

CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS, JULY 19, 2011

The City Council of the City of Leon Valley, Texas, met on the 19th day of July 2011 at 5 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

CITY COUNCIL WORKSHOP MEETING – 5 P.M.

1. Call to Order, and Determine a Quorum is Present

Mayor Riley called the City Council Workshop Meeting to order at 5:05 p.m. and asked that the minutes reflect that the following City Council Members were present: Hill, Reyna, Baldrige, Dean, and Biever.

City Staff in attendance: City Manager Longoria, City Secretary Willman, Community Development Director Flores, Economic Development Director Ryan, Finance Director Wallace, Fire Chief Irwin, Human Resource Director Caldera, Librarian Trent-Miller, Police Chief Wallace, and Assistant Public Works Director Stolz.

2. Discussion of Proposed Fiscal Year 2012 Budget, M&C # 07-05-11. (Longoria)

- A. General Fund
- B. Water and Sewer (Enterprise) Fund
- C. Community Center Fund
- D. Street Maintenance Tax Fund
- E. Grant Fund
- F. Building Security Fund
- G. Child Safety Fund
- H. Municipal Court Technology Fund
- J. Police Forfeiture Fund

City Manager Longoria made a presentation on the Proposed Fiscal Year 2012 Budget for the City of Leon Valley. He covered all of the funds presented in the Budget Document and answered questions raised by the City Council. Mr. Longoria informed the public that this is the first of two budget sessions with the next budget workshop meeting scheduled for July 19, 2011.

3. Adjourn. Motion by Council Member Baldrige and second by Council Member Hill to adjourn at 6:05 p.m.

SPECIAL CITY COUNCIL MEETING – 6:15 P.M.

Call to Order, and Determine a Quorum is Present. Mayor Riley called the Special City Council Meeting to order at 6:05 p.m. and asked that the minutes reflect that the following City Council Members were present: Hill, Reyna, Baldrige, Dean, and Biever.

City Staff in attendance: City Manager Longoria, City Attorney McKamie (arrived after the start of the meeting at 6:15 p.m.) City Secretary Willman, Community Development Director Flores, Economic Development Director Ryan, Finance Director Wallace, Fire Chief Irwin, Human Resource Director Caldera, Librarian Trent-Miller, Police Chief Wallace, and Assistant Public Works Director Stolz.

2. Executive Session in Accordance with the Texas Government Code.

CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS, JULY 19, 2011

- A. The City Council of the City of Leon Valley will Convene in Executive Session Pursuant to Section 551.071, Consultation with Attorney Regarding the Solid Waste Management Contractual Agreement with Waste Management of Texas, Inc., M&C # 07-06-11.
- B. The City Council of the City of Leon Valley will Convene in Executive Session Pursuant to Section 551.071, Consultation with Attorney, **and** Pursuant to Section 551.087, Deliberation Regarding Economic Development Negotiations (1) to Discuss or Deliberate Regarding Commercial or Financial Information that the Governmental Body has Received from a Business Prospect that the Governmental Body Seeks to Have Locate, Stay, or Expand in or Near the Territory of the Governmental Body and with Which the Governmental Body is Conducting Economic Development Negotiations; or (2) to Deliberate the Offer of a Financial or Other Incentive to a Business Prospect Described by Subdivision (1):

Regarding the Town Center Project: Texas Leverage Loan Agreement, Developer Performance Agreement, and the Developmental 380 Agreement, M&C # 07-07-11.

As City Attorney McKamie was delayed due to heavy rains and traffic back-ups, Councilman Reyna asked that the Council consider a motion to re-order the Agenda Items listed under Executive Session to allow the City Manager to brief the City Council on items not requiring that the City Attorney be present (Section 551.071). The motion was seconded by Council Member Baldrige. Voting Aye: Reyna, Baldrige, and Bieber. Council Members Hill and Dean were absent the City Council Chambers when the meeting was reconvened. Voting Nay: None. Mayor Riley announced the motion carried.

Mayor Riley announced that the City Council was moving into Executive Session at 6:10 p.m.

- C. The City Council of the City of Leon Valley reconvened into Open Session at 7:15 p.m. The City Council took the following actions resulting from the Executive Sessions:

Motion by Councilman Reyna and second by Councilman Dean that the City Manager be directed, along with staff and legal counsel, to execute all documents needed to clarify the date and ambiguity on the Waste Management Contract to show that the current contract ends on December 31, 2012. Voting Aye: Hill, Reyna, Baldrige, Dean, and Bieber. Voting Nay: None. Mayor Riley announced the motion carried.

3. **Adjourn.** Motion by Councilman Reyna and second by Council Member Baldrige to adjourn the meeting at 7:18 p.m.

REGULAR CITY COUNCIL MEETING – 7:00 P.M.

1. **Call to Order, Determine a Quorum is Present, and Pledge of Allegiance.**

Mayor Riley called the Regular City Council Meeting to order at 7:24 p.m. and asked that the minutes reflect that the following City Council Members were present: Hill, Reyna, Baldrige, Dean, and Bieber.

City staff in attendance: City Manager Longoria, City Attorney McKamie, City Secretary Willman, Community Development Director Flores, Economic Development Director Ryan, Finance

CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS, JULY 19, 2011

Director Wallace, Fire Chief Irwin, Human Resource Director Caldera, Librarian Trent-Miller, Police Chief Wallace, and Assistant Public Works Director Stolz.

Zachary Vela, Pack 285, St. Mark Catholic School in Plano, Councilman Biever's grandson, led the assembly in reciting the Pledge of Allegiance.

2. Recognition of Employee of the Month: Sylvia Gomez, Staff Liaison, Community Events Committee. (Longoria)

City Manager Longoria detailed Ms. Gomez's contributions to the City of Leon Valley, highlighting her work with the City's Community Events Committee. He informed the City Council that Ms. Gomez was being honored for her work and efforts on the July 4, 2011 Independence Day Parade and celebration. Ms. Gomez addressed the City Council thanking the Community Events Committee, the staff, and her supervisor for their efforts to cooperate and support the July 4 Parade and celebration.

3. Facilities Review Committee Briefing. (Olen Yarnell, Committee Chairman)

Mr. Yarnell reported that the Facilities Review Committee has met twice. The first meeting the Committee agreed that they should continue looking at the Police and Fire facilities. He advised Council that some expansion besides the Police and Fire needs may be based on crowded facilities. The Committee recommended that the Council go forward with its idea of a facilities review in the Proposed Fiscal Year 2012 Budget.

The Committee took a tour of City facilities as its second meeting to gain a better understanding of facility space and use since the City Hall Complex was upgraded. The Committee asked that the City Council start searching for funding sources. At this time, this seems to be a 3 to 4 year project. Mayor Riley announced she asked Council Member Kathy Hill to serve on the Committee. Mayor Riley reminded the assembly that this project is an outgrowth of the January 2011 Town Hall Meeting. Mr. Yarnell asked that the Committee continue to work in a transparent environment. The Committee wants to develop a solid plan that can be taken to the citizens to show them the true needs the City has and to advertise the plan to the citizens.

Councilman Dean asked that the City focus on the fiscal analysis versus developing another study.

4. Citizens to be Heard and Time for Objections to the Consent Agenda.

Olen Yarnell, 7230 Sulky Lane, addressed the City Council regarding needed changes so that the audience can better see and understand slide presentations including the use of a laser pointer as budget documents or financial reports are being presented to clearly identify information being discussed.

"Citizens to be Heard" is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council for which the subject was not posted on the agenda of that meeting, the Council may receive the information, but cannot act upon it at that meeting. They may direct staff to contact the requestor or request that the issue be placed on a future agenda for discussion by the Council.

CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS, JULY 19, 2011

Consent Agenda

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council or have been previously discussed and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member so requests.

Motion by Councilman Dean and second by Councilman Reyna to approve the Consent Agenda, Items 5 through 8, as presented. Voting Aye: Hill, Reyna, Baldrige, Dean, and Bieber. Voting Nay: None. Mayor Riley announced the motion carried.

5. **Consider Approval of the July 5, 2011 Workshop and Regular City Council Meeting Minutes. (Willman)**
6. **Consider Action on M&C # 07-08-11, Making Board, Committee, and Commission Appointments by Minute Order. (Mayor Riley)** Appointed Ms. Melinda Dawson to the Tree Advisory Board.
7. **Consider Action on M&C # 07-09-11, with Attached Resolution Amending Resolution #09-015 "Adopting Recycling Policy For City Facilities And City-Sponsored Events" To Update Resolution. (Word)**
8. **Consider Action on M&C # 07-10-11, Approval of the Quarterly Investment Report for the Quarter Ended June 30, 2011. (V. Wallace)**

Regular Agenda

9. **Consider Action on M&C # 07-11-11, with Attached Ordinance Ordering a Special Election in the City of Leon Valley, Texas, to be Held Jointly with Bexar County for the Joint, General, and Other Elections on the 8th Day of November, 2011, for the Amendment, General, Special and Bond Election for the Purpose of Voting For or Against the Reauthorization of the Local Sales and Use Tax in the City of Leon Valley at the Rate of One-Quarter (1/4) of One Percent (0.0025000) to Continue Providing Revenue for Maintenance and Repair of Municipal Streets, and Authorizing the City Manager to Sign a Memorandum of Understanding with Bexar County Elections Administration for the Conduct of Said Election According to Applicable Provisions of Law; and All Provisions Incident to and Related to the Purpose Hereof, Including the Authorization of the Leon Valley Conference Center for Early Voting and the Leon Valley City Council Chambers for Election Day Voting. *Tomar Una Decision Sobre Una Ordenanza Emitida Por El Concejo Municipal De La Ciudad De Leon Valley, Texas, Que Ordena Que Se Lleven A Cabo Elecciones Especiales El Día 8 De Noviembre De 2011, Junto Con Las Del Condado De Bexar, En Relación Con Las Elecciones Conjuntas, Generales Y De Otro Tipo, En Virtud De Las Elecciones Generales, Especiales, Relativas A Modificación Y Bonos, Con El Objetivo De Votar A Favor O En Contra De Volver A Autorizar El Impuesto Local Sobre Las Ventas Y Uso En La Ciudad De Leon Valley, A Una Tasa De Un Cuarto (1/4) De Un Por Ciento (0.0025000), A Fin De Seguir Generando Rentas Para El Mantenimiento Y La Reparación De Las Calles Municipales Y Autorizar Al Gerente Municipal A Que Firme Un Memorando De Entendimiento Con La Administración Electoral Del Condado De Bexar Para Que Se Lleven A Cabo Dichas Elecciones, Según Las Disposiciones Legales Aplicables; Así Como Todas Las Disposiciones Inherentes Y Relacionadas Al Propósito De Esto Y Autorizar El Uso De El Centro De Conferencias de La Ciudad De Leon Valley Para Votación Durante La Votación Por Adelantado En Persona Y La Votación El Día De Las Elecciones. (Willman)***

CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS, JULY 19, 2011

City Secretary Willman briefed the City Council on the agenda item and presented a slide presentation on the election process involved to allow the voters to consider reauthorizing the local sales and use tax for street maintenance. Ms. Willman informed the City Council that she also confirmed with Bexar County Elections Administrator Jacque Callanen that the City of Leon Valley would not only serve as a voting site for the November 8, 2011 Elections but would be added as a 29th voting site for the 2012 Elections. Ms. Willman reported that problems reported as occurring during the Early Voting by personal appearance period during the May 14, 2011 Election were due to a miscommunication. Bexar County Elections Administration has been assured that there will be no such problems going forward. Ms. Callanen agreed to include the City of Leon Valley as the 29th voting site in 2012 to ensure that voters are provided with consistent locations for voting in all elections conducted in Bexar County. There will be no additional costs shared by the City of Leon Valley beyond those required for elections in which the City is directly involved.

She introduced Public Works Director Vick who presented a slide presentation regarding the street maintenance work that has been done with the sales tax revenue collected to-date and anticipated through the end of the Fiscal Year 2011. Mr. Vick reported to the City Council that the City of Leon Valley has a goal of maintaining 5 miles of streets each year. Since 2008, 21.7 miles of streets have been maintained. The anticipated street maintenance program, if the sales tax is reauthorized in the November 8, 2011 Special Election, will be to complete 20.3 miles of streets during the period of 2012 through 2016. He further reported that \$1,671,260 in revenue will have been collected and spent through the remainder of Fiscal Year 2011.

Motion by Council Member Baldrige and second by Councilman Biever to adopt the Ordinance Ordering a Special Election to be held jointly with Bexar County for the Joint, General, and Other Elections on the 8th day of November, 2011, for the Amendment, General, Special and Bond Election for the Purpose of Voting For or Against the Reauthorization of the Local Sales and Use Tax in the City of Leon Valley at the Rate of One-Quarter (1/4) of One Percent (0.0025000) to Continue Providing Revenue for Maintenance and Repair of Municipal Streets and Authorizing the City Manager to Sign a Memorandum of Understanding with Bexar County Administration for the Conduct of Said Election According to Applicable Provisions of Law; and All Provisions Incident to and Related to the Purpose Hereof, Including the Authorization of the Leon Valley Conference Center for Early Voting and the Leon Valley City Council Chambers for Election Day Voting. Voting Aye: Hill, Reyna, Baldrige, Dean, and Biever. Voting Nay: None. Mayor Riley announced the motion carried.

Discussion Agenda

10. Discuss the Update of the Poss Road Reconstruction (Phase 1) and Update on Phase 2 - the Hike/Bike Trails and Lighting, M&C # 07-12-11. (Vick/Eddie De La Garza)

City Manager Longoria introduced the agenda item to the City Council. He indicated that the City staff is pressed to meet the schedule for reconstructing Poss Road including the beautification of Poss Road which includes hike/bike trails, lighting, and trees. Mr. Longoria reported that staff decided to break up the project into two phases. Phase 1 consists of reconstructing the street from Cherryleaf to Bandera including a sidewalk component on part of the area to be reconstructed. Phase 2 will be done separately and at a later date. The City's plan is to bring in someone who has the design background to help the City address the issues of lighting. He indicated there is still a possibility of incorporating CIED funds to handle some of

CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS, JULY 19, 2011

the lighting. There is also a need to bring someone in to help with the linkage to the Natural Area and linkage to Raymond Rimkus Park with a hike/bike system tied into Poss Road. The City staff has just initiated the process. The City Manager shared he will be visiting with the Leon Valley Historical Society (LVHS) on Thursday. The LVHS meeting is set up at the site. The LVHS has brought in a landscape architect, Jim Gray, of Rialto Studios. The City hopes to leverage Mr. Gray's assistance to figure out what can be done in Phase 2 of the Project.

Public Works Director Vick introduced the slideshow and Mr. Eddie de la Garza. Mr. de la Garza detailed the slideshow. He indicated that the reconstruction of the street will be from Cherryleaf to Bandera using reclaimed pavement at grade. A ribbon curb will be installed. The work will meet ADA and TAS regulations.

The Council asked about the cost of the work as well as the work schedule. Also discussed is that the work might take two months.

11. City Manager's Report. (Longoria)

A. Informational Issues. Mr. Longoria discussed the MPO Letter sent on July 12 following the Council's discussion in May. The MPO will be calling for projects for the years 2012-2016. The City of Leon Valley identified five projects that would be put in the Traffic Improvement Program: 1) An updated traffic study that shows the number of cars at each intersection from Loop 410 to Eckert Road since the opening of the flyover in May 2009; 2) Synchronization of lights between Eckert Road and Loop 410 along Bandera Road; 3) beautification of Bandera Road median from the flyover to Eckert Road with landscaping, lighting, enhanced pedestrian and bike access; and 4) the City would like to submit the master hike and bike trail system throughout the Leon Valley community; and 5) a planning study in partnership with VIA Metropolitan Transit to evaluate options for the extension of the Bus Rapid Transit (BRT) System to areas west of the Medical Center toward Leon Valley and beyond. Also discussed in the letter is TXDOT's "super-street" concept for Bandera Road and the need to obtain approval of the City Council as well as the City's residents and business through a public hearing.

B. Monthly Financial Report for the Month of June 2011. Finance Director Vickie Wallace covered the Monthly Financial Report for June 2011.

C. Monthly Departmental Reports. Mr. Longoria asked if there were questions about the Monthly Departmental Reports. No questions were raised by the Council.

D. Future Agenda Items.

- (1) Consider Upcoming Contract Renewals and/or Bidding Processes.
 - a. Municipal Solid Waste Collection and Transportation Agreement through December 31, 2012. The City Manager indicated staff will report to the City Council on the resolution of this matter.
- (2) Fiesta Dodge Dealership Land Use.
- (3) Approval of Health Insurance, August 16, 2011.
- (4) Zoning Ordinance Amendment, August, 2011.
- (5) Executive Session: Town Center Project, Texas Leverage Loan, Performance Agreement, and 380 Agreement, August 2, 2011.
- (6) Update on Dangerous or Vicious Dogs, August, 2011. Staff will be reporting on City policies related to dangerous or vicious dogs.
- (7) Texas Municipal League (TML) 99th Annual Conference, Houston, Tuesday, October 11th – Friday, October 14th, 2011.

12. **Citizens to be Heard.** There were no citizens to come forward to be heard.

CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS, JULY 19, 2011

13. **Announcements by the Mayor and Council Members.**

At this time, reports about items of community interest regarding which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley Council or a City official.

Community Events:

- A. **Thursday, July 21, 2011, Community Meeting, 7 p.m., Leon Valley Conference Center, 6427 Evers Road, Leon Valley.** The public is invited to the meeting to hear the announcement of the Proposed Plan for the Bandera Road Ground Water Plume Superfund Site. The Environmental Protection Agency and the Texas Commission on Environmental Quality invite public comment on the Proposed Plan. Members of the public may submit oral or written comments at the Public (Community) Meeting or submit written comments during the Public Comment Period from Monday, July 18, 2011, until Tuesday, August 16, 2011. Comments are to be addressed to Mr. Chris Villarreal, Remedial Project Manager, U.S. EPA, Region 6, 1445 Ross Avenue (6SF-RA), Dallas, Texas 75202 or by email to Villarreal.chris@epa.gov.

Council Member Hill announced she attended a TML Conference for Newly Elected Officials. She described it as a boot camp which covered various topics and issues.

Councilman Reyna shared that TML Region 7 will be hosting a meeting in Pearsall on September 9. He invited Mr. McKamie to be part of the meeting in Pearsall. He also reported that he attended a NALEO (National Association of Latino Elected and Appointed Officials) Conference held in the City of San Antonio. The topics focused on community health issues and communication.

Council Member Baldrige shared she is glad to hear that the City will be meeting at the Huebner Onion House regarding beautification along Bandera Road.

Mr. McKamie accepted Councilman Reyna's invitation to the TML Region 7 event in Pearsall.

Councilman Dean announced that he and the City Manager are meeting with the Leon Valley Historical Society on Thursday morning at 9 a.m. on the frontage road to consider beautification options and how to deal with the pigeon coops.

Mayor Riley thanked the City Council for their support and sympathy during the loss of her husband's (Darby Riley) mother the previous week.

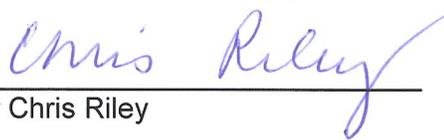
Executive Session

14. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS, JULY 19, 2011

There was no Executive Session held under this agenda item.

15. **Adjourn.** Motion by Councilman Reyna and second by Council Member Baldrige to adjourn the meeting at 8:16 p.m. in memory of Mrs. Riley.



Mayor Chris Riley

ATTEST:


Janie Willman, City Secretary

