

CITY OF LEON VALLEY



CITY OF LEON VALLEY CITY COUNCIL SPECIAL MEETING

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, Texas 78238
Tuesday, September 02, 2014

AGENDA

1. **7:00 P.M.** Call to order, Determine a Quorum is Present, Pledge of Allegiance.
2. Conduct a Public Hearing on the Proposed 2014 Tax Rate of \$0.575507/\$100 valuation which is \$0.007408 lower than last year's Tax Rate of \$0.582915 and exceeds the Effective Tax Rate of \$0.562998 by 2.221855%. **M&C #2014-09-02-01 (V. Wallace)**
3. A workshop will be conducted on the Proposed Fiscal Year 2015 Budgets. During the workshop the City Manager will present a PowerPoint Presentation on the following Proposed Fiscal Year 2015 Budgets:
M&C #2014-09-02-02 (M. Longoria)
 - a) Administration
 - b) Police
 - c) Fire
 - d) Public Works
 - e) Development Services
 - f) Economic Development
 - g) Special Events
 - h) Parks
 - i) Library
4. Adjournment

Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Attendance by Other Elected or Appointed Officials: It is anticipated that members other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, on August 26, 2014 at 3:30 p.m. and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.

A handwritten signature in blue ink that reads "Saundra Passailaigue".

SAUNDRA PASSAILAIGUE, TRMC
City Secretary



MAYOR AND COUNCIL COMMUNICATION

DATE: September 2, 2014 **M&C #2014-09-02-01**
TO: Mayor and Council
FROM: Vickie Wallace, Finance Director
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: Conduct a Public Hearing on the Proposed 2014 Tax Rate of \$0.575507/\$100 valuation which is \$0.007408 lower than last year's Tax Rate of \$0.582915 and exceeds the Effective Tax Rate of \$0.562998 by 2.221855%.

PURPOSE

Last year the City of Leon Valley Property Tax Rate was \$0.582915. This year the City of Leon Valley is proposing a Property Tax Rate of \$0.575507 which is \$0.007408 lower than last year's tax rate.

The Property Tax Code, Chapter 26 requires a governing body to conduct two public hearings if the proposed tax rate exceeds the lower of the rollback tax rate or the effective tax rate, whichever is lower. The 2014 proposed Tax Rate of \$0.575507 exceeds the Effective Tax Rate of \$0.562998 by 2.221855%.

The 2014 Tax Rate is for the calendar year 2014 and is based on property values as of January 1, 2014. It funds the General Fund and Debt Service Fund budgets for FY 2015.

This is the first public hearing to consider that increase. The second public hearing will be held on September 8, 2014 at Council Chambers, City Hall, 6400 El Verde Road, Leon Valley, Texas.

The vote on the Proposed Tax Rate will be on September 22, 2014, 7:00 p.m., at Council Chambers, City Hall, 6400 El Verde Road, Leon Valley, Texas.

SEE LEON VALLEY

Social – A responsible municipal budget strives to allocate taxpayer dollars in an efficient and effective manner that represents all citizens equally. Public Hearings ensure the citizens of Leon Valley transparency in Government.

Economic – Utilizing taxpayer monies to maximize public safety, city administration and city programs/services allows the City to actively pursue Economic Development opportunities.

Environmental – The City's El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability. Ad Valorem Taxes are the most stable source of revenue for the General Fund.

FISCAL IMPACT

Funds to publish the *Notice of Public Hearing* are included in the City's fiscal year 2014 budget.

STRATEGIC GOALS

N/A

RECOMMENDATION

Conduct the Public Hearing.

APPROVE: _____

DISAPPROVE: _____

APPROVE WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

City of Leon Valley
2014 Tax Rate
First Public Hearing
September 2, 2014

Overview

- The Property Tax Code, Chapter 26 requires a governing body to conduct two public hearings if the proposed tax rate exceeds the lower of the rollback or effective tax rate, whichever is lower
- The 2014 Proposed Tax Rate of \$0.575507 exceeds the Effective Tax Rate of \$0.562998 by 2.221855%
 - This is a decrease of \$0.007408 from the 2013 adopted Tax Rate of \$0.582915
 - The 2014 Tax Rate funds the General Fund and Debt Service Fund budgets for FY 2015

Tax Rate Allocation

- Tax Rate allocation
 - M&O \$0.476752
 - I&S \$0.098755
 - TOTAL \$0.575507

Important Dates

- This is the first public hearing to consider that increase
- The second public hearing will be held at 7:00 p.m. on Monday, September 8, 2014 at City Council Chambers, City Hall, 6400 El Verde Road, Leon Valley, Texas
- The vote on the Proposed Tax Rate will be held at 7:00 p.m. on Monday, September 22, 2014 at City Council Chambers, City Hall, 6400 El Verde Road, Leon Valley, Texas

City of Leon Valley
2014 Tax Rate
First Public Hearing
September 2, 2014

MAYOR AND COUNCIL COMMUNICATION

DATE: September 2, 2014 **M&C # 2014-09-02-02**
FROM: Manuel Longoria, Jr., City Manager
TO: Mayor and Council
SUBJECT: Conduct a workshop on the Proposed Fiscal Year 2015 Budget.

PURPOSE

Conduct a workshop on the Proposed Fiscal Year 2015 Budget. During the workshop the City Manager will present a PowerPoint Presentation on the following Proposed Fiscal Year 2015 Budget:

General Fund

SEE LEON VALLEY

Social - The budget serves as the foundation of the City's financial planning and control. It addresses the goals of the City, establishes priorities, determines the level of funding commitment, and serves as a day-to-day operations guide. The City establishes a budget for thirteen separate funds. Activities of the General Fund, Water and Sewer (Enterprise) Fund, Grant Fund, CIED Fund, Crime Control and Prevention District, Building Security Fund, Child Safety Fund, Municipal Court Technology Fund, Debt Service Fund, Community Center Fund, Street Maintenance Fund, Capital Projects Fund and Police Forfeiture are included in the annual budget.

Economic - Utilizing taxpayer monies to maximize public safety, City administration and City programs/services allows the City to actively pursue Economic Development opportunities.

Environmental -The City's El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability.

FISCAL IMPACT

The Proposed Budget presented provides the funding mechanism for City operations.

STRATEGIC GOALS

N/A

RECOMMENDATION

Conduct a workshop the Proposed budgets listed above.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

**FY 2015
General Fund
Proposed Budget**

**City Council Meeting
September 2, 2014**

General Fund Summary

SOURCE	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 BUDGET
REVENUES	\$ 7,189,422	\$ 6,949,668	\$ 7,438,580
TOTAL OPERATING REVENUES	7,189,422	6,949,668	7,438,580
OTHER FINANCING SOURCES			
Capital Reserve	-	474,529	336,479
Other Reserve Uses		50,000	60,000
Transfers In	-	-	-
TOTAL OTHER FINANCING SOURCES	-	524,529	396,479
TOTAL RESOURCES AVAILABLE	7,189,422	7,474,197	7,835,059
EXPENDITURES			
Operations	6,361,549	6,979,596	7,464,622
Capital Outlay	708,423	474,529	139,000
Operating Transfers Out	10,000	129,997	207,479
Debt Service:			
Principal	-	-	-
Bond Issuance Costs	-	-	-
TOTAL EXPENDITURES	7,079,972	7,584,122	7,811,101
Ending Fund Balance	\$ 2,443,587	\$ 1,809,133	\$ 1,892,442

General Fund Overview

Continued

- We are recommending a tax rate of
 - \$0.575507 cent per \$100 of valuation for FY 2015
 - Current rate = \$0.582915
- The tax components are as follows
 - \$0.476752 for Maintenance and Operations (no change from FY 2014)
 - \$0.098755 for Interest and Sinking Fund Debt Service
- This is a decrease of \$0.007408 for Debt Service

General Fund Overview

Continued

City	Adopted 2013 Tax	Adopted 2012 Tax	Increase (Decrease)
China Grove	0.089000	0.087900	0.001100
Grey Forest	0.093525	0.093525	-
Hill Country Village	0.095000	0.095000	-
Shavano Park	0.320000	0.320000	-
Helotes	0.350000	0.355000	(0.005000)
Terrell Hills	0.371729	0.385068	(0.013339)
Alamo Heights	0.390262	0.390262	-
Windcrest	0.415231	0.432970	(0.017739)
Live Oak	0.445401	0.463155	(0.017754)
Elmendorf	0.477261	0.477261	-
Olmos Park	0.470000	0.479865	(0.009865)
St. Hedwig	0.479895	0.479895	-
Castle Hills	0.510345	0.501345	0.009000
Hollywood Park	0.511000	0.536710	(0.025710)
Universal City	0.564043	0.586029	(0.021986)
Balcones Heights	0.572199	0.572199	-
Leon Valley	0.582915	0.574282	0.008633
Converse	0.606675	0.606675	-
Somerset	0.707059	0.707059	-
Kirby	0.729376	0.710978	0.018398
San Antonio	0.565690	0.565690	-
Northside ISD	1.375500	1.375500	-
Bexar County	0.326866	0.326866	-

General Fund Overview

Continued

Tax Rate \$0.575507		
<i>Average Home Value Increase</i>		
FY 2014	FY 2015	Increase
\$122,699	\$129,560	\$6,861

Average Tax Increase Due to		
Appraised Value increase		
FY 2014	FY 2015	Increase
\$715.23	\$745.63	\$30.40

General Fund Revenue Summary

SOURCE	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 BUDGET	Increase (Decrease)
Property Taxes	\$ 3,164,070	\$ 3,237,200	\$ 3,316,280	\$ 79,080
Sales Tax	1,933,459	1,855,346	2,124,190	268,844
Franchise Fees	701,468	707,181	840,098	132,917
Licenses, Permits, Fees and Fines	996,882	1,011,551	997,375	(14,176)
Other and Grants	393,543	138,390	160,637	22,247
TOTAL REVENUES	\$ 7,189,422	\$ 6,949,668	\$ 7,438,580	\$ 488,912

General Fund Departmental Expenditures

Administrative

SOURCE	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 BUDGET	Increase (Decrease)
Personnel Services	\$ 381,699	\$ 420,121	\$ 477,977	\$ 57,856
Supplies	24,683	33,670	34,170	500
Contractual Services	253,974	334,870	339,405	4,535
Capital	-	10,000	-	(10,000)
TOTAL	\$ 660,356	\$ 798,661	\$ 851,552	\$ 52,891

General Fund Departmental Expenditures

Police

SOURCE	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 BUDGET	Increase (Decrease)
Personnel Services	\$ 1,836,584	\$ 2,126,250	\$ 2,122,205	\$ (4,045)
Supplies	66,835	94,700	96,150	1,450
Contractual Services	64,490	75,207	107,414	32,207
Capital	-	-	18,300	18,300
TOTAL	\$ 1,967,909	\$ 2,296,157	\$ 2,344,069	\$ 47,912

General Fund Departmental Expenditures

Fire

SOURCE	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 BUDGET	Increase (Decrease)
Personnel Services	\$ 1,769,423	\$ 1,860,702	\$ 1,919,329	\$ 58,627
Supplies	67,130	75,761	75,761	-
Contractual Services	180,826	174,752	175,629	877
Capital	100,405	190,480	60,700	(129,780)
TOTAL	\$ 2,117,784	\$ 2,301,695	\$ 2,231,419	\$ (70,276)

General Fund Departmental Expenditures

Public Works

SOURCE	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 BUDGET	Increase (Decrease)
Personnel Services	\$ 648,003	\$ 671,134	\$ 742,935	\$ 71,801
Supplies	106,525	147,000	145,500	(1,500)
Contractual Services	206,654	229,650	269,215	39,565
Capital	32,390	130,000	20,000	(110,000)
TOTAL	\$ 993,572	\$ 1,177,784	\$ 1,177,650	\$ (134)

General Fund Departmental Expenditures

Community Development

SOURCE	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 BUDGET	Increase (Decrease)
Personnel Services	\$ 148,691	\$ 105,249	\$ 110,882	\$ 5,633
Supplies	8,455	5,400	5,400	-
Contractual Services	130,012	94,626	96,378	1,752
Capital	-	-	-	-
TOTAL	\$ 287,158	\$ 205,275	\$ 212,660	\$ 7,385

General Fund Departmental Expenditures

Economic Development

SOURCE	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 BUDGET	Increase (Decrease)
Personnel Services	\$ 111,762	\$ 119,916	\$ 127,082	\$ 7,166
Supplies	1,493	2,720	4,700	1,980
Contractual Services	9,081	14,403	13,993	(410)
Capital	-	24,049	-	(24,049)
TOTAL	\$ 122,336	\$ 161,088	\$ 145,775	\$ (15,313)

General Fund Departmental Expenditures

Special Events

SOURCE	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 BUDGET	Increase (Decrease)
Personnel Services	\$ -	\$ -	\$ 12,118	12,118
Supplies	10,899	13,000	85,450	72,450
Contractual Services	-	-	-	-
Capital	-	-	-	-
TOTAL	\$ 10,899	\$ 13,000	\$ 97,568	\$ 84,568

General Fund Departmental Expenditures

Parks

SOURCE	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 BUDGET	Increase (Decrease)
Personnel Services	\$ 57,002	\$ 83,766	\$ 88,146	\$ 4,380
Supplies	17,519	15,000	15,000	-
Contractual Services	12,281	14,500	60,590	46,090
Capital	-	100,000	20,000	(80,000)
TOTAL	\$ 86,802	\$ 213,266	\$ 183,736	\$ (29,530)

General Fund Departmental Expenditures

Library

SOURCE	FY 12-13 ACTUAL	FY 13-14 BUDGET	FY 14-15 BUDGET	Increase (Decrease)
Personnel Services	\$ 202,007	\$ 204,591	\$ 268,630	\$ 64,039
Supplies	14,833	23,675	24,314	639
Contractual Services	30,688	38,933	46,249	7,316
Capital	575,628	20,000	20,000	-
TOTAL	\$ 823,156	\$ 287,199	\$ 359,193	\$ 71,994

General Fund Overview

Capital Expenditures

Manager and Council	
Municipal facility/building	62,662
Municipal facility/technology	134,817
TOTAL MANAGER AND COUNCIL	\$ 197,479

Police Department	
<i>Funded from General Fund</i>	
Police facility furniture	18,300
TOTAL POLICE	\$ 18,300

Fire Department	
Hoses, adapters & nozzles	4,000
Bunker gear (2 sets)	5,400
Fire Station furniture	51,300
TOTAL FIRE	\$ 60,700

Public Works	
Sidewalks	20,000
TOTAL PUBLIC WORKS	\$ 20,000

Parks	
Basketball Court (Silo property/Huebner Road)	20,000
	\$ 20,000

Library	
Books	20,000
TOTAL LIBRARY	\$ 20,000
TOTAL GENERAL FUND CAPITAL	\$ 336,479

Police Department	
<i>Funded from Forfeiture Fund</i>	
Police facility	50,000
Police facility furniture	25,000
TOTAL POLICE	\$ 75,000

Next Steps

- September 8, 2014
 - Second Public Hearing on proposed Tax Rate
 - Budget Work Session to discuss all other funds Budgets
- September 22, 2014
 - Public Hearing and formal adoption of the proposed FY 2015 Budget
 - Formal adoption of the Tax Rate

FY 2015 General Fund Proposed Budget

City Council Meeting
September 2, 2014