

City of Leon Valley 2012 Bond Program Oversight Committee Meeting, August 30, 2012

Chairman Abraham Diaz called the 2012 Bond Program Oversight Committee Meeting to order at 6:00 p.m. Mayor Pro-Tem Kathy Hill, Councilman Jack Dean, City Manager Manuel Longoria, Police Chief Wallace, Fire Chief Irwin, City Secretary Janie Willman, and committee members Abraham Diaz, Pedro Esquivel, Christopher Gover, Bob Tome, Al Uvietta, and Olen Yarnell were present. Committee Member Mike Davis Jr. was absent.

Approval of Minutes

Chairman Abraham Diaz asked for approval of the minutes from the July 26, 2012 meeting. A motion was made by Al Uvietta and was seconded by Olen Yarnell approving the minutes from the July 26, 2012 meeting. After no discussion this item was approved unanimously.

Project Update: Architect Selection Process

Chairman Diaz recognized the City Manager, Manuel Longoria, who gave an update on the Architect selection process. City Manager Longoria reviewed that steps that have occurred so far in the selection of an Architect. This review included the Request for Qualifications process, the appointment of a Selection Review Committee, an overview of the work performed so far by the Selection Review Committee, and an outline of the process to come. City Manager Longoria advised that the next steps would be interviews, by the full Committee, of the four firms identified by the Selection Review Committee. This interview will take place on September 13, 2012. The full Committee will give their comments/concerns to the City Manager by September 17, 2012 and the Selection Review Committee will meet on September 25, 2012 to rank the four firms. The full Committee will be briefed on the finalist on September 27, 2012 and the City Manager will appear before City Council on October 1, 2012 seeking authorization to enter into a Services Contract with the finalist. The authorization will include a provision for the Manager to enter into a Services Contract with the next highest ranking firm if negotiations with the highest ranking firm fail and so on until an agreement is reached.

Presentation on Construction Delivery Methods

Chairman Diaz recognized the City Manager, Manuel Longoria, who gave a presentation on construction delivery methods. City Manager Longoria outlined the four types of construction delivery, Design-Bid-Build, Competitive Sealed Proposals, Design-Build, and Construction Manager at Risk, giving the benefits and drawbacks to each one. After a discussion amongst the Committee members, Al Uvietta made a motion directing the City Manager to continue to explore the Construction Manager at Risk scenario. This motion was seconded by Olen Yarnell. After a brief discussion this motion passed unanimously.

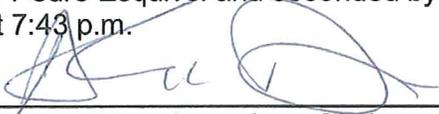
Future Meeting Schedule

Chairman Diaz advised the Committee on the upcoming meetings scheduled. This included a meeting of the full Committee on September 13, 2012 to interview the final candidates for Architectural Services and a meeting of the Selection Review Committee on September 27, 2012 for recommendation of a firm for Architectural Services and the selection of a Project Construction Delivery Method.

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Adjourn

Hearing no further business the a motion was made by Pedro Esquivel and seconded by Bob Tome to adjourn the meeting. The meeting was adjourned at 7:43 p.m.


Abraham Diaz, Committee Chairman

ATTEST:


Mike Davis Jr. Committee Secretary