

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
FEBRUARY 19, 2013**

The City Council of the City of Leon Valley, Texas, met on the 19th of February, 2013, at 7:00 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7 P.M.

1. **Call the City of Leon Valley Regular City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance.** Mayor Riley called the Regular Meeting to order at 7:00 p.m. with the following City Council Members present: Hill, Reyna, Baldrige, and Biever. Excused and absent: Councilman Biever. Mayor Riley announced that Councilwoman Baldrige was at the airport picking up family members. She asked for the City Council's indulgence in Agenda Item 2, Tribute to Former Councilman Al Baldrige.

City Staff in attendance: City Manager Longoria, City Attorney Zech, City Secretary Willman, Economic Development Director Mora, Finance Director Wallace, Interim Fire Chief Valdez, Human Resources Director Caldera, Police Chief Wallace, Assistant to the Public Works Director Flores, and Special Projects Manager Smith.

Mayor Pro Tem Hill led the assembly in the Pledge of Allegiance.

3. **Introduction of Interim Fire Chief Luis Valdez.** City Manager Longoria introduced Interim Fire Chief Luis Valdez detailing his credentials and professional career progression. Interim Fire Chief Luis Valdez stated it was his honor to protect the City that is his home.
4. **Citizens to be Heard and Time for Objections to the Consent Agenda.** There were no citizens to be heard. Councilwoman Hill asked for Consent Agenda Item 8 to be removed from the Consent Agenda for separate consideration.

Consent Agenda

Motion by Councilman Reyna and second by Councilwoman Hill to adopt Consent Agenda Items 5, 6, and 7. Voting Aye: Hill, Reyna, and Dean. Voting Nay: None. Absent and excused: Baldrige and Dean. Mayor Riley announced the motion carried.

5. **Consider Approval of the Meeting Minutes of the Regular City Council Meeting of February 5, 2013.** Approved the February 5, 2013 Meeting Minutes.
6. **Consider Action on a Resolution Ordering a General Election in the City of Leon Valley, Texas, to be Held Jointly with Bexar County for the Joint, General and Special Elections on the 11th Day of May, 2013, for the Purpose of Electing Three Members of the City Council, Places 1, 3, and 5, by the Qualified Voters of the City of Leon Valley and Providing Details to the Conduct of Holding the Election, M&C # 02-07-13.**

Adopted Resolution No. 13-002 – Ordering a General Election in the City of Leon Valley, Texas, to be Held Jointly with Bexar County for the Joint, General and Special Elections on the 11th Day of May, 2013, for the Purpose of Electing Three Members of the City

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Council, Places 1, 3, and 5, by the Qualified Voters of the City of Leon Valley and Providing Details to the Conduct of Holding the Election.

7. **Consider Action on an Ordinance Authorizing the City Manager to Enter into a Master Advance Funding Agreement (MAFA) with the Texas Department of Transportation (TXDOT) for the Purpose of Obtaining Future Transportation Related Grant Funds from TXDOT, M&C # 02-08-13.**

Adopted Ordinance No. 13-006 – Authorizing the City Manager to Enter into a Master Advance Funding Agreement (MAFA) with the Texas Department of Transportation (TXDOT) for the Purpose of Obtaining Future Transportation-Related Grant Funds from TXDOT.

8. **Consider Action on a Resolution Authorizing the Submission of an Application to the Bexar County Community Development Block Grant Program for the Construction of ADA-Compliant Curb Ramps and Sidewalks on Hodges and Althea Drives at an Estimated Project Cost of \$230,275, and Authorizing the City Manager to Act on Behalf of the City of Leon Valley in All Matters Related to the Application; and Pledging that if a Grant is Received, the City of Leon Valley Will Comply with the Grant Requirements, M&C # 02-09-13.**

Marisa Flores, Assistant to the Public Works Director, made a brief presentation before the City Council. Councilwoman Hill asked if the residents on Hodges and Althea Drives approved the installation of sidewalks on these two streets. Ms. Flores indicated that she had checked with Community Development Director Kristie Flores as to whether there was interest and support for sidewalk amenities in this addition. Staff confirmed that is the case. It was noted that as the Zoning Commission goes about the Master Plan Review, in some segments of the City, sidewalks are preferred and some areas sidewalks are not preferred. There was some discussion about a grant matching amount. Staff noted that although CDBG grants normally do not require matching funding, that the City has some money set aside that could be used to offset a matching amount required.

Motion by Councilman Reyna and second by Councilwoman Hill to adopt the Resolution. Voting Aye: Hill, Reyna, and Dean. Voting Nay: None. Absent and excused: Biever. Present in the City Council Chambers and not voting: Baldrige. Mayor Riley announced the motion carried.

Adopted Resolution No. 13-003 – Authorizing the Submission of An Application to the Bexar County Community Development Block Grant Program for the Construction of ADA-Compliant Curb Ramps and Sidewalks on Hodges and Althea Drives at an Estimated Project Cost of \$230,275, and Authorizing the City Manager to Act on Behalf of the City of Leon Valley in All Matters Related to the Application; and Pledging that if a Grant is Received, the City of Leon Valley Will Comply with the Grant Requirements.

2. **Tribute to Former City Councilman Al Baldrige.** Mrs. Baldrige, her daughter, Kim, and granddaughter, Ambur, arrived at approximately 7:12 p.m. Mayor Riley, the City Council, and Mrs. Baldrige stood in the dais well to hear the Proclamation read from

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the beautifully-framed proclamation designating Saturday, February 23 as Al Baldrige Day in the City of Leon Valley. The assembly was invited to attend the planting of a tree at the Leon Valley Conference Center on Saturday, February 23, in former Councilman Al Baldrige's honor. Mrs. Baldrige acknowledged the support of the City Council and community. Following the presentation, Mrs. Baldrige joined the Mayor and City Council at the dais.

Regular Agenda

- 9. Consider Action on an Ordinance Authorizing the City Manager to Enter into a Contract with Crownhill Builders, Inc. For the Leon Valley Public Library Children's Wing Expansion at a Not to Exceed Amount of \$533,000 with a \$10,000 Contingency for a Total of \$543,000 and Approval of Budget Adjustments for Administrative Purposes and to Fully Fund the Project in the Correct Fund, M&C # 02-10-13.**

City Manager Longoria made a brief presentation on this agenda item. In the Chambers and introduced were Crownhill Builders, Inc. Owner and staff, Carol Poss, Friends of the Library, and Richard Mogas, Architect and Jeremy Kreusel, Associate Architect. It was announced that there will be a groundbreaking ceremony on Saturday, February 23 at 2:15 p.m. There were questions about the continuation of service during a 3 to 6 week period involving interior modifications. Mr. Longoria stated that he would be working with City Librarian Joyce Trent on making that determination. He noted that Ms. Trent was absent due to a family emergency.

Motion by Councilman Reyna and second by Councilwoman Hill to adopt the Ordinance presented authorizing the contract. Voting Aye: Hill, Reyna, Baldrige, and Dean. Voting Nay: None. Absent and excused: Biever. Mayor Riley announced the motion carried.

- 10. Consider Action Approving an Increase to the Committed Fund Balance in the General Fund for Natural/Man-Made Disasters By \$100,000., M&C # 02-11-13.**

Finance Director Vickie Wallace made a brief presentation on this agenda item.

Motion by Councilman Reyna and second by Councilwoman Baldrige to approve the \$100,000 Increase as recommended by staff. Voting Aye: Hill, Reyna, Baldrige, and Dean. Voting Nay: None. Absent and excused: Biever. Mayor Riley announced the motion carried.

- 11. Consider Action on an Ordinance, Repealing And Replacing Appendix A Fee Schedule Article A11.000 Water And Sewer Fees Section A11.001 And Providing A Conflicts Provision, A Request To Approve Sanitary Sewer Rate Increases For Fiscal Year 2013 (FY13) by 4.75 Percent Effective With the April 2013 Billings, M&C # 02-12-13.**

Marisa Flores, Assistant to the Public Works Director, made a brief presentation to the City Council. It was noted that the wrong information was in the agenda packet. Ms. Flores noted that several changes were made as the agenda item was put together. Ms. Flores clarified that the increase was actually 9 percent with a 30 cent increase per average residential user based on 5,359 gallons. It was noted that because the

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City has adopted the 3 percent increases as they are billed by San Antonio Water System, that the City will only be ½ month behind on collecting the increase.

Motion by Councilman Reyna and second by Councilman Dean to approve the Ordinance on the appropriate rates stipulated by the San Antonio Water System. Voting Aye: Hill, Reyna, Baldrige, and Dean. Voting Nay: None. Absent and excused: Biever. Mayor Riley announced the motion carried.

Adopted Ordinance No. 13-008 – Repealing and Replacing Appendix A Fee Schedule Article A11.000 Water and Sewer Fees Section A11.001 and Providing a Conflicts Provision, a Request to Approve Sanitary Sewer Rate Increases for Fiscal Year 2013 (FY13) by 9 Percent Effective with the April 2013 Billings.

12. Consider Action on an Ordinance Establishing the Authority and Rights, Structure and Membership, Including City Council Liaison Assignments, Duties and Responsibilities, and Sunset Provision for the Recommended Committees; Communication, Branding, and Festival, Arising January 26, 2013 Town Hall Meeting, M&C # 02-13-13.

Mayor Riley announced the form sent out by the City Secretary had some errors that appear on being downloaded. She asked for the City Secretary to send out paper forms.

City Manager Longoria briefed the City Council on this agenda item.

Motion by Councilman Reyna and second by Councilman Dean to approve the Ordinance, as amended, to reflect the City Council designations for the sub-committees: Branding – Mayor Riley and Councilman Reyna; Communications – Councilwoman Baldrige and Councilman Dean; and Festivals – Councilwoman Hill and Councilman Biever, and to remove the termination clause for the sub-committees, which are to be reflected as ad-hoc committees. Voting Aye: Hill, Reyna, Baldrige, and Dean. Voting Nay: None. Absent and Excused: Biever. Mayor Riley announced the motion carried.

Adopted Ordinance No. 13-009 – Establishing the Authority and Rights, Structure and Membership, Including City Council Liaison Assignments, Duties and Responsibilities, and Sunset Provision for the Recommended Committees; Communication, Branding, and Festival, Arising January 26, 2013 Town Hall Meeting.

Discussion Agenda

13. City Manager's Report. (Longoria)

A. Defensive Space at the Natural Area. Mr. Longoria introduced this report on the work being done by the Texas Forest Service. A plan was submitted to the Texas Forest Services. The plan identifies properties with lots of brush that are adjacent to residential areas. Interim Fire Chief Valdez working with a committee did the ground work that forms the basis of the plan. The City's plan has been approved. The City is waiting to hear when the Texas Forest Service can come back and put the plan into action. Interim Fire Chief Valdez noted that the City's Fire code is met and to improve the protection standards followed in establishing

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a defensive boundary of the Natural Area. Mr. Valdez emphasized that the ten areas identified can be controlled by Code Enforcement. He indicated City staff would notify the affected property-owners by doing a door-to-door campaign.

- B. Low Impact Development Project for Evers Road.** Mr. Longoria reported at the event on February 6, the City was represented by Mayor Riley, Marisa Flores, and the City Manager. It is a design competition in which in the City's case, taking suburban road that can use low impact initiatives. He indicated there could be three design teams to design a project for Evers Road. The benefit to the City could be a design to evaluate during the City's future re-work of the roadway.
- C. Monthly Departmental Reports.** There were no questions raised or comments made during the Monthly Departmental Reports.
- D. Financial Statement for the Month of January, 2013.** Finance Director Vickie Wallace presented the Financial Statement January 2013.
- E. Future Agenda Items.**
- (1) Consider Action on a Resolution Authorizing the City Manager to Execute a Lease with Mauricio Romero for the Kinman House at 6417 Evers Road, Leon Valley, TX, March.
 - (2) Consider Action on an Ordinance Authorizing the City Manager to Execute a Contract with a Service Provider for Construction Manager at Risk for the Municipal Facilities Improvement Project, May, 2013.
 - (3) Texas Department of Transportation Presentation on Super Street Model.
- 14. Citizens to be Heard.** Lyn Joseph, addressed the City Council, asking if the computers at the Public Library can be moved to another location to continue service during the summer period. Mr. Longoria indicated he would have work through service continuation with Library Director Joyce Trent. She asked for a copy of the sewer usage fee chart. The City Manager indicated the chart would have to be updated on the City's website and invited the speaker to check back tomorrow.
- 15. Announcements by the Mayor and Council Members.**
- *Earthwise Living Day, Saturday, February 23, 2013.*
 - *Leon Valley Public Library Children's Wing Groundbreaking Ceremony, February 23, 2013, 2:15 p.m.*

Councilwoman Hill indicated that the Secretary of Agriculture's Program was very interesting with topics ranging from agricultural issues to water subsidies.

Councilwoman Baldrige thanked everyone for helping her during her trying time.

Mayor Riley made the following announcements:

- City of Greyforest sent an invitation to the Frank L. Madla Jr. Natural Area
- VIA sent an invitation to the Bus Rodeo on March 14
- Earthwise Living Day on Saturday will feature a VIA Primo Bus, lots of speakers, and food vendors

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- 1:30 p.m. with Tree Planting in Honor of Former Councilman Al Baldrige
- 2:15 p.m. Groundbreaking for the Library Children's Wing Expansion

Executive Session

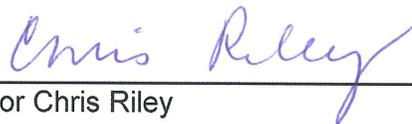
16. The City Council convened in Executive Session at 8:28 p.m., pursuant to Section 551.072, as authorized by the Texas Government Code, Deliberations about Real Property, To Deliberate the Purchase, Exchange, Lease, or Value of Real Property, and Reconvene into Open Session to Take Any Necessary Action Arising from the Executive Session, M&C # 02-14-13.

The City Council reconvened into Open Session at 9:10 p.m. with no action taken arising out of the Executive Session.

17. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations, 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

There was no Executive Session conducted under this Agenda Item.

18. **Adjourn.** Motion for adjournment by Councilman Reyna at 9:10 p.m. Mayor Riley adjourned the meeting without objection at 9:10 p.m.



Mayor Chris Riley

ATTEST:



Janie Willman, City Secretary

