

## CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS, JULY 5, 2011

The City Council of the City of Leon Valley, Texas, met on the 5<sup>th</sup> day of July 2011 at 6:30 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

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### CITY COUNCIL WORKSHOP MEETING – 6:30 P.M.

#### 1. Call to Order, and Determine a Quorum is Present

Mayor Riley called the City Council Workshop Meeting to order at 6:30 p.m. and asked that the minutes reflect that the following City Council Members were present: Hill, Reyna, Baldrige, Dean, and Bieber.

City staff in attendance: City Manager Longoria, City Attorney McKamie, City Secretary Willman, and Finance Director Wallace.

#### 2. Executive Session in Accordance with the Texas Government Code.

- A. **The City Council of the City of Leon Valley was to convene in Executive Session Pursuant to Section 551.07, Consultation with Attorney, M&C # 07-01-11.** A question was raised about the sufficiency of the posting. The City Attorney recommended discussing the matter in open session or re-scheduling the agenda item on another meeting date. The consensus of the Council was to re-schedule the item for consideration on a future agenda.

**Adjournment.** Mayor Riley made a motion to adjourn at 6:38 p.m.

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### REGULAR CITY COUNCIL MEETING – 7:00 P.M.

#### 1. Call to Order, Determine a Quorum is Present, and Pledge of Allegiance.

Mayor Riley called the Regular City Council Meeting to order at 7:00 p.m. and asked that the minutes reflect that the following City Council Members were present: Hill, Reyna, Baldrige, Dean, and Bieber.

City staff in attendance: City Manager Longoria, City Attorney McKamie, City Secretary Willman, Finance Director Wallace, Fire Chief Irwin, Human Resource Director Caldera, and Librarian Trent-Miller.

Also in attendance: Jacquelyn Callanen, Bexar County Elections Administrator.

Council Member Hill led the assembly in reciting the Pledge of Allegiance.

#### 2. Citizens to be heard and time for objections to the Consent Agenda.

Al Uvietta, 6923 Sunlight Drive, addressed the City Council regarding appointments to the City of Leon Valley's Boards, Committees, and Commissions. He said he recently heard that the City of Leon Valley has a number of persons serving on committees who are not residents. He indicated that he does not think that is in the best interest of the City. He asked that the Council revisit the policy or the practice to ensure there isn't an abundance of outsiders shaping the City's decisions. He opined that it may serve as a device for 'stacking' persons on one board or another for special interests.

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Motion by Councilman Reyna seconded by Council Member Hill to approve Consent Agenda Items 3 and 4. Voting in favor: Hill, Reyna, Baldrige, Dean, and Biever. Voting against: None. Mayor Riley announced the motion carried.

### Consent Agenda

3. **Consider Approval of the June 20 and June 21, 2011 Regular Meeting Minutes, and the June 21, 2011 Workshop Meeting Minutes. (Willman)**
4. **Consider Action on M&C # 07-02-11 Approving A Property Transfer Agreement Between The City Of San Antonio And The City Of Leon Valley For The Purpose Of Accepting Interoperable Communications Equipment For The Fire Department And Authorizing The City Manager To Execute The Agreement. (Fire Chief Irwin)**  
This agenda item authorized the City Manager to execute a Property Transfer Agreement for equipment consisting of a communications gateway with two radios and transportable box and a portable trunked 700/800 MHz P25 radio. The equipment was obtained through an Assistance to Firefighters Grant through the City of San Antonio. The Agreement distributes equipment to surrounding fire departments in an effort to improve communications during disasters and other emergencies.

### Discussion Agenda

5. **Discuss Impact of New Legislation on Municipal Elections, M&C # 07-03-11. (Willman/Jacque Callanen, Bexar County Elections Administrator)**

Bexar County Elections Administrator Jacque Callanen addressed the City Council about the most important changes the 82<sup>nd</sup> Texas State Legislature enacted that will impact upcoming elections. The biggest change affecting upcoming elections, involves Senate Bill 100, and the Military and Overseas Voter Empowerment (MOVE) Act, which requires all states to send absentee ballots to uniformed and overseas citizens at least 45 days before an election, unless a state has received a waiver from the federal government. Other significant changes include change in election dates, change in election early voting locations, and changing the length of terms of office in general law cities. An outcome of the change in dates will be responsiveness to propositions and bond proposals based on placement of non-partisan issues on November uniform election date ballots. She noted that equally as significant is that a county elections administrator would not be required to enter into a contract to furnish election services for an election on the second Saturday in May in an even-numbered year. Ms. Callanen assured the Council that Bexar County would continue to contract for election services with those cities who were willing to accommodate the changes required by changes in dates arising out of the MOVE Act. She informed the Council that there must be some structure in order to make everything work well. She explained there are limitations to the number of early voting and voting sites in the Spring 2012. She indicated Bexar County would add the City of Leon Valley as an additional 29th voting site for the elections in 2012 with the understanding that there has to be 100 percent lockdown commitment so there doesn't have to be tearing down and resetting up the voting equipment. Ms. Callanen indicated that during the early voting period in the May 14, 2011 Election, Bexar County Elections personnel were required to revisit the early voting site in Leon Valley to tear the equipment down and set the equipment back up due to a wedding in the Conference Center. Mayor Riley indicated the Council may need to have

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a breakdown provided in terms of cost, time, and what revenue might be lost through the use of the Conference Center as a voting site. Mayor Riley asked the City Secretary to do an analysis and bring it back to the Council regarding different options related to the Elections changes.

### **6. City Manager Presents Proposed Fiscal Year 2012 Budget, M&C # 07-04-11. (Longoria)**

City Manager Longoria delivered a broad overview on the Proposed Operating and Capital Budget for Fiscal Year 2012. Mr. Longoria announced that the City Council received their budget documents in advance of tonight's meeting. Mr. Longoria informed the Council that the Proposed Budget document will be available in the City of Leon Valley Public Library on July 6, 2011. The Proposed Budget document will be loaded on the City's website within a couple of days. He detailed the processes involved for developing the Proposed Budget including staff contributions. He shared with the public that the City Council, in a planning work session, started to set budget priorities to be included in the proposed budget. He announced that there will be workshops at 5 p.m. on July 19 and August 2, 2011. The Public Hearing and formal Budget adoption is scheduled on August 16, 2011.

Mr. Longoria covered the Proposed Budget Highlights including the following:

The Proposed Budget is balanced. It is based on Revenue projections based on prior year revenue activity, year-to-date activity, and economic factors. The proposed property tax rate is .550471. Also proposed is a slight increase in the permitting fees. The Proposed FY 2012 Operating Budget is \$6,937,683 less capital and one-time transfers. The Current FY 2011 Operating Budget is \$7,120,962 less capital and transfers. The Proposed FY 2012 Operating Budget reflects a decrease of \$183,279. The City Manager discussed the proposed tax rate and the meaning of the effective tax rate and how it relates to bringing in revenue to maintain services. The Proposed FY 2012 Budget maintains the current level of service. Performance merit increases are included with 5% increase between each step with a top-out after 8 years. Longevity is funded at \$48 per year for every year of employment, paid annually in November. Health and dental insurance are estimated at 22% increase. The Liability and property insurance is estimated at 11% increase. Workers' Compensation Insurance is estimated at 14% increase. The retirement rate is reduced from 17.02% to 16.66%. Major appropriations in General Government include: replacing phone system at \$40,000, facilities analysis at \$8,500, and electronic Council Agenda Packet system at \$6,000. Major appropriations in Police include: replacing one patrol vehicle at \$28,500, a traffic control trailer at \$17,200 and a facilities analysis at \$6,500. Major appropriations in the Fire Department include: Phase One of flood warning system replacement at \$15,000, 2 power stretchers at \$26,802, hoses at \$12,600, and a thermal imaging camera at \$14,000. Major appropriations in the Library include: Books at \$20,000 and the Children's Wing Expansion at \$150,000 with challenge funding to leverage grant funds. Major appropriations in Public Works include: new sidewalks at \$20,000 and the replacement of one pickup truck at \$16,000. Major appropriations in Community Development include the addition of a Community Development Coordinator at \$52,278, with the elimination of the Administrative Assistant position demonstrating a savings of \$45,312, Grant Consultant Services at \$15,000 and the replacement of one pickup truck at \$16,000.

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The Water and Sewer Fund Budget Highlights include: a balanced budget; proposes 3% increase in Water and Sewer Rates, purchase 55 acre feet of Water Rights in the amount of \$137,500, allocates \$20,000 toward the replacement of the phone system between the General Fund and the Water and Sewer Fund. Also included is the replacement of a pickup truck in the amount of \$20,000. Mr. Longoria thanked the staff for its work in the development of the Proposed Budget.

Mr. Al Baldrige, 6368 Parsley Hill, addressed the City Council. He asked if the Proposed Budget makes up the last two years of revenue lost and if a Cost of Living Adjustment (COLA) increase is included. City Manager Longoria indicated that it does not make up for the last two years nor is a COLA based on current revenue levels.

### 7. **City Manager's Report. (Longoria)**

#### A. **Informational Issues.**

#### B. **Future Agenda Items.**

- (1) Consider Upcoming Contract Renewals and/or Bidding Processes.
  - a. Emage Craft for web hosting, web maintenance, email retention, through August 31, 2011. A Request for Proposals is in the works and will be published to start the process of obtaining web development and maintenance.
  - b. Municipal Solid Waste Collection and Transportation Agreement through December 31, 2012. An Executive Session will posted to allow the discussion of legal issues regarding the solid waste management contract.
- (2) Fiesta Dodge Dealership Land Use. There were issues discovered during the webinar. Staff is working with the landowner. A new date will be set and communicated. Council Member Hill asked that staff not use jargon which is difficult to understand in order to improve communication with the public. She referenced the word 'charrette.'
- (3) Call Election for Renewal of Street Maintenance Sales Tax by July 19, 2011.
- (4) Amend Recycling Waste Policy to Include Compostable Items for City Facilities and City-Sponsored Events, July 19, 2011.
- (5) Executive Session Regarding 380 Agreement with Attached Ordinance for Town Center Project, July 19, 2011.
- (6) The Poss Road Reconstruction and the Hike/Bike Trails and Lighting, July 19, 2011.
- (7) Approval of Health Insurance, August 16, 2011.
- (8) Approval of Web Design Service Consultant, RFP, August 16, 2011.

8. **Citizens to be Heard.** Mr. Omar Martinez, 2626 Babcock Road, San Antonio. Mr. Martinez got a traffic ticket in the City of Leon Valley two years ago. He addressed the City Council regarding his photograph being taken during a traffic stop without his consent. He indicated displeasure with the City of Leon Valley overstepping individual rights.

### 9. **Announcements by the Mayor and Council Members.**

*At this time, reports about items of community interest regarding which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or*

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*sponsored by the governing body or that was or will be attended by a member of the Leon Valley Council or a City official.*

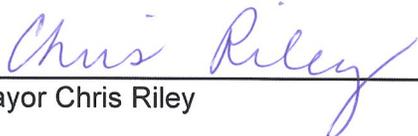
**Community Events:**

- A. **Monday, July 4<sup>th</sup> Parade. Parade starts at 10 a.m. (Mayor Riley)**
- B. **Save the Date: Thursday, July 21<sup>st</sup> following the Bandera Road Site CAG Meeting, a public meeting specifically focused on the Proposed Plan for the Bandera Road Ground Water Plume. The anticipated location and time of the meeting: 7 p.m., Leon Valley Conference Center.**

Mayor Riley announced that the July 2<sup>nd</sup> Walk with the Mayor was very successful resulting in 20 persons coming out for the tour of the Jeff Loop/El Verde Road. Mayor Riley shared that the Walk participants viewed the conceptual plan that had been developed by Half Associates for the Leon Creek (LC-17) Expansion. She requested that the Master Trail Connectivity Plan be placed on the City's website.

**Executive Session**

- 10. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations, 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development). There was no Executive Session held under this agenda item.
- 11. **Adjourn.** Motion by Council Member Baldrige seconded by Council Member Biever to adjourn the meeting at 8:12 p.m.

  
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Mayor Chris Riley

ATTEST:

  
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Janie Willman, City Secretary

