

## CITY OF LEON VALLEY



### CRIME CONTROL & PREVENTION BOARD OF DIRECTORS MEETING

Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, Texas 78238  
Monday, August 18, 2014

### AGENDA

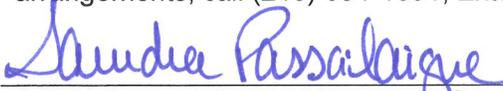
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1. **6:00 P.M.** Call to order, Determine a Quorum is Present.
2. Approval of Crime Control & Prevention Minutes.
  - a) February 10, 2014
3. Consideration on filling a vacancy in the Vice President's position and consideration on the procedures to fill vacancies. **M&C # 2014-08-18-01 (R. Wallace)**
4. Consideration on establishing the budget process for the Crime Control and Prevention District.
5. Adjournment

**Executive Session.** The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, on August 14, 2014 at 1:20 a.m. and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.

  
SAUNDRA PASSAILAIGUE, TRMC  
City Secretary



**NOTICE OF PUBLIC MEETING  
LEON VALLEY CRIME CONTROL AND PREVENTION DISTRICT BOARD  
AGENDA  
MONDAY, FEBRUARY 10, 2014  
7:00 P.M.  
LEON VALLEY CITY COUNCIL CHAMBERS  
6400 VERDE ROAD, LEON VALLEY, TEXAS 78238**

**Item 1** Call to order the meeting of the Leon Valley Crime Control and Prevention District board of directors, establish a quorum is present.

At 9:26 p.m. the Crime Control and Prevention District Board convened and established a quorum is present.

1. Convene a meeting of the Leon Valley Crime Control & Prevention District. **M&C 2014-02-10-19** (R. Wallace)

a. Election of Officers and Establishment of the Fiscal Year for the District

Police Chief Wallace provided an overview of the items that were on the agenda for consideration: Election of Officers and Establishment of the Fiscal Year for the District.

Councilman Art Reyna made a motion to appoint Mayor Chris Riley as President; himself as Vice President; and City Manager Manuel Longoria Jr. as Secretary of the Crime Control and Prevention District Board. The City's Finance Director will be Treasurer, and budget cycle would coincide with the City Fiscal Year, October 1 to September 30th. Councilman Biever seconded the motion. The motion passed by consensus vote.

2. **Adjourn** the meeting of the Board of the Leon Valley Crime Control and Prevention District.

The Crime Control and Prevention District Meeting adjourned at 9:30 p.m.

**Attendance by Other Elected or Appointed Officials:**

It is anticipated that members other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

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Crystal Caldera, Interim City Secretary

**MAYOR AND COUNCIL COMMUNICATION**

**M&C # 2014-08-18-01**

**DATE:** August 18, 2014  
**TO:** Mayor and Council  
**FROM:** Randall Wallace, Chief of Police  
**THROUGH:** Manuel Longoria Jr., City Manager  
**SUBJECT:** Filling a vacancy in the Vice President's position and establishing the budget process for the Crime Control and Prevention District

**PURPOSE**

The voters of Leon Valley approved the creation of the Leon Valley Crime Control and Prevention District on November 5, 2013.

On February 10, 2014, the City Council appointed their membership as the Board of Directors. The Mayor was elected President of the Board and Councilman Art Reyna was elected Vice President.

With the vacancy created by the May 2014 election results, the Board of Directors must elect a new Vice President. A possible solution is to have the incumbent Mayor serve as the President, the incumbent Mayor Pro-Tem serve as the Vice President, the incumbent City Secretary serve as the Board Secretary and the incumbent City Finance Director serve as the Treasurer.

Pursuant to the Texas Local Government Code, Section 363.204, a Board, by rule, may adopt procedures for adopting a budget different from the procedures outlines in this subchapter, but the board must hold public hearings related to the budget. We are proposing to create a rule stating that the budget process for the Leon Valley Crime Control and Prevention District shall follow the same process that is used for adoption of the City of Leon Valley General Fund Budget, which does require public hearings as well.

**SEE LEON VALLEY**

Social – To assist in the tax burden placed upon residents of Leon Valley by having the sales and use tax support some City services.

Economic – Will increase the revenue available to the Police Department and with the re-allocation we will provide better services to our residents without increasing their ad valorem tax.

Environmental – N/A

**FISCAL IMPACT**

The revenue and expenditures are projected to be \$221,800 each year.

**STRATEGIC GOALS**

The initiative is specifically listed in the 2013 – 2014 Strategic Goals, (7) “Pursue Revenue Enhancements to Enhance City Operations”.

**RECOMMENDATION**

Name the incumbent Mayor Pro-Tem as the Vice President and instead of electing individuals to the positions on the Board of Directors, have the incumbent Mayor serve as President, the incumbent Mayor Pro-Tem serve as Vice President, have the incumbent City Secretary serve as Secretary and have the incumbent City Finance Director serve as Treasurer.

Create a rule stating the budget process for the Leon Valley Crime Control and Prevention District shall follow the same process that is used for the adoption of the City of Leon Valley General Fund Budget.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Saundra Passailaigue, TRMC  
City Secretary

# Leon Valley Crime Control and Prevention District

## Appointment of Vice President/Establish Budget Process

August 18, 2014

# Background

- The voters of Leon Valley approved the creation of the Leon Valley Crime Control and Prevention District on November 5, 2013.

# Board of Directors

- On February 10, 2014, the City Council appointed their membership as the Board of Directors.

# Board of Directors

- The Mayor was elected President and Councilman Art Reyna was elected Vice President.
  - With the May 2014 election a new Vice President must be named.
- A possible solution is to have the incumbent Mayor serve as the President, the incumbent Mayor Pro-Tem serve as the Vice President, the incumbent City Secretary serve as the Board Secretary and the incumbent City Finance Director serve as the Treasurer.

# Budget

- Pursuant to Section 363.204 of the Texas Local Government Code, the board, by rule, may adopt procedures for adopting a budget that differ from the procedures outlined in the Texas Local Government Code.
- These procedures are cumbersome and differs from the procedures utilized by the City of Leon Valley.

# Budget

- Our recommendation is that the Crime Control and Prevention District budget process mirrors that of the City .