

# NOTICE OF PUBLIC MEETINGS

## AGENDA

### LEON VALLEY CITY COUNCIL MEETINGS

TUESDAY, AUGUST 21, 2012, 5:30 P.M.  
LEON VALLEY CITY HALL, CITY COUNCIL CHAMBERS  
6400 EL VERDE ROAD, LEON VALLEY, TEXAS 78238

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#### CITY COUNCIL BUDGET WORKSHOP MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 5:30 P.M.

##### Budget Workshop Agenda

1. **Call the City of Leon Valley Budget Workshop Meeting to Order and Determine a Quorum is Present. (Mayor Riley)**
2. **Workshop on the Proposed Fiscal Year 2013 Budgets, M&C # 08-10-12.** *The City Council will conduct the first workshop on the Proposed Fiscal Year 2013 Budgets, consisting of discussing and determining matters pertinent to the Fiscal Year 2013 Budgets: (Longoria)*
  - General Fund
  - Water and Sewer (Enterprise) Fund
  - Community Center Fund
  - Street Maintenance Tax Fund
  - Grant Fund
  - CIED Fund
  - Building Security Fund
  - Child Safety Fund
  - Municipal Court Technology Fund
  - Debt Service Fund
  - Capital Project Fund
  - Police Forfeiture Fund
3. **Consider Vote for the Placement of a Proposal to Adopt the City's 2012 Tax Rate on the Agenda of September 18, 2012, Council Meeting at a Rate of \$.574282/\$100 Valuation, Which is \$.038772 Higher Than Last Year's Tax Rate of \$.535510 and 6.776812% Higher Than the Effective Tax Rate of \$.537834, M&C # 08-11-12.** *The City is proposing to adopt a tax rate of \$.574282 per \$100 of property valuation for tax year 2012, which is \$.038772 higher than last year's tax rate of \$.535510. When a proposed tax rate exceeds the rollback rate or the effective rate, whichever is lower, Chapter 26 of the Texas Property Tax Code requires the City to vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item. For the 2012 tax year, the proposed tax rate of \$.574282 exceeds the effective tax rate of \$.537834 by 6.776812%. (V. Wallace)*
4. **Consider Action on a Call for Two Public Hearings on the Proposed 2012 Tax Rate of \$.574282 per \$100 Valuation, which is \$.38772 Higher Than Last Year's Tax Rate**

of \$.535510 and 6.776812% Higher Than the Effective Tax Rate of \$.537834. The First Public Hearing will be on September 4, 2012 and the Second Public Hearing Will be on September 11, 2012, at 7:00 P.M. in the City Council Chambers, M&C # 08-12-12. The City Council will consider placing a proposal on the September 18, 2012 City Council Agenda as an action item in keeping with Chapter 26 of the Texas Tax Code which requires such an action based the tax rate being higher than the effective or the rollback, two public hearings are required. (V. Wallace)

5. **Future Agenda Items Related to the Fiscal Year 2013 Budget Process**  
**Fiscal Year 2013 Budget Workshops in September, 2012:**  
**First Public Hearing, September 4<sup>th</sup>**  
**Second Public Hearing, September 11<sup>th</sup>**  
**Meeting to Vote on Proposed Tax Rate, September 18<sup>th</sup> - Fiscal Year 2013 Budget**  
**Public Hearing, Adoption, and FY2013 Tax Rate set on September 18, 2012.**
  6. **Adjourn.**
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#### **REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7:00 P.M.**

1. **Call the City of Leon Valley Regular City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance. (Mayor Riley)**
2. **Citizens to be Heard and Time for Objections to the Consent Agenda.**  
*"Citizens to be Heard" is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council for which the subject was not posted on the agenda of that meeting, the Council may receive the information, but cannot act upon it at that meeting. They may direct staff to contact the requestor or request that the issue be placed on a future agenda for discussion by the Council.*

**Note:** City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

#### **Consent Agenda**

*All of the following items on the Consent Agenda are considered to be self-explanatory by the Council or have been previously discussed in Open Session and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member so requests.*

3. **Consider Approval of the Meeting Minutes of the July 17, 2012 Leon Valley Special and Regular City Council Meetings.** *This agenda item will allow the City Council to consider approval of the minutes of the Leon Valley Special and Regular City Council Meetings of July 17, 2012. This agenda item will allow the City Council to ratify its action approving the July 17, 2012 Meeting Minutes on August 7, 2012, which were erroneously listed on the August 7 agenda as July 7, 2012. (Willman)*
4. **Consider Approval of the Meeting Minutes of the August 7, 2012 Leon Valley Special and Regular City Council Meetings.** *This agenda item will allow the City*

- Council to consider approval of the minutes of the Leon Valley Special and Regular City Council Meetings of August 7, 2012. (Willman)*
5. **Consider Action on an Ordinance Appointing a Member to the Leon Valley Zoning Commission, M&C # 08-13-12.** *This agenda item will allow the City Council to consider adopting an Ordinance appointing a Member to the Leon Valley Zoning Commission. (Willman)*
  6. **Consider Action on M&C # 08-14-12, Authorizing Continuation of Agreement with the United States Department of Justice, Drug Enforcement Administration.** *This agenda item will allow the City Council to consider authorizing the continuation of an agreement with the United States Department of Justice, Drug Enforcement Administration (DEA). This cooperative agreement with the San Antonio District Office of the DEA places a Leon Valley police officer in the State and Local Task Force of the DEA, which is involved in the investigation of national and international illegal narcotics distribution organizations. (Police Chief Wallace)*
  7. **Consider Approval of Budget Adjustments and Related Ordinance for the Capital Project Fund to Accurately Record the Issuance Cost and Proceeds for the General Obligation Bonds, Series 2012, M&C # 08-15-12.** *This agenda item will allow the City Council to consider approval of an Ordinance recording the bond issuance cost and proceeds following budget adjustments needed for the Capital Project Fund from the General Obligation Bonds, Series 2012. (V. Wallace)*

#### Public Hearing and Sign Variance Case Agenda

8. **Conduct Public Hearing to Consider Replat Case # 2012-122, with Attached Ordinance, a Request by Sinclair Land Surveying, Inc., Agent for the Elisabeth Calderon-Urdiales, Applicant and Property Owner, to Replat Approximately 1.208 Acres of Land, Being Lots 6 and 7, Block 4, to New Lot 27, Block 4, CB 4429, Rollingwood Estates Subdivision Unit #1, at 5320 Blackberry Drive, for Construction of a Single-Family Dwelling, M&C # 08-16-12.** *This agenda item will allow the City Council to consider replatting two lots to allow the applicant and property owner to build a home on a location which would otherwise include building on a property line. (Flores)*
9. **Consider a Request by Herman Murray, General Manager of Ancira Winton-Chevrolet, for a Variance to Chapter 14, "Zoning," Section 14.02.305, Regulations for All Districts" Subsection (m), "Overlay Districts," Appendix C, Section G.2(j.), "Prohibited Signs, to Allow for a Light Emitting Diode (LED) Sign, Measuring 149-Square Feet at 6111 Bandera Road, M&C # 08-17-12.** *This agenda item will allow the City Council to consider a variance to the Sign standards as prescribed in the Sustainability Overlay District. (Flores)*

#### Regular Agenda

10. **Consider Action on M&C # 08-18-12, a Request to Award the Fiscal Year 2013 Group Health Insurance Bid for Employee Medical, Dental, and Life Insurances and to Authorize the City Manager to Execute the Insurance Contract.** *This agenda item will allow the City Council to consider action awarding the 2013 Fiscal Year Group Health Insurances Contract for Employee Medical, Dental, and Life Insurance and authorizing the City Manager to Execute the Insurance Contract. (Caldera and Matt Stedman of Gallagher Benefit Services, Inc.)*

## Discussion Agenda

11. **City Manager's Report. (Longoria)**
- A. **Informational updates, as may be required.**
  - B. **Monthly Departmental Reports.**
  - C. **Financial Statement of City of Leon Valley for July 2012. (V. Wallace)**
  - D. **Approved Minutes of City-Affiliated Boards, Committees, and Commissions.** *This agenda item will allow the City Council to review the work of City-affiliated boards, committees, and commissions through the publication of approved meeting minutes on an ongoing basis.*
    - (1) **June 18, 2012 Leon Valley Public Library Board of Trustees Meeting Minutes**
  - E. **Future Agenda Items.**
    - (1) **Municipal Facility Design Services Contract.**
    - (2) **Texas Department of Transportation Presentation on Super Street Model.**
    - (3) **City Council Awards City Attorney Contract.**
    - (4) **Next Quarterly Special Joint Meeting with the Leon Valley Economic Development Corporation Board of Directors, September 18, 2012, 5:30 P.M.**
    - (5) **Appointment of Members in Places 2, 4, and 6, to the Board of Directors to the Leon Valley Economic Development Corporation, September 18, 2012, for Position Appointments Expiring September 30, 2012.**
12. **Citizens to be Heard.**
13. **Announcements by the Mayor and Council Members.**  
*At this time, reports about items of community interest regarding which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley Council or a City official.*

## Executive Session

14. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations, 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).
15. **Adjourn.**
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I hereby certify that the above NOTICE OF PUBLIC MEETINGS AND AGENDA OF THE LEON VALLEY CITY COUNCIL were posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, on Thursday, August 16, 2012 by 5:30 p.m., and remained posted until after the meetings hereby posted concluded. This notice was likewise posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours ahead of the meeting. To make arrangements call (210) 684-1391, Ext. 216.



  
Janie Willman, City Secretary

**Agenda Item 2  
Budget Workshop Meeting**

**MAYOR AND COUNCIL COMMUNICATION**

**DATE: August 21, 2012  
M&C # 08-10-12**

**TO: MAYOR AND CITY COUNCIL**

**SUBJECT: WORKSHOP ON THE PROPOSED FISCAL YEAR 2013 BUDGETS**

**PURPOSE**

A workshop will be conducted on the Proposed Fiscal Year 2013 Budgets. During the workshop the City Manager will present a PowerPoint presentation on the following Proposed Fiscal Year 2013 Budgets:

- General Fund
- Water and Sewer (Enterprise) Fund
- Community Center Fund
- Street Maintenance Tax Fund
- Grant Fund
- CIED Fund
- Building Security Fund
- Child Safety Fund
- Municipal Court Technology Fund
- Debt Service Fund
- Capital Project Fund
- Police Forfeiture Fund

**S.E.E. IMPACT STATEMENT**

**Social Equity** - The budget serves as the foundation of the City's financial planning and control. It addresses the goals of the City, establishes priorities, determines the level of funding commitment, and serves as a day-to-day operations guide. The City establishes a budget for twelve separate funds. Activities of the General Fund, Water and Sewer (Enterprise) Fund, Debt Service Fund, Community Center Fund, Building Security Fund, Child Safety Fund, Street Maintenance Tax Fund, Municipal Court Technology Fund, Police Forfeiture Fund, Grant Fund, CIED Fund and Capital Project Fund are included in the annual budget.

**Economic Development** - Utilizing taxpayer monies to maximize public safety, City administration and City programs/services allows the City to actively pursue Economic Development opportunities.

**Environmental Stewardship** -The City's El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

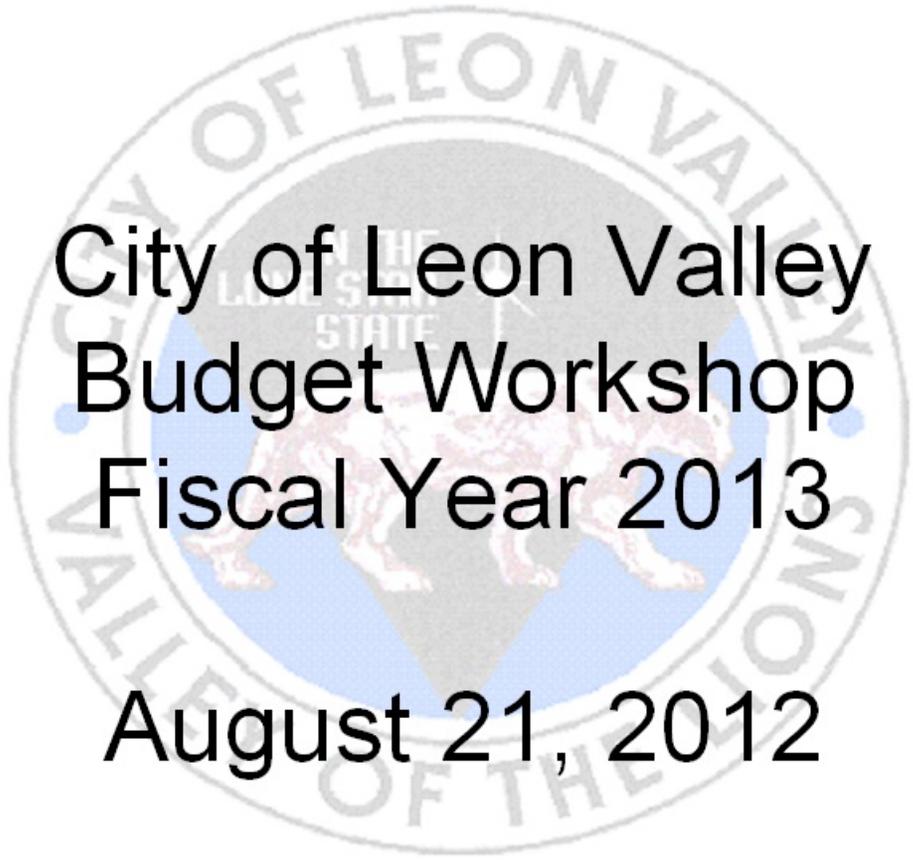
**Agenda Item 2**  
**Budget Workshop Meeting**

APPROVED WITH THE FOLLOWING AMENDMENTS: \_\_\_\_\_

\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Janie Willman, City Secretary

The seal of the City of Leon Valley, Texas, is a circular emblem. It features a central shield with a red and white design, possibly representing a historical or local symbol. The shield is set against a blue background. The words "CITY OF LEON VALLEY, TEXAS" are written around the perimeter of the seal. The text "IN THE STATE OF TEXAS" is also visible within the seal's design.

City of Leon Valley  
Budget Workshop  
Fiscal Year 2013

August 21, 2012



# Recent Budgetary Changes

- Health insurance savings over FY 13 proposed rate (10% increase)
  - ▶ \$63,528 annual
- Health insurance savings over FY 12 actual rate
  - ▶ \$12,364



# Recent Budgetary Changes

Continued

- General Fund unappropriated
  - ▶ \$71,309



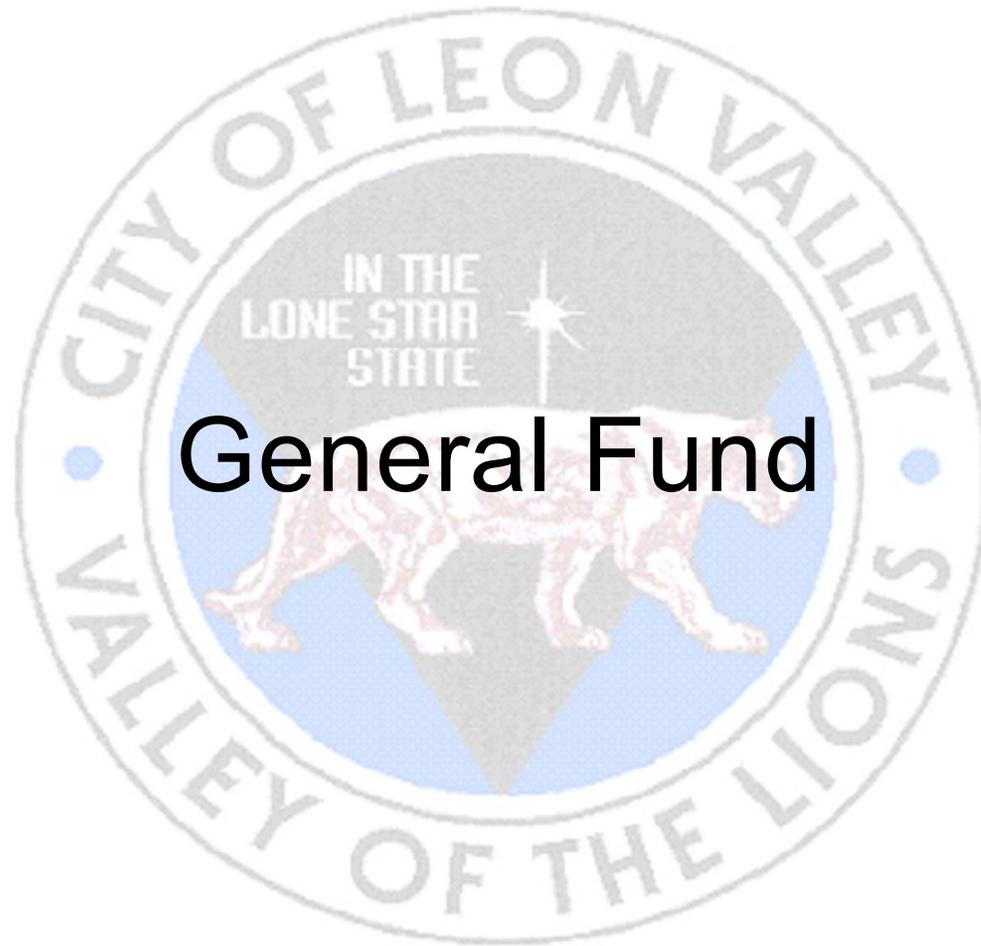
# Ideas

- Could use the health insurance savings to fund a 2% COLA instead of the proposed 1%
- Leave unappropriated and roll into fund balance



# COLA Survey

City	COLA
Alamo Heights	2%
Balcones Heights	2%
Boerne	2%
Castle Hills	2%
Fair Oaks Ranch	3%
Helotes	No longer offer COLA-job analysis
Kirby	None
Leon Valley	1%
Live Oak	1.50%
Olmos Park	3%
Seguin	2%
Shavano Park	2.50%
Schertz	Unknown
Converse	Unknown
Universal City	2%



# General Fund



# Budget Overview

## *Revenues*

### ■ Revenue Highlights

- ▶ The proposed FY 2013 revenues are budgeted at \$7,165,989, a decrease of \$132,201 over FY 2012 revenues
- ▶ The City is experiencing a slight increase in sales tax. Taking this into consideration, sales tax for FY 2013 is conservatively budgeted at \$1,759,642, which is the same amount as FY 2012, but 2.5% over the FY 2011 actual sales tax revenues



# Budget Overview

## *Revenues Continued*

- ▶ The revenue from the Licenses, Permits, Fees and Fines category is proposed at \$1,026,965 for FY 2013, a decrease of \$163,381 from FY 2012. The decrease is attributable to a reduction in building permits and fines and fees
- ▶ The budget implements a new Contractor Registration Fee expected to generate revenue in the amount of \$5,000 annually
- ▶ Revenues in the amount of \$11,760 are included from the Towing Contract Fee approved in FY 2012



# Budget Overview

## *Proposed Development Fee Increase*

<b>ANNUAL CONTRACTOR REGISTRATION FEE COMPARISON</b>			
<b>City</b>	<b>Registration Fee</b>	<b>New Fee</b>	<b>Net Difference</b>
<b>Leon Valley</b>	<b>\$ 100.00</b>	<b>\$ 100.00</b>	<b>\$ 100.00</b>
Alamo Heights	\$ 100.00		
Balcones	\$ 75.00		
Boerne	n/a		
Bulverde	\$ 75.00		
Castle Hills	n/a		
Converse	\$ 75.00		
Fair Oaks	\$ 75.00		
Helotes	n/a		
Hollywood Park	n/a		
Olmos Park	n/a		
San Antonio	\$85.00-\$150.00		
Shavano Park	\$ 100.00		
Schertz	\$ 150.00		
Windcrest	\$ 20.00		



# Budget Overview

## *Ad Valorem Taxable Value*

	<b>FY 13 Proposed</b>	<b>FY 12 Adopted</b>	<b>Change</b>	<b>Monetary Change</b>
Adjusted Taxable Value	\$ 581,343,064	\$ 579,068,927	0.4%	\$ 2,274,137
Freeze Taxable Value	\$ 74,406,921	\$ 71,800,996	3.6%	\$ 2,605,925
Total Taxable Value	\$ 655,749,985	\$ 650,869,923	0.7%	\$ 4,880,062
Total Property Tax Revenue	\$ 3,731,715	\$ 3,479,651	7.2%	\$ 252,064
Tax Rate	\$ 0.574282	\$ 0.535510	\$0.038772	N/A



# Budget Overview

## *Ad Valorem Taxes Continued*

<b>Tax Rate \$0.574282</b>		
<b><i>Average Home Value <u>Decrease</u></i></b>		
<b>FY 2011</b>	<b>FY 2012</b>	<b>Decrease</b>
<b>\$122,069</b>	<b>\$121,825</b>	<b>(\$244)</b>

<b>Average Tax Increase</b>		
<b>FY 2011</b>	<b>FY 2012</b>	<b>Increase</b>
<b>\$653.70</b>	<b>\$699.62</b>	<b>\$45.92</b>



# Budget Overview

## *Ad Valorem Taxes 2011 Adopted Rates*

City	Adopted 2011 Tax	Adopted 2010 Tax	Increase (Decrease)
China Grove	0.081700	0.071700	0.010000
Grey Forest	0.093525	0.093525	-
Hill Country Village	0.095000	0.095000	-
Shavano Park	0.320000	0.320000	-
Alamo Heights	0.355662	0.355662	-
Helotes	0.360000	0.363651	(0.003651)
Terrell Hills	0.385068	0.385068	-
Windcrest	0.436495	0.436495	-
Live Oak	0.477291	0.476783	0.000508
St. Hedwig	0.479895	0.479895	-
Olmos Park	0.480888	0.478499	0.002389
Elmendorf	0.481749	0.313255	0.168494
Castle Hills	0.501345	0.458668	0.042677
<b>Leon Valley</b>	<b>0.535510</b>	<b>0.527400</b>	<b>0.008110</b>
Hollywood Park	0.536710	0.490000	0.046710
Balcones Heights	0.572199	0.558843	0.013356
Converse	0.572931	0.525434	0.047497
Universal City	0.582981	0.590531	(0.007550)
Somerset	0.704675	0.648884	0.055791
Kirby	0.710978	0.697500	0.013478
San Antonio	0.565690	0.565690	-
Northside ISD	1.375500	1.365500	0.010000
Bexar County	0.326866	0.326866	-



# Budget Overview

## *Expenditures*

### ■ Expenditure Highlights

- ▶ Operating expenditures are proposed at \$7,145,852, an increase of \$128,837 from the FY 2012 amended budget
- ▶ A reallocation of salaries to the Water and Sewer Fund has been made for FY 2013 to more accurately reflect personnel costs where they actually occur
- ▶ Funds in the amount of \$40,000 are budgeted to cover the City's portion of Bandera Road Traffic Light Signalization project. This is the partnership with the City of San Antonio and TXDOT to improve traffic flow along this corridor





# Budget Overview

## *Expenditures Continued*

- ▶ A cost of living raise of 1% is included for all City Employees effective the first pay period in October
- ▶ We are recommending the continuation of the merit pay program
  - ▶ Under the merit pay program, employees with employment service between 1-8 years and performance evaluations that meet the City's work standards are eligible for a merit pay salary adjustment up to 5%
- ▶ The budget funds the continuation of longevity pay
  - ▶ Under this program, employees receive \$4 per month of each year of service to the City



# Budget Overview

## *Expenditures Continued*

- ▶ Provides funding for the Texas Municipal Retirement System (TMRS) contribution rate that increased from 16.66% to 17.06%



# Budget Summary

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET
<b>REVENUES</b>	\$ 6,936,825	\$ 6,905,408	\$ 6,752,765
<b>TOTAL OPERATING REVENUES</b>	<b>6,936,825</b>	<b>6,905,408</b>	<b>6,752,765</b>
<b>OTHER FINANCING SOURCES</b>			
Capital Reserve	-	384,282	341,008
Other Reserve Uses		8,500	45,000
Transfers In	-	-	27,216
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>-</b>	<b>392,782</b>	<b>413,224</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>6,936,825</b>	<b>7,298,190</b>	<b>7,165,989</b>
<b>EXPENDITURES</b>			
Operations	6,774,194	6,872,407	6,794,844
Capital Outlay	33,798	384,282	341,008
Operating Transfers Out	18,000	18,000	10,000
Debt Service:			
Principal	-	-	-
Bond Issuance Costs	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>6,825,992</b>	<b>7,274,689</b>	<b>7,145,852</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>110,833</b>	<b>23,501</b>	<b>20,137</b>
<b>Ending Fund Balance</b>	<b>\$ 2,339,045</b>	<b>\$ 1,969,764</b>	<b>\$ 1,805,073</b>



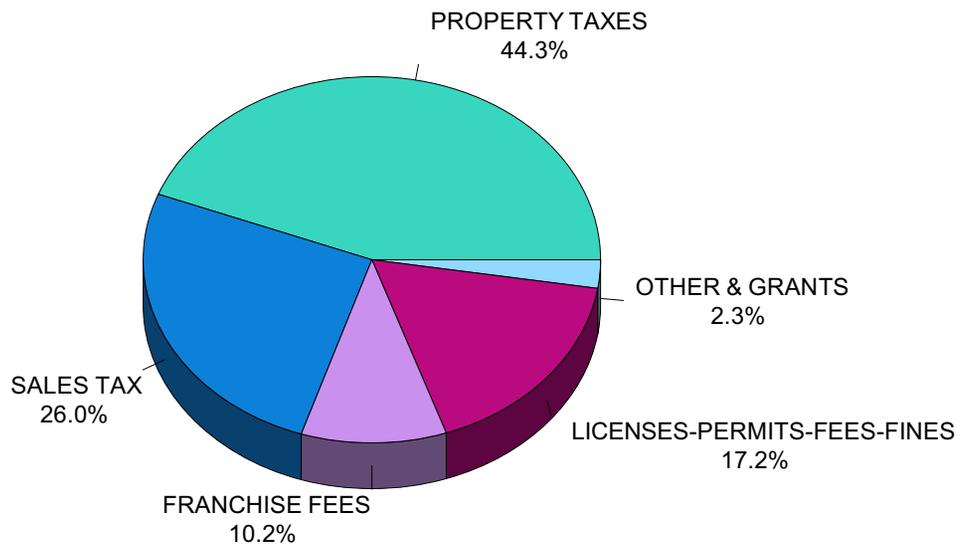
# Revenues

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET	Increase (Decrease)
Property Taxes	\$ 3,119,772	\$ 3,057,097	\$ 3,086,388	\$ 29,291
Sales Tax	1,750,031	1,795,645	1,793,342	(2,303)
Franchise Fees	728,548	706,236	725,827	19,591
Licenses, Permits, Fees and Fines	1,194,300	1,190,346	1,026,965	(163,381)
Other and Grants	144,174	156,084	120,243	(35,841)
<b>TOTAL REVENUES</b>	<b>\$ 6,936,825</b>	<b>\$ 6,905,408</b>	<b>\$ 6,752,765</b>	<b>\$ (152,643)</b>

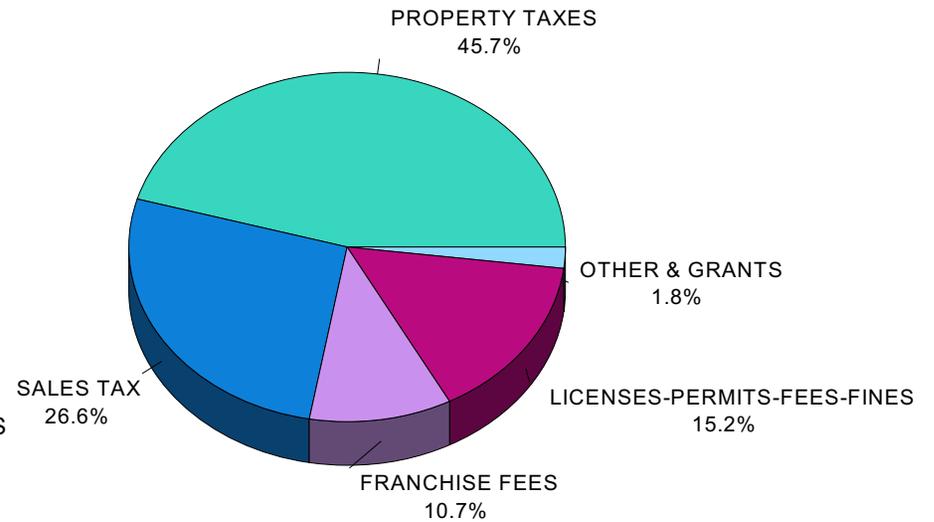


# Revenues by Source

FY 2012



FY 2013



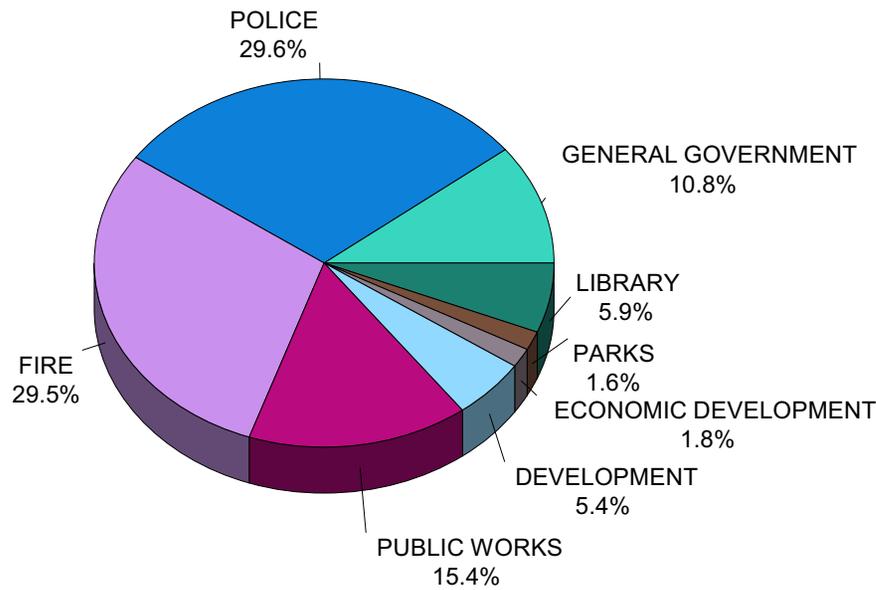


# Appropriations

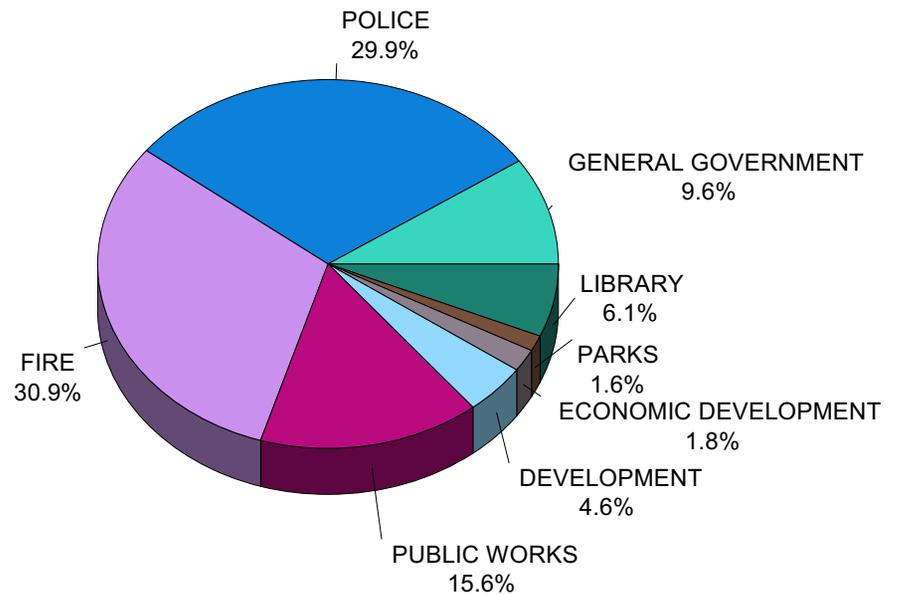


# Expenditures by Department

## FY 2012



## FY 2013





# General Government

Business Office, Finance and Manager/Council

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET	Increase (Decrease)
Personnel Services	\$ 397,036	\$ 410,895	\$ 385,449	\$ (25,446)
Supplies	28,026	35,267	29,730	(5,537)
Contractual Services	367,445	292,225	271,919	(20,306)
Capital	-	45,000	-	(45,000)
<b>TOTAL</b>	<b>\$ 792,507</b>	<b>\$ 783,387</b>	<b>\$ 687,098</b>	<b>\$ (96,289)</b>



# Police

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET	Increase (Decrease)
Personnel Services	\$ 1,983,112	\$ 2,024,704	\$ 1,992,796	\$ (31,908)
Supplies	76,329	72,925	87,925	15,000
Contractual Services	54,307	48,633	50,783	2,150
Capital	-	-	-	-
<b>TOTAL</b>	<b>\$ 2,113,748</b>	<b>\$ 2,146,262</b>	<b>\$ 2,131,504</b>	<b>\$ (14,758)</b>



# Fire

<b>SOURCE</b>	<b>FY 10-11 ACTUAL</b>	<b>FY 11-12 BUDGET</b>	<b>FY 12-13 BUDGET</b>	<b>Increase (Decrease)</b>
Personnel Services	\$ 1,786,255	\$ 1,802,304	\$ 1,845,311	\$ 43,007
Supplies	43,486	73,125	75,761	2,636
Contractual Services	182,507	155,416	174,628	19,212
Capital	2,338	107,782	106,508	(1,274)
<b>TOTAL</b>	<b>\$ 2,014,586</b>	<b>\$ 2,138,627</b>	<b>\$ 2,202,208</b>	<b>\$ 63,581</b>



# Public Works

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET	Increase (Decrease)
Personnel Services	\$ 736,372	\$ 717,235	\$ 701,974	\$ (15,261)
Supplies	158,446	164,800	150,300	(14,500)
Contractual Services	142,818	193,300	210,000	16,700
Capital	4,223	45,500	49,500	4,000
<b>TOTAL</b>	<b>\$ 1,041,859</b>	<b>\$ 1,120,835</b>	<b>\$ 1,111,774</b>	<b>\$ (9,061)</b>



# Community Development

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET	Increase (Decrease)
Personnel Services	\$ 188,413	\$ 207,512	\$ 182,777	\$ (24,735)
Supplies	9,540	9,200	8,000	(1,200)
Contractual Services	148,585	147,448	120,252	(27,196)
Capital	-	16,000	-	(16,000)
<b>TOTAL</b>	<b>\$ 346,538</b>	<b>\$ 380,160</b>	<b>\$ 311,029</b>	<b>\$ (69,131)</b>



# Economic Development

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET	Increase (Decrease)
Personnel Services	\$ 108,527	\$ 111,647	\$ 115,015	\$ 3,368
Supplies	2,741	4,500	1,339	(3,161)
Contractual Services	6,684	13,135	8,604	(4,531)
Capital	-	-	-	-
<b>TOTAL</b>	<b>\$ 117,952</b>	<b>\$ 129,282</b>	<b>\$ 124,958</b>	<b>\$ (4,324)</b>



# Special Events

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET	Increase (Decrease)
Personnel Services	\$ 743	\$ -	\$ -	\$ -
Supplies	10,899	13,750	17,599	3,849
Contractual Services	-	-	-	-
Capital	6,388	-	-	-
<b>TOTAL</b>	<b>\$ 18,030</b>	<b>\$ 13,750</b>	<b>\$ 17,599</b>	<b>\$ 3,849</b>



# Parks

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET	Increase (Decrease)
Personnel Services	\$ 69,729	\$ 70,559	\$ 82,307	\$ 11,748
Supplies	18,608	26,000	15,000	(11,000)
Contractual Services	14,577	20,000	15,000	(5,000)
Capital	-	-	-	-
<b>TOTAL</b>	<b>\$ 102,914</b>	<b>\$ 116,559</b>	<b>\$ 112,307</b>	<b>\$ (4,252)</b>

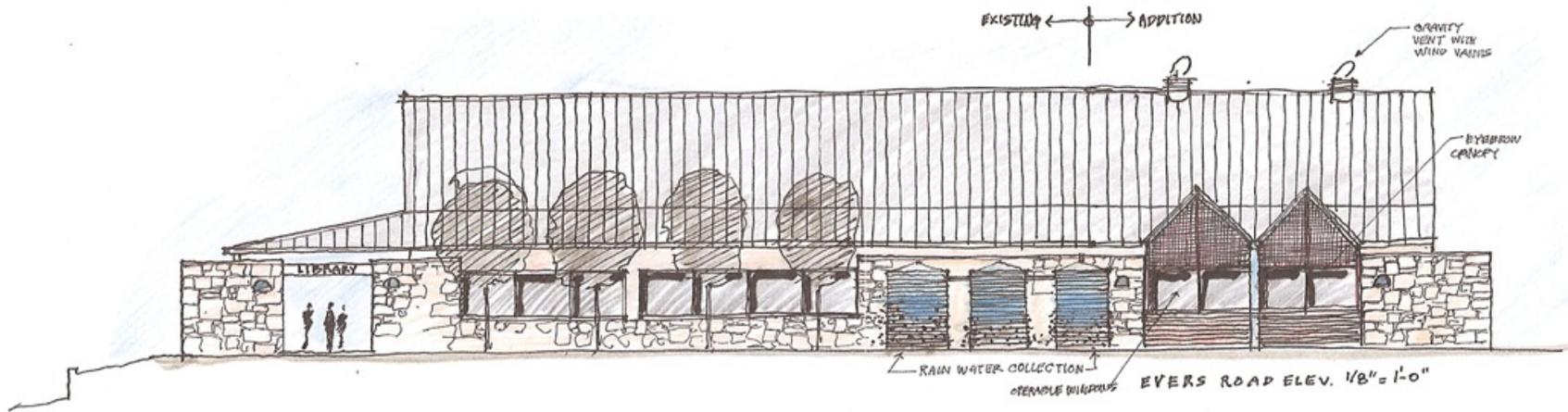
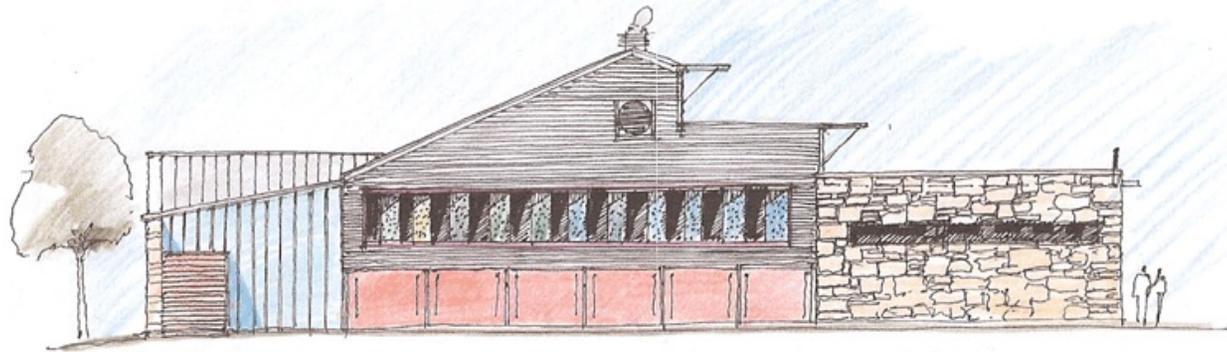


# Library

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET	Increase (Decrease)
Personnel Services	\$ 184,968	\$ 194,880	\$ 202,501	\$ 7,621
Supplies	13,076	21,133	20,344	(789)
Contractual Services	40,965	41,814	29,530	(12,284)
Capital	20,849	170,000	185,000	15,000
<b>TOTAL</b>	<b>\$ 259,858</b>	<b>\$ 427,827</b>	<b>\$ 437,375</b>	<b>\$ 9,548</b>



# Library Expansion





# Enterprise Fund



# Budget Overview

## *Revenues*

### ■ Revenue Highlights

- ▶ The Water and Sewer Fund operating revenues for FY 2013 are budgeted at \$3,313,242
- ▶ This is an increase of \$213,101 from FY 2012
- ▶ The increase is attributable to an increase in the Edwards Aquifer Authority (EAA) fee that will raise the monthly bill for the average residential customer by \$1.30. The budget also includes a 3% increase in water and sewer rates that will raise the monthly bill for the average residential customer by \$1.48



# Budget Overview

## *Proposed Revenue Changes Residential Water*

<b>Consumption Gallons</b>	<b>Current Monthly Bill</b>	<b>Proposed Monthly Bill</b>	<b>Increase Monthly</b>
5,000	\$ 17.71	\$ 18.71	\$ 1.00
7,481	\$ 21.99	\$ 23.34	\$ 1.35
8,977	\$ 25.89	\$ 27.51	\$ 1.62
10,000	\$ 28.56	\$ 30.37	\$ 1.81
10,473	\$ 29.80	\$ 31.69	\$ 1.89
<b>*12,718</b>	<b>\$ 35.68</b>	<b>\$ 37.94</b>	<b>\$ 2.26</b>
14,214	\$ 40.96	\$ 43.54	\$ 2.58
15,710	\$ 46.25	\$ 49.13	\$ 2.88
17,206	\$ 51.54	\$ 54.72	\$ 3.18
18,703	\$ 58.03	\$ 61.55	\$ 3.52

**\* Average Monthly Consumption  
Includes Water Supply and EAA Fees**



# Budget Overview

## *Proposed Revenue Changes Commercial Water*

<b>Consumption Gallons</b>	<b>Current Monthly Bill</b>	<b>Proposed Monthly Bill</b>	<b>Increase Monthly</b>
5,000	\$ 55.51	\$ 57.62	\$ 2.11
10,000	\$ 67.06	\$ 69.97	\$ 2.91
22,443	\$ 95.80	\$ 100.69	\$ 4.89
33,665	\$ 121.73	\$ 128.40	\$ 6.67
50,000	\$ 159.46	\$ 168.73	\$ 9.27
56,108	\$ 173.57	\$ 183.81	\$ 10.24
112,215	\$ 303.18	\$ 322.33	\$ 19.15
149,620	\$ 389.58	\$ 414.68	\$ 25.09
200,000	\$ 505.96	\$ 539.06	\$ 33.10
224,430	\$ 562.39	\$ 599.38	\$ 36.98
748,100	\$ 1,772.07	\$ 1,892.26	\$ 120.19

**Includes Water Supply and EAA fees**



# Water Rate Comparison Residential

*Systems Within Bexar County*

City	Population	5,000 Gallons	10,000 Gallons	Customers
Selma	5,540	\$ 13.00	\$ 21.40	2,125
Live Oak	14,503	\$ 20.17	\$ 25.13	2,772
Kirby	8,695	\$ 17.20	\$ 26.20	2,591
Alamo Heights	7,031	\$ 16.65	\$ 27.49	2,688
Converse	18,198	\$ 20.10	\$ 29.20	6,531
<b>*Leon Valley</b>	<b>10,151</b>	<b>\$ 18.71</b>	<b>\$ 30.37</b>	<b>2,496</b>
SAWS	1,373,668	\$ 22.14	\$ 37.69	358,656
<b>TML 2012 Survey</b>	<b>10,001 - 15,000</b>	<b>\$ 26.28</b>	<b>\$ 42.23</b>	<b>4,245</b>
Schertz	32,000	\$ 30.64	\$ 42.46	12,466
Fair Oaks	5,900	\$ 37.23	\$ 50.35	2,468

\* Includes proposed rate increase for 2013



# Water Rate Comparison Commercial

*Systems Within Bexar County*

City	Population	50,000 Gallons	200,000 Gallons
Converse	18,198	\$ 83.49	\$ 311.49
Kirby	8,695	\$ 113.00	\$ 513.00
Fair Oaks	5,900	\$ 135.20	\$ 655.20
<b>*Leon Valley</b>	<b>10,151</b>	<b>\$ 168.73</b>	<b>\$ 539.06</b>
Selma	5,540	\$ 171.11	\$ 546.11
Alamo Heights	7,031	\$ 178.43	\$ 553.21
Live Oak	14,503	\$ 222.34	\$ 408.84
SAWS	1,373,668	\$ 227.56	\$ 701.27
<b>TML 2012 Survey</b>	<b>10,001-15,000</b>	<b>\$ 234.71</b>	<b>\$ 836.27</b>
Schertz	32,000	\$ 269.72	\$ 780.16

\* Includes proposed rate increase for 2013



# Budget Overview

## *Proposed Revenue Changes Residential Sewer*

<b>Consumption Gallons</b>	<b>Current Monthly Bill</b>	<b>Proposed Monthly Bill</b>	<b>Increase Monthly</b>
3,741	13.16	\$ 13.55	0.39
5,000	15.57	\$ 16.03	0.46
<b>5,359</b>	<b>17.25</b>	<b>\$ 17.77</b>	<b>0.52</b>
7,481	27.23	\$ 28.04	0.81
10,000	39.07	\$ 40.23	1.16
14,962	62.39	\$ 64.24	1.85
18,703	79.97	\$ 82.35	2.38
22,443	97.55	\$ 100.45	2.90

\* Winter Sewer Average - 5,359



# Budget Overview

## *Proposed Revenue Changes Commercial Sewer*

<b>Consumption Gallons</b>	<b>Current Monthly Bill</b>	<b>Proposed Monthly Bill</b>	<b>Increase Monthly</b>
5,000	\$ 26.11	\$ 26.89	\$ 0.78
10,000	\$ 49.61	\$ 51.09	\$ 1.48
22,443	\$ 108.10	\$ 111.31	\$ 3.21
33,665	\$ 160.84	\$ 165.63	\$ 4.79
50,000	\$ 237.61	\$ 244.69	\$ 7.08
56,108	\$ 266.32	\$ 274.25	\$ 7.93
100,000	\$ 472.61	\$ 486.69	\$ 14.08
112,215	\$ 530.02	\$ 545.81	\$ 15.79
149,620	\$ 705.83	\$ 726.85	\$ 21.02
200,000	\$ 942.61	\$ 970.69	\$ 28.08
224,430	\$ 1,057.43	\$ 1,088.93	\$ 31.50
748,100	\$ 3,518.68	\$ 3,623.49	\$ 104.81



# Sewer Rate Comparison Residential

*Systems Within Bexar County*

City	Population	5,000 Gallons	10,000 Gallons	Customers
Converse	18,198	\$ 14.09	\$ 19.34	6,283
<b>*Leon Valley</b>	<b>10,151</b>	<b>\$ 16.03</b>	<b>\$ 40.23</b>	3,389
Live Oak	14,503	\$ 16.12	\$ 24.57	4,458
Selma	5,540	\$ 16.74	\$ 29.24	1,925
Schertz	32,000	\$ 17.00	\$ 30.25	11,500
Alamo Heights	7,031	\$ 17.98	\$ 33.28	2,691
SAWS	1,373,668	\$ 19.08	\$ 32.16	402,942
<b>TML 2012 Survey</b>	<b>10,001-15,000</b>	<b>\$ 24.03</b>	<b>\$ 37.27</b>	<b>4,060</b>
Fair Oaks	5,900	\$ 43.31	\$ 43.31	1,436

\* Includes proposed rate increase for 2013



# Sewer Rate Comparison Commercial

*Systems Within Bexar County*

City	Population	50,000 Gallons	200,000 Gallons
Fair Oaks	5,900	\$ 43.31	\$ 43.31
Converse	18,198	\$ 83.27	\$ 318.77
SAWS	1,373,668	\$ 136.76	\$ 529.01
Selma	5,400	\$ 137.80	\$ 535.30
Schertz	32,000	\$ 145.97	\$ 576.47
Alamo Heights	7,031	\$ 155.74	\$ 600.85
Live Oak	14,503	\$ 171.00	\$ 684.00
<b>TML 2012 Survey</b>	<b>10,001-15,000</b>	<b>\$ 195.81</b>	<b>\$ 765.16</b>
<b>*Leon Valley</b>	<b>10,151</b>	<b>\$ 244.69</b>	<b>\$ 970.69</b>

\* Includes proposed rate increase for 2012



# Budget Overview

## *Expenditures*

### ■ Expenditure Highlights

- ▶ Water and Sewer operating expenditures for FY 2013 are budgeted at \$3,284,199, an increase of \$115,371 from FY 2012. Capital is budgeted at \$26,500, a decrease of \$191,500 when comparing FY 2012 amended budget to FY 2013 proposed budget
- ▶ A reallocation of salaries to the Water and Sewer Fund has been made for FY 2013 to more accurately reflect personnel costs where they actually occur



# Budget Overview

## *Expenditures Continued*

- ▶ A cost of living raise of 1% is included for all City Employees effective the first pay period in October
- ▶ We are recommending the continuation of the merit pay program
  - ▶ Under the merit pay program, employees with employment service between 1-8 years and performance evaluations that meet the City's work standards are eligible for a merit pay salary adjustment up to 5%
- ▶ The budget funds the continuation of longevity pay
  - ▶ Under this program, employees receive \$4 per month of each year of service to the City



# Budget Overview

## *Expenditures Continued*

- ▶ Provides funding for the Texas Municipal Retirement System (TMRS) contribution rate that increased from 16.66% to 17.06%



# Budget Summary

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET
<b>REVENUES</b>			
Operating Revenues	\$ 3,115,598	\$ 3,084,141	\$ 3,264,442
Non-Operating Revenues	141,534	16,000	48,800
<b>TOTAL REVENUES</b>	<b>3,257,132</b>	<b>3,100,141</b>	<b>3,313,242</b>
<b>OTHER FINANCING SOURCES</b>			
Capital Reserve	-	80,500	26,500
Water Rights Reserve	-	137,500	-
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>-</b>	<b>218,000</b>	<b>26,500</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>3,257,132</b>	<b>3,318,141</b>	<b>3,339,742</b>
<b>OPERATING EXPENDITURES</b>			
Operations	2,622,559	3,168,828	3,284,199
Capital Outlay	-	218,000	26,500
Depreciation	174,253	-	-
<b>TOTAL EXPENDITURES</b>	<b>2,796,812</b>	<b>3,386,828</b>	<b>3,310,699</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>460,320</b>	<b>(68,687)</b>	<b>29,043</b>
<b>Ending Fund Balance</b>	<b>\$ 1,787,671</b>	<b>\$ 1,638,484</b>	<b>\$ 1,865,523</b>



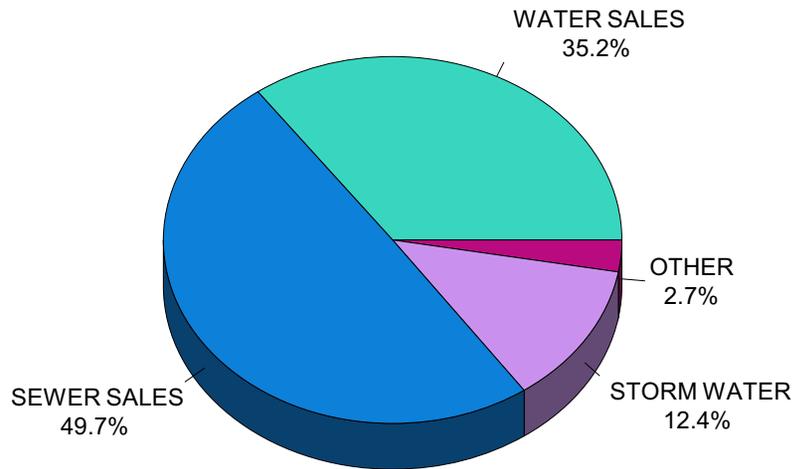
# Revenues

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET	Increase (Decrease)
Water Sales	\$ 1,081,958	\$ 1,091,894	\$ 1,206,642	\$ 114,748
Sewer Sales	1,591,623	1,541,447	1,612,000	\$ 70,553
Storm Water	376,462	384,000	384,000	\$ -
Other	207,089	82,800	110,600	\$ 27,800
<b>TOTAL REVENUES</b>	<b>\$ 3,257,132</b>	<b>\$ 3,100,141</b>	<b>\$ 3,313,242</b>	<b>\$ 213,101</b>

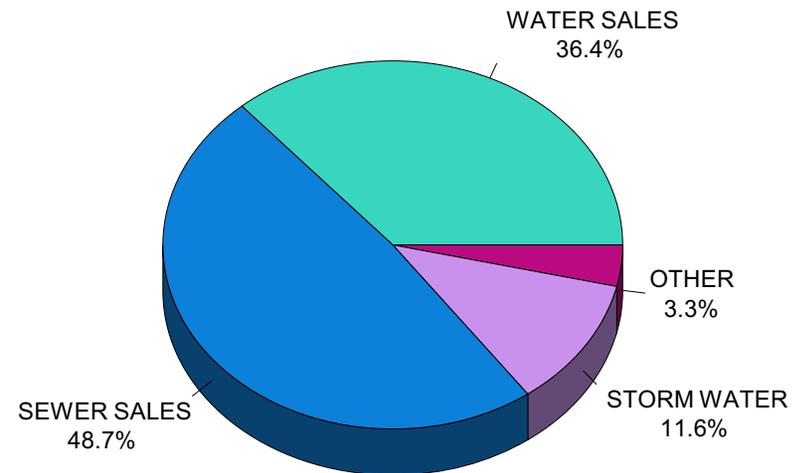


# Revenues by Source

FY 2012



FY 2013





# Appropriations



# Water and Sewer

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET	Increase (Decrease)
Personnel Services	\$ 744,742	\$ 823,824	\$ 959,907	\$ 136,083
Supplies	92,326	130,000	135,769	5,769
Contractual Services	1,599,146	1,871,931	1,820,289	(51,642)
Capital	-	218,000	26,500	(191,500)
<b>TOTAL</b>	<b>\$ 2,436,214</b>	<b>\$ 3,043,755</b>	<b>\$ 2,942,465</b>	<b>\$ (101,290)</b>



# Storm Water

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET	Increase (Decrease)
Personnel Services	\$ 108,286	\$ 154,073	\$ 179,234	\$ 25,161
Supplies	14,585	23,500	23,500	-
Contractual Services	63,474	165,500	165,500	-
Capital	-	-	-	-
<b>TOTAL</b>	<b>\$ 186,345</b>	<b>\$ 343,073</b>	<b>\$ 368,234</b>	<b>\$ 25,161</b>



# Capital Expenditures

Water and Sewer Fund	
Pickup truck	20,500
Sullair air compressor (50/50 split W/GF)	6,000
<b>TOTAL WATER AND SEWER</b>	<b>\$ 26,500</b>



# Community Center Fund



# Budget Summary

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET
<b>REVENUES</b>			
Hotel Taxes	\$ 74,287	\$ 66,701	\$ 75,746
Rental Fees	68,681	74,000	74,053
<b>TOTAL REVENUES</b>	<b>142,968</b>	<b>140,701</b>	<b>149,799</b>
<b>OTHER FINANCING SOURCES</b>			
Transfers in	-	-	-
CDBG Reimbursement	128,098	-	-
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>128,098</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>271,066</b>	<b>140,701</b>	<b>149,799</b>
<b>Expenditures</b>			
Operations	128,230	129,881	134,991
Capital Outlay	118,098	5,000	-
Non-Operating	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>246,328</b>	<b>134,881</b>	<b>134,991</b>
<b>Ending Fund Balance</b>	<b>\$ 44,307</b>	<b>\$ 50,127</b>	<b>\$ 66,234</b>

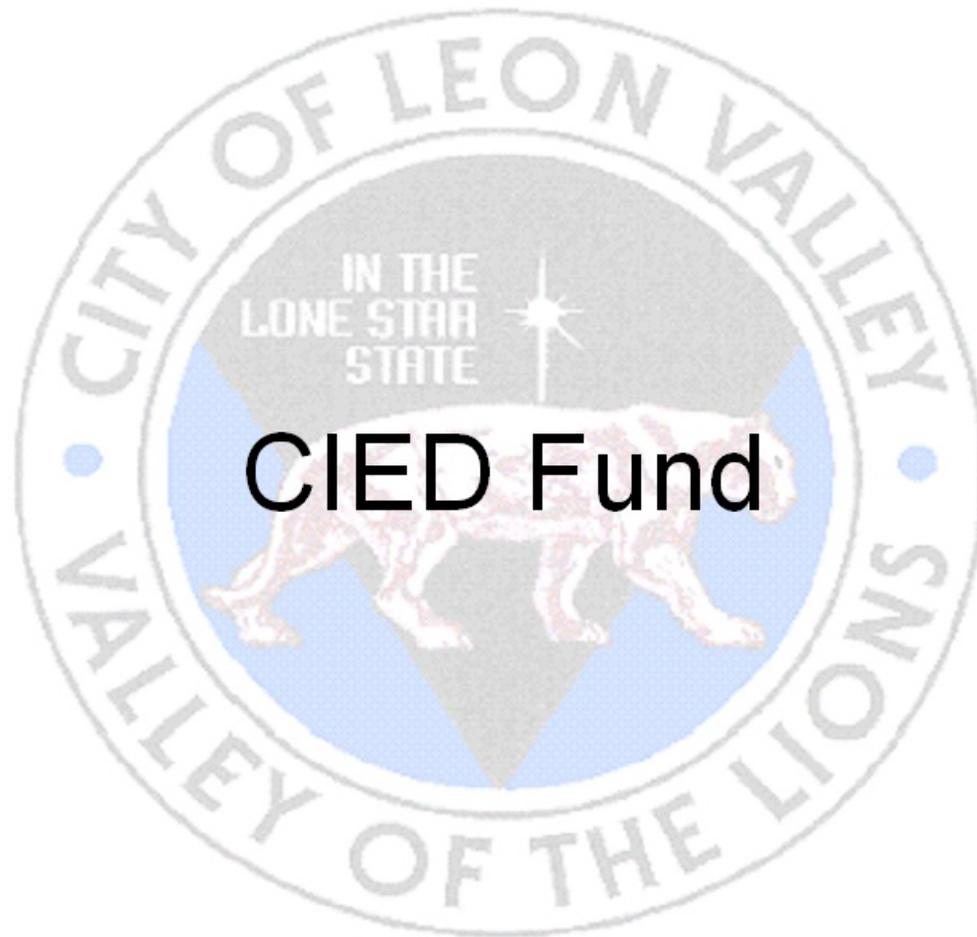


# Street Maintenance Sales Tax



# Budget Summary

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET
BEGINNING FUND BALANCE	\$ 575,300	\$ 504,272	\$ 393,832
<b>REVENUES</b>			
Sales Tax	\$ 429,403	\$ 439,560	\$ 439,560
<b>TOTAL REVENUES</b>	<b>429,403</b>	<b>439,560</b>	<b>439,560</b>
<b>OTHER FINANCING SOURCES (USES)</b>			
Fund Balance	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>1,004,703</b>	<b>943,832</b>	<b>833,392</b>
<b>EXPENDITURES</b>			
Street Maintenance	500,431	546,311	830,254
<b>TOTAL EXPENDITURES</b>	<b>500,431</b>	<b>546,311</b>	<b>830,254</b>
Ending Fund Balance	\$ 504,272	\$ 397,521	\$ 3,138

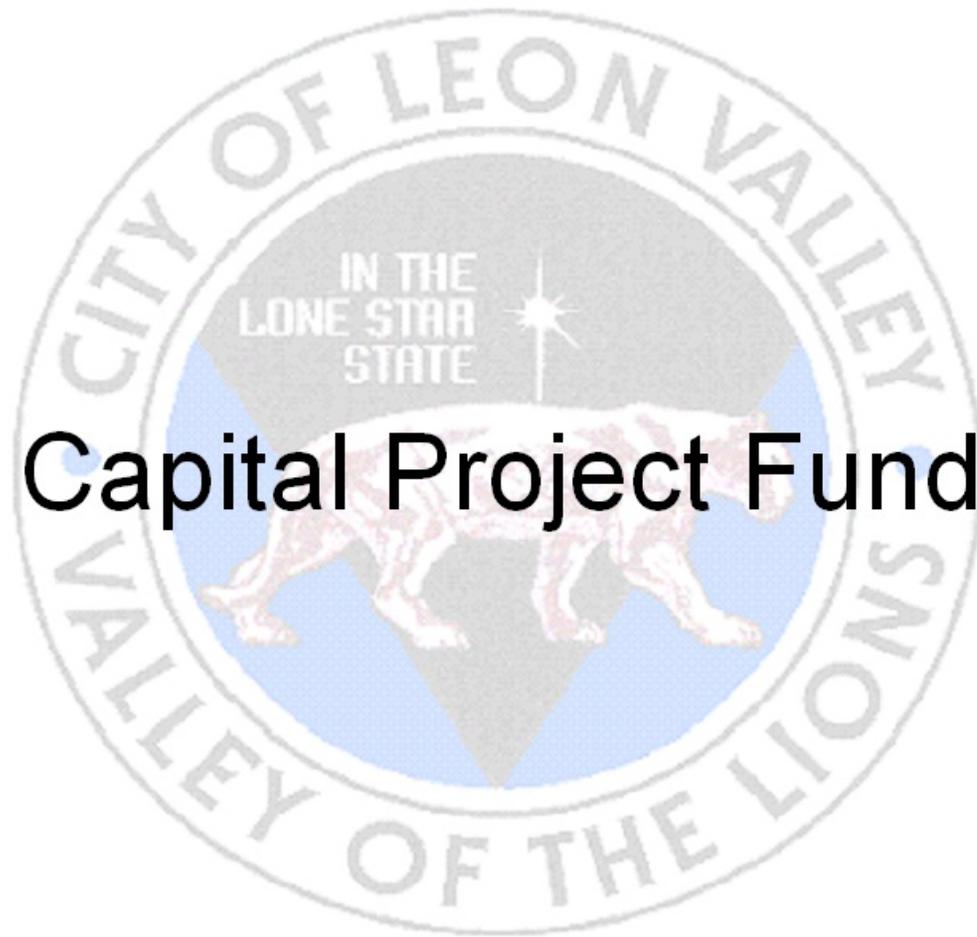


# CIED Fund



# Budget Summary

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET
<b>REVENUES</b>			
CIED Program Proceeds	\$ -	\$ -	\$1,139,753
<b>TOTAL REVENUES</b>	-	-	<b>1,139,753</b>
<b>TOTAL RESOURCES AVAILABLE</b>	-	-	<b>1,139,753</b>
<b>Expenditures</b>			
Operations	-	-	-
Capital Outlay	-	-	1,492,455
Non-Operating	-	-	27,216
<b>TOTAL EXPENDITURES</b>	-	-	<b>1,519,671</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ 379,918</b>	<b>\$ -</b>



# Capital Project Fund



# Budget Summary

SOURCE	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET
<b>REVENUES</b>			
Revenues	\$ -	\$7,000,000	\$ 10,000
<b>TOTAL REVENUES</b>	-	<b>7,000,000</b>	<b>10,000</b>
<b>TOTAL RESOURCES AVAILABLE</b>	-	<b>7,000,000</b>	<b>7,010,000</b>
<b>Expenditures</b>			
Operations	-	-	-
Capital Outlay	-	-	7,000,000
Non-Operating	-	-	-
<b>TOTAL EXPENDITURES</b>	-	-	<b>7,000,000</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$7,000,000</b>	<b>\$ 10,000</b>



# Special Revenue Funds



# All Other Funds

- Grant Fund
- Building Security Fund
- Child Safety Fund
- Municipal Court Technology Fund
- Debt Service Fund
- Police Forfeiture Fund



# Budget Summary

<b>SOURCE</b>	<b>FY 10-11 ACTUAL</b>	<b>FY 11-12 BUDGET</b>	<b>FY 12-13 BUDGET</b>	<b>Increase (Decrease)</b>
<b>REVENUES</b>				
Special Revenue Funds	\$ 539,643	\$ 438,310	\$ 664,019	\$ 225,709
<b>TOTAL REVENUES</b>	<b>539,643</b>	<b>438,310</b>	<b>664,019</b>	<b>225,709</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Fund Balance	-	202,936	237,764	34,828
Transfer In	18,000	18,000	10,000	(8,000)
Bond Proceeds	-	-	-	(8,000)
Bond Refunding	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>18,000</b>	<b>220,936</b>	<b>247,764</b>	<b>26,828</b>
<b>TOTAL RESOURCES AVAILABLE</b>	<b>557,643</b>	<b>659,246</b>	<b>911,783</b>	<b>252,537</b>
<b>EXPENDITURES</b>				
Special Revenue Funds	629,404	659,246	911,783	252,537
<b>TOTAL EXPENDITURES</b>	<b>\$ 629,404</b>	<b>\$ 659,246</b>	<b>\$ 911,783</b>	<b>\$ 252,537</b>



# Next Steps

- **September 4, 2012**
  - ▶ 1st Public Hearing on Proposed Tax Rate
  - ▶ Work Session if Needed
- **September 11, 2012**
  - ▶ 2nd Public Hearing on Proposed Tax Rate
- **September 18, 2012**
  - ▶ Public Hearing & Adoption of the Budget & Formal Adoption of the Tax Rate

**MAYOR AND COUNCIL COMMUNICATION**

DATE: August 21, 2012  
M&C # 08-11-12

**TO:** MAYOR AND CITY COUNCIL

**SUBJECT:** VOTE FOR THE PLACEMENT OF A PROPOSAL TO ADOPT THE CITY'S 2012 TAX RATE ON THE AGENDA OF SEPTEMBER 18, 2012, COUNCIL MEETING AT A RATE OF \$.574282/\$100 VALUATION, WHICH IS \$.038772 HIGHER THAN LAST YEAR'S TAX RATE OF \$.535510 AND 6.776812% HIGHER THAN THE EFFECTIVE TAX RATE OF \$.537834.

**PURPOSE**

The City is proposing to adopt a tax rate of \$.574282 per \$100 of property valuation for tax year 2012, which is \$.038772 higher than last year's tax rate of \$.535510. When a proposed tax rate exceeds the rollback rate or the effective rate, whichever is lower, Chapter 26 of the Texas Property Tax Code requires the City to vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item. For the 2012 tax year the proposed tax rate of \$.574282 exceeds the effective tax rate of \$.537834 by 6.776812%.

**A record vote must be taken.**

**FISCAL IMPACT**

None.

**RECOMMENDATION**

Vote for the placement of a proposal to adopt the City's 2012 tax rate on the Agenda of September 18, 2012.

**S.E.E. IMPACT STATEMENT**

**Social Equity** – A responsible municipal budget strives to allocate taxpayer dollars in an efficient and effective manner that represents all citizens equally.

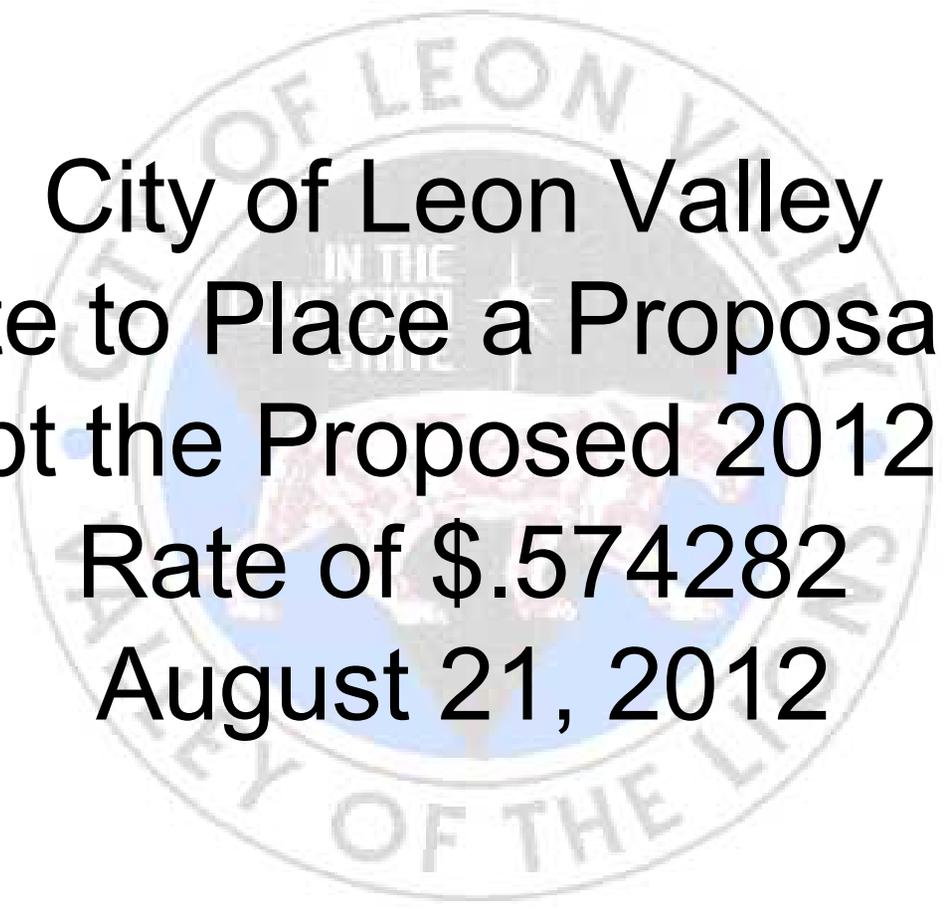
**Economic Development** – Utilizing taxpayer monies to maximize public safety, city administration and city programs/services allows the City to actively pursue Economic Development opportunities.

**Environmental Stewardship** – The City's El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability. Ad Valorem Taxes are the most stable source of revenue for the General Fund.

**APPROVE** \_\_\_\_\_ **DISAPPROVE** \_\_\_\_\_  
**APPROVE WITH THE FOLLOWING COMMENTS:** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Janie Willman, City Secretary



**City of Leon Valley  
Vote to Place a Proposal to  
Adopt the Proposed 2012 Tax  
Rate of \$.574282  
August 21, 2012**



# Background

- For the 2012 tax year, the proposed tax rate of \$.574282 exceeds the effective tax rate of \$.537834 by 6.77812%
  - Exceeds the adopted 2011 tax rate of \$.535510 by \$.038772
- When a proposed tax rate exceeds the rollback rate or the effective rate, whichever is lower, Chapter 26 of the Texas Property Tax Code requires the City to vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item
  - September 18, 2012
- This vote must be recorded



# Impact to Residents

- Average residential increase
  - Dollar increase
    - \$45.92 annual
    - \$ 3.83 monthly
  - Tax Rate increase
    - \$.038772



# City of Leon Valley

## August 21, 2012

**MAYOR AND COUNCIL COMMUNICATION**

DATE: August 21, 2012  
M&C # 08-12-12

**TO:** MAYOR AND CITY COUNCIL

**SUBJECT:** A CALL FOR TWO PUBLIC HEARINGS ON THE PROPOSED 2012 TAX RATE OF \$.574282 PER \$100 VALUATION, WHICH IS \$.38772 HIGHER THAN LAST YEAR'S TAX RATE OF \$.535510 AND 6.776812% HIGHER THAN THE EFFECTIVE TAX RATE OF \$.537834. THE FIRST PUBLIC HEARING WILL BE ON SEPTEMBER 4, 2012, AND THE SECOND PUBLIC HEARING WILL BE ON SEPTEMBER 11, 2012, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS.

**PURPOSE**

The City is proposing to adopt a tax rate of \$.574282 per \$100 property valuation for the tax year 2012, which is \$.38772 higher than last year's tax rate of \$.535510. Chapter 26 of the Texas Property Tax Code requires the City to hold two public hearings on the proposed 2012 tax rate if the proposed tax rate exceeds the rollback rate or effective rate, whichever is lower. For the 2012 tax year, the proposed tax rate of \$.574282 exceeds the effective tax rate of \$.537834 by 6.776812%.

**FISCAL IMPACT**

Funds to publish the *Notice of Public Hearings on Tax Increase* are included in the City's fiscal year 2012 budget.

**RECOMMENDATION**

Call for two public hearings of the proposed tax rate.

**S.E.E. IMPACT STATEMENT**

**Social Equity** – A responsible municipal budget strives to allocate taxpayer dollars in an efficient and effective manner that represents all citizens equally. Public Hearings ensure the citizens of Leon Valley transparency in Government.

**Economic Development** – Utilizing taxpayer monies to maximize public safety, city administration and city programs/services allows the City to actively pursue Economic Development opportunities.

**Environmental Stewardship** – The City's El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability. Ad Valorem Taxes are the most stable source of revenue for the General Fund.

**APPROVE** \_\_\_\_\_ **DISAPPROVE** \_\_\_\_\_  
**APPROVE WITH THE FOLLOWING COMMENTS:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

\_\_\_\_\_  
Janie Willman, City Secretary

**Agenda Item 3**

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS  
JULY 17, 2012**

The City Council of the City of Leon Valley, Texas, met on the 17<sup>th</sup> of July, 2012 at 5:30 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

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**SPECIAL MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 5:30 P.M.**

- 1. Call the City of Leon Valley Special City Council Meeting to Order, and Determine a Quorum is Present.** Mayor Riley called the Special City Council Meeting to order at 5:34 p.m. with all members of the City Council present: Hill, Reyna, Baldrige, Dean, and Bieber.

The following staff members were in attendance: City Manager Longoria, Assistant City Attorney Ruiz, City Secretary Willman, Community Development Director Flores, Economic Development Director Mora, Finance Director Wallace, Human Resources Director Caldera, and Police Chief Wallace.

- 2. Executive Session in Accordance with the Texas Government Code. The City Council of the City of Leon Valley will Convene in Executive Session Regarding the Fiesta Dodge Property, M&C # 07-01-12.**

- A. The City Council of the City of Leon Valley convened in Executive Session at 5:35 p.m. pursuant to Section 551.071, Consultation with Attorney, and
- B. Pursuant to Section 551.087, Deliberation Regarding Economic Development Negotiations (1) to Discuss or Deliberate Regarding Commercial or Financial Information that the Governmental Body Seeks to Have Locate, Stay, or Expand in or Near the Territory of the Governmental Body and With Which the Governmental Body is Conducting Economic Development Negotiations.

- 3. Executive Session in Accordance with the Texas Government Code Regarding the Solid Waste Management Contractual Agreement with Waste Management of Texas, Inc., M&C # 07-02-12.**

- A. The City Council of the City of Leon Valley convened in Executive Session at 5:35 p.m., immediately following the conclusion of the Executive Session Items 2.A. and 2.B., pursuant to Section 551.071, Consultation with Attorney.

- 4. The City Council of the City of Leon Valley reconvened into Open Session at 7:00 p.m. and considered possible actions arising out of Executive Sessions 2.A., 2.B., or 3.A. as follows:**

Agenda Items 2.A. and 2.B., No actions were taken.

Agenda Item 3.A. Motion by Councilman Reyna and second by Councilman Dean that the the City Council direct the City Manager to enter into negotiations with the City of Leon Valley's current waste management provider, Waste Management of Texas, Inc., to continue or extend the City's current contract for an extended period. The motion carried on unanimous vote of the City Council. Voting Aye: Hill, Reyna, Baldrige, Dean, and Bieber. Voting Nay: None. Mayor Riley announced the motion carried.

- 5. Adjourn.** Mayor Riley adjourned the meeting at 7:02 p.m. without objection. She announced that following a two minute break, the City Council would convene its Regular Meeting.
-

Agenda Item 3

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS  
JULY 17, 2012**

**REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7 P.M.**

1. **Call the City of Leon Valley Regular City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance.** Mayor Riley called the Regular City Meeting to order at 7:05 p.m. with all members of the City Council present: Hill, Reyna, Baldrige, Dean, and Bieber.

The following staff members were in attendance: City Manager Longoria, Assistant City Attorney Ruiz, City Secretary Willman, Community Development Director Flores, Economic Development Director Mora, Finance Director Wallace, Fire Chief Irwin, Human Resources Director Caldera, and Police Chief Wallace.

The Pledge of Allegiance was led by Assistant City Attorney Adolfo Ruiz.

2. **Presentation of Service Awards to Employees of the City of Leon Valley, M&C # 07-03-12.** Mayor Riley presented gold watches engraved with the City of Leon Valley and their respective dates of service to Wade Clapper, David Ricks, and Jan Schulz, in recognition of 25 years of devoted service. Each employee in turn made a few remarks.
3. **Presentation of Good Neighbor Award to the Community Events Committee in Recognition of the July 4, 2012 Independence Day Parade and Celebration, M&C # 07-04-12.** Mayor Riley presented a Good Neighbor Award to the Community Events Committee, on behalf of the City Council, expressing appreciation and thanks for the Committee's efforts and work on the City of Leon Valley July 4, 2012 Independence Day Parade and community celebration. The assembly viewed a brief slideshow of photos from the events of July 4.
4. **Presentation of the Huebner-Onion Homestead Preliminary Design and Renovation Plan by Architects Sue Ann Pemberton, Mainstreet Architects, Inc., and Allison Chambers, Ford, Powell & Carson, Architects and Planners, Inc., M&C # 07-05-12.** Following introductory remarks by Leon Valley Historical Society President Darby Riley, the City Council viewed a presentation by architects Sue Ann Pemberton and Allison Chambers. Ms. Pemberton and Ms. Chambers are professional architects working with the Leon Valley Historical Society in the development of the preliminary design and renovation plan for the Historic Huebner-Onion Homestead. The architects discussed the philosophy of using a historic context to highlight the property's historic significance. Both architects discussed and highlighted aspects of the development of the property through its three distinct construction stages. The plan highlighted proposed changes to improve access to and from the property from Bandera Road via a parking lot which would be constructed of natural materials to encourage access by the public, schools, and educational groups. Questions were raised regarding the need to balance programmatic and functional needs. The City Council asked about the involvement of the City's Park Commission regarding the proposed changes and indicated that the Homestead and natural park area needs to be more inviting with improved signage. Questions were raised regarding whether the programming would include a museum with exhibits. The architects indicated that the design would include a museum with exhibits and amenities. The Council asked about the parking area in the park, entrances, and entrance ramps.

**Agenda Item 3**

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS  
JULY 17, 2012**

The City Manager indicated that there would have to be an election in order to allow the City's voters to determine what can be done with the natural area which is now classified as public park land. City Manager Longoria and Leon Valley Historical President Darby Riley spoke to probable solutions the details of which have to be worked out jointly between the Leon Valley Historical Society and the City of Leon Valley. The City Council provided input preferring that the area not be characterized or described as ranch land because it is wildlife area and the concept of a city park needs to be maintained. A question was raised about the amount of land being sought for a parking lot.

Mr. Riley indicated that the presentation is still in its conceptual stage. He indicated that the plan proposes to restore the structure to its 1930 status to operate as a museum. City Council asked to see an actual representation of the intended footprint with an accurate description of the amount of property needed for the proposed changes. City Council Member Baldrige, who is also Vice-President of the Leon Valley Historical Society, spoke to wanting to see a solution to provide a safer entry for school children to be able to participate. A question was raised as to the timeline proposed for delivery of a more detailed presentation of the Master Plan. The Historical Society and its partner architects hope to return by the end of August 2012 with a more defined concept which will serve as a springboard for fundraising activities. Ed Conroy, consultant, working with the Historical Society informed the City Council that the Historical Society had met as recently as the Thursday evening before tonight's City Council Meeting to expand its bylaws to strengthen the Historic Society's ability to engage the corporate and philanthropic communities as part of its strategic plan for continued and expanded development. He described the need to form a private-public partnership.

- 5. Citizens to be Heard and Time for Objections to the Consent Agenda.** Councilman Reyna asked that Consent Agenda Item 10 be pulled for further consideration. Mayor Riley asked that Consent Agenda Item 9 be pulled for further consideration.

Walter Geraghty, 7315 Ellerby Point, addressed the City Council regarding the increased population of the City of Leon Valley based on the 2010 Decennial Census and the need to remunerate City Council Members at the rate of \$20 per month and the Mayor at the rate of \$50 per month to offset expenses related to service on the City Council beginning in January 2016. He urged the City Council to begin thinking about enacting such changes in order to encourage others to public service. Mr. Geraghty informed the City Council of the American Legion Post No. 336's September 11 Remembrance Ceremony including the donation of a tree honoring Stephen Perez, the first serviceman from Leon Valley to die in September 2006 in the war on terrorism. Mr. Geraghty congratulated the City on a very fine Independence Day parade and event. He concluded by suggesting that the City do what it can to publicize next year's July 4<sup>th</sup> events more to increase participation. City Manager Longoria informed the City Council that the City is appealing to get the City of Leon Valley's population numbers corrected to include persons attributed to the City of San Antonio. He concluded following the adjustment to correct the City's population, the City of Leon Valley will comply with any new statutes regulating Type A General Law cities our size.

Agenda Item 3

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS  
JULY 17, 2012**

**Consent Agenda**

Motion by Councilman Reyna and second by Council Member Hill to adopt Consent Agenda Items 6, 7, and 8, as presented. The motion passed on unanimous vote of the City Council. Voting Aye: Hill, Reyna, Baldrige, Dean, and Bieber. Voting Nay: None. Mayor Riley announced the motion carried.

6. **Consider Approval of the Meeting Minutes of the June 19, 2012 Leon Valley Special and Regular City Council Meetings.** The City Council approved the minutes of the Leon Valley Special and Regular City Council Meetings of June 19, 2012.
7. **Consider Approval of the Meeting Minutes of the June 27, 2012 Leon Valley Special City Council Meeting.** The City Council approved the minutes of the Leon Valley Special City Council Meeting of June 27, 2012.
8. **Consider Action on M&C # 07-06-12, Approving Quarterly Investment Report for April 1, 2012 through June 30, 2012.** The City Council received and approved the Quarterly Investment Report for the period of April 1, 2012 through June 30, 2012.
9. **Consider Action on an Ordinance, Appointing Members and Alternates to the Bandera Road Site – Community Advisory Group (CAG), the Board of Adjustment, the Commemoration Committee, the Community Events Committee, the Earthwise Living Committee, the Leon Valley Public Library Board of Trustees, the Park Commission, the Storm Water Management Program, the Tree Advisory Board, and the Zoning Commission, M&C # 07-07-12.** The City Council adopted an ordinance appointing members and alternate members to the City Council's Boards, Committees, and Commissions, following the May 2012 Elections; with such appointments to be effective immediately and the terms to be co-terminus with the Mayor's Term of Office.

Mayor Riley introduced the agenda item and informed the City Council that the City staff confirmed appointments until after the normal agenda deadline in order to seat as many new members as possible to optimize the functions of the boards, committees, and commissions. City Secretary Willman highlighted the changes in the ordinance presented this evening for the City Council's consideration.

**Adopted Ordinance No. 12-015** – Appointing Scott J. Baird, John Hoyt, Gail Nelson, Darby Riley, Bob Tome, Frank Zavala, and Carole-Anne Randolph-Oviedo to the Bandera Road Site – Community Advisory Group (CAG); appointed Renee Baird, Lupita Carpio, Liz Maloy, Lucinda Mandujano, Don Modrick, Ray Olvera, Vivian Pankey, Sharon Wyeth to the Board of Adjustment (BOA); appointed Linda Tarin, Linda Brewster Meffert and Greg Meffert to the Commemoration Committee; appointed Bobbie Schaeff, Larry Schaeff, Carlos Vera, Darcy Vera, Betty Jean Robledo and Evelyn Scarborough to the Community Events Committee; appointed Erica Almaraz, Thomas Benavides, Rita Burnside, Jean Johnson, Sandra Keller, Mary Key, Gene Marck, Shirley Owen, Marty Tome, Sharon Wyeth, Carole-Anne Randolph-Oviedo to the Earthwise Living Committee; appointed Tom Bellows, Barbara Owens, Carol Poss, Susan Priesand, and Horace Staph to the Leon Valley Public Library Board of Trustees; appointed Scott Baird, Benay Cacciatore, Bill Cooper, Rachel Felkner, Susan Fraser, Tom Fraser,

Agenda Item 3

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS  
JULY 17, 2012**

Carole-Anne Randolph-Oviedo, Linda Tarin, Bert Thomas, and John Stanley to the Park Commission; appointed David Clarke, Bill Clemenson, Walter Geraghty, John Hoyt, and Bob Tome to the Storm Water Management Program; appointed Thomas Benavides, Denise Berger, Melinda Dawson, Mary Key, Diana Sarfin, Rich Sarfin, and Paul Johnson to the Tree Advisory Board; re-appointed Hal Burnside, Mike K. Davis, Jr., and Phyllis McMillan to the Zoning Commission.

Motion by Councilman Reyna and second by Councilman Biever to consider Consent Agenda Item 10 with Discussion Agenda Item 14. The motion passed on unanimous vote of the City Council. Voting Aye: Hill, Reyna, Baldrige, Dean, and Biever. Voting Nay: None. Mayor Riley announced the motion carried.

**Ordinance No. 12-015 - Appointing Members and Alternates to the Bandera Road Site – Community Advisory Group (CAG), the Board of Adjustment, the Commemoration Committee, the Community Events Committee, the Earthwise Living Committee, the Leon Valley Public Library Board of Trustees, the Park Commission, the Storm Water Management Program, the Tree Advisory Board, and the Zoning Commission.**

**Regular Agenda**

11. **Consider Action on an Ordinance Appointing a Member and a Chairperson to the 2012 Bond Program Oversight Committee, M&C # 07-09-12.** The City Council adopted an ordinance appointing a member and appointing a chairperson to the 2012 Bond Program Oversight Committee.

Motion by Councilman Dean and second by Councilman Reyna to appoint Christopher (Chris) Gover as a member and appoint Abraham Diaz as chairperson of the 2012 Bond Program Oversight Committee. The motion passed on unanimous vote of the City Council. Voting Aye: Hill, Reyna, Baldrige, Dean, and Biever. Voting Nay: None. Mayor Riley announced the motion carried.

**Ordinance No. 12-016 – Appointing a Member to the 2012 Bond Program Oversight Committee and Naming a Chairperson for this Committee.**

12. **Consider a Request by Kevin Smotherman of WALLCO Retaining Walls, Incorporated, Applicant on Behalf of Tarantino Properties, Incorporated, Property Owner, with Attached Ordinance, to Grant a Variance Allowing a Retaining Wall to Remain in the City’s Right-of-Way at 6300 Rue Marielyne and Authorize the City Manager to Sign an Agreement, M&C # 07-10-12.** The City Council adopted an Ordinance granting the request for a variance to allow a retaining wall to remain in the City’s right-of-way and to authorize the City Manager to sign an Agreement.

Motion by Councilman Reyna and second by Councilman Biever to adopt the Ordinance granting the variance request and authorizing the City Manager to sign an Agreement. The motion passed on unanimous vote of the City Council. Voting Aye: Hill, Reyna, Baldrige, Dean, and Biever. Voting Nay: None. Mayor Riley announced the motion carried.

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS  
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**Ordinance No. 12-017 – Granting a Variance to Kevin Smotherman of WALLCO Retaining Walls Incorporated, Applicant on Behalf of Tarantino Properties Incorporated, Property Owner, to Allow a Retaining Wall to Remain on City Right-of-Way at 6300 Rue Marielyne.**

**Discussion Agenda**

13. **Discuss the Need, Criteria, and Process for Sunsetting City Council Boards, Committees, and Commissions and Provide Staff Direction, M&C # 07-11-12.** The City Council discussed the process regarding the need for, identifying criteria and processes for Sunsetting City Council Boards, Committees, and Commissions following a briefing by City Manager Longoria. Mr. Longoria indicated there have been problems with some of the City's boards not being able to make meeting quorums to conduct business. He recommended that all of the City's boards, committees, and commissions be taken through an objective sunseting review process based on specific criteria. Following City Council discussion of how other boards and ad-hoc committees have sunsetted and the changing dynamics of various boards, the City Council reached a consensus for the City Manager to work with the City's staff liaisons to do the preliminary work and bring factual information on which to base recommendations to the entire City Council.
  
10. **Consider Action on a Resolution Rescheduling the City Council Meeting of October 2, 2012 to October 1, 2012, to Allow the City Council, Community, and City Staff to Participate in National Night Out, M&C # 07-08-12.** This agenda item will allow the City Council to consider rescheduling the Tuesday, October 1, 2012 City Council Meeting to Monday, October 1, 2012 to allow for full community participation in National Night Out in the City of Leon Valley on Tuesday, October 2, 2012.

Motion by Councilman Reyna and second by Councilman Dean to adopt the Resolution as presented. The motion passed on unanimous vote of the City Council. Voting Aye: Hill, Reyna, Baldrige, Dean, and Bieber. Voting Nay: None. Mayor Riley announced the motion carried.

**Resolution No. 12-009 – Resolution of the City Council of the City of Leon Valley to Reschedule the Regular City Council Meeting(s) of Tuesday, October 2, 2012 to Monday, October 1, 2012.**

14. **Discuss the Texas Municipal League 100<sup>th</sup> Annual Conference and Exhibition in Grapevine, Texas, November 13-16, 2012; Anticipated Attendance by Mayor and City Council; and Provide Direction to Staff Regarding City Council Meeting of November 20, 2012, Tuesday, Preceding Thanksgiving Holidays, M&C # 07-12-12.** The City Council directed the City Manager to bring an agenda item placed on the Consent Agenda at the next City Council Meeting to cancel, by resolution, the November 20, 2012 City Council Meeting(s) based on the City Council and City Manager's anticipated attendance at the 100<sup>th</sup> Annual Conference and Exhibition of the Texas Municipal League in Grapevine, Texas, Tuesday through Friday, November 13-16, during the normal agenda preparation week for November 20 and the actual date of the second City Council Meeting in November; November 20<sup>th</sup>, the Tuesday preceding the

Agenda Item 3

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS  
JULY 17, 2012**

Thanksgiving Holidays.

**15. City Manager's Report.**

**A. Informational updates, as may be required.** City Manager Longoria reported on the very successful attendance of the pre-proposal Request for Qualification meeting for the Municipal Facility Design Services related to the \$7 Million Bond Program. Mr. Longoria reported 50 individuals attended representing 35 firms.

Mr. Longoria indicated that Architect Richard Mogas completed the construction drawings for the Leon Valley Public Library Children's Wing Expansion Project. He indicated the City will go through the process of bidding the project out to try to determine if the project can be built for the current funding considering savings which may be obtained based on the current economic conditions. Mr. Longoria indicated the entire bidding process may take 45 days.

Mr. Longoria noted that Raising Cane's is close to completing its permitting process. He stated that there will be a formal groundbreaking ceremony on Friday, July 27. The entire City Council is invited to participate. The location is next to Whataburger on Bandera Road.

Mr. Longoria announced that Assistant Public Works Director Fred Stolz will be retiring September 5. Mr. Longoria indicated there will be a formal recognition before September for Mr. Stolz before the City Council.

**B. Monthly Departmental Reports.** There were no questions nor remarks regarding the monthly departmental reports.

**C. Financial Statement for the Month of June 2012.** Finance Director Vickie Wallace briefed the City Council on the City's Financial Statement for the Month of June 2012.

**D. Approved Minutes of City-Affiliated Boards, Committees, and Commissions.**

(1) Leon Valley Public Library Board of Trustees Approved Meeting Minutes for September 12, 2011, October 10, 2011, November 14, 2011, January 9, 2012, March 12, 2012, April 9, 2012, May 14, 2012; quorum not met. No meeting in December, 2011, due to Breakfast with Santa Event.

**E. Future Agenda Items.**

(1) Presentation of the City Manager's Fiscal Year (FY) 2013 Budget Recommendations, August 7.

(2) Review Request for Qualifications for Municipal Facility Design Services Related to the \$7 Million Bond Program, August 21.

(3) Fiscal Year 2013 Budget Workshops in August, 2012; specific dates to be announced.

(4) Fiscal Year 2013 Budget Public Hearing, Adoption, and FY2013 Tax Rate set on September 18, 2012.

(5) City Council Awards City Attorney Contract, September 4, 2012.

(6) City Council Decision/Selection on Solid Waste Management Services, September 18, 2012.

(7) City Council Decision/Selection on City Engineering Services Contracts, November 6, 2012.

**Agenda Item 3**

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS  
JULY 17, 2012**

**16. Citizens to be heard.** No citizen came forward to address the City Council.

**17. Announcements by the Mayor and Council Members.**

Councilman Biever indicated he participated in a parade in the Pocono Mountains with his grandchildren and that was the reason for his absence from this year's Independence Day Parade. Mr. Biever indicated he appreciated the employee's luncheon following the Independence Day holiday.

Council Member Baldrige thought this year's Independence Day Parade was wonderful. She expressed all the effort by the volunteers and staff in pulling the annual event together.

Council Member Hill invited the assembly to the next Commemoration Committee meeting on Saturday at 10 a.m. at the Jim's Restaurant on Bandera Road at Loop 410.

Mayor Riley reiterated her appreciation for the July 4<sup>th</sup> events and for the City's volunteers that work so hard to make such events a success.

**Executive Session**

**18.** The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

There was no Executive Session held under this agenda item.

**19. Adjourn.** Mayor Riley adjourned the meeting without objection at 9:10 p.m.

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Mayor Chris Riley

ATTEST:

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Janie Willman, City Secretary

Agenda Item 4

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS  
AUGUST 7, 2012**

The City Council of the City of Leon Valley, Texas, met on the 7<sup>th</sup> of August, 2012 at 6:00 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

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**SPECIAL MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 6:00 P.M.**

1. **Call the City of Leon Valley Special City Council Meeting to Order, and Determine a Quorum is Present.** Mayor Riley called the Special City Council Meeting to order at 6:00 p.m. with all members of the City Council present: Hill, Reyna, Baldrige, Dean, and Bieber.

The following staff members were in attendance: City Manager Longoria, City Attorney McKamie, City Secretary Willman, Community Development Director Flores, Economic Development Director Mora, Finance Director Wallace, Human Resources Director Caldera, and Police Chief Wallace.

2. **Executive Session in Accordance with the Texas Government Code. The City Council of the City of Leon Valley will Convene in Executive Session Regarding the Fiesta Dodge Property, M&C # 08-01-12.**
    - A. The City Council of the City of Leon Valley convened in Executive Session at 6:01 p.m. pursuant to Section 551.071, Consultation with Attorney, and
    - B. Pursuant to Section 551.087, Deliberation Regarding Economic Development Negotiations (1) to Discuss or Deliberate Regarding Commercial or Financial Information that the Governmental Body Seeks to Have Locate, Stay, or Expand in or Near the Territory of the Governmental Body and With Which the Governmental Body is Conducting Economic Development Negotiations.
  3. **The City Council of the City of Leon Valley reconvened into Open Session at 7:03 p.m. and considered possible actions arising out of Executive Sessions 2.A., or 2.B., as follows:** No actions were taken.
  4. **Adjourn.** Motion by Councilman Reyna seconded by Councilman Bieber to adjourn the meeting at 7:03 p.m. without objection.
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**REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7 P.M.**

1. **Call the City of Leon Valley Regular City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance. (Mayor Riley)**

Mayor Riley called the Special City Council Meeting to order at 7:03 p.m. with all members of the City Council present: Hill, Reyna, Baldrige, Dean, and Bieber.

The following staff members were in attendance: City Manager Longoria, City Attorney McKamie, City Secretary Willman, Community Development Director Flores, Economic Development Director Mora, Finance Director Wallace, Fire Chief Lee, Human Resources Director Caldera, and Police Chief Wallace.

Mayor Riley led the assembly in the Pledge of Allegiance.

**Agenda Item 4**

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS  
AUGUST 7, 2012**

Mayor Riley announced two upcoming birthdays; City Manager Longoria and Councilman Reyna. In keeping with the City Council's tradition, birthday cakes were presented to Mr. Longoria and Councilman Reyna. Community Development Director Flores led the assembly in singing the birthday song.

**2. Citizens to be Heard and Time for Objections to the Consent Agenda.**

Al Uvietta, 6923 Sunlight Drive, updated the City Council about the VIA Primo Project discussed at the VIA Citizens Advisory Meeting he attended. Mr. Uvietta reported the Primo Project is moving very fast, those who have seen the work on Fredericksburg Road will understand. He indicated the newest version of the Primo buses is wonderful with many new improvements. He further reported that electric buses that will be used in downtown San Antonio will recharge in 30 minutes. He indicated that the Westside Modal Center is being developed and is very nice.

Motion by Councilman Biever and second by Councilman Reyna to approve Consent Agenda Items 3, 4, 5, and 6 as presented. The motion carried on unanimous vote of the City Council. Voting Aye: Hill, Reyna, Baldrige, Dean, and Biever. Voting Nay: None. Mayor Riley announced the motion carried.

**Consent Agenda**

**3. Consider Approval of the Meeting Minutes of the July 17, 2012 Leon Valley Special and Regular City Council Meetings.** The City Council approved the minutes of the Leon Valley Special and Regular City Council Meetings of July 17, 2012.

**4. Consider Action on an Ordinance, Appointing Members and Alternates to the Commemoration Committee, the Earthwise Living Committee, and the Leon Valley Public Library Board of Trustees, M&C # 08-02-12.** The City Council adopted an ordinance appointing members and alternate members to the City Council's Boards, Committees, and Commissions, following the May 2012 Elections; with such appointments to be effective immediately and the terms to be co-terminus with the Mayor's Term of Office.

**Adopted Ordinance No. 12-018** – Appointing Darby Riley, Ed Conroy, Patty Manea, Wendy Phelps, Wanda Phelps, Jim Wolfshohl, Betty Wolfshohl, Rosie Schaeffer, Barbara Fryer, Olen Yarnell, Walter Reed, Carol Reed, Robert Dons, Linda Dozier, Shirley Owen, and Carlos Vera to the Commemoration Committee; appointed Brenda Sarmiento to the Earthwise Living Committee; and appointed Peggy Proffitt to the Leon Valley Public Library Board of Trustees.

**5. Consider Action on a Resolution Canceling the City Council Meeting(s) of November 20, 2012 to Allow the City Council, Community, and City Staff to Fully Observe the Thanksgiving Holidays. M&C # 08-03-12.** The City Council adopted a resolution canceling the Tuesday, November 20, 2012 City Council Meeting(s) so the City Council, community, and City staff may fully observe the Thanksgiving holidays.

Agenda Item 4

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS  
AUGUST 7, 2012**

**Adopted Resolution No. 12-010** – Canceling the City Council Meeting(s) of Tuesday, November 20, 2012.

6. **Consider Action on M&C # 08-04-12 with Attached Ordinance Accepting Communications Equipment and Grant Funds in the Amount of \$6,122 from Southwest Texas Regional Advisory Council (STRAC) and Making Associated Budget Adjustments for the Leon Valley Fire Department EMS Supplies and Equipment Budget.** The City Council adopted an ordinance amending the Fiscal Year 2012 Budget to allow for the purchase of EMS supplies and equipment based on grant funding received.

**Adopted Ordinance No. 12-019** – Approving amendments to the Original Budget of the City of Leon Valley, Texas, for the Fiscal Year of 2012.

**Regular Agenda**

7. **Consider Action on M&C # 08-05-12, a Request by American Legion Post No. 336 for the City of Leon Valley to Co-Sponsor a Patriot Day Remembrance Ceremony on September 16, 2012 at the Leon Valley Community Center and Waive Any Applicable City Facility Use Fees.**

The City Council considered co-sponsoring the Patriot Day Remembrance Ceremony commemorating the heroism on September 11, 2001 and considered waiving all or some charges and use fees.

Walter Geraghty, American Legion Post No. 336 Commander, addressed the City Council detailing Post No. 336's history in working at a State and City level, mentioning the awards the Post received in 2011. Mr. Geraghty reported he is proud of the partnership between the City of Leon Valley and American Legion Post No. 336 and would like for the partnership to continue.

Motion by Councilman Reyna and second by Councilman Dean to adopt the Staff's recommendation that American Legion Post No. 336 pay \$292 for the cleaning and security with the City of Leon Valley waiving \$1,000 for the deposit and rental fees. The motion carried on unanimous vote of the City Council. Voting Aye: Hill, Reyna, Baldrige, Dean, and Biever. Voting Nay: None. Mayor Riley announced the motion carried.

8. **City Manager Presents Proposed Fiscal Year 2013 Budget, M&C # 08-06-12.** City Manager Longoria formally presented his Proposed Fiscal Year 2013 Budget Recommendations to the City Council. Mr. Longoria detailed the highlights of the Proposed Fiscal Year 2013 Budget, discussed the developmental process used, announced the scheduled work sessions, and informed the assembly that each member of the City Council received a copy of the Budget the week before this evening's meeting. He reported that the Budget is also posted on the City's website.

Mr. Longoria reported that the City is in a good financial position with an AA rating which has been confirmed by Standard & Poors. The City Manager summarized the proposed

**Agenda Item 4**

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS  
AUGUST 7, 2012**

revenues. He indicated the projections which form the basis of this year's Proposed Budget recommendations are from the prior year's revenue activity, current year-to-date activity, and future factors including economic vitality. Mr. Longoria noted that the Proposed Property Tax Rate is \$0.574282 which includes \$0.038772 for debt service on the new Municipal Facility Improvement as authorized by the City's voters in the May 2012 Bond Election. The Budget highlights focused on the presented Budget being balanced as required by Texas statute. Mr. Longoria detailed the Sales Tax, CIED Fund Revenue, Municipal Facilities Improvements, Ending Fund Balance, Committed Fund and Balances. He reiterated that the proposed property tax rate carries the same amount \$0.476752 as the FY2012 Budget for maintenance and operations. Mr. Longoria noted that the Proposed Property Tax Rate is below the rollback rate but higher than the effective tax rate due to the City's new debt service obligations. The City's Property Taxable Value contains an increase of \$4.8 million from FY2012. He quickly discussed the Water and Sewer Fund, the Street and Maintenance Funds, and other Funds. It was noted that the increases in the water and sewer utility fund are due to mandatory increases from the Edwards Aquifer Authority. The Baseline Budget maintains the current levels of service with staff-identified reductions and efficiencies of \$300,000 based on new technologies and demonstrated savings through attrition. Mr. Longoria commended the staff for their efforts to help him keep the Proposed Property Tax Rate at the level presented. He noted that Employee Benefits include a 1 percent salary Cost of Living Adjustment, Merit/Performance Pay, and Longevity Pay. Reflected is a slight adjustment for inflation in supplies, materials, and contracted services. Longoria pointed out that Key Capital Expenditures include the Municipal Facilities Improvements, the Library Children's Wing Expansion, and Bandera Road Monuments. The expenditures feature better reallocation of salaries to the Water and Sewer Fund, \$40,000 for the Bandera Road Signalization Project, a fulltime position in Public Works dedicated to maintaining the Bandera Road Business Corridor, and \$10,000 in funds set aside for the City's 60<sup>th</sup> Anniversary Celebration in October 2012. The Tax Rate Comparison Chart is based on the City's Proposed Property Tax Rate for Fiscal Year 2013 compared with what other Bexar County cities have as their Fiscal Year 2012 tax rates. It was suggested by the City Council that annotation be made on that slide on the version posted to the City's website to ensure clear communications.

9. **Presentation of the Leon Valley Economic Development Corporation Proposed Fiscal Year 2013 Budget, M&C # 08-07-12.** Economic Development Director Mora presented the Proposed Fiscal Year 2013 Leon Valley Economic Development Corporation (LVEDC) Budget. Ms. Mora noted that LVEDC Chairman Abraham Diaz is in attendance should the City Council have questions regarding the Budget. Ms. Mora noted that the very same process was used in developing the Budget as was used by City staff. The Total Sales Tax Revenue is projected at \$200,200 and combined with the Beginning Fund Balance reflects \$526,107 in Total Resources Available. The Professional Fees are \$40,000 for Legal Services. The Contractual Services includes \$41,153 for the City of Leon Valley's administrative services support contract. Ms. Mora noted that Project Funding is \$108,147 which includes a contribution to be determined by the LVEDC in the new fiscal year towards the Bandera Road Monuments. Mora reported that FY2012 Activity included 3 project applications.

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The City Council asked a number of questions related to the Proposed LVEDC Budget including the level of activity in the prior year, promotional efforts to educate the public that funding is available, and questions about the legal services fees. Ms. Mora reported that although there are no active promotional activities, that staff does respond on a weekly basis to calls from the public and prospective businesses with information about the application process and funding available. She indicated that the LVEDC Board wants to develop new guidelines and a new user-friendly application. It was noted that the Board may be seeking to set up a façade program and a revolving loan program. Staff is using the available low-cost resources to promote the LVEDC's current programs including other EDC programs throughout the state. It was noted that the legal services contractual fees reflect current obligations as well as monthly meeting attendance and legal documentation review on an ongoing basis.

- 10. Discuss and Consider Action on a Resolution Supporting Legislation to Permit Indefinite Renewal of the Street Maintenance Sales and Use Tax for Consideration in the 2013 State of Texas Legislative Session, M&C # 08-08-12.** The City Council discussed, considered, and determined matters pertinent to presenting a local bill for permitting the indefinite renewal of the Street Maintenance Sales and Use Tax to be considered in the 2013 State of Texas Legislative Session. The bill would allow the City of Leon Valley to leverage funding in order to maintain and reconstruct streets and roads in the City of Leon Valley. City Manager Longoria framed the policy matter before the City Council noting that during the City Council/City Manager Work Session in May, that one of the priorities set was to provide for the ongoing infrastructure funding needed not only to maintain streets but to affect actual reconstruction of some of the City's main thoroughfares. There was some City Council discussion about Governor Perry's veto on two like legislative bills presented in two previous legislative sessions. The City Council noted the importance of communicating with the Governor's Office the unique situation in which the City of Leon Valley is affected by being landlocked with the majority of its property ad valorem taxes coming from residential property. It was explained that this situation presents challenges from the perspective of aggregating sufficient funding for street reconstruction. Following the deliberation, the City Council voted on the Resolution.

Motion by Councilman Reyna and second by Council Member Baldrige to adopt the Resolution supporting legislation to permit indefinite renewal of the Street Maintenance Sales and Use Tax for consideration in the 2013 State of Texas Legislative Session. The motion carried on unanimous vote of the City Council. Voting Aye: Hill, Reyna, Baldrige, Dean, and Bieber. Voting Nay: None. Mayor Riley announced the motion carried.

**Adopted Resolution No. 12-011** – Supporting legislation to permit indefinite renewal of the Street Maintenance Sales and Use Tax for consideration in the 2013 State of Texas Legislative Session.

**Discussion Agenda**

- 11. Discuss and Consider Resolutions for the 2012 Texas Municipal League (TML) Conference, M&C # 08-09-12.** The City Council discussed whether it needs to consider

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submitting any legislation for consideration by the 2012 Texas Municipal League's Legislative Resolutions Committee. Following discussion, the City Council reached a consensus that it will not have any resolutions to be considered by TML. Councilman Reyna committed to finding out about extending the hotel/motel tax from 30 days to 60 days for persons wherein persons who lodge beyond 30 days no longer being required to pay the hotel/motel tax. City Attorney McKamie noted that key in the TML Legislative process is finding cities that will support the proposed legislation. Mr. Reyna indicated he has been provided the proposed legislation in a booklet form. He said he will see if he can get the book in an electronic format.

**12. City Manager's Report.**

**A. Informational updates, as may be required.** City Manager Longoria briefed the City Council on three key business matters, the progress of developing specifications for bids on the Children's Wing Expansion, the Selection Review Committee and its process for developing and reviewing Municipal Facilities bids, and the RFQs received for the City's legal services contract.

Mr. Longoria reported that the final bid specifications for the Children's Wing Expansion at the Leon Valley Public Library are almost completed. The bids are due on August 31. He indicated the hope is that the bids will come in for the amount of funding on-hand. If not, consideration by City Council will need to be given for contributing additional funding from the Capital Reserve Fund or staff may do some value engineering. He reported that current funding on-hand is \$350,000. The hope is to break ground before the end of this calendar year and Fiscal Year 2013.

The selection review process is underway with the Selection Review Committee which consists of 2012 Bond Program Oversight Committee Members Olen Yarnell and Al Uvietta, the Fire and Police Chiefs, the City Manager, and the City's Purchasing Agent. Once the bids are taken through the review criteria, a short list will be developed by August 23. The short list will be reported to the 2012 Bond Program Oversight Committee meeting on August 30. Public component interviews and process will be used on September 12, September 27, and brought for City Council consideration and action on October 1. It was reported that the public interviews will be conducted on August 30, September 12, and September 27 at 7 p.m. in the City Council Chambers.

The Legal Services review process continues as the City Manager will send electronically formatted and searchable documentation to the City Council. Staff is seeking feedback regarding what the City Council would like to see in terms of services and qualifications.

**B. Approved Minutes of City-Affiliated Boards, Committees, and Commissions.**

The City Council reviewed the work of City-affiliated boards, committees, and commissions through approved meeting minutes.

(1) Community Events Committee Approved Meeting Minutes of June 13, 2012.

(2) Leon Valley Economic Development Corporation Board Approved Meeting Minutes of April 25, 2012, May 23, 2012, June 19, 2012, and June 27, 2012.

**C. Future Agenda Items.**

(1) Municipal Facility Design Services Contract.

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- (2) Fiscal Year 2013 Budget Workshops in August, 2012; specific dates to be announced.
- (3) Texas Department of Transportation Presentation on Super Street Model.
- (4) Fiscal Year 2013 Budget Public Hearing, Adoption, and FY2013 Tax Rate set on September 18, 2012.
- (5) City Council Awards City Attorney Contract.
- (6) Next Quarterly Special Joint Meeting with the Leon Valley Economic Development Corporation Board of Directors, September 18, 2012, 5:30 P.M.

**13. Citizens to be heard.** Olen Yarnell, 7230 Sulky Lane, addressed the City Council regarding the agenda item that dealt with the resolution seeking an indefinite suspension of the Street Maintenance Sales and Use Tax. Mr. Yarnell asked what the monetary amount the City might consider and obtain. An example of an estimate would be \$300,000 with \$100,000 dedicated to the required election and funding process, yielding \$200,000 for actual street reconstruction projects.

**14. Announcements by the Mayor and Council Members.**

Council Member / Mayor Pro Tem Hill invited those present to attend the meetings of the Commemoration Committee as well as the Commemoration activities planned for October 19-20, 2012.

Councilman Reyna indicated that he would be celebrating 56 years on his birthday.

Council Member Baldrige thanked the Public Works staff for the work done along the Bandera frontage in front of the Natural Area Park and the Historic Huebner-Onion Homestead. She reported that the Homestead has been illuminated and had a more pleasing fence installed in front of the Homestead, courtesy of the Leon Valley Historic Society.

Mayor Riley congratulated Economic Development Director Mora for the outstanding job done on the ground-breaking event for Raising Cane's new restaurant on Bandera Road.

Mayor Riley reported that the City Council had been invited to a special meeting with representatives from the City of San Antonio to be hosted by San Antonio Councilman Cris Medina on Wednesday, August 15 from 10:30 a.m. to 11:30 a.m. to discuss the Crystal Hills Park Memorandum of Understanding. Mayor Riley announced the meeting would be posted so that any member of the Leon Valley City Council who would like to attend the meeting could do so.

Mayor Riley concluded her remarks by announcing the Alamo Area Council of Governments Air Stewardship Award in which the City of Leon Valley was recognized for its earth-friendly and clean air practices earlier in 2012.

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**Executive Session**

- 15.** The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

There was no Executive Session held under this agenda item.

- 16. Adjourn.** Mayor Riley adjourned the meeting without objection at 8:38 p.m.

\_\_\_\_\_  
Mayor Chris Riley

ATTEST:

\_\_\_\_\_  
Janie Willman, City Secretary

**MAYOR AND COUNCIL COMMUNICATION**

**DATE: August 21, 2012**  
**M&C: # 08-13-12**

**TO: MAYOR AND CITY COUNCIL**

**SUBJECT: CONSIDER ACTION ON AN ORDINANCE APPOINTING A MEMBER TO THE LEON VALLEY ZONING COMMISSION**

**PURPOSE**

This agenda item will allow the City Council to consider adopting an ordinance appointing Carlos D. Fernandez to the Leon Valley Zoning Commission. With the resignation of Rich Braune earlier this year due to family commitments, there was created a vacancy on the Zoning Commission with real estate experience. Mr. Carlos D. Fernandez has real estate experience which will enhance the Leon Valley Zoning Commission. Mr. Fernandez is recommended for appointment as an alternate.

**FISCAL IMPACT**

Not applicable

**RECOMMENDATION**

It is recommended that the City Council adopt the attached ordinance appointing Carlos D. Fernandez to the Leon Valley Zoning Commission.

**S.E.E IMPACT STATEMENT**

*Social Equity – The City will encourage collaborative participation by its residents, businesses and stakeholders. The City’s citizens participate by serving on boards, committees, and commissions. This encourages transparency, communication, and accountability.*

*Environmental Stewardship – Not applicable*

*Economic Development – Not applicable*

APPROVED: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING COMMENTS: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Janie Willman, City Secretary

ORD NO. \_\_\_\_\_

**AN ORDINANCE**

**APPOINTING A MEMBER TO THE LEON VALLEY ZONING COMMISSION**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:**

1. The following individual is hereby appointed as an alternate member to the **Leon Valley Zoning Commission**:

Carlos D. Fernandez

**PASSED** and **APPROVED** this the 21st day of August, 2012.

\_\_\_\_\_  
Mayor Chris Riley

ATTEST:

\_\_\_\_\_  
Janie Willman, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Mick McKamie, City Attorney

MAYOR AND COUNCIL COMMUNICATION

DATE: AUGUST 21, 2012  
M&C # 08-14-12

**TO:** MAYOR AND CITY COUNCIL

**SUBJECT:** CONTINUATION OF AGREEMENT WITH THE UNITED STATES DEPARTMENT OF JUSTICE, DRUG ENFORCEMENT ADMINISTRATION

**PURPOSE**

In May of 2002, the City of Leon Valley entered into a cooperative agreement between the San Antonio District Office of the Drug Enforcement Administration (DEA) and the city. This agreement places a Leon Valley Police Officer into the State and Local Task Force of the local DEA office. In the event the City decides to withdraw its participation in the Task Force during the one-year period the agreement is in effect, the agreement contains a "30 day opt out" provision.

The Police Officer assigned to the State and Local Task Force is involved in the investigation of both national and international distributors of illegal narcotics. By having this person in the Task Force, Leon Valley is attacking the higher echelons of narcotics distribution organizations, instead of the street level dealers in Leon Valley. By doing this, we are attacking the source of the problem, not a small portion of it.

**SEE LEON VALLEY**

- Social – To assist in helping our community fight illegal narcotics. With the addition of Task Force Officers, this increases the response our agency can provide to complaints.
- Economic – To provide asset forfeiture funds to the Police Department. With the utilization of asset forfeiture funds the Police Department is able to provide for the purchase of necessary equipment without impacting the general fund.
- Environmental – N/A

**FISCAL IMPACT**

The agreement stipulates that DEA will provide the necessary funds and equipment to support the activities of our Officer. The City is responsible for the Officer's salary, but is reimbursed for any overtime earned.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING COMMENTS: \_\_\_\_\_

\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Janie Willman, City Secretary

**PROGRAM FUNDED STATE AND LOCAL TASK FORCE AGREEMENT  
BETWEEN THE SAN ANTONIO DISTRICT OFFICE OF  
THE DRUG ENFORCEMENT ADMINISTRATION  
AND  
LEON VALLEY POLICE DEPARTMENT**

This agreement is made this 30th day of September, 2012 between the United States Department of Justice, Drug Enforcement Administration (hereinafter "DEA"), and Leon Valley Police Department (hereinafter "LVPD"). The DEA is authorized to enter into this cooperative agreement concerning the use and abuse of controlled substances under the provisions of 21 U.S.C. § 873.

WHEREAS there is evidence that trafficking in narcotics and dangerous drugs exists in the South Texas area and that such illegal activity has a substantial and detrimental effect on the health and general welfare of the people of South Texas, the parties hereto agree to the following:

1. The San Antonio DEA Task Force will perform the activities and duties described below:
  - a. disrupt the illicit drug traffic in the South Texas area by immobilizing targeted violators and trafficking organizations;
  - b. gather and report intelligence data relating to trafficking in narcotics and dangerous drugs; and
  - c. conduct undercover operations where appropriate and engage in other traditional methods of investigation in order that the Task Force's activities will result in effective prosecution before the courts of the United States and the State of Texas.
2. To accomplish the objectives of the San Antonio DEA Task Force, the LVPD agrees to detail one (1) experienced officers to the San Antonio DEA Task Force for a period of not less than two years. During this period of assignment, the LVPD officers will be under the direct supervision and control of DEA supervisory personnel assigned to the Task Force.
3. The LVPD officers assigned to the Task Force shall adhere to DEA policies and procedures. Failure to adhere to DEA policies and procedures shall be grounds for dismissal from the Task Force.
4. The LVPD officers assigned to the Task Force shall be deputized as Task Force Officers of DEA pursuant to 21 U.S.C. Section 878.
5. To accomplish the objectives of the San Antonio DEA Task Force, DEA will assign five (5) Special Agents to the Task Force. DEA will also, subject to the availability of annually appropriated funds or any continuing resolution thereof, provide necessary funds and equipment to support the activities of the DEA Special Agents and LVPD officers assigned to the Task

Force. This support will include: office space, office supplies, travel funds, funds for the purchase of evidence and information, investigative equipment, training, and other support items.

6. During the period of assignment to the LVPD Task Force, the LVPD will remain responsible for establishing the salary and benefits, including overtime, of the officers assigned to the Task Force, and for making all payments due them. DEA will, subject to availability of funds, reimburse the LVPD for overtime payments made by it to LVPD officers assigned to the San Antonio DEA Task Force for overtime, up to a sum equivalent to 25 percent of the salary of a GS-12, step 1, (RUS) Federal employee (currently \$17,202.25), per officer. ***Note: Task Force Officer's overtime "shall not include any costs for benefits, such as retirement, FICA, and other expenses."***

7. In no event will the LVPD charge any indirect cost rate to DEA for the administration or implementation of this agreement.

8. The LVPD shall maintain on a current basis complete and accurate records and accounts of all obligations and expenditures of funds under this agreement in accordance with generally accepted accounting principles and instructions provided by DEA to facilitate on-site inspection and auditing of such records and accounts.

9. The LVPD shall permit and have readily available for examination and auditing by DEA, the United States Department of Justice, the Comptroller General of the United States, and any of their duly authorized agents and representatives, any and all records, documents, accounts, invoices, receipts or expenditures relating to this agreement. The LVPD shall maintain all such reports and records until all audits and examinations are completed and resolved, or for a period of three (3) years after termination of this agreement, whichever is later.

10. The LVPD shall comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, as amended, and all requirements imposed by or pursuant to the regulations of the United States Department of Justice implementing those laws, 28 C.F.R. Part 42, Subparts C, F, G, H and I.

11. The LVPD agrees that an authorized officer or employee will execute and return to DEA the attached OJP Form 4061/6, Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements. The LVPD acknowledges that this agreement will not take effect and no Federal funds will be awarded to the LVPD by DEA until the completed certification is received.

12. When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with Federal money, the LVPD shall clearly state: (1) the percentage of the total cost of the program or project which will be financed with Federal money and (2) the dollar amount of Federal funds for the project or program.

13. The term of this agreement shall be effective from the date in paragraph number one until September 30, 2013. This agreement may be terminated by either party on thirty days' advance

written notice. Billing for all outstanding obligations must be received by DEA within 90 days of the date of termination of this agreement. DEA will be responsible only for obligations incurred by LVPD during the term of this agreement.

For the Drug Enforcement Administration:

\_\_\_\_\_  
Javier F. Peña  
Special Agent in Charge

Date: \_\_\_\_\_

For the Leon Valley Police Department

\_\_\_\_\_  
Randall Wallace  
Chief of Police  
Leon Valley Police Department

Date: \_\_\_\_\_



**U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER**

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND  
OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Department and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

**1. LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, Disclosure of Lobbying Activities, in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

**2. DEBARMENT, SUSPENSION, AND OTHER  
RESPONSIBILITY MATTERS  
(DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510-

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE  
(GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about-

(1) The dangers of drugs abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted-

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site (s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, country, state, zip code)

Drug Enforcement Administration  
10127 Morocco, Ste. 200  
San Antonio, Tx 78216

Check  if there are workplace on file that are not identified here.

Section 67.630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 40617.

Check  if the State has elected to complete OJP Form 40617.

**DRUG-FREE WORKPLACE  
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in connection with any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

Leon Valley Police Department

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

4. Typed Name and Title of Authorized Representative

Randall Wallace, Chief of Police

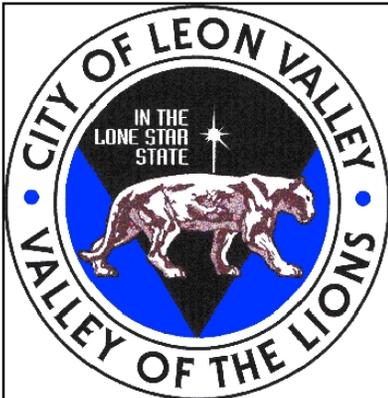
5. Signature

6. Date



**City of Leon Valley  
and  
Drug Enforcement Administration  
Agreement**

**Tuesday, August 21, 2012**



# Background

- Agreement to continue Leon Valley's participation in the State and Local Task Force – San Antonio District Office of Drug Enforcement Administration (DEA)
  - We currently have one Officer assigned



# Purpose of Task Force

- Disrupt illicit drug traffic in South Texas
- Gather and report intelligence data
- Conduct undercover operations
- Engage in investigations which will result in effective prosecutions



# DEA Provides

- All operating supplies necessary to complete mission
- Reimbursement of overtime



# Leon Valley Provides

- Salary and benefits



# Benefit to Leon Valley

- Aggressive pursuit of national and international distributors of illegal narcotics
- Ability to have a Federal Agency “adopt” Leon Valley cases for prosecution and other mitigating factors
  - Clean-up costs for areas determined to be hazardous material sites (labs)



## Benefit to Leon Valley (continued)

- Access to additional resources to assist Leon Valley
  - Ability to have Task Force respond to any Leon Valley issues
- Transfer of federally forfeited property to Leon Valley

**Agenda Item 7**

**MAYOR AND COUNCIL COMMUNICATION**

DATE: August 21, 2012  
M&C # 08-15-12

**TO:** MAYOR AND CITY COUNCIL

**SUBJECT:** APPROVAL OF BUDGET ADJUSTMENTS AND RELATED ORDINANCE FOR THE CAPITAL PROJECT FUND TO ACCURATELY RECORD THE ISSUANCE COST AND PROCEEDS FOR THE GENERAL OBLIGATION BONDS, SERIES 2012.

**PURPOSE**

On May 12, 2012 the citizens of Leon Valley voted to authorize the City to issue General Obligation Bonds, Series 2012 for (I) designing, acquiring, improving, renovating, demolishing, expanding, and equipping a Public Safety and Support Complex to house police, fire, municipal court, and City administration services departments, and expenses incidental and necessary to the foregoing (including necessary utility relocation, acquisition of easements, right-of-way, and other real property interests, landscaping, and streetscape modification and improvements) and (ii) pay the costs of their issuance.

The bonds were sold on June 27, 2012 via competitive bids. Morgan Keegan & Company was the winning bid with a True Interest Cost (TIC) of 2.495%. In addition, Morgan Keegan & Company paid an Original Issue Reoffering Premium of \$139,175, which covered the issuance costs netting \$7,000,000 to the City.

In order to record the bond issuance cost and proceeds following budget adjustments are needed for the Capital Project Fund:

***Expenditures***

Issuance Costs \$139,175

***Revenue*** (Other Financing Sources)

Bond Proceeds \$7,000,000  
Premium \$ 139,175

**FISCAL IMPACT**

None.

**RECOMMENDATION**

Approve the budget adjustments and related ordinance.

\_\_\_\_\_ Approved

\_\_\_\_\_ Disapproved

APPROVED WITH THE FOLLOWING AMENDMENTS: \_\_\_\_\_

\_\_\_\_\_

ATTEST:

Janie Willman, City Secretary

---

**AN ORDINANCE**

**APPROVING AMENDMENTS TO THE ORIGINAL BUDGET OF THE CITY OF LEON VALLEY, TEXAS, FOR THE FISCAL YEAR OF 2012**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:**

1. The attached Mayor and Council Communication # **08-15-12** contains an amendment to the original Budgets for the City of Leon Valley, Texas, for the Fiscal Year 2012 a true copy of which is file in the office of the City Secretary and made a part hereof by reference, are hereby amended and approved and ordered filed in the office of the City Secretary.

**Capital Project Fund**

2. This ordinance shall become effective on and after it's passage, approval and publication, as provided by law.

**PASSED** and **APPROVED** this 21st day of August, 2012.

\_\_\_\_\_  
Mayor Chris Riley

ATTEST:

\_\_\_\_\_  
Janie Willman, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney Mick McKamie

Agenda Item 8

MAYOR AND COUNCIL COMMUNICATION

DATE: August 21, 2012

M&C: # 08-16-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONSIDER REPLAT CASE #2012-122, WITH ATTACHED ORDINANCE, A REQUEST BY SINCLAIR LAND SURVEYING INC., AGENT FOR ELISABETH CALDERON-URDIALES, APPLICANT AND PROPERTY OWNER, TO REPLAT APPROXIMATELY 1.208 ACRES OF LAND, BEING LOTS 6 AND 7, BLOCK 4, TO NEW LOT 27, BLOCK 4, CB 4429, ROLLINGWOOD ESTATES SUBDIVISION UNIT #1, AT 5320 BLACKBERRY DRIVE FOR CONSTRUCTION OF A SINGLE-FAMILY DWELLING

**PURPOSE**

The purpose of this replat is to properly join together two (2) lots of land into one (1) one large lot, so that the property may be utilized for the development of a single-family home.

The property was rezoned in September 2011 from B-2 (Retail) to R-1 (Single-Family Dwelling). Although the properties are owned by the same person, State law does not allow the owner to build across lot lines. Thus, the owner seeks to consolidate the properties in order to build their family home.

As part of this replat the owner is requesting a variance to sidewalk construction which will allow them not to construct a sidewalk on this lot. The variance is acceptable as this is a rural area of the City and the request is consistent with the lack of sidewalks in the area and desired look and feel of the area.

**FISCAL IMPACT**

The applicant paid a fee of \$1,432 for consideration of this plat.

**RECOMMENDATION**

The City's contracted engineer Sia Sayyadi, reviewed the replat and supporting documents and found the replat to be in substantial conformance; approval is recommended and the variance to sidewalk construction is supported.

**S.E.E IMPACT STATEMENT**

*Social Equity* – replatting of this lot will ensure proper land development and appropriate City services for a superior quality of life for our new residents.

*Environmental Stewardship* – the owner has continually maintained their property and will plant the required trees for single-family residential development.

*Economic Development* – development of the property supports ad valorem tax for the City as well as new residents to live, work, play and shop in Leon Valley.

APPROVED: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_

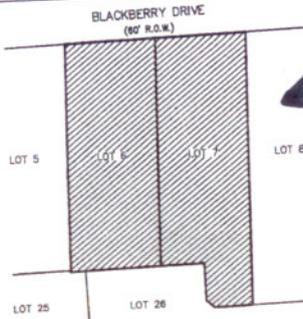
APPROVED WITH THE FOLLOWING COMMENTS: \_\_\_\_\_

ATTEST:

---

Janie Willman, City Secretary

**LOCATION MAP  
NOT TO SCALE**



**Current  
Lots 6 & 7**

**"AREA BEING REPLATTED"**

A PORTION OF LOT 6 AND LOT 7,  
BLOCK 4, COUNTY BLOCK 4429,  
ROLLINGWOOD ESTATES UNIT 1  
RECORDED IN VOLUME 2575, PAGE 284,  
DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS.

**SURVEYORS NOTES:**

1. PROPERTY CORNERS ARE MONUMENTED WITH CAP OR DISK MARKED "SLS RPLS 5142" UNLESS NOTED OTHERWISE.
2. COORDINATES AND BEARINGS SHOWN ARE BASED ON THE NORTH AMERICAN DATUM OF 1983 (CORS 1996) FROM THE TEXAS COORDINATE SYSTEM ESTABLISHED FOR THE SOUTH CENTRAL ZONE DISPLAYED IN GRID VALUES DERIVED FROM THE NGS COOPERATIVE CORS NETWORK.
3. DIMENSIONS SHOWN ARE SURFACE. SCALE FACTOR USED IS 1.0001601204. THE ROTATION GRID TO PLAT IS 00°00'00"
4. SET 1/2" IRON BAR WITH ORANGE CAP MARKED "SLS RPLS 5142" CAP AT ALL PROPERTY CORNERS.  
ELEC. .... ELECTRIC  
TELE. .... TELEPHONE  
CATV ... CABLE TELEVISION  
R.O.W. ... RIGHT-OF-WAY

**Proposed  
New Lot 27**

EASEMENTS, DUE TO GRADE CHANGES OR GROUND ELEVATION ALTERATIONS SHALL BE CHARGED TO THE PERSON OR PERSONS DEEMED RESPONSIBLE FOR SAID GRADE CHANGES OR GROUND ELEVATION ALTERATION.

3. THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING ELECTRIC, GAS, WATER, SEWER, DRAINAGE, TELEPHONE, CABLE EASEMENTS OR ANY OTHER EASEMENTS FOR UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED HEREON.

**BLACKBERRY DRIVE**  
(60' R.O.W.)

**WATERCRESS DRIVE**

N=13723539  
E=2092701

N 41°34'10" E 199.96'

S 41°34'10" W 268.76'

14' ELEC., GAS, TELE. & CATV EASEMENT

20' DRAINAGE AND WATER EASEMENT

30' BUILDING SETBACK LINE

N 46°04'42" W 250.69'

5' BUILDING SETBACK LINE  
16' WATER AND SANITARY SEWER EASEMENT

**LOT 27**  
**BLOCK 4**  
**1.208 ACRES**  
**C.B. 4429**

**LOT 8**

OWNER:  
JOE LOPEZ, JR.  
(VOL. 5352, PG. 861)  
ROLLINGWOOD ESTATES UNIT 1  
(VOL. 2575, PG. 284)

30' BUILDING SETBACK LINE

5' BUILDING SETBACK LINE

S 41°34'44" W 147.85'

30' BUILDING SETBACK LINE

16' ELEC., GAS, TELE., WATER, SANITARY SEWER & DRAINAGE EASEMENT (VOL. 9555, PG. 19)

N 47°52'07" W 40.79'

N=13723480  
E=2093050

**LOT 25**  
OWNER:  
STEINREAL CORP.

**LOT 26**  
OWNER:  
DIAMOND ROCK, INC.

S 86°17'34" W 12.24'  
S 41°34'02" W 41.92'

ROLLINGWOOD RIDGE SUBDIVISION  
(VOL. 9555, PG. 19)

STATE OF TEXAS  
COUNTY OF BEXAR

THE CITY ENGINEER OF THE CITY OF LEON VALLEY HEREBY CERTIFIES THAT THIS SUBDIVISION PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THE CITY AS TO WHICH HIS APPROVAL IS REQUIRED.

CITY ENGINEER

TEXAS  
OF BEXAR)

CERTIFY THAT THE ABOVE PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM A SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND.

*Ernest Sinclair*  
- SINCLAIR, R.P.L.S. (5142)  
- PROFESSIONAL LAND SURVEYOR

AND SUBSCRIBED BEFORE ME THIS THE 31st DAY OF August

**★ 2 lots become 1 lot for  
Construction of a single-family home**

STATE OF TEXAS  
COUNTY OF BEXAR

THE OWNER (SUBSCRIBED TO THE CITY STREETS, ALL SEWER LINES THEREON SH

*Elisabeth C*  
PROPERTY OF

*Elisabeth C*  
PRINTED NAME

STATE OF TEXAS  
COUNTY OF BEXAR

BEFORE ME, ELISABETH C. SUBSCRIBED EXECUTED TO THE CAPACITY

GIVEN UNDER

*Elisabeth C*  
NOTARY  
MY COMM.

STATE OF TEXAS  
COUNTY OF BEXAR

THIS SUBDIVISION CONSIDERED APPROVED  
DATED THIS

BY: \_\_\_\_\_

BY: \_\_\_\_\_

STATE OF TEXAS  
COUNTY OF BEXAR

AN ORDINANCE

APPROVING A SUBDIVISION REPLAT BEING APPROXIMATELY 1.208 ACRES OF LAND ACRES OF LAND, BEING LOTS 6 AND 7, BLOCK 4, TO LOT 27, BLOCK 4, CB 4429, ROLLING WOOD ESTATES UNIT #1 IN THE CITY OF LEON VALLEY

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. A subdivision replat has been found to be in substantial conformance and is approved as approximately 1.208 acres of land, now being new Lot 27, Block 4, CB 4429, Rollingwood Estates Unit #1, with an approved variance to the construction of a sidewalk as particularly described in Plat File No. 2012-122.
2. The City staff is hereby authorized to file said replat when all conditions imposed by the City Council as reflected in Replat File No. 2012-122 have been complied with in full.

PASSED and APPROVED this the 21<sup>st</sup> day of August 2012.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney



# City of Leon Valley City Council

Consider Plat Case No. 2012-122

August 21, 2012



# Purpose

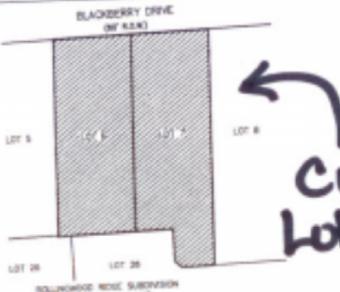
- Agent for the Applicant: Sinclair Land Surveying, Inc. for Elisabeth Calderon-Urdiales, property owner
- Approximately 1.208 acres
- Proper subdivision of two (2) Lots to one (1) Lot
  - Lot 6 & 7 to NEW Lot 27, Block 4, CB 4429, Rollingwood Estates Unit #1



# Purpose

- Sept 2011 - Property was rezoned from B-2 (Retail) to R-1 (Single-Family Dwelling) for construction of a single-family home
- Variance
  - No sidewalk construction

**LOCATION MAP  
NOT TO SCALE**



**Current  
Lots b<sup>y</sup> 7**

**Proposed  
New Lot 27**

EASEMENT, DUE TO GRADE CHANGES OR GROUND ELEVATION ALTERATIONS SHALL BE CHARGED TO THE PERSON OR PERSONS DEEMED RESPONSIBLE FOR SAID GRADE CHANGES OR GROUND ELEVATION ALTERATION.

3. THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING ELECTRIC, GAS, WATER, SEWER, DRAINAGE, TELEPHONE, CABLE EASEMENTS OR ANY OTHER EASEMENTS FOR UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED HEREIN.

**"AREA BEING REPLATED"**  
A PORTION OF LOT 8 AND LOT 7,  
BLOCK 4, COUNTY BLOCK 4429,  
ROLLINGWOOD ESTATES UNIT 1  
RECORDED IN VOLUME 2575, PAGE 284,  
DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS.

- SURVEYOR'S NOTES:**
- PROPERTY CORNERS ARE MONUMENTED WITH CAP OR DISK MARKED "SLS RPLS 5142" UNLESS NOTED OTHERWISE.
  - COORDINATES AND BEARINGS SHOWN ARE BASED ON THE NORTH AMERICAN DATUM OF 1983 (CONRS 1983) FROM THE TEXAS COORDINATE SYSTEM ESTABLISHED FOR THE SOUTH CENTRAL ZONE (DISPLAYED IN GRID VALUES DERIVED FROM THE NGS COOPERATIVE CORS NETWORK).
  - DIMENSIONS SHOWN ARE SURFACE. SCALE FACTOR USED IS 1.0001021204. THE ROTATION GRID TO PLAT IS 0.0730702°.
  - SET 1/2" REIN BAR WITH ORANGE CAP MARKED "SLS RPLS 5142" CAP AT ALL PROPERTY CORNERS.  
ELEC. — ELECTRIC  
TELE. — TELEPHONE  
CATV — CABLE TELEVISION  
R.G.W. — RIGHT-OF-WAY

STATE OF TEXAS  
COUNTY OF BEXAR

THE CITY ENGINEER OF THE CITY OF LEON VALLEY HEREBY CERTIFIES THAT THIS SUBDIVISION PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THE CITY AS TO WHICH HIS APPROVAL IS REQUIRED.

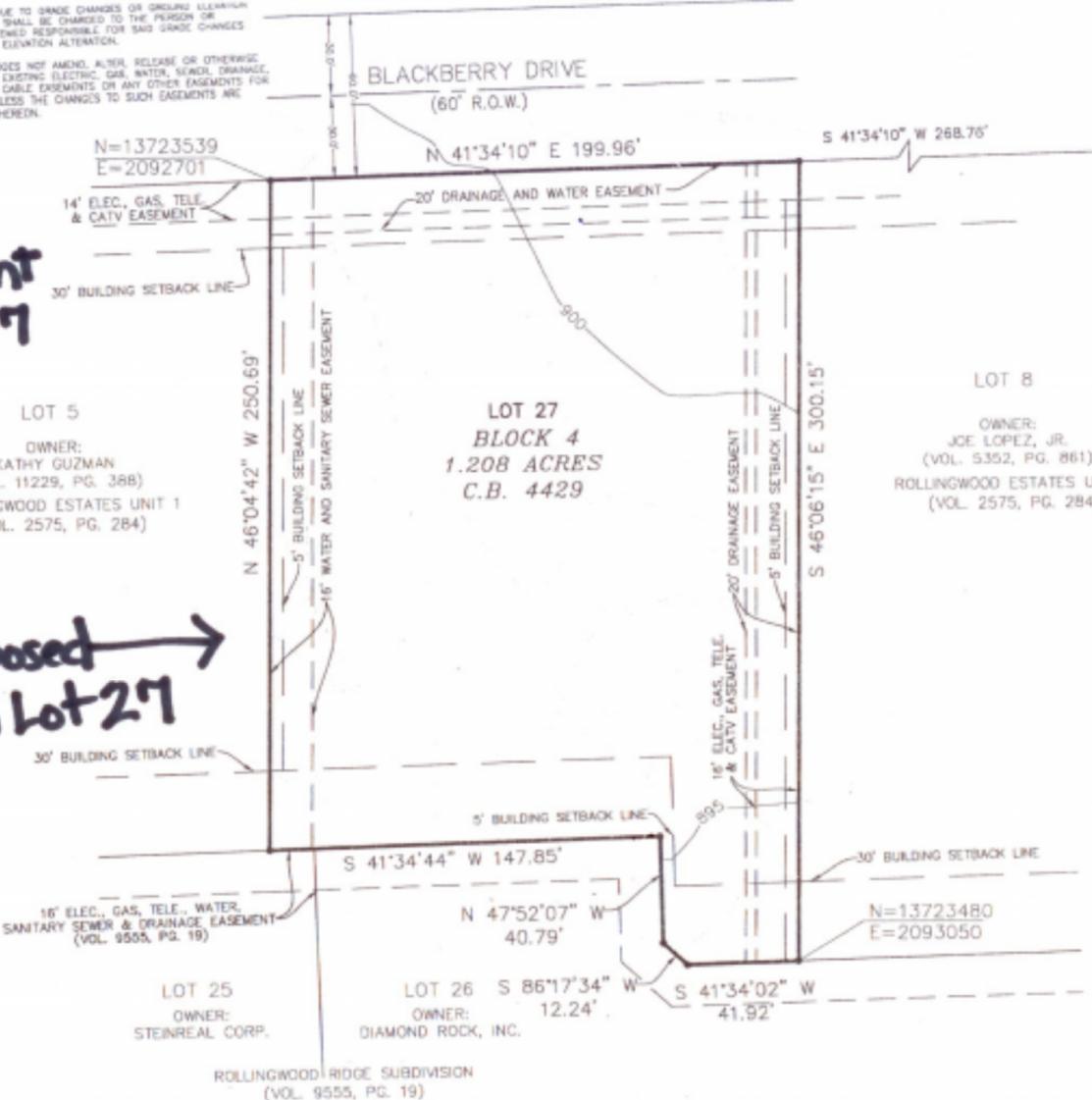
CITY ENGINEER

TEXAS  
BY BEXAR

CERTIFY THAT THE ABOVE PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM A SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND.

*Scott J. Dinkler*  
SCOTT J. DINKLER, R.P.L.S. (0142)  
A PROFESSIONAL LAND SURVEYOR

1 and 2 witnesses before me this 31<sup>st</sup> day of August



LOT 25  
OWNER:  
STEINREAL CORP.

LOT 26  
OWNER:  
DIAMOND ROCK, INC.

LOT 27  
BLOCK 4  
1.208 ACRES  
C.B. 4429

LOT 8  
OWNER:  
JOE LOPEZ, JR.  
(VOL. 5352, PG. 861)  
ROLLINGWOOD ESTATES UNIT 1  
(VOL. 2575, PG. 284)

ROLLINGWOOD RIDGE SUBDIVISION  
(VOL. 9555, PG. 19)

WATERCRESS DRIVE

STATE OF TX  
COUNTY OF B

THE OWNER I  
SUBSCRIBED  
TO THE CITY  
STREETS, ALL  
SEWER LINES  
HEREIN SH

*Elisabeth C*  
PRINTED NAME

STATE OF TX  
COUNTY OF 1

BEFORE ME,  
ELISABETH C  
SUBSCRIBED  
EXHIBITED TO  
THE CAPTION

GIVEN UNDER

*Ch*  
NOTARY  
MY COM

STATE OF T  
COUNTY OF

THIS SUBP  
CONSIDERED  
APPROVED

DATED 8/31

BY: \_\_\_\_\_

BY: \_\_\_\_\_

STATE OF T  
COUNTY OF

**\* 2 lots become 1 lot for  
Construction of a single-family home**



# Fiscal Impact

- Replat Consideration Fees - \$1,432 pd



# Recommendation

- Reviewing Engineer – Sia Sayyadi
- Replat in Substantial Conformance
- Approval Recommended
- Sidewalk variance is supported



# City of Leon Valley City Council

Consider Plat Case No. 2012-122

August 21, 2012

Agenda Item 9

**MAYOR AND COUNCIL COMMUNICATION**

**DATE: August 21, 2012**

**M&C: # 08-17-12**

**TO: MAYOR AND CITY COUNCIL**

**SUBJECT: CONSIDER A REQUEST BY HERMAN MURRAY, GENERAL MANAGER OF ANCIRA WINTON-CHEVROLET, FOR A VARIANCE TO CHAPTER 14, "ZONING," SECTION 14.02.305, "REGULATIONS FOR ALL DISTRICTS, SUBSECTION (m), "OVERLAY DISTRICTS," APPENDIX C, SECTION G.2 (j.), "PROHIBITED SIGNS," TO ALLOW A LIGHT EMITTING DIODE (LED) SIGN, MEASURING 149 SQUARE FEET AT 6111 BANDERA ROAD**

**PURPOSE**

Ancira is requesting a sign variance to replace an existing 425 square foot plastic sign face with a 149 square foot LED sign face or Daktronic electronic message boards. This is the name brand for the manufacturer of full color high resolution message boards.

The Sustainability Overlay prohibits LED signs other than time and temperature message boards (see attached regulations).

The existing sign has a 425 square foot sign face and measures approximately 66 feet in height. The newly proposed sign has a sign face which measures 149 square feet and the height will be 60 feet. This is a 6 foot sign height reduction and a 65% reduction in sign face.

The applicant notes that the new signage is stream-lined, smaller in sign area and height, will not be bright or flashy, and will assist in advertisement of their business. Ancira has noted their interest in reducing sign clutter and assessing and designing professional signage for their overall site. They have been working with staff to prepare a Master Sign Plan for the entire site for future consideration. In the interest of time and advertising for their new Volkswagen dealership they are asking for variance consideration of this one sign.

**FISCAL IMPACT**

\$100 was paid for consideration of the sign variance request. If approved, the sign permit fee will be \$100.

**RECOMMENDATION**

There is no objection to the proposed sign, it is 65% smaller than the existing sign and will change by 6 feet in height due to the reduction of the sign. The proposed sign provides a clean, updated look to the site and will not be distracting or flashy. Approval is at the discretion of City Council.

**S.E.E**

*Social Equity* – Variance consideration for the property owner encourages their collaborative participation in working with the City on sustainability initiatives and in improving business sites.

*Environmental Stewardship* – There is not an environment impact per say as the sign is not using bright or flashy lighting.

**Agenda Item 9**

*Economic Development* – Approval of the variance assists the property owner in updating their sign and creates a means for the owner to conveniently, control and market messages which will make the business noticeable and more attractive.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS: \_\_\_\_\_

\_\_\_\_\_  
ATTEST:

\_\_\_\_\_  
City Secretary

- vi. Awning signs shall be flush with the surface of the awning, and shall not project beyond any edge of the awning.

**h. Restaurants and Cafes**

- i. A wall-mounted display featuring the actual menu as used at the dining table, to be contained within a shallow wood or metal case, and clearly visible through a glass front.
- ii. The display case shall be attached to the building wall, next to the main entrance, at a height of approximately five feet,
- iii. The display case shall not exceed a total area of five square feet, and may be lighted.

**i. Building Directory Signs**

- i. One per building entrance.
- ii. The sign shall be located next to the building entrance.
- iii. The sign shall project out from the wall to which it is attached no more than 6 inches.
- iv. Maximum size shall be eight square feet.

**j. Prohibited Signs**

- i. Roof Signs
- ii. Pole Signs not located adjacent to Loop 410 and the Flyover.
- iii. Animated, moving, flashing, blinking, reflecting, revolving, or any similar signs, except time/temperature devices and barber shops.
- iv. Electronic reader board signs, except time/temperature devices.

**3. Building Colors**

- a. Buildings which are painted bright and distinctive colors shall be interpreted as signage and prohibited.
- b. The Planning Director may refer any interpretation of color to the City Council for final determination.

## II. STANDARDS FOR SUSTAINABILITY OVERLAY

### A. *Intent*

The **intent** of these standards is to

1. Create an identity for Leon Valley to distinguish it from surrounding communities
2. Stabilize and strengthen property values over the long term
3. Attract new residents and businesses that will invest and re-invest in properties
4. Increase the quality of development
5. Strengthen and clarify existing zoning ordinance provisions for non-residential design standards.
6. Make the community more sustainable for future generations through
  - a. Providing for Integrated mixed use,
  - b. Embodying LEED-ND (Leadership in Energy and Environmental Design – Neighborhood Development) principles, and
  - c. Assuring pedestrian and bicycle friendliness.

### B. *Land use*

1. **Intent.** It is intended that allowed uses will encourage pedestrian-oriented mixed use projects that are well integrated with retail and residential activities.
2. Residential uses in the form of Townhouses are allowed up to 50% of the site area and shall abide by the Townhouse District Standards and the standards in this ordinance. However, at least 50% of the retail must be constructed prior to obtaining a Certificate of Occupancy for the residential component.
3. Residential uses above non-residential uses at-grade shall be permitted by right and defined as a Mixed Use Building. Lobbies to upper stories may be located at grade level.

# ANCIRA

ANCIRA WINTON • CHEVROLET

6111 Bandera Road • San Antonio, TX 78238 • phone: (210) 681-4900 • ancira.com

August 13, 2012

City of Leon Valley  
Mayor & City Council  
6400 El Verde Road  
Leon Valley, TX 78238

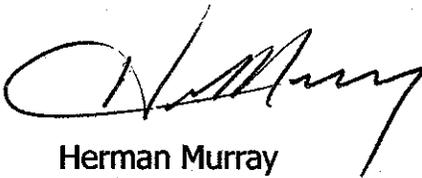
**RE: Consideration of a Variance to Allow a Light Emitting Diode (LED) sign at 6111 Bandera Road**

Honorable Mayor and City Council,

We are requesting consideration of a variance to utilize an LED sign at our location under the flyover at 6111 Bandera Road.

The proposed sign is smaller and more stream-lined than the existing sign. The new sign would measure 149 square feet, which is 65% or 276 square feet smaller than the existing 425 square foot sign. The sign would be placed on the existing pole which measure approximately 60 feet in height.

As a long time business and community partner in Leon Valley we understand the concerns the city has with visual clutter and distraction, however with our existing location it is difficult to advertise without some assistance by the City. It is not our intention for this sign to be distracting to traffic but simply display attractive signage to advertise the business and weekly specials. We also welcome the City to inform us of upcoming events that we are happy to display.



Herman Murray  
General Manager  
Ancira-Winton Chevrolet



HT = 66.26 FT



**EXISTING SIGN # 8**

20.66' x 18.5' & 6.5' x 6.5'  
AREA = 425 S.F.

HT=60 FT ±



HT=0 FT

**PROPOSED SIGN # 8**

7.33' x 20.33' (7 ft- 4 in x 20 ft- 4 in)  
AREA = 149 S.F.



# City of Leon Valley City Council

Consider a Sign Variance – A Request  
by Herman Murray of Ancira Winton  
Chevrolet, to allow an Light Emitting  
Diode (LED) Sign at 6111 Bandera  
Road

August 21, 2012



# Purpose

- Applicant: Herman Murray, General Manager
- Variance to Chapter 14, “Prohibited Signs”
  - to Allow an LED sign at 6111 Bandera Road



# Purpose

- Current sign
  - free-standing pole sign
  - plastic sign face (425 square feet)
  - 66 feet in height



# Purpose

- Proposed sign
  - same free-standing pole sign
  - Daktronic (LED) full color high resolution message board (149 square feet)
  - 60 feet in height



# Purpose

- 276 square foot sign face reduction/65% reduction
- 6 foot height reduction due to sign face reduction



# Purpose

- Sign proposed is not intended to be bright or flashy and will display professional business advertisements and weekly specials
- Sign updates the site and allows the applicant to promote their business



# Fiscal Impact

- \$100 paid for sign variance consideration
- If approved, \$100 for sign permit

HT=66.26 FT



**EXISTING SIGN # 8**

20.66' x 18.5' & 6.5' x 6.5'  
AREA = 425 S.F.

HT=60 FT ±



HT=0 FT

**PROPOSED SIGN # 8**

7.33' x 20.33' (7 ft- 4 in x 20 ft- 4 in)  
AREA = 149 S.F.



# City of Leon Valley City Council

Consider a Sign Variance – A Request  
by Herman Murray of Ancira Winton  
Chevrolet, to allow an Light Emitting  
Diode (LED) Sign at 6111 Bandera  
Road

August 21, 2012

**MAYOR AND COUNCIL COMMUNICATION**

**DATE: August 21, 2012  
M&C: # 08-18-12**

**TO: MAYOR AND CITY COUNCIL**

**SUBJECT: A REQUEST TO AWARD THE FY 2013 GROUP HEALTH INSURANCE BID FOR EMPLOYEE MEDICAL, DENTAL AND LIFE INSURANCES AND TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE INSURANCE CONTRACT(S)**

**PURPOSE**

To identify health plans that would better serve the needs of the city and its employee's and to control city costs, while continuing to provide quality benefits to employees. The City currently pays 100% of the employee-only premium under AETNA POS Base health, Base PDN dental and MetLife insurances. Gallagher Benefits Services, the city's Insurance Broker, solicited bids from all the major insurance carriers. Two bids came back competitive, AETNA and Blue Cross Blue Shield of Texas.

Blue Cross Blue Shield submitted a best and final bid of -3.0% decrease in the cost of our health insurance. Aetna submitted a best and final bid of a 5.5% rate increase in the cost of our health insurance. The current bid for dental is 11% increase through AETNA and BCBS/FortDearborn declined to bid on dental. MetLife had 0% increase in the life insurance.

This M&C will authorize the City Manager to execute the contract for the FY 2013 Group Health, Dental & Life Insurances and to continue to provide reputable and comprehensive insurance coverage to the City employees. This contract will be for the period October 1, 2012 to September 30, 2013. The City's insurance broker, Gallagher Benefit Services, Inc. will serve as the City's liaison with the insurer selected by Council.

**RECOMMENDATION**

It is recommended that the city award the bid for the Employee Group Health Insurance program to Blue Cross Blue Shield of Texas (See Exhibit A for plan comparison).

## Agenda Item 10

### EXHIBIT A

Product Type	Current Base Plan AETNA	Renewal Base Plan AETNA	Proposed Base Plan BCBS	Current Buy-up Plan AETNA	Renewal Buy-up Plan AETNA	Proposed Buy- Up Plan BCBS
Life Time Max	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
CYD	\$3,000	\$3,000	\$3,000	\$500	\$500	\$1,000
CY Coinsurance	\$1,500	\$1,500	\$0	\$2,500	\$2,500	\$0
Other Med	100% after ded	100% after ded	100% after ded	80% after ded	80% after ded	100% after ded
Preventative	100%	100%	100%	100%	100%	100%
Office Copays	\$30PCP/\$50 Spec	\$30PCP/\$50 Spec	\$30PCP/\$0Spec	\$20PCP/\$35 Spec	\$20PCP/\$35 Spec	\$20PCP/\$0Spec
ER	\$200	\$200	\$100	\$100	\$100	\$100
Urgent Care	\$75	\$75	\$55	\$55	\$55	\$45
Prescript	\$15/\$40/\$60	\$15/\$40/\$60	\$10/\$40/\$60	\$15/\$25/\$00	\$15/\$25/\$00	\$15/\$30/\$45
<b>Monthly Premium</b>						
EE Only	\$409.09	\$431.59	\$399.10	\$498.67	\$526.10	\$498.07
EE & Spouse	\$810.01	\$854.56	\$790.24	\$987.37	\$1,041.68	\$986.20
EE & Child	\$666.82	\$703.50	\$650.54	\$812.83	\$857.54	\$811.86
EE & Family	\$1,186.37	\$1,251.62	\$1,157.42	\$1,446.15	\$1,525.69	\$1,444.42

The recommendation is to award the bid for Employee Group Dental to AETNA (See Exhibit B for Plan Comparison).

### EXHIBIT B

Product Type	Current Base Plan AETNA	Renewal Base Plan AETNA
CYD	\$50	\$50
Major-Crowns Implants	50%	50%
Basic- ER Exam, Root Canal	80%	80%
Preventative	100%	100%
<b>Premium</b>		
EE Only	\$17.13	\$19.01
EE & Spouse	\$33.55	\$37.24
EE & Child	\$42.64	\$47.33
EE & Family	\$59.06	\$65.56

Further, MetLife had no increase on the life insurance and we recommend staying with MetLife at \$2.50 per employee.

### **S.E.E. IMPACT**

**Social Equity** – Benefits are one of the tools utilized by the city to recruit quality employees. These quality employees strive to promote a superior quality of life by responding to citizens in a fair and prompt manner and provide outstanding public safety services.

**Economic Development** – By providing cost effective quality benefits to the city employees, the employees are better equipped to contribute to the diverse and versatile business environment that supports a healthy economy for the City of Leon Valley.

**Environmental** –All carriers provide extensive online tools for members and the plan sponsors, serving to decrease the use of paper resources.

**Agenda Item 10**

**FISCAL IMPACT**

There are adequate funds in the FY 2013 budget to cover the costs for health, dental and life insurance premiums for employees. The city will be saving \$63,528 in insurance premiums from the proposed budget and \$12,364 from last year's premiums.

	<b>Current Premiums</b>	<b>Budget for FY 2013</b>	<b>Recommended BCBS for Medical, MetLife &amp; Aetna for Dental</b>
Employee Mo. (Includes Health Dental and Life Premium)	\$428.42	\$471.27	\$420.61
Annual Cost	\$539,809	\$590,973	\$527,445

Approve: \_\_\_\_\_ Disapproved \_\_\_\_\_

Approved with the following amendments:

---

ATTEST:

\_\_\_\_\_  
Janie Willman, City Secretary

**Survey given to Employees April 2012**

**Q2 Do you have the Base or Buy-up, Health Insurance plan?**

1=Base

2=Buy-up

<b>Code</b>	<b>Response Item</b>	<b>Frequency</b>	<b>Percent</b>
1	Base	68	80.95%
2	Buy-up	16	19.05%
	Total	84	

**Q3 Overall how satisfied are you with the Health Insurance benefits- AETNA?**

1= Satisfied

2= Somewhat Satisfied

3= Not Satisfied at all

4= Have not utliized their service

<b>Code</b>	<b>Response Item</b>	<b>Frequency</b>	<b>Percent</b>
1	Satisfied	17	19.77%
2	Somewhat Satisfied	21	24.42%
3	Not Satisfied at all	29	33.72%
4	Have not Utlized Their Service	19	22.09%
	Total	86	

# Monthly Report

Finance

July 2012

## ***Sales Tax Revenue***

- ❖ Sales tax revenue of \$142,264 was received from the State Comptroller's office in July. After consideration of the July sales tax payment, year-to-date sales tax revenues are 4.31% higher than this time last year.

## ***Street Maintenance Sales Tax Revenue***

- ❖ Street Maintenance Sales tax revenue of \$35,561 was received from the State Comptroller's office in July.

## ***Ad Valorem Taxes***

- ❖ Ad valorem tax collections of \$104,448 were received from the Tax Assessor/Collector's office in July. Collections for July 2011 were \$96,630.

## ***2013 Budget***

- ❖ Under the direction of the City Manager, the Finance Department produced the first draft of the fiscal year 2013 Budget for all appropriate City funds. The first workshop will be held on August 21.

MAY 2012



## COMMUNITY DEVELOPMENT MONTHLY REPORT

Page 1 of 3

### BUILDING PERMIT ACTIVITY

Four (4) residential building permits were issued in May 2012 and a total of Four (4) Commercial Remodels revenue of \$4,751.74 with a total value of \$578,697.

The overall permits (fence, roof, HVAC, electrical, plumbing, etc...) issued in May 2012 totaled 129. The revenue generated was \$13,043.50.

Applications were made for a Certificate of Occupancy by the following:

Mark Cruz	5504 Bandera Rd. #615
King Message and Spa	6430 Bandera Rd. #146
Choice Liquor	7090 Bandera Rd.
Melody Hair Braiding Salon	5740 Evers Rd.
The Carlson Law Firm	6100 Bandera Rd. #414
Abundant Trinity Grace Fellowship	6701 Huebner Rd.
BBE Fitness	6737 Poss Rd. #1012
Yastor Tools & Equipment	7500 Eckhert Rd. #540
Alamo Scientific Inc.	5405 Bandera Rd. #130
Beyond Leak Detections	7336 Reindeer Trail
E/G Automotive LLC	5504 Bandera Rd. #103
Overstock	5405 Bandera Rd. #115

There were a total of Twelve (12) Certificates of Occupancy. The revenue totaled \$780.

### ZONING & LAND USE PROJECTS

There were no Zoning Cases received in May 2012. The Zoning Commission began revisions of the Master Plan with Monte Robles Park and recommended removal of properties on Reindeer Trail from the Sustainability Overlay to City Council.

### INSPECTIONS/REVIEWS

#### BUILDING

A total of 74 Building, Plumbing Inspections and Building Reviews were conducted in May 2012 by Bruce Bealor. The total amount of fees paid were \$2,220.

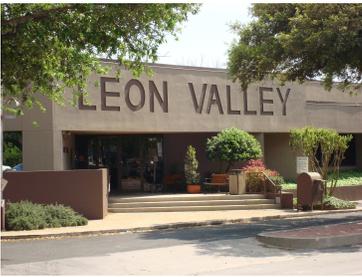
#### HEALTH

Steve Barscewski conducted 16 inspections in May 2012 at a fee of \$702.

- 06 Food Service Establishments
- 09 Complaints and Follow-ups
- 01 Temp Event Inspections

### OTHER COMMUNITY DEVELOPMENT ACTIVITIES

- Tree Advisory Meeting - cancelled
- Zoning Commission – May 22



**MAY 2012**

**COMMUNITY DEVELOPMENT  
MONTHLY REPORT**

**Page 2 of 3**

**CODE ENFORCEMENT  
ACTIVITY**

Water Leaks	0
Overgrown Premises	79
Brush Accumulation	15
Overgrown Vacant Lot	5
Prohibited Flags (Wind Wavers)	3
Sidewalk Obstruction	2
Snipe Signs	25
Illegal Dumping	1
Accumulation Trash & Debris	6
Dilapidated Fence	1
Low Hanging Tree Limb	3
Graffiti Abated	7
Mobile Vendor	1
Visual Obstruction	2
Front/Side Yard Parking	1
<b>TOTAL CODE ENFORCEMENT ACTIVITIES</b>	<b>151</b>
<b>COMPLIED W/CODE VIOLATION NOTICE</b>	<b>135</b>

**ANIMAL CONTROL  
ACTIVITY**

Dogs Running at Large	31
Captured and Impounded	12
Cats Running At large	17
Barking Dogs	12
Violations of Leach law	1
Dead Animals on Streets	15
Wild Animal Relocated	18
Excessive Dogs and Cats at Residence	7
Dog Fighting	2
Request for Humane Traps	12
Animals Reported Lost	3
Animals Found	0
Snipe Signs Removed	16
Graffiti Areas Abated	1
Animal Cruelty Inspected	4
Animal Bites Inspected	1
Animal Registrations	2
Sprinkler Violations	4
<b>Total Animal Control Activities for May</b>	<b>158</b>

**MAY 2012**

**COMMUNITY DEVELOPMENT  
MONTHLY REPORT**

**Page 3 of 3**



**COMMUNITY & CONFERENCE  
CENTER RENTALS**

**COMMUNITY CENTER RENTALS**

- MAY 2012 – Three (3)
- \* April 2011 – Four (4)

**REVENUE - \$3,882.00**

**CONFERENCE CENTER RENTALS**

- May 2012 – Seven (7)
- May 2011 – Six (6)

**REVENUE - \$5,631.00**

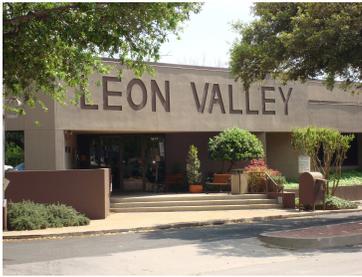
**HOTEL/MOTEL REVENUE - \$9,546.91**

\* Previous Jan 2011 - \$7,802.75

**Other Events Held:**

- The American Backflow Workshop  
May 10
- BOMA Meeting/BRT Bus  
Demonstration  
May 12
- Community Events Committee  
May 16
- Pet Parade  
May 18
- Taste of Leon Valley  
May 20
- Bexar County Early Voting  
May 1 thru May 8 and  
May 14 thru May 25

June 2012



## COMMUNITY DEVELOPMENT MONTHLY REPORT

Page 1 of 3

### BUILDING PERMIT ACTIVITY

Four (4) residential building permits were issued in June 2012 and a total of One (1) Commercial Remodels revenue of \$5,097 with a total value of \$193,599

The overall permits (fence, roof, HVAC, electrical, plumbing, etc...) issued in June 2012 totaled 83. The revenue generated was \$22,556.50

\*Thirteen (13) applications were made for Certificate of Occupancy by the following:

Master Clean Services	5413 Bandera Rd. #406
S Jone & I Rogers	5504 Bandera Rd. #616
Terra Bella Fashions	6814 Huebner Rd.
Mahek Indo-Pak Cuisine Restaurant	5718 Evers Rd.
Rico's Flashing Services	5770 Evers Rd.
SA West Loop Investors	5413 Bandera Rd. #408
Campbell Motor Sports LLC	7302 Reindeer Trl
Sports Unlimited Sik Screen	5417 Bandera Rd. #612
Sean Rush	7312 Reindeer Trl
Pesca Seafood	7500 Eckhert Rd.
M. Lemos Apartment Locators	6430 Bandera Rd.
Brass Knuckle Kustoms	7338 Reindeer Trl
E&G Automotive	5504 Bandera Rd. #102

There were a total of Thirteen (13) Certificates of Occupancy. The revenue totaled \$780.

### ZONING & LAND USE PROJECTS

There were no cases received in June 2012 and the meeting of June 26<sup>th</sup> was cancelled.

### INSPECTIONS/REVIEWS

#### BUILDING

A total of 86 Building, Plumbing Inspections and Building Reviews were conducted in June 2012 by Bruce Bealor. The total amount of fees paid were \$2,580.

#### HEALTH

Steve Barscewski conducted 26 inspections in June 2012 at a fee of \$999.

- 04 Food Service Establishments
- 09 Complaints and Follow-ups
- 05 Retail Establishment, Retail food Store
- 01 Day Care Facility
- 07 Primary/Secondary Swimming Pools

### OTHER COMMUNITY DEVELOPMENT ACTIVITIES

- **Tree Advisory Meeting** – cancelled
- **Zoning Commission** – cancelled



June 2012

## COMMUNITY DEVELOPMENT MONTHLY REPORT

Page 2 of 3

### CODE ENFORCEMENT ACTIVITY

Water Leaks	1
Overgrown Premises	115
Brush Accumulation	3
Overgrown Vacant Lot	28
Low Hanging Tree Limbs	3
Illegal Dumping (alley)	1
Snipe Signs	40
Illegal Watering	2
Accumulation Trash & Debris	2
Parking Lot Repair	1
No Permit (Roof)	1
Graffiti Abated	10
Illegal Obstructions (SW/Alley)	2
Illegal Dumpster	2
Front/Side Yard Parking	2
Illegal Selling of Vehicles	1
<b>TOTAL CODE ENFORCEMENT ACTIVITIES</b>	<b>214</b>
<b>COMPLIED W/CODE VIOLATION NOTICE</b>	<b>200</b>

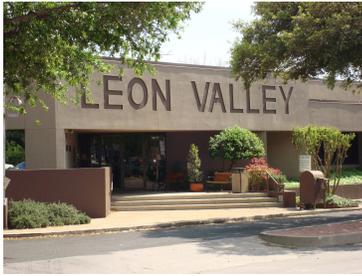
### ANIMAL CONTROL ACTIVITY

Dogs Running at Large	26
Captured and Impounded	12
Cats Running At large	19
Barking Dogs	09
Violations of Leach law	0
Dead Animals on Streets	10
Wild Animal Relocated	07
Excessive Dogs and Cats at Residence	02
Dog Fighting	0
Request for Humane Traps	08
Animals Reported Lost	03
Animals Found	03
Snipe Signs Removed	16
Graffiti Areas Abated	02
Dogs Impounded	10
Cats Impounded	12
<b>Total Animal Control Activities for May</b>	<b>127</b>

**June 2012**

**COMMUNITY DEVELOPMENT  
MONTHLY REPORT**

**Page 3 of 3**



**COMMUNITY & CONFERENCE  
CENTER RENTALS**

**COMMUNITY CENTER RENTALS**

- June 2012 – Twelve (12)
- \* June 2011 – Four (4)

**REVENUE - \$13,848**

**CONFERENCE CENTER RENTALS**

- June 2012 – Eight (8)
- \*June 2011 – Ten (10)

**REVENUE - \$5,949**

**HOTEL/MOTEL REVENUE - \$ 4,459.87**

\* Previous Jun 2011 - \$4,443.90

**Other Events Held:**

- The American Backflow Workshop  
June 14
- BOMA Meeting/BRT Bus  
Demonstration  
June 12
- NW Seniors moved to Conference  
Center for 3 Fridays due to  
Community Center rentals

July 2012



## COMMUNITY DEVELOPMENT MONTHLY REPORT

Page 1 of 3

### BUILDING PERMIT ACTIVITY

Four (4) residential building permits were issued in July 2012 and a total of One (1) Commercial Remodels revenue of \$5,097 with a total value of \$193,599

The overall permits (fence, roof, HVAC, electrical, plumbing, etc..) issued in July 2012 totaled 83.

The revenue generated was \$22,556.50

Fifteen (15) applications were made for Certificates of Occupancy by the following:

Otero's Mexican Goodies LLC	7308 Reindeer Trail
Thrift City	6804 Huebner Rd.
Nationwide Insurance	7117 Bandera Rd.
Bayseas Fish Market Seafood	6555 Bandera Rd.
Sealy & Company Inc. (Temp Only)	5405 Bandera Rd.
BFS Nutrition	7007 Bandera Rd. #8
Advanced Drivetrain	7356 Reindeer Trail
Living Word Office	7055 Bandera Rd.
Crossway SA Income (Temp Only)	6812 Bandera Rd. #101
JAB Trading Industries, LLC	5504 Bandera Rd. #505
Hairz Day Salon	6504 Bandera Rd. #6
Aggressive Swing Baseball Academy	5409 Bandera Rd. #209
Prestige Remodeling	6881 Bandera Rd.
Green Energy Xperts	6233 Evers Rd.
Your Vaping Store	7205 Bandera Rd.

The total revenue for the Certificate of Occupancies was \$900.

### ZONING & LAND USE PROJECTS

In July 2012 the Zoning Commission invited Linkwood Addition Subdivision to the discussion of the Master Plan for their area.

### INSPECTIONS/REVIEWS

#### BUILDING

A total of 86 Building, Plumbing Inspections and Building Reviews were conducted in June 2012 by Bruce Bealor. The total amount of fees paid were \$2,580.

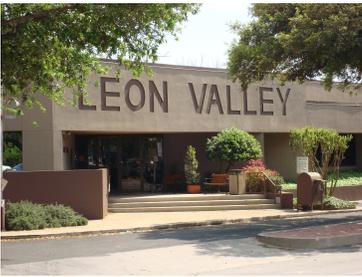
#### HEALTH

Steve Barscewski conducted 27 inspections in July 2012 at a fee of \$995.

- 04 Food Service Establishments
- 09 Complaints and Follow-ups
- 05 Other Public Place
- 01 Plan Review
- 07 Primary/Secondary Swimming Pools
- 01 Consultation

### OTHER COMMUNITY DEVELOPMENT ACTIVITIES

- **Tree Advisory Meeting – July 18**
- **Zoning Commission – July 24**



July 2012

## COMMUNITY DEVELOPMENT MONTHLY REPORT

Page 2 of 3

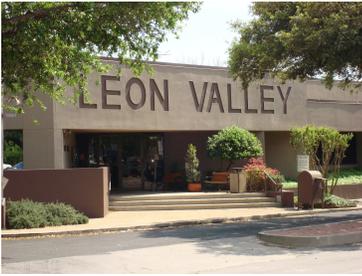
### CODE ENFORCEMENT ACTIVITY

Overgrown Premises	98
Brush Accumulation (alley)	5
Overgrown Vacant Lot	15
Prohibited Flags (Wind Wavers)	1
Low Hanging Tree Limbs	6
Snipe Signs	20
Illegal Watering	1
Accumulation Trash & Debris	3
No Garbage Service	1
Graffiti Abated	10
Front/Side Yard Parking	2
<b>TOTAL CODE ENFORCEMENT ACTIVITIES</b>	<b>162</b>
<b>COMPLIED W/CODE VIOLATION NOTICE</b>	<b>158</b>

### ANIMAL CONTROL ACTIVITY

Dogs Running at Large	48
Cats Running At large	33
Barking Dogs	11
Violations of Leach law	1
Dead Animals on Streets	11
Wild Animal Relocated	19
Excessive Dogs and Cats at Residence	4
Dog Fighting	2
Request for Humane Traps	24
Animals Reported Lost	2
Animals Found	0
Snipe Signs Removed	17
Graffiti Areas Abated	3
Dogs Impounded	14
Cats Impounded	9
Dog Bites Confirmed	5
<b>Total Animal Control Activities for May</b>	<b>203</b>

July 2012



## COMMUNITY DEVELOPMENT MONTHLY REPORT

Page 3 of 3

### COMMUNITY & CONFERENCE CENTER RENTALS

#### COMMUNITY CENTER RENTALS

- July 2012 – Seven (7)
- \* July 2011 – Four (4)

**REVENUE - \$8,463**

#### CONFERENCE CENTER RENTALS

- July 2012 – five (5)
- \*July 2011 – five (5)

**REVENUE - \$3,975**

**HOTEL/MOTEL REVENUE - \$5,551.90**

\* Previous July 2011 - \$3,718.98

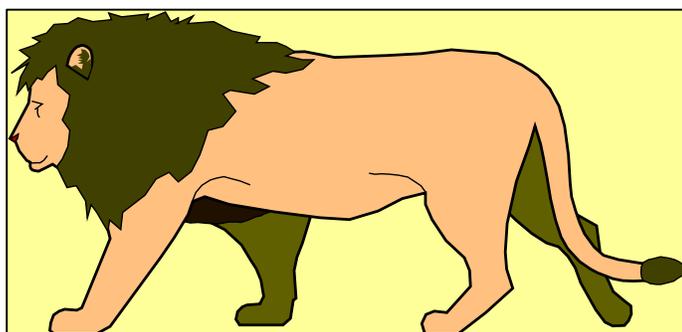
#### Other Events Held:

- 4<sup>th</sup> of July Celebration - July 4  
(Community Center)
- The American Backflow Workshop -  
July 12  
(Conference Center)
- Bexar County Elections  
Department/Joint Primary Runoff  
Election – July 23-27  
(Conference Center)

# LEON VALLEY PUBLIC LIBRARY STATISTICS

## JULY 2012

	JULY 2012	<i>Compared to</i>	JUNE 2012
Items Loaned	3614		3772
EBSCOHost Sessions	n/a		15
OneClickAudio Sessions	0		3
Days Open/Average Per Day	20/181		22/171
Door Count	10486		10440
Volunteer Hours	281		286
Items Added New/Redo	267/200		277/208
Value of Gift Items	\$1924		\$1947
Reference Questions	527		498
Items Withdrawn	149		94
Library Cards Issued	54		75
Internal Internet Sessions	537		571
External Wi-Fi LVP Accesses	1145		1057
Faxes Sent	54		50
Lit. Students/Items Used	<i>3stu/6bks</i>		<i>3stu/6bks</i>
ILL Received TexPress	<i>14pkg/15bks</i>		<i>15pkg/16bks</i>
ILL Returned TexPress	<i>14pkg/14bks</i>		<i>13pkg/13bks</i>
ILL Mailed	<i>3 in/ 2 out</i>		<i>1 in/ 1 out</i>
Library Fines	\$51.90		\$48.00
Library Copy	\$104.50		\$96.50
Tax Equivalent	\$122.50		\$222.50
Gifts and Memorials	\$0.00		\$0.00





# Leon Valley Police Department Monthly Report July 2012

## Calls for Service

	July 2012	YTD 2012	July 2011	YTD 2011
Calls for Service	795	5,384	737	5,468
Index Crimes	73	501	87	532
Non-Index Crimes	722	4,883	824	5,110

Non-index calls are contacts with citizens and/or visitors that are either non-criminal in nature, or are criminal in nature but are not categorized as an index crime.

An index crime is defined as murder, rape, robbery, theft, theft of a motor vehicle, assault, burglary, or burglary of a motor vehicle. These are the crimes that are reported to the Federal Bureau of Investigations on a monthly basis.

## Non-Index Crimes

	July 2012	YTD 2012	July 2011	YTD 2011
Suspicious Vehicle	51	392	60	413
Assist the Public/Other Agency	59	494	53	495
Disturbance	68	502	72	459
Violation of City Ordinance	17	85	15	87
Traffic Offenses	28	212	41	247
Burglar Alarm	94	673	109	714
Accidents	61	342	54	307
Criminal Mischief	13	115	14	160
Other	174	1,225	168	1,267
N-Code 10*	12	56	28	83
N-Code 14**	45	177	28	186
N-Codes	100	610	95	605

\* N-Code 10 – Private property accident where blue forms issued

\*\* N-Code 14 – Accident which occurred on the roadway where a blue form was issued

\*\*\*Became separate categories in July 2011



## Leon Valley Police Department Monthly Report

### Index Crimes

	July 2012	YTD 2012	July 2011	YTD 2011
Burglary	8	75	17	96
Burglary – Motor Vehicle	17	110	28	136
Assault	12	62	5	51
Homicide	0	0	0	0
Rape	0	2	0	3
Theft	29	219	32	209
Theft of Service	4	17	3	15
Vehicle Theft	1	10	1	16
Robbery	2	6	1	6

### Citations

	July 2012	YTD 2012	July 2011	YTD 2011
Citations Issued	523	5,108	648	6,316

Citations by Selected Categories	July 2012	YTD 2012	July 2011	YTD 2011
Expired License Plates	47	565	82	817
Expired Inspection Certificate	88	919	116	1,255
No/Expired/Invalid DL	43	433	58	478
No Insurance	101	971	122	1,157
Ran Red Light	13	79	9	102
Ran Stop Sign	6	339	21	273
Speeding	47	342	72	584

Hazardous vs. Non-Hazardous	July 2012	YTD 2012	July 2011	YTD 2011
Hazardous	66	760	102	959
Non-Hazardous	457	4,348	526	5,337

Hazardous citations are for actions that could cause accidents. Examples include speeding, ran red light, and ran stop sign. Non-hazardous citations are for violations of either the Traffic Code or City Ordinance, which would not result in the potential for an accident. These include expired license plates, no liability insurance, expired motor vehicle inspection certificate, no drivers license, expired drivers license, etc.



## Leon Valley Police Department Monthly Report

### Arrest

Arrests	July 2012	YTD 2012	July 2011	YTD 2011
Felony Offense	2	25	9	52
Misdemeanor Offense	33	379	50	501
Warrants	4	84	6	68

### Investigations

	July 2012	YTD 2012	July 2011	YTD 2011
Assigned	112	784	115	892
Arrest/Charges Filed at Large	29	199	25	175
Suspended	87	587	84	634
Closed by Exception	14	100	13	120

A suspended case is one where no leads are available or what leads were available did not lead to an arrest

A case closed by exception is one where either the Complainant did not wish to pursue charges, the Defendant died, or for some other reason a known Defendant was not prosecuted.

### Communications

Total 911 Calls/ by Source	July 2012	YTD 2012	July 2011	YTD 2011
Total	1,144	7,283	1,042	6,959
Business	96	372	53	603
Residential	38	251	24	300
Coin	9	34	1	62
Cellular	836	5,239	740	5,303
Voice over Internet Protocol	24	186	33	282
Unknown/Abandoned	141	1,201	0	4



## Leon Valley Police Department Monthly Report

### Community Resource Officer

	July 2012	YTD 2012	July 2011	YTD 2011
Violations of City Ordinance	28	230	51	357

### Reserve Officers

Our Reserve Officers continue to supplement our Patrol as well as perform functions of security at City events. We have three of the Reserve Officers provide for security as well as clerical support for our Thursday Municipal Court sessions.

	July 2012	YTD 2012	July 2011	YTD 2011
Hours	157	1,939	312	2,397
Calls for Service Handled	72	494	110	517
Citations	20	244	26	311



CITY OF LEON VALLEY  
FINANCIAL STATEMENT  
JULY 2012



# General Fund

	FY 2011-2012 BUDGET		FY 2011-2012 Y-T-D ACTUAL		FY 2010-2011 Y-T-D	
<b>REVENUE</b>						
Ad Valorem	\$ 3,057,097	83.3%	\$ 3,101,248	101.4%	\$ 3,049,043	100.2%
Sales Taxes	1,795,645	83.3%	1,167,515	65.0%	1,123,887	67.7%
Franchise Taxes	706,236	83.3%	538,776	76.3%	530,874	75.7%
Licenses,Permits,Fees,Fines	1,190,346	83.3%	862,715	72.5%	1,011,310	84.4%
Miscellaneous	156,084	83.3%	85,177	54.6%	127,433	50.7%
<b>TOTAL REVENUE</b>	<b>\$ 6,905,408</b>	<b>83.3%</b>	<b>\$ 5,755,430</b>	<b>83.4%</b>	<b>\$ 5,842,548</b>	<b>85.2%</b>
<b>EXPENDITURES</b>						
Business Office	\$ 189,985	83.3%	\$ 129,319	68.1%	\$ 142,680	72.6%
Finance	227,277	83.3%	175,363	77.2%	171,425	79.5%
Council & Manager	366,125	83.3%	281,352	76.9%	314,239	68.7%
Police	2,146,262	83.3%	1,717,816	80.0%	1,744,203	81.0%
Fire	2,144,749	83.3%	1,670,356	70.0%	1,637,920	80.0%
Public Works	1,120,835	83.3%	815,975	72.8%	838,207	70.2%
Community Development	380,160	83.3%	299,831	78.9%	282,210	80.0%
Economic Development	129,282	83.3%	69,522	53.8%	96,389	73.0%
Special Events	13,750	83.3%	9,971	72.5%	11,014	36.7%
Parks & Recreation	116,559	83.3%	80,689	69.2%	87,219	76.8%
Library	427,827	83.3%	248,676	58.1%	211,136	78.2%
Other Sources/Uses	18,000	83.3%	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,280,811</b>	<b>83.3%</b>	<b>\$ 5,498,870</b>	<b>75.7%</b>	<b>\$ 5,536,641</b>	<b>77.2%</b>



# Water and Sewer Fund

	FY 2011-2012 <u>BUDGET</u>		FY 2011-2012 <u>Y-T-D ACTUAL</u>		FY 2010-2011 <u>Y-T-D</u>	
<b><u>REVENUE</u></b>						
Water Sales	\$ 1,475,894	83.3%	\$ 1,069,679	72.5%	\$ 1,101,576	76.1%
Sewer Sales	1,541,447	83.3%	1,228,965	79.7%	1,228,534	69.2%
Connection & Platting	2,500	83.3%	825	33.0%	2,550	127.5%
Customer Fees	43,300	83.3%	38,885	89.8%	36,809	93.9%
Tapping Fees	21,000	83.3%	8,681	41.3%	13,170	51.1%
Miscellaneous	16,000	83.3%	38,014	237.6%	57,035	149.3%
<b>TOTAL REVENUE</b>	<b>\$ 3,100,141</b>	<b>83.3%</b>	<b>\$ 2,385,049</b>	<b>76.9%</b>	<b>\$ 2,439,675</b>	<b>73.3%</b>
<b><u>EXPENDITURES</u></b>						
Business Office	592,998	83.3%	404,377	68.2%	411,571	76.2%
Water System	1,026,041	83.3%	708,202	69.0%	967,945	61.6%
Sewer System	1,424,716	83.3%	931,381	65.4%	930,996	63.5%
Storm Water	343,073	83.3%	229,149	66.8%	153,023	40.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,386,828</b>	<b>83.3%</b>	<b>\$ 2,273,109</b>	<b>67.1%</b>	<b>\$ 2,463,534</b>	<b>62.2%</b>



# Community Center Fund

	FY 2011-2012 <u>BUDGET</u>		FY 2011-2012 <u>Y-T-D ACTUAL</u>		FY 2010-2011 <u>Y-T-D</u>	
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<u>REVENUE</u>						
Hotel/Motel Taxes	66,701	83.3%	57,432	86.1%	46,020	92.0%
<b>RENTAL FEES:</b>						
Community Center	48,000	83.3%	36,997	77.1%	31,798	69.1%
Conference Center	26,000	83.3%	25,662	98.7%	22,774	54.2%
<b>Miscellaneous:</b>						
CDBG Grant	-		-		53,511	214.1%
CPS Energy Rebate	-		-		46,415	0.0%
<b>TOTAL REVENUE</b>	<b>\$ 140,701</b>	<b>83.3%</b>	<b>\$ 120,091</b>	<b>85.4%</b>	<b>\$200,518</b>	<b>123.0%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 134,881</b>	<b>83.3%</b>	<b>\$ 90,050</b>	<b>66.8%</b>	<b>\$241,735</b>	<b>78.6%</b>



# Street Maintenance Sales Tax

	Actual FY 2010	Actual FY 2011	Budget FY 2012	Actual FY 2012
Revenues	422,653	429,403	439,560	286,755
Transfers In	-	-	-	-
<b>TOTAL REVENUES</b>	<b>422,653</b>	<b>429,403</b>	<b>439,560</b>	<b>286,755</b>
Expenditures	402,824	500,431	546,311	548,232
<b>TOTAL EXPENDITURES</b>	<b>402,824</b>	<b>500,431</b>	<b>546,311</b>	<b>548,232</b>
<b>FUND BALANCE</b>	<b>575,300</b>	<b>504,272</b>	<b>397,521</b>	<b>242,795</b>

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2012

100-General Fund  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
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AD VALOREM TAXES	3,057,097.00	172,825.39	0.00	3,101,247.59	0.00	44,150.59	101.44
SALES TAXES	1,795,645.00	149,263.52	0.00	1,167,514.59	0.00	628,130.41	65.02
FRANCHISE FEES	706,236.00	20,251.51	0.00	538,775.73	0.00	167,460.27	76.29
LICENSE, PERMITS, FEES, FINE	1,190,346.00	89,150.03	0.00	862,715.16	0.00	327,630.84	72.48
MISCELLANEOUS	<u>156,084.00</u>	<u>12,728.62</u>	<u>0.00</u>	<u>85,177.14</u>	<u>0.00</u>	<u>70,906.86</u>	<u>54.57</u>
<b>TOTAL REVENUE</b>	<b>6,905,408.00</b>	<b>444,219.07</b>	<b>0.00</b>	<b>5,755,430.21</b>	<b>0.00</b>	<b>1,149,977.79</b>	<b>83.35</b>
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<b>EXPENDITURE SUMMARY</b>							
-----							
<b>Business Office</b>							
-----							
PERSONNEL SERVICES	79,221.00	5,493.36	0.00	49,580.93	0.00	29,640.07	62.59
SUPPLIES	9,600.00	1,126.41	0.00	7,474.92	194.77	1,930.31	79.89
CONTRACTUAL SERVICES	<u>101,164.00</u>	<u>6,660.34</u>	<u>0.00</u>	<u>72,068.83</u>	<u>0.00</u>	<u>29,095.17</u>	<u>71.24</u>
<b>TOTAL Business Office</b>	<b>189,985.00</b>	<b>13,280.11</b>	<b>0.00</b>	<b>129,124.68</b>	<b>194.77</b>	<b>60,665.55</b>	<b>68.07</b>
<b>Finance</b>							
-----							
PERSONNEL SERVICES	140,036.00	10,464.02	0.00	112,773.34	0.00	27,262.66	80.53
SUPPLIES	8,517.00	140.58	0.00	5,961.87	0.00	2,555.13	70.00
CONTRACTUAL SERVICES	73,724.00	807.40	0.00	52,752.51	0.00	20,971.49	71.55
CAPITAL OUTLAY	<u>5,000.00</u>	<u>3,875.31</u>	<u>0.00</u>	<u>3,875.31</u>	<u>0.00</u>	<u>1,124.69</u>	<u>77.51</u>
<b>TOTAL Finance</b>	<b>227,277.00</b>	<b>15,287.31</b>	<b>0.00</b>	<b>175,363.03</b>	<b>0.00</b>	<b>51,913.97</b>	<b>77.16</b>
<b>City Manager &amp; Council</b>							
-----							
PERSONNEL SERVICES	191,638.00	14,372.13	0.00	152,859.09	0.00	38,778.91	79.76
SUPPLIES	17,150.00	871.51	0.00	9,154.87	0.00	7,995.13	53.38
CONTRACTUAL SERVICES	117,337.00	3,515.19	0.00	114,838.28	0.00	2,498.72	97.87
CAPITAL OUTLAY	<u>40,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.00</u>	<u>35,500.00</u>	<u>11.25</u>
<b>TOTAL City Manager &amp; Council</b>	<b>366,125.00</b>	<b>18,758.83</b>	<b>0.00</b>	<b>281,352.24</b>	<b>0.00</b>	<b>84,772.76</b>	<b>76.85</b>

## FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2012

## 100-General Fund

## FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>Police Administration</b>							
PERSONNEL SERVICES	217,555.00	11,788.03	0.00	180,484.92	155.00	36,915.08	83.03
SUPPLIES	1,900.00	368.31	0.00	1,751.97	0.00	148.03	92.21
CONTRACTUAL SERVICES	<u>28,472.00</u>	<u>1,219.86</u>	<u>0.00</u>	<u>21,551.12</u>	<u>0.00</u>	<u>6,920.88</u>	<u>75.69</u>
TOTAL Police Administration	247,927.00	13,376.20	0.00	203,788.01	155.00	43,983.99	82.26
<b>Police Crime Prevention</b>							
TOTAL Police Crime Prevention	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Police Patrol</b>							
PERSONNEL SERVICES	1,178,888.00	83,822.35	0.00	948,927.33	94.56	229,866.11	80.50
SUPPLIES	67,900.00	5,779.48	0.00	55,703.50	266.75	11,929.75	82.43
CONTRACTUAL SERVICES	<u>9,700.00</u>	<u>894.18</u>	<u>0.00</u>	<u>6,823.29</u>	<u>0.00</u>	<u>2,876.71</u>	<u>70.34</u>
TOTAL Police Patrol	1,256,488.00	90,496.01	0.00	1,011,454.12	361.31	244,672.57	80.53
<b>Police Communications</b>							
PERSONNEL SERVICES	276,015.00	19,849.93	0.00	208,776.16	0.00	67,238.84	75.64
SUPPLIES	1,025.00	0.00	0.00	663.44	0.00	361.56	64.73
CONTRACTUAL SERVICES	<u>5,125.00</u>	<u>506.60</u>	<u>0.00</u>	<u>2,308.29</u>	<u>0.00</u>	<u>2,816.71</u>	<u>45.04</u>
TOTAL Police Communications	282,165.00	20,356.53	0.00	211,747.89	0.00	70,417.11	75.04
<b>Police Investigations</b>							
PERSONNEL SERVICES	283,127.00	20,934.45	0.00	227,675.11	0.00	55,451.89	80.41
SUPPLIES	2,100.00	53.44	0.00	647.65	0.00	1,452.35	30.84
CONTRACTUAL SERVICES	<u>5,200.00</u>	<u>735.15</u>	<u>0.00</u>	<u>2,793.36</u>	<u>0.00</u>	<u>2,406.64</u>	<u>53.72</u>
TOTAL Police Investigations	290,427.00	21,723.04	0.00	231,116.12	0.00	59,310.88	79.58
<b>Police Narcotics TF</b>							
PERSONNEL SERVICES	69,119.00	4,236.44	0.00	59,097.38	0.00	10,021.62	85.50
CONTRACTUAL SERVICES	<u>136.00</u>	<u>9.25</u>	<u>0.00</u>	<u>96.25</u>	<u>0.00</u>	<u>39.75</u>	<u>70.77</u>
TOTAL Police Narcotics TF	69,255.00	4,245.69	0.00	59,193.63	0.00	10,061.37	85.47

## FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2012

100-General Fund  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>Police Reserves</b>							
-----							
TOTAL Police Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fire Administration</b>							
-----							
PERSONNEL SERVICES	213,852.00	15,055.59	0.00	173,549.96	0.00	40,302.04	81.15
SUPPLIES	4,940.00	137.15	0.00	4,928.50	72.76	61.26	101.24
CONTRACTUAL SERVICES	36,639.00	859.20	0.00	29,060.95	0.00	7,578.05	79.32
CAPITAL OUTLAY	15,000.00	0.00	0.00	14,927.00	0.00	73.00	99.51
TOTAL Fire Administration	270,431.00	16,051.94	0.00	222,466.41	72.76	47,891.83	82.29
<b>Fire Reserves</b>							
-----							
TOTAL Fire Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fire Operations</b>							
-----							
PERSONNEL SERVICES	1,588,452.00	114,565.56	0.00	1,185,061.91	395.99	402,994.10	74.63
SUPPLIES	33,738.00	1,862.58	0.00	15,039.56	10,764.43	7,934.01	76.48
CONTRACTUAL SERVICES	50,986.00	5,639.14	0.00	64,124.29	0.00	13,138.29	125.77
CAPITAL OUTLAY	62,980.00	0.00	0.00	30,013.45	27,472.09	5,494.46	91.28
TOTAL Fire Operations	1,736,156.00	122,067.28	0.00	1,294,239.21	38,632.51	403,284.28	76.77
<b>Fire Prevention</b>							
-----							
TOTAL Fire Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Fire EMS</b>							
-----							
SUPPLIES	40,569.00	2,539.63	0.00	27,053.88	429.59	13,085.53	67.75
CONTRACTUAL SERVICES	67,791.00	8,583.87	0.00	57,891.77	0.00	9,899.23	85.40
CAPITAL OUTLAY	29,802.00	2,600.00	0.00	29,570.02	0.00	231.98	99.22
TOTAL Fire EMS	138,162.00	13,723.50	0.00	114,515.67	429.59	23,216.74	83.20
<b>Public Works M&amp;O</b>							
-----							
PERSONNEL SERVICES	717,235.00	52,702.13	0.00	573,482.13	0.00	143,752.87	79.96
SUPPLIES	164,800.00	9,423.07	0.00	96,841.99	722.82	67,235.19	59.20
CONTRACTUAL SERVICES	193,300.00	3,250.59	0.00	118,715.64	0.00	74,584.36	61.42
CAPITAL OUTLAY	45,500.00	15,528.61	0.00	24,560.60	1,651.99	19,287.41	57.61
TOTAL Public Works M&O	1,120,835.00	80,904.40	0.00	813,600.36	2,374.81	304,859.83	72.80

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2012

100-General Fund  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>Public Works Construction</b>							
-----							
TOTAL Public Works Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Community Development</b>							
-----							
PERSONNEL SERVICES	207,512.00	12,190.37	0.00	146,830.85	0.00	60,681.15	70.76
SUPPLIES	9,200.00	190.92	0.00	7,576.90	12.53	1,635.63	82.22
CONTRACTUAL SERVICES	147,448.00	7,881.79	0.00	128,294.20	0.00	19,153.80	87.01
CAPITAL OUTLAY	16,000.00	17,141.65	0.00	17,141.65	0.00	1,141.65	107.14
TOTAL Community Development	380,160.00	37,404.73	0.00	299,843.60	12.53	80,328.93	78.87
<b>Economic Development</b>							
-----							
PERSONNEL SERVICES	111,647.00	5,571.18	0.00	50,426.75	0.00	61,220.25	45.17
SUPPLIES	4,500.00	299.80	0.00	1,126.40	0.00	3,373.60	25.03
CONTRACTUAL SERVICES	13,135.00	4,266.17	0.00	17,968.43	0.00	4,833.43	136.80
TOTAL Economic Development	129,282.00	10,137.15	0.00	69,521.58	0.00	59,760.42	53.78
<b>Special Events</b>							
-----							
SUPPLIES	13,750.00	732.41	0.00	9,970.63	0.00	3,779.37	72.51
TOTAL Special Events	13,750.00	732.41	0.00	9,970.63	0.00	3,779.37	72.51
<b>Parks &amp; Recreation</b>							
-----							
PERSONNEL SERVICES	70,559.00	5,174.91	0.00	60,289.41	0.00	10,269.59	85.45
SUPPLIES	26,000.00	1,732.76	0.00	11,920.68	0.00	14,079.32	45.85
CONTRACTUAL SERVICES	20,000.00	560.24	0.00	8,478.74	0.00	11,521.26	42.39
TOTAL Parks & Recreation	116,559.00	7,467.91	0.00	80,688.83	0.00	35,870.17	69.23
<b>Library</b>							
-----							
PERSONNEL SERVICES	194,880.00	14,552.93	0.00	154,812.27	0.00	40,067.73	79.44
SUPPLIES	21,133.00	1,730.68	0.00	7,070.67	0.00	14,062.33	33.46
CONTRACTUAL SERVICES	41,814.00	5,590.06	0.00	25,329.61	0.00	16,484.39	60.58
CAPITAL OUTLAY	170,000.00	13,139.00	0.00	61,463.06	0.00	108,536.94	36.15
TOTAL Library	427,827.00	35,012.67	0.00	248,675.61	0.00	179,151.39	58.13
<b>*** TOTAL EXPENDITURES ***</b>							
	7,262,811.00	521,025.71	0.00	5,456,661.62	42,208.22	1,763,941.16	75.71
<b>* REVENUE OVER (UNDER) EXPENDITURES *(</b>							
	357,403.00	76,806.64	0.00	298,768.59	42,208.22	613,963.37	171.78

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2012

100-General Fund  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
OTHER FINANCING SOURCES (USES)							
=====							
OTHER SOURCES/USES	( 18,000.00)	0.00	0.00	0.00	0.00	( 18,000.00)	0.00
TOTAL OTHER SOURCES/USES	( 18,000.00)	0.00	0.00	0.00	0.00	( 18,000.00)	0.00
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NET GAIN OR (LOSS)	( 375,403.00	( 76,806.64)	0.00	298,768.59	( 42,208.22	( 631,963.37)	
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\*\*\* END OF REPORT \*\*\*

## FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2012

200-Water & Sewer  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
-----							
MISCELLANEOUS	16,000.00	0.00	0.00	38,013.95	0.00	22,013.95	237.59
WATER SALES	1,475,894.00	136,207.88	0.00	1,069,679.27	0.00	406,214.73	72.48
SEWER SALES	1,541,447.00	131,808.55	0.00	1,228,965.07	0.00	312,481.93	79.73
CONNECTION & PLATTING	2,500.00	225.00	0.00	825.00	0.00	1,675.00	33.00
CUSTOMER FEES	43,300.00	3,779.37	0.00	38,884.57	0.00	4,415.43	89.80
TAPPING FEES	<u>21,000.00</u>	<u>5,456.00</u>	<u>0.00</u>	<u>8,681.00</u>	<u>0.00</u>	<u>12,319.00</u>	<u>41.34</u>
TOTAL REVENUE	3,100,141.00	277,476.80	0.00	2,385,048.86	0.00	715,092.14	76.93
=====							
<b>EXPENDITURE SUMMARY</b>							
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<b>Business Office</b>							
-----							
PERSONNEL SERVICES	448,365.00	32,572.97	0.00	344,870.83	0.00	103,494.17	76.92
SUPPLIES	33,000.00	1,250.00	0.00	12,303.71	0.00	20,696.29	37.28
CONTRACTUAL SERVICES	91,633.00	757.46	0.00	47,202.36	0.00	44,430.64	51.51
CAPITAL OUTLAY	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>0.00</u>
TOTAL Business Office	592,998.00	34,580.43	0.00	404,376.90	0.00	188,621.10	68.19
<b>Water System</b>							
-----							
PERSONNEL SERVICES	283,893.00	21,119.70	0.00	235,621.31	0.00	48,271.69	83.00
SUPPLIES	82,000.00	5,175.82	0.00	47,193.93	0.00	34,806.07	57.55
CONTRACTUAL SERVICES	462,148.00	76,528.95	0.00	400,840.35	0.00	61,307.65	86.73
CAPITAL OUTLAY	<u>198,000.00</u>	<u>24,546.85</u>	<u>0.00</u>	<u>24,546.85</u>	<u>0.00</u>	<u>173,453.15</u>	<u>12.40</u>
TOTAL Water System	1,026,041.00	127,371.32	0.00	708,202.44	0.00	317,838.56	69.02
<b>Sewer System</b>							
-----							
PERSONNEL SERVICES	91,566.00	5,042.15	0.00	68,107.48	0.00	23,458.52	74.38
SUPPLIES	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
CONTRACTUAL SERVICES	<u>1,318,150.00</u>	<u>57,705.14</u>	<u>0.00</u>	<u>863,273.58</u>	<u>0.00</u>	<u>454,876.42</u>	<u>65.49</u>
TOTAL Sewer System	1,424,716.00	62,747.29	0.00	931,381.06	0.00	493,334.94	65.37

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2012

200-Water & Sewer  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
Construction							
-----							
TOTAL Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Storm Water							
-----							
PERSONNEL SERVICES	154,073.00	11,980.58	0.00	124,623.56	0.00	29,449.44	80.89
SUPPLIES	23,500.00	2,156.82	0.00	30,408.83	2.00	6,910.83	129.41
CONTRACTUAL SERVICES	165,500.00	189.76	0.00	74,114.51	0.00	91,385.49	44.78
TOTAL Storm Water	343,073.00	14,327.16	0.00	229,146.90	2.00	113,924.10	66.79
<hr/>							
*** TOTAL EXPENDITURES ***	3,386,828.00	239,026.20	0.00	2,273,107.30	2.00	1,113,718.70	67.12
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** REVENUE OVER (UNDER) EXPENDITURES *	( 286,687.00)	38,450.60	0.00	111,941.56	2.00	( 398,626.56)	139.05
<hr/>							
OTHER FINANCING SOURCES (USES)							
=====							
TOTAL OTHER SOURCES/USES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
NET GAIN OR (LOSS)	( 286,687.00)	38,450.60	0.00	111,941.56	2.00	( 398,626.56)	
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\*\*\* END OF REPORT \*\*\*

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2012

710-Community Center

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
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TAXES	66,701.00	19,558.68	0.00	57,432.09	0.00	9,268.91	86.10
FEEs	<u>74,000.00</u>	<u>6,032.00</u>	<u>0.00</u>	<u>62,659.00</u>	<u>0.00</u>	<u>11,341.00</u>	<u>84.67</u>
TOTAL REVENUE	<u>140,701.00</u>	<u>25,590.68</u>	<u>0.00</u>	<u>120,091.09</u>	<u>0.00</u>	<u>20,609.91</u>	<u>85.35</u>
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<b>EXPENDITURE SUMMARY</b>							
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Community Center Operations							
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PERSONNEL SERVICES	81,381.00	4,723.62	0.00	61,900.71	0.00	19,480.29	76.06
SUPPLIES	6,900.00	869.81	0.00	1,985.82	0.00	4,914.18	28.78
CONTRACTUAL SERVICES	41,600.00	1,280.52	0.00	26,163.45	0.00	15,436.55	62.89
CAPITAL OUTLAY	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
TOTAL Community Center Operations	134,881.00	6,873.95	0.00	90,049.98	0.00	44,831.02	66.76
Visitor Services							
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TOTAL Visitor Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
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*** TOTAL EXPENDITURES ***	<u>134,881.00</u>	<u>6,873.95</u>	<u>0.00</u>	<u>90,049.98</u>	<u>0.00</u>	<u>44,831.02</u>	<u>66.76</u>
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** REVENUE OVER (UNDER) EXPENDITURES **	<u>5,820.00</u>	<u>18,716.73</u>	<u>0.00</u>	<u>30,041.11</u>	<u>0.00</u>	<u>(24,221.11)</u>	<u>416.17-</u>
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OTHER FINANCING SOURCES (USES)							
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TOTAL OTHER SOURCES/USES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
-----							
NET GAIN OR (LOSS)	<u>5,820.00</u>	<u>18,716.73</u>	<u>0.00</u>	<u>30,041.11</u>	<u>0.00</u>	<u>(24,221.11)</u>	
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\*\*\* END OF REPORT \*\*\*

FINANCIAL STATEMENT - UNAUDITED

AS OF: JULY 31ST, 2012

720-Street Maintenance Tax

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>REVENUE SUMMARY</b>							
Revenues	439,560.00	35,561.21	0.00	286,755.36	0.00	152,804.64	65.24
<b>TOTAL REVENUE</b>	<b>439,560.00</b>	<b>35,561.21</b>	<b>0.00</b>	<b>286,755.36</b>	<b>0.00</b>	<b>152,804.64</b>	<b>65.24</b>
<b>EXPENDITURE SUMMARY</b>							
<b>Street Maintenance Tax</b>							
CONTRACTUAL SERVICES	546,311.00	0.00	0.00	548,232.27	0.00	1,921.27	100.35
TOTAL Street Maintenance Tax	546,311.00	0.00	0.00	548,232.27	0.00	1,921.27	100.35
<b>*** TOTAL EXPENDITURES ***</b>	<b>546,311.00</b>	<b>0.00</b>	<b>0.00</b>	<b>548,232.27</b>	<b>0.00</b>	<b>1,921.27</b>	<b>100.35</b>
<b>** REVENUE OVER (UNDER) EXPENDITURES *</b>	<b>( 106,751.00)</b>	<b>35,561.21</b>	<b>0.00</b>	<b>( 261,476.91)</b>	<b>0.00</b>	<b>154,725.91</b>	<b>144.94-</b>
<b>OTHER FINANCING SOURCES (USES)</b>							
TOTAL OTHER SOURCES/USES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>NET GAIN OR (LOSS)</b>	<b>( 106,751.00)</b>	<b>35,561.21</b>	<b>0.00</b>	<b>( 261,476.91)</b>	<b>0.00</b>	<b>154,725.91</b>	

\*\*\* END OF REPORT \*\*\*

Leon Valley Public Library Board of Trustees

Minutes of June 18, 2012 Meeting

The Meeting was called to order at 7:10pm by Chairman Bellows. Those present were: Dr. Bellows, Carol Poss, Barbara Owens, Peggy Proffitt, Susan Priesand, Dr. Staph, and Librarian Trent.

Board affirmed statement that there was no May 14, 2012 meeting due to lack of a quorum. (Vacation and illness)

Librarian Trent had final plans and specifications that were submitted to the City by architect Mogas. The architect also included a color trifold brochure for use in publicity and fundraising. Board expressed pleasure that this step of the process has been completed.

Librarian Trent informed the Board that she had spoken with grant writer Kathryn Word about the possibility of working with the Library to assist with fundraising. She expressed willingness to work with us on this project. She will approach the City Manager about this possibility.

A discussion was held concerning the 2012-2013 Budget process and cuts that will need to be made to bring the entire City Budget in line with revenue expectations. A minimum of \$18,314 will need to be cut from the Library proposed Budget. Librarian Trent indicated this would be painful, but possible. Databases, periodicals, newspapers, supplies and other non material, non personnel related items will be cut or eliminated. Library Board indicated it may be better all around to cut hours rather than services. It was suggested if absolutely necessary we should consider closing Wednesdays.

Barbara Fryer and Carol Poss have been working diligently in the Archives to help make the collection easier to use. Carol was thanked for the hours spent getting the Local History & Archives collection ready for the City Anniversary festivities.

The May 2012 statistics were given to board members.

Summer programming at the Library has brought families and children to the Library. Special programs are planned for several days a week all throughout the summer months. The Library is participating in the statewide Summer Reading Program and already has 47 children signed up to read or listen to books this summer.

Carol Poss, President of the Friends of the Library reported that the First Saturday Book Sale raised \$150.00 and the Albert Einstein Dinner and Silent Auction cleared \$500.00 The Friends were thanked for their constant fundraising efforts.

There being no further business Dr. Staph moved and Barbara Owens seconded the motion to adjourn. Meeting was adjourned at 8:10pm

*Thomas J. Bellows*

The Leon Valley Public Library Board did not meet in July 2012.

*Thomas J. Bellows*