

**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING
LEON VALLEY CITY COUNCIL CHAMBERS
6400 EL VERDE ROAD, LEON VALLEY, TEXAS 78238
MONDAY, MAY 12, 2014**

PRESENTATIONS AND CEREMONIAL ITEMS –6:45 P.M.

REGULAR MEETING OF THE CITY COUNCIL–7:00 P.M.

AGENDA

Presentations and Ceremonial Items – 6:45 p.m.

1. Proclamation declaring May as Motorcycle Safety Awareness Month. (Mayor Riley)

Regular City Council Meeting Agenda – 7:00 p.m.

2. **7:00 P.M.** Call to order, Determine a Quorum is Present, Pledge of Allegiance lead by Troop 911 of Northwest Hills Christian Church.
3. **Citizens to Be Heard and Time for Objections to the Consent Agenda.** “Citizens to be heard” is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council, for which the subject was not posted on the agenda of that meeting, the Council may receive the information but cannot act upon it during the meeting. Council may direct staff to contact the requestor or ask that the issue be placed on a future agenda for discussion by the Council. **Citizens must sign the appropriate sign-in sheet by 7:15 p.m.**

Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens. [Attorney General Opinion – JC 0169]

CONSENT AGENDA

4. Approval of City Council Minutes. (Passailaigue)
 - a) April 12, 2014 Coffee with the Mayor & Council
 - b) April 14, 2014 Regular City Council Meeting
5. Approval of Quarterly Investment Report for the Quarter ended March 31, 2014.
M&C# 05-09-14 (V. Wallace)

6. Consideration of an ordinance accepting grants from the Southwest Texas Regional Advisory Council, Texas Forest Service and Law Enforcement Officer Standards and Education and corresponding budget adjustment. **M&C 05-01-14** (Valdez & R. Wallace)

REGULAR AGENDA

7. Consider action to appoint new members to the Library Board at the request of the Acting Chairperson, Staph due to a critical need to fill three (3) vacancies. **M&C# 05-08-14** (Passailaigue)
8. Presentation and possible action on the operation of the Leon Valley Community Pool. **M&C 05-02-14** (Dimaline)
 - a) Presentation and status report;
 - b) Consideration of ordinance approving an amendment to the Fiscal Year 2014 Budget to appropriate funding.
9. A Public Hearing, second reading, and consideration of Resolution No. 14-01R approving the expenditure of \$15,000 from the Leon Valley Economic Development Corporation for the co-sponsorship of the City of Leon Valley 4th of July Celebration and Fall Jazz Festival. **M&C 05-03-14** (Mora)
10. Presentation and possible action on an ordinance amending the City of Leon Valley's Code of Ordinances, Article 8.05. "Fireworks". **M&C 05-04-14** (Valdez)
11. Presentation and possible action on an ordinance amending the City of Leon Valley's Fee Schedule, Article A9.003. **M&C 05-05-14** (Valdez)
12. Presentation and possible action on a resolution adopting or providing direction on the new City seal as part of the process for developing a new City brand and City identity. **M&C 05-06-14** (Mora)

DISCUSSION AGENDA

13. An item to discuss the establishment of a commission to evaluate a Home Rule Charter for the City of Leon Valley. (Mayor Riley)
14. Presentation and report by Waters Consulting on City of Leon Valley Personnel Compensation Study **M&C 05-07-14** (Consultant Linda Wishard).
15. City Manager's Report
 - a. Report on Upgrade of the City of Leon Valley's ISO Fire Insurance Rating
 - b. Capital Facilities Monthly Report

- c. Monthly Departmental Reports
- d. Approved Minutes from Boards, Commission and Committees.
- e. City Employee News and Updates
- f. Future Agenda Items:
 - May 19, 2014 Canvassing of the Election.
 - Public Hearing on Planned Improvements on the Huebner Creek Hike & Bike Trail Capital Project– June 9, 2014
 - Board Appointments – June 9, 2014
 - An Ordinance amending the City Code regarding regulations of Boarders, Commercial Businesses and Vehicles in R-1 Zoning Districts.

16. Citizens to be Heard.

17. Announcements by the Mayor and Council Members. At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

18. Adjournment.

Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Attendance by Other Elected or Appointed Officials: It is anticipated that members other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, on May 8, 2014 at 12:37 p.m. and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.


SAUNDRA PASSAILAIGUE, TRMC
City Secretary





A PROCLAMATION

WHEREAS, Motorcycling is a popular form of transportation and recreation for many Texans. Our beautiful roadways and warm climate contribute to Texas having one of the nation's largest motorcycling populations. According to the Texas Department of Public Safety (DPS), more than 440,000 motorcycles and mopeds are registered in Texas, and that number is expected to grow.

WHEREAS, the basic and advanced motorcycle operator training courses offered by the DPS, the use of proper protective equipment, and motorist awareness all contribute to reducing the number of motorcycle-related crashes and resulting injuries and fatalities. In 2013, 494 people died on Texas roadways while riding motorcycle and scooters, representing a five percent increase from the previous year.

WHEREAS, DPS recommends all drivers "Share the Road" and "Look Twice" for motorcycles.

NOW THEREFORE, I, CHRIS RILEY, MAYOR, of the City of Leon Valley, on behalf of the City Council, do hereby declare the month of May as Motorcycle Safety Awareness Month in the City of Leon Valley. I encourage all Texans to join the DPS in its motorcycle safety and awareness campaign by doing their best to ensure the safety of motorcyclists and other users of our Texas roadways.

Signed by my hand on this 12th day of May 2014.

Chris Riley

 Chris Riley, Mayor



Item 4

**COFFEE WITH THE MAYOR AND CITY COUNCIL
THE CONFERENCE CENTER
6427 EVERS ROAD
LEON VALLEY, TEXAS 78238
SATURDAY, APRIL 12, 2014
9:00 A.M. – 11:00 A.M.**

MINUTES

The Leon Valley City Council hosted a citizen meeting at the Conference Center on Saturday, April 12, 2014.

Mayor Riley called the meeting to order at approximately 9:00 a.m.

All members of Council were present, as was City Manager Longoria, City Secretary Passailaigue and Human Resources Director Caldera.

Discussions took place individually with residents on topics of general interest, to include but not limited to:

Leon Valley Community Pool 2014 Swim Session and the Strategic Plan Update by Mike Delagarza.

No action was taken at the meeting.

Mayor Riley adjourned the meeting at approximately 11:00 a.m.

APPROVED

CHRIS RILEY
MAYOR

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS
APRIL 14, 2014

The City Council of the City of Leon Valley, Texas met on the 14th day of April 2014 at 6:00 p.m. at the Leon Valley City Council Chambers located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business.

PRESENTATIONS AND CEREMONIAL ITEMS – 6:00 P.M.

Mayor Riley called this portion of tonight's meeting to order at 6:10 p.m.

Proclamation declaring May 6th Big Give S.A. Day.

Mayor Riley introduced a program brought to her attention by a gentleman named John Burnham called *The Big Give S.A.* The purpose of this community-wide challenge is to increase public awareness of the impact local nonprofits make in addressing community challenges; bringing nonprofits and volunteers together. This event is part of the national day of giving called Give Local America; therefore, Mayor Riley read aloud a proclamation declaring May 6th Big Give S.A. Day.

Mayor Riley introduced program directors Brenda Knowles and Mary Fuentes-Valdez of Youth Transitioning into Adulthood (YTIA) which is a nonprofit organization geared at preparing youth in foster care to enter into the "real world". Their goal is to raise \$100,000 to help these children succeed.

Mayor Riley then introduced Juan Medina from the Texas Diaper Bank, also a nonprofit organization. Mr. Medina said that this organization diapers about 5000 babies from San Antonio and the surrounding areas annually.

Mayor Riley also mentioned Leroy Jacobson, Director of Campus Life at Marshall and Pat Neff, for his service. Mr. Jacobson was not in attendance this evening.

Both organizations that were present were presented a proclamation.

Proclamation to the SST-Discovery Science Olympiad team for earning twenty (20) gold, six (6) silver and four (4) bronze medals in the Stephenville Regional Science Olympiad.

Mayor Riley presented a proclamation recognizing achievement and introduced Mr. Mugire Ayci of the School of Science and Technology (SST). Mr. Ayci spoke of the accomplishments of his students in winning twenty (20) gold, six (6) silver and four (4) bronze medals in the recent Stephenville Regional Science Olympiad. Student Zaine Hassouneh came to the podium to express her gratitude to Mr. Ayci for all he has done for her and her fellow classmates. Mr. Ayci and Mayor Riley then called up the following students to be recognized: Seana Barclay, Gabriel Casanova, Zaine Hassouneh, Alexander Gavaghan, Ismael Albarati,

CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS
APRIL 14, 2014

Nicole Hernandez, Sadiqua Hassan, Andrea Negro, Ray Bernal, Dominique Pena, Amel Juini, Remy Freeman, David Hefner, Laura Gonzalez and Anthony Coronado.

Presentation by staff of the Edwards Aquifer Authority regarding water conservation initiatives for Bexar County and the Region. (Mayor Riley)

Mayor Riley announced that this item would not be discussed this evening but would be placed on the next meeting agenda.

Leon Valley Historical Society 2013 annual report. (Leon Valley Historical Society President, Mark Eisenhower)

Mayor Riley introduced Mark Eisenhower, President of the Leon Valley Historical Society (LVHS), to present the Leon Valley Historical Society's 2013 annual report. Mr. Eisenhower apologized for not being prepared and passed the presentation over to Darby Riley who presented the 9th annual report on the Historical Society's stewardship of the 36-acre natural area. The presentation showed students from Northwest Vista College searching for fossils and artifacts in the creek. Mr. Riley said the LVHS had a busy year with the following: maintenance and clean-up of the area was performed which was necessary due to heavy rains; assisted with expansions of the fire break; participated in the Earthwise Living event; and held discussions on the hike & bike trails. Mr. Riley reported that what the LVHS would like to do in their tenth year of the lease is to continue to try to develop a long term partnership agreement with the City; promote a quarterly series of educational tours of the property that we can try to advertise so people would come out in the morning to look at birds, geology, etc.; hold another Homestead Under the Stars event. Mr. Riley added that the LVHS received two (2) grants last week totaling \$25,000, which will help with the matching of the \$30,000 grant from the Huebner Family. Mr. Riley said he was certain they would meet that match later this month enabling them to move forward with the replacement of the porch. There will also be a 5k run/walk in November.

Councilman Diaz congratulated the Historical Society on the Homestead Under the Stars event adding that he attended and enjoyed it very much.

Mayor Riley adjourned this portion of tonight's meeting at 6:40 p.m. and the Council took a twenty (20) minute recess.

CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS
APRIL 14, 2014

REGULAR CITY COUNCIL MEETING – 7:00 P.M.

Call to order and Pledge of Allegiance.

Mayor Riley called the Regular City Council Meeting to order at 7:02 p.m. and asked that the minutes reflect that all of the members of City Council were present: Council Members Reyna, Ruiz, Dean, Diaz, and Bieber.

City Manager Longoria, City Secretary Passailaigue, Human Resources Director Caldera, Fire Chief Valdez, Assistant Fire Chief Lawson, Police Chief Wallace, Economic Development Director Mora, Director of Public Works Moritz, Assistant Public Works Director Dimaline, and Community Development Director Flores were also present.

Mayor Riley asked Mr. Karl Riemann of 7411 Belmont Place to lead the Pledge of Allegiance.

Mayor Riley then read aloud the recently approved rules on citizens to be heard as adopted by City Council in January of this year.

Affirming by Ordinance No. 14-01, the City Manager selection of Sandra Passailaigue as the City of Leon Valley City Secretary. M&C 04-01-14 (Longoria)

City Manager Longoria introduced Sandra Passailaigue and gave a brief background on her to the Council and guests. Ms. Passailaigue is the first certified municipal clerk the City of Leon Valley has ever had, and she brings a lot of experience to the City.

A motion was made by Councilman Dean, seconded by Councilman Reyna, to confirm City Manager Longoria's selection of Sandra Passailaigue as City Secretary of the City of Leon Valley, Texas. Upon a unanimous vote, Mayor Riley announced the motion carried and was approved.

Citizens to be heard and time for objections to the Consent Agenda.

Councilman Bieber requested that Item 11 of tonight's agenda be pulled for discussion.

Mayor Riley then went on to citizens to be heard.

- Elizabeth Maloy – 7411 Chenal Pt. – spoke on the City of Leon Valley becoming a Home Rule City and request the question, “shall a commission be chosen to frame a new charter” to be placed on the next City Council agenda for LGC Title 2, Chapter 9 § 9.002.
- Karl Riemann – 7411 Belmont Pl. – Encouraged the members of City Council to do their homework and ask questions.

CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS
APRIL 14, 2014

- Patricia Manea – 6103 Britania Ct. – Asked that the members of City Council accept applicants of boards/commissions/committees when they receive them, and keep personal interests out of the decision making process.
- Irene Baldrige – 6368 Parsley Hill – spoke in opposition to the presentations and ceremonial items being held at 6:00 p.m. and asked City Council to reconsider holding these items at the regular time.
- Pat Martinez – 6319 Rue Sophie – deferred comments to Item 11.
- Rita Burnside – 6938 Forest Way – deferred comments to Item 11
- Lyn Joseph – 6423 Trotter Ln. – requested information on when the new DPS facility would be complete.
 - *As allowed by Attorney General Opinion JC 0169, City Manager Longoria provided a factual response stating that 95% of the work the contractor was to perform had been done according to the engineering report he received about a year ago. Mr. Longoria and the Public Works Director are currently working with TxDOT to upgrade and improve the signal light.*
- Olen Yarnell – 7230 Sulky Ln. – distributed letters to each member of City Council in regards to the hike & bike trails and asked for a timely response. Mr. Yarnell also questioned the minutes from March 2014 where “citizen comments were suspended” and asked for clarification on this.
 - City Attorney Zech responded that the City Council adopted Resolution No. 2014R-01-13-01 on January 13, 2014, and that this resolution does limit the time for citizen comments for the citizens to be heard portion of the meeting, whereas there is no time limit stated on actual agenda items.
- Pedro Esquivel – 7207 Forest Meadows – deferred comments to Item 11.

CONSENT AGENDA

Approval of the March 10, 2014 City Council Regular Meeting Minutes. (Caldera)

Approval of the March 8, 2014 Coffee with the Mayor & City Council Minutes. (Caldera)

Approval of the rescheduling of the May 10, 2014 Coffee with the Mayor & City Council, due to the City of Leon Valley’s General Election being held on this day. The meeting will be rescheduled to Saturday, May 17, 2014 M&C 04-02-01. (Requested by Councilman Art Reyna and Councilman Jack Dean)

A motion was made by Councilman Reyna, seconded by Councilman Dean, to approve the Consent Agenda items as listed above. Upon a unanimous vote, Mayor Riley announced the motion carried and all listed Consent Agenda items were approved.

CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS
APRIL 14, 2014

REGULAR AGENDA

Approval of M&C 04-03-14 to waive all fees associated with the rental of the Leon Valley Conference Center located at 6427 Evers Road to the League of Women Voters to host a meet the candidate forum on Thursday, April 24, 2014 at 7:00 p.m. (League President, Phyllis Ingram)

Mayor Riley introduced the item and invited Ms. Phyllis Ingram, President of the League of Women Voters, to the podium. Ms. Ingram began by saying that the League of Women Voters is a non-partisan, non-political organization that encourages active and informed participation in government. In the past, the candidate forum was held at the Leon Valley Library but that is no longer an option; and therefore, they are asking to hold it at the Leon Valley Conference Center, and are asking the City Council to waive the rental fee associated with its use.

This item was followed by Council discussion, followed by Mayor Riley calling upon the citizens that previously signed up to speak on this item.

- Rita Burnside – 6938 Forest Way – spoke in favor of waiving the fee.
- Pedro Esquivel – 7207 Forest Meadows – spoke in favor of waiving the fee but also suggested that City Council consider a policy on how to place limits on what groups would be eligible for a waiver.
- Albert Uvietta – 6923 Sunlight Dr. – spoke in favor of waiving the fee.
- Benny Martinez – 6319 Rue Sophie – spoke in favor of the event being held at the Leon Valley Library and in favor of waiving the fee.
- Patricia Manea – 6103 Britania Ct. – questioned how she would be able to submit her questions for the candidate forum while she is out of town; asking for a means of submitting questions and to whom be communicated. Ms. Manea also spoke in regards to a need for a policy on how events such as this are handled.
 - Mr. Longoria suggested that since this is a League of Women Voters event Ms. Manea submit her questions directly to them and not the City since it is not a City event.

Councilman Reyna suggested that the waiver issue come back at the next Council meeting. Councilman Reyna also said that the Chamber had also offered to host the event. Mr. Joe Maldonado, President of the Leon Valley Area Chamber was in attendance and Mayor Riley invited him to the podium. Mr. Maldonado stated that the Chamber would like to work with the League of Women Voters to host the event. Ms. Ingram said she would be happy to work with the Chamber as well.

**CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS
APRIL 14, 2014**

A motion was made by Councilman Biever, seconded by Councilman Reyna, to waive the fees conditioned upon the League of Women Voters working with the Leon Valley Area Chamber of Commerce to provide a joint candidates forum. Upon a unanimous vote, Mayor Riley announced the motion carried.

Consider Amendments to the City's Zoning Regulations with a Public Hearing and Attached Ordinance No. 14-02, related to the regulation of non-chartered financial institutions. M&C 04-04-14 (Flores)

Community Development Director Kristie Flores stated that this is an item in consideration of amending the zoning ordinance regulations on non-chartered financial institutions. Last year, a ninety (90) day moratorium was placed on institutions such as car title institutions, pay day loans, and check cashing businesses; and as of March 18th that moratorium had expired. During the moratorium, staff was to research, draft and bring back to City Council an ordinance to regulate these types of businesses. The proposed ordinance includes definitions, distance regulations and signage regulations on these types of businesses. The permitted use table was also amended. Zoning Commission Chairman Claude Guerra also spoke in regards to this item.

Mayor Riley opened the Public Hearing at 8:10 p.m.

There being no further comments from the public, Mayor Riley closed the Public Hearing at 8:10 p.m.

A motion was made by Councilman Biever, seconded by Councilman Ruiz, to adopt Ordinance No. 14-02 to include the recommendations by the Zoning Commission regarding the home mortgages and home equity. Upon a unanimous vote, Mayor Riley announced the motion carried.

A Public Hearing, first reading, and consideration of Resolution No. 14-01R approving the contribution (expenditure) of \$15,000 from the Leon Valley Economic Development Corporation (LVEDC) for the LVEDC co-sponsorship of the Leon Valley 4th of July Celebration and Fall Jazz Festival. M&C 04-05-14 (Mora)

Economic Development Director Claudia Mora presented the item stating that this is the first public hearing and first reading as required by Charter. The second public hearing and reading are scheduled for May 12, 2014 where the City Council will vote on the resolution.

The requested \$15,000 will be used for sponsorship of the July 4th Celebration and the Fall Jazz Festival, with \$5000 being split between the two events for promotional advertising.

CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS
APRIL 14, 2014

Mayor Riley opened the Public Hearing at 8:17 p.m.

- Betty Elmer – 7115 Larksong – asked how the Leon Valley Economic Development Corporation (LVEDC) is funded.
 - Ms. Mora responded to the question by stating that the LVEDC is funded through sales tax (1% of 1/8 of the sales tax). The City of Leon Valley's LVEDC has been averaging about \$200,000 annually, and we are currently seeing an increase of about 14% sales tax.

There being no further comments from the public, Mayor Riley closed the Public Hearing at 8:21 p.m.

Presentation by City Staff of the policy concerning the one Regular Business City Council Meeting six-month trial period. M&C 04-06-14 (Caldera)

Human Resources Director Crystal Caldera presented this item. Ms. Caldera stated that in September of 2013, City Council approved Ordinance No. 2013-09-17-10 which amended the Regular City Council meetings from twice a month to once a month, as well as established the monthly Coffee with the Mayor and City Council. At that time, staff was directed to bring back to Council a six-month review indicating meeting length, number of agenda items and attendance between the twice-monthly and the once-monthly meetings. Ms. Caldera's presentation indicated that during the last six-months and having only one meeting a month, the length of the meetings did not change. Agenda items also averaged about the same with around twenty (20) items per agenda. Attendance did increase slightly.

This was item was followed by Council discussion, followed by Mayor Riley calling upon the citizens that previously signed up to speak on this item.

- Pedro Esquivel – 7207 Forest Meadows – spoke in favor of going back to two meetings per month.
- Benny Martinez – 6319 Rue Sophie – spoke in favor of going back to two meetings per month.
- Olen Yarnell – 7230 Sulky Ln. – spoke in favor of going back to two meetings per month and to continue with the Coffee with the Mayor and Council.
- Elizabeth Maloy – 7411 Chenal Pt. – spoke in favor of going back to two meetings per month.
- Patricia Manea – 6103 Britania Ct. – spoke in favor of going back to two meetings per month.
- Carmen Sanchez – 7306 Ellerby Pt. - spoke in favor of going back to two meetings per month.

CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS
APRIL 14, 2014

Discussion and possible action on the operation of the Leon Valley Community Pool.
M&C 04-07-14 (Dimaline)

Assistant Public Works Director David Dimaline presented this item. Mr. Dimaline reported the following: The pool revenue for 2013 was \$13,603 with expenditures of \$16,239; forty-three (43) memberships (family & individual), six-hundred-sixty-four (664) walk-ins averaging about nine (9) per day and six (6) party rentals. It was reported last month that there were some repairs needed in the amount of \$24,000 for which a request for bids was advertised for. Twenty-five (25) firms were contacted, and site visits were provided. The City received six (6) bids with a low bid of \$36,027 coming in from Aquatica Pool Management, Inc. out of San Antonio. This bid included an opening of Memorial Day to Labor Day, three (3) lifeguards and the responsibility of maintaining water quality and logging three (3) times daily, collecting fees and monitoring membership. There is a proposed schedule of being closed Sunday and Monday, Tuesday through Thursday being open from 10:00 a.m. – 7:00 p.m. and Friday and Saturday open from 10:00 a.m. – 8:00 p.m.

Mr. Dimaline conveyed that the recommendation from the Park Commission is that the City Council consider an alternate use of the pool resulting in closure of the pool, and that the land would be better put to use as a splash pad with other playground type equipment.

Mr. Dimaline added that an online survey had been made available on the City's website and that survey consisted of nine (9) questions. The survey was posted from March 15, 2014 through April 4, 2014. A total of one-hundred-sixty-four (164) responses with sixty-three percent (63%) being actual users of the pool. The results of the survey indicate the following:

On a scale of 1-10 with 10 being very important, how important to you is the pool? Rating of 7

If the pool was removed, what feature(s) would you like to see?

44% - splash pad; 26% - pavilion; 22% - basketball court; 26% - picnic area; and 19% - skate park.

If the pool remained open, what improvements would you like to see?

7 – more affordable; 16 – better management; 13 – better upkeep; 26 – improvements to facilities; 9 – no changes; 6 – longer hours; and 14 – other (more space, close the pool, more children activities)

Mr. Dimaline concluded by presenting two options: Option 1 – open the pool and contract with Aquatica, Inc. A budget adjustment of \$56,527 would be required. Option 2 – Implement the

CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS
APRIL 14, 2014

Park Commission's recommendation. City Council would be able to take action on this at the May 12th Regular meeting.

This item was followed by Council discussion, followed by Mayor Riley calling upon the citizens that previously signed up to speak on this item.

- Lori Kelly – 6615 N. Forest Bend – read a letter from Tom Kelly.
- Benny Martinez – 6319 Rue Sophie – spoke in favor operating the pool in the same manner as the park and not use an outside company.
- Pedro Esquivel – 7207 Forest Meadows – spoke in favor of keeping the pool and charging a minimal fee and be self-sustaining.
- Olen Yarnell – 7230 Sulky Ln. – asked if the Council could take action on this item tonight and also questioned the timing of this issue being so close to opening day.
- Carolyn Gabriel – 6014 N. Forest Bend – spoke in opposition of the poll and the questions on the poll and also asked that the word be put out that the pool is open and maybe this would help increase membership. Ms. Gabriel also expressed her opposition to the proposed operational hours.
- Carmen Sanchez – 7306 Ellerby Pt. – mentioned the possibility of grant revenue to help offset the cost of repairs and maintenance of the pool.
- Rebecca Cooley – 6619 Cherryleaf Dr. – presented a slide show of the swim team.
- Brigid Cooley – 6619 Cherryleaf Dr. – thanked members of City Council for listening to the children of Leon Valley on this pool issue.

Councilman Reyna expressed concerns with the quote on repairs and asked that staff look into other options with a goal of reducing projected expenses.

Councilman Diaz thanked Miss. Brigid Cooley for speaking on this item and also asked that staff look into the code mentioned in Mr. Kelly's letter to get more information.

Councilman Dean informed those in attendance that the City Council as well as staff do want the pool to open and will do whatever it takes to make it happen in time.

Mayor Riley said we need to find someone locally to manage the pool.

A motion was made by Councilman Reyna that the City Manager gather the information discussed tonight as the information we want that has been recommended from the two CPO's represented here today, and that it be presented back to Council on May 12th, which includes our own expert to tell us if the \$24,000 is needed, with the numbers we need to determine when the pool opens, do we allow people to have it for free, do we have charge, and any other

CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS
APRIL 14, 2014

factor that will be a factor in helping Council make an intelligent decision. Upon a unanimous vote, Mayor Riley announced the motion carried.

There being no second to the motion, Councilman Reyna withdrew his motion.

A motion was made by Councilman Biever, seconded by Councilman Reyna, to instruct the City Manager to bring back to the next City Council meeting the material we need to make a financially responsible decision about opening the pool. Upon a unanimous vote, Mayor Riley announced the motion carried.

DISCUSSION AGENDA

Presentation and report by Waters Consulting on City of Leon Valley Personnel Compensation Study. M&C 04-08-14 (Consultant Linda Wishard)

Human Resources Director Caldera asked that this item be postponed to the next Council meeting due to a scheduling conflict.

City Manager's Report.

- a) **Capital Facilities Monthly Report**
- b) **Update on the MPO Evers Road Grant**
- c) **\$100,000 accounting on the Park improvements**
- d) **Monthly Departmental Reports**
- e) **Approved Minutes from Boards, Commission and Committees**
- f) **City Employee news and updates**
- g) **Future Agenda Items:**
 - **Consideration and approval of the 2014 updated Strategic Plan.**
 - **An ordinance amending the City Code regarding regulations of borders, commercial businesses and vehicles in R-1 zoning districts.**

City Manager Manuel Longoria, Jr. reported on the following: A) The project is on schedule with the plumbing and electrical rough-in being completed with the expectation of the foundation being poured by the end of the month. Mr. Longoria added that the biggest expenditure to the project is the design which is \$377,117 but the construction cost is set at \$6,736,460. The whole project is at \$7,367,144. Mr. Longoria wanted Council to be aware that they should start seeing some of that money being expended. B) The City applied for a \$1.5 million dollar grant to which there were fifty-six (56) applicants total and unfortunately, Leon Valley was not the selected recipient. C) Public Works Director Smith reported that Park improvements have begun with: the replacement of picnic table tops that are "vandal resistant", the large barbeque pit was fine and did not need repairs, additional ADA picnic

CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS
APRIL 14, 2014

tables will be installed, more soft-fall mulch was added to the playground, removed unsafe slides, sun covers will be installed over the children's area, placement of benches at the tennis and basketball courts, enlargement of one of the basketball courts, and then resurfacing the basketball and tennis courts. The budgeted amount for this is \$100,000, but Ms. Smith said she is still getting estimates and feels there could be some savings for most of this work by using staff to do the work.

Citizens to be heard.

- Olen Yarnell – 7230 Sulky Ln. – asked that someone look into improving the microphone/audio system in Chambers.

Announcements by the Mayor and Council Members.

City Attorney Zech informed the City Council and staff of the 2014 Hog Wild event being held on May 23, 2014.

Councilman Diaz asked that our new IT staff do more on Facebook, website and other social media to get information out to citizens in a timely manner. Councilman Diaz also recognized the Leon Valley Fire Department for representing the City of Leon Valley for an outstanding performance in the recent Tower Climb. Two of the LVFD team came in top five and one, Mr. Ramiro Cano, came in at Third Place, missing it by four (4) seconds. Gabriel Nerio came in at Fifth Place and Andy Patterson at Tenth Place. This climb was done in full gear, weighing sixty (60) pounds.

Councilman Biever mentioned that he handed out thirty (30) Leon Valley Fiesta medals at Oyster Bake and that everyone has complemented on how great they look.

Mayor Riley expressed concerns brought to her attention regarding some code enforcement issues that she would like to see resolved.

Executive Session.

There was no Executive Session this evening.

Adjourn

Hearing no further business, a motion was made by Councilman Dean, seconded by Councilman Diaz, to adjourn the meeting. Mayor Riley announced the meeting adjourned at 10:15 p.m.

APPROVED

Item 4

CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS
APRIL 14, 2014

CHRIS RILEY
MAYOR

ATTEST:
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

DRAFT

Item 5

MAYOR AND COUNCIL COMMUNICATION

M&C # 05-09-14

DATE: May 12, 2014
TO: Mayor and Council
FROM: Vickie Wallace, Finance Director
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: APPROVAL OF QUARTERLY INVESTMENT REPORT FOR THE QUARTER ENDED MARCH 31, 2014

PURPOSE

Approval of the Quarterly Investment Report for the quarter ended March 31, 2014.

RECOMMENDATION

Approve the Quarterly Investment Report for the quarter ended March 31, 2014.

S.E.E IMPACT

Social Equity - To ensure compliance with the Public Funds Investment Act of 1987. The Public Funds Investment Act of 1987 (PFIA) established rules and regulations for governmental entities to follow for the proper investment of public monies. The City's investment program is conducted to accomplish the following objectives, listed in priority order:

A. Safety

The primary objective of the City's investment program is the preservation and safety of principal in the overall portfolio. Each investment transaction shall seek first to ensure that capital losses are avoided, whether they are from security defaults or erosion of market value.

B. Liquidity

The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; thereby

Item 5

avoiding the need to liquidate investments under adverse market condition. It is the intent of the City to invest its funds to maturity.

C. Diversification

The investment portfolio will be designed to limit risk by avoiding the concentration of assets with a specific maturity, with a specific issuer, or in a specific class of securities.

D. Yield

A fundamental rule of investing is that risk equals return. The City has deliberately established a low risk threshold to protect its financial resources and ensure that cash is available when needed. The City will invest idle cash at the highest possible rate of return, consistent with the objectives and provisions of this policy, and in compliance with state and federal laws governing the investment of public funds.

Economic Development - N/A

Environmental Stewardship - N/A

FISCAL IMPACT

None.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

**City of Leon Valley, Texas
Quarterly Investment Report
January 1, 2014 - March 31, 2014**

May 12, 2014

Honorable Mayor Riley and City Council Members:

The Quarterly Investment Report for the City of Leon Valley, Texas for the quarter ended March 31, 2014 is hereby submitted.

The current depository bank for the City is Frost National Bank. Only enough funds to meet current obligations are being maintained at this bank. All excess funds are invested as allowed by the City's Investment Policy.

For the quarter, TexPool's average monthly rate ranged between .0299% and .0273%, compared to the quarter ended December 31, 2013 yield of between .0498% and .0372%. In comparison, interest rates for 13-week U.S. Treasury Bills ranged between .03903% and .00885% for the quarter.

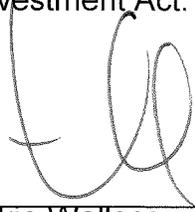
A cash flow analysis is made to determine the cash liquidity needs of the City. The City must have ready access to liquid cash to provide for day-to-day business needs, accounts payable, payroll, and capital projects. Short-term dollars are maintained in checking accounts, investment pools, or certificate of deposits. As of March 31, 2014 the City had \$16,597,992.55 in its investment portfolio.

Bank accounts are insured by a combination of FDIC insurance and pledged securities maintained at the Federal Reserve Bank. U.S. Treasuries and Agencies are guaranteed as to principal and interest by the full faith and credit of the United States of America. TexPool's Liquid Asset Portfolio seeks to maintain a net asset value of \$1.00 per unit invested to preserve the principal of all pool participants.

This report is in full compliance with the investment strategies as established by the City of Leon Valley Investment Policy and the Public Funds Investment Act.



Manuel Longoria, Jr.
City Manager



Vickie Wallace
Finance Director

CITY OF LEON VALLEY, TEXAS
INVESTMENT PORTFOLIO SUMMARY
FOR THE QUARTER ENDED MARCH 31, 2014

<i>FUND</i>	<i>VALUE BY TYPE OF INVESTMENT</i>		<i>INTEREST EARNED FOR QUARTER</i>	<i>TOTAL</i>
	<i>INVESTMENT POOL</i>	<i>CERTIFICATE OF DEPOSITS</i>		
GENERAL FUND	\$ 5,143,844.09	\$ -	\$ 333.43	\$ 5,143,844.09
ENTERPRISE FUND	\$ 2,755,807.94	\$ -	\$ 193.81	\$ 2,755,807.94
COMMUNITY CENTER	\$ 71.28	\$ -	\$ -	\$ 71.28
POLICE FORFEITURE TRUST	\$ 336,366.39	\$ -	\$ 23.70	\$ 336,366.39
STREET SALES TAX	\$ 542,355.09	\$ -	\$ 38.14	\$ 542,355.09
CAPITAL PROJECT FUND	\$ 6,559,675.47	\$ -	\$ 464.62	\$ 6,559,675.47
CIED FUND	\$ 1,259,872.29	\$ -	\$ 88.62	\$ 1,259,872.29
TOTAL INVESTMENT PORTFOLIO AS OF 3/31/14			\$ 1,142.32	\$ 16,597,992.55

**GENERAL FUND
 INVESTMENT PORTFOLIO
 BY TYPE OF INVESTMENT
 FOR THE QUARTER ENDED MARCH 31, 2014**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 12/31/13	151400005			1.000	\$ 3,643,510.66	\$ 3,643,510.66
01/31/2014	151400005	\$ 1,000,101.94	\$ 500,000.00	1.000	\$ 4,143,612.60	\$ 4,143,612.60
02/28/2014	151400005	\$ 1,000,100.87	\$ -	1.000	\$ 5,143,713.47	\$ 5,143,713.47
03/31/2014	151400005	\$ 130.62	\$ -	1.000	\$ 5,143,844.09	\$ 5,143,844.09
TOTAL TEXPOOL AS OF 3/31/14						\$ 5,143,844.09

CERTIFICATES OF DEPOSIT						
<i>PURCHASE DATE</i>	<i>INVESTMENT</i>	<i>TERM</i>	<i>MATURITY DATE</i>	<i>YIELD AT PURCHASE</i>	<i>FACE VALUE</i>	<i>MARKET VALUE</i>
TOTAL CERTIFICATES OF DEPOSIT AS OF 3/31/14						\$ -

TOTAL GENERAL FUND INVESTMENT PORTFOLIO AS OF 3/31/14	\$ 5,143,844.09
--	------------------------

**ENTERPRISE FUND
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED MARCH 31, 2014**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 12/31/13	151400003			1.000	\$ 2,755,614.13	\$ 2,755,614.13
01/31/2014	151400003	\$ 63.92	\$ -	1.000	\$ 2,755,678.05	\$ 2,755,678.05
02/28/2014	151400003	\$ 59.95	\$ -	1.000	\$ 2,755,738.00	\$ 2,755,738.00
03/31/2014	151400003	\$ 69.94	\$ -	1.000	\$ 2,755,807.94	\$ 2,755,807.94
TOTAL TEXPOOL AS OF 3/31/14						\$ 2,755,807.94

CERTIFICATES OF DEPOSIT						
<i>PURCHASE DATE</i>	<i>INVESTMENT</i>	<i>TERM</i>	<i>MATURITY DATE</i>	<i>VALUE AT PURCHASE</i>	<i>FACE VALUE</i>	<i>MARKET VALUE</i>
TOTAL CERTIFICATES OF DEPOSIT AS OF 3/31/14						\$ -

TOTAL ENTERPRISE FUND INVESTMENT PORTFOLIO AS OF 3/31/14						\$ 2,755,807.94
---	--	--	--	--	--	------------------------

**COMMUNITY CENTER
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED MARCH 31, 2014**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 12/31/13	151400001				\$ 71.28	\$ 71.28
01/31/2014	151400001	\$ -	\$ -	1.000	\$ 71.28	\$ 71.28
02/28/2014	151400001	\$ -	\$ -	1.000	\$ 71.28	\$ 71.28
03/31/2014	151400001	\$ -	\$ -	1.000	\$ 71.28	\$ 71.28
TOTAL TEXPOOL AS OF 3/31/14						\$ 71.28
TOTAL COMMUNITY CENTER INVESTMENT PORTFOLIO AS OF 3/31/14						\$ 71.28

**POLICE FORFEITURE TRUST ACCOUNT
 INVESTMENT PORTFOLIO
 BY TYPE OF INVESTMENT
 FOR THE QUARTER ENDED MARCH 31, 2014**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 12/31/13	151400008			1.000	\$ 336,342.69	\$ 336,342.69
01/31/2014	151400008	\$ 7.83	\$ -	1.000	\$ 336,350.52	\$ 336,350.52
02/28/2014	151400008	\$ 7.30	\$ -	1.000	\$ 336,357.82	\$ 336,357.82
03/31/2014	151400008	\$ 8.57	\$ -	1.000	\$ 336,366.39	\$ 336,366.39
TOTAL TEXPOOL AS OF 3/31/14						\$ 336,366.39
TOTAL POLICE FORFEITURE INVESTMENT PORTFOLIO AS OF 3/31/14						\$ 336,366.39

**STREET TAX
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED MARCH 31, 2014**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER ACCOUNT</i>	<i>SHARES PURCHASED SHARES</i>	<i>SHARES REDEEMED SHARES</i>	<i>PRICE PER SHARE PRICE PER</i>	<i>SHARES OWNED SHARES</i>	<i>MARKET VALUE MARKET</i>
AS OF 12/31/13	151400005			1.000	\$ 542,316.95	\$ 542,316.95
01/31/2014	151400005	\$ 12.55	\$ -	1.000	\$ 542,329.50	\$ 542,329.50
02/28/2014	151400005	\$ 11.79	\$ -	1.000	\$ 542,341.29	\$ 542,341.29
03/31/2014	151400005	\$ 13.80	\$ -	1.000	\$ 542,355.09	\$ 542,355.09
TOTAL TEXPOOL AS OF 3/31/14						\$ 542,355.09

TOTAL STREET TAX INVESTMENT PORTFOLIO AS OF 3/31/14	\$542,355.09
--	---------------------

**CAPITAL PROJECT FUND
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED MARCH 31, 2014**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 12/31/13	151400013			1.000	\$ 6,709,210.85	\$ 6,709,210.85
01/31/2014	151400013	\$ 155.48	\$ 150,000.00	1.000	\$ 6,559,366.33	\$ 6,559,366.33
02/28/2014	151400013	\$ 142.58	\$ -	1.000	6,559,508.91	6,559,508.91
03/31/2014	151400013	\$ 166.56	\$ -	1.000	\$ 6,559,675.47	\$ 6,559,675.47
TOTAL TEXPOOL AS OF 3/31/14						\$ 6,559,675.47
TOTAL 2009 PFCO INVESTMENT PORTFOLIO AS OF 3/31/14						\$ 6,559,675.47

**CIED FUND
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED MARCH 31, 2014**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 12/31/13	151400013			1.000	\$ 1,259,783.67	\$ 1,259,783.67
01/31/2014	151400013	\$ 29.21	\$ -	1.000	\$ 1,259,812.88	\$ 1,259,812.88
02/28/2014	151400013	\$ 27.40	\$ -	1.000	\$ 1,259,840.28	\$ 1,259,840.28
03/31/2014	151400013	\$ 32.01	\$ -	1.000	\$ 1,259,872.29	\$ 1,259,872.29
TOTAL TEXPOOL AS OF 3/31/14						\$ 1,259,872.29

Item 6

MAYOR AND COUNCIL COMMUNICATION

M&C # 05-01-14

DATE: May 12, 2014

TO: Mayor and Council

FROM: Randall Wallace, Chief of Police
Luis Valdez, Fire Chief

THROUGH: Manuel Longoria Jr., City Manager

SUBJECT: CONSIDER APPROVAL OF A BUDGET ADJUSTMENT AND RELATED ORDINANCE FOR GRANT FUNDS IN THE AMOUNT OF \$8,554. THE POLICE RECEIVED \$2,066 AND THE FIRE DEPARTMENT RECEIVED \$715 FROM THE LAW ENFORCEMENT OFFICER STANDARDS AND EDUCATION FUND TO BE USED FOR LAW ENFORCEMENT TRAINING. IN ADDITION, THE FIRE DEPARTMENT RECEIVED \$5,323 FROM THE SOUTHWEST TEXAS REGIONAL ADVISORY COUNCIL (STRAC) TO BE USED TO PURCHASE A UTILITY TERRAIN VEHICLE AND \$450.00 RECEIVED FROM THE TEXAS A&M FOREST SERVICE TO BE USED FOR EMERGENCY DRIVER TRAINING.

PURPOSE

Senate Bill 1135 passed by the 74th Texas Legislature directs the Comptroller to make allocations to qualified law enforcement agencies. The Police Department received an allocation of \$2,066 and the Fire Department received an allocation of \$715 for a total of \$2,781. These allocations were received after the budget process was complete. The monies come from the Law Enforcement Officer Standards and Education (LEOSE) Account, and are to be used for law enforcement continuing education.

The City has received \$5,323 from the Southwest Texas Regional Advisory Council (STRAC) for the reporting of trauma injuries. The Fire Department, using these funds, will purchase an utility terrain vehicle to be used for City emergency events; monitor fire breaks, trails, and hard to reach areas of the City. The total cost of the vehicle is \$6,673. The balance of \$1,350 needed to purchase the vehicle is coming from the current year operations budget of the Fire Department.

The City has also received \$450 from the Texas A&M Forest Service. These monies will be used for Fire Department emergency drivers training.

The following adjustment is requested:

General Fund/Police Department/Fire Department – \$8,554

Item 6

FISCAL IMPACT

Funding is coming from the Texas Comptroller LEOSE, the Southwest Texas Regional Advisory Council, and Texas A&M Forest Service.

The balance for the purchase of the utility terrain vehicle will come from the current year operations budget of the Fire Department.

RECOMMENDATION

Staff recommends approval of the budget adjustment.

S.E.E. IMPACT

Social Equity – Will increase the knowledge level of our employees so that we can provide better service to our residents and visitors alike.

Economic Development – To assist in the tax burden placed upon residents of Leon Valley by having this allocation fund equipment and continuing education for our law enforcement and fire personnel.

Environmental Stewardship – N/A

STRATEGIC GOALS

The proposal is specifically listed in the 2013 – 2014 Strategic Goals, (7) “Pursue Revenue Enhancements to Enhance City Operations”.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

Item 6

Budget Adjustments for Funds in the Amount of \$8,554

City of Leon Valley
City Council Meeting
May 12, 2014

Law Enforcement Officer Standards and Education

- Senate Bill 1135 passed by the 74th Texas Legislature directs the Comptroller to make allocations to qualified law enforcement agencies
- Monies come from the Law Enforcement Officer Standards and Education (LEOSE) Account, to be used for law enforcement continuing education
 - The Police Department received \$2,066
 - The Fire Department received \$715

Total - \$2,781

Utility Terrain Vehicle

- The Fire Department received \$5,323 from the South Texas Regional Advisory Council on Trauma (STRAC)
 - Purchase Kawasaki Mule 4x4 Utility Terrain Vehicle (UTV)
 - Cost - \$6,673
 - Difference - \$1,350 – to be paid from current Fire Department/EMS operating budget.

Driver Training

- Fire Department received \$450 from the Texas A&M Forest Service for fire department training
 - Emergency Driver/Operator Training - \$225 each

Recommendation

- Staff recommends approval

Budget Adjustments for Funds in the Amount of \$8,554

City of Leon Valley
City Council Meeting
May 12, 2014

ORDINANCE No. 14-003

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, APPROVING AMENDMENTS TO THE ORIGINAL BUDGET OF THE CITY OF LEON VALLEY, TEXAS, FOR THE FISCAL YEAR OF 2014.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The attached and incorporated Mayor and Council Communication #05-01-14, as approved on May 12, 2014 contains an amendment to the original Budget for the City of Leon Valley, Texas, for the Fiscal Year 2014 as approved by the Leon Valley City Council on May 12, 2014 under Ordinance 2013-09-17-12. A true copy of said documents are on file in the office of the Secretary and made a part hereof by reference, are hereby amended and approved and are ordered filed in the office of the City Secretary.

GENERAL FUND / GRANT FUND

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 12th day of May, 2014.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

CHARLES E. ZECH
City Attorney

Item 7

MAYOR AND COUNCIL COMMUNICATION

M&C# 05-08-14

DATE: MAY 12, 2014

TO: MAYOR AND CITY COUNCIL

FROM: Sandra Passailaigue, City Secretary

THROUGH: Manuel Longoria, Jr., City Manager

SUBJECT: Leon Valley Public Library Board of Trustees Appointments

PURPOSE

The purpose of this agenda item is to have City Council consider a request from the Leon Valley Public Library Board of Trustees Acting Chairperson, Horace Staph, Ph.D.

The Library Board has three (3) vacancies that need to be filled in order for them to have a quorum and conduct business. Two (2) of the vacancies are for Member positions and one (1) position is for an Alternate position. This board has been unable to meet since January 2014 due to a lack of quorum. I have included three applications for these positions. The action will approve appointment of:

- A. Ms. Mary K. (Katie) Gwaltney to the Leon Valley Public Library Board of Trustees
- B. Ms. Peggy Bissett to the Leon Valley Public Library Board of Trustees
- C. Ms. Jill J. Crane to the Leon Valley Public Library Board of Trustees

Upon approval, the term would be effective immediately and end May 30, 2016.

FISCAL IMPACT

There is no financial impact associated with this proposed action.

RECOMMENDATION

Staff recommends appointment of the three (3) applicants.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST: _____

Item 7

Sandra Passailaigue, TRMC
City Secretary

Item 7

April 24, 2014

Mayor Chris Riley
Leon Valley City Hall
6400 El Verde
Leon Valley, TX, 78238

Dear Mayor Riley,

I am writing you to request that the three vacant positions on the Library Board of Trustees be filled with new appointments as soon as possible. For example, the Board was unable to do business last month because I am at present still hospitalized and the attending board members did not constitute a quorum. There are potential members available.

Thank you for any assistance you may be able to offer with this matter.

Sincerely Yours,

A handwritten signature in blue ink that reads "Horace E. Staph".

Horace Staph, Ph.D.
Acting Chairperson
Leon Valley Public Library Board of Trustees

RECEIVED
CITY OF LEON VALLEY

2014 MAY -6 AM 9:18

CITY SECRETARY

April 24, 2014

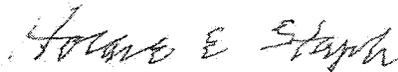
Mayor Chris Riley
Leon Valley City Hall
6400 El Verde
Leon Valley, TX, 78238

Dear Mayor Riley,

I am writing you to request that the three vacant positions on the Library Board of Trustees be filled with new appointments as soon as possible. For example, the Board was unable to do business last month because I am at present still hospitalized and the attending board members did not constitute a quorum. There are potential members available.

Thank you for any assistance you may be able to offer with this matter.

Sincerely Yours,



Horace Staph, Ph.D.
Acting Chairperson
Leon Valley Public Library Board of Trustees

Leon Valley Public Library Board Applicant

Mary K. (Katie) Gwaltney

Application for Leon Valley Boards, Commissions and Committees
(Tiers I & II)

RECEIVED
CITY OF LEON VALLEY

Contact Information

2014 APR 10 PM 3:40

Name: Marg K. (Katie) Gwaltney Email: [REDACTED]
 Address: [REDACTED] LUTX 78240-3211
 Phone Numbers:
 Hm No: [REDACTED] Wk No: N/A Cell No: [REDACTED] fax No: N/A
 Preferred contact method? either phone

Page | 2

Please check the Board, Commission, or Committee that you are applying for:

Tier I (New applicants may be interviewed by City Council) **Tier II**

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> Board of Adjustment <input type="checkbox"/> Zoning Commission <input type="checkbox"/> Leon Valley Economic Development Corporation | <ul style="list-style-type: none"> <input type="checkbox"/> Tree Advisory Board <input checked="" type="checkbox"/> Library Board <input type="checkbox"/> Park Commission <input type="checkbox"/> Leon Valley 2012 Bond Oversight Committee <input type="checkbox"/> Earthwise Living Committee <input type="checkbox"/> Stormwater Management Program |
|---|--|

Tier III (A short form is available for this Tier)

- Branding Committee
- Festival Committee
- Bandera Road Site - Community Advisory Group (CAG)
- Communications Committee
- Business Owners & Manager's Alliance (BOMA)

Residency Information (Tiers I, II, III):
 Only certain Boards have specific residency requirements; however, this does not preclude anyone from applying to any board, as City Council has the sole discretion to make appointment decisions.

Are you a resident of Leon Valley? yes If yes, for how many years? 13 yrs
 Are you a business owner in Leon Valley? NO If yes, for how many years? N/A

Interest Statements (Tiers I, II):

Briefly describe why you want to serve on this board, commission or committee?

The library is an important community resource & gathering place. Would like to be part of its future.
 Please describe your skills, background and expertise applicable to the specific requirements for the selected board, commission or committee: Have served on numerous Medical, Business & Community Boards in past 10 yrs. - Most recent is Northside Education Foundation Board. Work @ library 5 yrs. Have a real desire to contribute to my community and to the library.

Please list community, civic, professional, social, educational, cultural, or athletic organizations you have been affiliated with and in what capacity: US Army Containing Education Board for Nursing, Amer. Nurses Assoc, Texas Nurses Association, West Church SA Board of Trustees, Chair - Northside Edu Foundation, grant awards, DOD contract review boards, NIH Research proposal IT support, BRAC reviews of health services, U.S. Army Chief TRIAGE Officer, Most times LUTX Community Affair Commit Chair. Usually as member unless stated otherwise

Employment & Education Information (Tier I and optional for Tiers II and III):

Please also attach your resume.

Please list previous employment. List your last or present employer first.

Dates	Company Name & Address	Position	Job Description
1989-1996	U.S. Army Medical	Chief Therapeutic Division	Lead TRI CARE System for USA Army
1996-2001	SRA Enterprises	Principal	Lead multi-million \$ IT projects
2008-2014	Lib PL	Lib Aide	Part Time

Page | 3

Education: Briefly describe your educational background (most recent only).

Institution/School	Degree Received	Area of Study
Michigan University	BSN	Nursing Science
St. Louis University	MSN	Nursing + Health Care Admin

Please list any other fields of study, professional institutes, training programs, etc.

U.S. Army for 21 yrs in various assignments
 U.S. Navy 3 yrs as step RN
 Numerous Courses in Leadership, Communication & Health Care

Have you ever been convicted of, pled guilty or nolo contendere to, or been granted deferred adjudication/probation for a felony or any lesser crime, other than a minor traffic infraction?

- No
 Yes (Attach explanation)

Ethics and Public Information (Tiers I, II):

Conflict of Interest Statement

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you are of aware of any potential conflicts of interest which exist or may develop from your occupation or financial holdings in relation to your responsibilities as a member of the requested committee?

No Yes (Attach explanation)

Public Access Option

The Public Information Act allows employees, public officials and former employees and officials to elect whether to keep certain information about them confidential. Unless you choose to keep it confidential, the following information about you may be subject to public release if requested under the Public Information Act. Therefore, please indicate whether you wish to allow public release of the following information.

	Public Access?	
	NO	YES
Home Address	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Home Telephone Number	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Social Security Number	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency Contact Information	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Information that reveals whether you have family members	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Acknowledgement and Signature

The foregoing statements are true, accurate and complete. I understand and agree that any misrepresentation or omission of facts may result in my disqualification for appointment. I am committed to attending the meetings, to the extent possible, of the committee to which I am appointed.

Signature: Mary K. Gaultney

Date: April 7, 2014

Where to send your application:

Mail or drop off your application to the City Secretary's office, Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas 78238-2399 or fax to (210) 684-6988. This form and additional information is also available at www.leonvalleytexas.gov

Thank you for your interest in serving your community!

Leon Valley Public Library Board Applicant

Peggy Bissett

Application for Leon Valley Boards, Commissions and Committees (Tiers I & II)

CITY OF LEON VALLEY
2014 MAY -6 AM 8:16
CITY SECRETARY

Contact Information

Name: Peggy Bissett Email: [REDACTED] Page | 2

Address: [REDACTED], Leon Valley TX 78238

Phone Numbers:

Home No: _____ Wk No: _____ Cell No: 210 [REDACTED] Fax No: _____

Preferred contact method? _____

Please check the Board, Commission, or Committee that you are applying for:

Tier I <i>(New applicants may be interviewed by City Council)</i>	Tier II
--	---------

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> Board of Adjustment <input type="checkbox"/> Zoning Commission <input type="checkbox"/> Leon Valley Economic Development Corporation | <ul style="list-style-type: none"> <input type="checkbox"/> Tree Advisory Board <input checked="" type="checkbox"/> Library Board <input type="checkbox"/> Park Commission <input type="checkbox"/> Leon Valley 2012 Bond Oversight Committee <input type="checkbox"/> Earthwise Living Committee <input type="checkbox"/> Stormwater Management Program |
|---|--|

Tier III (A short form is available for this Tier)

- Branding Committee
- Festival Committee
- Bandera Road Site - Community Advisory Group (CAG)
- Communications Committee
- Business Owners & Manager's Alliance (BOMA)

Residency Information (Tiers I, II, III):

Only certain Boards have specific residency requirements; however, this does not preclude anyone from applying to any board, as City Council has the sole discretion to make appointment decisions.

Are you a resident of Leon Valley? yes If yes, for how many years? 8

Are you a business owner in Leon Valley? NO If yes, for how many years? _____

Interest Statements (Tiers I, II):

Briefly describe why you want to serve on this board, commission or committee?
It would be an honor

Please describe your skills, background and expertise applicable to the specific requirements for the selected board, commission or committee:
worked at Leon Valley Library for 29 years and have excellent knowledge of the workings

Please list community, civic, professional, social, educational, cultural, or athletic organizations you have been affiliated with and in what capacity:
Secretary of Friends of Library, President of Yellow Rose Society at Warm Springs Hosp.

Ethics and Public Information (Tiers I, II):

Conflict of Interest Statement

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which exist or may develop from your occupation or financial holdings in relation to your responsibilities as a member of the requested committee?

No Yes (Attach explanation)

Public Access Option

The Public Information Act allows employees, public officials and former employees and officials to elect whether to keep certain information about them confidential. Unless you choose to keep it confidential, the following information about you may be subject to public release if requested under the Public Information Act. Therefore, please indicate whether you wish to allow public release of the following information.

	Public Access?	
	NO	YES
Home Address		<input checked="" type="checkbox"/>
Home Telephone Number		<input checked="" type="checkbox"/>
Social Security Number	<input checked="" type="checkbox"/>	
Emergency Contact Information		<input checked="" type="checkbox"/>
Information that reveals whether you have family members		<input checked="" type="checkbox"/>

Acknowledgement and Signature

The foregoing statements are true, accurate and complete. I understand and agree that any misrepresentation or omission of facts may result in my disqualification for appointment. I am committed to attending the meetings, to the extent possible, of the committee to which I am appointed.

Signature: *Jeggy Bisset*

Date: *April 8, 2014*

Where to send your application:

Mail or drop off your application to the City Secretary's office, Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas 78238-2399 or fax to (210) 684-6988. This form and additional information is also available at www.leonvalleytexas.gov

Thank you for your interest in serving your community!

Employment & Education Information (Tier I and optional for Tiers II and III):

Please also attach your resume.

Please list previous employment. List your last or present employer first.

Dates	Company Name & Address	Position	Job Description

Page | 3

Education: Briefly describe your educational background (most recent only).

Institution/School	Degree Received	Area of Study

Please list any other fields of study, professional institutes, training programs, etc.

Have you ever been convicted of, pled guilty or nolo contendere to, or been granted deferred adjudication/probation for a felony or any lesser crime, other than a minor traffic infraction?

- No
- Yes (Attach explanation)

Leon Valley Public Library Board Applicant

Jill J. Crane

Application for Leon Valley Boards, Commissions and Committees (Tiers I & II)

CITY OF LEON VALLEY
 RECEIVED
 2014 MAY -6 AM 9:18
 CITY SECRETARY

Contact Information

Name: Jill J. Crane Email: [REDACTED]

Address: [REDACTED] Leon Valley, TX 78240

Phone Numbers: Home No: [REDACTED] Wk No: [REDACTED] Cell No: _____ Fax No: _____

Preferred contact method? email or home phone

Please check the Board, Commission, or Committee that you are applying for:

Tier I <small>(New applicants may be interviewed by City Council)</small>	Tier II
<input type="checkbox"/> Board of Adjustment <input type="checkbox"/> Zoning Commission <input type="checkbox"/> Leon Valley Economic Development Corporation	<input type="checkbox"/> Tree Advisory Board <input checked="" type="checkbox"/> Library Board <input type="checkbox"/> Park Commission <input type="checkbox"/> Leon Valley 2012 Bond Oversight Committee <input type="checkbox"/> Earthwise Living Committee <input type="checkbox"/> Stormwater Management Program

Tier III (A short form is available for this Tier)

Branding Committee
 Festival Committee
 Bandera Road Site - Community Advisory Group (CAG)
 Communications Committee
 Business Owners & Manager's Alliance (BOMA)

Residency Information (Tiers I, II, III):
Only certain Boards have specific residency requirements; however, this does not preclude anyone from applying to any board, as City Council has the sole discretion to make appointment decisions.

Are you a resident of Leon Valley? Yes If yes, for how many years? 2

Are you a business owner in Leon Valley? _____ If yes, for how many years? _____

Interest Statements (Tiers I, II):

Briefly describe why you want to serve on this board, commission or committee?
As a librarian, I am interested in the library board

Please describe your skills, background and expertise applicable to the specific requirements for the selected board, commission or committee:
Catalog Librarian, St. Mary's University & archives experience
Museum experience

Please list community, civic, professional, social, educational, cultural, or athletic organizations you have been affiliated with and in what capacity:
Festival Committee, Leon Valley; Mich State Univ Alumni in San Antonio;
Texas Library Assoc; American Library Assoc; Society of American Archivists

Employment & Education Information (Tier I and optional for Tiers II and III):

Please also attach your resume.

Please list previous employment. List your last or present employer first.

Page | 3

Dates	Company Name & Address	Position	Job Description
9/2012 - present	Blome Library, St. Mary's University	Catalog Librarian	Original + copy cataloging for all materials; special coll.
4/2010 - 9/2012	Stephen F. Austin State University	Cataloging Librarian	Original + copy cataloging for all materials
4/2007 - 4/2010	Capitol Area District Library	Volunteer Archivist	Create finding aids for archival material

Education: Briefly describe your educational background (most recent only).

Institution/School	Degree Received	Area of Study
Wayne State Univ., Detroit, MI	M.L.I.S.	Library + Information Studies
Wayne State Univ., Detroit, MI	Certificate	Archival Administration
Michigan State Univ.	M.A.	American Studies (History + Lit.)

Please list any other fields of study, professional institutes, training programs, etc.

Michigan State Univ	Certificate	Museum Studies
Michigan State Univ	B.A.	American Studies

Have you ever been convicted of, pled guilty or nolo contendere to, or been granted deferred adjudication/probation for a felony or any lesser crime, other than a minor traffic infraction?

No

Yes (Attach explanation)

Ethics and Public Information (Tiers I, II):

Conflict of Interest Statement

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which exist or may develop from your occupation or financial holdings in relation to your responsibilities as a member of the requested committee?

No Yes (Attach explanation)

Public Access Option

The Public Information Act allows employees, public officials and former employees and officials to elect whether to keep certain information about them confidential. Unless you choose to keep it confidential, the following information about you may be subject to public release if requested under the Public Information Act. Therefore, please indicate whether you wish to allow public release of the following information.

	Public Access?	
	NO	YES
Home Address		<input checked="" type="checkbox"/>
Home Telephone Number		<input checked="" type="checkbox"/>
Social Security Number	<input checked="" type="checkbox"/>	
Emergency Contact Information	<input checked="" type="checkbox"/>	
Information that reveals whether you have family members	<input checked="" type="checkbox"/>	

Acknowledgement and Signature

The foregoing statements are true, accurate and complete. I understand and agree that any misrepresentation or omission of facts may result in my disqualification for appointment. I am committed to attending the meetings, to the extent possible, of the committee to which I am appointed.

Signature: *Jill J Crane* Date: 4/7/2014

Where to send your application:

Mail or drop off your application to the City Secretary's office, Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas 78238-2399 or fax to (210) 684-6988. This form and additional information is also available at www.leonvalleytexas.gov

Thank you for your interest in serving your community!

(Tier I&II App)

JILL J. CRANE

██████████ TX 78240

(210) ██████████

e-mail: ██████████

EDUCATION

- Master of Library and Information Science** May, 2007
Wayne State University, Detroit, MI
- Certificate in Archival Administration** May, 2007
Wayne State University, Detroit, MI
- Master of Arts, American Studies** December, 1995
Michigan State University, East Lansing, MI
- Bachelor of Arts, American Studies** June, 1992
Michigan State University, East Lansing, MI

EXPERIENCE

- Louis J. Blume Library, St. Mary's University, San Antonio, TX** September 2012- present
Catalog Librarian
- Cataloged monographic materials, audio-visual materials, and electronic books using OCLC Connexion and Millennium iii ILS
 - Supervised one full-time staff member and one student assistant
 - Stayed current of Library of Congress and OCLC changes affecting cataloging and classification
 - Provided general reference and research services for faculty, staff and students
 - Provided Special Collections/Archives reference and research services for faculty, staff and students
 - Performed liaison and collection management duties for the subjects of Biology, Music and Computer Science
- Ralph W. Steen Library, Stephen F. Austin State University, Nacogdoches, TX** February 2010-August 2012
Cataloging Services Librarian
- Cataloged monographic materials, audio-visual materials, music scores, and materials for the East Texas Resource Center (special collections materials) using OCLC Connexion and SirsiDynix Symphony
 - Hired, trained and supervised student assistants
 - Stayed current of Library of Congress and OCLC changes affecting cataloging and classification
 - Served as needed on Library and University committees
 - Developed familiarity with the technical aspects of government document depository programs
- Library and Media Center, Trinity Church, Lansing, MI** May 2007-February 2010
Volunteer
- Assisted patrons in finding materials, used ILS (ResourceMate) for circulating materials
 - Entered current print and non-print materials into new ILS system (copy and original cataloging); corrected catalog entries in system
 - Condensed and simplified AACR2 to create cataloging rules and guidelines for use by other volunteers

Forest Parke Archives, Capital Area District Library, Lansing, MI February 2007-February 2010
Volunteer

- Created finding aids for recently acquired archival collections
- Arranged and described archival collections
- Used Dublin Core element set to create database for digitized collection

Children, Youth, Families & Communities, Michigan State Univ., East Lansing, MI July 2003-February 2010
Secretary

- Provided customer service and answered questions from public and county offices at reception desk, over the phone and by e-mail
- Maintained and balanced over 30 accounts using University accounting database
- Added and updated web pages

Library, Lansing Community College, Lansing, MI October 2008-October 2009
Volunteer

- Cataloged monograph and audio/visual materials using OCLC Connexion and Millennium ILS
- Updated serial catalog records

State of Michigan Archives, Lansing, MI January 2007-April 2007
Practicum (internship)

- Scanned and optimized digital files of original land surveys
- Added metadata to collection of online digital images using content management system (CONTENTdm)
- Created authority list for metadata using Library of Congress authority records
- Assisted in retrieval of archival materials for reference desk patrons

Capital Area District Library, Lansing, MI September 2006-November 2006
Practicum (internship)

- Copy-cataloged and corrected bibliographic records using OCLC Connexion and Millennium ILS
- Instructed patrons in the use of electronic products, library catalog, and location of materials

Small Animal Vet Ctr, Michigan State University, East Lansing, MI July 2002-June 2003
Accounting Clerk

- Maintained and balanced accounts using University accounting database
- Answered accounting inquiries and resolved problems

Michigan State University Museum, East Lansing, MI January 1998-June 2002
Collections Assistant

- Accessioned and cataloged folk art, historical and ethnographic objects and archival materials
- Developed and maintained collections management database system and thesauri
- Supervised students, interns and volunteers in the cataloging and handling of museum objects
- Prepared and packed objects for loan
- Provided reference services both to the public and to Museum staff
- Prepared, moved and rehoused Native American basket collection

Michigan Museum of Surveying, Lansing, MI July 1996-March 1999

Executive Director

- Initiated accession and cataloging records for objects, archival materials and library materials
- Developed and maintained annual budget of approximately \$70,000.
- Managed daily museum operations and administrative tasks
- Coordinated special events, fundraisers and monthly board meetings

CERTIFICATIONS

Librarian's Professional Certificate – Level II, Library of Michigan

CONTINUING EDUCATION

Fundamentals of Library of Congress Classification (ALCTS program), June 21-22, 2007
Basic Cataloging Certificate, Michigan Library Consortium, September, 2008
Advanced Cataloging Certificate, Michigan Library Consortium, May, 2009

PROFESSIONAL MEMBERSHIPS

Texas Library Association, 2009-present
American Library Association, 2006-present
Association for Library Collections and Technical Services, 2006-present
Society of American Archivists, 2007-present

MAYOR AND COUNCIL COMMUNICATION**M&C # 05-02-14**

DATE: May 12, 2014
TO: Mayor and Council
FROM: David Dimaline, Public Works Assistant Director
THROUGH: Manuel Longoria, Jr., City Manager

SUBJECT: APPROVAL OF A BUDGET ADJUSTMENT AND RELATED ORDINANCE FOR THE GENERAL FUND IN THE AMOUNT OF \$34,930 FOR THE 2014 OPERATION OF THE CITY OF LEON VALLEY SWIMMING POOL. THE ADDITIONAL FUNDING WILL BE USED FOR NECESSARY POOL REPAIRS OUTLINED IN AN INSPECTION REPORT, AND FOR MANAGEMENT SERVICES FOR THE POOL BETWEEN MEMORIAL DAYS TO LABOR DAY.

PURPOSE

At the April 14th City Council meeting, the Council was briefed on the status of the Leon Valley Swimming Pool that included the City's bid responses for management services. The City Council directed staff to obtain an inspection of the swimming pool to determine if previously mentioned repairs were needed. Staff contacted Clear Blue Water Pool Repair to perform an inspection of the general condition and performance of the facility. Their report confirmed the need to replace the undersized sand filters and pumps. The consultant also confirmed with the State that when replacing equipment on a pre-October 1999 swimming pool, the turnover requirement of eight hours does not change. The replacement of the pumps and filters can be deferred, however, water quality has been an issue in the past, and could continue to be difficult to maintain. The report also listed electrical upgrades that included electrical bonding of the pump motors, new circuit breakers, as well as replacing drain covers, skimmer deck lid covers, and flow meters. The cost of these improvements totals \$21,946.

For the management of the pool, Aquatica Pool Management, Inc. submitted the low bid of \$36,027; however they have withdrawn their bid. The second lowest bid was submitted by San Antonio Pool Management for the amount of \$37,984, and they have agreed to provide services if awarded the contract. Some general provisions of the contract are the pool would be open from Memorial Day to Labor Day, three lifeguards would be on duty, and the company is responsible for maintaining water quality, collecting fees and monitoring membership. The pool hours of operation will be from 12:00 p.m. to 8:00 p.m., Wednesday through Sunday, and the pool will be closed on Monday and Tuesday.

The following chart demonstrates the operational costs for the pool as well as the net cost to operate the pool:

2014 Pool Revenues and Expenditures	
Estimated Pool Revenue	15,000
TOTAL REVENUE	15,000
Pool Improvements	21,946
Management Contract	37,984
Operations (Water, Electric, Supplies)	11,500
TOTAL EXPENDITURES	71,430
Net Cost to Operate	56,430

Item 8

The FY 2014 budget already includes the operational costs of \$11,500 and \$25,000 for the pool management contract. Therefore, the only budget adjustment needed to fully fund the operations of the pool is listed below:

General Fund \$34,930

FISCAL IMPACT

Funding for the budget adjustment in the amount of \$34,930 is coming from the General Fund Reserves.

RECOMMENDATION

Approve the budget adjustment for the General Fund in the amount of \$34,930.

STRATEGIC GOALS STATEMENT

Item 2(g) Make Improvements/Investments to Rimkus Park

The pool is considered to be a part of the park system. Periodic maintenance and updates will be necessary, as the pool was built during the 1970's.

S.E.E Statement

Social Equity – Adds to general quality of life for all citizens.

Environmental Stewardship – Reduces the amount of automobile pollutants, as residents within that area would not have to drive to find this type of activity.

Economic Development – The pool enhances the amenities offered by the City to its residents, which may encourage relocation.

APPROVED: _____DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

APPROVING AMENDMENTS TO THE ORIGINAL BUDGET OF THE CITY OF LEON VALLEY, TEXAS, FOR THE FISCAL YEAR OF 2014

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The attached Mayor and Council Communication # 05-02-14 contains an amendment to the original Budgets for the City of Leon Valley, Texas, for the Fiscal Year 2014 a true copy of which is file in the office of the City Secretary and made a part hereof by reference, are hereby amended and approved and ordered filed in the office of the City Secretary.

General Fund

2. This ordinance shall become effective on and after its passage, approval and publication, as provided by law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 12th day of May, 2014.

A P P R O V E D

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

CHARLES E. ZECH
City Attorney

Item 8

City of Leon Valley Swimming Pool

City Council Meeting
May 12, 2014

Background

- On April 14th, City Council directed staff to obtain an inspection of the swimming pool to determine if previously mentioned repairs were needed
- Staff contacted Clear Blue Water Pool Repair to perform the inspection
- The company performed an inspection of the general condition and performance of the facility
- A summary report of repairs and pricing was prepared

Repair Summary Report

Item	Amount
2.5 HP Pumps (3)	\$6,672
36" Sand Filters (3)	\$11,948
Electrical - GFCI Circuit Breakers; Electrical Bonding	\$2,000
Replace Drain Covers (3)	\$601
Replace skimmer deck lid covers (7)	\$211
Replace Flow Meters	\$471
Emergency 911 Sign	\$43
TOTAL	\$21,946

Repair Summary Report (Cont.)

- Consultant confirmed with the State and advises the City when replacing old equipment on a pre 10/01/99 swimming pool, the turnover requirement of 8 hours does not change.
- The replacement of the pumps and filters can be deferred, however, water quality has been an issue in the past, and could continue to be difficult to maintain.

Pool Management Bid

- Low bid of \$36,027 from Aquatica Pool Management, Inc. has withdrawn their bid.
- Second Lowest Bid of \$37,984 from SA Pool Management has agreed to provide services if awarded the contract.
 - Open Memorial Day to Labor Day
 - 3 Lifeguards
 - Responsible for maintaining water quality and logging 3x daily; collecting fees and monitoring membership

Schedule

Day	Hours
Monday	Closed
Tuesday	Closed
Wednesday	12:00 a.m. – 8:00 p.m.
Thursday	12:00 a.m. – 8:00 p.m.
Friday	12:00 a.m. – 8:00 p.m.
Saturday	12:00 a.m. – 8:00 p.m.
Sunday	12:00 a.m. – 8:00 p.m.

Any requests for pool parties would be coordinated directly through SA Pool Management.

Fiscal Impact

2014 Pool Revenues & Expenditures	
Estimated Pool Revenue	\$15,000
TOTAL REVENUE	\$15,000
Pool Improvements	\$21,946
Management Contract	\$37,984
Operational (Water, Electric, Supplies)	\$11,500
TOTAL EXPENDITURES	\$71,430
Net Cost to Operate	\$56,430

The FY 2014 budget already includes the operational costs of \$11,500 and \$25,000 for the pool management contract. Therefore, the budget adjustment amount is \$34,930.

Recommendation

If the direction is to open the Pool, Staff Recommends:

- (1) Contracting with Clear Blue Water Pool Repair and Service, LLC to repair the items listed in the Report (repairs to take one week);
- (2) Contracting with SA Pool Mgt. for FY 14 Season to manage and operate the pool.
 - A budget adjustment in the amount of \$34,930 will be required.

Strategic Goals Statement

- Item 2(g) Make Improvements/Investments to Rimkus Park
 - The pool is considered to be a part of the park system
 - Periodic maintenance and updates will be necessary, as the pool was built during the 1970's

S.E.E. Statement

- Social Equity – Adds to general quality of life for all citizens
- Environmental Stewardship – Reduces the amount of automobile pollutants, as residents within that area would not have to drive to find this type of activity
- Economic Development – The pool enhances the amenities offered by the City to its residents, which may encourage relocation

City of Leon Valley Swimming Pool

City Council Meeting
April 14, 2014

MAYOR AND COUNCIL COMMUNICATION

M&C # 05-03-14

DATE: MAY 12, 2014

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONDUCT THE SECOND OF TWO PUBLIC HEARINGS AND READINGS, AND CONSIDER ACTION ON A RESOLUTION APPROVING THE CONTRIBUTION (EXPENDITURE) OF \$15,000 IN LVEDC FUNDS AND THE LVEDC CO-SPONSORSHIP OF THE CITY OF LEON VALLEY 4TH OF JULY CELEBRATION AND FALL JAZZ FESTIVAL

PURPOSE

This agenda item is intended to conduct the second of two public hearings and readings of the resolution approving expenditure of LVEDC funding, and to receive comment from Leon Valley citizens regarding the LVEDC's co-sponsorship of the 4th of July Celebration and Fall Jazz Festival.

Article IV Functional Corporate Duties and Requirements, Section 4.5 Expenditure of Corporate Money, Subsection (c) of the Bylaws of the City of Leon Valley Economic Development Corporation (LVEDC) requires that expenditures approved by the LVEDC Board of Directors for project funding in excess of \$10,000 have at least two separate readings of the approving City Council resolution and two public hearings. The City Council held the first public hearing and reading at the April 14th meeting.

At the March 26, 2014 meeting, the LVEDC Board of Directors approved the funding of \$15,000 in LVEDC funds to co-sponsor the City of Leon Valley 4th of July Celebration and Fall Jazz Festival.

If approved by the City Council, the co-sponsorship will allow the LVEDC to promote Leon Valley and attract patrons to area businesses to help increase sales tax revenue for the City. In addition, the co-sponsorship of \$15,000 enhances the city's identity, and enables the City of Leon Valley to establish a special event and a festival that increase the city's visibility to the San Antonio area and South Texas region.

This item supports the approved Strategic Goals for 2013-2014; specifically:
Goal 1. Align City Resources to meet City Council Objectives/Expectations
Goal 5. Establish Organization Culture to Spur Economic Development

FISCAL IMPACT

The LVEDC will pay the City of Leon Valley \$15,000 for the co-sponsorship of the 4th of July Celebration and the Fall Jazz Festival.

RECOMMENDATION

Staff recommends approval.

Item 9

S.E.E. IMPACT

Social – To continue developing a diverse and versatile business environment that will encourage a superior quality of life for residents.

Economic – To provide a diverse and versatile business environment that supports a healthy economy by attracting viable businesses and patrons.

Environmental – N/A

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Sandra Passailaigue, TRMC
City Secretary

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY APPROVING THE CONTRIBUTION (EXPENDITURE) OF \$15,000 IN LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION (LVEDC) FUNDS AND THE LVEDC CO-SPONSORSHIP OF THE CITY OF LEON VALLEY 4TH OF JULY CELEBRATION AND FALL JAZZ FESTIVAL.

WHEREAS, the City Council is required by Texas State law to approve LVEDC projects in excess of \$10,000; and

WHEREAS, the City Council has established a Type B (formerly 4B) Economic Development Corporation Board, to review project applications and administer the Type B sales tax receipts specifically earmarked for eligible economic development projects as described in the Official ballot language; and

WHEREAS, the LVEDC Board approved the funding March 26, 2014 to co-sponsor the City of Leon Valley 4th of July Celebration and the Fall Jazz Festival to help attract patrons to the city, increase business activity, and generate new sales tax revenue;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS THAT:

1. The City Council approves the expenditure of LVEDC funds of \$15,000 for the LVEDC's co-sponsorship of the City of Leon Valley 4th of July Celebration and Fall Jazz Festival.
2. The expenditure of funds may be made in one or more disbursements and in the form of a direct grant.
3. The LVEDC's co-sponsorship shows support to establish events in Leon Valley that will attract Leon Valley residents, businesses, and people from the region, and increase the exposure of Leon Valley and its businesses.
4. The LVEDC's co-sponsorship of the 4th of July Celebration and Fall Jazz Festival shows the LVEDC's cooperation with the City of Leon Valley to improve the image of the city.
5. This Resolution shall be effective upon approval and signature of the Mayor.

FIRST READING by the Leon Valley City Council on the 14th day of April 2014.

PASSED, ADOPTED AND APPROVED ON THE SECOND READING by the City Council of the City of Leon Valley this the 12th day of May, 2014.

A P P R O V E D

CHRIS RILEY
MAYOR

Attest:
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Item 9

City of Leon Valley

2nd Public Hearing

**Contribution (Expenditure) of \$15,000
in LVEDC Funds and LVEDC Co-
Sponsorship of
4th of July Celebration and
Fall Jazz Festival**

Monday, May 12, 2014

2nd Public Hearing

- 1st Public Hearing – April 14, 2014
 - Also, first reading of the resolution approving contribution (expenditure) of \$15,000 in LVEDC funds
- 2nd Public Hearing – May 12, 2014
 - Second reading of resolution
 - Final approval of resolution

LVEDC Expenditure of \$15,000 and Co-sponsorship of Events

- Type B (4B) sales tax receipts may be used for business retention, expansion and attraction along with beautification and improvement of the quality of life for Leon Valley citizens.
- Enhancement of the City of Leon Valley 4th of July Celebration and establishment of the City of Leon Valley Fall Jazz Festival improves the image of the city.

LVEDC Expenditure of \$15,000 and Co-sponsorship of Events

- LVEDC's expenditure of funds and co-sponsorship of the events shows the LVEDC's support to:
 - Establish events in Leon Valley that will attract Leon Valley residents, businesses, and people from the region; and
 - Increase the exposure of Leon Valley and its businesses.

LVEDC Expenditure of \$15,000 and Co-sponsorship of Events

- LVEDC Board of Directors approved funding and co-sponsorship on March 26, 2014.
- Two (2) public hearings were held by the LVEDC (as part of the funding process for other projects)
 - March 26, 2014
 - April 8, 2014

LVEDC Expenditure of \$15,000 and Co-sponsorship of Events

- Funding is available in the LVEDC FY2014 Budget, EDC Project Funding and Advertising line items.
- LVEDC Board of Directors seeks approval of expenditure of \$15,000 to co-sponsor the City of Leon Valley 4th of July Celebration and the Fall Jazz Festival.

City of Leon Valley

2nd Public Hearing

**Expenditure of \$15,000 in LVEDC Funds
and LVEDC Co-Sponsorship of
4th of July Celebration and
Fall Jazz Festival**

Monday, May 12, 2014

DATE: MAY 12, 2014

TO: MAYOR AND CITY COUNCIL

SUBJECT: **AMENDING THE CITY OF LEON VALLEY’S CODE OF ORDINANCES, CHAPTER 8 “OFFENSES AND NUISANCES”, ARTICLE 8.05. “FIREWORKS” BY ADOPTING UPDATED PROHIBITIONS ON THEIR POSSESSION AND CREATING EXCEPTIONS; PROVIDING FOR A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR PROPER NOTICE AND MEETING; AND PROVIDING FOR SAVINGS CLAUSES AND AN EFFECTIVE DATE.**

PURPOSE

This agenda item is intended to amend City ordinance Chapter 8 “Offenses and Nuisances”, Article 8.05, Fireworks, which will allow for the permitted use of fireworks during holidays and special events, such as the 4th of July Celebration.

The current city ordinance, Article 8.05, prohibit the use of fireworks within the city limits. The proposed replacement would allow for permitted fireworks displays through regulation, consistent with the city’s fire code, and rules detailed in amended sections, 8.05.001, “Definitions”, 8.05.002, “Public Nuisance and Prohibitions”, and 8.05.003, “Discharge Prohibited”, and additions; 8.05.004, “Display Permits”, 8.05.005, “Inspection by Fire Department”, and 8.05.006, “Penalties”.

This action would create a means to regulate displays of fireworks in the city limits. This action by City Council serves to address the approved Strategic Goals for 2013-2014; specifically item 5 (d), “Leverage existing 4th of July activity to promote Leon Valley”.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends approval.

S.E.E. IMPACT STATEMENT

SOCIAL EQUITY— The proposed change works to create a safe environment for all residents to view fireworks.

ECONOMIC DEVELOPMENT—The proposed change works to enhance events in the City, to include local businesses, which may encourage attendance.

ENVIRONMENTAL STEWARDSHIP— Regulated displays of fireworks discourages illegal and dangerous displays which leads to fire damage and destruction of property.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

ORDINANCE No. 14-005

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, AMENDING THE CITY OF LEON VALLEY'S CODE OF ORDINANCES, CHAPTER 8 "OFFENSES AND NUISANCES", ARTICLE 8.05. "FIREWORKS" BY ADOPTING UPDATED PROHIBITIONS ON THEIR POSSESSION AND CREATING EXCEPTIONS; PROVIDING FOR A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR PROPER NOTICE AND MEETING; AND PROVIDING FOR SAVINGS CLAUSES AND AN EFFECTIVE DATE.

WHEREAS the City Council seeks to promote the health, safety and general welfare of the community by preventing death, injuries and property damage within the City limits; and

WHEREAS the City Council previously adopted regulations prohibiting the sale, barer or exchange of fireworks within the city limits finds that current regulations should be updated consistent with changes in the law so that the possession, use, manufacture, sale, offer for sale and discharge of fireworks will result in bodily injury, death, and property damage; and

WHEREAS the City Council finds that the possession, use, manufacture, sale, offer for sale and discharge of fireworks, especially in the confines of a municipality, is dangerous not only to property but also to persons, and results annually in the loss of property and the loss of life; and

WHEREAS the City Council finds that the indiscriminate use of fireworks constitutes a menace to life, limb, and health to the users and their associates, increases the hazard and loss by fires, and constitutes a common public nuisance, which should be prevented and abated by law; and

WHEREAS the City Council finds that the noise generated by the use or combustion of fireworks and explosives constitutes a public nuisance; and

WHEREAS the City Council recognizes that the public display of fireworks is often utilized by the City and other groups to celebrate various events; and

WHEREAS the City Council hereby finds and determines that the certain public displays of fireworks when accomplished consistent with fire and safety standards and properly permitted are appropriate; and

WHEREAS pursuant to Texas Local Government Code section 51 the City Council has the express authority to adopt and publish an ordinance or police regulation that is for the good government, peace or order of the municipality and is necessary or proper for the carrying out a power granted by law to the municipality; and

WHEREAS pursuant to Texas Local Government Code section 217 the City Council has the express authority to prevent and abate any nuisance within the limits of the municipality; and

WHEREAS pursuant to Texas Local Government Code section 342.003 the City Council has the express authority to regulate the use of fireworks; and

WHEREAS pursuant to Texas Local Government Code section 54 the City Council has the express authority to enforce local ordinances and to prescribe penalties for the violation of those ordinances in accordance with the guidelines of that section.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

SECTION I.

Article 8.05, “Fireworks” is hereby amended as follows:

Section 8.05.001 “Definitions” is amended to add:

“Fire Inspectors” shall mean a Leon Valley Firefighter who is certified by the Texas Commission on Fire Protection as a Fire Inspector.

“Person” shall mean an individual or entity, including an owner, manager, officer, employee, or occupant.

“Public Fireworks Display” shall mean the igniting of fireworks for public or private amusement.

Section 8.05.002 “Sale Prohibited” is amended as follows:

Sec. 8.05.002 Public Nuisance and Prohibitions

The possession, use, manufacture, sale, offer for sale, give away, or discharge of fireworks within the city limits of the City of Leon Valley, is hereby declared to be a common and public nuisance and it shall be unlawful for any person to possess, use, manufacture, sell, offer for sale, give away, or discharge fireworks within the city limits of the City of Leon Valley.

Section 8.05.003 “Discharge Prohibited” is hereby repealed and replaced as follows:

Section 8.05.003 “Exception”

(a) Exception - Discharge

a. A person seventeen (17) years or older may discharge fireworks within the city limits of Leon Valley if they have obtained a Display Permit to do so, or is a member of an organization which has obtained a Display Permit to do so, from the City of Leon Valley.

b. The person shall maintain at its sole expense insurance coverage:

- i. That is written by an insurance company with an A- or better rating by AM Best and that is submitted and licensed to do business in the State of Texas;
- ii. That is in full force and effect at the time of the Public Fireworks Display;
- iii. That provides one million dollars (\$1,000,000) of liability coverage per occurrence;
- iv. That names the City, its officers, employees, and elected representatives as additional insured;
- v. That provides that any insurance or self insurance maintained by the City shall apply in excess of and not contribute with it;
- vi. A statement that the insured will not cancel the insured's coverage without fifteen (15) days prior written notice to the City of Leon Valley; and
- vii. The person shall file and keep a current certificate of insurance signed by an agent authorized to bind coverage indicating that the person has obtained the aforementioned insurance coverage with the Fire Department.

The following Sections 8.05.004 through 8.05.006 are added:

Section 8.05.004 "Display Permits"

- (a) No person may conduct a public fireworks display without a Display Permit having been issued.
- (b) All persons who have a public fireworks display shall comply with the regulations as set forth in the Texas Occupations Code Chapter 2154 "Regulation of Fireworks", National Fire Protection 1123 and 1124, and any other standards set forth by Federal and State regulations.
- (c) All persons who assemble, conduct, and/or supervise a public fireworks display shall have the appropriate licenses issued by the State of Texas.
- (d) Fireworks shall not be discharged in such a manner that may create a nuisance or between the hours of 11 pm and 7 am.
- (e) The use of Fireworks shall also be subject to any additional ordinances such as noise and/or assembly.
- (f) An application for a Display Permit to conduct a public fireworks display must

be submitted by an authorized person on a form provided by the City of Leon Valley and shall have the signature of the person applying for the permit. The application shall be filed with the City of Leon Valley at least forty-five (45) calendar days prior to the event. Within twenty (20) calendar days after receipt of the application, the City of Leon Valley shall approve the permit, with or without conditions, or deny the permit. If the application is denied, the reasons for denial shall be stated in the denial notice. The denial of a permit may be appealed to the Fire Chief. This appeal must be submitted, in writing, within five (5) calendar days of the receipt of the notice of denial.

- (g) If issued, such a Display Permit shall be valid only for the date and time period as set forth in the permit. Moreover, the City of Leon Valley shall not be responsible or liable for any injury, death, or damage to property that may occur during the course of the public fireworks display. The permittee and participants shall be responsible or liable for, and shall indemnify and hold the City of Leon Valley harmless for any such injury, death, or damage, and they shall assume all risk of holding and participating in the public fireworks display.
- (h) A non-refundable application fee, as approved by City Council, shall be included with the application.
- (i) Upon the receipt of a permit application, the Fire Inspector must conduct an investigation to determine the following:
 - 1. That the operator of the display is competent and has the appropriate certifications.
 - 2. That the display is of such character and is to be so located, discharged, or fired that it will not be hazardous to property or endanger any person. In addition to reviewing the diagram of the display area submitted with the permit application, the Fire Inspector may want to:
 - a. Inspect the areas selected for the discharge site, spectator viewing area, parking areas, and designated landing (fallout) area;
 - b. For proximate audience displays request a walk-through and representative demonstration of the pyrotechnic special effects as a condition of approval for the issuance of a permit; and
 - c. Request a written plan outlining:
 - i. The manner and location of storage of fireworks both prior to delivery to the display site and the display site;
 - ii. What type of fire protection will be provided at the

discharge site; and

iii. What provisions will be made for crowd control.

Section 8.05.005 Inspection by Fire Department

- (a) The sponsor of the display shall arrange for the presence of one, or more Fire Inspectors as may be required by the Fire Marshal. They shall be on duty from the time the fireworks are delivered at the site until the termination of the display and removal of all fireworks and debris from the site. For the purpose of this rule, debris shall include any unignited fireworks or remnants containing explosive material.
- (b) The Fire Marshal shall designate such fire extinguishing equipment as may be required at the display site from the time the fireworks are delivered at the site until the termination of the display and removal of all fireworks and debris from the site.
- (c) See Appendix A9.003 "Miscellaneous fire department fees" for the fees associated with this section. These fees are due to the City of Leon Valley ten (10) City business days prior to the event.

Section 8.05.006 Penalties

Any violation of this section is punishable by a fine not exceeding \$2,000.00. Each day any violation of this section continues shall constitute a separate offense. If fireworks are separately wrapped or packaged, the commission or omission of any act prohibited by this article shall be a separate offense as to each such separately wrapped or separately packaged fireworks.

SECTION II.

The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

SECTION III

That this ordinance shall be cumulative of all provisions of the City of Leon Valley, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

SECTION IV

That it is hereby declared to be the intention of the City Council of the City of Leon Valley that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

SECTION V

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

SECTION VI

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 12th day of May, 2014.

A P P R O V E D

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

CHARLES E. ZECH
City Attorney

Item 10

Amending Ordinance related to Fireworks

City of Leon Valley
City Council Meeting
May 12, 2014

Purpose

- This agenda item is intended to amend City ordinance Chapter 8 “Offenses and Nuisances”, Article 8.05, Fireworks, which will allow for the permitted use of fireworks during holidays and special events, such as the 4th of July Celebration.

Background

- There has never been permitted fireworks displays in the City limits.
- Significant responses to unsafe/illegal discharging fireworks during holidays.
- City of San Antonio has ordinance that prohibits discharge of fireworks unless permitted.

Research

- Consulted with San Antonio Fire Department.
- Consulted with Bexar County Fire Marshal
- International Code Council
- City Staff

Definitions – 8.05.001

– The following definitions to this section have been added

- Fire Inspector(s)
- Person
- Public Fireworks Display

Public Nuisance and Prohibitions – 8.05.002

- Update wording to be consistent with proposed changes

From:

“It shall be unlawful for any person to sell, barter or exchange fireworks of any description within the city limits.”

TO:

“The possession, use, manufacture, sale, offer for sale, give away, or discharge of fireworks within the city limits of the City of Leon Valley, is hereby declared to be a common and public nuisance and it shall be unlawful for any person to possess, use, manufacture, sell, offer for sale, give away, or discharge fireworks within the city limits of the City of Leon Valley.”

Exceptions – 8.05.003

- Obtained permit from the Fire Department
 - 17 years of age, and have obtained permit
 - Insurance coverage with A- or better rating
 - Provides 1,000,000 liability of coverage
 - Names City, and its employees as insured
 - City insurance coverage applies in excess only
 - 15 day notice prior to cancelling insurance
 - Submit a copy of insurance to the Fire Dept.

Display Permits – 8.05.004

- Obtained permit from the Fire Department
 - Compliance with State codes and NFPA standards
 - Appropriately licensed by State of Texas
 - Not allowed between 11PM – 7AM
 - Subject to rules for noise and crowds
 - 15 day notice prior to cancelling insurance
 - Days to apply, review, and appeal
 - Approved site plan, crowd, fire protection

Inspection by fire department – 8.05.005

- Fire inspectors on site – amount, time, duties
- Designate fire extinguishing equipment
- Fees associated with event – reference appendix A9.003

Penalties – 8.05.006

- Consistent with state penal code - \$2,000 fine

Fiscal Impact

- None
- This action by City Council serves to address the approved Strategic Goals for 2013-2014; specifically item 5 (d), “Leverage existing 4th of July activity to promote Leon Valley

Recommendation

- Staff recommends approval

S.E. E. Statement

- ***SOCIAL EQUITY***— *The proposed change works to create a safe environment for all residents to view fireworks.*
- ***ECONOMIC DEVELOPMENT***—*The proposed change works to enhance events in the City, to include local businesses, which may encourage attendance.*
- ***ENVIRONMENTAL STEWARDSHIP***— *Regulated displays of fireworks discourages illegal and dangerous displays which leads to fire damage and destruction of property.*

Amending Ordinance related to Fireworks

City of Leon Valley
City Council Meeting
May 12, 2014

MAYOR AND COUNCIL COMMUNICATION

M&C # 05-05-14

DATE: MAY 12, 2014

TO: MAYOR AND CITY COUNCIL

SUBJECT: AMENDING THE CITY OF LEON VALLEY'S CODE OF ORDINANCES, APPENDIX A – FEE SCHEULE, ARTICLE A9.003 – ADDING TO AND ASSESSING FEE AMOUNT TO MISCELLANEOUS FIRE DEPARTMENT FEES, TO INCLUDE FEES ASSOCIATED WITH THE DISCHARGE OF FIREWORKS; PUBLIC FIREWORKS DISPLAY PERMIT APPLICATION FEE AND FIRE INSPECTOR FEE.

PURPOSE

This agenda item is intended to amend City ordinance Appendix A – Fee Schedule, A9.003 – Miscellaneous Fire Department Fees, and establish a fifty dollar (\$50) fee for a *public fireworks display* permit application, and a fee for *fire inspector* of forty dollars (\$40) per hour. This will allow for the permitted use of fireworks during holidays and special events, such as the 4th of July Celebration.

The current city ordinance does not have any fees associated with a public fireworks display or a fee for fire inspector.

This action would create a means to regulate displays of fireworks in the city limits. This action by City Council serves to address the approved Strategic Goals for 2013-2014; specifically item 5 (d), "Leverage existing 4th of July activity to promote Leon Valley".

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends approval.

S.E.E. IMPACT STATEMENT

SOCIAL EQUITY— *The proposed change works to create a safe environment for all residents to view fireworks.*

ECONOMIC DEVELOPMENT—*The proposed change works to enhance events in the City, to include local businesses, which may encourage attendance.*

ENVIRONMENTAL STEWARDSHIP— *Regulated displays of fireworks discourages illegal and dangerous displays which leads to fire damage and destruction of property.*

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST: _____

Saundra Passailaigue, TRMC
City Secretary

ORDINANCE No. 14-006

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, AMENDING THE CITY OF LEON VALLEY'S CODE OF ORDINANCES, APPENDIX A – FEE SCHEULE, ARTICLE A9.003 – ADDING TO AND ASSESSING FEE AMOUNT TO MISCELLANEOUS FIRE DEPARTMENT FEES, TO INCLUDE FEES ASSOCIATED WITH THE DISCHARGE OF FIREWORKS; PUBLIC FIREWORKS DISPLAY PERMIT APPLICATION FEE, AND FIRE INSPECTOR FEE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

Sec. A9.003 Miscellaneous fire department fees are amended to add:

(h) Public fireworks display permit application fee - \$50

(i) Fire Inspector Fee - \$40 per hour

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 12th day of May, 2014.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

CHARLES E. ZECH
City Attorney

Item 11

Amending Ordinance related to fees associated with Fireworks displays

City of Leon Valley
City Council Meeting
May 12, 2014

Purpose

- To amend Appendix A – Fee Schedule, Article A9.003 – Miscellaneous fees to include fees associated with the discharge of fireworks
 - Permit application Fee
 - Fire Inspector Fee

Research

- Consulted with San Antonio Fire Department.
- Consulted with Bexar County Fire Marshal
- International Code Council
- City Staff

Amend Appendix A – Fee Schedule Article A9.003 to include:

- Public Fireworks Display – Permit Application \$50
 - SAFD \$264.50
 - BCFM \$100.00
- Fire Inspector – \$40 per hour, per Inspector
 - SAFD \$80.00 per hour, per Inspector
 - BCFM \$60.00 per hour, per Inspector

Fiscal Impact

- None

Recommendation

- Staff recommends approval

S.E. E. Statement

- ***SOCIAL EQUITY***— *The proposed change works to create a safe environment for all residents to view fireworks.*
- ***ECONOMIC DEVELOPMENT***—*The proposed change works to enhance events in the City, to include local businesses, which may encourage attendance.*
- ***ENVIRONMENTAL STEWARDSHIP***— *Regulated displays of fireworks discourages illegal and dangerous displays which leads to fire damage and destruction of property.*

Amending Ordinance related to fees associated with Fireworks displays

City of Leon Valley
City Council Meeting
May 12, 2014

MAYOR AND COUNCIL COMMUNICATION

M&C # 05-06-14

TO: MAYOR AND CITY COUNCIL

SUBJECT: PRESENTATION AND POSSIBLE ACTION ON A RESOLUTION ADOPTING OR PROVIDING DIRECTION ON THE NEW CITY SEAL AS PROPOSED

PURPOSE

This agenda item will present and provide information to the City Council on the new proposed City seal created as part of the branding process for Leon Valley. The Branding Subcommittee was charged with developing a logo to establish a new identity for the city, and developing or updating the City seal as part of the process.

Staff, along with Michael De La Garza, President and Chief Provider of MDLG + Company, will present the seal and the process leading to its design.

FISCAL IMPACT

The City Manager entered into a contract with MDLG + Company to provide branding support services in the amount of \$15,000.

RECOMMENDATION

Staff recommends approval of the resolution adopting the new City seal or providing direction to staff on the new City seal.

S.E.E. IMPACT

Social – This economic development initiative of creating an identity for the city and implementing a plan to unveil and advertise a brand promotes a superior quality of life.

Economic – Branding helps promote a diverse and versatile business environment that supports a healthy economy by attracting viable businesses.

Environmental – N/A

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

RESOLUTION No. 14-02R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY ADOPTING OR PROVIDING DIRECTION ON THE NEW CITY SEAL AS PART OF THE PROCESS FOR DEVELOPING A NEW CITY BRAND AND CITY IDENTITY.

WHEREAS, the City of Leon Valley seeks to provide a diverse and versatile business environment that supports a healthy economy;

WHEREAS, the City of Leon Valley encourages the attraction, expansion and retention of viable businesses to the city;

WHEREAS, the City of Leon Valley wants to develop a new brand and identity for the City to spur economic development;

WHEREAS, the City of Leon Valley wants to update the City's seal as part of the branding process; and

WHEREAS, the City of Leon Valley has had good participation by the residents, employees and business owners of the community participate in the development of a new City seal;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

The City Council approves and adopts the proposed City seal as developed and attached to this resolution as Exhibit A.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 12th day of May, 2014.

A P P R O V E D

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

EXHIBIT A



Item 12

City of Leon Valley

Proposed City Seal

City of Leon Valley City Council

Monday, May 12, 2014

Purpose

- Consider action on a resolution adopting or providing direction on the new City seal, as proposed and presented.

Background

- The Branding Subcommittee met twice to discuss and develop a new City seal with consultants.
- Comments from the previous six (6) subcommittee meetings were included in the evolution/revitalization of the City seal.
- The process included maintaining various elements of the existing seal while coordinating the seal with the new logo.

Purpose of the Seal and Uses

- The City seal has been developed to show an evolved, revitalized and updated image for Leon Valley.
- The seal maintains the mountain lion, Valley of the Lions, and concept of the star from the old seal.
- The seal is to be used for official City of Leon Valley documents.
- The seal may be used on City vehicles and in other applications as seen fit.

Current Seal



Proposed Seal in Color



Proposed Seal in Black & White



Summary of Process

- The process has been transparent.
- Subcommittee members, staff and stakeholders have had input in the process.
- Emphasis on maintaining Leon Valley's heritage while incorporating a forward moving vision was important.
- The process and product complements that of the logo in promoting Leon Valley as a viable and sustainable community.

Recommendation

- Staff recommends approval of the new City seal as proposed and presented, or providing direction to staff on the new City seal.



City of Leon Valley

Proposed City Seal

City of Leon Valley City Council

Monday, May 12, 2014

Saundra Passailaigue

From: Mayor Riley
Sent: Thursday, May 08, 2014 11:46 AM
To: Saundra Passailaigue
Cc: Manny Longoria; emaloy@satx.rr.com
Subject: FW: Agenda for May 12, 2014

Saundra: I just received this email from Liz Maloy regarding her request at last month's meeting to have this question placed on the agenda for May 12th, which I had not read in the minutes this morning. Please add this under the discussion agenda for Monday's meeting. Thank you.

Chris Riley

Mayor, City of Leon Valley
6400 El Verde Rd.
Leon Valley, TX. 78238
(210) 618-2092 - (cell)
(210) 684-1391, Ext. 218

From: Elizabeth Maloy [emaloy@satx.rr.com]
Sent: Wednesday, May 07, 2014 5:03 PM
To: Mayor Riley
Subject: Agenda for May 12, 2014

Good afternoon Mayor,

May I remind you, I spoke at citizens to be Heard at the April 14, 2014 City Council meeting. I requested the question "Shall a Commission be chosen to frame a Charter" be on the agenda. I hope it will be there for the May 12, 2014 meeting.

Thank You,
Liz Maloy

684-5751

MAYOR AND COUNCIL COMMUNICATION

M&C: 05-07-14

DATE: May 12, 2014

TO: MAYOR AND CITY COUNCIL

SUBJECT: PRESENTATION AND REPORT BY WATERS CONSULTING ON CITY OF LEON VALLEY PERSONNEL COMPENSATION STUDY

PURPOSE

The City of Leon Valley contracted in October 2013 with the Waters Consulting Group to conduct a job analysis and compensation study. They were tasked with the following:

- Job Analysis and classification Review (FLSA REPORT)
- Job Evaluation
- Custom Compensation Survey
- Benefits and Pay Practices Survey
- Market Comparisons
- Development of New Classification/Compensation Plans
- Staffing Study
- Job Descriptions

Waters Consulting Group will be providing City Council with an in depth analysis of the City of Leon Valley workforce and pay structure. They will be giving you some salary structure options and a recommended schedule for implementation.

FISCAL IMPACT

To be determined

RECOMMENDATION

N/A

Strategic Goals for 2013 – 2014

This item is in line with Strategic Goal number 4 – Conduct City Employee Market Compensation Analysis and Adjust pay plan as necessary.

APPROVED: _____

DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Crystal Caldera, Human Resources Director

Item 15

City of Leon Valley ISO Rating Update

City of Leon Valley
City Council Meeting
May 12, 2014

Purpose

- To provide an update and report an improvement to the City's Public Protection Classification by the Insurance Services Offices (ISO).

Background

- The classification system used by the ISO reflect a community's local fire protection for property insurance rating purposes.
- ISO classifies communities from 1 (the best) to 10 (the worst) based on strict grading criteria that includes water distribution, dispatch, fire fighting equipment, staffing, training, operations, etc.

Background

- Generally, 1 survey done every 10 years
- The City of Leon Valley was last surveyed in October, 2012, resulting in a Class 4 rating.
- Significant changes in the Fire Department in 2013
- Petitioned the ISO on March, 2014 to re-survey
- Re-surveyed - March, 2014
- Awarded 9.05 point improvement

Details

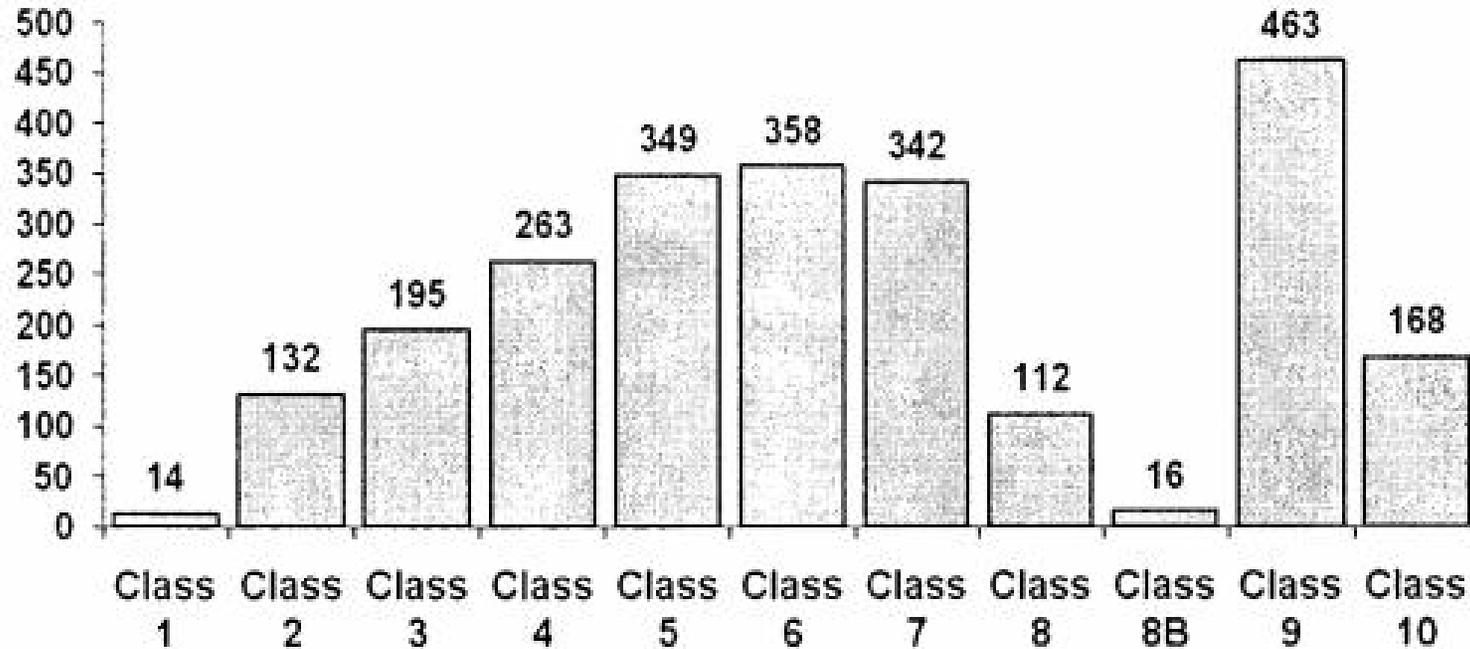
- Improved to a Class 3 PPC, ISO rating.
- Training, staffing management, record-keeping, equipment (re-alignment), mistakes, and more.
- This represents the first and only improvement in the City's history.
- No use of consultant, no cost of equipment, and no expense to City to achieve improvement.

Fiscal Impact

- None
- The ISO improvement was achieved at no expense to the City, and by the collective efforts of the entire fire department staff.

Comparison - State

Texas



Comparison - Regional

- | | | | |
|--------------------|---|--------------------|--------------|
| • Alamo Heights | 2 | • Castle Hills | 4 |
| • New Braunfels | 2 | • Kirby | 4 |
| • Universal City | 3 | • Cibolo | 4 |
| • Olmos Park | 3 | • Hollywood Park | 4 |
| • Terrell Hills | 3 | • Boerne | 4 |
| • Leon Valley | 3 | • Helotes | 3/8B - split |
| • Schertz | 3 | • San Antonio | 2/10 - split |
| • Live Oak | 3 | • Bulverde | 4/8B - split |
| • Balcones Heights | 3 | • Leon Springs | 7/9 - split |
| • Shavano Park | 3 | • Bexar County ESD | 4/8B - split |

S.E. E. Statement

- ***SOCIAL EQUITY***— *The ISO improvement works to assist all property owners.*
- ***ECONOMIC DEVELOPMENT***—*The ISO improvement may lead to lower insurance premiums for businesses.*
- ***ENVIRONMENTAL STEWARDSHIP***—*No impact*

City of Leon Valley ISO Rating Update

City of Leon Valley
City Council Meeting
May 12, 2014



**CITY OF LEON VALLEY
FINANCIAL STATEMENT
APRIL 2014**



General Fund

	FY 2013-2014 BUDGET		FY 2013-2014 Y-T-D ACTUAL		FY 2012-2013 Y-T-D	
REVENUE						
Ad Valorem	\$ 3,237,200	59.0%	\$ 2,921,641	90.3%	\$ 2,783,651	90.2%
Sales Taxes	1,855,346	59.0%	983,609	53.0%	752,058	41.9%
Franchise Taxes	707,181	59.0%	368,737	52.1%	355,356	49.0%
Licenses,Permits,Fees,Fines	1,011,551	59.0%	610,120	60.3%	647,247	63.0%
Miscellaneous	138,390	59.3%	100,848	72.9%	321,606	267.5%
TOTAL REVENUE	\$ 6,949,668	59.0%	\$ 4,984,955	71.7%	\$ 4,859,919	72.0%
EXPENDITURES						
Business Office	\$ 154,139	59.0%	\$ 73,174	47.5%	\$ 93,006	55.9%
Finance	221,690	59.0%	128,189	57.8%	114,114	53.2%
Council & Manager	422,832	59.0%	234,680	55.5%	154,128	50.3%
Police	2,296,157	59.0%	1,250,935	55.0%	1,155,684	54.0%
Fire	2,301,695	59.0%	1,358,125	59.0%	1,318,716	60.0%
Public Works	1,177,784	59.0%	685,173	58.2%	582,039	52.4%
Community Development	205,275	59.0%	116,641	56.8%	165,034	53.2%
Economic Development	161,088	59.0%	102,671	63.7%	66,612	53.4%
Special Events	13,000	59.0%	6,900	53.1%	8,066	45.8%
Parks & Recreation	213,266	59.0%	126,114	59.1%	39,599	35.4%
Library	287,199	59.0%	155,446	54.1%	202,996	24.3%
Other Sources/Uses	13,000	59.0%	-	-	-	-
TOTAL EXPENDITURES	\$ 7,467,125	59.0%	\$ 4,238,047	56.9%	\$ 3,899,994	51.6%



Water and Sewer Fund

	FY 2013-2014 BUDGET		FY 2013-2014 Y-T-D ACTUAL		FY 2012-2013 Y-T-D	
REVENUE						
Water Sales	\$ 1,500,000	59.0%	\$ 732,336	48.8%	\$ 731,011	46.0%
Sewer Sales	1,647,000	59.0%	917,295	55.7%	926,690	57.5%
Connection & Platting	2,500	59.0%	300	12.0%	300	12.0%
Customer Fees	43,300	59.0%	26,998	62.4%	28,556	66.0%
Tapping Fees	16,000	59.0%	6,026	37.7%	8,021	50.1%
Miscellaneous	48,800	59.0%	90,856	186.2%	7,879	16.2%
TOTAL REVENUE	\$ 3,257,600	59.0%	\$ 1,773,810	54.5%	\$ 1,702,456	51.4%
EXPENDITURES						
Business Office	662,323	59.0%	340,574	51.4%	309,223	49.0%
Water System	1,270,283	59.0%	920,360	72.5%	595,070	51.4%
Sewer System	1,265,754	59.0%	738,931	58.4%	614,398	44.0%
Storm Water	381,581	59.0%	163,465	42.8%	113,797	30.9%
TOTAL EXPENDITURES	\$ 3,579,941	59.0%	\$ 2,163,330	60.4%	\$ 1,632,488	46.0%



Community Center Fund

	FY 2013-2014 BUDGET		FY 2013-2014 Y-T-D ACTUAL		FY 2012-2013 Y-T-D	
REVENUE						
Hotel/Motel Taxes	83,082	59.0%	40,547	48.8%	43,082	56.9%
RENTAL FEES:						
Community Center	48,751	59.0%	24,163	49.6%	26,051	54.7%
Conference Center	34,800	59.0%	15,776	45.3%	20,349	77.0%
Miscellaneous:						
CDBG Grant	-		-		-	
CPS Energy Rebate	-		-		-	
TOTAL REVENUE	\$ 166,633	59.0%	\$ 80,486	48.3%	\$ 89,482	59.7%
TOTAL EXPENDITURES	\$ 173,600	59.0%	\$ 127,923	67.8%	\$ 66,628	46.0%



Street Maintenance Sales Tax

	Actual FY 2012	Actual FY 2013	Budget FY 2014	Actual FY 2014
Revenues	443,738	475,884	457,050	242,206
Transfers In	-			
TOTAL REVENUES	443,738	475,884	457,050	242,206
Expenditures	546,311	10,720	955,799	363,480
TOTAL EXPENDITURES	546,311	10,720	955,799	363,480
FUND BALANCE	401,699	866,863	368,114	745,589

FINANCIAL STATEMENT - UNAUDITED

AS OF: APRIL 30TH, 2014

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

AD VALOREM TAXES	3,237,200.00	30,833.14	0.00	2,921,640.81	0.00	315,559.19	90.25
SALES TAXES	1,855,346.00	293,076.23	0.00	983,609.08	0.00	871,736.92	53.01
FRANCHISE FEES	707,181.00	4,098.21	0.00	368,737.02	0.00	338,443.98	52.14
LICENSE, PERMITS, FEES, FINE	1,011,551.00	76,555.14	0.00	610,120.20	0.00	401,430.80	60.32
MISCELLANEOUS	<u>138,390.00</u>	<u>14,740.70</u>	<u>0.00</u>	<u>100,848.06</u>	<u>0.00</u>	<u>37,541.94</u>	<u>72.87</u>
TOTAL REVENUE	6,949,668.00	419,303.42	0.00	4,984,955.17	0.00	1,964,712.83	71.73
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							

Business Office							

PERSONNEL SERVICES	79,009.00	5,368.61	0.00	36,036.60	0.00	42,972.40	45.61
SUPPLIES	8,230.00	(54.16)	0.00	6,941.59	82.75	1,205.66	85.35
CONTRACTUAL SERVICES	<u>66,900.00</u>	<u>(2,938.98)</u>	<u>0.00</u>	<u>30,092.69</u>	<u>20.50</u>	<u>36,786.81</u>	<u>45.01</u>
TOTAL Business Office	154,139.00	2,375.47	0.00	73,070.88	103.25	80,964.87	47.47
Finance							

PERSONNEL SERVICES	133,468.00	9,882.08	0.00	77,820.54	0.00	55,647.46	58.31
SUPPLIES	6,800.00	385.45	0.00	3,855.40	82.75	2,861.85	57.91
CONTRACTUAL SERVICES	71,422.00	11,800.03	0.00	44,692.36	992.53	25,737.11	63.96
CAPITAL OUTLAY	<u>10,000.00</u>	<u>745.89</u>	<u>0.00</u>	<u>745.89</u>	<u>0.00</u>	<u>9,254.11</u>	<u>7.46</u>
TOTAL Finance	221,690.00	22,813.45	0.00	127,114.19	1,075.28	93,500.53	57.82
City Manager & Council							

PERSONNEL SERVICES	207,644.00	18,413.55	0.00	108,113.08	0.00	99,530.92	52.07
SUPPLIES	18,640.00	1,453.91	0.00	5,569.32	270.35	12,800.33	31.33
CONTRACTUAL SERVICES	<u>196,548.00</u>	<u>24,941.03</u>	<u>0.00</u>	<u>120,706.37</u>	<u>20.50</u>	<u>75,821.13</u>	<u>61.42</u>
TOTAL City Manager & Council	422,832.00	44,808.49	0.00	234,388.77	290.85	188,152.38	55.50

FINANCIAL STATEMENT - UNAUDITED

AS OF: APRIL 30TH, 2014

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Police Administration							
PERSONNEL SERVICES	319,979.00	20,896.54	0.00	171,747.64	0.00	148,231.36	53.67
SUPPLIES	6,500.00	322.57	0.00	2,695.65	13.85	3,790.50	41.68
CONTRACTUAL SERVICES	<u>56,971.00</u>	<u>3,458.61</u>	<u>0.00</u>	<u>30,944.96</u>	<u>20.50</u>	<u>26,005.54</u>	<u>54.35</u>
TOTAL Police Administration	383,450.00	24,677.72	0.00	205,388.25	34.35	178,027.40	53.57
Police Crime Prevention							
TOTAL Police Crime Prevention	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Police Patrol							
PERSONNEL SERVICES	1,145,721.00	80,081.33	0.00	651,898.46	0.00	493,822.54	56.90
SUPPLIES	83,400.00	5,929.28	0.00	38,804.15	2,830.49	41,765.36	49.92
CONTRACTUAL SERVICES	<u>9,700.00</u>	<u>1,982.64</u>	<u>0.00</u>	<u>3,093.43</u>	<u>588.00</u>	<u>6,018.57</u>	<u>37.95</u>
TOTAL Police Patrol	1,238,821.00	87,993.25	0.00	693,796.04	3,418.49	541,606.47	56.28
Police Communications							
PERSONNEL SERVICES	276,193.00	18,236.40	0.00	132,161.42	0.00	144,031.58	47.85
SUPPLIES	2,200.00	0.00	0.00	770.57	0.00	1,429.43	35.03
CONTRACTUAL SERVICES	<u>2,900.00</u>	<u>358.00</u>	<u>0.00</u>	<u>1,259.69</u>	<u>0.00</u>	<u>1,640.31</u>	<u>43.44</u>
TOTAL Police Communications	281,293.00	18,594.40	0.00	134,191.68	0.00	147,101.32	47.71
Police Investigations							
PERSONNEL SERVICES	308,883.00	17,221.03	0.00	165,195.51	100.00	143,587.49	53.51
SUPPLIES	2,600.00	61.23	0.00	593.97	0.00	2,006.03	22.85
CONTRACTUAL SERVICES	<u>5,500.00</u>	<u>37.90</u>	<u>0.00</u>	<u>893.15</u>	<u>0.00</u>	<u>4,606.85</u>	<u>16.24</u>
TOTAL Police Investigations	316,983.00	17,320.16	0.00	166,682.63	100.00	150,200.37	52.62
Police Narcotics TF							
PERSONNEL SERVICES	75,474.00	6,741.60	0.00	47,260.08	0.00	28,213.92	62.62
CONTRACTUAL SERVICES	<u>136.00</u>	<u>13.00</u>	<u>0.00</u>	<u>63.00</u>	<u>0.00</u>	<u>73.00</u>	<u>46.32</u>
TOTAL Police Narcotics TF	75,610.00	6,754.60	0.00	47,323.08	0.00	28,286.92	62.59

FINANCIAL STATEMENT - UNAUDITED

AS OF: APRIL 30TH, 2014

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Police Reserves							

TOTAL Police Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Administration							

PERSONNEL SERVICES	216,827.00	14,316.64	0.00	121,426.75	0.00	95,400.25	56.00
SUPPLIES	4,914.00	567.99	0.00	4,345.54	13.85	554.61	88.71
CONTRACTUAL SERVICES	35,346.00	2,673.06	0.00	18,982.67	20.50	16,342.83	53.76
TOTAL Fire Administration	257,087.00	17,557.69	0.00	144,754.96	34.35	112,297.69	56.32
Fire Reserves							

TOTAL Fire Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Operations							

PERSONNEL SERVICES	1,643,875.00	108,474.82	0.00	891,951.19	0.00	751,923.81	54.26
SUPPLIES	31,237.00	2,461.16	0.00	12,232.02	740.73	18,264.25	41.53
CONTRACTUAL SERVICES	70,830.00	10,428.48	0.00	59,190.33	0.00	11,639.67	83.57
CAPITAL OUTLAY	190,480.00	15,085.94	0.00	15,085.94	163,900.00	11,494.06	93.97
TOTAL Fire Operations	1,936,422.00	136,450.40	0.00	978,459.48	164,640.73	793,321.79	59.03
Fire Prevention							

TOTAL Fire Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire EMS							

SUPPLIES	39,610.00	3,556.70	0.00	12,788.28	2,188.60	24,633.12	37.81
CONTRACTUAL SERVICES	68,576.00	14,035.72	0.00	55,258.52	0.00	13,317.48	80.58
TOTAL Fire EMS	108,186.00	17,592.42	0.00	68,046.80	2,188.60	37,950.60	64.92
Public Works M&O							

PERSONNEL SERVICES	671,134.00	45,389.34	0.00	386,245.47	0.00	284,888.53	57.55
SUPPLIES	147,000.00	13,434.52	0.00	83,477.56	13.85	63,508.59	56.80
CONTRACTUAL SERVICES	229,650.00	19,625.38	0.00	115,304.63	20.50	114,324.87	50.22
CAPITAL OUTLAY	130,000.00	199.65	0.00	100,111.04	0.00	29,888.96	77.01
TOTAL Public Works M&O	1,177,784.00	78,648.89	0.00	685,138.70	34.35	492,610.95	58.17

FINANCIAL STATEMENT - UNAUDITED

AS OF: APRIL 30TH, 2014

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER FINANCING SOURCES (USES)							
=====							
TOTAL OTHER SOURCES/USES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET GAIN OR (LOSS)	(504,457.00	(141,924.08)	0.00	966,838.15	(219,930.29	(1,251,364.86)	
	=====	=====	=====	=====	=====	=====	

*** END OF REPORT ***

FINANCIAL STATEMENT - UNAUDITED

AS OF: APRIL 30TH, 2014

200-Water & Sewer
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

MISCELLANEOUS	48,800.00	4,784.00	0.00	90,855.65	0.00	(42,055.65)	186.18
WATER SALES	1,500,000.00	123,935.82	0.00	732,335.78	0.00	767,664.22	48.82
SEWER SALES	1,647,000.00	147,315.45	0.00	917,294.51	0.00	729,705.49	55.69
CONNECTION & PLATTING	2,500.00	0.00	0.00	300.00	0.00	2,200.00	12.00
CUSTOMER FEES	43,300.00	2,980.73	0.00	26,997.86	0.00	16,302.14	62.35
TAPPING FEES	<u>16,000.00</u>	<u>1,884.80</u>	<u>0.00</u>	<u>6,025.92</u>	<u>0.00</u>	<u>9,974.08</u>	<u>37.66</u>
TOTAL REVENUE	3,257,600.00	280,900.80	0.00	1,773,809.72	0.00	1,483,790.28	54.45
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							

Business Office							

PERSONNEL SERVICES	540,221.00	39,392.81	0.00	290,039.76	0.00	250,181.24	53.69
SUPPLIES	33,750.00	0.00	0.00	6,942.05	68.49	26,739.46	20.77
CONTRACTUAL SERVICES	<u>88,352.00</u>	<u>14,671.39</u>	<u>0.00</u>	<u>43,523.60</u>	<u>0.00</u>	<u>44,828.40</u>	<u>49.26</u>
TOTAL Business Office	662,323.00	54,064.20	0.00	340,505.41	68.49	321,749.10	51.42
Water System							

PERSONNEL SERVICES	331,189.00	23,413.30	0.00	194,433.88	0.00	136,755.12	58.71
SUPPLIES	82,500.00	3,645.58	0.00	37,898.73	13.85	44,587.42	45.95
CONTRACTUAL SERVICES	476,594.00	29,141.10	0.00	287,485.18	20.50	189,088.32	60.33
CAPITAL OUTLAY	<u>380,000.00</u>	<u>29,346.13</u>	<u>0.00</u>	<u>400,508.31</u>	<u>0.00</u>	<u>20,508.31</u>	<u>105.40</u>
TOTAL Water System	1,270,283.00	85,546.11	0.00	920,326.10	34.35	349,922.55	72.45
Sewer System							

PERSONNEL SERVICES	127,604.00	7,828.86	0.00	74,439.71	0.00	53,164.29	58.34
SUPPLIES	4,751.00	0.00	0.00	116.33	0.00	4,634.67	2.45
CONTRACTUAL SERVICES	<u>1,133,399.00</u>	<u>223,850.48</u>	<u>0.00</u>	<u>664,374.74</u>	<u>0.00</u>	<u>469,024.26</u>	<u>58.62</u>
TOTAL Sewer System	1,265,754.00	231,679.34	0.00	738,930.78	0.00	526,823.22	58.38

FINANCIAL STATEMENT - UNAUDITED

AS OF: APRIL 30TH, 2014

200-Water & Sewer
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
Construction							

TOTAL Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
Storm Water							

PERSONNEL SERVICES	198,081.00	10,105.33	0.00	79,465.07	0.00	118,615.93	40.12
SUPPLIES	18,500.00	945.70	0.00	3,644.37	0.00	14,855.63	19.70
CONTRACTUAL SERVICES	165,000.00	10,252.00	0.00	64,011.55	0.00	100,988.45	38.79
CAPITAL OUTLAY	0.00	0.00	0.00	16,343.81	0.00	16,343.81	0.00
TOTAL Storm Water	381,581.00	21,303.03	0.00	163,464.80	0.00	218,116.20	42.84
<hr/>							
*** TOTAL EXPENDITURES ***	3,579,941.00	392,592.68	0.00	2,163,227.09	102.84	1,416,611.07	60.43
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES *	(322,341.00	(111,691.88)	0.00	(389,417.37	(102.84)	67,179.21	20.84-
	=====	=====	=====	=====	=====	=====	=====
<hr/>							
OTHER FINANCING SOURCES (USES)							
=====							
TOTAL OTHER SOURCES/USES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
NET GAIN OR (LOSS)	(322,341.00	(111,691.88)	0.00	(389,417.37	(102.84)	67,179.21	
	=====	=====	=====	=====	=====	=====	

*** END OF REPORT ***

FINANCIAL STATEMENT - UNAUDITED

AS OF: APRIL 30TH, 2014

710-Community Center
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
TAXES	83,082.00	18,482.81	0.00	40,547.43	0.00	42,534.57	48.80
FEES	83,551.00	7,556.00	0.00	39,939.00	0.00	43,612.00	47.80
TOTAL REVENUE	166,633.00	26,038.81	0.00	80,486.43	0.00	86,146.57	48.30
EXPENDITURE SUMMARY							
Community Center Operations							
PERSONNEL SERVICES	86,670.00	6,093.90	0.00	48,381.87	0.00	38,288.13	55.82
SUPPLIES	10,400.00	875.46	0.00	7,383.41	0.00	3,016.59	70.99
CONTRACTUAL SERVICES	66,530.00	7,148.12	0.00	45,273.66	0.00	21,256.34	68.05
CAPITAL OUTLAY	25,000.00	26,883.96	0.00	26,883.96	0.00	1,883.96	107.54
TOTAL Community Center Operations	188,600.00	41,001.44	0.00	127,922.90	0.00	60,677.10	67.83
Visitor Services							
TOTAL Visitor Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***	188,600.00	41,001.44	0.00	127,922.90	0.00	60,677.10	67.83
** REVENUE OVER (UNDER) EXPENDITURES *	(21,967.00)	(14,962.63)	0.00	(47,436.47)	0.00	25,469.47	115.94-
OTHER FINANCING SOURCES (USES)							
TOTAL OTHER SOURCES/USES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET GAIN OR (LOSS)	(21,967.00)	(14,962.63)	0.00	(47,436.47)	0.00	25,469.47	

*** END OF REPORT ***

FINANCIAL STATEMENT - UNAUDITED

AS OF: APRIL 30TH, 2014

720-Street Maintenance Tax
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
Revenues	457,050.00	71,343.09	0.00	242,206.31	0.00	214,843.69	52.99
TOTAL REVENUE	457,050.00	71,343.09	0.00	242,206.31	0.00	214,843.69	52.99
EXPENDITURE SUMMARY							
Street Maintenance Tax							
CONTRACTUAL SERVICES	955,799.00	29,261.86	0.00	363,479.57	0.00	592,319.43	38.03
TOTAL Street Maintenance Tax	955,799.00	29,261.86	0.00	363,479.57	0.00	592,319.43	38.03
*** TOTAL EXPENDITURES ***	955,799.00	29,261.86	0.00	363,479.57	0.00	592,319.43	38.03
** REVENUE OVER (UNDER) EXPENDITURES *	(498,749.00)	42,081.23	0.00	(121,273.26)	0.00	(377,475.74)	75.68
OTHER FINANCING SOURCES (USES)							
TOTAL OTHER SOURCES/USES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET GAIN OR (LOSS)	(498,749.00)	42,081.23	0.00	(121,273.26)	0.00	(377,475.74)	

*** END OF REPORT ***



Leon Valley Police Department Monthly Report April 2014

Calls for Service

	April 2014	YTD 2014	April 2013	YTD 2013
Calls for Service	877	2,535	704	2,994
Index Crimes	79	203	57	296
Non-Index Crimes	798	2,332	647	2,789

Non-index calls are contacts with citizens and/or visitors that are either non-criminal in nature, or are criminal in nature but are not categorized as an index crime.

An index crime is defined as murder, rape, robbery, theft, theft of a motor vehicle, assault, burglary, or burglary of a motor vehicle. These are the crimes that are reported to the Federal Bureau of Investigations on a monthly basis.

Non-Index Crimes

	April 2014	YTD 2014	April 2013	YTD 2013
Suspicious Vehicle	74	195	73	302
Assist the Public/Other Agency	51	177	44	204
Disturbance	79	192	66	279
Violation of City Ordinance	7	37	28	80
Traffic Offenses	12	80	50	124
Burglar Alarm	83	209	62	355
Accidents	74	199	57	216
Criminal Mischief	12	52	46	115
Other	218	601	108	610
N-Code 10*	5	10	11	33
N-Code 14**	39	101	23	116
N-Codes	144	379	79	355

* N-Code 10 – Private property accident where blue forms issued

** N-Code 14 – Accident which occurred on the roadway where a blue form was issued

***Became separate categories in April 2013



Leon Valley Police Department Monthly Report

Index Crimes

	April 2014	YTD 2014	April 2013	YTD 2013
Burglary	8	23	11	29
Burglary – Motor Vehicle	11	37	3	38
Assault	12	22	2	16
Homicide	0	0	0	0
Rape	0	0	0	0
Theft	45	110	39	200
Theft of Service	1	1	2	7
Vehicle Theft	3	8	0	4
Robbery	0	2	0	2

Citations

	April 2014	YTD 2014	April 2013	YTD 2013
Citations Issued	382	1,257	341	1,350

Citations by Selected Categories	April 2014	YTD 2014	April 2013	YTD 2013
Expired License Plates	23	111	31	118
Expired Inspection Certificate	60	227	63	214
No/Expired/Invalid DL	30	113	27	106
No Insurance	61	208	62	245
Ran Red Light	5	29	7	22
Ran Stop Sign	6	17	5	42
Speeding	24	86	29	93

Hazardous vs. Non-Hazardous	April 2014	YTD 2014	April 2013	YTD 2013
Hazardous	35	132	41	157
Non-Hazardous	347	1,125	300	1,193

Hazardous citations are for actions that could cause accidents. Examples include speeding, ran red light, and ran stop sign. Non-hazardous citations are for violations of either the Traffic Code or City Ordinance, which would not result in the potential for an accident. These include expired license plates, no liability insurance, expired motor vehicle inspection certificate, no drivers license, expired drivers license, etc.



Leon Valley Police Department Monthly Report

Arrest

Arrests	April 2014	YTD 2014	April 2013	YTD 2013
Felony Offense	0	9	3	14
Misdemeanor Offense	24	106	30	169
Warrants	1	12	2	32

Investigations

	April 2014	YTD 2014	April 2013	YTD 2013
Assigned	190	546	106	495
Arrest/Charges Filed at Large	14	59	29	138
Suspended	35	182	86	323
Closed by Exception	20	79	29	122

A suspended case is one where no leads are available or what leads were available did not lead to an arrest

A case closed by exception is one where either the Complainant did not wish to pursue charges, the Defendant died, or for some other reason a known Defendant was not prosecuted.

Community Resource Officer

	April 2014	YTD 2014	April 2013	YTD 2013
Violations of City Ordinance	6	19	61	142

With a shortage caused by a retirement, the Community Resource Officer has been assisting the Detectives in their case loads.

Reserve Officers

Our Reserve Officers continue to supplement our Patrol as well as perform functions of security at City events along with working our Municipal Court.

	April 2014	YTD 2014	April 2013	YTD 2013
Hours	145	379	122	672
Calls for Service Handled	28	110	20	173
Citations	9	17	5	42

Code Enforcement

The Code Enforcement completed a total of 112 inspections and re-inspections.



**MINUTES OF THE MEETING OF THE
LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION**

January 22, 2014

The regular meeting of the Leon Valley Economic Development Corporation (LVEDC) convened at 6:30 p.m. on **Tuesday, January 22, 2014**, in the City Council Chambers at 6400 El Verde Road, Leon Valley, Texas.

I. Call to Order and Determine if Quorum is Present

Present were Board President Stephen Ynostrosa, Board Secretary David Gannon, Board Treasurer Mike McCarley, Board Member Rudy Garcia, and Board Member Claude Guerra. Not present was Dr. Georgia Zannaras. Also present were Steven Peña, Board Attorney, Economic Development Director Claudia Mora, acting as staff support and recording secretary, and Economic Development Assistant Rene' Raynes.

Board Member Garcia asked for agenda item IV. Report on Economic Development/Redevelopment Project by Aaron Farmer, Vice president, The Retail Coach be taken next in the meeting ahead of agenda item II. Closed Sessions in Accordance with the Texas Government Code. For the purposes of the minutes, the reporting of the LVEDC Board Meeting and actions taken during the meeting will be in the order of the posted Agenda.

II. Closed Sessions in Accordance with the Texas Government Code

The City of Leon Valley Economic Development Corporation Board convened in Closed Session at 7:41 p.m. to discuss the following items:

- A. Tex. Gov't Code Ann. § 551.071(1), (2) update regarding Little v. Leon Valley EDC;
- B. Tex. Gov't Code Ann. §551.074 Resignation of Board Member Herman Segovia;
- C. The City of Leon Valley Economic Development Corporation Board will Reconvene into Open Session and may take action on the Closed Session Items.

The LVEDC Board reconvened into open session at 8:45 p.m. No action was taken in Closed Session.

III. Citizens to be Heard

There were no citizens to be heard.

IV. Report on Economic Development/Redevelopment Project by Aaron Farmer, Vice President, The Retail Coach

Mr. Farmer presented the final installment of the Leon Valley Economic Development Retail Plan. He stated that the Board and staff would have links to all the reports and marketing materials. Mr. Farmer then proceeded to demonstrate the Geo-Retail Interactive Mapping component of the services to which the LVEDC would have access. The maps are updated annually and can be used to show prospective locations for retail businesses.

Mr. Farmer made recommendations to the LVEDC on strategies to implement the plan. Among the recommendations were:

- Consider investing in a booth at the ICSC conferences;
- Initiate a Leon Valley Commercial Exchange with the area chamber of commerce, the City of Leon Valley, realtors and developers;
- Develop a "stand alone" website for the LVEDC
- Support efforts to maintain attractive, inviting entrances into Leon Valley

- Streamline the process for businesses locating in Leon Valley.

Mr. Farmer also mentioned that a specific retail website for the LVEDC would cost approximately \$2,500. In addition, he mentioned that TRC had mailed Leon Valley information to approximately 2,700 retailers and developers in an effort to bring attention to the community. The retailers and developers were specifically targeted for Leon Valley.

Suggestions made for a Leon Valley retail website included posting of available properties in the city and demographic information. Mr. Farmer mentioned that the 2014 figures for Leon Valley would be updated in one month. He mentioned that Mark Brooks at TRC would be able to assist with the development of the website.

Discussion ensued with questions to Mr. Farmer. Board President Ynostrosa asked if a webinar could be set up to demonstrate the use of the Geo-Retail Interactive Mapping component and other elements TRC has developed that the LVEDC Board and staff may be able to use. Mr. Farmer indicated that setting up a webinar was an excellent idea and that he would work with staff to schedule one. Board Member Garcia inquired whether there was benefit to paying for an ad in Texas Wide Open for Business. Mr. Farmer suggested that the LVEDC focus on developing and placing ads in publications like the Dallas Business Journal, the Austin Business Journal, the San Antonio Business Journal, and Texas Real Estate Business.

Board President Ynostrosa mentioned the LVEDC sponsoring a luncheon for area developers. He asked if TRC could attend and assist with providing information about the community to the developers. Mr. Farmer indicated that idea had merit and that TRC would support the effort. In addition, Mr. Farmer suggested that TRC could help market properties like the old Fiesta Dodge location to developers.

V. Consider LVEDC Minutes – December 17, 2013

Board Secretary Gannon moved to approve the minutes of December 17, 2013. Board Member Garcia seconded the motion. The motion carried by voice vote.

VI. Financial Report by LVEDC Treasurer and Consideration

Board Treasurer McCarley reported that as of 2:15 p.m., the LVEDC bank balance was \$546,038.10. The funds were \$516,091.00 in the money market account and \$29,947.10 in the checking account. After the payables for January in the amount of \$20,459.26, the balance would be approximately \$525,578.84.

VII. Discussion and Action on a Resolution Authorizing the City of Leon Valley Economic Development Director and LVEDC Staff Liaison to Sign on the Credit Card Account for the LVEDC

Staff Liaison Mora led the discussion on the credit card application. The Board suggested that staff look into getting a pre-paid card instead of a credit card. Staff will report back at the next meeting. Board Secretary Gannon moved to table this agenda item. Board Treasurer McCarley seconded the motion. The motion carried by voice vote.

VIII. Discussion and Possible Action Regarding the Approval to Expend Up to \$4,925 in LVEDC Funds for the Purchase of an Integrated Media Package for Participation in Texas Wide Open For Business

Board Member Garcia asked that this item be tabled. He moved to table the item. Board Member Guerra seconded the motion. The motion carried by voice vote.

- IX. **Discussion and Possible Action Regarding the Approval to Expend Up to \$5,000 in LVEDC Funds for the Development of an Ad for Texas Wide Open for Business**
 With the previous agenda item tabled, action to table this item followed. Board Secretary Gannon moved to table this agenda item. Board Member Garcia seconded the motion. The motion carried by voice vote.

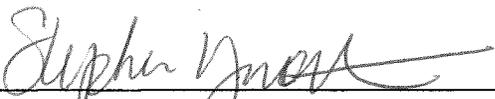
- X. **Discussion and Possible Action on a Mission and Vision Statement for an Economic Development Strategic Plan**
 Board Secretary Gannon stated he would send information regarding a mission and vision statement to the Board members to review prior to discussing at the next meeting. Mr. Gannon moved to table this agenda item until the next meeting. Board Member Garcia seconded the motion. The motion carried by voice vote.

- XI. **Staff Report on Economic Development Activity in Leon Valley**
 Ms. Mora reported on the number of Certificate of Occupancy permits applied for in December and January. In addition, she provided information on the postcard mailing for the Façade and Signage Program. Ms. Mora also mentioned the inquiries made on the program by various businesses.

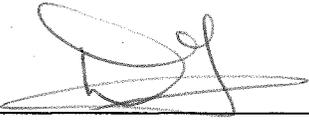
- XII. **Future Agenda Items**
 Staff informed the Board of the dates for ICSC RECon in May. Also, Ms. Mora mentioned that beginning in February, staff will present the Façade and Signage Program applicants to the Board for funding consideration.

- XIII. **Announcements**
 The Board was reminded of the Town Hall Meeting to be held on Saturday, February 1.

- XIV. **Adjourn**
 Board Member Gannon moved to adjourn the meeting. Board Member Guerra seconded the motion. The motion passed by voice vote. Board President Ynostrosa adjourned the meeting at 8:57 p.m.



 Stephen Ynostrosa, Board President



 David J. Gannon, Board Secretary