

CITY OF LEON VALLEY



Home Rule Charter Commission Meeting
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, Texas 78238
Wednesday, August 13, 2014

MINUTES

The Home Rule Charter Commission of the City of Leon Valley, Texas met on the 13th day of August, 2014 at 5:30 p.m. at the Leon Valley City Council Chambers located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business.

Call to order and announcement of a quorum.

City Manager Manuel Longoria, Jr. called the Meeting to order at 5:39 p.m. and determined that a quorum was present.

The minutes reflect that the following members of Home Rule Charter Commission were present: Liz Maloy, Rudy Garcia, Arthur "Art" Reyna, Darby Riley, Al Uvietta, Mike McCarley, Manuel Rubio, Kathy Hill, Victor Rodriguez, and Jack Dean. Commission Member David Jordan was not present and was excused.

City Attorney Charles Zech, City Manager Manuel Longoria, Jr., Human Resources Director Crystal Caldera, Economic Development Director Claudia Mora were also present.

Election of Chair/Vice –Chair

City Attorney Zech provided direction to the Commission on how to proceed in electing a Chair and Vice Chair. Commission Member Al Uvietta nominated Arthur "Art" Reyna as Chair and Jack Dean as Vice Chair. Commission Member Kathy Hill nominated Liz Maloy as Chair and Jack Dean as Vice Chair. City Attorney Zech made a last call for nominations. Seeing no additional nominations, he proceeded to the vote. City Attorney Zech took a vote on Jack Dean for Vice Chair, no one was opposed, and the vote passed unanimously. City Attorney Zech took a vote on Arthur "Art" Reyna as Chair. Commission Members in favor were Al Uvietta, Jack Dean, Art Reyna, Manuel Rubio, Mike McCarley, Rudy Garcia, and Victor Rodriguez. The motion passed selecting Arthur "Art" Reyna as the Chair of the Leon Valley Home Rule Charter Commission.

Discussion on meeting schedule and other organizational matters.

Chair Arthur "Art" Reyna opened the discussion and asked all Commission members to provide days that could be problematic for them to attend a Commission meeting. Commission member Maloy also requested a timeline to enable the Commission to stay on course and City Attorney Zech agreed to have one for the Commission at the next meeting. A discussion ensued and a consensus was reached: the first and third Wednesday of the month at 6:00 p.m. was convenient for the majority of Commission members.

Discussion on open meetings/open records laws applicable to Commission.

City Attorney Charlie Zech informed the Commission that they are subject to the Texas Open Meetings Act. He further stated that the Commission was not an advisory committee to the City Council. The Commission will provide City Council with the Charter and the City Council has to adopt it. City Attorney Zech clarified that six members was considered a quorum, we have to post the agenda 72 hours prior to holding a meeting, all documents created are subject to the Open Meetings Act, and for Commission members to not "reply all" to e-mails.

Presentation on Charter process and discussion on Charter.

City Attorney Zech asked the Commission how they would like to move forward with approving provisions in the Charter. He reiterated the City Council has to place the Charter on the ballot as presented by the Commission.

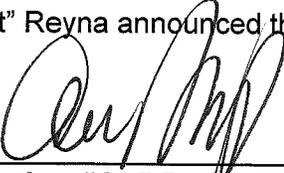
Some discussion followed and all seemed to be agreement to approve Charter provisions by the majority of who is present at the Home Rule Charter Commission meetings. Chair Arthur "Art" Reyna assured the Commission that the first item on the next Home Rule Charter Commission meeting agenda will be adoption of some parliamentary rules. He further stated how important it was to have the entire Commission present at the meetings when deciding action on a provision, and will take into high consideration rescheduling a meeting if some of the members would not be available to attend a meeting.

City Attorney Charlie Zech showed the Commission a website (www.municode.com) that would allow them to browse other city charters. Vice Chair Dean asked City Attorney Zech if he could provide some city charters that would be beneficial to the Commission to review. City Attorney Zech provided Mount Belvieu, Live Oak, Cibolo, Schertz, Fredericksburg, and Pearsall. He did stress that reviewing other city charters could be helpful; however, ultimately adopting provisions in our city Charter should be what is best for the City of Leon Valley. He continued by recommending to the Commission that the first thing they should focus on is "Form of Government".

Adjournment

Chair Arthur "Art" Reyna announced the meeting adjourned at 6:48 p.m.

APPROVED: _____


Arthur "Art" Reyna
Chairperson

ATTESTED: _____


Crystal Caldera
Staff Liaison