

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

ATTACHMENT X

Price List

Leon Valley Conference Center

6421 Evers Road Phone: 210-684-1391 x225 – Fax: 210-509-8288

Amenities

- ◆ 3000 square feet of meeting space
- ◆ One, two and three-room configurations
- ◆ Surrounded with windows
- ◆ Cement floor in meeting rooms
- ◆ Ample free parking
- ◆ Beautifully landscaped grounds with outdoor meeting space
- ◆ Caterer service area
- ◆ Bathrooms, water fountains
- ◆ PA System available

Available Facilities

Entire center: 3,000 square feet

- 200 person capacity w/o tables
- 150 person capacity w/ tables

One room: 1,000 square feet

- 75 person capacity w/o tables
- 50 people w/ tables

Prices

Fee Category	Weekday		Weekend		
	3000 sq ft	1000 sq ft	3000 sq ft	1000 sq ft	
Cleaning Fee	\$145.00/day	\$145.00/day	\$145.00/day	\$145.00/day	
Deposit	\$400.00	\$200.00	\$400.00	\$200.00	
Security	\$22.00/hour	\$22.00/hour	\$22.00/hour	\$22.00/hour	
Rent:					
Full day (6-10) hrs	\$520.00	\$280.00	\$696.00	\$456.00	
Half day (5 hrs)	\$320.00	\$200.00	\$504.00	\$288.00	
Each additional hour	\$ 64.00	\$ 48.00	\$ 84.00	\$ 68.00	
Hourly rate/first initial hour	\$160.00	\$ 80.00	\$180.00	\$100.00	

For more information or to make a reservation, call Sylvia Gomez, Community Development Department at the above number. Monday-Thursday, 7:30 AM – 5:30 PM; Friday, 7:30 AM – 11:30 AM.



7/30/14
m

The American Legion Post No. 336

DATE: July 23 2014

TO: City of Leon Valley Mayor and City Council

FROM: Walter Groszty, Commander

RE: Special 9-11 event and installation

The American Legion Audie J. Murphy Post No. 336 located here in Leon Valley is now the largest Post in the greater San Antonio Area. Also, the fifth largest membership in the entire State of Texas, with well over 800 members. Starting in Sept 2008 with only 12 members. In Sept 2008 we began serving veterans and the community. Each year we have partnered with the City of Leon Valley for a special 9/11 Remembrance Event. Once again, we would ask for the City of Leon Valley to co-sponsor this event open to the community. We would like this event to be held Sunday Sept 14, 5pm - 9pm in the Conference Center. The date, time and location is already on the Sept. calendar. We are asking for the same financial consideration which have been approved each of the past 5 years. I will be available for the Monday Aug 11, City Council meeting to speak in behalf of our Post. All local media will be invited as is customary with an event of this importance.

For God and Country

Walter Groszty, Commander

MAYOR AND COUNCIL COMMUNICATION

DATE: August 11, 2014

M&C #2014-08-11-07

TO: Mayor and City Council

SUBJECT: Consider Action on a Ordinance adopting the 2014 Strategic Plan Update

PURPOSE

The purpose of this M&C is to provide information to the Mayor and City Council on the 2014 Strategic Plan Update. In addition, City Council will consider action on a Ordinance to adopt the 2014 Strategic Plan Update.

BACKGROUND

The 2010 Strategic Plan was presented to and approved by the City Council on June 1, 2010 (Resolution 10-016). Seven goals were established with corresponding objectives and initiatives. The goals include the following:

- Economic Development
- Safety and Security
- Transportation
- Infrastructure/Capital Plan
- Environmental Sustainability
- Citizen Involvement
- Parks, Recreation, Green Space & Cultural Opportunities

The Strategic Plan has served as a guide for City administration.

SUMMARY

At the February 1, 2014 Town Hall Meeting, City staff presented a Strategic Plan Update to the public. The updates were provided goal-by-goal, with each objective detailed. The initiatives under each objective were described as either accomplished or underway, and ongoing. Attendees of the Town Hall Meeting were asked to offer input.

An online survey was launched on March 1, 2014. Update on the review process was provided at the Coffee with the Mayor and the City Council on April 12, 2014.

The 2010 Goals remain relevant today. From the Town Hall Meeting, only two (2) issues arose to the level of consideration for inclusion in the Strategic Plan Update: Code Enforcement and Street Vehicle Traffic. The online survey confirmed the desire to add these as objectives under their respective goals.

The input provided at the Town Hall Meeting included the recommendation that City Council appoint a cross-functional team to address issues by drawing up a plan of action. This would include the creation of public committees or use of existing ones. Like all the initiatives, the scope of the work is interdepartmental in nature. In fact, management has applied a variety of resources to address each of the objectives of the respective goals, including funding and personnel.

With the approval of the 2014 Strategic Plan Update, as presented, it is recommended that a structure for the new objectives be development. Also recommended is an annual review of the plan to assure that progress is measured and noted. During the review, new goals can be identified and added as needed. A final recommendation is to promote the Strategic Plan on the City's website, so as to create a better awareness of the City's efforts.

FISCAL IMPACT

Implementation of the 2014 Strategic Plan Update will occur as part of management's direction on the daily operations and activities of the City of Leon Valley along with the participation of volunteers through the various boards, commissions and committees.

This item supports the approved Strategic Goals for 2013-2014. Specifically:
Goal 1. Align City Resources to meet City Council Objectives/Expectations
Goal 3. Strengthen Communications to the Community

S.E.E. IMPACT

Social – To provide information and encourage citizen input in the strategic planning process.
Economic – To provide a diverse and versatile business environment that supports a healthy economy by engaging in open dialogue on issues and matters which affect the conduct of economic development in Leon Valley.
Environmental – To expand initiatives of earth-friendly practices.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

August 11, 2014

To: Mayor and City Council, City of Leon Valley

From: Mike De La Garza

Re: 2014 Update to the City of Leon Valley 2010 Strategic Plan

Overview

In 2014 the City of Leon Valley undertook an effort to address the goals, objectives and initiatives of the city's 2010 Strategic Plan, adopted June 1, 2010. The seven goals of the Strategic Plan were established, and corresponding objectives, as well as initiatives that support the completion of the objectives were listed as well.

Over the course of time the goals have been a guiding force for the city's administration and have been largely addressed through interdepartmental efforts, involving a number of individuals and organizations from throughout the community.

The task for the current review and update of the goals and objectives of the 2010 Strategic Plan was as follows:

- Review progress of the initiatives for each of the objectives
- Present a progress report to the public
- Elicit input and opinion from the public and add/delete items to or from the Plan
- Present an updated Strategic Plan for review and approval

Timeline

The following timeline details the activities and efforts of addressing and revising the Strategic Plan, from its inception to today's recommendations:

- June 1, 2010 – The 2010 Strategic Plan was presented and approved by the City Council (resolution 10-016)
- February 1, 2014 – An update of the 2010 Strategic Plan was presented at a city Town Hall, and input was solicited from the public using both real-time electronic voting tools and group discussion/dialogues
- March 1, 2014 – An online survey response was made available to the public to consider two proposed additions to the Master Plan that emerged from the February 1 discussion
- April 12, 2014 -- An Update on the Strategic Plan was presented to the public at the Coffee with the Mayor and City Council meeting

- July 29, 2014 – City Manager and City Department Heads convened to review the proposed Strategic Plan.
- August 11, 2014 – Presentation and Recommendations to City Council

2010 Strategic Plan Overview

The 2010 Strategic Plan consists of seven goals, around which objectives specific to each are listed. The goals include the following:

- Economic Development
- Safety and Security
- Transportation
- Infrastructure/Capital Plan
- Environmental Sustainability
- Citizen Involvement
- Parks, Recreation, Green Space & Cultural Opportunities

2014 Strategic Plan Update

At the February 1st Town Hall City Staff presented a Strategic Plan Update was presented to the public. The updates were provided goal-by-goal, with each of the objectives detailed. The initiatives, listed under each of the objectives, were described as either accomplished, or underway and ongoing.

Upon completion of the presentations attendees were asked to offer input and counsel. The following summarizes the feedback received:

- In general there was agreement on the declaration of accomplished objectives. However, there was a desire that even in the areas of accomplished objectives, the need for ongoing attention and continuous improvements be considered in grading the state of the objectives
- It was generally agreed that objectives were not necessarily listed in an order to suggest priority of importance. Rather, the listing of objectives occurred in a manner that was consistent with the notion that they needed to be addressed in a sequence to make them all possible to address. Nevertheless, the sense that each of the objectives were of equal importance was confirmed.
- In general there was a sense that the goals are as relevant today as they were in 2010, and that there is no urgent need to add goals to the plan.
- There were two issues, however, that emerged from the discussion and debate of that day, and they include code enforcement, and street vehicle traffic.
- The idea of addressing code enforcement was suggested as a beautification effort -- to address the positive opportunities for neighborhood-inspired acts of upkeep and beautification of homesteads
- The idea of addressing street traffic was suggested as traffic increases on the side and neighborhood roadways, as traffic increases on main roads.

With the feedback received at the Town Hall an online survey was activated, and promoted via the City Website and at the April 12th Coffee with the Mayor and City Council meeting. The survey addressed the two issues that emerged at the Town Hall, and asked respondents the following questions:

- Were the issues in question worthy of inclusion in the plan?
- If so, were they worthy of inclusion as new goals, or new objectives under existing goals?
- If new objectives under existing goals, under which goals should they be included?
-

The responses received indicated a strong desire to add the two issues to the plan, as new objectives under their respective goals.

The following charts are a summary of the presentations provided at Town Hall, with the positioning of the two new proposed objectives under each of their respective goals.

Additionally, after discussion with staff and considering public input, each of the objectives listed under each goal have been categorized in the following manner:

- *Accomplished* – the specific initiative, or initiatives, are complete and the work on the objective is essentially complete.
- *Accomplished, and ongoing* – certain initiatives have been completed, and conditions exist for continuous effort and enhanced realization of the Goal. Therefore, they continue to be a priority.
- *In Progress* – Efforts continue with the initiatives to make significant headway into accomplishment of the Goal, but no significant progress has been made. They continue to be a priority.
- *Proposed* – New objectives for consideration.

The attached charts detail each of the seven Goals, corresponding objectives and initiatives, along with a status update for each of the objectives. For reporting purposes, Goal 2, Safety and Security, has been broken into two components – Police and Fire & EMS.

Observations

In general the process of addressing and updating the 2010 Strategic Plan was an energizing and positive effort. As with all organizations the establishment of goals, with corresponding objectives and initiatives, can be a positive motivating tool and keep the organization on line with its overall mission and vision.

Citizen input was generally positive regarding progress made on 2010 Strategic Plan. There was a genuine appreciation for the review, and a feeling that more opportunities to share progress can be a good thing. Additionally, the Town Hall allowed for discussion and discourse on other important issues, some of which are being proposed as additions to the 2014 update of the Strategic Plan.

And, while general in nature, the goals have served well to create a “big tent” effect for groups of people from different areas to come together and have a positive impact on addressing each of them. This not only includes staff, but the general public, through service on commissions, boards, and task forces as well. The pursuit of the Strategic Plan has had a invigorating impact on growing the involvement of the citizenry in their government.

Recommendations

It is recommended that the City Council accept and approve the 2014 Strategic Plan update, as presented within. It is also recommended that the amendments of two new objectives under their respective goals, be accepted and included in the Plan moving forward.

Upon approval of the new objectives it is recommended that a team be designated by the Council and City Manager to address these issues with a plan of action, including the creation of committees, or use of existing ones.

Respectfully submitted,



Mike De La Garza
MDLG & Company

**Goal 1
ECONOMIC DEVELOPMENT**

OBJECTIVES	INITIATIVES	STATUS
Objective A: Reauthorize Street Maintenance Sales Tax Program	Reauthorized by voters in November 2011 Had State Laws Amended for 10 year authorization Voters approved 10-year authorization in November 2013 Will allow continuation of maintenance of city streets	ACCOMPLISHED
Objective B: Promote Business-Friendly Practices	LV took over maintenance & cleanup of Bandera Road from TXDOT to improve appearance of this vital business corridor Developed inventory of vacant and undeveloped commercial properties, and a Developers' Guide Expedited review of permits, inspections and development submissions Establishment of Leon Valley Economic Development Corporation that is active in promoting existing and new businesses Maintenance of partnerships with LV Chamber and economic development groups Continue to pursue opportunities at the ICSC Real Estate Conference	ACCOMPLISHED, AND ONGOING
Objective C: Create, review and enforce codes that impact economic development	Developed and adopted Gateway, Sustainability, and Commercial/Industrial Overlays Amended City Sign Ordinance to address use and display of temporary signs	ACCOMPLISHED, AND ONGOING
Objective D: Increase Educational and Training Resources thru Economic Development	Working with UTSA Institute for Economic Development to establish an economic development training course First training class premiered in March/April 2014	
Objective E: Promote Leon Valley	Monuments along Bandera Road Developed New Retail Logo as part of rebranding initiatives Updated website with new community profile, business list, property list (quarterly) Implementing new LVEDC Façade and Signage Program in 2014 Complete Economic Development Rental Plan In process of developing a 2014 Economic Development plan	ACCOMPLISHED, AND ONGOING
Objective F: Create and Promote a City Center	We continue to pursue options as identified in the SDAT Report Ongoing process of working with developers to invest in property and concept for a City Center	IN PROGRESS

Goal 2
SAFETY SECURITY
(Police and Fire)

OBJECTIVES	INITIATIVES	STATUS
Objective A: Index Fire and Police Staffing and Services	<p>A staffing study is currently underway to be completed in April 2014</p> <p>Population over 10,000 analysis was completed -- Only mandate was longevity pay</p> <p>We continue to utilize our Reserve Officers for not only Patrol but other functions</p> <p>We continue to purchase the necessary equipment for our Officers out of the forfeiture fund -- Weapons, body armor, vehicles, equipment, & training</p>	ACCOMPLISHED, AND ONGOING
Objective B: Review, Create, and/or Modify Ordinances	<p>We are constantly reviewing</p> <p>Have implemented Ordinances to address concerns within the Community -- including panhandlers ordinance</p> <p>Continue to offer neighborhood watch meetings and push the neighborhood watch program to areas which can benefit -- e.g., locations with numerous burglaries</p>	ACCOMPLISHED, AND ONGOING
Objective C: Establish Activities to Promote Safety and Crime Prevention	<p>New Police Station will open in 2015 -- Approved by voter referendum in May 2012</p> <p>In 2013, LV voted to establish a Crime Control & Prevention District - Will generate \$240,000 in new revenue for policing programs</p> <p>Created the Crime Awareness Program for our Business community as well as our Residential Communities</p>	ACCOMPLISHED, AND ONGOING

Goal 2
SAFETY SECURITY
(EMS)

OBJECTIVES	INITIATIVES	STATUS
Objective A: Index Fire & Police Staffing, Services and Equipment to Current Needs	New Fire Station will open in December 2014	ACCOMPLISHED, AND ONGOING
	Implemented organizational changes - new command structure to improve service delivery	
	Purchased ambulance under budget	
	Updated emergency flood warning system	
	Updated Emergency Management Plan	
Objective B: Review, create, and/or modify ordinances and rules that promote a safe environment	Constructed and maintained a fire break in the Natural Area in 2013	ACCOMPLISHED, AND ONGOING
	Implemented plan to expedite review of permits and inspections for new and existing businesses	
Objective C: Establish Programs for a safe Leon Valley	Designated as a Firewise Community in 2013	ACCOMPLISHED, AND ONGOING
	Expanded Fire Prevention Month in 2013	
	Improved communication through social networking via Facebook, Twitter, and YouTube	

Goal 3
TRANSPORTATION

OBJECTIVES	INITIATIVES	STATUS
Objective A: Develop a Long-Term Management Plan	Transportation Plan developed and incorporated into the Comprehensive Master Plan, Parks, Recreation and Open Space Plan	ACCOMPLISHED
	Transportation Plan objectives incorporated into fiscal year planning documents	
	Poss Road improvements completed	
	Continue to work with TxDOT to reduce congestion on Bandera Road	
	Traffic light synchronization along Bandera Road is complete	
	VIA BRT route is place and operating in Leon Valley	
PROPOSED: Street Vehicle Traffic Management Plan	To Be Determined	PROPOSED

Goal 4
INFRASTRUCTURE - CAPITAL PLAN

OBJECTIVES	INITIATIVES	STATUS
Objective A: Develop a Capital Acquisition Plan That Establishes Needs and Provides a Framework	In May 2013, LV Voters approved \$7 million in bonds for building of new City facilities (Police, Fire & City Hall facilities)	ACCOMPLISHED
	Prepared assessment of elevated and ground water storage tanks for repairs and maintenance -- Improvements resources are allocated through annual budget process	
	Prepared needs assessment for Evers Road street improvements -- Applied for MPO Grant Funds and will issue long-term debt to fund improvements using Street Maintenance Tax Resources	
	Prepared, budgeted, and implemented plans for replacement of city-wide water and sewer lines	
Objective B: Develop and Encourage Citywide Infrastructure	More City Sidewalks: (\$20,000 annual allocation)	ACCOMPLISHED, AND ONGOING
	Landscaping along Bandera, Evers, Grissom, and Huebner Roads	
	Consider options for residential traffic safety at 4-way stop at Forest Meadow and Evers Roads	
	Continue sanitary sewer and water line replacements	
PROPOSED: Code Enforcement	To Be Determined	PROPOSED

Goal 5
ENVIRONMENTAL SUSTAINABILITY

OBJECTIVES	INITIATIVES	STATUS
Objective A: Develop Water Management Plan to Address Conservation and Quality Resources	Continuing practice of purchasing additional water rights	ACCOMPLISHED, AND ONGOING
	Developed Storm Water Management Plan	
	Implemented Best Management Practices (BMP's), such as public education, outreach and citizen involvement	
	Will be installing medallions on all city storm drain structures	
	Purchased two properties along Huebner Creek for future bank stabilization	
Objective B: Develop Energy Conservation Programs	Solar Panels – Community Center	ACCOMPLISHED, AND ONGOING
	Continued Energy Efficient lighting utilization in all City facilities + hybrid & electric vehicles	
	Powered down City Hall on weekends and during holidays	
Objective C: Mass Transportation Opportunities	VIA Bus Rapid Transit (BRT) in operation	ACCOMPLISHED, AND ONGOING
	Maintaining continued relationship with Metropolitan Planning Organization (MPO)	
Objective D: Recycling Program for Citizens, Businesses and the City	New service at The Ridge	ACCOMPLISHED, AND ONGOING
	Use of Recycle bins for City events and made available throughout City Hall	
Objective E: Encourage Green Building	Implementation of the Zoning Overlays	ACCOMPLISHED, AND ONGOING
	Construction of Bandera Road Monuments and new City facilities will utilize environmentally friendly alternatives where practicable	
Objective F: Create a citizen and business health and wellness plan program	Initiative still needs development but wellness is encouraged through City events and employee participation in health and wellness programs	IN PROGRESS
	5K Arbor Day, Fire Department Tower Climb, NuRide, etc...	
Objective G: Manage Storm water	Best Management Practices	IN PROGRESS
	Public education, outreach, involvement	
	Awareness and enforcement	
	Construction site storm water runoff control	
	Pollution prevention and regular PW maintenance	
Future Huebner Creek Bank Stabilization		

Goal 6
CITIZEN INVOLVEMENT

OBJECTIVES	INITIATIVES	STATUS
Objective A: Maintain an Up-To-Date Website	Updated Website in 2011 to make it more user friendly	ACCOMPLISHED, AND ONGOING
	City Council packets, agendas and presentations are available through the website	
	Currently use Facebook, Twitter and YouTube to communicate to the public	
	Current, updated and active newsfeed through Website	
Objective B: Optimize the Use of Technology	Installed new telephone system	ACCOMPLISHED
	Established Information Technology Specialist position to keep organization current with the latest technology	
	Online Payment Services Implemented	
Objective C: Educate Citizens about City Services & Volunteer Opportunities	Lion's Roar Publication News Articles	ACCOMPLISHED, AND ONGOING
	Improved notifications through Social Media (Facebook, Twitter, YouTube, E-news Blast)	
Objective D: Promote Neighborhood Enhancement Programs	Very active Annual National Night Out Program	ACCOMPLISHED
	Increased Community-oriented Policing through the Neighborhood Watch Program	

Goal 7
PARKS, RECREATIONAL GREEN SPACE AND CULTURAL OPPORTUNITIES

OBJECTIVES	INITIATIVES	STATUS
Objective A: Implement a Master Park Plan as funding is available and within the parameters of the Infrastructure Plan	Revised and approved Park Master Plan	ACCOMPLISHED, AND ONGOING
	Developing Plan for Raymond Rimkus Park Rehabilitation -- 100k allocated for improvement in '14	
Objective B: Increase the Size of Raymond Rimkus Park	Increased the Size of the Park with addition of two properties along Poss Road	ACCOMPLISHED
Objective C: Improve Public-Private Partnerships to Improve Facilities/Programs	Purchased Silo Property for potential development as pocket park	ACCOMPLISHED
Objective D: Create, Enhance, and Improve Educational and Cultural Programs	Los Leones Art Fair	ACCOMPLISHED, AND ONGOING
	Tree Lighting Ceremony	
	4th of July Celebration	
	LV Jazz Festival	
	Earthwise Living Day	
LV Historical Society activity at Huebner-Onion Homestead		
Objective E: Encourage Development of Recreational Space and Programs	Added 4,000 square feet to existing 6,000 square feet library	ACCOMPLISHED, AND ONGOING
	Expanded Children's Wing	
	Remodeled existing area	
	New Hike & Bike Trail is planned along the Huebner Creek	
	\$900k grant received from Federal Gov't.	
	Construction will start in 2014	

2014 Update to the City of Leon Valley 2010 Strategic Plan

August 11, 2014

Assignment

- Review the goals and objectives of the 2010 Strategic Plan
- Review progress of the initiatives for each of the objectives
- Elicit input and opinion from the public and add/delete items to or from the Plan
- Present an updated Strategic Plan for review and approval

Activity Time Line

- 2010 Strategic Plan approved June, 2010 (resolution 10-016)
- 2010 Strategic Plan update and community input -- Town hall Saturday, February 1st, 2014
- Online survey response (March 1, 2014)
- Update report at Coffee with the Mayor and the City Council (April 12, 2014)
- Staff review (July 29, 2014)

Original Plan

- Seven Goals
 - Economic Development
 - Safety and Security
 - Transportation
 - Infrastructure/Capital Plan
 - Environmental Sustainability
 - Citizen Involvement
 - Parks, Recreation, Green Space & Cultural Opportunities
- Each of these goals have corresponding objectives, and initiatives to address the objectives

The Process

- Staff reviewed these interdepartmental goals
- Updated and presented a progress report to the community (February 1, 2014)
- Community input taken and considered
- Additional input received thru on-line survey
- Update at April Coffee event
- Staff review and input

Town Hall Response

- Objectives are all equal in importance
- 2010 Goals remain relevant today
- Only two issues arose to the level of consideration for inclusion in the Plan
 - Code Enforcement
 - Street Vehicle Traffic

Two Proposed Objectives

(Emerging from Town Hall Discussion)

- Under Transportation Goal
 - A street traffic management plan objective
 - To address the impact and consequences of increased traffic on neighborhood streets, as people use them for shortcuts and to elude traffic on main roads
- Under Infrastructure/Capital Plan Goal
 - A code enforcement objective
 - To address the positive opportunities for neighborhood-inspired acts of upkeep and beautification of homesteads

New Objectives

- Online survey confirmed the desire to add them as objectives under their respective goals
- Recommended that Council appoint a cross-functional team to address issues by drawing up a plan of action, to include the creation of public committees, or use of existing ones
- Just like all initiatives, scope of work is interdepartmental in nature

Status Indicators

- Each of the objectives listed under each goal have been categorized in the following manner:
 - **Accomplished** – the specific initiative, or initiatives, are complete and the work on the objective is essentially complete.
 - **Accomplished, and ongoing** – certain initiatives have been completed, and conditions exist for continuous effort and enhanced realization of the Goal. Therefore, they continue to be a priority.
 - **In Progress** – Efforts continue with the initiatives to make significant headway into accomplishment of the Goal, but no significant progress has been made. They continue to be a priority.
 - **Proposed** – New objectives for consideration.

**Goal 1
ECONOMIC DEVELOPMENT**

OBJECTIVES	INITIATIVES	STATUS
Objective A: Reauthorize Street Maintenance Sales Tax Program	Reauthorized by voters in November 2011 Had State Laws Amended for 10 year authorization Voters approved 10-year authorization in November 2013 Will allow continuation of maintenance of city streets	ACCOMPLISHED
Objective B: Promote Business-Friendly Practices	LV took over maintenance & cleanup of Bandera Road from TXDOT to improve appearance of this vital business corridor Developed inventory of vacant and undeveloped commercial properties, and a Developers' Guide Expedited review of permits, inspections and development submissions Establishment of Leon Valley Economic Development Corporation that is active in promoting existing and new businesses Maintenance of partnerships with LV Chamber and economic development groups Continue to pursue opportunities at the ICSC Real Estate Conference	ACCOMPLISHED, AND ONGOING
Objective C: Create, review and enforce codes that impact economic development	Developed and adopted Gateway, Sustainability, and Commercial/Industrial Overlays Amended City Sign Ordinance to address use and display of temporary signs	ACCOMPLISHED, AND ONGOING
Objective D: Increase Educational and Training Resources thru Economic Development	Working with UTSA Institute for Economic Development to establish an economic development training course First training class premiered in March/April 2014	
Objective E: Promote Leon Valley	Monuments along Bandera Road Developed New Retail Logo as part of rebranding initiatives Updated website with new community profile, business list, property list (quarterly) Implementing new LVEDC Façade and Signage Program in 2014 Complete Economic Development Rental Plan In process of developing a 2014 Economic Development plan	ACCOMPLISHED, AND ONGOING
Objective F: Create and Promote a City Center	We continue to pursue options as identified in the SDAT Report Ongoing process of working with developers to invest in property and concept for a City Center	IN PROGRESS

Goal 2
SAFETY SECURITY
(Police and Fire)

OBJECTIVES	INITIATIVES	STATUS
Objective A: Index Fire and Police Staffing and Services	A staffing study is currently underway to be completed in April 2014	ACCOMPLISHED, AND ONGOING
	Population over 10,000 analysis was completed -- Only mandate was longevity pay	
	We continue to utilize our Reserve Officers for not only Patrol but other functions	
	We continue to purchase the necessary equipment for our Officers out of the forfeiture fund -- Weapons, body armor, vehicles, equipment, & training	
Objective B: Review, Create, and/or Modify Ordinances	We are constantly reviewing	ACCOMPLISHED, AND ONGOING
	Have implemented Ordinances to address concerns within the Community -- including panhandlers ordinance	
	Continue to offer neighborhood watch meetings and push the neighborhood watch program to areas which can benefit -- e.g., locations with numerous burglaries	
Objective C: Establish Activities to Promote Safety and Crime Prevention	New Police Station will open in 2015 -- Approved by voter referendum in May 2012	ACCOMPLISHED, AND ONGOING
	In 2013, LV voted to establish a Crime Control & Prevention District - Will generate \$240,000 in new revenue for policing programs	
	Created the Crime Awareness Program for our Business community as well as our Residential Communities	

Goal 2
SAFETY SECURITY
(EMS)

OBJECTIVES	INITIATIVES	STATUS
Objective A: Index Fire & Police Staffing, Services and Equipment to Current Needs	New Fire Station will open in December 2014	ACCOMPLISHED, AND ONGOING
	Implemented organizational changes - new command structure to improve service delivery	
	Purchased ambulance under budget	
	Updated emergency flood warning system	
	Updated Emergency Management Plan	
Objective B: Review, create, and/or modify ordinances and rules that promote a safe environment	Constructed and maintained a fire break in the Natural Area in 2013	ACCOMPLISHED, AND ONGOING
	Implemented plan to expedite review of permits and inspections for new and existing businesses	
Objective C: Establish Programs for a safe Leon Valley	Designated as a Firewise Community in 2013	ACCOMPLISHED, AND ONGOING
	Expanded Fire Prevention Month in 2013	
	Improved communication through social networking via Facebook, Twitter, and YouTube	



Goal 3
TRANSPORTATION

OBJECTIVES	INITIATIVES	STATUS
Objective A: Develop a Long-Term Management Plan	Transportation Plan developed and incorporated into the Comprehensive Master Plan, Parks, Recreation and Open Space Plan Transportation Plan objectives incorporated into fiscal year planning documents Poss Road improvements completed Continue to work with TxDOT to reduce congestion on Bandera Road Traffic light synchronization along Bandera Road is complete VIA BRT route is place and operating in Leon Valley	ACCOMPLISHED
PROPOSED: Street Vehicle Traffic Management Plan	To Be Determined	PROPOSED

Goal 4
INFRASTRUCTURE - CAPITAL PLAN

OBJECTIVES	INITIATIVES	STATUS
Objective A: Develop a Capital Acquisition Plan That Establishes Needs and Provides a Framework	In May 2013, LV Voters approved \$7 million in bonds for building of new City facilities (Police, Fire & City Hall facilities)	ACCOMPLISHED
	Prepared assessment of elevated and ground water storage tanks for repairs and maintenance -- Improvements resources are allocated through annual budget process	
	Prepared needs assessment for Evers Road street improvements -- Applied for MPO Grant Funds and will issue long-term debt to fund improvements using Street Maintenance Tax Resources	
	Prepared, budgeted, and implemented plans for replacement of city-wide water and sewer lines	
Objective B: Develop and Encourage Citywide Infrastructure	More City Sidewalks: (\$20,000 annual allocation)	ACCOMPLISHED, AND ONGOING
	Landscaping along Bandera, Evers, Grissom, and Huebner Roads	
	Consider options for residential traffic safety at 4-way stop at Forest Meadow and Evers Roads	
	Continue sanitary sewer and water line replacements	
PROPOSED: Code Enforcement	To Be Determined	PROPOSED

Goal 5
ENVIRONMENTAL SUSTAINABILITY

OBJECTIVES	INITIATIVES	STATUS
Objective A: Develop Water Management Plan to Address Conservation and Quality Resources	Continuing practice of purchasing additional water rights	ACCOMPLISHED, AND ONGOING
	Developed Storm Water Management Plan	
	Implemented Best Management Practices (BMP's), such as public education, outreach and citizen involvement	
	Will be installing medallions on all city storm drain structures	
	Purchased two properties along Huebner Creek for future bank stabilization	
Objective B: Develop Energy Conservation Programs	Solar Panels – Community Center	ACCOMPLISHED, AND ONGOING
	Continued Energy Efficient lighting utilization in all City facilities + hybrid & electric vehicles	
	Powered down City Hall on weekends and during holidays	
Objective C: Mass Transportation Opportunities	VIA Bus Rapid Transit (BRT) in operation	ACCOMPLISHED, AND ONGOING
	Maintaining continued relationship with Metropolitan Planning Organization (MPO)	
Objective D: Recycling Program for Citizens, Businesses and the City	New service at The Ridge	ACCOMPLISHED, AND ONGOING
	Use of Recycle bins for City events and made available throughout City Hall	
Objective E: Encourage Green Building	Implementation of the Zoning Overlays	ACCOMPLISHED, AND ONGOING
	Construction of Bandera Road Monuments and new City facilities will utilize environmentally friendly alternatives where practicable	
Objective F: Create a citizen and business health and wellness plan program	Initiative still needs development but wellness is encouraged through City events and employee participation in health and wellness programs	IN PROGRESS
	5K Arbor Day, Fire Department Tower Climb, NuRide, etc...	
Objective G: Manage Storm water	Best Management Practices	IN PROGRESS
	Public education, outreach, involvement	
	Awareness and enforcement	
	Construction site storm water runoff control	
	Pollution prevention and regular PW maintenance	
	Future Huebner Creek Bank Stabilization	

Goal 6
CITIZEN INVOLVEMENT

OBJECTIVES	INITIATIVES	STATUS
Objective A: Maintain an Up-To-Date Website	Updated Website in 2011 to make it more user friendly	ACCOMPLISHED, AND ONGOING
	City Council packets, agendas and presentations are available through the website	
	Currently use Facebook, Twitter and YouTube to communicate to the public	
	Current, updated and active newsfeed through Website	
Objective B: Optimize the Use of Technology	Installed new telephone system	ACCOMPLISHED
	Established Information Technology Specialist position to keep organization current with the latest technology	
	Online Payment Services Implemented	
Objective C: Educate Citizens about City Services & Volunteer Opportunities	Lion's Roar Publication News Articles	ACCOMPLISHED, AND ONGOING
	Improved notifications through Social Media (Facebook, Twitter, YouTube, E-news Blast)	
Objective D: Promote Neighborhood Enhancement Programs	Very active Annual National Night Out Program	ACCOMPLISHED
	Increased Community-oriented Policing through the Neighborhood Watch Program	

Goal 7
PARKS, RECREATIONAL GREEN SPACE AND CULTURAL OPPORTUNITIES

OBJECTIVES	INITIATIVES	STATUS
Objective A: Implement a Master Park Plan as funding is available and within the parameters of the Infrastructure Plan	Revised and approved Park Master Plan	ACCOMPLISHED, AND ONGOING
	Developing Plan for Raymond Rimkus Park Rehabilitation -- 100k allocated for improvement in '14	
Objective B: Increase the Size of Raymond Rimkus Park	Increased the Size of the Park with addition of two properties along Poss Road	ACCOMPLISHED
Objective C: Improve Public-Private Partnerships to Improve Facilities/Programs	Purchased Silo Property for potential development as pocket park	ACCOMPLISHED
Objective D: Create, Enhance, and Improve Educational and Cultural Programs	Los Leones Art Fair	ACCOMPLISHED, AND ONGOING
	Tree Lighting Ceremony	
	4th of July Celebration	
	LV Jazz Festival	
	Earthwise Living Day	
LV Historical Society activity at Huebner-Onion Homestead		
Objective E: Encourage Development of Recreational Space and Programs	Added 4,000 square feet to existing 6,000 square feet library	ACCOMPLISHED, AND ONGOING
	Expanded Children's Wing	
	Remodeled existing area	
	New Hike & Bike Trail is planned along the Huebner Creek	
	\$900k grant received from Federal Gov't.	
	Construction will start in 2014	

Observations

- Citizen input was generally positive regarding progress made on 2010 Strategic Plan
- Management has applied a variety of resources to address each of the objectives of the respective goals, including funding and personnel
- While general in nature, the goals have served well to create a “big tent” effect for groups of people from different areas to come together and have positive impact on addressing each of them

Recommendations

- Approve the 2014 Strategic Plan Update, as presented, along with the amendments of two new objectives under their respective goals
- Provide structure for the new objectives
- Review the Strategic Plan on an annual basis, to assure that progress is measured and noted, and new goals/objectives can be identified and added as needed
- Promote the Strategic Plan on the website, so as to create a better awareness of the city's efforts.

Questions?

MAYOR AND COUNCIL COMMUNICATION

DATE: August 11, 2014

M&C: #2014-08-11-08

TO: Mayor and City Council

FROM: Kristie Flores, Community Development Director

THROUGH: Manuel Longoria, Jr., City Manager

SUBJECT: Approval of a budget adjustment and related ordinance in the amount of \$47,510 for the General Fund Special Event Budget

PURPOSE

From April 2014 through July 2014, the City began receiving Special Event Revenues for the 4th of July in the form of event booth rentals and sponsorships from Randolph Brooks Federal Credit Union, Miracle Paint and Body, Tellez Tamales, Leon Valley Storage, Ancira, GLI Distributors, and Hansen Concessions. The supplemental special event revenue received was \$35,169.

This does not include the \$12,500 from the LVEDC contribution approved for a budget adjustment in June 2014. The grand total in revenue with the LVEDC funds totaled \$47,669. Additionally if you add the amount already in the 4th of July Budget for this fiscal year of \$2,500, the available funds total \$50,169 (see the attached spreadsheet).

The adjustment is retroactive to the event because this is the first year for expanding the event and it was too difficult to estimate what to expect in terms of event sponsorships and expenses. With the learning curve from this event, staff can better estimate the budget for next year's 4th of July event.

The following budget adjustment is requested:

General Fund Special Events **\$47,510**

FISCAL IMPACT

Special Event Revenue	\$35,169 (booths, sponsors, concessions)
General Fund Reserve	<u>\$12,341</u> (personnel exp. OT/FICA/RET.)
	\$47,510

RECOMMENDATION

Staff recommends approval of the budget adjustment with the related ordinance.

S.E.E IMPACT STATEMENT

Social Equity – the City encourages collaborative participation by stakeholders to support City events.

Environmental Stewardship – not applicable.

Economic Development – The 4th of July was a successful, well-attended family friendly event that spotlighted the City and created a positive economic atmosphere for participating sponsors, as well as potential future sponsors.

APPROVED: _____

DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS:

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

AN ORDINANCE APPROVING AMENDMENTSTO THE GENERAL FUND OF THE CITY OF LEON VALLEY, TEXAS MUNICIPAL BUDGET FOR FISCAL YEAR 2013-2014.

Whereas on September 17, 2013 the City Council of the City of Leon Valley adopted the 2013-2014 fiscal year budget: and

Whereas Texas Local Government Code Section 102.010 provides that a municipality is not prohibited from making changes to a budget for municipal purposes: and

Whereas the Leon Valley City Council hereby finds and determines, that the amendments adopted under this ordinance are for a municipal purpose.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

SECTION I

That the City Council of the City of Leon Valley hereby amends the fiscal year 2013-2014 budget as provided for in the attached Exhibit "A", said Exhibit to incorporated herein as if fully set forth herein.

**SECTION II
SEVERABILITY**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION III.
REPEALER CLAUSE**

Any provisions of any prior ordinance of the City which are in conflict with any provision of the Ordinance, are hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

**SECTION IV.
EFFECTIVE DATE**

This Ordinance shall become effective and shall be in full force and effect on and after its passage and publication as required by state law.

**SECTION V.
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, of the Texas Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 11th day of August, 2014.

Approved

CHRIS RILEY
Mayor

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

CHARLES E. ZECH
City Attorney



Exhibit "A"
Ordinance No. _____

**CITY OF LEON VALLEY, TEXAS
BUDGET ADJUSTMENT
FISCAL YEAR 2013-2014**

Request Submitted By: *Rhonda A. Heres* Date: 7/28/14
 Department Head

Approved By: *[Signature]* Date: 7/28/14
 Finance Director

Approved By: *Manuel Lopez - 7* Date: 7-28-14
 City Manager

TYPE OF TRANSFER: **DEPARTMENT:**

Inter-Departmental Transfer
 Intra-Departmental Transfer
 Supplemental Appropriation

FROM:

FUND	ACCOUNT NO.	DESCRIPTION	AMOUNT

TO:

FUND	ACCOUNT NO.	DESCRIPTION	AMOUNT
General	100-750	Special Events Budget - 4 th of July	47,510

City of Leon Valley City Council

Budget Adjustment
4th of July

August 11, 2014

Purpose

- Complete the Financial Accounting of the 4th of July event
- July 2014 - Supplemental Revenue Received \$35,169
- June 2014 – budget adjustment LVEDC \$12,500
- FY 13 – 14 budget \$2,500

Grand Total Revenue = \$50,169

<u>EXPENSES</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>REVENUES</u>	
	Monte Montgomery	-5,491.00	Budget 2014	2,500.00
	Finding Friday	-1,200.00	LVEDC 4th	10,000.00
	Banners Allied	-1,453.00	LVEDC 4th Advertising	2,500.00
	Radio Ads Dave Munoz	-1,065.00	ANCIRA	15,000.00
	Backstage Productions - stage/equipment/electricity/backline	-7,250.00	UHL'S STORAGE/LV STORAGE	10,000.00
	Oriental Trade Co - 4th of July Flags, Pins, Fans	-1,207.00	RBFCU	1,000.00
	Fireworks	-12,500.00	Miracle Paint & Body	1,000.00
	Booths	-2,550.00	Tellez Tamales	500.00
	Aztec (Port O Cool)	-564.00	Booth Revenue	1,710.00
	MDLG Consultant Fees	-12,000.00	Beer/Water/Soda Revenue	1,959.00
	Entertainment Stipends	-1,800.00	GLI Distributors Sponsorship	4,000.00
	Ace Screen Graphics Volunteer t-shirts	-30.00		
	Shuttles	-400.00		
	United Services (port o potty)	-1,524.00		
	SAMS - entertainment supplies	-215.00		
	Signs NOW	-770.00		
	Event Morning Hospitality	-64.00		
	TOTAL EXPENSE	-50,083.00	TOTAL REVENUE	50,169.00

NET +/- REVENUES & EXPENSES 86.00

PERSONNEL - Salary, OT, FICA & RET -12,427.00

NET SHORTAGE W/PERSONNEL EXPENSE -12,341.00

Fiscal Impact

- General Fund Special Events **\$47,510**

Breakdown

Special Event Revenue \$35,169 (booths, sponsors, concessions)

General Fund Reserve \$12,341 (personnel exp. OT/FICA/RET.)

City of Leon Valley City Council

Budget Adjustment
4th of July

August 11, 2014

MAYOR AND COUNCIL COMMUNICATION

DATE: August 11, 2014 **M&C #2014-08-11-09**
TO: Mayor and City Council
FROM: Claudia Mora, Economic Development Director
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: Conduct the first of two Public Hearings and readings on the expenditure of LVEDC Funds in a Grant Of \$200,000 to LOQ Bandera Road Holdings, LLC

PURPOSE

This agenda item is intended to conduct the first of two public hearings and readings of the resolution approving expenditure of LVEDC funding, and to receive comment from Leon Valley citizens regarding the grant of \$200,000 to LOQ Bandera Road Holdings, LLC.

Article IV Functional Corporate Duties and Requirements, Section 4.5 Expenditure of Corporate Money, Subsection (c) of the Bylaws of the City of Leon Valley Economic Development Corporation (LVEDC) requires that expenditures approved by the LVEDC Board of Directors for project funding in excess of \$10,000 have at least two separate readings of the approving City Council resolution and two public hearings.

At the July 23, 2014 meeting, the LVEDC Board of Directors approved the funding of \$200,000 in LVEDC funds to LOQ Bandera Road Holdings, LLC for the construction and renovation of 6320 Bandera Road, part of the former Fiesta Dodge property. A copy of the LVEDC's approving resolution is attached as Attachment A.

If approved by the City Council, the funding will allow LOQ Bandera Road Holdings, LLC to make renovations to the existing facilities on the property. The construction and renovation are part of the plans to develop the property as an entertainment and retail center focused on educating and attracting people of all ages.

A second public hearing and reading are scheduled for Monday, August 18, 2014.

Staff is working with the LVEDC attorney and representatives of LOQ Bandera Road Holdings, LLC to finalize a performance agreement as required by state statute.

This item supports the approved Strategic Goals for 2013-2014; specifically:
Goal 1. Align City Resources to meet City Council Objectives/Expectations
Goal 5. Establish Organization Culture to Spur Economic Development

FISCAL IMPACT

The LVEDC grant of \$200,000 will be paid to LOQ Bandera Road Holdings, LLC after the construction and renovation are completed.

RECOMMENDATION

Staff recommends approval.

S.E.E. IMPACT

Social – To continue developing a diverse and versatile business environment that will encourage a superior quality of life for residents.

Economic – To provide a diverse and versatile business environment that supports a healthy economy by attracting viable businesses and patrons.

Environmental – N/A

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

RESOLUTION #2014-0024

A RESOLUTION OF THE LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION (LVEDC) APPROVING THE EXPENDITURE OF LVEDC FUNDS IN A GRANT OF \$200,000 TO BANDERA ROAD HOLDINGS LLC

WHEREAS, the mission of the Leon Valley Economic Development Corporation is to promote businesses within the City or businesses relocating into the City; and

WHEREAS, the mission of the Leon Valley Economic Development Corporation also supports improvements to businesses which will improve sales tax generation and attract other businesses to the City; and

WHEREAS, staff has reviewed the request of Bandera Road Holdings LLC, and recommended approval by the LVEDC Board for the funding of the grant request of \$200,000 for construction and renovation of the existing buildings to bring them up to code and for the use of a prospective tenant; and

WHEREAS, LVEDC Board review of the recommendation and approval of Bandera Road Holdings LLC request for funding of \$200,000 supports and is in accordance with the mission of the LVEDC and City; and

NOW THEREFORE, BE IT RESOLVED that the Leon Valley Economic Development Corporation of the City of Leon Valley, that:

1. The Board approves the expenditure of LVEDC funds of \$200,000 in a grant to Bandera Road Holdings LLC ("Grantee") for construction and renovation of the existing buildings to bring them up to code and for the use of a prospective tenant.
2. The expenditure of funds will be made in one disbursement and in the form of a direct grant reimbursing Grantee for costs for completed work and materials, as approved by the LVEDC Board ("Board"), after the Grantee has submitted photos of and receipts for the completed work and materials;

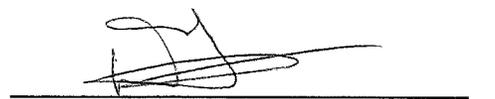
PASSED AND APPROVED by the Leon Valley Economic Development Corporation this 23rd day of July 2014.

SIGNED:



Stephen Ynostrosa, Board President

ATTEST:



David J. Gannon, Board Secretary

City of Leon Valley

1st Public Hearing

**Expenditure of \$200,000
in LVEDC Funds for a Grant to
LOQ Bandera Road Holdings, LLC**

Monday, August 11, 2014

1st Public Hearing

- 1st Public Hearing – August 11, 2014
 - Also, first reading of the resolution approving expenditure of \$200,000 in LVEDC funds
- 2nd Public Hearing – August 18, 2014
 - Second reading of resolution
 - Final approval of resolution

LVEDC Expenditure of \$200,000

- Type B (4B) sales tax receipts may be used for business retention, expansion and attraction along with beautification and improvement of the quality of life for Leon Valley citizens.
- Construction and renovation of existing facilities and the development of property to attract business are allowable activities for funding.

LOQ Bandera Road Holdings, LLC

- Main partners are QMC Quintanilla Management Company owned by Leo and Hector Quintanilla.
- Jones Lang LaSalle (JLL) is a minority partner and leasing agent for the property.
- Fiesta Dodge Property at 6320 Bandera Road
- 5.4182 acres
- Approximately 40,000 square feet

LOQ Bandera Road Holdings, LLC

- Proposed investment = \$1.6 to 2 M
- Construction, installation, renovation of existing buildings and parking lot
- Prospective tenant – San Antonio Aquarium
 - Still in negotiation
 - Leon Valley competing with San Antonio for aquarium
- Start Construction – September-October
- Target Opening – December 2014

LOQ Bandera Road Holdings, LLC

- Current on property taxes
- One tenant at 6300 Bandera Road
- Plans for destination retail center to complement proposed aquarium project and area

LVEDC Expenditure of \$200,000

- LVEDC Board of Directors approved funding on July 23, 2014.
- One (1) public hearing was held by the LVEDC.
- Funding will be available in the LVEDC FY2014-2015 Budget, EDC Project Funding line item.
- LVEDC Board of Directors seeks approval of expenditure of \$200,000 in a grant to LOQ Bandera Road Holdings, LLC.

City of Leon Valley

1st Public Hearing

**Expenditure of \$200,000
in LVEDC Funds for a Grant to
LOQ Bandera Road Holdings, LLC**

Monday, August 11, 2014

MAYOR AND COUNCIL COMMUNICATION

M&C #2014-08-11-10

DATE: August 11, 2014

TO: Mayor and City Council

FROM: Claudia Mora, Economic Development Director

THROUGH: Manuel Longoria, Jr., City Manager

SUBJECT: Consider Action on an Ordinance providing authorization to the City Manager to enter into a Chapter 380 Economic Development Agreement with LOQ Bandera Road Holdings, LLC for the development of the San Antonio Aquarium Project on property located at 6320 Bandera Road

PURPOSE

The purpose of this M&C is to provide information to the Mayor and City Council on, and authorize the City Manager to enter into a Chapter 380 Economic Development Agreement (380 Agreement or Agreement) between the City of Leon Valley and LOQ Bandera Road Holdings, LLC. The 380 Agreement is for the development of the San Antonio Aquarium Project on the property located at 6320 Bandera Road (Property).

BACKGROUND

Since July 2012, staff has been working with representatives of LOQ Bandera Road Holdings, LLC to attract businesses to the Property, aka the Fiesta Dodge Property. This property includes 6300 Bandera Road, which is now occupied by Tri Color Auto. The other address associated with the Property is 6320 Bandera Road, which includes the vacant buildings in the middle of the Property, next door to Tri Color Auto. In October 2012, the representatives of the property owners made a \$125,000 contribution to the City of Leon Valley for the construction of a regional detention pond, which is scheduled for construction in fiscal year 2014-2015.

Jones Lang LaSalle (JLL), representatives of LOQ Bandera Road Holdings, LLC, is a financial and professional services firm that specializes in commercial real estate services and investment management worldwide. Over the past year, JLL has been working with a client to locate an aquarium in the San Antonio area. Currently, this group has an aquarium in Austin known as the Austin Aquarium. The Property at 6320 Bandera Road was identified as an ideal location for the client.

The aquarium would be the second phase of a three-phase development plan for LOQ Bandera Road Holdings, LLC. The first phase included the location of Tri Color Auto. The third phase would include the development of the remaining portion of the property which includes the vacant buildings to the north of the proposed aquarium location.

The proposed development of the property represents the preferred land use that maximizes the potential of development for the property and the area. The creation of 80 jobs along with the economic impact of an estimated 600,000 visitors annually increases the retail opportunity for area businesses.

SUMMARY

The 380 Agreement is authorized by Chapter 380 of the Texas Local Government Code. In the Agreement, the incentives and services provided to LOQ Bandera Road Holdings, LLC by the City are outlined. The term of the 380 Agreement is for a period of ten (10) years beginning upon the effective date or execution of the Agreement (when all parties have signed the Agreement) and terminating on December 31, 2025. The development standards identified are those which adhere to the Leon Valley Code of Ordinances in effect on the effective date of the Agreement.

The City of Leon Valley will pay LOQ Bandera Road Holdings, LLC \$500,000.00. This figure includes property tax refund, sales tax refund and waiver of building permit fees. For the purposes of property and sales tax refunds, the reimbursement term will be January 1, 2015 through December 31, 2025. In addition, the City will pay LOQ Bandera Road Holdings, LLC the new property tax increment which is the annual amount of property taxes collected above the base Property increment (total annual amount of property taxes collected in the last calendar year prior to the City's issuance of a certificate of occupancy or C of O) until the termination of the 380 Agreement.

The City will refund 100% of the property tax revenues annually. In addition, 100% of the actual sales tax paid to the City. The City agrees to waive 100% of all building permit fees related to the project. A Cost Benefit Analysis (CBA) is attached to this memorandum as part of the Fiscal Impact.

The 380 Agreement includes a claw back or repayment provision if certain milestones are not met or the Project fails to succeed after a certain period. For example, if a C of O is not obtained by January 1, 2015, all waived permit fees must be paid back and the Agreement is terminated. If the operations of the project cease within certain time periods, the City must be paid back the property tax and sales tax refunds in increments of 100% or all amounts refunded, three-quarters (3/4), one-half (1/2), and one-quarter (1/4).

The 380 Agreement has been reviewed and contributed to by JLL.

FISCAL IMPACT

By entering into the 380 Agreement, the City of Leon Valley retains the sales tax paid for Street Maintenance, Economic Development (Leon Valley Economic Development Corporation or LVEDC), and Crime Control District.

A detailed CBA is attached to this memo as Attachment A. The costs of the incentives associated with the 380 Agreement are outlined for the ten (10) years of the Agreement. In addition, the revenues generated or benefits are included for the same period. To show further impact of this Agreement, a CBA for years 11 through 15 are provided.

This item supports the approved Strategic Goals for 2013-2014. Specifically:

- Goal 1. Align City Resources to meet City Council Objectives/Expectations
- Goal 3. Strengthen Communications to the Community
- Goal 5. Establish Organization Culture to Spur Economic Development

S.E.E. IMPACT

Social – None.

Economic – To provide a diverse and versatile business environment that supports a healthy economy by engaging in open dialogue on issues and matters which affect the conduct of economic development in Leon Valley.

Environmental – Not applicable.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Sandra Passailaigue, TRMC
City Secretary

AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO A CHAPTER 380 ECONOMIC DEVELOPMENT AGREEMENT WITH LOQ BANDERA ROAD HOLDINGS, LLC FOR THE DEVELOPMENT OF THE SAN ANTONIO AQUARIUM PROJECT ON PROPERTY LOCATED AT 6320 BANDERA ROAD.

WHEREAS, the City of Leon Valley seeks to provide a diverse and versatile business environment that supports a healthy economy;

WHEREAS, the City of Leon Valley encourages the attraction, expansion and retention of viable businesses to the city;

WHEREAS, the City of Leon Valley promotes economic development and redevelopment of existing commercial properties within its boundaries; and,

WHEREAS, the City of Leon Valley supports the development of property along a major commercial corridor;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. That the City Manager be authorized to negotiated and enter into a Chapter 380 Economic Development Agreement with LOQ Bandera Road Holdings, LLC for the development of the San Antonio Aquarium Project on property located at 6320 Bandera Road.
2. The Chapter 380 Economic Development Agreement is hereby effective as of the date of adoption of this ordinance, the compliance by the owner of all conditions imposed by the City Council, and all signatures of the parties to the Agreement are obtained.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 11th day of August, 2014.

Approved

CHRIS RILEY
Mayor

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

CHARLES E. ZECH
City Attorney

COST BENEFIT ANALYSIS (10 YEARS)
LOQ BANDERA HOLDINGS, LLC
380 ECONOMIC DEVELOPMENT AGREEMENT

COST												
	\$ 500,000.00											
	TOTAL	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6**	Year 7	Year 8	Year 9	Year 10	
1 Building Permit Fees*	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2 Property Tax Refund (New Value)	\$ 115,107.40	\$ 11,510.74	\$ 11,510.74	\$ 11,510.74	\$ 11,510.74	\$ 11,510.74	\$ 11,510.74	\$ 11,510.74	\$ 11,510.74	\$ 11,510.74	\$ 11,510.74	
3 Property Tax Refund (Existing Value)	\$ 59,700.00	\$ 9,950.00	\$ 9,950.00	\$ 9,950.00	\$ 9,950.00	\$ 9,950.00	\$ 9,950.00					
4 Sales Tax Refund	\$ 356,235.56	\$ 60,000.00	\$ 61,800.00	\$ 63,654.00	\$ 65,563.62	\$ 67,530.53	\$ 37,687.41	\$ -	\$ -	\$ -	\$ -	
TOTAL COST	\$ 546,042.96											

BENEFIT												
	TOTAL	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6**	Year 7	Year 8	Year 9	Year 10	
1 New Value	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2 Existing Property Tax	\$ 39,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,950.00	\$ 9,950.00	\$ 9,950.00	\$ 9,950.00	
3 Sales Tax	\$ 331,597.24						\$ 31,869.09	\$ 71,643.13	\$ 73,792.43	\$ 76,006.20	\$ 78,286.39	
4 Crime Control District	\$ 85,979.09	\$ 7,500.00	\$ 7,725.00	\$ 7,956.75	\$ 8,195.45	\$ 8,441.32	\$ 8,694.56	\$ 8,955.39	\$ 9,224.05	\$ 9,500.78	\$ 9,785.80	
5 Economic Development	\$ 85,979.09	\$ 7,500.00	\$ 7,725.00	\$ 7,956.75	\$ 8,195.45	\$ 8,441.32	\$ 8,694.56	\$ 8,955.39	\$ 9,224.05	\$ 9,500.78	\$ 9,785.80	
6 Street Maintenance	\$ 171,958.19	\$ 15,000.00	\$ 15,450.00	\$ 15,913.50	\$ 16,390.91	\$ 16,882.63	\$ 17,389.11	\$ 17,910.78	\$ 18,448.11	\$ 19,001.55	\$ 19,571.60	
TOTAL BENEFIT	\$ 715,313.62											
NET BENEFIT	\$ 169,270.66											

NOTES:

*One-time waiver of Building Permit Fees

**During Year 6, the City will have met the obligation of the \$500,000. At the end of Year 6, the Total Cost will be \$531,869.03. The difference will not be refunded.

ASSUMPTIONS:

New Value (Real and Personal property based on \$2,000,000)

City Property Tax Rate is \$0.575507 per \$100 valuation and remains constant

Sales Tax increases 3% per year

Refund of Existing Property Tax of \$9,950 per year

Annual Sales are \$6,000,000

City of Leon Valley

Chapter 380

Economic Development Agreement with

LOQ Bandera Road Holdings, LLC

Monday, August 11, 2014

Chapter 380

Economic Development Agreement

- Authorization for City Manager to negotiate and enter into a Chapter 380 Economic Development Agreement on behalf of the City with LOQ Bandera Road Holdings, LLC
- Development of the San Antonio Aquarium Project at 6320 Bandera Road

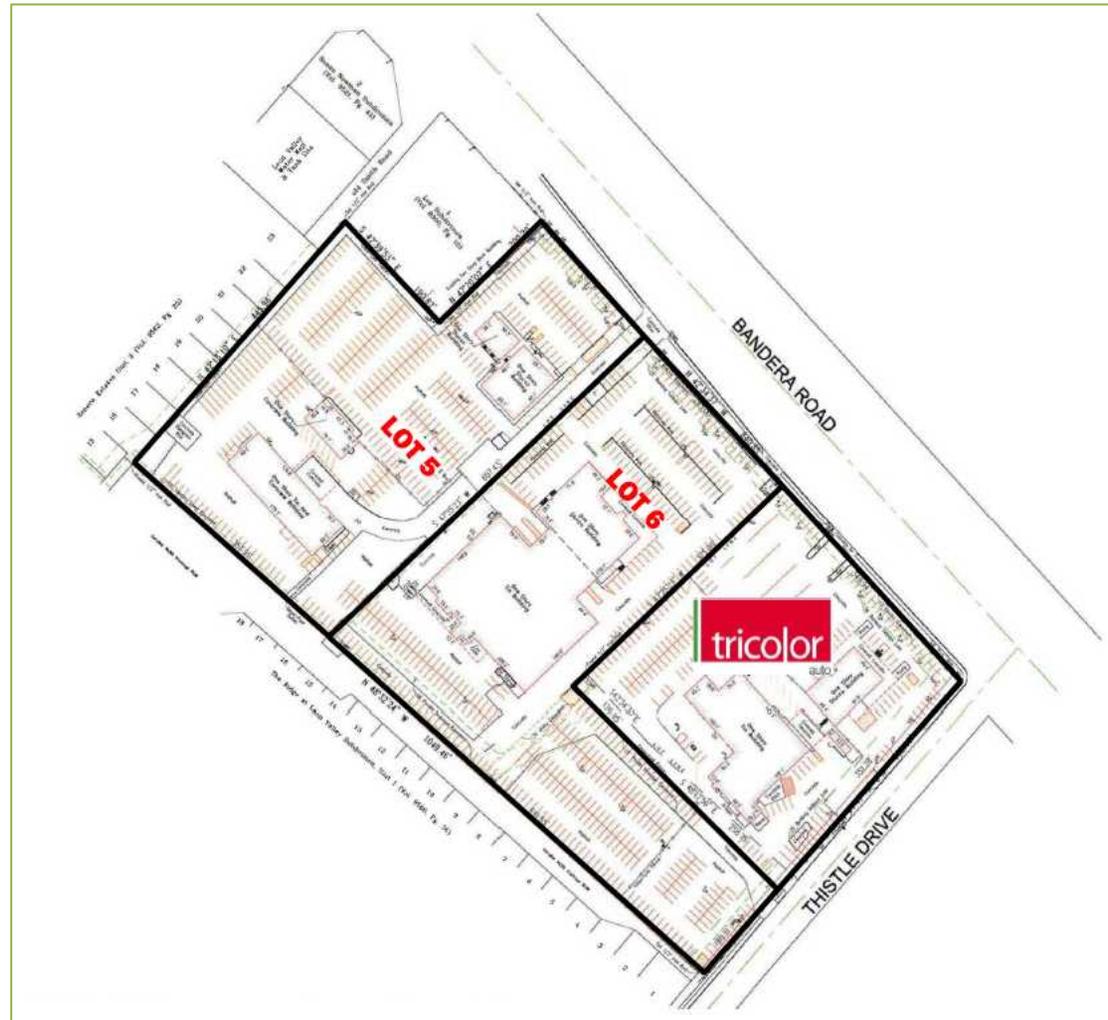
BACKGROUND

- Working with LOQ Bandera Road Holdings, LLC representatives since July 2012 to develop property at 6300, 6320 and 6324 Bandera Road (aka Fiesta Dodge Property)
- Planned development for a destination retail center and complementing businesses

LOQ Bandera Road Holdings, LLC

- Main partners are QMC Quintanilla Management Company owned by Leo and Hector Quintanilla
- Jones Lang LaSalle (JLL) is a minority partner and leasing agent for the property
- Fiesta Dodge Property at 6320 Bandera Road
- 5.4182 acres
- Approximately 40,000 square feet

LOQ Bandera Road Holdings, LLC



LOQ Bandera Road Holdings, LLC

- Proposed investment = \$1.6 to 2 M
- Construction, installation, renovation of existing buildings and parking lot
- Prospective tenant – San Antonio Aquarium
 - Still in negotiation
 - Leon Valley competing with San Antonio for aquarium
- Start Construction – September-October
- Target Opening – December 2014
- Creation of 80 jobs
- Estimated 600,000 visitors annually

Summary: Chapter 380 Economic Development Agreement

- Authorized by Chapter 380 of the Texas Local Government Code
- Term = 10 years upon signature through December 31, 2025
- Development according to requirements of Leon Valley Code of Ordinances

Summary: Chapter 380 Economic Development Agreement

- City will pay LOQ Bandera Road Holdings, LLC \$500,000 through incentives over a 6-year period
- Incentives:
 - Property Tax Refund ~ \$128,764
 - Sales Tax Refund ~ \$356,236
 - Building Permit Fees Waiver ~ \$15,000

Summary: Chapter 380

Economic Development Agreement

- Repayment or Claw Back Provision
 - Certain milestones must be met or project fails to succeed after a certain period
 - If Certificate of Occupancy not obtained by January 1, 2015, all waived Building Permit Fees must be repaid and Agreement terminates
 - If operations of project cease within certain time periods, City must be paid back property and sales tax refunds in increments of 100%, 75%, 50% or 25%

Fiscal Impact

- Cost to City = \$500,000
 - Met in Year 6 of the 10-Year Agreement
- Cost to City over 10 years ~ \$546,043
- Benefit to City over 10 years ~ \$715,314
- Net Benefit to City ~ \$169,271
- Benefit to City in Years 11 – 15 ~ \$749,457

Summary

- Proposed use of property represents the preferred land use that maximizes development potential for the property and area
- Annual property taxes are \$9,950; representing the only revenue currently generated
- Projected revenue generated during Agreement period ~ \$169,271
- Projected revenue generated after Agreement period ~ \$749,457

Recommendation

Staff recommends approval.

City of Leon Valley

Chapter 380 Economic Development Agreement with LOQ Bandera Road Holdings, LLC

Monday, August 11, 2014

MAYOR AND COUNCIL COMMUNICATION

M&C# 2014-07-14-11

DATE: August 11, 2014
TO: Mayor and City Council
FROM: Sandra Passailaigue, City Secretary
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: Discussion and action requesting that the Hike & Bike Trail Project be placed on the November ballot and not to proceed with construction of the project until the proposed route is approved by the voters.

PURPOSE

This item was placed on the City Council agenda at the request of Councilman Benny Martinez and Councilman Carmen Sanchez pursuant to Resolution No. 14-017R.

Attachments:

Councilman Benny Martinez' written request
Councilman Carmen Sanchez' written request

APPROVED: _____ DISAPPROVED: _____

COMMENTS OR DIRECTION GIVEN OR ACTION TAKEN:

ATTEST:

Sandra Passailaigue, TRMC
City Secretary

Saundra Passailaigue

From: Benny Martinez <b.martinez@leonvalleytexas.gov>
Sent: Friday, August 01, 2014 5:19 PM
To: Saundra Passailaigue
Subject: Item for agenda

I am requesting the citizens petition requesting a vote on the hike & bike trail added to the agenda. Citizens are requesting this item to be placed on the November ballot. Public input discussion time is requested

Benny Martinez
City Council PL 4

Sent from my iPad

Saundra Passailaigue

From: Carmen Sanchez <c.sanchez@leonvalleytexas.gov>
Sent: Sunday, August 03, 2014 10:26 PM
To: Saundra Passailaigue
Cc: Mayor Riley; Benny Martinez; Manny Longoria
Subject: Hike & Bike Trail

Saundra,

Councilman Martinez and I ask that you Please add this item to the Aug 11th agenda.

Hundreds of our citizens are requesting to have the opportunity to vote on this project on the November election in accordance with ordinance 08-058 and not to proceed with construction of the hike and bike trail until the proposed route is approved by the voters.

Documentation will be sent by end of day on Tuesday Aug 5th.

Thank You,

Carmen Sanchez

Council Place 2

City of Leon Valley

"Laws control the lesser man.

Right conduct controls the greater one."

-Proverb (author unknown)

MAYOR AND COUNCIL COMMUNICATION

M&C# 2014-07-14-12

DATE: August 11, 2014
TO: Mayor and City Council
FROM: Sandra Passailaigue, City Secretary
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: Discussion and action to discuss the flooding on El Verde Road and scheduling of quarterly updates which would be available to the residents.

PURPOSE

This item was placed on the City Council agenda at the request of Councilman Benny Martinez and Councilman Carmen Sanchez pursuant to Resolution No. 14-017R.

Attachments:

Councilman Benny Martinez' written request
Councilman Carmen Sanchez' written request

APPROVED: _____ DISAPPROVED: _____

COMMENTS OR DIRECTION GIVEN OR ACTION TAKEN:

ATTEST:

Sandra Passailaigue, TRMC
City Secretary

Saundra Passailaigue

From: Carmen Sanchez <c.sanchez@leonvalleytexas.gov>
Sent: Sunday, August 03, 2014 10:15 PM
To: Saundra Passailaigue
Cc: Benny Martinez; Manny Longoria; Mayor Riley
Subject: Fwd: Leon Valley Ranches flooding (El Verde Rd.)

Saundra,

Please add this item to the Aug 11th agenda.

Councilman Martinez and I met with Mr. Hodde. We would like to provide an update for this project and schedule quarterly updates which would be available to the residents.

The residents are still experiencing flood issues that impact their quality of lives. They are worried for the next heavy rain.

We will send supporting information by end of day on Tuesday.

Thank You,

Carmen Sanchez

Council Place 2

City of Leon Valley

"Laws control the lesser man.

Right conduct controls the greater one."

-Proverb (author unknown)

Saundra Passailaigue

From: Benny Martinez <b.martinez@leonvalleytexas.gov>
Sent: Friday, August 01, 2014 8:53 AM
To: Saundra Passailaigue
Subject: Item for august council meeting

Please inform the mayor I would like the flooding on el verde on the agenda.
I also would like to have Melinda there to answer questions

Sent from my iPad

City of Leon Valley LC-17 Project Update

City Council Meeting
August 11, 2014

LC-17 Project

- Bexar County Flood Control Project in 3 segments:
 - Segment I – Culebra almost to Timberhill
 - Completed
 - Segment II – Timberhill to Shadow Mist
 - In progress Now
 - Completion May 2015
 - Segment III – Shadow Mist to Bandera Road (parallel to El Verde Road)
 - Advertise January 2015
 - Construction start May 2015
 - Completion November 2016

Limits of LC-17 Segment III

- Limits of the Bexar County Flood Control Project include all properties along El Verde Road in the floodplain/floodway
- Design and plans still being developed (90%)
- Working with San Antonio Water System to coordinate utility relocation
- Public may ask questions, comment, or request a meeting:
 - <http://www.bexarfloodcontrol.org/projects/huebner-creek-enhanced-conveyance-nwwc-segment-3/>

Huebner Creek Enhanced Conveyance NWWC Segment 3 LC 17



Consultant:

Vickrey & Associates, Inc.

Contractor:

TBD

Construction Cost:

\$11,000,000 (estimated)

Advertise:

January 2015 (estimated)

Construction Start:

May 2015 (estimated)

Construction End:

November 2016 (estimated)

Project
Initiation

①

Preliminary
Design

②

Detailed
Design

③

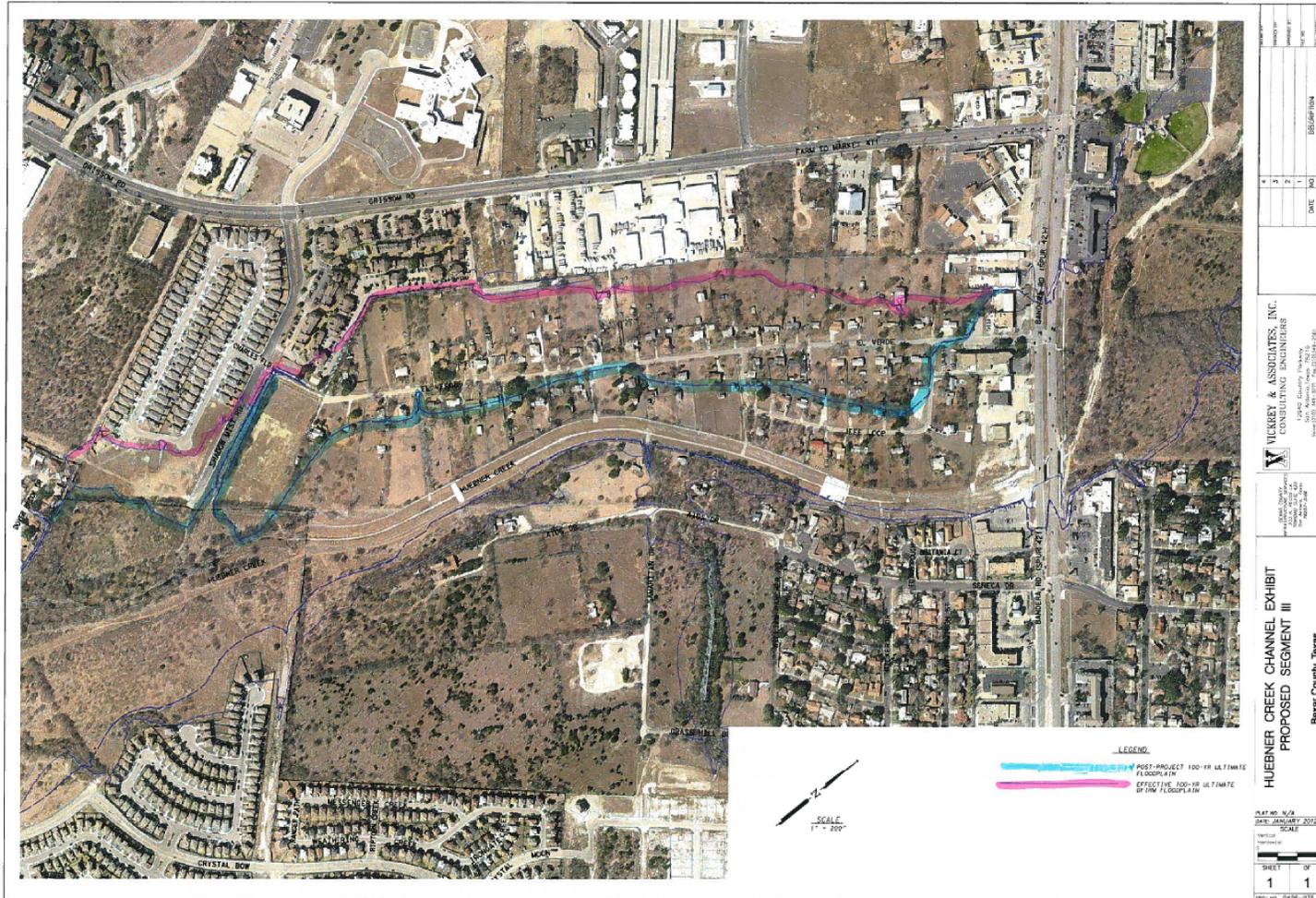
Construction

④

Project
Complete

⑤

Floodplain/Floodway Boundaries



Pink – existing floodplain before LC-17
Blue – revised floodplain after LC-17

El Verde Road Flooding

- All properties located along El Verde Road and affected by current flood maps will be removed from floodway AND floodplain by LC-17 project
- Further mitigation is possible:
 - Easements needed on approximately 13 properties, some to the rear and side(s), to carry water from Grissom Rd
 - El Verde Road will need to be reconstructed
 - Won't be able to start until LC-17 is completed
 - Grissom Rd property owners not required to mitigate all runoff
 - El Verde Rd properties are not properly graded and will still get runoff from upstream and from their own property

Possible Mitigation Plan



SIA
SIA ENGINEERING, INC.
6571 SAN FERRIS
SAN ANTONIO, TEXAS 78168AS
(210) 351-6889

Financing

- Costs to be developed:
 - After LC-17 plans are fully developed and reviewed
 - After review of any future development on vacant properties along Grissom Road
 - can only provide estimate at this time
- Could be funded through Stormwater Program

City of Leon Valley LC-17 Project Update

City Council Meeting
August 11, 2014

MAYOR AND COUNCIL COMMUNICATION

M&C#2014-08-11-13

DATE: August 11, 2014
TO: Mayor and Council
From: Manuel Longoria, Jr., City Manager
SUBJECT: Presentation of Proposed Fiscal Year 2015 Budgets

PURPOSE

The City Manager will formally present his Proposed Fiscal Year 2015 Budget recommendations to the City Council.

- General Fund
- Water and Sewer (Enterprise) Fund
- Grant Fund
- CIED Fund
- Crime Control and Prevention District
- Building Security Fund
- Child Safety Fund
- Municipal Court Technology Fund
- Debt Service Fund
- Community Center Fund
- Street Maintenance Tax Fund
- Capital Project Fund
- Police Forfeiture Fund

S.E.E. IMPACT STATEMENT

Social Equity - The budget serves as the foundation of the City's financial planning and control. It addresses the goals of the City, establishes priorities, determines the level of funding commitment, and serves as a day-to-day operations guide. The City establishes a budget for thirteen separate funds. Activities of the General Fund, Water and Sewer (Enterprise) Fund, Grant Fund, CIED Fund, Crime Control and Prevention District, Building Security Fund, Child Safety Fund, Municipal Court Technology Fund, Debt Service Fund, Community Center Fund, Street Maintenance Fund, Capital Projects Fund and Police Forfeiture are included in the annual budget.

Economic Development - Utilizing taxpayer monies to maximize public safety, City administration and City programs/services allows the City to actively pursue Economic Development opportunities.

Environmental Stewardship -The City's El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Saundra Passailaigue, City Secretary

FY 2015 Proposed Budget Overview

City Council Meeting
August 11, 2014

Budget Overview

- City staff worked to compile the proposed budget for FY 2015
 - Proposed budget focused on Strategic Goals adopted by the City Council in June
- The Proposed FY 2015 budget is **balanced** and provides revenue sufficient to meet budgeted expenditures for operations, capital improvements, equipment replacement, and debt service for the next fiscal year

Financial Reserves

- We remain in sound financial condition
 - Overall **Unappropriated** Fund Balance of \$2,792,442
 - \$1,892,442 in the Capital Reserve Fund
 - \$900,000 in the Committed Fund Balance

Overview

- The budget was developed in a very prudent manner that addresses the continued need for fiscal constraint
- It is a basic service budget that concentrates resources on the day-to-day services of the City such as police, fire and public works
- Increase in spending - due to inflationary adjustments to line items and increase in personnel expenses

Overview

Continued

- Overall General Fund Revenues **\$7,835,059**
 - An increase of \$360,862 over FY 2014
- Expenditures **\$7,811,101**
 - An increase of \$226,979 over FY 2014

Overview

Continued

- We are recommending a tax rate of
 - \$0.575507 cent per \$100 of valuation for FY 2015
- Current rate = \$0.582915
- The tax components are as follows
 - \$0.476752 for Maintenance and Operations (no change from FY 2014)
 - \$0.098755 for Interest and Sinking Fund Debt Service
- This is a decrease of \$0.007408 for Debt Service

Overview

Continued

The following chart illustrates the City of Leon Valley certified property tax roll (valuations) as determined by the Bexar County Appraisal District (BCAD) and a comparison to FY 2014

	FY 15 Proposed	FY 14 Adopted	Change	Monetary Change
Freeze Adjusted Taxable Value	\$ 613,682,498	\$ 597,669,962	2.68%	\$ 16,012,536
Freeze Taxable Value	\$ 76,344,658	\$ 72,516,020	5.28%	\$ 3,828,638
Total Taxable Value	\$ 690,027,156	\$ 670,185,808	2.96%	\$ 19,841,348
Total Property Tax Revenue	\$ 3,971,155	\$ 3,906,614	2.96%	\$ 64,541
Tax Rate	\$ 0.575507	\$ 0.582915	\$ (0.007408)	N/A

Revenue Highlights

- The General Fund proposed FY 2015 revenues are budgeted at \$7,835,059
 - An increase of \$360,862 over FY 2014
- Sales Tax revenue is budgeted at \$2,095,190
 - An increase of 10% over FY 2013 actual revenue of \$1,904,719
- Franchise fees are budgeted at \$840,098
 - An increase of \$132,917 over FY 2014 budget
 - The increase is mainly attributable to the increase in the CPS Franchise fee recently negotiated as a part of the twenty-year (20) franchise agreement

Revenue Highlights

Continued

- On November 5, 2013, the voters approved a 1/8 percent local sales and use tax to support a Crime Control and Prevention District
- The Crime Control and Prevention District is a special purpose district created for the purpose of improving crime prevention
- Revenue for FY 2015 is budgeted at \$261,866

Revenue Highlights

Continued

- The Water and Sewer Fund revenues for FY 2015 are budgeted at \$3,582,169
 - This is an increase of \$324,569 from FY 2014
 - The increase is attributable to pass through fees mandated by the San Antonio Water System (SAWS) and a mandated increase in the Edwards Aquifer Authority fee (EAA)

Expenditure Highlights

- Funds for a new police officer are included in the newly created Crime Control and Prevention District
- \$94,000 is budgeted for police and fire furnishings for the new facility
- Funding in the amount of \$16,000 is budgeted to implement our public safety departments migration to 800MHz dispatch
 - This project will improve the City's interoperability with our mutual aid partners

Expenditure Highlights

Continued

- Funds a new basketball court at the Silo Park located on Huebner Road at a cost of \$20,000
- \$20,000 is included for installation of sidewalks in the City
- \$40,000 for the pool management contract
 - This will allow the City pool to operate for the summer 2015 swim season

Expenditure Highlights

Continued

- Funding in the amount of \$300,000 is included in the Street Maintenance Tax Fund for design fees associated with the Evers Road reconstruction project
- \$35,000 to support Leon Valley Festival activities
- \$30,000 for relocation of administration staff during the final phase of construction
- \$20,000 is funded to purchase new books for the Library

Expenditure Highlights

Continued

- The Grant, Building Security, Child Safety, Municipal Court Technology, Debt Service and Police Forfeiture Funds proposed budgets total \$927,758
- The CPS CIED Fund budget is \$2,069,016
- The Community Center Fund proposed budget totals \$171,063, a decrease of \$37,537 from FY 2014

Expenditure Highlights

Continued

- The Street Maintenance Tax Fund proposed budget totals \$1,393,806
- The newly created Crime Control and Prevention District proposed budget totals \$180,653

Employee Compensation

- Includes funding for the Salary Market Compensation Study
 - Approximately 33 employees will get a pay adjustment in order to raise their salaries to market levels
 - Approximately 73 employees who have salaries at market will receive on average a 3% pay adjustment
- All employees will receive a 1% Cost of Living Adjustment (COLA)

Employee Compensation

Continued

- Funds the continuation of the longevity pay system
 - Under this program, employees receive \$4 per month for each year of service to the City
- Includes funding for an annual increase of \$200 for police and fire uniform allowance
- Includes funding for the Texas Municipal Retirement System (TMRS) contribution rate
 - The rate will decrease as of January 1, 2015 from 16.56% to 15.88%

Employee Compensation

Continued

- Includes funding for the City's Medical Insurance Program which includes medical, dental, vision and life insurance coverage
 - The City provides coverage to the employee at no cost
 - Dependent insurance cost is paid by the employee

Next Steps

- August 23, 2014
 - Budget Presentation-Coffee with Mayor and City Council
- September 2, 2014
 - First Public Hearing on proposed Tax Rate
 - Budget Work Session to discuss Departmental Budgets

Next Steps

- September 8, 2014
 - Second Public Hearing on proposed Tax Rate
 - Budget Work Session to discuss Departmental Budgets
- September 22, 2014
 - Public Hearing and formal adoption of the proposed FY 2015 Budget
 - Formal adoption of the Tax Rate

FY 2015 Proposed Budget Overview

City Council Meeting
August 11, 2014

MAYOR AND COUNCIL COMMUNICATION

DATE: August 11, 2014

M&C: # 2014-08-11-14

TO: Mayor and City Council

FROM: Crystal Caldera, Human Resources Director

THROUGH: Manuel Longoria, Jr., City Manager

SUBJECT: A Request to Award the FY 2015 Group Health Insurance Bid for Employee Medical, Dental and Life Insurances and to authorize the City Manager to execute the insurance contract(s)

PURPOSE

To identify health plans that would better serve the needs of the city and its employee’s and to control city costs, while continuing to provide quality benefits to employees. The City currently pays 100% of the employee-only premium under AETNA POS Base health, AETNA Base PDN dental and MetLife insurances. Gallagher Benefits Services, the city’s Insurance Broker, solicited bids from all the major insurance carriers.

This M&C will authorize the City Manager to execute the contract for the FY 2015 Group Health, Dental & Life Insurances and to continue to provide reputable and comprehensive insurance coverage to the City employees. This contract will be for the period October 1, 2014 to September 30, 2015. The City’s insurance broker, Gallagher Benefit Services, Inc. will serve as the City’s liaison with the insurer selected by Council.

S.E.E. IMPACT

Social Equity – Benefits are one of the tools utilized by the city to recruit quality employees. These quality employees strive to promote a superior quality of life by responding to citizens in a fair and prompt manner and provide outstanding public safety services.

Economic Development – By providing cost effective quality benefits to the city employees, the employees are better equipped to contribute to the diverse and versatile business environment that supports a healthy economy for the City of Leon Valley.

Environmental –All carriers provide extensive online tools for members and the plan sponsors, serving to decrease the use of paper resources.

FISCAL IMPACT

The City’s insurance broker, Gallagher Benefit Services, Inc. is currently still in negotiations with the insurance carriers; but the anticipated premium is identified in the FY 2015 budget. The final insurance renewal recommendations will be presented at the August 11, 2014 Regular City Council Meeting.

Approve: _____ Disapproved _____

Approved with the following amendments:

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

MAYOR AND COUNCIL COMMUNICATION

M&C #2014-08-11-15

DATE: August 11, 2014

FROM: Vickie Wallace, Finance Director

THROUGH: Manuel Longoria, Jr., City Manager

TO: Mayor and Council

SUBJECT: Vote for the placement of a proposal to adopt the City's 2014 Tax Rate on the agenda of September 22, 2014, City Council meeting at a rate of \$0.575507/\$100 valuation, which is \$0.007408 lower than last year's tax rate of \$0.582915 and 2.221855% higher than the effective tax rate of \$0.562998.

PURPOSE

The City is proposing to adopt a tax rate of \$0.575507 per \$100 of property valuation for tax year 2014, which is \$0.007408 lower than last year's tax rate of \$0.582915. When a proposed tax rate exceeds the rollback rate or the effective rate, whichever is lower, Chapter 26 of the Texas Property Tax Code requires the City to vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item. For the 2014 tax year, the proposed tax rate of \$0.575507 exceeds the effective tax rate of \$0.562998 by 2.221855%.

A record vote must be taken.

FISCAL IMPACT

None.

RECOMMENDATION

Vote for the placement of a proposal to adopt the City's 2014 tax rate on the Agenda of September 22, 2014.

S.E.E. IMPACT STATEMENT

Social Equity – A responsible municipal budget strives to allocate taxpayer dollars in an efficient and effective manner that represents all citizens equally.

Economic Development – Utilizing taxpayer monies to maximize public safety, city administration and city programs/services allows the City to actively pursue Economic Development opportunities.

Environmental Stewardship – The City's El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability. Ad Valorem Taxes are the most stable source of revenue for the General Fund.

APPROVE _____

DISAPPROVE _____

APPROVE WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

City of Leon Valley
Vote to Place a Proposal to
Adopt the Proposed 2014 Tax Rate of
\$0.575507
Fiscal Year 2015
August 11, 2014

Overview

- When a proposed tax rate exceeds the rollback rate or the effective rate, whichever is lower, Chapter 26 of the Texas Property Tax Code requires the City to vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item
- For the 2014 tax year the proposed tax rate of \$0.575507 exceeds the effective tax rate of \$0.562998 by 2.221855%
 - Is a decrease of \$0.007408 from the 2013 adopted tax rate of \$0.582915
 - Funds the General and Debt Service Fund budgets for FY 2015

Overview

Continued

- Tax rate allocation

	Tax Year		
	2014	2013	Difference
M&O	\$ 0.476752	\$ 0.476752	\$ -
I&S	\$ 0.098755	\$ 0.106163	\$ (0.007408)
TOTAL	\$0.575507	\$0.582915	\$ (0.007408)

Next Step

- Vote to place a proposal to adopt the 2014 tax rate of \$0.575507 on the agenda of
 - September 22, 2014
- The vote must be recorded

City of Leon Valley
August 11, 2014

MAYOR AND COUNCIL COMMUNICATION

M&C #2014-08-11-16

DATE: August 11, 2014
TO: Mayor and Council
FROM: Vickie Wallace, Finance Director
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: A call for two public hearings on the proposed 2014 Tax Rate of \$0.575507 per \$100 valuation, which is \$0.007408 lower than last year's tax rate of \$0.582915 and 2.221855% higher than the effective tax rate of \$0.562998. The first public hearing will be on Tuesday, September 2, 2014, at 7:00 p.m. in the City Council Chambers and the second public hearing will be on Monday, September 8, 2014, at 7:00 p.m. in the city council chambers.

PURPOSE

The City is proposing to adopt a tax rate of \$0.575507 per \$100 property valuation for the tax year 2014, which is \$0.007408 lower than last year's tax rate of \$0.582915. Chapter 26 of the Texas Property Tax Code requires the City to hold two public hearings on the proposed 2014 tax rate if the proposed tax rate exceeds the rollback rate or effective rate, whichever is lower. For the 2014 tax year, the proposed tax rate of \$0.575507 exceeds the effective tax rate of \$0.562998 by 2.221855%.

FISCAL IMPACT

Funds to publish the *Notice of Public Hearings on Tax Increase* are included in the City's fiscal year 2014 budget.

RECOMMENDATION

Call for two public hearings on the proposed 2014 tax rate of \$.0575507 as follows:
First Public Hearing - Tuesday, September 2, 2014, at 7:00 p.m. in the City Council Chambers
Second Public Hearing - Monday, September 8, 2014, 7:00 p.m. in the City Council Chambers

S.E.E. IMPACT STATEMENT

Social Equity – A responsible municipal budget strives to allocate taxpayer dollars in an efficient and effective manner that represents all citizens equally. Public Hearings ensure the citizens of Leon Valley transparency in Government.

Economic Development – Utilizing taxpayer monies to maximize public safety, city administration and city programs/services allows the City to actively pursue Economic Development opportunities.

Environmental Stewardship – The City’s El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability. Ad Valorem Taxes are the most stable source of revenue for the General Fund.

APPROVE: _____

DISAPPROVE: _____

APPROVE WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

City of Leon Valley
Call for Public Hearings
on the
Proposal to Adopt the 2014 Tax Rate
of \$0.575507
August 11, 2014

Overview

- Chapter 26 of the Texas Property Tax Code requires the City to conduct two public hearings on the proposed 2014 tax rate if the proposed tax rate exceeds the rollback or effective tax rate, whichever is lower
- For the 2014 tax year the proposed tax rate of \$0.575507 exceeds the effective tax rate of \$0.562998 by 2.221855%
 - Is a decrease of \$0.007408 from the 2013 adopted tax rate of \$0.582915
 - Funds the General and Debt Service Fund budgets for FY 2015

Overview

- The City will conduct the following public hearings on the proposed 2014 tax rate of \$0.575507
- First public hearing
 - Tuesday, September 2, 2014 at 7:00 P.M. in the City Council Chambers
- Second public hearing
 - Monday, September 8, 2014 at 7:00 P.M. in the City Council Chambers

Next Step

- Vote to conduct two public hearings on the proposed 2014 tax of \$0.575507 on
 - Tuesday, September 2, 2014 at 7:00 P.M. in the City Council Chambers
 - Monday, September 8, 2014 at 7:00 P.M. in the City Council Chambers

City of Leon Valley
August 11, 2014

MAYOR AND COUNCIL COMMUNICATION

M&C #2014-08-11-17

DATE: August 11, 2014

TO: Mayor and Council

FROM: Claudia Mora, Economic Development Director

THROUGH: Manuel Longoria, Jr., City Manager

SUBJECT: Presentation of the City of Leon Valley Economic Development Corporation (LVEDC) Proposed Fiscal Year 2014-2015 Budget

PURPOSE

The purpose of this M&C is to present the proposed LVEDC Fiscal Year 2014-2015 Budget, as approved by the LVEDC Board of Directors at their meeting of August 5, 2014.

This item supports the approved Strategic Goals for 2103-2014; specifically:

Goal 1. Align City Resources to meet City Council Objectives/Expectations

Goal 5. Establish Organizational Culture to Spur Economic Development

FISCAL IMPACT

The LVEDC Fiscal Year 2014-2015 Budget was developed by using an average of the previous four years' sales tax revenue generated by the 1/8 of one-cent. The Board added an additional \$20,000 citing previous years' and current year's trend of increasing sales tax revenues. In addition, \$200,000 was added to the proposed budget for a grant to Bandera Road Holdings LLC, approved by the Board at their meeting of July 23, 2014. The total proposed LVEDC Fiscal Year 2014-2015 Budget is \$440,000.

RECOMMENDATION

Staff recommends approval.

S.E.E. IMPACT

Social – N/A

Economic – To provide a diverse and versatile business environment that supports a healthy economy by engaging in open dialogue on issues and matters which affect the conduct of economic development in Leon Valley.

Environmental – N/A

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

 Saundra Passailaigue, TRMC
 City Secretary

LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION (LVEDC) Attachment A
Fiscal Year 2014 Proposed Budget

DEPARTMENTAL EXPENDITURES	2014-2015 PROPOSED
<u>SUPPLIES</u>	
5100-520.01 Office Supplies	300
5100-520.02 Operating Supplies	0
5100-520.04 Miscellaneous Supplies	200
<u>TOTAL SUPPLIES</u>	
<u>CONTRACTUAL SERVICES</u>	
5100-530.01 Professional Services	50,000
5100-530.02 Contractual Services	45,417
5100-530.03 Telephone	
5100-530.04 Utilities - Gas, Water, Electricity	
5100-530.05 Printing	500
5100-530.06 Advertising	24,000
5100-530.08 Equipment Rental	-
5100-530.09 Travel	15,000
5100-530.10 Membership	1,275
5100-530.15 EDC Project Funding	303,308
<u>TOTAL CONTRACTUAL SERVICES</u>	440,000
<u>TOTAL BUDGET</u>	440,000



Leon Valley Economic Development Corporation (LVEDC)

Proposed FY 2014 – 2015 Budget

August 11, 2014

Budget Highlights

- Contractual Services = \$45,417 (estimate)
 - Increase of \$3,003 over previous FY
 - Services Agreement with COLV = \$45, 417
 - Base Salary = \$30,443
 - FICA = \$2,337
 - Retirement = \$5,562
 - Health = \$6,176
 - EAP = \$200
 - Cafeteria Plan = \$200
 - W/C = \$200
 - Liability = \$200
 - Longevity = \$100

Budget Highlights

- Printing = \$500
 - \$300 increase over previous FY
- Advertising = \$24,000
 - 10% of proposed budget amount of \$240,000
- Travel = \$15,000
- EDC Project Funding = \$103,308
 - \$13,142 increase over previous FY

Budget Highlights

- Printing = \$500
 - \$300 increase over previous FY
- Advertising = \$24,000
 - 10% of proposed budget amount of \$240,000
- Travel = \$15,000
- EDC Project Funding = \$303,308
 - \$213,142 increase over previous FY
 - \$200,000 grant to Bandera Road Holdings LLC

FY 2014 - 2015 Budget

- Based on steady annual increase in sales tax revenue, Board recommended increasing proposed budget to \$240,000.
- On July 23, 2014, Board approved a \$200,000 grant to Bandera Road Holdings LLC for construction and renovation improvements to 6320 Bandera Road for the San Antonio Aquarium Project.



Proposed FY 2015 Budget

DEPARTMENTAL EXPENDITURES	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ADOPTED	2013-2014 ADJUSTED	2014-2015 PROPOSED
SUPPLIES								
5100-520.01 Office Supplies	-	127	9	61	-			300
5100-520.02 Operating Supplies	-	-	45	106	-			0
5100-520.04 Miscellaneous Supplies	-	-	-	-	-			200
TOTAL SUPPLIES	-	127	54	167	-			
CONTRACTUAL SERVICES								
5100-530.01 Professional Services	1,000	42,194	34,649	72,695	40,000	50,000	50,000	50,000
5100-530.02 Contractual Services	6,136	18,239	28,514	38,369	41,153	42,414	42,414	45,417
5100-530.03 Telephone	-	-	-	-	-	-	-	-
5100-530.04 Utilities - Gas, Water, Electricity	-	-	-	-	-	-	-	-
5100-530.05 Printing	-	-	36	-	-	200	200	500
5100-530.06 Advertising	-	383	1,466	273	-	10,258	22,092	24,000
5100-530.08 Equipment Rental	-	-	1,749	1,406	-	-	-	-
5100-530.09 Travel	2,400	350	525	1,946	10,000	15,000	15,000	15,000
5100-530.10 Membership	700	700	-	650	700	1,050	1,050	1,275
5100-530.15 EDC Project Funding	-	7,568	50,927	-	108,147	102,000	90,166	303,308
TOTAL CONTRACTUAL SERVICES	10,236	69,434	117,866	115,339	200,000	220,922	220,922	440,000
TOTAL BUDGET		69,561	117,920	115,506	200,000	220,922	220,922	440,000



FY 2014 - 2015 Budget Schedule

- August 5 - LVEDC Board Adopted FY 2014 - 2015 Budget
- August 11 – Presentation of Budget to City Council
- September 8 – City Council Adoption of Budget



Leon Valley Economic Development Corporation (LVEDC)

Proposed FY 2014 – 2015 Budget

August 11, 2014

MAYOR AND COUNCIL COMMUNICATION

DATE: August 11, 2014 **M&C # 2014-08-11-18**

TO: Mayor and Council

FROM: Melinda Moritz, Public Works Director

THROUGH: Manuel Longoria, Jr., City Manager

SUBJECT: Consider action on attached ordinance, amending Appendix A Fee Schedule, Article A11.000 water and sewer fees, Section A11.001 (c) and (d) residential sewer service rates and nonresidential sewer service rates, and Section A11.001 (g) Edwards Aquifer Authority fee, and providing a conflicts provision, a request to approve water and sanitary sewer rate increases to accommodate an increase in the San Antonio Water System (SAWS) sanitary sewer fees and Edwards Aquifer Authority (EAA) fees.

PURPOSE

To propose an increase in rates charged for water and sanitary sewer usage. Leon Valley provides sanitary sewer transportation for the entire City and water service for approximately 2/3 of the City. Presently there are about 3,000 sewer connections and 2,500 water connections. The proposed increases are due to the increase in the San Antonio Water System (SAWS) sewer rate and an increase in the Edwards Aquifer Authority fee.

SAWS Sewer Fee

The City maintains 37 miles of sanitary sewer mains and customer laterals. This system distributes into the SAWS sewer system, therefore we pay SAWS an annual sewer surcharge of approximately \$1.1M. SAWS staff has notified us that the sewer surcharge will increase 6%. A 6% increase in our billing will cover the costs associated with this increase.

Residential Sewer Service Rates

Amount	Current Rate	Proposed Rate (6% Increase)
0 – 4,488 gallons	\$13.55	\$14.36
Over 4,488 gallons	\$5.27/1,000 gallons	\$5.59/1,000 gallons

Commercial Sewer Service Rates

Amount	Current Rate	Proposed Rate (6% Increase)
0 – 2,224 gallons	\$13.55	\$14.36
Over 2,224 gallons	\$5.27/1,000 gallons	\$5.59/1,000 gallons

Edwards Aquifer Authority Management Fee

The EAA completed a four year scientific study, required by the U.S. Fish and Wildlife Department, to implement measures to protect the San Marcos and New Braunfels springs, and the Edwards Aquifer. This study developed a Habitat Conservation Plan intended to resolve the longstanding conflict between the federal mandate to protect threatened and endangered species associated with the Edwards Aquifer and the region's dependence on the same aquifer as its primary water resource. The costs associated with implementing the HCP are estimated to be \$20 million, therefore the EAA's management fees have increased.

In March of 2013, the EAA fee was increased by \$39 per acre foot. The total EAA fees are now at \$84 per acre foot (\$194,000 per year) and the City is authorized to pump 2,307.42 acre feet. In order to cover this increase, the City will need to raise the current fee of \$0.36 per 1000 gallons to \$0.62 per 1000 gallons. The City will apply the additional pass through user fees to the annual EAA management fees.

Current	Proposed Increase
\$0.36 / 1,000 gallons	\$0.62 / 1,000

FISCAL IMPACT

The EAA Management Fee and SAWS Sewer Fee are pass through fees, and there is no fiscal impact to the City; however, the customer will be impacted. The average water and sewer bills will increase by 6% for sewer and by 73% for EAA fees.

RECOMMENDATION

Approve the Ordinance. Staff has budgeted for a water and sewer rate study, to be completed during the next fiscal year. The study will take into account existing rates, as well as capital projects necessary to address aging infrastructure. At the completion of this report, staff will bring forward their recommendations to the City Council.

S.E.E. Impact Statement

Social Equity – The City of Leon Valley will promote a superior quality of life to all citizens and businesses by providing a superior water system ensuring the delivery of safe, potable water, in sufficient quantity at equitable pricing to ensure the continued maintenance and operations of the City of Leon Valley’s Water and Sanitary Sewer System.

Economic Development – Cities which ensure a superior quality of life to its citizens and businesses ensure business attraction and retention, the basis of Economic Development. Key to a superior quality of life is the maintenance and operation of a superior water system.

Environmental Stewardship – The increase in the water fee will fully support the Edwards Aquifer Habitat Conservation Plan mission.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS:

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

AMENDING APPENDIX A FEE SCHEDULE ARTICLE A11.000 WATER AND SEWER FEES SECTION A11.001 (c), (d), AND (g), PROVIDING AN EFFECTIVE DATE OF THE FIRST DAY OF THE WATER BILLING CYCLE FOR OCTOBER 2014, WITH PUBLICATION, AS REQUIRED BY LAW, AND PROVIDING A CONFLICTS PROVISION.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF LEON VALLEY, TEXAS:

1. That Section A11.001 “Generally” be amended as follows:

(c) Residential Sewer Service Rates:

(1) Sewer service rates, residential

0 to 4,488 gallons of water minimum charge of \$14.36 per month

Over 4,488 gallons of water \$5.59/1,000 gallons

(2) Methods for adjusting Monthly Residential Sewer Charges

(A) Final Billings: As to all final billings, either the “winter average” monthly sanitary sewer service charge, or the “interim average” monthly sanitary sewer service charge, or the “unmetered residential charge”, whichever is in effect at the termination of service for residential customers, will be the basis for final charge at a pro-rated amount of the total charges in excess of the monthly minimum divided by 30 days for each day connected to the system, plus the minimum monthly charge.

(B) New customers who have not established a monthly sanitary service charge within the service area during the preceding six months:

(i) New Customers that move into the service area who have not established a winter average shall be charged the system sewer system average.

(ii) New customers that move into the service area after the first day of a billing period and before the last day of the billing period will be billed for the system winter average volume at a pro-rated amount of the total charges in excess of the monthly minimum divided by 30 days for each day connected to the system, plus the minimum monthly charge.

(d) Non-residential Sewer Service Rates:

0 to 2,244 gallons of water minimum charge of..... \$14.36 per month

Over 2,244 gallons of water.....\$ 5.59/1,000 gallons

(g) Edwards Aquifer Authority Fee – All customers shall be charged the following additional fee based on the meter consumption per month: \$0.62/1,000 gallons.

2. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed to the extent of the conflict.

3. This ordinance shall become effective upon adoption for the first day of the water billing cycle for September 2014, and with publication as required by law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 11th day of August, 2014.

Approved

CHRIS RILEY
Mayor

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

CHARLES E. ZECH
City Attorney

Proposed

Enterprise Fund

City of Leon Valley

August 11, 2014

Purpose

- Propose a 6% increase in rates charged for sanitary sewer usage during FY 2015
- Propose a 73% increase in the Edwards Aquifer fee for FY 2015

Purpose

- Leon Valley provides sanitary sewer transportation and treatment services for the entire City and water service for approximately 2/3 of the City
- Approximately 3,000 sewer connections and 2,500 water connections
- The City maintains 37 miles of sanitary sewer mains and customer laterals
- This system distributes into the SAWS sewer system, so we pay SAWS an annual sewer surcharge of approximately \$1.1M

Purpose

- SAWS staff has notified Leon Valley that the sewer surcharge will increase by 6%
- A 6% increase will cover the costs associated with this increase next fiscal year
- City will apply the additional revenue to our annual SAWS surcharge

Purpose

- EAA completed a four year scientific study, required by the U.S. Fish and Wildlife Department, for ultimate protection of the San Marcos and New Braunfels springs, and the Edwards Aquifer
- Developed a Habitat Conservation Plan from the study to resolve the conflict between the federal mandate to protect threatened and endangered species associated with the Edwards Aquifer and the region's dependence on the same aquifer as its primary water resource
- Costs associated with implementing the HCP are estimated to be \$20 million, therefore the EAA's management fees have increased.

Purpose

- In March of 2013, the EAA fee was increased by \$39 per acre foot
- Total EAA fees are currently \$84 per acre foot (\$194,000 per year) and the City is authorized to pump 2,307.42 acre feet
- To cover this increase, the City will need to raise the current fee of \$.36 per 1000 gallons to \$.62 per 1000 gallons
- City will apply the user fees to the annual EAA management fees

Fiscal Impact

- None to City – these are pass through fees

Residential Sewer Service Rates

Amount	Current Rate	Proposed Rate (6% Increase)
0 – 4,488 gallons	\$13.55	\$14.36
Over 4,448 gallons	\$5.27/1,000 gallons	\$5.59/1,000 gallons

Commercial Sewer Service Rates

Amount	Current Rate	Proposed Rate (6% Increase)
0 – 2,244 gallons	\$13.55	\$14.36
Over 2,244 gallons	\$5.27/1,000 gallons	\$5.59/1,000 gallons

Residential Sewer Rates

Consumption	Current	Proposed	Increase
Gallons	Monthly Bill	Monthly Bill	Monthly
4,000	\$13.55	\$14.36	\$0.81
7,500	\$29.42	\$31.20	\$1.78
15,000	\$68.95	\$73.12	\$4.17
25,000	\$121.65	\$129.02	\$7.37

Commercial Sewer Rates

Consumption	Current	Proposed	Increase
Gallons	Monthly Bill	Monthly Bill	Monthly
5,000	\$28.07	\$29.77	\$1.70
10,000	\$54.42	\$57.72	\$3.30
25,000	\$133.47	\$141.57	\$8.10
50,000	\$265.22	\$281.32	\$16.10

Fiscal Impact

- None to City – these are pass through fees

Edwards Aquifer Authority Fees

Current	Proposed Increase
\$.36 / 1,000 gallons	\$.62 / 1,000 gallons

EAA Rate (Res. & Com.)

Consumption	Current	Proposed	Increase
Gallons	Monthly Bill	Monthly Bill	Monthly
5,000	\$1.80	\$3.10	\$1.30

Recommendation

- Approve the Ordinance
- Staff has budgeted for a rate study to be completed during the next fiscal year
 - Rate study will take into account existing rates, as well as capital projects necessary to address aging infrastructure
 - At completion of this report, staff will bring forward recommendations related to possible additional rate changes for the Water Utility

S.E.E. Statement

- **Social Equity** – The City of Leon Valley will promote a superior quality of life to all citizens and businesses by providing a superior water system ensuring the delivery of safe, potable water, in sufficient quantity and at equitable pricing, to ensure the continued maintenance and operations of the City of Leon Valley’s Water and Sanitary Sewer System
- **Economic Development** – Cities which ensure a superior quality of life to its citizens and businesses ensure business attraction and retention, the basis of Economic Development. Key to a superior quality of life is the maintenance and operation of a superior water system
- **Environmental Stewardship** – The increase in the water fee will fully support the Edwards Aquifer Habitat Conservation Plan mission

Enterprise Fund

City of Leon Valley

August 11, 2014

MAYOR AND COUNCIL COMMUNICATION

DATE: August 11, 2014
M&C#: 2014-08-11-17

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONSIDER APPROVAL OF SPEED HUMP POLICY THAT PROVIDES GUIDELINES, RULES, DESIGN, AND PROCEDURES FOR THE INSTALLATION OF SPEED HUMPS ON RESIDENTIAL STREETS.

PURPOSE:

This M&C would approve a recommended policy that provides rules for the installation of speed humps. This policy also provides general procedures to request speed humps, guidelines for eligibility, installation and design requirements.

In order for speed hump installations to be effective, they should be located selectively in accordance with defined engineering criteria for the purpose of improving documented speeding problems, with consideration of emergency services. Proper installation will also minimize driver frustration and encourage safe driving practices.

FISCAL IMPACT

There is no impact for the approval of the policy, however the current estimated cost to install one set of speed humps is \$6,000.

SEE VISION IMPACT

Social Equity – Speed humps are an effective and appropriate device for safely reducing vehicle speeds for all.

Economic Development – No impact

Environmental Stewardship – No impact.

APPROVED: _____

DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

Saundra Passailaigue, City Secretary

CITY OF LEON VALLEY SPEED HUMPS INSTALLATION POLICY

A. GENERAL

Speed humps are an effective and appropriate device for safely reducing vehicle speeds on certain types of streets when installed in accordance with the provisions of this policy.

In order for speed hump installations to be effective, they should be located selectively in accordance with defined engineering criteria for the purpose of improving documented speeding problems. Proper installation will also minimize driver frustration and encourage safe driving practices.

Installation of speed humps on streets other than local residential streets could have potentially severe traffic safety consequences, almost certainly affect emergency services and other service consequences, and almost certainly create a diversion of large amounts of through traffic onto local residential streets, which were not intended for that purpose. Therefore, speed humps will not be considered for streets that are classified as collector streets or higher in the City. These streets include:

- Bandera Rd.
- Huebner Rd. – East of Timberhill
- Evers Rd.
- Poss Rd. – West of Evers Rd.
- Grissom Rd.
- Eckhert Rd.
- Wurzbach Rd.
- Seneca – (Bandera Rd. to Evers Rd.)

The purpose of this policy is to establish the circumstances and criteria under which speed humps will be considered for installation on a residential street. This policy also promotes reasonable opportunities for residents and property owners most affected by a proposed speed hump to participate together in the process that leads to its installation.

B. DEFINITIONS

For the context of this policy only:

Collector Street – is a low-to-moderate capacity road which serves to move traffic from local streets to arterial roads.

Speed Hump - is a geometric design feature of a roadway, consisting of a raised area in the roadway pavement surface extending transversely across the traveled way, whose primary purpose is to reduce the speed of vehicles traveling along that roadway;

Traffic Speed Study - will include the operational characteristics, and geometric characteristics of a typical day for 24hrs.

Typical Day - is defined as a weekday

Speed Criteria - is the speed that is 5 mph or greater over the legal speed limit (30mph)

Street - refers to the street length that must be petitioned. It is a 1000-foot segment generally centered on the proposed location of the humps, or the length of the block, whichever is greater. If the 1000-foot segment extends into any part of an adjacent block, it includes the entire length of the adjacent block, unless separated by an intervening thoroughfare, traffic signal or offset intersection.

C. ELIGIBILITY REQUIREMENTS

All of the following criteria must be satisfied for a street to be considered eligible for speed hump installation.

1. Petition. A petition that documents a minimum of ninety percent of the residential dwellings on the street that support its installation. In instances where speed humps will affect other roadways i.e. (grid network), the requestor will be required to obtain a petition that documents that a minimum of two-thirds of the household along the total affected area are in favor of the speed hump. Petitions will be made available to requestors. Requester will be responsible for distribution and collection of all petitions.

2. Location of the Street. The land uses of the properties abutting the street where the speed hump is proposed must be composed primarily of single-family residential dwelling.

3. Operational Characteristics of the Street.

A. The street must be used to provide access to collector street (or higher) as indicated above.

B. There must be no more than one moving lane of traffic in each direction.

C. Traffic volumes must be more than 400 vehicles per day.

D. The street must have a speed limit of 30 mph or less as determined in accordance with State Law.

E. City Engineer, City Fire Chief, and City Police Chief must approve all speed humps and its locations.

F. Paved traveled ways that do not function as a street such as alleys, utility/access easements, parking lot circulation routes, and commercial service

drives are not eligible for the installation of speed humps, regardless of any identification signs, due to their operational characteristics.

G. Must be a primary bi-pass roadway that is connecting two collector/primary streets.

D. Geometric Characteristics of the Street.

1. The street must have adequate sight distances to accommodate safely the hump as determined by the Department of Public Works.
2. The street must not have curves or grades that prevent safe placement of the humps. Humps may be located on streets that contain curves and/or grades, but the hump itself should not be located within a significant horizontal curve, on a vertical grade greater than eight percent.
3. The street shall be paved. If there are no curbs, a special design must be used to prevent vehicle run-around.
4. Private property in the City Limits is not governed or controlled by this Speed Hump Installation Policy.
5. In the case of areas with grid networks a comprehensive study of all affected roadways will need to be assessed.

E. SPEED HUMP REMOVAL AND ALTERATION

The process for speed hump removal or alteration by residents will require a petition that documents that a minimum of ninety percent of adjacent property owners on the street support its removal. The City Manager has the right to remove a speed hump if it is deemed necessary.

F. SPEED HUMP LOCATION

1. A speed hump must not be located in front of a property if the property owner objects to its placement.
2. The exact speed hump location shall be determined by the City Engineer.
3. The speed hump shall be located a minimum of 250' from the nearest intersecting street and at the property line.
4. The speed hump shall not be located or constructed such that it interferes with the proper drainage of the street.

5. Speed hump should not be located within 10' from the nearest driveway.

G. DESIGN STANDARDS AND PROCEDURES

The City Engineer shall prepare and maintain current design standards and installation procedures for speed humps in accordance with this policy.

PROCEDURES FOR SPEED HUMP INSTALLATION

1. The initial request for the installation of speed humps must originate from the residents living on the street. A request in writing from a resident or representative must be forwarded to the following address:

Speed Hump Program
Department of Public Works
6400 El Verde Rd.
Leon Valley, TX 78238

2. A determination of eligibility based on a traffic engineering study conducted at the subject site will be made in a timely manner.

A. If the street is determined not to be eligible, the applicant(s) will be given written notification of that determination and its reasons within 30 days. An exception to the policy may be considered at this time and may only be granted for traffic count (Operational Characteristic C, listed above); no exceptions for locations not approved by the City Engineer, Fire Chief, and Police Chief, or the location is not determined to be a collector street or a bypass roadway.

B. The decision may be appealed in writing to the City Manager within 15 days of the notification date. The City Manager will review the determination and respond to the applicant(s) within 30 days of the appeal request.

C. If the street is determined to be eligible for consideration, a meeting will be arranged between the applicant(s) and staff to define the petition area and the approximate speed hump location range. The applicant(s) will be instructed to submit a petition indicating that a minimum of ninety percent of the low density dwelling households on the street support the installation of speed humps as provided in the speed hump policy. Only petition forms supplied by the Department of Public Works or exact duplicates may be used for this purpose.

3. After verification of the petitions, the Department of Public Works will conduct the necessary traffic engineering studies and solicit comments and recommendations of other agencies. A determination of the street's eligibility for

speed hump installation will be made in a timely manner, based on the speed hump policy.

A. If the street is determined not to be eligible for speed hump installation, the applicant(s) will be notified in writing giving the reason.

B. The decision may be appealed in the same manner as in Section 2.

C. If the street is determined to be eligible; the street will be placed on a list of street eligible for speed hump installation.

4. Based on July 2014 estimates, the cost to install speed cushions and signage is approximately \$6,000 per site. (Per the accepted design of Appendix 1)

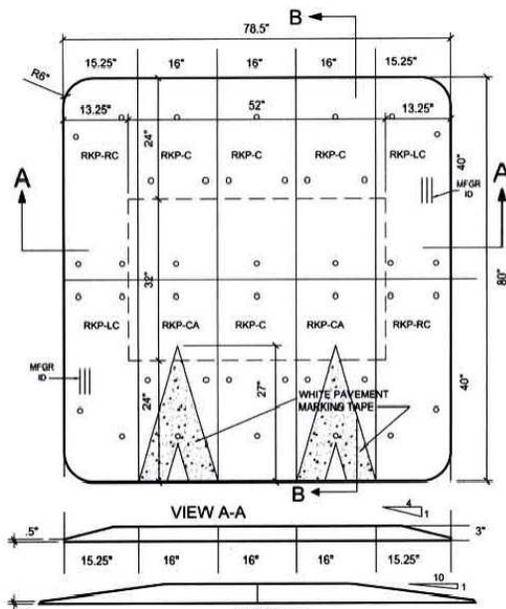
5. If funding is not available through regular city resources, residents may assess themselves the fee in order to expedite the installation of speed humps.

Appendix 1

Vehicle	Average Track width (Center to center)
Typical vehicle	4 ft. 2 inches – 4 ft. 11 inches
Large vehicle	5 ft. 9 inches
Typical Fire Engine	6 ft. 5 inches
Typical Aerial Ladder Truck	6 ft. 8 inches
Typical VIA bus	6 ft. 3 inches

Example of accepted design

OVERALL DIMENSIONS: 6'-6" WIDE x 6'-8" LONG x 3" HI



CITY OF LEON VALLEY SPEED HUMP INSTALLATION POLICY

City of Leon Valley
City Council Meeting
August 11, 2014

Purpose

- To approve a speed hump policy
- The proposed policy also provides general procedures for speed hump requests:
 - Eligibility
 - Installation
 - Design requirements
 - Exceptions
 - Community funding option

Background

- Currently, there are no guidelines for the installation of speed humps
- Speed humps are a proven effective way to help curb speeding and encourage safe driving
- Areas that surround Leon Valley have existing policies that address speed humps/pads

Definitions

- *Collector Street* – is a low-to-moderate capacity road which serves to move traffic from local streets to arterial roads.
 - *Speed Hump*
 - *Traffic Speed Study*
 - *Typical Day*
 - *Speed Criteria*
 - *Street*

Requirements

- Speed humps will not be considered for streets that are classified as collector streets or higher in the City
 - Bandera Rd.
 - Huebner Rd. – East of Timberhill
 - Evers Rd.
 - Poss Rd. – West of Evers Rd.
 - Grissom Rd.
 - Eckhert Rd.
 - Wurzbach Rd.
 - Seneca – between Bandera and Evers Rd.

ELIGIBILITY - Requirements

- Must submit petition that documents a minimum of ninety-percent of households on the street supports installation
- Street must be composed primarily of single-family residential dwellings
- No more than one moving lane of traffic in each direction
- Traffic volumes must be more than 400 vehicles per day
- Speed limit of 30 mph or less
- City Engineer, City Fire Chief, and City Police Chief must review and approve all locations

ELIGIBILITY - Requirements

- Must be a primary bi-pass roadway that connects two collector/primary streets
- Safe sight distance, without curves or grades that prevent safe placement
- Private property in the City Limits is not governed by this policy
- Shall not be located or constructed such that it interferes with the proper drainage
- Speed hump should not be located within 10' from the nearest driveway

PROCEDURES

- The initial request must originate from the residents living on the street
- Determination of eligibility (location, petition, etc..)
- Appeals process for determination of ineligibility
- If determined to be eligible; street to be placed on a list of street eligible for speed hump installation

Fiscal Impact

- The cost to place the devices is approximately \$6000 per site
- Each site would be budgeted during the regular budget process as are all projects

Recommendation

- Staff recommends approval

S.E.E. Statement

- ***SOCIAL EQUITY***— *Speed humps are an effective and appropriate device for safely reducing vehicle speeds for all*
- ***ECONOMIC DEVELOPMENT*** - *None*
- ***ENVIRONMENTAL STEWARDSHIP***— *Speed humps are made of recycled materials*

CITY OF LEON VALLEY SPEED HUMP INSTALLATION POLICY

City of Leon Valley
City Council Meeting
August 11, 2014

MAYOR AND COUNCIL COMMUNICATION

M&C# 2014-07-14-20

DATE: August 11, 2014
TO: Mayor and City Council
FROM: Sandra Passailaigue, City Secretary
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: Consideration of Resolution No. 14-020R amending the Council Code of Conduct to allow for approved or rejected items by the City Council through resolution, ordinance or general direction to City staff at a City Council meeting may not be reconsidered or placed upon a Council agenda for further discussion for a period of one (1) year unless a City Council super-majority consisting of four (4) members agree to place the item on the agenda.

PURPOSE

This item was placed on the City Council agenda at the request of Councilman Paul Biever pursuant to Ordinance No. 2014-01-13-02 as well as through a motion at the July 14, 2014 City Council meeting that had a 4-1 vote to be placed on the August 11, 2014 City Council Agenda.

A draft resolution has been placed in this packet as presented by Councilman Paul Biever.

Mayor Riley has asked for discussion on TML's description of the Duties of the Mayor in a Type A General Law City be placed with this item to be discussed during this item.

APPROVED: _____ DISAPPROVED: _____

COMMENTS OR DIRECTION GIVEN OR ACTION TAKEN:

ATTEST:

Sandra Passailaigue, TRMC
City Secretary

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY
AMENDING THE RULES OF CONDUCT FOR CITY COUNCIL ESTABLISHED IN
RES. NO. 10016**

WHEREAS, the purpose of a City Council meeting is to ensure that the business of government is conducted in a fair, timely, and orderly manner while allowing the citizens to participate effectively; and

WHEREAS, the City Council recognizes the need for rules to allow for an orderly and fair process for its citizens to address the Council and for Council to conduct its business; and

WHEREAS, the City Council will review “Rules of Conduct for Council” and amend the “Rules of Conduct for Council” that were approved on January 13, 2014 regular City Council Meeting.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

The following rules will apply for citizen participation:

1. A person wishing to address the City Council must first register with the City Secretary in order to be recognized by the presiding officer to hold the floor and provide input during the “Citizen-to-be-Hheard” on items that are not on the agenda and for items listed on the agenda.
 - A person may register in person, by electronic mail, or by telephone. The deadline to register to address the City Council is the meeting date at 7:15 pm.
 - A person may address the City Council without registering at the end of each meeting during the “Citizen-to-be-Hheard” portion of the meeting.
 - A person may submit written comments up to the meeting date at 5:00 pm via e-mail, regular mail, or fax:
 - i. Emailed to leonvalleycitizen@leonvalleytexas.gov
 - ii. Mail to: Leon Valley Citizen Comments
6400 El Verde Road
Leon Valley, TX 78238
 - iii. Faxed to (210) 684-4476
2. Citizens may address the City Council during the “Citizen-to-be-Hheard” portion of the meeting:

- The “Citizens-to-be-Heard” portion will allow citizens to address Council on items that are not on the agenda.
 - Citizens will be allowed a maximum of five (5) minutes to provide comments during the “Citizens-to-be-Heard” portion.
 - The “Citizens-to-be-Heard” portion of the meeting will be:
 - i. Prior to the beginning of the meeting; and
 - ii. At the end of each meeting.
 - The “Citizens-to-be-Heard” portion will be no longer than thirty (30) minutes at the beginning and end of each meeting.
 - i. The presiding officer may allow an additional thirty (30) minutes when high attendance is present.
3. Citizens who have registered to speak will be allowed to address Council on items listed on the agenda.
 - Citizens who wish to address an item on the agenda will be allowed a maximum of three (3) minutes to comment; and
 - A maximum of (30) thirty minutes per agenda item will be allotted.
 4. All ceremonial items and informational presentations, if any, will be placed at 7:00 p.m. of scheduled business meetings.
 5. A Councilmember who has spoken should refrain from speaking again until each Councilmember has had an opportunity to speak.
 6. Council members shall not use devices for the purpose of communicating during a City Council meeting.
 - These devices include but are not limited to telephone, computer, I-Pad.
 - Communication includes but is not limited to e-mails, texts, and messaging.
 7. Members of the public shall not shout, display unruly behavior, distract with side conversations, use profanity, threat of violence, or disrupt the orderly conduct of the meeting.
 - The presiding officer will request that a person who is disrupting the orderly conduct of the meeting to cease the disruption.
 - If the disruption continues, the presiding officer will warn the person that he or she will be required to leave the meeting room if the disruption continues.
 - If the person is asked to leave the meeting room and the person does not leave the meeting room, the presiding officer may order any peace officer at the meeting to remove the person from the meeting room.
 8. Any item to be placed on the agenda requires the signatures of two (2) Council members, Mayor and the City Manager; agenda item documentation is needed 72 hours prior to the agenda being posted.

9. Any policy item considered, approved, or rejected by the City Council through resolution, ordinance, or general direction to City staff at a City Council meeting may not be reconsidered or placed on the City Council's agenda for further discussion for a period of one (1) year; unless a City Council super-majority consisting for four (4) City Council Members agree to place the item on the agenda for reconsideration.

~~9-10.~~ Meeting protocol will be posted on the City's website and City Hall bulletin board, where meeting agendas are displayed.

~~10-11.~~ Robert's Rules of Order will take precedence for conduct not covered by these Council meeting rules.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 14th day of July, 2014.

APPROVED

CHRIS RILEY
Mayor

Attest: _____
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form: _____
CHARLES E. ZECH
City Attorney

Legal Q&A

By Laura Mueller, TML Assistant General Counsel

What are a mayor's duties in a general law city?

In a general law city, a mayor's duties and authority come first from the Local Government Code and other state law and then may be expanded by the city council. *See* TEX. LOC. GOV'T CODE §§ 22.037; 22.042; and 23.027. A mayor in a Type A city presides over the meetings of the governing body, but may not vote unless there is a tie. *Id.* § 22.037. A Type A mayor is also authorized to call special meetings on her "own motion or on the application of three aldermen." *Id.* § 22.038.

The majority of the mayor's duties are listed in Section 22.042 of the Local Government Code. The mayor: (1) is the "chief executive officer" of the city; (2) must "actively ensure that the laws and ordinances of the municipality are properly carried out"; (3) must "inspect the conduct of each subordinate municipal officer and shall cause any negligence, carelessness, or other violation of duty to be prosecuted and punished"; and (4) must give to the city council "any information, and shall recommend to the governing body any measure, that relates to improving the finances, police, health, security, cleanliness, comfort, ornament, or good government of the municipality."

The mayor also has emergency management authority including: (1) the authority to close public facilities in order to ensure the peace and good order of the city during a riot or unlawful assembly; and (2) the authority to summon a special police force when necessary for the enforcement of city laws, because of riot or outbreak, or because of the threat of serious danger. *Id.* §§ 22.042; 341.011. A Type A mayor also has the authority to appoint an individual to a vacancy in a municipal office, subject to confirmation by the city council. *Id.* § 22.010. However, the mayor's duties are not only determined by state law. The city council can also prescribe the duties and authority of the mayor, and the mayor must perform these duties as directed by the city council. *Id.* § 22.042. Additional emergency management powers of a mayor are discussed further below.

In a Type B city, the mayor is the president of the governing body of the city, but is not given more specific duties by statute. *Id.* § 23.027. A Type C mayor is given no guidance in Chapter 24 of the Local Government Code, which covers Type C cities. However, the Local Government Code provides what are commonly referred to as the "borrowing provisions." These provisions state that Type B and Type C cities have the same authority as a Type A city. TEX. LOC. GOV'T CODE §§ 51.035; 51.051. Section 51.035 states:

A Type B general-law municipality has the same authority, duties, and privileges as a Type A general-law municipality, unless the Type B general-law municipality in exercising the authority or privilege or performing the duty would be in conflict with another provision of this code or other state law that relates specifically to Type B general-law municipalities.

Section 51.051 states:

(a) The governing body of a Type C general-law municipality with 501 to 4,999 inhabitants has the same authority and is subject to the same duties as a Type A general-law municipality unless the authority or duties conflict with a provision of this code relating specifically to a Type C general-law municipality.

(b) The governing body of a Type C general-law municipality with 201 to 500 inhabitants has the same authority as a Type B general-law municipality unless the authority conflicts with a provision of this code relating specifically to a Type C general-law municipality.

Thus, a Type C city may have the same authority as a Type B or a Type A city, but because Type B cities have the same authority as a type A city, pursuant to Section 51.035, a type C city has the same authority as a type A city in cases where there is not a conflict. These “borrowing provisions” have been used to give mayors in Type B and Type C cities some of the same duties and authority as that held by a mayor in a Type A city. The mayor of any city also serves as the budget officer for the governing body, unless the city has the city manager form of government, which designates the city manager as the budget officer. *Id.* § 102.001.

Questions often arise as to the specific duties and authority of a mayor, and the city should consult with its city attorney on this issue.

(Note: In a home rule city, the mayor’s duties are determined by the charter.)

Does a mayor have the authority to cancel a city council meeting?

State law provides no procedure to cancel a city council meeting. In a general law city, the common practice is for the mayor to cancel a meeting when it becomes necessary to do so. If a mayor chooses to cancel a meeting, he should contact all councilmembers and inform them of the decision. Of course, as with other areas that are not governed by state law, a city council may wish to adopt written procedures to clarify the “who, when, and how” by which meetings are canceled.

(Note: A home rule city should consult its charter for any relevant provisions.)

Does a mayor in a general law city have veto power over actions taken by the city council?

No. However, the Local Government Code provides that the mayor in a *Type A general law city* has the authority to require “reconsideration” of an ordinance or resolution passed by the city council. *Id.* § 52.003. After an ordinance or resolution is passed by the city council, it must be placed in the secretary’s office for the mayor’s signature. The mayor may sign the ordinance or resolution, in which case it takes effect, or the mayor may return the ordinance or resolution to the council with objections. In the case of a “return” to the city council, the council must reconsider the vote by which the ordinance or resolution was adopted. *Id.* § 52.003. If the council passes the ordinance or resolution by a majority vote of the total number of members of the governing body, excluding the mayor, the ordinance takes effect. *Id.* § 52.003. If the mayor

neither signs the ordinance nor sends it back to the council, it automatically takes effect after the fourth day.

It is unclear whether a mayor in a Type B or Type C city has the right of reconsideration. Many Type A provisions apply to Type B and C cities through the “borrowing provisions” of the Local Government Code. *See* TEX. LOC. GOV’T CODE §§ 41.035; 51.051. However, attorney general opinion JM-527 (1987) suggests that a general law city that is not given reconsideration authority by statute may not have the right of reconsideration. *See* Tex. Atty. Gen. Op. No. JM-527 (1986). Each city should discuss this issue with its city attorney to determine whether the mayor has a right of reconsideration.

(Note: In a home rule city, the ability of a mayor to veto actions taken by the city council is determined by the city’s charter. Only a small percentage of Texas home rule charters contain veto language.)

Can a mayor file a lawsuit on behalf of the city without the approval of the city council?

No. A city may act only by and through its governing body, and acts of the mayor or individual councilmembers are ineffectual without express authorization from the governing body. *City of Bonham v. S.W. Sanitation, Inc.*, 871 S.W.2d 765, 765 (Tex. App.—Texarkana 1994, writ denied); *Alamo Carriage v. City of San Antonio*, 768 S.W.2d 937, 941 (Tex. App. – San Antonio 1989, no writ). The governing body may act officially only through resolution or ordinance. The statements of individual members of the governing body, including the mayor, do not bind the city. *City of Bonham*, 871 S.W.2d at 765; *Alamo Carriage*, 768 S.W.2d at 941-42.

The governing body of a city is authorized to delegate by resolution or ordinance the right to perform acts and duties necessary for the day-to-day operation of the city. *Stirman v. City of Tyler*, 443 S.W.2d 354, 354 (Tex. Civ. App.—Tyler 1969, writ ref’d n.r.e.); *Central Power & Light Co. v. City of San Juan*, 962 S.W.2d 602 (Tex. App.—Corpus Christi 1998, rev. disp’d w.o.j.). Therefore, the governing body could delegate the right to file a lawsuit on behalf of the city to the mayor, a city councilmember, or a city staff member. In the case of delegation of authority, any action taken beyond what has been authorized by the city council is void. *Foster v. City of Waco*, 255 S.W. 1104, 1106 (Tex. 1923).

Do mayors have emergency management powers and responsibilities?

Yes. State law provides that the mayor (or the mayor’s designee) is the emergency management director for a city. TEX. GOV’T CODE § 418.1015. In that role, the mayor has certain emergency management powers and duties. Generally, the mayor has the same powers, on a local level, as the governor under Chapter 418 of the Government Code (The Texas Disaster Act). *Id.* For example, the mayor has the authority to order evacuation and other restrictions on movement during an emergency. TEX. GOV’T CODE §§ 418.108(f); 418.1015(b); 418.018. The mayor is also the official responsible for declaring a local state of disaster or requesting that the governor declare a state of emergency. *See id.* §§ 418.108; 433.001.

If local disaster resources are exhausted, and assistance is needed outside a mutual aid agreement, the mayor is the official who must request that assistance from other political subdivisions or the state. 37 TEX. ADMIN. CODE §§ 7.23; 7.25. To request assistance from the state, the mayor must contact the local disaster district committee chairperson (the local Texas Highway Patrol commander). *Id.* § 7.24. For disaster district contact information, please see <http://www.puc.state.tx.us/emr/districtcontact.cfm>.

To assist her with her emergency management duties, the mayor may designate an emergency management coordinator to be her assistant for emergency management purposes. *Id.* § 418.1015. In many cities, the emergency management coordinator has responsibility for developing the emergency management plan and coordinating emergency management training. The mayor must notify the Texas Division of Emergency Management of her designee as emergency management coordinator (if any) and the city's plan for emergency management using a form provided by the division. 37 TEX. ADMIN. CODE § 7.3.

(Note: Sample documents for a disaster declaration, a request to the governor for declaration of an emergency, and an emergency powers ordinance are included at the end of the "Annex U - Legal" document of the model local emergency management plan, located at ftp://ftp.txdps.state.tx.us/dem/plans/uanax_21_1007.rtf.)

May a mayor administer an oath of office?

Under Texas Local Government Code Section 22.042(d), the mayor of a Type A city may administer oaths to officers of the city. Otherwise, the office of mayor is not part of the enumerated list of public officials authorized to administer an oath of office under Texas Government Code Section 602.002.

If a mayor is absent or incapacitated in a general law city, does the mayor pro tem automatically become mayor?

No. In the event that the mayor of a general law city is absent or incapacitated, the mayor pro tem does not actually become mayor. Rather, the mayor pro tem assumes the duties of the mayor, including presiding at meetings of the governing body. TEX. LOC. GOV'T CODE § 22.037(b). When assuming the duties of mayor, the mayor pro tem does not lose the power to vote, even when presiding at the meetings. (In some cities, the presiding officer does not vote as a matter of custom.)

MAYOR AND COUNCIL COMMUNICATION

M&C #2014-08-11-21

DATE: August 11, 2014
TO: Mayor and City Council
FROM: Sandra Passailaigue, City Secretary
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: Consideration of Resolution No. 14-21R appointing members to the Infrastructure Sub-Committee, Customer Service/Communication Sub-Committee, Policy Sub-Committee and the Economic Development Sub-Committee.

PURPOSE

This item was placed on the City Council agenda at the request of Mayor Chris Riley pursuant to Ordinance No. 2014-01-13-02.

This item was placed on the agenda to place Council Members on the following new sub-committees:

- Infrastructure Sub-Committee
- Customer Service/Communication Sub-Committee
- Policy Sub-Committee
- Economic Development Sub-Committee

Mayor Riley asked that each Council Member notify the City Secretary of their preference of sub-committee to serve on and to have them prioritized. That information is presented this evening.

APPROVED: _____ DISAPPROVED: _____

COMMENTS OR DIRECTION GIVEN OR ACTION TAKEN:

ATTEST:

Sandra Passailaigue, TRMC
City Secretary

RESOLUTION No. 14-021R

A RESOLUTION OF THE CITY OF LEON VALLEY CITY COUNCIL APPOINTING COUNCIL MEMBERS TO THE LEON VALLEY CITY PARK INFRASTRUCTURE SUB-COMMITTEE, CUSTOMER SERVICE/COMMUNICATION SUB-COMMITTEE, POLICY SUB-COMMITTEE AND THE ECONOMIC DEVELOPMENT SUB-COMMITTEE.

WHEREAS, The City of Leon Valley deemed it necessary to create sub-committees composed of City Council Members and volunteers from the community to perform specific functions for the City.

WHEREAS, these sub-committees are invaluable to the City Council for their expertise, insight, and dedication to the City of Leon Valley.

WHEREAS, the City Council of Leon Valley empowers these sub-committees to make decisions affecting the citizens and the future of the City.

WHEREAS, the City Council formally appoints and sets the term for the following individuals to their respected sub-committees:

a. Infrastructure Sub-Committee:

- i. _____
- ii. _____
- iii. _____

b. Customer Service/Communication Sub-Committee:

- i. _____
- ii. _____
- iii. _____

c. Policy Sub-Committee:

- i. _____
- ii. _____
- iii. _____

d. Economic Development Sub-Committee:

- i. _____
- ii. _____
- iii. _____

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

That the appointments of the aforementioned individuals to their respected sub-committee each individual become effective immediately.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 11th day of August, 2014.

APPROVED

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

	POLICY COMM.	INFRASTRUCTURE COMM.	CUSTOMER SER. COMM.	ECONOMICDEVELOPMENT COMM.
Mayor Riley	2ND Choice			1ST Choice
Councilman Ruiz	3RD Choice	4TH Choice	1ST Choice	2ND Choice
Councilman Sanchez	1ST Choice	2ND Choice	3RD Choice	
Councilman Diaz				1ST Choice
Councilman Martinez			2ND Choice	1ST Choice
Councilman Biever	1ST Choice	2ND Choice		

7-14-14

Paul Bauer, Place 5

#1 Policy ~~Group~~ Subcommittee

#2 Infrastructure Subcommittee

MEETING NOTES

Saundra Passailaigue

From: Carmen Sanchez <c.sanchez@leonvalleytexas.gov>
Sent: Friday, July 18, 2014 8:57 PM
To: Saundra Passailaigue
Cc: Manny Longoria; Mayor Riley
Subject: Sub-committees

Follow Up Flag: Follow up
Flag Status: Flagged

Saundra,

These are the sub-committees I am interested in serving:

1st choice: City Council Policy Sub-Committee 2nd choice: City Council Infrastructure Sub-Committee 3rd choice: City Council Customer Service/Communication Sub-Committee

Thank You,

Carmen Sanchez

Sent from my iPad

Saundra Passailaigue

From: Abraham Diaz
Sent: Friday, July 25, 2014 9:46 PM
To: Saundra Passailaigue
Cc: Manny Longoria
Subject: Subcommittee

Saundra,

I would like to be the liaison for the economic development subcommittee.

Abraham

Sent from my iPad

Saundra Passailaigue

From: Benny Martinez <b.martinez@leonvalleytexas.gov>
Sent: Sunday, July 27, 2014 5:05 PM
To: Saundra Passailaigue
Cc: Mayor Riley
Subject: Committees

I request to be on the following committees EDC. And. Customer service

Sent from my iPad

Saundra Passailaigue

From: Mayor Riley
Sent: Sunday, July 27, 2014 5:41 PM
To: Saundra Passailaigue
Subject: City Council Sub Committees

Saundra - I will serve on the EDC and Policy Committee. To date, I have been copied on CC Martinez and Sanchez responses only. Please begin a matrix of which council members responded to which committees and date received. Thank you,

Chris Riley

Mayor, City of Leon Valley
6400 El Verde Rd.
Leon Valley, TX. 78238
(210) 618-2092 - (cell)
(210) 684-1391, Ext. 218

Saundra Passailaigue

From: Manny Longoria
Sent: Monday, August 04, 2014 5:14 PM
To: Saundra Passailaigue
Cc: Ricardo Ruiz; ricardo@chachas1.com
Subject: RE: Sub-Committee Selections

Saundra, I spoke to Councilman Ruiz and he gave me his preferences as follows: 1st Choice-Customer Service; 2nd Choice-Economic Development; 3rd Choice-Policy; 4th Choice-Infrastructure. ML.

From: Saundra Passailaigue
Sent: Monday, August 04, 2014 5:05 PM
To: Manny Longoria
Subject: Sub-Committee Selections

	POLICY COMM.	INFRASTRUCTURE COMM.	CUSTOMER SER. COMM.	ECONOMICDEVELOPMENT COMM.
Mayor Riley	2 ND Choice			1 ST Choice
Councilman Ruiz				
Councilman Sanchez	1 ST Choice	2 ND Choice	3 RD Choice	
Councilman Diaz				1 ST Choice
Councilman Martinez			2 ND Choice	1 ST Choice
Councilman Biever	1 ST Choice	2 ND Choice		

Saundra Passailaigue, TRMC
City Secretary
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MAYOR AND COUNCIL COMMUNICATION

DATE: August 11, 2014 **M&C: #2014-08-11-22**
TO: Mayor and City Council
FROM: Kristie Flores, Community Development Director
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: Consideration of policies amending the regulations of boarders, commercial businesses and vehicles in the R-1 Zoning Districts

PURPOSE

The purpose of this item is for City Council to discuss possible policies to address concerns regarding too many occupants living in the R-1 (Single-Family Dwelling) zoning district and parking of commercial vehicles in residential areas.

The City Attorney's office has prepared a memorandum outlining the legal issues to be considered when drafting policies associated with these issues; however it is important to understand what the City and State already have in place before considering any new policy or revisions to existing policy.

First, a Boarding Home is allowed in the R-1 (Single-Family Dwelling) zoning district. Per the Zoning Code a "Board Home" is defined as *a dwelling containing a single dwelling unit and not more than ten (10) guest rooms or suites of rooms, where lodging is provided with or without meals, for compensation for more than one (1) week.* **Although a boarding home is allowed they are regulated by the Texas Boarding House Model Standards.**

Further you may note that there is some confusion regarding boarding homes and a family unit. The Zoning Code defines a "family" as *an individual or two (2) or more persons related by blood, marriage or adoption, or a group not to exceed six (6) unrelated persons living together as a single housekeeping unit.* In many of the instances where there have been complaints it is found to be a family unit per the City's zoning definition. The City Council may consider amending its definition of "family" however, as outlined in the City Attorney memorandum, attempting to amend the definition of "family" is very delicate and any existing use would be grandfathered.

To address commercial businesses and vehicles; commercial businesses are not allowed in the R-1 zoning district (see attached Home Occupation regulations). Some of the prohibited uses include: auto repair or maintenance, beauty culture schools, beauty parlors, barbershops, electricians, plumbers, sheet metal shops, furniture repair, sexually oriented commercial enterprises, catering and other similar uses. As for commercial vehicles it is not unusual for residents to bring their work vehicles home for lunch or after business hours. Many of these vehicles are not parked on site for long periods of time and if they are parked longer than 48-hours they are in violation of the City's existing parking regulations. Parking may also be addressed outside the city's zoning regulations through the City's traffic regulatory authority.

The attached Attorney memorandum outlines the legal background for City Council when considering new policies or revisions to existing policies to address these issues.

FISCAL IMPACT

None.

RECOMMENDATION

Staff requests the direction of the Council as to how to proceed in regard to these items.

S.E.E IMPACT STATEMENT

Social Equity – the policy or policies adopted should be fair to all property owners and/or family units in the City.

Environmental Stewardship – not applicable.

Economic Development – deterioration of properties in the City can create devaluation making it difficult to retain homeowners and maintain ad valorem taxes.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

Sec. 3.05.004 Storage areas to be fenced

No land shall be used for or as a storage area for any material or storage units until a vision-proof fence is constructed and is sufficient height to conceal the storage materials and/or storage units. The fence shall also meet the setback requirements of the zoning district and the percentage of storage allowed for that zoning district.

ARTICLE 12.03 PARKING, STOPPING AND STANDING*

Division 1. Generally

Sec. 12.03.001 Presumption that vehicle owner is responsible for violation

When any person is charged with having parked or left standing a vehicle on any street in the city at a place on said street where parking of vehicles is prohibited, or with parking such vehicle on said street in a manner which violates the manner of parking of a vehicle as designated, or with parking such vehicle for a length of time in excess of that allowed in the space where said vehicle was parked, proof that said vehicle was, at the date of the offense alleged, owned by the person charged with the offense, shall constitute prima facie evidence that said vehicle was parked or left standing at the place charged by said owner, but the owner shall have the right to introduce evidence to show that said vehicle was not parked by him as charged in the complaint. (1972 Code, sec. 26.905)

State law reference—Presumption that owner of vehicle is responsible for offense, V.T.C.A., Transportation Code, sec. 545.308.

Sec. 12.03.002 Parking damaged or junked vehicle on street or right-of-way

No wrecked, damaged, junked or broken down automobile vehicle of any kind shall ever be parked, placed or left in any street, alley, or public right-of-way within the city at any time. (1972 Code, sec. 26.901(A))

State law reference—Junked vehicles, V.T.C.A., Transportation Code, sec. 683.071 et seq.

Sec. 12.03.003 Parking for longer than 48 hours; parking for certain purposes prohibited; parking of trailers or campers

It shall be unlawful for any person to park unused vehicles of any kind in any street or public place for more than forty-eight (48) hours, or at any time for the purpose of storage, washing, greasing or repairing such vehicle (except repairs necessitated by emergency), sale, or display of advertising signs or posters fixed to such vehicle, or any trailer, semitrailer, horse trailer, or boat trailer not attached to a tractor or towing vehicle, or any auto-bus, motor home or camper. (1972 Code, sec. 26.901(B))

Sec. 12.03.004 Blocking driveway

No automotive vehicle shall be parked in any manner which will block or impede free vehicular ingress and egress to all public and private driveways opening into any street, alley, or public right-of-way in the city. (1972 Code, sec. 26.901(C))

Sec. 12.03.005 Towing of illegally parked vehicles

The city may have any vehicle illegally parked under this article for a period of more than twenty-four (24) hours towed away and impounded and keep same until the owner, or his agent, pays all towing and storage charges and all fines and court costs adjudged against said owner (or his agent) in connection with such parking offense. (1972 Code, sec. 26.901(D))

Sec. 14.02.306 “R-1” single-family dwelling

(a) Purpose and description.

(1) This district provides areas for low density single-family uses which provide a buffer between agricultural and higher density areas of the city. Minimum lot size requirements are provided in order to allow for market and design flexibility while preserving neighborhood character. The district regulations are designed to encourage a suitable neighborhood environment for family life by including among the permitted uses such facilities as schools, libraries, and neighborhood recreation centers. The district regulations are designed to: (1) protect the residential character of the areas by prohibiting commercial and industrial activities; (2) encourage a suitable neighborhood environment; and (3) preserve the openness of the area by requiring that certain minimum yard and area standard requirements are met.

(2) The R-1 district implements the following policies of the master plan:

(A) Encourage patterns of urban development that provide a full range of housing choices and promote a sense of community, urban vitality and the efficient provision of infrastructure.

(B) Encourage connectivity throughout the city.

(b) Lot regulations.

(1) Area. Lots must have a minimum area of 8,400 square feet.

(2) Frontage. Minimum frontage of 70 feet along a public right-of-way.

(3) Depth. Minimum of 120 feet.

(4) Floor space. Minimum floor space of 1200 square feet of heated living space shall be provided in each one-story dwelling, 1400 square feet for each two-story dwelling.

(5) Height. Maximum of two and one-half (2-1/2) stories allowed.

(c) Setback requirements.

(1) Front yard. There shall be a front yard having a minimum of 25 feet from front property line to main structure.

(2) Rear yard. There shall be a rear yard of not less than 30 feet from rear property line to rear of main structure.

(1972 Code, sec. 30.606)

(3) Side yard. There shall be a side yard of not less than 5 feet from side property line to main structure. On corner lots the external side yard shall be not less than ten (10) feet. See [article 10.02](#) (subdivision ordinance) for garage setbacks. (Ordinance 07-033, sec. 1, adopted 8/8/07)

(4) Corner lot. Where lots abut on two (2) intersecting or intercepting streets, where the interior angle of intersection or interception does not exceed 135 degrees, a side yard shall be provided on the street side equal to the front yard.

(5) Reverse frontage. On corner lots, where interior lots have been platted or sold, fronting on the side street, a side yard shall be provided on the street side equal to the front yard on the lots in the rear. No accessory building on said corner lot shall project beyond the front line of the lots in the rear.

(d) Other.

(1) Accessory buildings. Shall be allowed, but shall be located no closer than 5 feet from any property line, and must be located in the rear yard. In no case shall an accessory building occupy more than 30% of the total open space in the rear yard.

(2) Landscaping. The use of drought tolerant turf grasses, such as zoysia or buffalo tif or combination, or other drought tolerant plantings and hardscape is strongly recommended.

(3) Lighting. All outdoor lighting shall be hooded and all light emissions shielded, and shall be oriented such that light is directed towards the property and does not trespass onto surrounding properties. Lights affixed to the buildings shall be mounted no higher than the eaves of said building. Lights affixed to a pole shall be mounted no higher than 40% of the distance from the front property line to the main structure.

(4) Masonry required. A minimum of 75% of total overall exterior walls shall be constructed of masonry, or other similar noncombustible materials.

- (5) Nonconforming dwellings. The provisions of floor space and masonry above shall not be applicable to nonconforming dwellings in existence on the date of the adoption thereof or to dwellings built hereafter on the same lot to replace such nonconforming dwellings as may be destroyed by fire, windstorm or other involuntary cause.
- (6) Parking. Two off-street parking spaces shall be provided for each residential structure.
- (7) Public facilities. Each lot shall be connected to the city's public water and sewer system, and shall have appropriate sidewalks and fire protection. See [article 10.02](#) (subdivision ordinance).
- (8) Storage. Outside storage is not allowed in the R-1 district, with the exception of vehicles, trailers, recreational vehicles and boats in accordance with [article 3.05](#) and [article 12.03](#) of the Leon Valley City Code. All items to be stored must be completely contained in either the main structure, garage or an accessory building.

Figure 1 (R-1 Single-Family Dwelling)



Sec. 14.02.315 Home occupations

(a) Purpose and description.

Home occupation regulations.

(1) General. Home occupations shall be permitted in all residential zoning districts, provided the home occupation is clearly and obviously subordinate to the main use or dwelling unit for residential purposes. Home occupations shall be conducted wholly within the primary structure or existing accessory building which is on the premises.

(2) Conditions.

(A) Area. Not to exceed twenty-five (25) percent of the floor area of the primary structure or fifty (50) percent of all accessory buildings on the premises.

(B) Personnel. Other than those related by blood, marriage or adoption, no more than one (1) person, other than the owner, can be employed in the home occupation;

(C) Inventory and supplies. Shall not occupy more than fifty (50) percent of the area permitted to be used as a home occupation;

(D) Outside display/storage. None allowed;

(E) Signage. The home occupation shall not involve the use of advertising signs on the premises or any other advertising media which calls attention to the fact that the dwelling unit is being used for a home occupation, with the exception of a telephone number listing and one nameplate, not exceeding one (1) square foot in area, provided the nameplate is nonilluminated and attached flat to the dwelling unit or visible through a window;

(F) Prohibited home occupations. Auto repair or maintenance, beauty culture schools, beauty parlors, barbershops, electricians, plumbers, sheetmetal shops, furniture repair, sexually oriented commercial enterprises, catering or other similar uses, shall not be allowed. The use of electrical or mechanical equipment that would change the fire rating of the dwelling or create visible or audible interference in radio or television receivers or cause fluctuations in line voltage outside the dwelling unit is prohibited; and/or the home occupation shall not involve the use of commercial vehicles for delivery of materials to and from the premises, nor shall any commercial vehicles be stored at the residence;

(G) Child care facilities. The care for payment of more than six (6) unrelated children shall require a specific use permit;

(H) Parking. Sales and services to patrons shall be arranged by appointment and scheduled so that not more than one (1) patron vehicle is on the premises at the same time; two (2) additional parking spaces shall be provided on the premises, except only one (1) need be provided if the home occupation does not have an employee;

(I) Appearance. The dwelling unit shall not be altered nor shall the home occupation be conducted in a manner which would cause the premises to differ from its residential character either by the use of colors, materials, construction, lighting, signs, increased traffic or the emission of odors, sounds or vibrations.

City of Leon Valley City Council

Consideration of Further Regulations of
Boarders, Commercial Businesses and
Vehicles in the R-1 Zoning District

August 11, 2014

Purpose

- Address concerns regarding:
 - 1) too many occupants living in a home
 - 2) parking of commercial vehicles in R-1
- Clarify the existing regulations
- Consider additional regulation

Purpose

- Boarding Homes are allowed in the R-1 district
a dwelling containing a single dwelling unit and not more than ten (10) guest rooms or suites of rooms, where lodging is provided with or without meals, for compensation for more than one (1) week.
- Regulated by the *Texas Boarding House Model Standards*

Purpose

- Boarding Home not to be confused with Zoning definition of “Family”

an individual or two (2) or more persons related by blood, marriage or adoption, or a group not to exceed six (6) unrelated persons living together as a single housekeeping unit.

- Many complaints received are found to be a **family unit** per the City’s zoning definition

Purpose

- Commercial Businesses and Vehicles in R-1
 - 1) commercial business NOT allowed
 - 2) commercial vehicles that temporarily park for lunch breaks or after work are allowed
 - 3) commercial vehicles parked 48 hours or longer can be regulated by the City's existing parking regulations

Purpose

- The Attorney memorandum in your packet outlines the legal background for City Council when considering new policies or revisions to existing policies to address these issues.

Fiscal Impact

- None

Recommendation

- Staff requests direction of the City Council as to how to proceed in regard to these items

City of Leon Valley City Council

Consideration of Further Regulations of
Boarders, Commercial Businesses and
Vehicles in the R-1 Zoning District

August 11, 2014



**CITY OF LEON VALLEY
FINANCIAL STATEMENT
JULY 2014**



General Fund

	FY 2013-2014 BUDGET		FY 2013-2014 Y-T-D ACTUAL		FY 2012-2013 Y-T-D	
<u>REVENUE</u>						
Ad Valorem	\$ 3,237,200	83.3%	\$ 3,247,242	100.3%	\$ 3,121,233	101.1%
Sales Taxes	1,855,346	83.3%	1,512,093	81.5%	1,240,552	69.2%
Franchise Taxes	707,181	83.3%	580,669	82.1%	533,631	73.5%
Licenses,Permits,Fees,Fines	1,011,551	83.3%	822,739	81.3%	883,205	86.0%
Miscellaneous	138,390	83.3%	174,345	126.0%	340,079	282.8%
TOTAL REVENUE	\$ 6,949,668	83.3%	\$ 6,337,088	91.2%	\$ 6,118,700	90.6%
<u>EXPENDITURES</u>						
Business Office	\$ 154,139	83.3%	\$ 102,059	66.2%	\$ 125,357	75.4%
Finance	221,690	83.3%	171,920	77.6%	162,040	75.6%
Council & Manager	422,832	83.3%	347,895	82.3%	227,914	74.3%
Police	2,296,157	83.3%	1,788,041	78.0%	1,598,403	75.0%
Fire	2,307,468	83.3%	1,855,717	81.0%	1,760,487	80.0%
Public Works	1,212,714	83.3%	985,110	81.2%	806,624	72.6%
Community Development	205,275	83.3%	158,854	77.4%	234,864	75.7%
Economic Development	161,088	83.3%	133,565	82.9%	97,446	78.1%
Special Events	28,000	83.3%	67,450	240.9%	10,557	60.0%
Parks & Recreation	213,266	83.3%	160,240	75.1%	65,343	58.4%
Library	287,199	83.3%	236,932	82.5%	472,926	56.7%
Other Sources/Uses	129,997	83.3%	116,997	-	-	-
TOTAL EXPENDITURES	\$ 7,639,825	83.3%	\$ 6,124,780	80.0%	\$ 5,561,961	73.6%



Water and Sewer Fund

	FY 2013-2014 BUDGET		FY 2013-2014 Y-T-D ACTUAL		FY 2012-2013 Y-T-D	
<u>REVENUE</u>						
Water Sales	\$1,500,000	83.3%	\$1,105,914	73.7%	\$1,099,578	69.1%
Sewer Sales	1,647,000	83.3%	1,350,739	82.0%	1,374,635	85.3%
Connection & Platting	2,500	83.3%	600	24.0%	600	24.0%
Customer Fees	43,300	83.3%	36,940	85.3%	40,686	94.0%
Tapping Fees	16,000	83.3%	12,034	75.2%	11,780	73.6%
Miscellaneous	48,800	83.3%	145,065	297.3%	63,012	129.1%
TOTAL REVENUE	\$3,257,600	83.3%	\$2,651,292	81.4%	\$2,590,291	78.2%
<u>EXPENDITURES</u>						
Business Office	662,323	83.3%	489,023	73.8%	457,305	72.5%
Water System	1,322,683	83.3%	1,065,451	80.6%	817,838	70.7%
Sewer System	1,265,754	83.3%	1,097,170	86.7%	946,168	67.8%
Storm Water	381,581	83.3%	216,426	56.7%	165,188	44.9%
Other Sources/Uses	20,000	83.3%	20,000			
TOTAL EXPENDITURES	\$3,652,341	83.3%	\$2,888,069	79.0%	\$2,386,500	67.2%



Community Center Fund

	FY 2013-2014 BUDGET		FY 2013-2014 Y-T-D ACTUAL		FY 2012-2013 Y-T-D	
REVENUE						
Hotel/Motel Taxes	83,082	83.3%	65,896	79.3%	39,399	91.6%
RENTAL FEES:						
Community Center	48,751	83.3%	38,250	78.5%	36,252	76.1%
Conference Center	34,800	83.3%	22,175	63.7%	27,846	105.4%
Miscellaneous:						
CDBG Grant	-		-		-	
CPS Energy Rebate	-		-		-	
TOTAL REVENUE	\$ 166,633	83.3%	\$ 126,321	75.8%	\$ 103,497	89.1%
TOTAL EXPENDITURES	\$ 188,600	83.3%	\$ 159,624	84.6%	\$ 107,711	74.4%



Street Maintenance Sales Tax

	Actual FY 2012	Actual FY 2013	Budget FY 2014	Actual FY 2014
Revenues	443,738	475,884	457,050	372,647
Transfers In	-	-	-	-
TOTAL REVENUES	443,738	475,884	457,050	372,647
Expenditures	546,311	10,720	955,799	398,313
TOTAL EXPENDITURES	546,311	10,720	955,799	398,313
FUND BALANCE	401,699	866,863	368,114	841,197

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2014

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

AD VALOREM TAXES	3,237,200.00	170,374.65	0.00	3,247,242.25	0.00	(10,042.25)	100.31
SALES TAXES	1,855,346.00	144,148.81	0.00	1,512,092.78	0.00	343,253.22	81.50
FRANCHISE FEES	707,181.00	4,177.67	0.00	580,668.92	0.00	126,512.08	82.11
LICENSE, PERMITS, FEES, FINE	1,011,551.00	66,089.95	0.00	822,738.92	0.00	188,812.08	81.33
MISCELLANEOUS	<u>138,390.00</u>	<u>5,198.31</u>	<u>0.00</u>	<u>174,345.43</u>	<u>0.00</u>	<u>(35,955.43)</u>	<u>125.98</u>
TOTAL REVENUE	6,949,668.00	389,989.39	0.00	6,337,088.30	0.00	612,579.70	91.19
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							

Business Office							

PERSONNEL SERVICES	79,009.00	7,982.38	0.00	55,134.60	0.00	23,874.40	69.78
SUPPLIES	8,230.00	(254.81)	0.00	6,911.58	0.00	1,318.42	83.98
CONTRACTUAL SERVICES	<u>66,900.00</u>	<u>3,555.59</u>	<u>0.00</u>	<u>40,012.74</u>	<u>0.00</u>	<u>26,887.26</u>	<u>59.81</u>
TOTAL Business Office	154,139.00	11,283.16	0.00	102,058.92	0.00	52,080.08	66.21
Finance							

PERSONNEL SERVICES	133,468.00	14,075.95	0.00	111,660.69	0.00	21,807.31	83.66
SUPPLIES	6,800.00	120.21	0.00	4,531.10	0.00	2,268.90	66.63
CONTRACTUAL SERVICES	71,422.00	1,194.01	0.00	54,982.69	0.00	16,439.31	76.98
CAPITAL OUTLAY	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>745.89</u>	<u>0.00</u>	<u>9,254.11</u>	<u>7.46</u>
TOTAL Finance	221,690.00	15,390.17	0.00	171,920.37	0.00	49,769.63	77.55
City Manager & Council							

PERSONNEL SERVICES	207,644.00	28,423.55	0.00	175,745.87	0.00	31,898.13	84.64
SUPPLIES	18,640.00	609.28	0.00	11,807.37	0.00	6,832.63	63.34
CONTRACTUAL SERVICES	<u>196,548.00</u>	<u>20,613.33</u>	<u>0.00</u>	<u>160,342.19</u>	<u>0.00</u>	<u>36,205.81</u>	<u>81.58</u>
TOTAL City Manager & Council	422,832.00	49,646.16	0.00	347,895.43	0.00	74,936.57	82.28

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2014

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Police Administration							

PERSONNEL SERVICES	319,979.00	30,698.52	0.00	249,414.15	0.00	70,564.85	77.95
SUPPLIES	6,500.00	530.12	0.00	3,374.46	162.79	2,962.75	54.42
CONTRACTUAL SERVICES	<u>56,971.00</u>	<u>5,870.67</u>	<u>0.00</u>	<u>47,605.14</u>	<u>494.50</u>	<u>8,871.36</u>	<u>84.43</u>
TOTAL Police Administration	383,450.00	37,099.31	0.00	300,393.75	657.29	82,398.96	78.51
Police Crime Prevention							

TOTAL Police Crime Prevention	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Police Patrol							

PERSONNEL SERVICES	1,145,721.00	119,977.64	0.00	938,671.51	486.00	206,563.49	81.97
SUPPLIES	83,400.00	6,906.92	0.00	56,516.87	3,210.28	23,672.85	71.62
CONTRACTUAL SERVICES	<u>9,700.00</u>	<u>455.24</u>	<u>0.00</u>	<u>4,596.31</u>	<u>0.00</u>	<u>5,103.69</u>	<u>47.38</u>
TOTAL Police Patrol	1,238,821.00	127,339.80	0.00	999,784.69	3,696.28	235,340.03	81.00
Police Communications							

PERSONNEL SERVICES	276,193.00	24,130.04	0.00	190,610.26	0.00	85,582.74	69.01
SUPPLIES	2,200.00	0.00	0.00	770.57	179.45	1,249.98	43.18
CONTRACTUAL SERVICES	<u>2,900.00</u>	<u>50.75</u>	<u>0.00</u>	<u>1,467.94</u>	<u>0.00</u>	<u>1,432.06</u>	<u>50.62</u>
TOTAL Police Communications	281,293.00	24,180.79	0.00	192,848.77	179.45	88,264.78	68.62
Police Investigations							

PERSONNEL SERVICES	308,883.00	24,381.59	0.00	223,688.28	0.00	85,194.72	72.42
SUPPLIES	2,600.00	70.85	0.00	664.82	0.00	1,935.18	25.57
CONTRACTUAL SERVICES	<u>5,500.00</u>	<u>98.35</u>	<u>0.00</u>	<u>848.10</u>	<u>0.00</u>	<u>4,651.90</u>	<u>15.42</u>
TOTAL Police Investigations	316,983.00	24,354.09	0.00	225,201.20	0.00	91,781.80	71.05
Police Narcotics TF							

PERSONNEL SERVICES	75,474.00	9,196.63	0.00	65,351.38	0.00	10,122.62	86.59
CONTRACTUAL SERVICES	<u>136.00</u>	<u>9.25</u>	<u>0.00</u>	<u>90.75</u>	<u>0.00</u>	<u>45.25</u>	<u>66.73</u>
TOTAL Police Narcotics TF	75,610.00	9,205.88	0.00	65,442.13	0.00	10,167.87	86.55

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2014

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Police Reserves							

TOTAL Police Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Administration							

PERSONNEL SERVICES	216,827.00	20,440.67	0.00	170,690.58	0.00	46,136.42	78.72
SUPPLIES	4,914.00	452.22	0.00	5,475.82	0.00	561.82	111.43
CONTRACTUAL SERVICES	35,346.00	2,391.13	0.00	25,924.91	0.00	9,421.09	73.35
TOTAL Fire Administration	257,087.00	23,284.02	0.00	202,091.31	0.00	54,995.69	78.61
Fire Reserves							

TOTAL Fire Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Operations							

PERSONNEL SERVICES	1,643,875.00	162,585.18	0.00	1,277,801.31	0.00	366,073.69	77.73
SUPPLIES	31,237.00	1,651.37	0.00	17,648.64	740.73	12,847.63	58.87
CONTRACTUAL SERVICES	71,280.00	7,112.95	0.00	73,786.24	0.00	2,506.24	103.52
CAPITAL OUTLAY	190,480.00	164,250.00	0.00	179,335.94	6,170.05	4,974.01	97.39
TOTAL Fire Operations	1,936,872.00	332,296.76	0.00	1,548,572.13	6,910.78	381,389.09	80.31
Fire Prevention							

TOTAL Fire Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire EMS							

SUPPLIES	39,610.00	2,610.59	0.00	17,949.18	2,116.69	19,544.13	50.66
CONTRACTUAL SERVICES	68,576.00	9,138.23	0.00	70,796.96	0.00	2,220.96	103.24
CAPITAL OUTLAY	5,323.00	0.00	0.00	7,280.00	0.00	1,957.00	136.76
TOTAL Fire EMS	113,509.00	11,748.82	0.00	96,026.14	2,116.69	15,366.17	86.46
Public Works M&O							

PERSONNEL SERVICES	671,134.00	68,510.10	0.00	553,410.83	0.00	117,723.17	82.46
SUPPLIES	147,000.00	12,521.25	0.00	122,501.01	724.58	23,774.41	83.83
CONTRACTUAL SERVICES	264,580.00	25,774.69	0.00	208,122.13	0.00	56,457.87	78.66
CAPITAL OUTLAY	130,000.00	0.00	0.00	100,351.04	0.00	29,648.96	77.19
TOTAL Public Works M&O	1,212,714.00	106,806.04	0.00	984,385.01	724.58	227,604.41	81.23

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2014

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER FINANCING SOURCES (USES)							
=====							
OTHER SOURCES/USES	(129,997.00)	0.00	0.00	(116,997.00)	0.00	(13,000.00)	90.00
TOTAL OTHER SOURCES/USES	(129,997.00)	0.00	0.00	(116,997.00)	0.00	(13,000.00)	(90.00)

NET GAIN OR (LOSS)	(690,157.00)	(502,149.27)	0.00	226,430.62	(33,530.07)	(883,057.55)	
=====							

*** END OF REPORT ***

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2014

200-Water & Sewer
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

MISCELLANEOUS	48,800.00	0.02	0.00	145,065.42	0.00	96,265.42	297.27
WATER SALES	1,500,000.00	124,374.04	0.00	1,105,913.89	0.00	394,086.11	73.73
SEWER SALES	1,647,000.00	147,317.79	0.00	1,350,738.63	0.00	296,261.37	82.01
CONNECTION & PLATTING	2,500.00	150.00	0.00	600.00	0.00	1,900.00	24.00
CUSTOMER FEES	43,300.00	2,989.95	0.00	36,939.87	0.00	6,360.13	85.31
TAPPING FEES	16,000.00	2,122.80	0.00	12,034.32	0.00	3,965.68	75.21
TOTAL REVENUE	3,257,600.00	276,954.60	0.00	2,651,292.13	0.00	606,307.87	81.39
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							

Business Office							

PERSONNEL SERVICES	540,221.00	52,357.08	0.00	421,248.08	0.00	118,972.92	77.98
SUPPLIES	33,750.00	4,438.39	0.00	15,348.93	0.00	18,401.07	45.48
CONTRACTUAL SERVICES	88,352.00	3,314.89	0.00	52,426.15	0.00	35,925.85	59.34
TOTAL Business Office	662,323.00	60,110.36	0.00	489,023.16	0.00	173,299.84	73.83
Water System							

PERSONNEL SERVICES	331,189.00	34,635.45	0.00	278,527.72	0.00	52,661.28	84.10
SUPPLIES	82,500.00	2,314.04	0.00	46,167.62	499.99	35,832.39	56.57
CONTRACTUAL SERVICES	476,594.00	112,380.87	0.00	431,901.54	0.00	44,692.46	90.62
CAPITAL OUTLAY	432,400.00	(92,154.50)	0.00	308,353.81	0.00	124,046.19	71.31
TOTAL Water System	1,322,683.00	57,175.86	0.00	1,064,950.69	499.99	257,232.32	80.55
Sewer System							

PERSONNEL SERVICES	127,604.00	11,078.64	0.00	101,176.19	0.00	26,427.81	79.29
SUPPLIES	4,751.00	0.00	0.00	116.33	0.00	4,634.67	2.45
CONTRACTUAL SERVICES	1,133,399.00	114,226.87	0.00	995,877.38	0.00	137,521.62	87.87
TOTAL Sewer System	1,265,754.00	125,305.51	0.00	1,097,169.90	0.00	168,584.10	86.68

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2014

200-Water & Sewer
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
Construction							

TOTAL Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
Storm Water							

PERSONNEL SERVICES	198,081.00	14,286.61	0.00	114,050.85	0.00	84,030.15	57.58
SUPPLIES	18,500.00	152.39	0.00	3,988.77	4,603.50	9,907.73	46.44
CONTRACTUAL SERVICES	165,000.00	10,027.85	0.00	76,938.68	0.00	88,061.32	46.63
CAPITAL OUTLAY	0.00	500.00	0.00	16,843.81	0.00	16,843.81	0.00
TOTAL Storm Water	381,581.00	24,966.85	0.00	211,822.11	4,603.50	165,155.39	56.72
<hr/>							
*** TOTAL EXPENDITURES ***	3,632,341.00	267,558.58	0.00	2,862,965.86	5,103.49	764,271.65	78.96
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES *	(374,741.00)	9,396.02	0.00	(211,673.73)	5,103.49	(157,963.78)	42.15
	=====	=====	=====	=====	=====	=====	=====
<hr/>							
OTHER FINANCING SOURCES (USES)							
=====							
OTHER SOURCES/USES	(20,000.00)	0.00	0.00	(20,000.00)	0.00	0.00	100.00
TOTAL OTHER SOURCES/USES	(20,000.00)	0.00	0.00	(20,000.00)	0.00	0.00	(100.00)
<hr/>							
NET GAIN OR (LOSS)	(394,741.00)	9,396.02	0.00	(231,673.73)	5,103.49	(157,963.78)	
	=====	=====	=====	=====	=====	=====	

*** END OF REPORT ***

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2014

710-Community Center
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

TAXES	83,082.00	15,357.46	0.00	65,895.95	0.00	17,186.05	79.31
FEES	<u>83,551.00</u>	<u>6,386.00</u>	<u>0.00</u>	<u>60,425.00</u>	<u>0.00</u>	<u>23,126.00</u>	<u>72.32</u>
TOTAL REVENUE	166,633.00	21,743.46	0.00	126,320.95	0.00	40,312.05	75.81
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							

Community Center Operations							

PERSONNEL SERVICES	86,670.00	9,241.24	0.00	70,561.18	0.00	16,108.82	81.41
SUPPLIES	10,400.00	0.00	0.00	7,983.68	91.91	2,324.41	77.65
CONTRACTUAL SERVICES	66,530.00	4,420.60	0.00	54,195.12	0.00	12,334.88	81.46
CAPITAL OUTLAY	<u>25,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>26,883.96</u>	<u>0.00</u>	<u>1,883.96</u>	<u>107.54</u>
TOTAL Community Center Operations	188,600.00	13,661.84	0.00	159,623.94	91.91	28,884.15	84.68
Visitor Services							

TOTAL Visitor Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***							
	188,600.00	13,661.84	0.00	159,623.94	91.91	28,884.15	84.68
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES *	(21,967.00)	8,081.62	0.00	(33,302.99)	(91.91)	11,427.90	52.02-
	=====	=====	=====	=====	=====	=====	=====
OTHER FINANCING SOURCES (USES)							
=====							
OTHER SOURCES/USES	(20,000.00)	0.00	0.00	(20,000.00)	0.00	0.00	100.00
TOTAL OTHER SOURCES/USES	(20,000.00)	0.00	0.00	(20,000.00)	0.00	0.00	(100.00)
NET GAIN OR (LOSS)							
	(41,967.00)	8,081.62	0.00	(53,302.99)	(91.91)	11,427.90	
	=====	=====	=====	=====	=====	=====	

*** END OF REPORT ***

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2014

720-Street Maintenance Tax
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
Revenues	457,050.00	34,331.17	0.00	372,646.87	0.00	84,403.13	81.53
TOTAL REVENUE	457,050.00	34,331.17	0.00	372,646.87	0.00	84,403.13	81.53
EXPENDITURE SUMMARY							
Street Maintenance Tax							
CONTRACTUAL SERVICES	955,799.00	21,042.00	0.00	398,313.00	0.00	557,486.00	41.67
TOTAL Street Maintenance Tax	955,799.00	21,042.00	0.00	398,313.00	0.00	557,486.00	41.67
*** TOTAL EXPENDITURES ***	955,799.00	21,042.00	0.00	398,313.00	0.00	557,486.00	41.67
** REVENUE OVER (UNDER) EXPENDITURES *	(498,749.00)	13,289.17	0.00	(25,666.13)	0.00	(473,082.87)	94.85
OTHER FINANCING SOURCES (USES)							
TOTAL OTHER SOURCES/USES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET GAIN OR (LOSS)	(498,749.00)	13,289.17	0.00	(25,666.13)	0.00	(473,082.87)	

*** END OF REPORT ***

LEON VALLEY FIRE DEPARTMENT MONTHLY REPORT MAY 2014

Overall Responses:

The Fire Department responded to 178 incidents this month (2013 – 177 incidents). Fire loss for the month was estimated at \$4,000. No injuries due to fire were reported.

Fires:

Firefighters responded to three grass fires during the month. Each of the fires was quickly controlled, and no real property was damaged as a result of any of these fires. They included two fires near the drainage area of Horse Tail Drive, and a fire near a business at Hodges and Bandera Rd.

Firefighters responded to a vehicle fire at 7137 Bandera Rd. and quickly extinguished the fire and controlled the scene.

Fire Department Honor Guard presents at Council: – The fire department honor guard posted colors for the special council meeting that included the swearing in of our new council members and re-elected Mayor. This was the first official posting in the council chambers, and the guard appreciated the opportunity.



Mutual Aid:

Firefighters responded to assist Balcones Heights Fire Department with an apartment fire at 3253 Hillcrest Drive. Firefighters worked to extinguish the fire and limit the damage to the apartment unit that the fire originated from. No injuries were reported and all residents had been evacuated upon our arrival.

EMS Responses:

EMS responded to a total of 109 incidents (2013 - 122). Sixty-eight (68) patients were transported to local hospitals by Leon Valley EMS. Thirty-nine (39) EMS support responses were made.

Other Responses:

Fire crews responded to 10 false alarms, 1 hazardous condition, and 1 good intent call this month.

Department news:

Update on fire station – watch the first concrete pour!: Steel frame is going up on the “House” portion of the new fire station, (the photo on the left was taken early this morning). Firefighters compiled a quick time-lapse video of the first concrete pour and posted it to Youtube. Click the picture or the following link to watch the video.

<https://www.youtube.com/watch?v=Q70NBBxh-x4>



Extrication training: After receiving a vehicle from the automotive shop class at John Marshall High School, Firefighters were able to train together and sharpen their extrication skills during an extensive training session on Thursday May 9th.

Assistant Chief Lawson attends Emergency Management Conference: The conference included 4 days of intensive training in downtown San Antonio. Chief Lawson attended workshops in; Weather warning coordination, Leadership, Use of Social Media, TxDOT and Public Works resource management.

6 Firefighters attend Emergency Driver/Operator certification course!: Continuing with the departments goal to emphasize emergency driver safety, the department was able to secure 6 slots for a 40 hour intensive course. Firefighters Rick Sanchez, Daniel Cano, Gabriel Nerio, Sam Nevils, Ram Cano, and Joseph Valadez attended the course.

Safety training day with Ancira: Firefighters spent a day with employees at the Ancira auto complex teaching fire safety that included demonstrations on fire extinguishers.



Fire department receives approval letter for ASPP! We received our official approval letter for the *Ambulance Service Supplemental Payment Program (ASSPP)*! The ASSPP program allows us to recover funds from underinsured and uninsured patients that the city loses after responding to and managing emergencies. More details to come.

EMS passes inspection from Texas

Department of Health....no violations!

A routine inspection by the Texas Department of Health was carried out on Thursday, May 29th, and we are happy to report the Inspectors found no violations!

In fact, the Inspector stated that we were definitely on the right track and complimented the EMS system in Leon Valley!

Donation by Intertek Research, \$2,000! :

Intertek generously donated \$2,000 to go towards needs for the new fire station currently under construction. Vice President, John Glasser wrote in a letter to the department, "Please accept our contribution of \$2,000 to your station, we appreciate your efforts, quick response time, and continued support".



New lawnmower donated to fire station:

Several businesses that had asked about helping with needs for the new fire station worked as a team and purchased a commercial grade \$2,600 lawnmower! Several of the businesses asked to remain anonymous and we are working towards a special gift, thanking them for their generosity.



New service offered to El Verde Rd. residents by the Fire Department:

Assistant Chief, Bill Lawson visited this week and signed up 36 residents in a new exciting early-alert flood warning program. Now, residents on El Verde and Poss Rd. are included in the text-paging system with the City's flood warning system. Just as emergency staff receives the alerts, If the flood warning system is activated, residents will get immediate notification as well, helping them plan for a flood event.

Donation of mattresses for new fire station:

The fire department received a donation of ten (10) Tempur-pedic Twin CL mattresses from Louis Shanks for the new fire station. The estimated value for this donation is \$6,000.

New t-shirt design for station uniforms: After more than 20 years, the department changed to different color station t-shirt and modern design.



FIRE PREVENTION ACTIVITIES

INSPECTIONS	MAY 2014	MAY 2013	TOTAL 2014	TOTAL 2013
COMMERCIAL BUSINESS	20	22	136	439
INDUSTRIAL	4	0	9	2
PUBLIC BUILDINGS	6	2	19	40
APARTMENTS/HOTEL	1	2	12	32
INSTITUTIONAL	3	1	9	26
SCHOOLS	5	1	11	22
RESIDENTIAL CONTACT	15	10	37	129
COMPANY IN-SERVICE	22	15	112	210
NEW CONSTRUCTION	6	3	31	26
CERTIFICATES OF OCCUPANCY	7	9	44	129
TOTAL INSPECTIONS	89	65	420	1065

Other Activities	MAY 2014	MAY 2013	TOTAL 2014	TOTAL 2013
SUPERVISED FIRE DRILLS	2	1	7	5
LECTURES/DEMOS NUMBER ATTENDED	4 50	2 31	17 307	42 2300
PLAN REVIEWS	3	2	16	30
CITATIONS ISSUED	1	0	1	0
WARNINGS ISSUED	0	0	0	3
COMPLAINTS INVESTIGATED	2	1	7	9
PERMITS ISSUED	0	0	1	16
PERMIT FEES RECEIVED	0	0	\$50.00	\$2,812.50

EMERGENCY INCIDENT RESPONSE DATA

INCIDENT TYPE	MAY 2014	MAY 2013	TOTAL 2014	TOTAL 2013
STRUCTURE RESIDENTIAL	0	0	3	7
STRUCTURE COMMERCIAL RESIDENTIAL	0	0	2	5
STRUCTURE COMMERCIAL	0	1	2	2
STRUCTURE FIRE OTHER THAN BUILDING	0	0	0	1
VEHICLE FIRE	1	0	6	8
OUTSIDE RUBBISH FIRE	1	3	4	11
SPECIAL OUTSIDE FIRE	0	0	0	3
NATURAL VEGETATION FIRE	1	0	4	2
FIRE, OTHER	0	0	3	10
FALSE ALARM	10	9	52	143
INVESTIGATION OR SPECIAL INCIDENT	1	1	1	2
SERVICE CALL	14	4	49	58
EMS	109	122	409	1159
EMS ASSIST	39	27	194	242
HAZARDOUS CONDITION	1	2	6	23
RESCUE	0	0	4	14
MUTUAL AID	0	0	8	19
OVERPRESSURE RUPTURE OR EXPLOSION	0	0	0	0
GOOD INTENT CALL	1	7	10	53
SEVERE WEATHER OR NATURAL DISASTER	0	1	0	1
TOTAL	178	177	851	1867



Luis Valdez, Fire Chief



Leon Valley Police Department
 Monthly Report
 June 2014

Calls for Service

	June 2014	YTD 2014	June 2013	YTD 2013
Calls for Service	808	5,049	794	4,732
Index Crimes	74	393	65	445
Non-Index Crimes	734	4,656	729	4,287

Non-index calls are contacts with citizens and/or visitors that are either non-criminal in nature, or are criminal in nature but are not categorized as an index crime.

An index crime is defined as murder, rape, robbery, theft, theft of a motor vehicle, assault, burglary, or burglary of a motor vehicle. These are the crimes that are reported to the Federal Bureau of Investigations on a monthly basis.

Non-Index Crimes

	June 2014	YTD 2014	June 2013	YTD 2013
Suspicious Vehicle	72	431	72	443
Assist the Public/Other Agency	64	358	61	328
Disturbance	44	394	87	436
Violation of City Ordinance	18	92	12	112
Traffic Offenses	24	151	14	155
Burglar Alarm	97	594	107	596
Accidents	66	388	59	339
Criminal Mischief	14	101	24	157
Other	167	1,123	164	952
N-Code 10*	11	34	7	52
N-Code 14**	23	197	20	177
N-Codes	134	793	102	540

* N-Code 10 – Private property accident where blue forms issued

** N-Code 14 – Accident which occurred on the roadway where a blue form was issued

***Became separate categories in June 2013

Index Crimes

	June 2014	YTD 2014	June 2013	YTD 2013
Burglary	5	45	12	51
Burglary – Motor Vehicle	12	65	11	53
Assault	13	51	5	27
Homicide	0	0	0	0
Rape	1	1	1	2
Theft	39	207	30	265
Theft of Service	2	5	1	9
Vehicle Theft	2	16	3	9
Robbery	0	3	2	4



Leon Valley Police Department Monthly Report

Citations

	June 2014	YTD 2014	June 2013	YTD 2013
Citations Issued	294	2,280	388	2,186

Citations by Selected Categories	June 2014	YTD 2014	June 2013	YTD 2013
Expired License Plates	27	188	33	188
Expired Inspection Certificate	38	369	65	354
No/Expired/Invalid DL	27	211	34	176
No Insurance	46	365	62	387
Ran Red Light	12	69	7	43
Ran Stop Sign	6	46	15	64
Speeding	13	139	23	150

Hazardous vs. Non-Hazardous	June 2014	YTD 2014	June 2013	YTD 2013
Hazardous	31	254	45	257
Non-Hazardous	263	2,026	343	1,929

Hazardous citations are for actions that could cause accidents. Examples include speeding, ran red light, and ran stop sign. Non-hazardous citations are for violations of either the Traffic Code or City Ordinance, which would not result in the potential for an accident. These include expired license plates, no liability insurance, expired motor vehicle inspection certificate, no drivers license, expired drivers license, etc.

Arrest

Arrests	June 2014	YTD 2014	June 2013	YTD 2013
Felony Offense	5	25	2	22
Misdemeanor Offense	37	234	31	249
Warrants	9	51	4	38

Investigations

	June 2014	YTD 2014	June 2013	YTD 2013
Assigned	187	1,052	76	670
Arrest/Charges Filed at Large	16	110	27	200
Suspended	39	402	26	170
Closed by Exception	24	157	10	383

A suspended case is one where no leads are available or what leads were available did not lead to an arrest

A case closed by exception is one where either the Complainant did not wish to pursue charges, the Defendant died, or for some other reason a known Defendant was not prosecuted.



Leon Valley Police Department Monthly Report

Communications

Total 911 Calls/ by Source	June 2014	YTD 2014	June 2013	YTD 2013
Total	851	5,199	1,057	6,241
Business	80	386	49	379
Residential	48	285	43	292
Coin	0	15	3	25
Cellular	704	4,430	817	4,061
VOIP/Unknown	12	65	12	744
Abandoned	7	18	133	740

Community Resource Officer

	June 2014	YTD 2014	June 2013	YTD 2013
Violations of City Ordinance	4	38	13	182

Reserve Officers

Our Reserve Officers continue to supplement our Patrol as well as perform functions of security at City events. We have three of the Reserve Officers provide for security as well as clerical support for our Thursday Municipal Court sessions.

	June 2014	YTD 2014	June 2013	YTD 2013
Hours	94	843	135	904
Calls for Service Handled	4	176	30	249
Citations	10	33	10	57

Code Enforcement

The Code Enforcement and Animal Control Officers completed a total of 266 inspections bringing the year to date total to 948.

City of Leon Valley Minutes of the Meeting of the
Community Events Committee

July 16, 2014

The meeting of the Community Events Committee convened at 6:37 p.m. on Wednesday at Leon Valley City Hall, 6400 El Verde, Leon Valley, Texas 78238.

I. ROLL CALL

Present were Chairman, Carlos Vera, Committee and Council member Ricardo Ruiz, Committee members Jackie Walton, Evelyn Scarborough and new members in attendance Cathy Nelson Travis Nelson. Also present was Sylvia T. Gomez, Administrative and Staff Liaison.

II. APPROVAL OF MINUTES

Chairman Carlos Vera motioned for approval of the minutes and Member Jackie Walton seconded the motion. The Committee then moved to accept the meeting minutes of May 21, 2013 as read. The motion was passed.

III. NEW BUSINESS

Councilman Art Reyna was able to secure the Spurs Coyote but City Manager Manny Longoria and Albert Perez of Waste Management will follow-up.

Mike De La Garza of MDL Grand Company, will secure the parade Grand Marshalls of Senator Leticia Van De Putte, State Representative Justin Rodriguez and perhaps the Spurs Coyote as another Grand Marshall. All will be asked to stay for the ceremony after the parade.

Committee member Cathy Nelson asked if the committee had asked for a donation of flags from Dixie Flag Company and would pursue that idea. Staff Liaison Sylvia Irwin advised flags and fans are usually purchased from Oriental Trading Company.

Staff Liaison announced that local resident Dyhanara Rios would be singing the National Anthem at the ceremony. The HEB Buddy, Peter Piper Dinosaur and Baskin-Robins ice cream cone are listed as parade participants. In addition, our media sponsor will be KSAT.

Chairman, Carlos Vera, Committee and Council member Ricardo Ruiz, Committee members Jackie Walton, Evelyn Scarborough, Cathy Nelson and Travis Nelson agreed to a six to eight car club limit but we not turn anyone away at the parade site.

Staff Liaison Sylvia Gomez discussed that the Historical Society would hold a 5K run along with the 4th of July celebration.

A marked trail and inquiry as to parking for the disabled on Poss were concerns.

IV. OTHER BUSINESS

Chairman Carlos Vera threw out dates for our two June meetings of June 2nd or 4th and perhaps June 25th if we should hold our regular event meetings.

Further, a joint meeting between the Community Events Committee and Festival Committee was announced to be held with Mike De La Garza and Director Kristie Flores on Wednesday, June 18, 2014.

V. ADJOURN

A motion to adjourn was made by Chairman Carlos Vera and seconded by Jackie Walton. The meeting adjourned at 7:51 p.m.

CHAIR Carlos Vera

Date 7/16/2014

Staff Sylvia J. Gomez

Date 7/16/2014

Earthwise Living Committee Meeting City of Leon Valley

Date: Wednesday, May 14, 2014
Time: 5:30 PM
Location: Leon Valley Public Works, 6427 Evers, Leon Valley, TX 78240
Staff Liaison: Valerie Siat
Members Present: Thomas Benavides, Rita Burnside, Jean Johnson, Sandra Keller, Mary Key, and Chris Riley
Members Absent: Gene Marck, Shirley Owen, Syl Stein, and Marty Tome

1. Call to Order and Determine a Quorum is Present.

a. Meeting called to order at 5:35 PM and Quorum was met.

2. Discuss Final Budget Funds; Purchases.

- a. Valerie provided a copy of the 2014 budget. There is \$980.19 available for the year after expenses.
- b. Purchase options are as follows:
- (1) EWL T-Shirts -> Valerie provided a quote of \$599.40 from "621 SCREEN PRINTING" for the purchase of 60 T-Shirt (5 sizes). Included was a sample of the T-Shirt (Black with the new Leon Valley Logo at the top, the EWL Logo, and the word "EVERYDAY" after "EARTHWISE LIVING DAY". Discussions included moving the Leon Valley Logo to the Sleeve or below the EWL Logo. Valerie will check on the options/costs.
 - (2) EWL Thermal Recycle Bags -> Last order placed was for \$928.18 (quantity data not readily available).
 - (3) Small Tablets with markers and post-it notes -> Chris will check into the pricing and send the data to Valerie.
- c. After discussing the options listed above, the Committee was decided to make a purchase of both the T-Shirts and the Small Tablets. Valerie and Chris will look into the pricing and will send the spending options to committee.
- d. The 2014 available balance must be spent by 9/30/2014. However, purchases must be invoiced by August in order to meet the spending deadline.
- e. The "Thank You Dinner" has not been invoiced. Valerie will check into this matter.

3. Discuss Event for Year 2015.

- a. Next year's EWL Day will be held on 3/7/2014.
- b. Ideas/Discussions for 2015 are as follows:
- (1) Just have a single speaker such as Heloise during EWL Day.
 - (2) Film Festival/Movie Nights.
 - (3) Garden Workshop.
 - (4) Study and resolve the Waste Management issue concerning trash pickup/recycling options.
 - (5) Help the Tree Advisory Board during Arbor Day (11/1/2014) and during the other Tree Giveaways.
- c. Items brought up as a result of the 2015 discussion:
- (1) EWL Meeting Minutes from 2/26/2014 reflected the last preparations prior to the 2014 EWL Day (3/1/2014).
 - (2) Valerie will check into the location of the 2 Rain Barrels donated by "Dave the Rain Barrel Man".

4. Adjourn.

- a. Valerie Siat will retire on June 2, 2014. There is no named replacement for the EWL Staff Liaison.
- b. EWL Committee will be on Summer Break during the months of June and July.
- c. Next meeting will be held at Leon Valley Public Works, 6427 Evers, Leon Valley, TX 78240 on Wednesday, August 13, 2014 at 5:30 PM.
- d. Meeting adjourned at 7:05 PM.

Chairperson or Secretary

Staff Liaison